



**STATE OF ARIZONA
Department of Homeland Security**

2015 STATE HOMELAND SECURITY GRANT PROGRAM APPLICATION

PLEASE FILL OUT THE APPLICANT AND PROJECT TITLE BLANKS ONLY

Grant #: Applicant:

Project Title:

The following document(s) have been completed and submitted with the application.

Check if Completed

Grant Application

- Project Administrative Page (Questions 1-8)
- Project Narrative (Questions 9-11)
- Project Justification (Questions 12-14)
- Core Capabilities (Questions 15 & 16)
- Milestones (Question 17)

Please be sure to only complete the following worksheets that pertain to your project.

- Equipment Budget Narrative
 - Equipment Description & Utilization
- Training Budget Narrative & Detail Worksheet
- Exercise Budget Narrative & Detail Worksheet
- Planning Budget Narrative & Detail Worksheet
- Organization Budget Narrative & Detail Worksheet
- M&A Budget Narrative & Detail Worksheet
- Memorandum of Understanding (if applicable)

Please check the following boxes if

- Your agency is NIMS Compliant
- Your agency is registered with and participating in E-Verification Program

For more information on E-Verify

www.uscis.gov/E-Verify

The following tabs MUST be completed

- Standard Data Collection Form
- Financial System Survey
- Project Summary
- FFATA Summary

The due date for this application is Monday, March 2, 2015 by 5:00PM. No late applications will be accepted. No incomplete applications will be accepted. There will be no opportunity for clarifications once the application has been submitted. To submit an application please click on the link below:

<http://www.azdohs.gov/Application2015.asp>

Central, East, South Regions, & Phoenix UASI		State Agencies		North and West Regions
Jake Kelly (602) 542-7062 jkelly@azdohs.gov		Susan Dzbanko (602) 542-1777 sdzbanko@azdohs.gov		David Elenes (602) 542-7012 delenes@azdohs.gov

Grant Timeline

March 2, 2015 no later than 5:00 PM (Arizona Time) - Application due to AZDOHS.

March 3 - March 20, 2015 AZDOHS reviews grant applications.

March 23- April 16, 2015 Applicable applications will be reviewed by Working Groups as necessary. Regional Advisory Councils will provide recommendations to the Director of AZDOHS.

TBD - AZDOHS Applications due to Federal DHS.

On or before September 2015 - Awards will be made to local jurisdictions and state agencies.

Grant Period - Start date will be determined by the date on the official award notice to Arizona. from U.S. DHS. The local jurisdictions grant award period will not exceed 12 months.

STATE OF ARIZONA
Department of Homeland Security

2015 STATE HOMELAND SECURITY GRANT PROGRAM APPLICATION

FOR THIS SECTION BE SURE TO CHOOSE A PROGRAM

Grant #: Applicant: Gila County Health and Emergency Services

Project Title: Eastern Region Training and Exercise Project

Grant Program: SHSGP - STATE HOMELAND SECURITY GRANT PROGRAM

PROJECT ADMINISTRATIVE PAGE

1. Applicant: Gila County Health and Emergency Services

Applicant Address:
Mailing Address: 5515 S. Apache Avenue, Suite 400
City/State/Zip: Globe AZ 85501-0000
City State Zip-4 Code
<https://tools.usps.com/go/ZipLookupAction!input.action>

Head of Agency:
Title: Chairma First Name: Michael Last Name: Pastor
Phone #: 928-425-3231
E-Mail Address: mpastor@gilacountyaz.gov

Agency's Point of Contact Information
Title: Mr. First Name: Josh Last Name: Beck
Phone #: 928-200-6796
Cell Phone #: 928-200-6796
E-Mail Address: jbeck@gilacountyaz.gov

2. Organization Type: County

3. Region or Entity: East Region

Program Initiatives

4a. Initiatives: Expand Regional Collaboration

4b. Is this LETPA? Select Yes/No

5. Total Dollar Amount Requested: 58,000

6. Does this project support a NIMS Typed Resource? If so, list the NAME and ID of the typed resources from the Resource Type Library Tool. You MUST enter the NIMS Typed Resource ID.
Example: Yes; HazMat Entry Team; 4-508-1123. The Resource Type Library Tool can be found here:
[NIMS Typed Resource Library Tool](#)

7. Is this project new or ongoing? If the project is ongoing, identify the corresponding projects and funding amounts for each year as applicable. Also, please identify any requests for funding from other sources during this grant cycle (i.e. EOC, EMPG, HHS, etc).

New project. This project consists of inter agency training, planning capability that currently has no other funding. This project will provide for regional collaboration in multi-eoc coordination, evacuation/re-entry planning, weather and flood preparedness and will provide for a comprehensive Multi-year Training and Exercise Plan for the listed jurisdictions. CERT will continue to play a critical role in preparedness, training and exercises.

8. Please list the multiple jurisdictions and/or disciplines served by this project. Include POC information for each partnering agency.
GILA CO POC Josh Beck 928-200-6796 jbeck@gilacountyaz.gov PINAL CO POC Charles Kmet C - 520-251-2394-charles.kmet@pinalcountyaz.gov GRAHAM CO POC Brian Douglas 928-792-5351 bdouglas@graham.az.us GREENLEE CO POC Steve Rutherford 928-865-9114 srutherford@co.greenlee.az.us

INDIRECT COST REQUEST

Per 2 CFR Part 200 subsections 200.331 and 200.414, indirect costs are allowable. Agencies who do not have a Federally approved indirect cost rate may apply for up to 10% of modified direct costs associated with the direct expenditures awarded. Agencies with a Federally approved indirect cost rate may recoup a percentage of their award based on the "base" of their indirect cost plan. If you are going to request indirect costs you MUST indicate in the space provided below: 1) indirect cost rate (a copy of your Federally approved plan must be emailed to you Strategic Planner); 2) total amount and description of direct costs (salaries, wages and ERE) for which indirect costs will be associated; 3) total amount and description of indirect costs associated with the direct costs. NOTE: the amount of indirect costs awarded will be deducted from the direct costs awarded.

