

PURSUANT TO A.R.S. §38-431.01, THE GILA COUNTY BOARD OF SUPERVISORS WILL HOLD A MEETING AT THE GILA COUNTY COURTHOUSE, BOARD OF SUPERVISORS' HEARING ROOM, 1400 EAST ASH STREET, GLOBE, ARIZONA. ONE OR MORE BOARD MEMBERS MAY PARTICIPATE IN THE MEETING BY TELEPHONE CONFERENCE CALL OR BY INTERACTIVE TELEVISION VIDEO (ITV). THE MEETING IS ALSO TELEVIEWED TO THE GILA COUNTY COMPLEX, BOARD OF SUPERVISORS' CONFERENCE ROOM, 610 E. HIGHWAY 260, PAYSON, ARIZONA.

NOTE: Per the most recent guidelines from the federal government that no more than 10 people should be gathered in a room at the same time, no citizens will be allowed in the Board of Supervisors' hearing room at the Globe Courthouse or at the County Complex, Board of Supervisors' conference room in Payson.

Citizens may watch the Board meeting live-streamed at:

<https://www.youtube.com/channel/UCkCHWVqrI5AmJKbvYbO-k2A/live>

Citizens may submit comments related to the May 5, 2020 Regular Meeting agenda by no later than 5 p.m. on Monday, May 4, by emailing to the Clerk of the Board at msheppard@gilacountyaz.gov or calling 928-402-8757. Please include the meeting date and agenda item number in the email.

THE AGENDA IS AS FOLLOWS:

REGULAR MEETING - TUESDAY, MAY 5, 2020 - 10:00 A.M.

1. **CALL TO ORDER - PLEDGE OF ALLEGIANCE - INVOCATION**
2. **PRESENTATIONS:**
 - A. Presentation of information on the University of Arizona's Cooperative Extension 4-H Program. **(Renee Carstens)**
3. **REGULAR AGENDA ITEMS:**
 - A. Information/Discussion/Action to approve the appointment of Mary Navarro as a Justice of the Peace Pro Tempore for the Globe Justice Court with the term expiring December 31, 2020. **(Jonathan Bearup)**
 - B. Information/Discussion/Action to consider waiving the \$300 application fee for Conditional Use Permit Application No. P2004-024. **(Scott Buzan)**

- C. Information/Discussion/Action to approve Professional Services Contract No. 121619-*Third Party Medical Claims Administrator for Sheriff's Office Detention* with CorrectCare-Integrated Health for a period of one year with options to renew for up to three years at a cost of \$14.00 per claim. **(Mary Springer)**
- D. Information/Discussion/Action to authorize the advertisement of Request for Sealed Proposals No. 041520-*Annual Newspaper Contract* to solicit bids for an annual contract for all advertising, publications, and printing required to be done or made by all departments of county government for the period July 1, 2020 through June 30, 2021. **(Mary Springer)**
- E. Information/Discussion/Action to adopt Resolution No. 20-05-01 appointing Mary Jane Springer, Finance Director, as the Chief Fiscal Officer for Gila County as required by Arizona Revised Statutes § 41-1279.07(E). **(James Menlove)**
- 4. **CONSENT AGENDA ACTION ITEMS: (Any matter on the Consent Agenda will be removed from the Consent Agenda and discussed and voted upon as a regular agenda item upon the request of any member of the Board of Supervisors.)**
 - A. Approval of revised Public Works Department Policy "Commercial Driver License (CDL) Random Drug/Alcohol Testing" to make changes and additions to the verbiage; to change the format of the policy; and change the policy number from DPW 09-05 to PWS-012.
 - B. Approval of the Board of Supervisors' April 21, 2020 meeting minutes.
 - C. Acknowledgment of the March 2020 monthly activity report submitted by the Clerk of the Superior Court's Office.

- D. Acknowledgment of the March 2020 monthly activity report submitted by the Recorder's Office.
 - E. Acknowledgment of the March 2020 monthly activity report submitted by the Globe Regional Constable's Office.
 - F. Acknowledgment of the March 2020 monthly activity report submitted by the Payson Regional Constable's Office.
 - G. Acknowledgment of the March 2020 monthly activity report submitted by the Globe Regional Justice of the Peace's Office.
 - H. Acknowledgment of the March 2020 monthly activity report submitted by the Payson Regional Justice of the Peace's Office.
5. **CALL TO THE PUBLIC:** A call to the public is held for public benefit to allow individuals to address the Board of Supervisors on any issue within the jurisdiction of the Board of Supervisors. Board members may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to Arizona Revised Statute §38-431.01(H), at the conclusion of an open call to the public, individual members of the Board of Supervisors may respond to criticism made by those who have addressed the Board, may ask staff to review a matter or may ask that a matter be put on a future agenda for further discussion and decision at a future date.
6. At any time during this meeting pursuant to A.R.S. §38-431.02(K), members of the Board of Supervisors and the County Manager may present a brief summary of current events. No action may be taken on information presented.

IF SPECIAL ACCOMMODATIONS ARE NEEDED, PLEASE CONTACT THE RECEPTIONIST AT (928) 425-3231 AS EARLY AS POSSIBLE TO ARRANGE THE ACCOMMODATIONS. FOR TTY, PLEASE DIAL 7-1-1 TO REACH THE ARIZONA RELAY SERVICE AND ASK THE OPERATOR TO CONNECT YOU TO (928) 425-3231.

THE BOARD MAY VOTE TO HOLD AN EXECUTIVE SESSION FOR THE PURPOSE OF OBTAINING LEGAL ADVICE FROM THE BOARD'S ATTORNEY ON ANY MATTER LISTED ON THE AGENDA PURSUANT TO A.R.S. §38-431.03(A)(3).

THE ORDER OR DELETION OF ANY ITEM ON THIS AGENDA IS SUBJECT TO MODIFICATION AT THE MEETING.

ARF-5927

Presentation 2. A.

Regular BOS Meeting

Meeting Date: 05/05/2020

Submitted By: Marian Sheppard, Clerk of the
Board

Department: Clerk of the Board of Supervisors

Information

Request/Subject

University of Arizona Cooperative Extension Programs

Background Information

The University of Arizona offers many services through its Cooperative Extension offices. The Cooperative Extension Service is in more than 100 colleges and universities that comprise the nation's Land-Grant University System; it is in all 50 states and U.S. Trust Territories; Cooperative Extension has an office in or near most of the nation's approximately 3,000 counties; and it has support from more than 600,000 volunteers nationwide, impacting 6.5 million young people in 4-H. In Gila County, there is a Cooperative Extension office in Globe, Payson and San Carlos.

Cooperative Extension program areas include agriculture and range management, animal science, natural resources, 4-H youth development, family consumer health science, horticulture, and forest health.

Evaluation

For many years, the Gila County Board of Supervisors has budgeted funds to assist the Gila County Cooperative Extension programs.

Cooperative Extension faculty recently met with the County Manager and Deputy County Manager and it was decided that the Board of Supervisors and the public would benefit from a more in-depth presentation of the Cooperative Extension program areas and needs on a quarterly basis.

Conclusion

This will be the second quarterly presentation of Gila County Cooperative Extension programs. Renee Carstens, 4-H Agent, will provide information on the 4-H Program.

Recommendation

N/A

Suggested Motion

Presentation of information on the University of Arizona's Cooperative Extension 4-H Program. **(Renee Carstens)**

Attachments

4-H Presentation 5-5-20

ARIZONA

Gila County 4-H



Cooperative
Extension

Renee Carstens
University of Arizona
Assistant in Extension



Cooperative
Extension

Renee Carstens

A little about me...

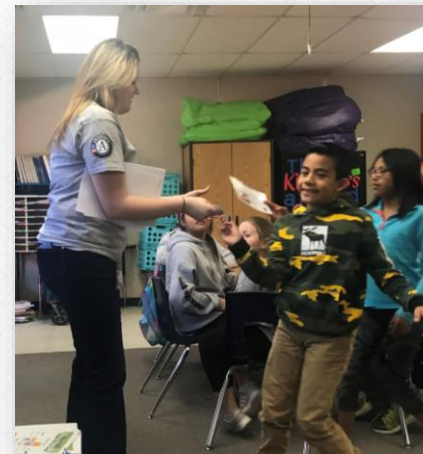
- Mom - Mackenzie and Kyle, and wife to Steve
- Employed with Gila County University of Arizona Cooperative Extension since Sept. 2016
- June 2018 – Present: Assistant in Extension, 4-H Youth Development
- Previously 26 years as a teacher (pre-k through community college, including out of school youth)



ARIZONA

4-H Staff

- Jon Hatch
- AmeriCorps Members





Gila County 4-H



- Currently in Gila County - 32 Project, Leaders Council and Community Clubs. Project clubs vary from traditional 4-H (livestock, archery, cooking, & sewing) to STEM, kayak, wood working, life skills, chess & emergency preparedness.
- 192 Active Youth Members
- 37 Volunteer Adult Leaders



ARIZONA



4-H Youth Development



- **Gila County 4-H** provides opportunities to grow and learn leadership, responsibility, and citizenship while developing competent, caring and actively engaged youth.
- **Ag Daze** - Agriculture awareness program. *Ag Daze* Program at the H-4 Ranch after 7 hours of classroom lessons.
- **JOLT and 4-H Camp Leadership** and traditional summer camps.

ARIZONA



4-H Youth Development



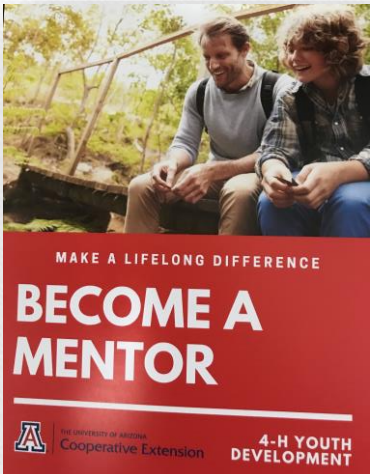
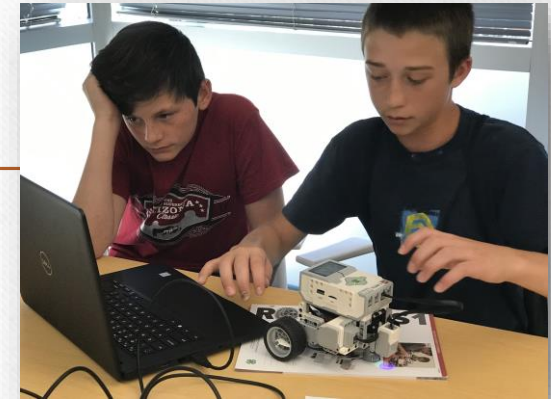
- **AZ Summit** Offered to high school students to provide an opportunity to explore the university campus and possible careers.
- **Youniversity** Expanding 4-H STEM opportunities and career exploration for middle and high school youth.
- **Walmart Foundation 4-H Healthy Habits Program** offered to classes at Copper Rim Elementary and in San Carlos. Forty-five youth completed six *Choose Health: Food, Fun and Fitness (CHFFF)* lessons.