[2 CFR Part 200](#)

Gila County authorizes DEMA to recoup indirect costs associated with management of the grant, scheduling training, and processing payments in support of approved FEMA programs and local agency reimbursements tied to this grant. DEMA indirect costs are not to exceed 5% of our overall award, and will be in accordance with the budget and cost agreement provided to AZDOHS by DEMA.

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2015 STATE HOMELAND SECURITY GRANT PROGRAM APPLICATION

Grant #:

Applicant:

Gila County Health and Emergency Services

Project Title:

Eastern Region Training and Exercise Project

PROJECT NARRATIVE

9. Provide a scope of work/description for this project as well as a description of the need. How will this project support and enhance jurisdictional capabilities that are directly related to the Initiative identified on the previous tab under item 4. The character limit for this section is 1,000. Do not use any special characters such as hyphens or apostrophes.

This project will provide funding for the training and collaboration of regional emergency professionals through combined attendance to unique training and networking conferences. This combined training attendance will enhance the regional collaboration capability of management professionals. This project also provides for regional collaboration in multi jurisdictional EOC coordination, and for structured training courses of evacuation and re entry planning G358, Hazardous weather and flood preparedness G271, Flood fight operation G361, and will provide for a comprehensive Multi Year Training and Exercise Plan for the Gila, Pinal, Graham, and Greenlee Counties, to ensure collaboration between the agencies in the region and provide strategic planning region-wide. CERT members continues to play a critical role in training and exercises, as well as other response and relief volunteer agencies.

These training and exercise funds will be transferred to DEMA under an MOU for management of awarded funds.

10. What is the sustainability plan for this project/equipment?

This project will provide for inter agency collaboration and prepare the region for future multi-agency exercises that will enhance the response capabilities and overall collaboration of the eastern region of the State. Future sustainability of the project will consist of continued collaboration between stakeholders and future HMEP grant funding requests that will be used to capitalize on the MYTEP of this project. At the completion of this project, attendees of training will have skills and experience that can be shared throughout their particular departments in order to enhance overall impact of this project. Networking that is conducted during these projects will enhance the overall communication

11. Can partial funding be accepted for this project? If so, what specific items, dollar amount(s), and quantities? If you indicate you can accept partial funding, you MUST list priorities (including items, dollar amounts, and quantities).

Partial funding is acceptable for this multifaceted project. If partial funding was approved, funding Multi Year Training and Exercise Plans that would include all jurisdictions in the region is requested. The estimated cost for this project is 38,000. Exercising is a key componet to any overall organizational plan, however; since the region is lacking a MYTEP, other funding might be located to complete an exercise component, if cut from this project.

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PROJECT JUSTIFICATION

12. Enter the 2011 - 2014 State Homeland Security Strategy Objectives (EXAMPLE : 1.1.0) and Action Item(s) Numbers (EXAMPLE:1.1.4) that relate to this project and explain how this project supports the State Homeland Security Strategy.

To learn more about the State Homeland Security Strategy, refer to the following website:

<http://www.azdohs.gov/Grants/SHSS.asp>

1.6.0 Enhancing Arizona's Common Capabilities. Action items 1.6.1 This project encompasses the use of multi-juridical disciplines and incorporates volunteer response and relief agencies in the collaboration to the all hazards preparedness planning and execution of this project. 1.6.3 and 1.6.4 This project continues to recognize and utilize the federally recognized volunteer programs and plans to incorporate these entities in the planning and execution of this project. 2.3.0 Work in conjunction with the Arizona Department of Emergency Management NIMS. Action items. 2.3.1 This project and the proposed exercises will incorporate National Incident Management System in the preparedness planning, emergency planning, training and exercises. 5.1.2 Provide training opportunities to stakeholders in accordance with National Priorities. 5.1.4 Encourage and support the participation of counties, local jurisdictions, and tribal nations in Arizona Mutual Aid Compacts AZMAC. 5.3.1 Support the efforts of ADEM in addressing the training, exercise and awareness needs. 5.4.3 Incorporate public health professionals into the planning, training and exercises. 5.5.1 Enhance the operational capabilities of EOC's regionally. 5.5.2 Encourage the use of MYEP as a common platform during this project. 5.7.2 Promote mechanisms to address emergency public

13. Include how this project fits into one (or more) of the State Initiatives. Please refer to the "PROJECT ADMIN PAGE" under Item 4. Provide any additional justification that supports this project. The character limit for this section is 1,000. Do not use any special characters such as hyphens or apostrophes.

This project is encompassing the regional stakeholders in order to encourage regional collaboration and strategic planning and response during the training sessions. The Eastern region of the State of Arizona has several unique challenges that test the interoperability capability of agencies. The mountainous regions and vast distances make coordination and communication extremely difficult. In order to coordinate across the disciplines, completing a regional MYTEP will provide detailed analysis of strengths and identifies geographic characteristics, population characteristics, the response community, resource groups, critical infrastructure, and key resources. This tool would also give a standardized approach to training in the region, training on those identified hazards and concerns that are unique to the region. The planning component provides for regional planners to attend regional and national training conferences. This approach will encourage attendees of the region to network and strategically plan for regional hazards, while fostering a regional networking capability with others at the training conferences.

14. Describe in detail the goals and objectives of the proposed project. Be sure to address what your organization's current capabilities are, and how the current capabilities of your organization will be impacted or enhanced as a result of this grant. The character limit for this section is 1,000. Do not use any special characters such as hyphens or apostrophes.

The Eastern Region of the State of Arizona is comprised of four jurisdictions with unique concerns and hazards. These hazards of the region have not been effectively reviewed to produce a regional MYTEP that could serve as a document best to gear training and exercises around. By granting funding for this project, a single consultant could compile data, and produce a regional MYTEP that would serve as a template for regional training exercises.

Training and exercises that are regional specific have been identified through the State training office. These courses provide regional agencies and first responders with the information and experience that is region specific. Training in this fashion will also promote inter agency networking and collaboration about potential response to neighboring jurisdictions. This collaborative environment leads to excellent interpersonal communication that strengthens partnerships and response relationships.

In the recent past, the region has not hosted training in the areas of Hazardous Weather and Flood Preparations, Evacuation and Re-Entry Planning, and a Hazardous Materials awareness course. With these three concerns being a real factor to all regional partners, these training topics would definitely be step leading to the successful response any of these emergencies. These courses are the foundation of future

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CORE CAPABILITIES

15. From the 31 Core Capabilities please identify, from the drop down menu, no more than three Core Capabilities supported by this project in priority order. After selecting the capability, enter the proposed amount of funding to be obligated for each Core Capability from this project. To access the Core Capabilities List click on the link below.

<http://www.fema.gov/pdf/prepared/npq.pdf>

<http://www.fema.gov/pdf/prepared/crosswalk.pdf>

<input type="text" value="Planning"/>	▼	Enter Amount:	<input type="text" value="38,000"/>
<input type="text" value="Operational Coordination"/>	▼	Enter Amount:	<input type="text" value="20,000"/>
<input type="text" value="Choose Core Capabilities"/>	▼	Enter Amount:	<input type="text" value="\$0"/>

This amount should equal the total amount being requested for this project.

16. For each Core Capability selected, list the gap number as identified in the State Preparedness Report (SPR) that this project will address (Example gap number: Operational Communications, Equipment, 1. Data communications). For each gap listed, provide a description of HOW this project will addresses that gap within your jurisdiction and/or region. NOTE: THE SPR GAPS HAVE CHANGED FOR THE 2014 SPR. YOU MUST OBTAIN A NEW COPY OF THE 2014 SPR IN ORDER TO COMPLETE THIS SECTION OF THE APPLICATION. To request a 2014 SPR, click the link below:

[2014 State Preparedness Report](#)

Planning- Multi-Year Training and Exercise Plan. Pre incident strategic planning, incorporating risk analysis, integrating different plans, regional preincident planning. The Eastern Region of Arizona has not conducted a MYTEP regionally. This combined approach will provide for a regional collaboration plan that will identified future needs in strategic planning and exercises for the region. This project will provide funding for the training and collaboration of regional emergency professionals through combined attendance to unique training and networking conferences. This combined training attendance will enhance the regional collaboration capability of management professionals. This project also provides for regional collaboration in multi jurisdictional EOC coordination, and for structured training courses of evacuation and re entry planning G358, Hazardous weather and flood preparedness G271, Flood fight operation G361, and will provide for a comprehensive Multi Year Training and Exercise Plan for the Gila, Pinal, Graham, and Greenlee Counties, to ensure collaboration between the agencies in the region and provide strategic planning region-wide. CERT members continues to play a critical role in training and exercises, as well as other response and relief volunteer agencies.

Operational Coordination- This project is encompassing the regional stakeholders in order to encourage regional collaboration and strategic planning and response during the Arizona region. The Eastern region of the State of Arizona has several unique challenges that affect the

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MILESTONES

17. Provide specific milestones for the project during the course of the performance period. Each milestone (up to 4) should provide a clear description of the projected outcome. Note: If this grant is awarded, the milestones, as identified below, are required to be fulfilled as part of the grant requirement. You will use these milestones in your quarterly programmatic report should your project be awarded funding. The grant performance period is 12 months and the projected funding cycle is October 2015 - September 2016. Extensions will only be considered under extenuating circumstances, and additional supporting documentation will be required. Do not use any special characters such as hyphens or apostrophes.

Milestone 1

Description:	Start Date	End Date
The Eastern Region of Arizona will identify a consultant that can complete a Multi-Year Training and Exercise Plan (MYTEP) for the region. This plan is the roadmap to accomplish the organizational priorities in accomplishing the development and maintenance of the overall preparedness capabilities required to facilitate effective response to all hazards faced by Eastern Region of Arizona. This organization is pursuing a coordinated preparedness strategy that combines enhanced planning, resource acquisition, innovative training and realistic exercises to strengthen its emergency preparedness and response capabilities. The training and exercises play a crucial role in providing the organization with a means of attaining, practicing, validating and improving its high-priority capabilities.	10/01/2015	12/31/2015