ARIZONA



Cooperative
Extension

Grants, Donations, Gifts, and Fundraising



Tractor Supply Paper Clover Campaign <ul style="list-style-type: none">Scholarships to financially assist 4-H youth members to attend camp or leadership activities.	\$1,476
Valley of the Sun Freeport United Way <ul style="list-style-type: none">4-H Southern Gila County Programs	\$23,095
United Fund of Globe-Miami <ul style="list-style-type: none">4-H Southern Gila County Programs	\$12,000
ESIP Building Bridges Gila County <ul style="list-style-type: none">Mentor program in Globe, Miami & San Carlos	\$44,415
ESIP Expanding 4-H STEM Opportunities & Career Exploration <ul style="list-style-type: none">EGO Robotics is a way to solve this practical problem by introducing 4-H members to marketable skills such as coding, design, programming, teamwork and innovation required at today's employers and colleges.	\$135,000 (multi-counties)
National 4-H Mentor Program <ul style="list-style-type: none">Afterschool Mentor Program serving youth 10 -14 years of age offering Learning opportunities one to two times a week in Miami and Payson.	\$115,265.00 (Gila and Pima County)
Old Fashion Fair Night (Gila County Fair) <ul style="list-style-type: none">4-H Youth Member Scholarships	\$6,001

ARIZONA



4-H During COVID-19

- Virtual Learning
- Serving in the community (Social Distancing)
- Time for projects



Tonto Basin Marketplace

April 14 at 9:47 AM ·

Morning!

A big Thank You to the 4-H group who sent packets of goodies to everyone at the Marketplace! We appreciate you and you sure put smiles on our faces!
Thank You Again,
Shelley



ARIZONA

Future of 4-H in Gila County



- Expand school education & special interest clubs
- Youth engagement in county, regional, state and national programs
- Partnership with GUSD – stockyard
- Meeting and program facilities

ARF-6020

Regular Agenda Item 3. A.

Regular BOS Meeting

Meeting Date: 05/05/2020

Submitted For: Jonathan Bearup, Court Administrator

Submitted By: Jonathan Bearup, Court Administrator

Department: Superior Court Division: Superior Court Administration

Information

Request/Subject

Appointment of a Justice of the Peace Pro Tempore for the Globe Regional Justice Court.

Background Information

The Presiding Judge of the Superior Court in Gila County has requested the appointment of the following individual to serve in the capacity of Justice of the Peace Pro Tempore: Mary Navarro.

The Justice of the Peace Pro Tempore for the Globe Justice Court will serve for a period of twelve (12) months, from June 1, 2020, to December 31, 2020, unless terminated earlier by order of the Presiding Judge, pursuant to A.R.S. § 22-121 for the purpose of enhancing the Court's ability to process cases.

Evaluation

Because of exigent circumstances requiring qualified judicial officers when conflicts arise, or in the event a Justice of the Peace is absent or unavailable, pursuant to A.R.S. § 22-121, the appointment of Ms. Navarro is requested for a Justice of the Peace Pro Tempore for the Globe Justice Court. Any Justice of the Peace Pro Tempore may serve from time to time as requested and subject to the availability of funds of the respective Justice Court. All terms shall expire on December 31, 2020, unless terminated earlier by order of the Presiding Judge.

Conclusion

The Presiding Judge of the Superior Court in Gila County has requested the appointment of Mary Navarro to serve as Justice of the Peace Pro Tempore, pursuant to A.R.S. § 22-121, for the purposes of enhancing the Court's ability to process cases.

Recommendation

Presiding Judge Timothy M. Wright recommends that the Gila County Board of Supervisors approve the appointment of Mary Navarro as a Justice of the Peace Pro Tempore for the Globe Justice Court with the term concluding on December 31, 2020.

Suggested Motion

Information/Discussion/Action to approve the appointment of Mary Navarro as a Justice of the Peace Pro Tempore for the Globe Justice Court with the term expiring December 31, 2020. **(Jonathan Bearup)**

Attachments

Memo to Board of Supervisors

Board of Supervisors Approval

Administrative Order Appointing Mary Navarro



BRYAN CHAMBERS
Judge, Division I
Extension 8686

JON BEARUP
Court Administrator
Extension 8672

Superior Court of Gila County

TIMOTHY WRIGHT
Presiding Judge, Division II
Extension 8690

Gila County Courthouse
1400 East Ash
Globe, Arizona 85501
(928) 425-3231

MEMORANDUM

DATE: April 13, 2020

TO: Gila County Board of Supervisors

FROM: Timothy Wright, Presiding Judge

RE: Appointments of Justice of the Peace Pro Tempore for Globe Justice Court

The Globe Regional Justice Court has requested appointment of the following individual as a Justices of the Peace Pro Tempore for the Globe Regional Justice Court: Mary Navarro.

I am requesting your approval of these appointments pursuant to A.R.S. §22-121. *(A copy of the Administrative Order(s) is enclosed.)*

The Globe Justice Court has recommended that the proposed individual receive this appointment, which is for June 1, 2020, through December 31, 2020. Compensation for a Justice of the Peace Pro Tempore is subject to availability of funds in the justice court budget.

I have enclosed a proposed form approving the appointments for the Board's review. Thank you for your consideration of this request.

**APPROVAL OF APPOINTMENT OF
JUSTICE OF THE PEACE PRO TEMPORE**

The Presiding Judge of the Superior Court in Gila County has requested the reappointment of **Mary Navarro** as Justice of the Peace Pro Tempore of the Globe Regional Justice Court in Gila County for the term of June 1, 2020, through December 31, 2020, unless terminated earlier by Order of the Presiding Judge, pursuant to A.R.S. §22-121 for the purpose of enhancing the court's ability to process cases.

NOW, THEREFORE, be it known that the Gila County Board of Supervisors approves such appointment.

Dated _____ 2020.

GILA COUNTY BOARD OF SUPERVISORS

By: _____

Woody Cline, Chairman

FILED

**SUPERIOR COURT OF THE STATE OF ARIZONA
IN AND FOR THE COUNTY OF GILA**

2020 APR 14 AM 7:29

ANITA ESCOBEDO, CLERK

BY EC DEPUTY

IN THE MATTER OF THE)
APPOINTMENT OF JUSTICE OF)
THE PEACE PRO TEMPORE FOR)
GLOBE REGIONAL JUSTICE)
COURT)

ADMINISTRATIVE ORDER

No. 50400 AD202000004

Because of exigent circumstances requiring qualified judicial officers when conflicts arise or Justices of the Peace are absent,

IT IS HEREBY ORDERED, pursuant to A.R.S. §22-121, appointing **Mary Navarro** as Justice of the Peace Pro Tempore of the Globe Justice Court to serve from time to time as requested and subject to the availability of funds of the Justice Court. The term of this appointment shall be from June 1, 2020, through December 31, 2020, unless terminated earlier by Order of the Presiding Judge.

Dated April 13th 2020.

[Signature]
Presiding Judge

cc: Hon. Jordan Reardon
Globe Justice Court
1400 E. Ash St.
Globe, AZ 85502

Jon Bearup
Superior Court Administration
Gila County Courthouse

ARF-6030

Regular Agenda Item 3. B.

Regular BOS Meeting

Meeting Date: 05/05/2020

Submitted For: Scott Buzan, Community Development Director

Submitted By: Scott Buzan, Community Development Director

Department: Community Development Division: Planning and Zoning

Information

Request/Subject

Request is to ask the Board to waive the \$300 zoning application fee for Conditional Use Permit Application No. P2004-024.

Background Information

As defined in the Gila County Zoning Ordinance, a Conditional Use Permit is a permit issued in conjunction with the establishment of a conditional use set forth by incorporation or reference all qualifying conditions governing the use of the property.

On February 20, 2014, the Board of Supervisors approved the Gila County Planning and Zoning Fee schedule. The listed fee for a Conditional Use Permit/Conditional Use Site Plan Review is \$300.

On October 18, 2019, Community Development staff issued a building permit in the Whispering Pines subdivision which is zoned R1L, for a two-story single-family residence with 2,478 square feet habitable space and a 1,267 square foot attached garage.

Staff missed during the submittal of the plans that the structure is actually three stories and exceeded the maximum 30-foot building height measured from the grade level to the mean height between the eaves and ridge for gable and hip roofs per the Gila County Zoning Ordinance by 4 feet.

The Zoning Ordinance states that a Conditional Use Permit shall be required for any building exceeding two stories or thirty feet above ground level in an R1L zoning district.

Community Development received a complaint that the structure was too tall for the area. Upon investigation, staff discovered the errors.

The property owner, after being informed by staff, submitted a Conditional Use Permit application.

The Conditional Use Permit application is scheduled to be heard by the

Planning and Zoning Commission on May 21, 2020, at 10:00 AM.

Evaluation

The property owner was issued a building permit for his single-family residence.

After the building permit was issued, Community Development Department staff discovered that the structure exceeded the number of stories and allowable building height. Per the requirements of the Zoning Ordinance, a Conditional Use Permit is required. The property owner has been informed on this error and he has submitted an application for a Conditional Use Permit which must be approved by Planning and Zoning Commission and the Board of Supervisors.

The owner has commenced building and is currently at the framing stage of construction. Since the error was on the part of the Community Development Department, staff does not believe the property owner should be made to pay the \$300 application fee.

Conclusion

Due to an oversight by Community Development Department staff, the property owner was issued a building permit to modify the structure upon his property. Because the design of the residence exceeds the allowances of the Zoning Ordinance, a Conditional Use Permit is required.

After paying \$3,145 in building permit fees, the property owner was issued a building permit and later site inspections were done.

After discovering the error, Community Development Department staff made contact with the property owner who has agreed to cooperate even though he feels that by the County issuing him a building permit he shouldn't have to do anything.

Since staff did not inform the property owner at the time of plan submittal or building permit issuance that the structure's design was a violation of the Zoning Ordinance and a Conditional Use Permit with its \$300 application fee would be needed and because the owner is cooperating, waiving of the application fee is warranted.

There is no provision in the current fee schedule for waiving of fees by staff or management for fees approved by the Board.

Recommendation

Staff recommends that the Board waive the \$300 application fee for Conditional Use Permit Application No. P2004-024.