Milestone 2

Description:	Start Date	End Date
The staff within emergency management, within the four jurisdictions of the Eastern Arizona Region are requesting to attend seminars within the field of emergency management that provides opportunities to accomplish several identifiable goals. First, the regional staff, attending same seminars will provide for a continuing educational advancement in current trends and operations across the country as it pertains to the field. Furthermore, the staff from the region will be able to collaborate among each other about regional concerns that affect the Eastern Arizona Region. By attending regional and national conferences, the jurisdictional staff will obtain membership in the emergency management field and have access to national networking and support.	01/01/2016	03/31/2016

Milestone 3

Description:	Start Date	End Date
The Eastern Region of Arizona will host advanced training opportunities that will enhance regional response capabilities. The region will host two training courses during this grant cycle, bringing Hazardous Materials Awareness (U-100), and Evacuation and Re-Entry Planning course (G358). These courses will provide essential skills to the first responder community and volunteers that will be called in times of emergency. An additional training that has been identified as essential to the regional responders is the Hazardous Weather and Flood Preparedness course (G271).	04/01/2016	06/30/2016

Milestone 4

Description:	Start Date	End Date
	07/01/2016	09/30/2016

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TRAINING - BUDGET NARRATIVE AND BUDGET DETAIL WORKSHEET

All training must be in accordance with and approved by the State Training POC, prior to any contracted services with training provider. Any grant funds used for Communications Unit Training must be in compliance with the Arizona Communications Unit Training Coordination Procedure.

More information can be found at:

<http://azpsic.gov/library/standards/default.htm>

FEMA approved training class, course number, title and/or conference/training event, include specific conference event:

<https://www.firstrespondertraining.gov>

(G358) Evacuation and Re-Entry Planning

Enter a brief course description. MUST include: 1) proposed location, 2) training provider, 3) provider address, 4) provider point of contact, phone number and website, 5) estimated number of participants from your jurisdiction.

The course is designed for emergency management and response personnel who are actively involved in the development of local emergency plans. The course presents an overview of planning considerations for all-hazards evacuation and re-entry. It lays the groundwork and provides the tools for the development and/or update of local plans. Gila County Emergency Operations Center, provided by ADEMA training cadre, R. Kopcik POC, attendance for the region 25 max

How does the requested training support FEMA mission scope to prepare personnel to prevent, protect, respond to and recover from all critical hazards?

The staff within emergency management, within the four jurisdictions of the Eastern Arizona Region are requesting to attend seminars within the field of emergency management that provides opportunities to accomplish several identifiable goals. First, the regional staff, attending same seminars will provide for a continuing educational advancement in current trends and operations across the country as it pertains to the field. Furthermore, the staff from the region will be able to collaborate among each other about regional concerns that affect the Eastern Arizona Region.

How does the requested training address a gap identified in the SPR? List the gap number from the SPR and a description of how the training addresses that gap.

- 1. Planning
- 3. Integrating different plans
- 4. Pre-incident planning
- 5. Strategic planning

Mission Area Training Level

Projected Number of Deliveries (1 or Greater)	Backfill Overtime	Workshops Conferences	Trainers Contractors Consultants	Supplies	Travel	Total
3	\$0	\$2,403	\$0	\$0		
Total Cost for All Deliveries	\$0	\$0	\$0	\$0	\$0	\$0

If requesting supplies, you must provide a list and corresponding dollar amount for all consummable supplies requested. (Example: Wood for technical rescue \$500 and 100 exercise manuals \$20/each = \$2,000 Total Supplies = \$2,500)

FEMA approved training class, course number, title and/or conference/training event, include specific conference event:

<https://www.firstrespondertraining.gov>

(G271) Hazardous Weather and Flood Preparations

Enter a brief course description. MUST include: 1) proposed location, 2) training provider, 3) provider address, 4) provider point of contact, phone number and website, 5) estimated number of participants.

How basic elements of weather can combine to create potential hazards in an area Weather forecast products and how to interpret them Anticipating hazardous weather for planning, warning, and response. Gila County Emergency Operations Center, State of Arizona training cadre, ADEMA, R. Kopcik, 25 participants max

How does the requested training support FEMA mission scope to prepare personnel to prevent, protect, respond to and recover from all critical hazards?

Proposed training will enhance regional emergency management and response capabilities to weather related hazards and events

How does the requested training address a gap identified in the SPR? List the gap number from the SPR and a description of how the training addresses that gap.

Advanced training that is presented by State training cadre will provide and help build critical skills that emergency management and first responders need to function effectively in mass consequence events. This training event will be primarily opened to the Eastern Arizona Region including tribal emergency management and responders.

Mission Area Training Level

Projected Number of Deliveries (1 or Greater)	Backfill Overtime	Workshops Conferences	Trainers Contractors Consultants	Supplies	Travel	Total
1	\$0	\$3,039	\$0	\$	\$0	
Total Cost for All Deliveries	\$0	\$0	\$0	\$0	\$0	\$0

If requesting supplies, you must provide a list and corresponding dollar amount for all consummable supplies requested. (Example: Wood for technical rescue \$500 and 100 exercise manuals \$20/each = \$2,000 Total Supplies = \$2,500)

FEMA approved training class, course number, title and/or conference/training event, include specific conference event:

<https://www.firstrespondertraining.gov>

(U100) Hazardous Materials Awareness

Enter a brief course description. MUST include: 1) proposed location, 2) training provider, 3) provider address, 4) provider point of contact, phone number and website, 5) estimated number of participants.

Hazardous materials awareness course U100 instructed by ADEMA instructor cadre, Gila County Emergency Operations Center, POC R. Kopicik, max participants 25.

How does the requested training support FEMA mission scope to prepare personnel to prevent, protect, respond to and recover from all critical hazards?

Proposed training will enhance regional emergency management and response capabilities to hazardous material related hazards and events.

How does the requested training address a gap identified in the SPR? List the gap number from the SPR and a description of how the training addresses that gap.

Advanced training that is presented by State training cadre will provide and help build critical skills that emergency management and first responders need to function effectively in mass consequence events. This training event will be primarily opened to the Eastern Arizona Region including tribal emergency management and responders.

Mission Area

Training Level

Projected Number of Deliveries (1 or Greater)	Backfill Overtime	Workshops Conferences	Trainers			Total
			Contractors Consultants	Supplies	Travel	
<input type="text" value="0"/>	<input type="text" value="\$0"/>	<input type="text" value="\$1,971"/>	<input type="text" value="\$0"/>	<input type="text" value="\$0"/>	<input type="text" value="\$0"/>	
Total Cost for All Deliveries	<input type="text" value="\$0"/>	<input type="text" value="\$0"/>	<input type="text" value="\$0"/>	<input type="text" value="\$0"/>	<input type="text" value="\$0"/>	<input type="text" value="\$0"/>

If requesting supplies, you must provide a list and corresponding dollar amount for all consumable supplies requested. (Example: Wood for technical rescue \$500 and 100 exercise manuals \$20/each = \$2,000 Total Supplies = \$2,500)

FEMA approved training class, course number, title and/or conference/training event, include specific conference event:
<https://www.firstrespondertraining.gov>

Enter a brief course description. MUST include: 1) proposed location, 2) training provider, 3) provider address, 4) provider point of contact, phone number and website, 5) estimated number of participants.

How does the requested training support FEMA mission scope to prepare personnel to prevent, protect, respond to and recover from all critical hazards?

How does the requested training address a gap identified in the SPR? List the gap number from the SPR and a description of how the training addresses that gap.

Mission Area	Choose Mission Area	Training Level	Choose Training Level			
Projected Number of Deliveries (1 or Greater)	Backfill Overtime	Workshops Conferences	Trainers Contractors Consultants	Supplies	Travel	
0	\$0	\$0	\$0	\$0	\$0	
Total Cost for All Deliveries	\$0	\$0	\$0	\$0	\$0	Total \$0

If requesting supplies, you must provide a list and corresponding dollar amount for all consummable supplies requested. (Example: Wood for technical rescue \$500 and 100 exercise manuals \$20/each = \$2,000 Total Supplies = \$2,500)

FEMA approved training class, course number, title and/or conference/training event, include specific conference event:
<https://www.firstrespondertraining.gov>

Enter a brief course description. MUST include: 1) proposed location, 2) training provider, 3) provider address, 4) provider point of contact, phone number and website, 5) estimated number of participants.

How does the requested training support FEMA mission scope to prepare personnel to prevent, protect, respond to and recover from all critical hazards?

How does the requested training address a gap identified in the SPR? List the gap number from the SPR and a description of how the training addresses that gap.

Mission Area	Choose Mission Area	Training Level	Choose Training Level			
Projected Number of Deliveries (1 or Greater)	Backfill Overtime	Workshops Conferences	Trainers Contractors Consultants	Supplies	Travel	
0	\$0	\$0	\$0	\$0	\$0	
Total Cost for All Deliveries	\$0	\$0	\$0	\$0	\$0	Total \$0

If requesting supplies, you must provide a list and corresponding dollar amount for all consummable supplies requested. (Example: Wood for technical rescue \$500 and 100 exercise manuals \$20/each = \$2,000 Total Supplies = \$2,500)

FEMA approved training class, course number, title and/or conference/training event, include specific conference event:
<https://www.firstrespondertraining.gov>

Enter a brief course description. MUST include: 1) proposed location, 2) training provider, 3) provider address, 4) provider point of contact, phone number and website, 5) estimated number of participants.

How does the requested training support FEMA mission scope to prepare personnel to prevent, protect, respond to and recover from all critical hazards?

How does the requested training address a gap identified in the SPR? List the gap number from the SPR and a description of how the training addresses that gap.

Mission Area Training Level

Projected Number of Deliveries (1 or Greater)	Backfill Overtime	Workshops Conferences	Trainers Contractors Consultants	Supplies	Travel	Total
0	\$0	\$0	\$0	\$0	\$0	
Total Cost for All Deliveries	\$0	\$0	\$0	\$0	\$0	\$0

If requesting supplies, you must provide a list and corresponding dollar amount for all consummable supplies requested. (Example: Wood for technical rescue \$500 and 100 exercise manuals \$20/each = \$2,000 Total Supplies = \$2,500)

FEMA approved training class, course number, title and/or conference/training event, include specific conference event:
<https://www.firstrespondertraining.gov>

Enter a brief course description. MUST include: 1) proposed location, 2) training provider, 3) provider address, 4) provider point of contact, phone number and website, 5) estimated number of participants.

How does the requested training support FEMA mission scope to prepare personnel to prevent, protect, respond to and recover from all critical hazards?

How does the requested training address a gap identified in the SPR? List the gap number from the SPR and a description of how the training addresses that gap.