Suggested Motion

Information/Discussion/Action to consider waiving the \$300 application fee for Conditional Use Permit Application No. P2004-024. **(Scott Buzan)**

Attachments

CUP Application

Zoning Ordinance

Fee Schedule



**Gila County Community Development Department
Planning & Zoning Division**

745 N. Rose Mofford Way
Globe, AZ 85501
(928) 402-8512
FAX: (928) 425-0829

608 E. Highway 260
Payson, AZ 85541
(928) 474-9276
FAX: 928-474-0802

**CONDITIONAL USE PERMIT
APPLICATION**

Date: _____

Address of Property Associated with Request: 645 Scott Dr Whispering Pines

Applicant Name: Michael Luster Phone No.: 602-803-0867

Mailing Address: 5715 W Arrowhead Lakes Dr Glendale 85308

Signature: X Michael Luster

Email Address: miKdeb74@hotmail.com

If the applicant is not the owner, please provide the owner's name below and complete the Authorized Agent form attached to this application form.

Owner's Name: Levi Luster 602-820-7469

If the subject property is part of a homeowner association (HOA)*:

Name of HOA: _____ Phone No.: _____

Contact Person at HOA: _____

Mailing Address: _____

Email Address: _____

*Please note that Gila County notifies an HOA as a courtesy only and does not enforce any HOA-related documents (i.e. CC&Rs, deed restrictions, etc.).

FOR OFFICE USE ONLY

Case File No. CUP-20-01 Permit # P2004024 ling of Property RL-D70 APN # 302-16-1381A

\$350 Fee Paid Check No.: _____ Credit: _____ Cash: _____ Date: 4-21-20

Authorized Agent Form Received (if applicable): _____ Approved: _____ Denied: _____

Date notices mailed to Applicant and Adjacent Property Owners: _____ Appeal Form Received (if applicable): _____

Date of PZC Meeting: _____ Decision of PZC: _____

Appeal Due Date: _____ Appealed By: _____ On (date): _____

BOS Hearing Date (for appeal): _____ BOS Decision (for appeal): _____

Account: R019999

Location

Parcel Number 30216138A

Tax Area 1017 - District 1017

Situs Address

Legal Summary Section: 24 Township:
11.5N Range: 10E LOT 44,
WHISPERING PINES PLAT #6, PLAT
275, EXC BEG NW COR LOT 44; TH
S73D35'17"E, (RECORD N70D12'55"W)
189.11'; TH N75D45'05"W, 132.0'; TH
N68D36'35"W, 57.42' TO POB SEC 24
T111/2N R10E = 0.37 AC

Owner Information

Owner Name LUSTER LEVI

Owner Address 16437 N 61ST AVE
GLENDALE, AZ 85306

Assessment History (2020)

Full Cash Value (FCV) \$29,038

Limited Property Value (LPV) \$29,038

Primary Assessed \$4,356

Secondary Assessed \$4,356

Tax Area: 1017 **Primary Rate:** 0.094496
Secondary Rate: 0.0549150

Legal Class	FCV	LPV	Primary Assessed	Secondary Assessed
02.R	\$29,038	\$29,038	\$4,356	\$4,356

Transfers

Sale Date

[06/22/1988](#)

[12/16/2004](#)

[09/27/2013](#)

[08/01/2013](#)

Sale Price

[\\$40,000](#)

[\\$55,000](#)

[\\$0](#)

[\\$60,000](#)

Doc Description

[JOINT TENANTS](#)

[WARRANTY DEED](#)

[DEATH CERTIFICATE](#)

[WARRANTY DEED](#)

Images

- [GIS](#)



302-16-138A

Permit #: P1908-096

Owner: Levi Luster / POA: (Father) Michael Luster

Address: 645 Scott Drive Whispering Pines

Zoning: R1L-D70

I am applying for a conditional use permit for the allowance to build a 3-story home that has a height of approx. 40' to the peak and 34' to the means of the roof. This includes a lower level garage; the build has already begun.

We were unaware of the issue with the height or the story's until 4/9/20 when Gila County contacted us with this news. We have approved plans we are building to.

We have a floodplain / floodway issue on the rear of our property which stops us from building in that area that is why we applied and received an administrative variance for the reduction of our front property setback to 10'.

We chose to add the garage level when Gila County Flood Division required us to build to lowest floor joist to the FEMA Base flood elevation which is 6' above grade. This meant use the space for a garage or engineer plans for a major exposed pier system.

We were wanting a better look to our home than to set the home up in the air on large unattractive piers.

Michael Luster 4-10-20



**Gila County Community Development Department
Planning & Zoning Division**

**CONDITIONAL USE PERMIT
SUBMITTAL CHECKLIST**

- ☒ Non-refundable fee of \$365.00
- ☒ Completed application form
- ☒ Proof of ownership or completed Owner Authorization Form
- ☐ Evidence of a completed pre-application meeting *waived*
- ☒ Site Plan
- ☒ Written description and justification of request
- ☐ Citizen Participation Plan (not required for a Conditional Use Permit associated with a single family residence)
- ☒ Other optional items (i.e. photographs, aerial photographs, etc.)



Gila County Community Development

Permit # _____

This notarized letter gives permission to Michael Luster to act on behalf of Levi Luster for the purpose of obtaining a permit(s) to build SFR on our property described as 645 Scott Dr. - Whispering Pines. This includes completing and signing the required forms. We understand that, as the property owners, we are ultimately responsible for complying with all of the applicable Gila County rules and regulations associated with this Permit(s).

[Signature]
Signature
Levi Luster
Printed Name

[Signature]
Signature
Michael Luster
Printed Name

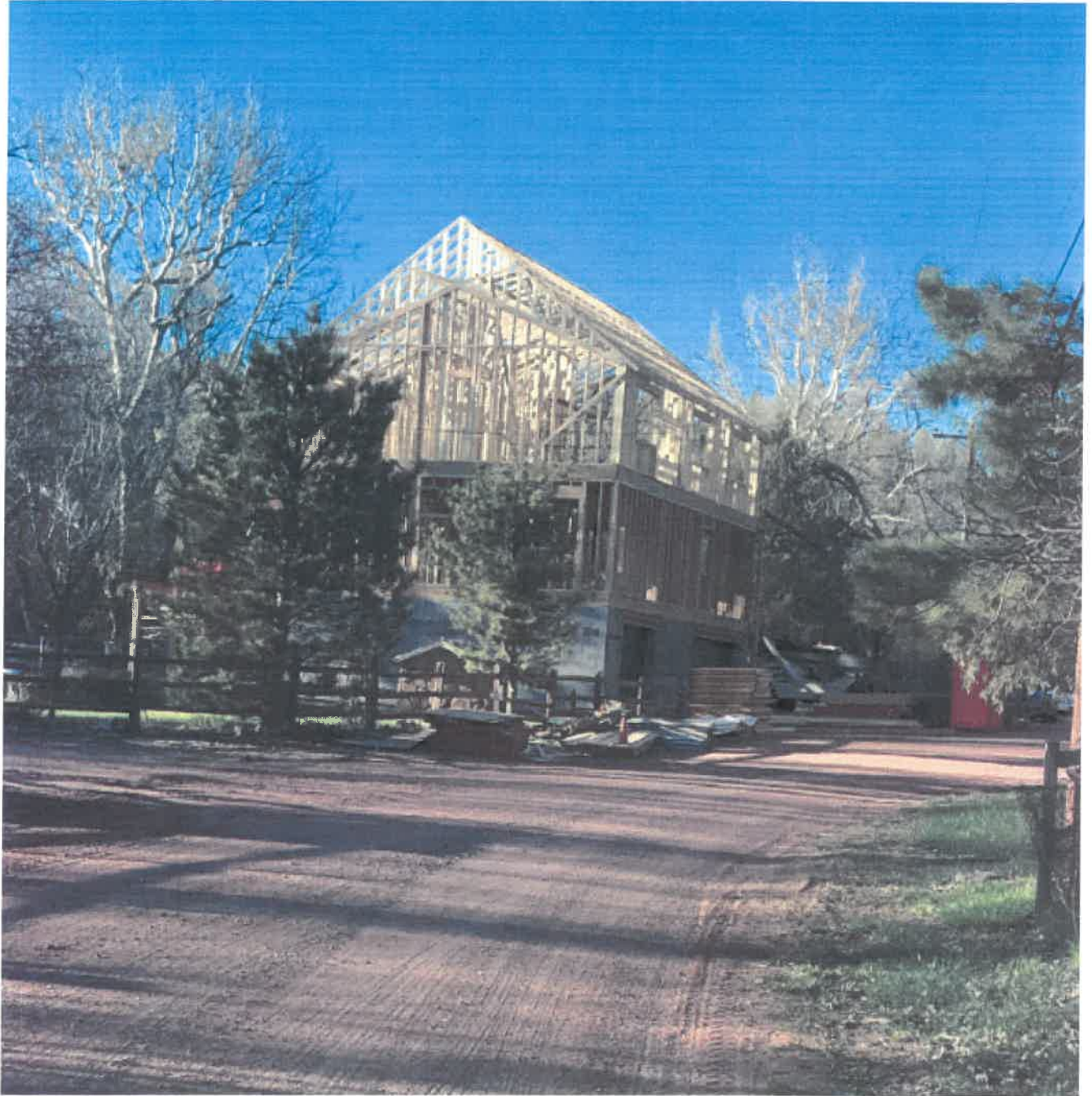
State of Arizona)
County of Maricopa) SS
~~Gila~~)