Mission Area Training Level

Projected Number of Deliveries (1 or Greater)	Backfill Overtime	Workshops Conferences	Trainers Contractors Consultants	Supplies	Travel	Total
<input type="text" value="0"/>	<input type="text" value="\$0"/>	<input type="text" value="\$0"/>	<input type="text" value="\$0"/>	<input type="text" value="\$0"/>	<input type="text" value="\$0"/>	
Total Cost for All Deliveries	<input type="text" value="\$0"/>	<input type="text" value="\$0"/>	<input type="text" value="\$0"/>	<input type="text" value="\$0"/>	<input type="text" value="\$0"/>	<input type="text" value="\$0"/>

If requesting supplies, you must provide a list and corresponding dollar amount for all consummable supplies requested. (Example: Wood for technical rescue \$500 and 100 exercise manuals \$20/each = \$2,000 Total Supplies = \$2,500)

FEMA approved training class, course number, title and/or conference/training event, include specific conference event:
<https://www.firstrespondertraining.gov>

Enter a brief course description. MUST include: 1) proposed location, 2) training provider, 3) provider address, 4) provider point of contact, phone number and website, 5) estimated number of participants.

How does the requested training support FEMA mission scope to prepare personnel to prevent, protect, respond to and recover from all critical hazards?

How does the requested training address a gap identified in the SPR? List the gap number from the SPR and a description of how the training addresses that gap.

Mission Area Training Level

Projected Number of Deliveries (1 or Greater)	Backfill Overtime	Workshops Conferences	Trainers Contractors Consultants	Supplies	Travel	Total
<input type="text" value="0"/>	<input type="text" value="\$0"/>	<input type="text" value="\$0"/>	<input type="text" value="\$0"/>	<input type="text" value="\$0"/>	<input type="text" value="\$0"/>	
Total Cost for All Deliveries	<input type="text" value="\$0"/>	<input type="text" value="\$0"/>	<input type="text" value="\$0"/>	<input type="text" value="\$0"/>	<input type="text" value="\$0"/>	<input type="text" value="\$0"/>

If requesting supplies, you must provide a list and corresponding dollar amount for all consummable supplies requested. (Example: Wood for technical rescue \$500 and 100 exercise manuals \$20/each = \$2,000 Total Supplies = \$2,500)

TOTAL TRAINING COSTS

STATE OF ARIZONA
Department of Homeland Security

2015 STATE HOMELAND SECURITY GRANT PROGRAM PROJECT APPLICATION

Grant #:

Applicant:

Project Title:

ORGANIZATION - BUDGET NARRATIVE & BUDGET DETAIL WORKSHEET

Each Organization activity must be explained in detail. Personnel dollar amounts must list fringe benefits and costs. Fringe benefits on overtime hours are limited to FICA, Workers' Compensation, and Unemployment Compensation. **(Medicare is NOT a reimbursable cost for personnel Backfill/Overtime)**. All Equipment associated with Organization must be listed on the "Equipment Budget Narrative" page only. **The character limit for this section is 1,000. Do not use any special characters such as hyphens or apostrophes.**

Travel, Lodging and Per Diem rates based on the Arizona Accounting Manual, that can be found at the following website:

[State of Arizona Accounting Manual](#)

Provide a description of this Organization activity. Each allowable Organization expense category must be listed along with how it will be utilized.

Overtime for Information, Investigative and Intelligence Sharing Activities <input style="width: 100%;" type="text" value="\$0"/>	Select Operational Expenses Associated with Increased Security Measures at CI Sites as Declared by Federal DHS. <input style="width: 100%;" type="text" value="\$0"/>	New Staff Positions, Contractors, or Consultants for Participation in Information, Intelligence Analysis and Sharing Groups or Fusion Center Activities <input style="width: 100%;" type="text" value="\$0"/>
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TOTAL ORGANIZATION COSTS

TOTAL COSTS

STATE OF ARIZONA
Department of Homeland Security
2015 STATE HOMELAND SECURITY GRANT PROGRAM APPLICATION

Grant #:

Applicant:

Project Title:

APPLICATION - SUMMARY

<u>FUNDING CATEGORIES</u>	<u>TOTAL</u>
EQUIPMENT	\$0
TRAINING	\$0
EXERCISE	\$0
PLANNING	\$0
ORGANIZATION	\$0
M & A	\$0
APPLICATION TOTAL	58,000

Grant Number:

Application Number:

Arizona Department of Homeland Security
1700 West Washington Street, Suite 210
Phoenix, AZ 85007

Project Summary

Local Unit of Government:	Gila County Health and Emergency Services
Award Amount:	58,000
Project Title:	Eastern Region Training and Exercise Project
Project Description:	<p>This project will provide funding for the training and collaboration of regional emergency professionals through combined attendance to unique training and networking conferences. This combined training attendance will enhance the regional collaboration capability of management professionals. This project also provides for regional collaboration in multi jurisdictional EOC coordination, and for structured training courses of evacuation and re entry planning G358, Hazardous weather and flood preparedness G271, Flood fight operation G361, and will provide for a comprehensive Multi Year Training and Exercise Plan for the Gila, Pinal, Graham, and Greenlee Counties, to ensure collaboration between the agencies in the region and provide strategic planning region-wide. CERT members continues to play a critical role in training and exercises, as well as other response and relief volunteer agencies.</p> <p>These training and exercise funds will be transferred to DEMA under an MOU for management of awarded funds.</p>
Project Type:	Enhance capabilities to respond to all-hazards events
Primary Core Capability:	Planning
HSGP Investment Supported:	Choose Primary Investment Supported
HSGP Primary Goal:	Choose an HSGP Primary Goal
HSGP Objective:	Choose an HSGP Objective
Phoenix UASI Investment Supported:	Choose Primary Investment Supported
Phoenix UASI Primary Goal:	Choose a Phoenix UASI Goal
Phoenix UASI Objective:	Choose a Phoenix UASI Objective
Funding Source:	SHSGP - STATE HOMELAND SECURITY GRANT PROGRAM

**Arizona Department of Homeland Security
Financial Systems Survey**

Name of Organization: Gila County Health and Emergency Services

Person completing survey: S. Allison

Date: 3/2/2015

Email: sallison@gilacountyaz.gov

PLEASE ANSWER EVERY QUESTION BY CHECKING THE APPROPRIATE BOX. ATTACH MATERIALS AND DOCUMENT Comments AS REQUIRED.