Acknowledged before me this 17 day of JUNE 2019

My Commission Expires 01/25/2022

[Signature]
Notary Public





645 W SCOTT DRIVE

P1908-096 parcel
302-16-138A

4/10/20





Zoning Ordinance for Unincorporated Areas of Gila County Arizona

Last Revised on November 5, 2019



TABLE OF CONTENTS

SECTION	SUBSECTION	TITLE	PAGE
101		PURPOSE, INTENT, RESPONSIBILITIES & PROCEDURES	3
	101.1	PURPOSE AND INTENT	3
	101.2	ADMINISTRATIVE RESPONSIBILITIES	3
	A	BOARD OF SUPERVISORS	3
	B	PLANNING & ZONING COMMISSION	4
	C	BOARD OF ADJUSTMENTS	5
	D	ZONING INSPECTOR	5
	E	DESIGN REVIEW COMMITTEE	6
	101.3	PROCEDURES	7
	A	ADMINISTRATIVE VARIANCE	7
	B	CITIZEN PARTICIPATION PLAN	8
	C	CONDITIONAL USE PERMIT	10
	D	USE PERMIT	13
	E	TEMPORARY USE PERMIT	14
	F	PRE-APPLICATION MEETING	16
	G	PUBLIC HEARINGS	16
	H	VARIANCE	17
102		DEFINITIONS	19
103		GENERAL STIPULATIONS AND PROVISIONS, ALL DISTRICTS	39
	103.1	STRUCTURES & USES: COMPLIANCE TO DISTRICT REQUIREMENTS	39
	103.2	GENERAL REQUIREMENTS FOR LOTS	40
	103.3	RESTRICTION ON REGULATIONS THROUGH ZONING	40
	103.4	OFF-STREET PARKING	42
	103.5	OFF-STREET LOADING SPACE AND ADA PARKING REQUIREMENTS	45
	103.6	SIGNS.	46
	103.7	AMATEUR RADIO ANTENNA (HAM RADIO)	48
	103.8	COMMERCIAL COMMUNICATION TOWERS	48
	103.9	SEXUALLY ORIENTED BUSINESS	49
	103.10	PROPERTY DEVELOPMENT PLAN	53
104		ESTABLISHMENT OF ZONES (USE AND DENSITY DISTRICTS)	55
	104.1	ZONING MAP	58
	104.2	USE DISTRICTS (SINGLE FAMILY RESIDENTIAL)	59
	A	R1 - RESIDENCE ONE DISTRICT	59
	B	R1L - RESIDENCE ONE DISTRICT LIMITED	63
	C	MHS - MOBILE HOME SUBDIVISION DISTRICT	64
	D	RR - RURAL RESIDENTIAL DISTRICT	66
	E	GR - GENERAL RURAL DISTRICT	69
	F	SR - SUBURBAN RANCH DISTRICT	71
	G	SFR - SINGLE FAMILY RURAL DISTRICT	73
	104.3	MULTI-FAMILY RESIDENTIAL	75
	A	R2 - RESIDENCE TWO DISTRICT (Multiple Dwelling Units Under	75
	B	R3 - RESIDENCE THREE DISTRICT (Multiple Dwelling Units)	76
	C	R4 - RESIDENCE FOUR DISTRICT (Transitional Residential-	77
	D	TR - TRANSITIONAL RESIDENTIAL DISTRICT	79
	104.4	COMMERCIAL DISTRICTS	82
	A	C1 - COMMERCIAL ONE DISTRICT (Neighborhood Convenience	82
	B	C2 - COMMERCIAL TWO DISTRICT (Intermediate Commercial)	85
	C	C3 - COMMERCIAL THREE DISTRICT (Central Business District)	88
	104.5	INDUSTRIAL DISTRICTS	91
	A	M1 - INDUSTRIAL ONE DISTRICT (Light Industry)	91
	B	M2 - INDUSTRIAL TWO DISTRICT (Heavy Industrial)	92

	C	M3 - INDUSTRIAL THREE DISTRICT (Unrestricted Industrial)	93
	104.6	USE DISTRICTS (OVERLAY)	94
	A	PAD - PLANNED AREA DEVELOPMENT DISTRICT	94
	B	PM - PERFORMANCE INDUSTRIAL DISTRICT	100
	C	T - TRAILER DISTRICT	104
	D	P1 - PARKING ONE DISTRICT	108
	E	DESIGN REVIEW OVERLAY DISTRICT	109
	104.7	SPECIAL ZONING DISTRICT	115
	A	GU - GENERAL UNCLASSIFIED DISTRICT	115
	104.8	DENSITY DISTRICTS	116
	A	GENERAL REGULATIONS	116
	B	DENSITY DISTRICT REQUIREMENTS	118
105		AMENDMENT PROCEDURES	120
	105.1	AUTHORITY	120
	105.2	APPLICATION	120
	105.3	PLANNING & ZONING COMMISSION ACTION	121
	105.4	BOARD OF SUPERVISORS' ACTION	122
106		BOARD OF ADJUSTMENTS	122
	106.1	BOARD STRUCTURE AND PROCEDURE	122
	106.2	POWERS AND DUTIES	122
	106.3	HEARING APPLICATIONS	123
	106.4	APPEALS	123
	106.5	HEARING AND RULINGS	123
107		ENFORCEMENT	124
	107.1	Establishment of the Position of County Zoning Inspector	124
	107.2	VIOLATIONS	124
	107.3	LEGAL PROCEDURE (Procedure for Enforcement)	125
	107.4	INSPECTION (Authority for)	125
108		BUILDING PERMITS	125
109		REPEAL OF INCONSISTENT PROVISIONS	126
110		SEVERABILITY	126



ZONING ORDINANCE FOR UNINCORPORATED AREAS OF GILA COUNTY, ARIZONA

SECTION 101

This Zoning Ordinance is adopted for the unincorporated areas of Gila County pursuant to the authority granted to Counties in Title 11, Title 41 and Title 48, of the Arizona Revised Statutes.

SECTION 101.1 PURPOSE AND INTENT

In order to conserve and promote the public health, safety and general welfare by guiding and accomplishing a coordinated, adjusted and harmonious County development and future growth, there is hereby adopted, as part of a comprehensive long-term plan, an official zoning ordinance, together with zoning maps, rules and regulations for Gila County, Arizona shall hereafter be known collectively as the “GILA COUNTY ZONING ORDINANCE FOR UNINCORPORATED AREAS OF GILA COUNTY, ARIZONA.”

In the interpretation and application, the provisions of this Zoning Ordinance, unless otherwise provided, shall be held to be minimum requirements designed to lessen congestion in the neighborhood; to secure safety from fire, panic and other dangers; to provide adequate light and air; to prevent over-crowding of land; to avoid undue concentration of population in certain areas; to facilitate the adequate provision of transportation, water, sewerage, schools, parks, and other public requirements; and to maintain stable values of land and buildings.

SECTION 101.2 ADMINISTRATIVE RESPONSIBILITIES

The purpose of this section is to set forth the powers, duties and organization of the offices responsible for the administration of this Zoning Ordinance.

A. BOARD OF SUPERVISORS

The Board of Supervisors shall have the following duties in the administration of the provisions of this Zoning Ordinance:

1. Hear, review, and adopt amendments to the text of this Zoning Ordinance after a recommendation is provided by the Planning and Zoning Commission.
2. Hear, review, and adopt amendments to the zoning districts and the zoning map after a recommendation is provided by the Planning and Zoning Commission.

3. Hear, review, and consider appeals from decisions of the Planning and Zoning Commission or Zoning Inspector.
4. Hear, review, and approve preliminary, final, and small subdivision plats after a recommendation is provided by the Planning and Zoning Commission.
5. Take other actions deemed necessary or desirable to implement the provisions of these regulations, the Land Use and Resource Policy Plan, and the Comprehensive Master Plan.

B. PLANNING AND ZONING COMMISSION

The Planning and Zoning Commission shall primarily serve as an advisory body to the Board of Supervisors to direct the growth and physical development of the private unincorporated areas of Gila County in a sound and orderly manner for the prosperity, health, safety, and welfare of the citizens. The membership and meetings shall be as provided in Title 11-802 of the Arizona Revised Statutes.

The Planning and Zoning Commission shall have the following duties in the administration of the provisions of this Zoning Ordinance:

1. Hold public hearings when necessary and make recommendations to the Board of Supervisors on all matters concerning or related to the creation of zoning districts and boundaries, the appropriate regulations to be enforced therein, the amendment of this Zoning Ordinance, and any other matter within the scope of the zoning power.
2. Hear, review, and make recommendations to the Board of Supervisors regarding applications for amendments to the Comprehensive Master Plan and other planning documents.
3. Serve as an advisory body to the Board of Supervisors, and furnish to the Board of Supervisors, through its assistants, the facts concerning the adoption of any report or recommendation.
4. Initiate, hear, and review amendments to the zoning map in accordance with the provision of this Zoning Ordinance.
5. Initiate, hear and review amendments to the text of this Zoning Ordinance.
6. Make investigations, maps, reports and recommendations in regard to the physical development of the unincorporated areas of Gila County.
7. Hear, review and make recommendations to the Board of Supervisors regarding preliminary, small and final subdivision plats in accordance with rules and procedures of the subdivision regulations.
8. Hear, review, determine compatibility requirements and make the decision regarding all Conditional Use Permit applications.

9. Hear, review and make recommendations to the Board of Supervisors regarding the Land Use Resource Policy Plan.

C. BOARD OF ADJUSTMENT

The Board of Adjustment shall be established to have meetings and make decisions as provided in Title 11-816 of the Arizona Revised Statutes and subsequent amendments to those statutes.

The Board of Adjustment shall have the following duties in the administration of the provisions of this Zoning Ordinance:

1. Interpret this Zoning Ordinance when the meaning of any word, phrase or section is in doubt; when there is a dispute between the appellant and enforcing officer; or when the location of a district boundary is in doubt.
2. Hear and decide appeals in which it is alleged that there is an error in a requirement or decision made by the Zoning Inspector in the enforcement of this Zoning Ordinance.
3. Hear and decide variances from the terms of this Zoning Ordinance because of special circumstances applicable to the property, including its size, shape, topography, location or surroundings where the strict application of the provisions of this Zoning Ordinance will deprive such property of privileges enjoyed by other property of the same classification in the same zoning district. Any variance granted is subject to such conditions as will assure that the adjustment authorized shall not constitute a grant of special privileges inconsistent with the limitations upon other properties in the vicinity and zone in which property is located.
4. Issue a refund, if needed, of all or portions of the application filing fee if a decision of the Zoning Inspector is deemed in error or a requirement is substantially modified.
5. Designate conditions if needed that secure substantially the objectives of this Zoning Ordinance and require guarantees, if needed, in such a form as it deems proper to insure that such conditions are adhered. Where any such conditions are violated or not adhered, the approval shall cease to exist and the Zoning Inspector shall act accordingly.

The granting by the Board of Adjustment permission to proceed on a specific development scheme or of a permit for a construction variance shall be contingent upon permits being obtained and work commencing within six months and being diligently pursued. Failure of such shall void the ruling unless a longer time has been granted by the Board.

D. ZONING INSPECTOR

For the purpose of implementing and enforcing this Zoning Ordinance within the zoned areas of unincorporated Gila County, the position of County Zoning Inspector is established. The Director of the Gila County Community Development Division is designated as the Zoning Inspector. The Zoning Inspector may designate a Deputy Zoning Inspector.

The Zoning Inspector shall have the following duties in the administration of the provisions of this Zoning Ordinance:

1. Serve as the planning agency and administer all planning, zoning, lighting, subdivision and land use regulations as provided in this Zoning Ordinance.
2. Interpret and administer the Comprehensive Master Plan and the related policies established by the Board of Supervisors.
3. Establish forms and processes for the administration and review of map amendments, Conditional Use Permits, variances, minor land divisions, subdivision plats, text amendments and appeals.
4. Conduct pre-application conferences prior to the submission of applications for map amendments, Conditional Use Permits, variances, subdivision plats, text amendments, and appeals.
5. Review and consider requests for a Use Permit or an Administrative Variance.
6. Accept, review, and make recommendations regarding map amendments, Conditional Use Permits, variances, subdivision plats, text amendments, and appeals.
7. Provide assistance with the Land Use and Resource Policy Plan.
8. Provide assistance to facilitate all public hearing requirements necessary under the provisions of these regulations.
9. Provide assistance to the Board of Supervisors, the Planning and Zoning Commission, and the Board of Adjustment in the execution of their responsibilities under this Zoning Ordinance.

E. DESIGN REVIEW COMMITTEE

The Board of Supervisors adopted Resolution No. 08-12-01, which amended the Zoning Ordinance to add a section to the Zoning Ordinance which addresses regional design review guidelines. Those guidelines included the creation of a Design Review Committee, which is known as the Highway 60-70 Regional Design Review Committee (Committee). The Committee shall serve as an advisory committee to the Planning and Zoning administrators (or equivalent) of the governmental agencies involved.

1. Committee Membership:
 - a. Each governmental agency will appoint three members to serve on the Committee. At least one of the three members should be from property owners within the overlay district. All members should be appointed to four-year terms. At the time of initial appointment, the Board of Supervisors shall appoint one member for two years, one member for three years, and one member for four years; thereafter, all appointments shall be for a four-year term of office.
 - b. The Committee shall elect a Chairman and a Vice-Chairman to serve one-year terms to coordinate meetings and ensure that the Committee's proceedings are in compliance with Arizona Open Meeting laws. Their responsibilities shall

include preparation and publication of the notices of the meetings, meeting agenda, and the minutes of the meetings.

- c. Non-voting/advisory membership may be extended to a representative of other governmental agencies for the purpose of consultation at the discretion of the Committee, for example, the Arizona Department of Transportation.
- d. Upon receiving design packets from the property owners, the staff of the governmental agency having jurisdiction will transmit those packets to the Committee.
- e. The Committee shall meet within 15 days of receipt of a design packet and prepare a written recommendation to the staff of the governmental agency having jurisdiction. If a written recommendation is not received within 30 days from the date of transmittal described above, the governmental agency having jurisdiction will assume the packet is approved with no recommendation from the Committee.

SECTION 101.3

APPLICATION PROCEDURES

The purpose of this section is to provide for the orderly processing of land use and zoning applications according to the administrative offices and duties cited in Section 101 of this Zoning Ordinance. The development review procedures set forth in this section establish the standards for review and approval of all proposed development of unincorporated private properties in Gila County, except properties that have requested and remain unzoned and properties unzoned because of irregular mining claim uses.

The Board of Supervisors, subject to a properly noticed public hearing, may adopt by resolution such fees and charges as it deems reasonable for the processing of applications for zoning, variances, and other procedures as herein provided.

A. ADMINISTRATIVE VARIANCE

- 1. When compliance with the minimum building setback regulations would cause extreme hardship due to conditions of extreme topography, unnecessary destruction of vegetation, close proximity to water ways, substandard size, or irregular shape and minimal impacts to adjoining property uses, the Zoning Inspector may grant a variance not to exceed fifty percent (50%) of the minimum required yard; however, under no circumstances shall there be a yard of less than three (3) feet.
- 2. Application Requirements
 - a. An application for an Administrative Variance shall be filed with the Gila County Community Development Division on forms provided for that purpose.

- b. An application for an Administrative Variance shall only be initiated by a property owner, an agent authorized by the owner or a person having a written contractual interest in the affected property. Proof of ownership of the subject property or a notarized 'authorized agent' form shall be required.
- c. A complete application form may require a site plan, depicting the special circumstance or location of the deviation from district standards.
- d. The application shall be accompanied by the payment of the appropriate non-refundable fee per the schedule of such charges as adopted by the Board of Supervisors.

3. Review

The Zoning Inspector or his designated representative shall inspect the property to determine the circumstances and shall approve or deny the variance based on his findings and shall set forth his findings and recommendations on a form provided for that purpose.

4. Decision

- a. Notice of the decision of the Zoning Inspector or designee shall be sent by first class U.S. mail to applicant and real property owners as shown on the last assessment. Notice shall also be sent by first class U.S. mail to real property owners of adjoining real properties to the addresses shown on the last assessment. All notices may be sent to an authorized agent.

5. Appeals

Appeals of the decision of the Zoning Inspector may be made to the Board of Adjustment and must be filed in writing with the Community Development Division within fifteen (15) working days following the date of mailing of the notice of decision. The decision of the Zoning Inspector shall become effective at the expiration of the fifteen (15) calendar day appeal period, provided that no appeals have been filed.

B. CITIZEN PARTICIPATION PLAN

1. Purpose

The purpose of the Citizen Participation Plan is to:

- a. Ensure that applicants pursue early and effective citizen participation in conjunction with their applications, giving them the opportunity to understand and try to mitigate any real or perceived impacts their application may have on the neighborhood and community.
- b. Ensure that the citizens and property owners of Gila County have an adequate opportunity to learn about applications that may affect them and to work with applicants to resolve concerns at an early stage of the process.

- c. Facilitate ongoing communications between the applicant, interested citizens, property owners, Gila County staff and elected officials throughout the application review process.
- d. The Citizen Participation Plan is not intended to produce complete consensus on all applications, but to encourage applicants to be good neighbors and to allow for informed decision-making.

2. Applicability

The following applications shall require a Citizen Participation Plan:

- a. Applications to amend the zoning classifications and the zoning maps in the unincorporated private properties of Gila County.
- b. Applications for a Conditional Use Permit or a subdivision in the unincorporated private properties of Gila County.

Note: Applications for the subdivision process which have received an approved rezoning of the property within the past 12 months and prepared a Citizen Participation Plan and Citizen Participation Report, and the proposed subdivision is in substantial compliance with the site plan submitted for the rezoning process shall not be required to submit another plan.

Note: Applications for a Conditional Use Permit for single family residential developments shall not require a Citizen Participation Plan.

- c. Applications for a variance from the zoning regulations in the unincorporated private properties of Gila County.

Note: Applications for a variance on a single family residential property shall not require a Citizen Participation Plan.

3. Notification Area

The level of citizen interest and area of involvement will vary depending on the nature of the application and the location of the site. The neighboring properties for early notification are determined after consultation with the Community Development Division. At a minimum, the neighboring properties shall include the following:

- a. Property owners within the 300' radius of the subject site.
- b. The head of any homeowner's association or registered neighborhood within the 300' radius of the subject site.

4. Staff Assistance

To assist citizens with the neighborhood maps and property owner information, after the pre-application meeting where the applicable review process and procedures are explained, Community Development Division staff will:

- a. Prepare a map of the subject site with the 300' radius from the property boundaries that identifies the notification area and the neighboring properties.
- b. Prepare a list of the property owners, and their mailing addresses, that are part of the 300' notification area.
- c. Prepare an example 'neighborhood' meeting letter for the applicant.
- d. Provide the map, list and example letter in 10 working days.

5. Applicant's Responsibilities

- a. The applicant shall invite and meet with his neighbors, being the property owners in the notification area, at a specific time and place, convenient for assembly and often the subject site, to discuss his proposed request.
- b. The applicant shall provide the Community Development Division with a copy of the neighborhood invitation letter, a 'sign in' list of attendees, all invitations returned by the U.S. Post Office, and a list of concerns that were expressed at the meeting or through mail or email.

C. CONDITIONAL USES AND CONDITIONAL USE PERMITS

As defined in the section of this Zoning Ordinance entitled "Definitions", conditional uses are those uses, which although not specifically permitted in a given zoning district, would become harmonious or compatible with neighboring uses through the application and maintenance of qualifying conditions. Conditional Use Permits shall be issued setting forth all qualifying conditions subject to the procedures for rezoning found in the section of this Zoning Ordinance entitled "Amendment Procedures."

1. Application Requirements

- a. The applicant shall submit a Conditional Use Permit application in the form of a narrative description of the proposed use on a form provided by the Community Development Division for that purpose and the application shall be accompanied by the appropriate non-refundable fee per the schedule of such charges as adopted by the Board of Supervisors.
- b. An application for a Conditional Use Permit shall be initiated only by a property owner, or an agent authorized by the property owner. Proof of ownership of the subject property or a notarized 'authorized agent' form shall be required.
- c. Accompanying the application, the applicant shall submit a reproducible site plan on sheets not to exceed 24" by 36," at a scale not to exceed 100 feet per inch. The site plan shall contain, at a minimum, the following information:

- i. The location and boundaries of the property.
- ii. Scale and north arrow.
- iii. The location of all existing and proposed improvements, provisions for onsite parking, internal or external access.
- iv. Such other information as the Zoning Inspector may deem necessary.

2. Hearing

Upon receipt of a completed application, site plan and the non-refundable application fee, a hearing on the application shall be scheduled before the Planning and Zoning Commission.

3. Decision

- a. The Planning and Zoning Commission may deny the application, accept the recommendation of staff, modify the recommendation of staff, or send the application back to the staff for further study prior to a rehearing.
- b. A Conditional Use Permit (CUP) shall be issued by the Community Development Division setting forth all qualifying conditions, when the Planning and Zoning Commission approves a CUP application.

4. Appeal

Appeals of the decision and conditions of the Planning and Zoning Commission may be made to the Board of Supervisors and must be filed in writing with the Community Development Division within thirty (30) days following the date of the decision. A non-refundable application fee set by the Board of Supervisors is required.

5. Special Uses – Medical Marijuana

Medical Marijuana Dispensary/Cultivation and Medical Marijuana Dispensary Offsite Cultivation Location as defined in the section of this Zoning Ordinance entitled “Definitions,” subject to all rules adopted by the Arizona Department of Health Services and to the following conditions:

- a. Medical Marijuana Dispensaries or Medical Marijuana Offsite Cultivation Locations shall not be located within 35 miles of any other medical marijuana dispensary or medical marijuana offsite cultivation location.
- b. Medical Dispensaries and Medical Marijuana Offsite Cultivation Locations shall not be located within 1,500 feet of:
 - i. A church; or,
 - ii. A public or private elementary or secondary school; or,
 - iii. A public or private day care center, preschool, nursery, kindergarten, or similar use; or,
 - iv. A public park, playground, or public recreational facility; or,
 - v. School bus stop, Library, Substance Abuse Treatment Facilities,
 - vi. An adult oriented business.