As stewards of federal and state funds, the Arizona Department of Homeland Security (AZDOHS) prefers to award funds to organizations (regardless of how small or large) that are both capable of achieving project goals/objectives and upholding their responsibility for properly managing funds as they achieve those objectives.

This survey will be used primarily for initial monitoring of the organization. This survey may also be used in evaluating the financial capability of the organization in the award process. Deficiencies should be addressed for corrective action and the organization should consider procuring technical assistance in correcting identified problems.

A. GENERAL INFORMATION

1. Has your organization received a Federal or State Grant within the last two years?

Yes No

2. Has your organization received funding from the Arizona Department of Homeland Security within the past two years? If yes, specify the grant contract numbers (for OSGP awards prior to FFY08 simply state "Stonegarden" in the blank provided): SHSGP 444403-03

Yes No

3. Has your organization been audited by an independent Certified Public Accountant within the past two years?

Yes No

4. Has your organization completed an A-133 Single Audit within the past two years?

Yes No

5. Has your organization been granted tax-exempt status by the Internal Revenue Service?

Yes No

6. If you answered YES to question #5 under what section of the IRS code?

501 C (3) 501 C (4) 501 C (5) 501 C (6) Other

7. Does your organization have established policies related to salary scales, fringe benefits, travel reimbursement and personnel policies?

Yes No

B. FUNDS MANAGEMENT

8. Which of the following describes your organization's accounting system?

Manual Automated Combination

9. How frequently do you post to the General Ledger?

Daily Weekly Monthly Other

10. Does the accounting system completely and accurately track the receipt and disbursements of funds by each

Yes No

11. Does the accounting system provide for the recording of actual costs compared to budgeted costs for each budget line item?

Yes No

12. Are time and effort distribution reports maintained for employees working fully or partially on state or federal grant programs which account for 100% of each employee's time?

Yes No

13. Is your organization familiar with Federal Cost Principles (i.e. OMB Circular A-87, A-122 or A-21)?

Yes No

C. INTERNAL CONTROLS

14. Are duties of the bookkeeper/accountant segregated from the duties of cash receipt or cash disbursement?

Yes No

15. Are checks signed by individuals whose duties exclude recording cash received, approving vouchers for payment and the preparation of payroll?

Yes No

16. Are all accounting entries and payments supported by source documentation?

Yes No

17. Are cash or in-kind matching funds supported by source documentation?

Yes No

18. Are employee time sheets supported by appropriately approved/signed documents?

Yes No

19. Does the organization maintain policies which include procedures for assuring compliance with applicable Code of Federal Regulations and terms of each grant award?

Yes No

D. PROCUREMENT

20. Does the organization maintain written codes of conduct for employees involved in awarding or administering procurement contracts?

Yes No

21. Does the organization conduct purchases in a manner that encourages open and free competition among vendors?

Yes No

22. Does the organization complete some level of cost or price analysis for every purchase?

Yes No

23. Does the organization maintain files and other source documentation sufficient to detail the history of each purchase?

Yes No

24. Does the organization maintain a system of contract administration to ensure contractor conformance with the terms and conditions of each contract?

Yes No

25. Does the organization maintain written procurement policies and procedures?

Yes No

Grant Number:
Application Number:

Arizona Department of Homeland Security

Standard Data Collection Form

A. Agency Information

Project Title *(if applicable)*:

Agency:

Amount Requested:

Project Description:

Address:

(City) (State) (Zip code)

County:

Authorized Individual:

Name:
(First Name) (Last Name)

Position / Title:

Email:

Phone: Ext.

Fax:

Employer Identification Number: DUNS Number:

Agency Classification *(This is based on your selection on the Project Administrative Page)*:

Have you previously conducted business with the State using this Employer Identification Number?

If No, Please go to the following website to download and complete the State of Arizona Substitute W-9 form. Please be sure to submit this form with your application.

https://gao.az.gov/sites/default/files/AZ_subw-9_010713-S%26S.pdf

In which Congressional (Federal) District is your agency headquartered? Enter District #:

<http://www.azredistricting.org>

In which Legislative (State) District is your agency headquartered? Enter District #:

<http://www.azredistricting.org>

Approximately how much FEDERAL funding will your organization expend in your current fiscal year?

What is your organization's fiscal year-end date? MM DD

Does your organization undergo an annual independent audit in accordance with OMB Circular A-133?

Please provide contact information of the audit firm conducting your audit:

Agency:

Address:
(Address Line 1)

(Address Line 2) (City) (State) (Zip code)

Phone Number:

Fax:

Arizona Department of Homeland Security

Standard Data Collection Form

B. Contact Information (Please copy this portion as many times as needed.)

Program Agency - Indicates person with primary contact with the Arizona Department of Homeland Security and is directly responsible for ensuring that the program plan is implemented. All future program correspondence will be sent to this person.