- c. Medical Marijuana Dispensaries shall be located within the M1 Zoning Districts.
- d. Drive-thru facilities shall not be permitted with any dispensary.
- e. Dispensaries shall not permit the consumption of marijuana in any form on the premises or parcel of land.
- f. Medical Marijuana Dispensaries with cultivation and off-site cultivation shall only be permitted in M1 Zoning Districts.
- g. For purposes of this Conditional Use Permit, the notification area for the application shall be 1,500 feet.
- h. For purposes of measuring separation distances required in this section, the measurements shall be taken in a straight line from the closest exterior walls of any affected structures without regard to intervening structures or objects or political boundaries.
- i. Medical Marijuana Dispensaries shall be open to the public only from 8:00 AM to 5:00 PM daily, Monday through Friday.
- j. A Medical Marijuana Dispensary or a Medical Marijuana Offsite Cultivation Location facility lawfully operating is not rendered in violation of these provisions by the subsequent location of a church, public or private elementary or secondary school, a kindergarten or preschool or similar use, a park or playground, or an adult oriented business within 1,500 feet of the Medical Marijuana Dispensary or Medical Marijuana Offsite Cultivation Location.
- k. Applicant shall provide a copy of registration approved by Department of Health Services prior to opening for business.
- l. A Medical Marijuana Dispensary must be located in a site built structure and not a manufactured home or RV.
- m. A Conditional Use Permit (CUP) is valid for one year and then must be renewed. Any CUP may be revoked for failure to comply with all conditions.
- n. No person under 18 years of age is permitted within these facilities without an adult-guardian with a registration card from the Department of Health Services.
- o. This provision shall not be construed as permitting any use or act which is otherwise prohibited or made punishable by law.
- p. Cultivation for a medical marijuana qualified patient and designated caregiver as defined in Section 102 of the Zoning Ordinance is subject to all rules adopted by the Arizona Department of Health Services and to the following conditions:
 - i. For purposes of this Conditional Use Permit the notification area for the application shall be 1,500 feet.
 - ii. A Conditional Use Permit is valid for one year and then must be renewed.

- iii. Any Conditional Use Permit may be revoked for failure to comply with all conditions.
- iv. The Qualifying patient and designated caregiver cultivation location must be accessory to the primary use of residential, must not be detectable from the exterior of the property in which the cultivation takes place.
- v. Medical marijuana cultivation as an accessory use to the qualifying patient's or caregiver primary residence shall only be permitted if the residence is located at least 25 miles distant from a Medical Marijuana Dispensary and in full compliance with regulations as established by the Department of Health Services for medical marijuana.

D. USE PERMITS

Use Permits are issued by the Zoning Inspector for the development or use of any property which is subject to a Use Permit. Such permit shall set forth by incorporation or reference all stipulations and limitations of the use of said property, as well as the time period for which such permit shall be issued. Use Permits are different from Conditional Use Permits (CUPs) because CUPs are for more intense uses that require public hearings.

1. Application Requirements

- a. The applicant shall submit a Use Permit Application on a form provided for that purpose.
- b. Accompanying the application, the applicant shall provide a site plan setting forth the location of the proposed use.
 - i. The site plan shall be prepared on 8.5" x 11" or 11" x 17" sheet or sheets not to exceed 24" X 36".
 - ii. The plan shall be drawn to a scale not to exceed one hundred (100) feet per inch and shall set forth, at a minimum, the following information:
 - a) The boundaries of the subject property.
 - b) A legal description.
 - c) The location of existing and proposed improvements.
 - d) Such other information as the Zoning Inspector may deem necessary.
 - iii. Upon submitting the application, the applicant shall pay the appropriate nonrefundable fee.

2. Review

- a. Upon receipt of the application, site plan and fee, the Zoning Inspector or his designee shall:
 - i. Set a date for an administrative hearing not later than twenty-one (21) days following receipt of same.
 - ii. Notify all adjoining property owners of the purpose of the application and the date, time and location of the administrative hearing.

- iii. Make a record of all testimony in favor or against the application at the administrative hearing.

3. Decision

The Zoning Inspector shall notify the applicant in writing no later than fifteen (15) working days after the administrative hearing of his decision to approve or deny the application, fully stating the reasons for denial or any stipulations or limitations regarding approval.

4. Appeals

The applicant may appeal the denial of an application or appeal the conditions required for the use by filing a form of appeal with the Board of Adjustment within fifteen (15) working days following the issuance or denial of a permit.

E. TEMPORARY USE PERMITS

1. The purpose of a Temporary Use Permit is to permit one-time or short time use of land for a special event or an interim use. Application for a Temporary Use Permit shall be made on a form provided for such purpose by the Community Development Division and the appropriate non-refundable fee shall be paid. An expiration date will be provided when each temporary use permit is issued.
2. Temporary uses may be granted in all zoning districts subject to conditions, which shall consider the intent and purpose of the particular zoning district and minimize adverse impact on the neighborhood.
3. All temporary uses shall be subject to a Temporary Use Permit that shall be issued by the Zoning Inspector or his designated representative subject to the provisions of this section.
4. Application Requirements
 - a. Application for a Temporary Use Permit shall include a written authorization of the owner of the property on which the temporary use is proposed and setting forth any specific conditions placed by the property owner on the proposed use, which conditions shall be incorporated into the Temporary Use Permit.
 - b. The owner of the property on which the Temporary Use Permit is granted shall be a co-applicant for the permit, and shall be held responsible for the conformance of the use to the conditions set forth in the Temporary Use Permit and for the restoration of the property to its original condition following the termination of the use.
 - c. If deemed necessary by the Zoning Inspector or the Planning and Zoning Commission due to the nature of the use, the applicant may be required to provide for private security, post bond or provide proof of insurance and shall indemnify Gila County against any claims arising from permitted uses.

- d. Any Temporary Use Permit may be revoked without notice, if the Zoning Inspector determines that conditions have been violated or that the use is causing a nuisance.
- e. The Planning and Zoning Commission may extend the time limits or modify the limitations of Temporary Use Permits by conditional use in accordance with the provisions of Section 101 of this Zoning Ordinance entitled “Application Procedures,” subsection “Conditional Uses and Conditional Use Permits.”

5. Performance Standards

Approval of a Temporary Use Permit application shall require compliance with the following performance standards, along with any further conditions deemed necessary by the Zoning Inspector in order to reduce possible detrimental effects to surrounding properties and to protect the public health, safety and welfare:

- a. Noise shall not be generated by any use to the point of disturbing the peace, quiet and comfort of neighboring properties.
- b. Adequate on-site parking shall be provided.
- c. No permit shall be issued if the use at the proposed location is deemed to be potentially hazardous to the public. No use shall be permitted in a public right-of-way.
- d. Adequate sanitary facilities shall be provided for on-site; sanitary facilities shall conform to State and County Health Department requirements.
- e. Provision shall be made for the collection and disposal of all solid waste generated in conjunction with the proposed use.
- f. Lighting shall be limited to that necessary to conduct the proposed use safely and shall be shielded so that direct illumination shall be confined to the boundaries and site access. The operation of searchlights and similar lighting sources is prohibited.
- g. Any required County or State Health Department or Sheriff’s Office permits or licenses must be obtained.

6. Uses Requiring a Temporary Use Permit

- a. Special events, having maximum duration of five days per event, including such activities as:
 - i. Transient amusement activities (such as carnivals, circuses, outdoor concerts).
 - ii. Tent revivals.
 - iii. Outdoor flea markets.
 - iv. Outdoor product shows.
 - v. Christmas tree sales lots.
 - vi. Contractor’s offices and storage yards on the site of active construction projects.

- vii. Mobile/manufactured homes or recreational vehicles for security purposes on the site of an active construction project, but not for a total of more than six months in any twelve-month period.
- viii. Roadside sales stands and temporary food sales stands, but not for a total of more than six months within any twelve-month period.
- ix. Batch plants and crushing operations in conjunction with a specific construction project for a period not to exceed the duration of the project.
- x. Other uses of a temporary nature similar to the above.

F. PRE-APPLICATION MEETING

Prior to application for any variance, appeal, amendment, Conditional Use Permit, Temporary Use Permit, Development Plan, Comprehensive Master Plan amendment, or any other review or permit process, a pre-application meeting with the Community Development Division staff is strongly encouraged. The review is free and often saves duplication of effort and avoids misunderstandings.

1. The purpose of the pre-application review is:
 - a. To familiarize the Community Development Division with the request.
 - b. To determine application requirements and familiarize the applicant with the review process and procedures.
 - c. To identify land use and development policies which may affect the outcome of the request.
 - d. To permit a cursory technical review at a conceptual stage to identify conflicts in objectives and to identify potential solutions for those conflicts.
 - e. To identify the requirements for citizen participation and familiarize the applicant with related issues.

G. PUBLIC HEARINGS



The Board of Supervisors, Planning and Zoning Commission, and Board of Adjustment shall hold public hearings as required by Arizona Revised Statutes and this Zoning Ordinance.

1. Applicability

The following applications shall require a public hearing:

- a. Applications to amend the Comprehensive Master Plan for the unincorporated private properties of Gila County.

- b. Applications to amend the zoning classifications and the zoning maps in the unincorporated private properties of Gila County.
- c. Applications for a Conditional Use Permit in the unincorporated private properties of Gila County.
- d. Applications for a Variance from the requirements of the Zoning Ordinance in the unincorporated private properties of Gila County.

2. Noticing

- a. A public hearing shall be held by the Board of Supervisors, Planning and Zoning Commission or Board of Adjustment within a reasonable time after filing of an application, after first causing notice to be given to parties of interest and the public, by posting the property of application, if a property is involved, and publishing once in a newspaper of general circulation in accordance with State law.
- b. It shall not be the responsibility of the Board of Supervisors or its agents to maintain the posting once erected.

H. VARIANCE

The purpose of the variance procedure is to provide a means whereby the literal terms of this Zoning Ordinance need not be applied, where there are practical difficulties or unnecessary hardships so that the spirit of this Zoning Ordinance shall be observed, public safety and welfare secured, and substantial justice done.

1. Application Requirements

- a. An application for a variance shall be filed with the Community Development Division on forms provided.
- b. An application for a variance shall only be initiated by a property owner, an agent authorized by the owner. Proof of ownership of the subject property and/or a notarized 'authorized agent' form shall be required.
- c. A complete application form may require a site plan depicting the special circumstance or location of the deviation from district standards, a detailed description of the request or the specific grounds for an appeal of a Community Development Division decision.
- d. A map of the subject property and surrounding properties within 300' of the subject property boundaries shall be required. (Staff will assist with maps and property information, when a pre-application meeting is requested.)
- e. Two (2) sets of the site plan (8.5" x 11" or 11"x 17") drawn to scale and accuracy, commensurate with its purpose, shall be required. As a site plan is specific to a particular situation, the applicant shall confer with the Community Development Division to determine the information required. (i.e. locations of

structures and buildings, building floor plans, elevations, parking areas and accesses, trees and vegetation, signage, drainages, etc.)

- f. The application shall be accompanied by payment of the appropriate fee on the schedule of such charges as adopted by the Board of Supervisors. When a variance request is for a deviation from district standards, fees are not refundable. When appeals are made of a Community Development Division decision, the Board of Adjustment shall have the discretion to refund all, a portion, or none of the application-filing fee.

2. Review

- a. An application for a variance shall be submitted to the Zoning Inspector and shall be reviewed by the Board of Adjustments within 30 calendar days of receipt of a completed application as determined by the Zoning Inspector.
- b. The Zoning Inspector shall submit the application and a written report to the Board of Adjustment with a recommendation on whether the variance should or should not be granted or modified.

3. Criteria for Granting a Variance

A variance shall be granted under the following:

- a. Due to special circumstances applicable to the property, including its size, shape, topography, location, impact to adjoining property uses and destruction of vegetation, the strict application of these regulations will deprive such property of privileges enjoyed by other property of the same classification in the same zoning district.
- b. That a grant of a variance will be subject to conditions as will ensure that the adjustment authorized will not constitute a grant of special privileges inconsistent with the limitations upon other properties in the vicinity and zone in which such property is located.
- c. The special circumstances applicable to the property are not self-imposed by any person presently having an interest in the property.
- d. The variance will not allow the establishment of a use which:
 - i. is not otherwise permitted in the zoning district;
 - ii. would result in the extension of a non-conforming use; or
 - iii. would change the zoning classification of any or all of the property.

4. Decision

The Board of Adjustment shall hold a public hearing, review the standards and the Zoning Inspector's report, consider the testimony and other evidence presented at the hearing and grant a variance with specific conditions or deny the variance.

5. Appeal

- a. Appeals to an Adjustment Board may be taken by any person who feels that there is error or doubt in the interpretation of the Zoning Ordinance or that, due to unusual circumstances attaching to his property, an unnecessary hardship is being inflicted on him.
- b. The appeal shall state whether it is a plea for interpretation or for a variance, along with the grounds for the appeal.
- c. Any person aggrieved by a decision of the Board of Adjustment shall have the right, within thirty (30) days, to appeal to the Superior Court. The appeal shall be based on the record before the Board of Adjustment.

SECTION 102 DEFINITIONS

For the purpose of this Zoning Ordinance, certain terms and words are herein defined (words used in the present tense include the future; words in the singular number include the plural; and words in the plural include the singular); the word “shall” is mandatory and not permissive; the word “person” includes individuals, partnerships, corporations, clubs, or associations; the word “structure” includes the word “building.” The following words or terms, when applied in this Zoning Ordinance, shall carry full force when used interchangeably: lot, plot, parcel, or premises; used, arranged, occupied or maintained; sold or dispensed; construct, reconstruct, erect, alter (structurally or otherwise), but not the term “maintain” or any other form thereof. The following additional words and phrases shall for the purpose of this Zoning Ordinance have the following meanings:

ABUT: To physically touch or border upon, or to share a common property line.

ACCESSORY BUILDING: (See BUILDING, ACCESSORY)

ACCESSORY DWELLING UNIT (ADU): An ADU is a small self-contained dwelling, typically with its own entrance, cooking, and bathing facilities, that shares the site of a larger, single-unit dwelling. ADUs may be attached, as in the case of a basement apartment, or detached, as in the case of a backyard cottage. An ADU is not a separate property; it has the same owner as the primary dwelling.

ACCESSORY USE OR STRUCTURE: A use or structure that is clearly and customarily incidental and subordinate to the primary use or structure and is located on the same lot or may be under certain circumstances on an adjoining lot.

ACRE: An area of land forty-three thousand, five hundred sixty square feet (43,560)

ACRE, NET: An area comprising forty-three thousand, five hundred sixty (43,560) square feet of land excluding rights-of-way, roadway easements and ingress and egress easements.

ADJACENT: Nearby, but not necessarily touching.

ADJOINING LOT OR LAND: A lot or parcel of land which shares all or part of a common lot line with another lot or parcel of land.

AGRICULTURE: Shall mean the tilling of the soil, raising of crops, horticulture, viticulture, silviculture, apiculture, aquaculture, small livestock raising, and/or pasture and range livestock production; including all uses incidental thereto, but not including commercial dairies, stockyards, feedlots, slaughterhouses, fertilizer yards, or plans for the reduction of animal matter or any other related industrial use which is similarly objectionable because of noise, odor, smoke, dust or fumes; nor including the concentrated single use operation of the raising of hogs, turkeys, chickens or fur bearing animals.

ALLEY: A public passageway, affording a secondary means of access to abutting property.

ANIMAL UNITS: An animal unit shall represent the unit of measurement utilized as the basis for determining the number of domestic farm animals permitted on non-agricultural parcels and shall consist of one large animal, or three medium animals, or ten small animals.

ANTIQUUE: A product that is sold or exchanged because of value derived or because of oldness as respects the present age, and not simply because same is not a new product.

APARTMENT: An attached dwelling unit.

APARTMENT HOUSE: A building containing apartments.

ARCHITECTURAL ELEMENTS: Elements indicative of local heritage; embellishments to windows, doors, etc.

ARTIST: One who practices an art in which imagination and taste presides over execution. This is not deemed to include the business of teaching the mechanics of the art.

ATTACHED BUILDING: (See BUILDING, ATTACHED)

AUTOMOBILE SERVICE STATION: A place of business having pumps and/or storage tanks from which fuel and/or lubricants are dispensed at retail directly into the motor vehicle. Service, inspection and minor repairs are considered accessory to the sale of such fuel and lubricants.

BED AND BREAKFAST ESTABLISHMENT: A type of home occupation involving a portion of a single family dwelling in which from one to five bedrooms are completely furnished guest rooms occupied on a nightly basis for compensation, and ordinarily involving the serving of a morning meal prepared on the premises.

BERM: An earthen mound designed to provide visual interest, screen undesirable views and/or decrease noise.

BILLBOARDS: See Signs, Off-Site

BOARD: The Gila County Board of Supervisors.

BOARDING HOUSE: A limited commercial activity in which up to five rooms in a dwelling are occupied as completely furnished guest rooms occupied on a weekly or monthly basis for compensation, and in which food prepared on the premises may be served to the occupants in a common dining room.

BUFFER: Thought of as a “transitional space,” a buffer consists of horizontal space (land) and vertical elements (plants, berms, fences or walls). Its purpose is to physically separate and visually screen adjacent land uses that are not fully compatible.

BUILDING: A structure having a roof supported by columns or walls.

BUILDING, ACCESSORY: A subordinate building, either attached or detached from the main building, containing an accessory use.

BUILDING AREA: The total areas, taken on a horizontal plane at the mean grade level, of the principal buildings and all accessory buildings exclusive of uncovered porches, terraces and steps.

BUILDING, ATTACHED: A building which has at least a part of a wall in common with another building, or which is connected to another building by a roof which exceeds 6 feet between opposite open ends.

BUILDING, CLOSED: A building completely enclosed by a roof, walls and doors.

BUILDING, COMMUNITY: A public or quasi-public building used for community activities of an educational, recreational, or public service nature.

BUILDING, DETACHED: A building which is separated from another building or buildings on the same lot. Buildings connected only with a roof not more than 6 feet wide between opposite open ends shall be deemed detached.

BUILDING HEIGHTS: The vertical distance measured from the grade level to the highest level of the roof surface of flat roofs, to the deck line of mansard roofs, or to the mean height between eaves and ridge for gable or gambrel or hip roofs. Except where specifically provided in this Zoning Ordinance, building height does not apply to portions of buildings extending above the general roof line and comprising an aggregate area not greater than twenty five percent (25%) of the total roof area, or to structures other than buildings.



BUILDING, MAIN: A building or buildings in which is conducted the principal use of the lot on which it is situated. In any residential district, any dwelling shall be deemed to be the main building of the lot on which the same is situated.

BUILDING, PUBLIC: (See PUBLIC BUILDING OR USE)

BUILDING SCALE: The relationship between the mass of a building and its surrounding, including the width of the street, open space, and mass of surrounding buildings. Mass is determined by the three-dimensional bulk of a structure; height, width and depth.

CAMPING TRAILER: (See RECREATIONAL VEHICLE)

CARPORT: An open porch used solely for the parking of motor vehicles and containing no enclosing walls, screen, lattice or other material other than the wall or walls of the building to which it is attached, or other than a storage room.

COLOR BOARD: The Historic Colors of America color chart put out by Spectra-Tone Paint.

COMMERCIAL ACRE: Thirty-Six Thousand (36,000) square feet of land area, exclusive of streets and alleys and other non-developable square footage.

COMMISSION: Planning and Zoning Commission.

COMMON OPEN SPACE: Squares, greens neighborhood parks, public parks, and linear environmental corridors owned and maintained by the County.

COMMUNITY BUILDING: (See BUILDING, COMMUNITY)

COMMUNITY DEVELOPMENT DIVISION: This is the duly authorized division of Gila County government that is responsible for adherence to all rules and regulations of this Zoning Ordinance.

COMPREHENSIVE MASTER PLAN: A plan adopted by the County Board of Supervisors by Resolution No. 03-11-02 providing a program to guide the orderly growth of the County.

CONDITIONAL USE: A use which, although not specifically permitted in a given zoning district, would become harmonious or compatible with neighboring uses through the application and maintenance of qualifying conditions.

CONDITIONAL USE PERMIT: A permit issued in conjunction with the establishment of a Conditional Use setting forth by incorporation or reference all qualifying conditions governing the use of the property.

CONDOMINIUM: Real estate, portions of which are designated for separate ownership and the remainder of which is designated for common ownership solely by the owners of the separate portions. Real estate is not a condominium unless the undivided interests in the common elements are vested in the unit owners.

CONFORM TO (COMPLY WITH) ZONING REGULATIONS: Means conformance with all applicable requirements of the Zoning Ordinance including, but not limited to, minimum lot size, lot configuration such as lot width and lot depth, setbacks, distances between buildings, performance standards and property development standards.

CONGREGATE RESIDENCE: Any building or portion thereof which contains facilities for living, sleeping and sanitation, and may include facilities for eating and cooking, for occupancy by other than a family. A congregate residence may be a shelter, convent, monastery, dormitory, fraternity or sorority house, but does not include jails, hospitals, nursing homes, hotels, or boarding houses.

CONTIGUOUS: In actual contact.

COTTAGE INDUSTRY: A limited manufacturing activity carried on by the occupant of a dwelling as a secondary use in connection with which there is no outdoor display of stock-in-trade or unenclosed storage of raw materials or products; not more than three non-residents of the premises may be employed; may be conducted within the main dwelling or an accessory building, provided that not more than fifty percent of the combined floor area may be devoted to the cottage industry; adequate on-site parking will be provided for all permitted activities, but there shall be no more than five parking spaces; the permitted use will not generate vibration, smoke, dust, glare, heat, excessive noise or electrical interference with the reception of radio and television reception.

COURT: Any space other than a yard on the same lot with a building or group of buildings and which is unobstructed and open to the sky from above the floor level of any room having a window or door opening on such court. The width of a court shall be its least horizontal dimension.

CUSTOM: Pertaining to work, service or assembly done to order for individual customers for their own use or convenience.

DAY NURSERY: (See SCHOOL, NURSERY)

DETACHED BUILDING: (See BUILDING, DETACHED)

DISTRICT: Refers to zoning district (either Use District or Density District).