Fiscal Agency - Indicates person responsible for financial matters pertaining to this grant.

Collaborator - Indicates all persons/agencies that have been identified as a collaborator, partner, or host site as a requirement of this grant.

Agency Contact Type : **Program Agency** ▾

Agency: Gila County Health and Emergency Services

Address: 5615 S. Apache Avenue
(Address Line 1)

(Address Line 2) Globe **AZ** 85501
(City) (State) (Zip code)

County: **Gila** ▾

Contact Person: Todd **Whitney**
(First Name) (Last Name)

Position/Title: Emergency Services Planner

Email: twhitney@gilacountyaz.gov

Phone Number: 9282003424 Ext.

Fax:

Agency Contact Type : **Program Agency** ▾

Agency:

Address:
(Address Line 1)

(Address Line 2) **AZ**
(City) (State) (Zip code)

County: **Select County** ▾

Contact Person:
(First Name) (Last Name)

Position/Title:

Email:

Phone Number: Ext.

Fax:

Agency Contact Type : **Select Contact Type** ▾

Agency:

Address:
(Address Line 1)

(Address Line 2) **AZ**
(City) (State) (Zip code)

County: **Select County** ▾

Contact Person:
(First Name) (Last Name)

Position/Title:

Email:

Phone Number: Ext.

Fax:

Grant Number:
Application Number:

Arizona Department of Homeland Security

FFATA (Federal Funding Accountability and Transparency Act) Reporting Requirements

Name of Entity Receiving Award:

Requested Amount: Awarded Amount: (AZDOHS use only)

Funding Agency:

CFDA Number:

Project Title:

Location: City: State: Congressional District:
<http://www.azredistricting.org>

10-digit Zip+4 (99999-9999):

DUNS Number:

1) Is 80% or more of your annual gross revenues from Federal Awards?

2) Do you receive \$25 Million or more annually from Federal Awards?

If you answered YES to BOTH questions, you MUST provide the following:

Names and Total Compensation of Top Five paid executives:

1:	Name <input type="text"/>	Total Compensation <input type="text"/>
2:	Name <input type="text"/>	Total Compensation <input type="text"/>
3:	Name <input type="text"/>	Total Compensation <input type="text"/>
4:	Name <input type="text"/>	Total Compensation <input type="text"/>
5:	Name <input type="text"/>	Total Compensation <input type="text"/>

STATE OF ARIZONA
Department of Homeland Security
2014 STATE HOMELAND SECURITY GRANT PROGRAM PROJECT APPLICATION

Points of Contact

Address Your State Homeland Security Grant Program Management Questions to the Individuals Listed Below

AZDOHS

Assistant Director of Planning and Preparedness

Susan Dzbanko
(602) 542-1777
sdzbanko@azdohs.gov

Assistant Director of Finance and Administration

Terry Riordan
(602) 542-7056
Triordan@azdohs.gov

Assistant Director of Community Preparedness

Cheryl Bowen Kennedy
(602) 542-7077
Cbowen@azdohs.gov

Equipment Specialist

Michael Stidham
(602) 542-7041
Mstidham@azdohs.gov

NIMS COMPLIANCE (ADEM)

Mariano Gonzalez
(602) 464-6327
Mariano.gonzalez@azdema.gov

REGIONAL STRATEGIC PLANNERS AND FINANCE SPECIALISTS

Central, East, South Regions & Phoenix

UASI

Jake Kelly
Strategic Planner
Office: (602) 542-7062
Cell: (602) 531-7226
jkelly@azdohs.gov

State Agencies

Susan Dzbanko
Assistant Director
(602) 542-1777
Cell: (602) 319-8837
sdzbanko@azdohs.gov

North and West Regions

David Elenes
Strategic Planner
Office: (602) 542-7012
Cell: (602) 568-2973
delenes@azdohs.gov

State Agencies, Central and Phx UASI

Kevin Mancino
Budget Manager
(602) 542-1716
kmancino@azdohs.gov

East, West & South Regions

Nicole Elmer
Project Specialist
(602) 542-7036
nelmer@azdohs.gov

North Region

Simone Courter
Grant & Finance Specialist I
(602) 542-7037
Scourter@azdohs.gov

ADEM (Training & Exercise)

Homeland Security Training Coordinator

Kathy Hassett
Office: (602) 464-6264
katherine.hassett@azdema.gov

Exercise Branch Manager

Jan Lindner
Office: (602) 464-6218
jan.lindner@azdema.gov

Exercise Coordinator

Dan Varner
Office: (602) 464-6444
dan.varner@azdema.gov

Exercise Coordinator

Nichole Fortson
Office: (602) 464-6514
Nichole.fortson@azdema.gov

**Arizona Department of Homeland Security
FFY 2013
State Homeland Security Grant Program (SHSGP)
Regional Advisory Council (RAC) Scoring Tool***

Region _____
Reviewer _____

Score All projects using the following scale	
2	Project Fully Meets Criterion
1	Project Partially Meets Criterion
0	Project Does Not Meet Criterion

Project #	The overall project is...	Project is in the jurisdiction...	Project is attractive to...	Project is fully funded...	Project describes the project...	Project will be able to...	Project supports SPRG...	Milestones are achievable...	Budget is appropriate...	Funding is appropriate...	0
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*This is tool is to assist the RACs in their review and recommendation process.