DOMESTIC FARM ANIMALS: Animals, other than household pets, that are kept and maintained for commercial production and sale and/or family food production, education or recreation. Domestic farm animals are identified by the following categories: A- Large Animals include horses, donkeys, mules, cattle and other bovine animals. B - Medium Animals include sheep and goats. C- Small Animals include rabbits, chinchillas, chickens, turkeys, ducks, geese and pigeons.

DRIVE-IN RESTAURANT: Any establishment where food or beverages are dispensed for consumption on the premises, but not within a closed building.

DRIVE-IN THEATER: An open-air theater where the performance is viewed by all or part of the audience from motor vehicles.

DWELLING: A building containing one or more dwelling units

DWELLING, CONVENTIONAL: Shall mean a dwelling constructed on the site by craftsmen utilizing basic materials delivered to the site. Said building shall consist of footings and foundations poured in place and solidly attached to the walls, which shall be constructed in place. Roofing materials, interior and exterior finishes shall be applied on the site.

DWELLING, MOBILE/MANUFACTURED HOME: A structure, transportable in one or more sections, which is at least 8 feet wide and 32 feet in length, which is built on a permanent chassis and designed to be used as a dwelling unit, with or without a permanent foundation, when connected to the required utilities.

DWELLING, MODULAR: A dwelling unit delivered to the site in one or more factory-assembled modules consisting of multiple building systems. Modules shall be such that they may not be towed on their own chassis. Modular dwelling unit shall be permanently affixed to a permanent foundation system.

DWELLING, MULTIPLE: A building containing two or more dwelling units.

DWELLING, PRECUT: A dwelling unit delivered to the site as individually sized building components with little, if any, factory assembly of building subsystems. The parts and components of said precut building shall be assembled on the site and permanently affixed to a permanent foundation system.

DWELLING, PREFABRICATED: A dwelling unit delivered to the site in a combination of sized individual building components and partially assembled building modules comprising primarily a portion

of a single building system (i.e., floor, wall). Such dwelling shall be capable of site assembly by relatively unskilled crews and shall be permanently affixed to a permanent foundation system.

DWELLING UNIT: Any building or portion thereof containing one or more habitable rooms, designed, occupied, or intended for occupancy as separate living quarters with cooking, sleeping, and sanitary facilities provided within the dwelling unit for the exclusive use of a single household.

DWELLING UNIT, PERMANENT: A dwelling unit of any type occupied, or suitable for occupation, for a period exceeding one hundred eighty (180) days.

ERECT: The incorporation of materials into a building or structure.

FAÇADE: The front of a building or any side facing a public way or area.



FAMILY: An individual or two or more persons related by blood, marriage or adoption, or a group not to exceed six unrelated persons living together as a single housekeeping unit.

FIRE AND/OR EXPLOSION HAZARD: Any structure, material or use operated or maintained in a manner likely to result in a sudden or immediate fire and/or explosion as determined by the Fire Marshal having jurisdiction.

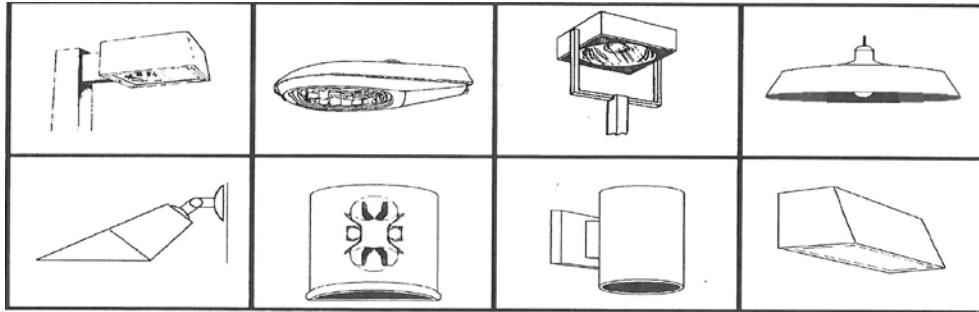
FREIGHT STATION: A facility for loading, unloading and warehousing of freight.

FREIGHT TERMINAL: A facility for loading and unloading of freight for current distribution and not warehousing.

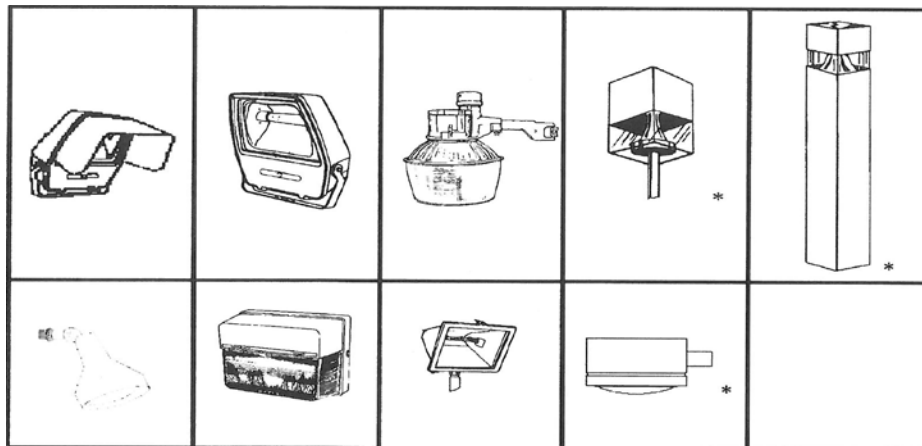
FULLY SHIELDED FIXTURE: Means a light fixture or luminous tube constructed and mounted such that all light rays emitted by the fixture or tube, either directly from the lamp, tube, or a diffusing element, or indirectly by reflection or refraction from any part of the luminaire, are projected below a horizontal plane running through the lowest point on the fixture where light is emitted.

A practical working way to determine if a fixture or tube is fully shielded: if the lamp or tube, any reflective surface, or lens cover (clear or prismatic) is visible when viewed from above or directly from the side, from any angle around the fixture or tube, the fixture or tube *is not* fully shielded.

Examples of fixtures that *are* fully shielded (Note: To be fully shielded these fixtures must be closed on top and mounted such that the bottom opening is horizontal):



Examples of fixtures that are NOT fully shielded:



*Note: Even though the lamp in these fixtures is shielded from direct view when viewed from the side or above, reflective surfaces and/or lens covers *are* directly visible from the side.

*Note for luminous (neon) tubes: When such lighting is installed under or behind a roof overhang, if the roof-line or eave is not horizontal the tubing may be visible from above when viewed from the side and therefore be unshielded.

GARAGE, PRIVATE: An accessory building occupied primarily by the passenger motor vehicle of the family's resident on the same lot. This may include one commercial vehicle under five-ton capacity. Non-commercial vehicles of persons not resident on the lot may occupy up to one-half the capacity of such garage.

GARAGE, PUBLIC: Any building, other than that herein defined as a private garage, used for the storage or care of motor vehicles, or where any such vehicles are equipped for operation, repaired, or kept for remuneration, hire or sale.

GOVERNMENT AGENCY: The City of Globe, Town of Miami and/or Gila County Government that has jurisdiction over the area of concern.

GRAZING: The feeding of livestock on open range or fenced pasture for commercial purposes, and uses customarily incidental thereto, including facilities for the temporary assemblage of livestock prior to shipping, but not including commercial dairies, slaughterhouses, feedlots, fertilizer yards, bone yards or plants for the reduction of animal matter.

GROUND COVER: Vegetative groundcovers that serve to keep soil from eroding or moving as a result of natural forces.

GUEST HOUSE: A detached or semi-detached secondary conventional dwelling unit having not more than 800 square feet of gross floor area and containing not more than two habitable rooms along with sanitary facilities and an optional kitchenette, occupied by relatives, servants or the non-paying guests of the occupant of the main dwelling.

GUEST ROOM: A room having no cooking facilities intended for occupancy by one or more persons not members of the family.

HABITABLE ROOM: A room within a structure for eating or sleeping. Bathrooms, toilet compartments, closets, halls, storage and utility spaces are not considered habitable rooms.

HARDSCAPE: Hardscape, or "hardscaping" refers to inanimate elements of landscaping. Anything used in landscaping that is not part of the living component of the landscape (i.e. plants) can be considered a hardscape element (i.e. water fountains, stone walls, concrete or brick patios, tile paths, wooden decks and wooden arbors).



HEIGHT OF BUILDING: (See BUILDING HEIGHT)

HELP-SELF LAUNDRY: (See LAUNDRY, SELF-HELP)

HOME OCCUPATION: A limited commercial activity carried on by the occupant of a dwelling as a secondary use, including professional and semi-professional offices, when conducted and entered from within the dwelling, in connection with which there is no outdoor display of stock-in-trade; not more than one non-resident of the premises is employed; not more than one-fourth of the floor area of one story of the main dwelling or a detached home workshop not more than two hundred (200) square feet in area is to be used for such home occupation; and provided the residential character of the main dwelling is not changed by said use; and, said use does not cause any sustained or unpleasant or unusual noises or vibrations or noxious fumes or odors, or cause any parking or traffic congestion in the immediate neighborhood.

HOSPITAL: A place for the treatment or care of human ailments; and, unless otherwise specified, the term shall include sanitarium, preventorium, clinic, maternity home, rest home, and convalescent home.

HOTEL: A building other than a boarding house as defined herein, which building contains more than five guest rooms, and where entrance to the sleeping rooms or apartments is from a common entrance or lobby.

HOTEL, APARTMENT: (See APARTMENT HOTEL)

HOUSEHOLD: See “Family”.

HOUSEHOLD PETS: Small domestic animals such as dogs, cats and certain birds, reptiles, fish, rodents and furbearing animals, but not including swine of any breed, which may, under normal circumstances, be kept within the confines of a dwelling unit, either caged or uncaged, and which are not kept, bred, raised or exchanged for commercial purposes.

INDIVIDUAL: Shall mean any private individual, tenant, lessee, owner, or any commercial entity including but not limited to companies, partnerships, joint ventures or corporations.

INORGANIC GROUNDCOVERS: River rock, artificial turf, artificial plant material, gravel, concrete, asphalt paving or other similar non-living material.

INSPECTOR: Zoning Inspector or any of his Deputy Zoning Inspectors.

INTERIOR LOT: (See LOT, INTERIOR)

JUNK: Any scrap, waste, reclaimable material, or debris, whether or not stored or used in conjunction with dismantling, processing, salvage, storage, baling, disposal, or other use or disposition, including but not limited to inoperable and unregistered motor vehicles, tires, vehicle parts, equipment, paper, rags, metal, glass, building materials, household appliances, brush, wood and lumber.

JUNK YARD: The use, either commercially or otherwise, of a lot, parcel, or portions thereof, for the storage, collection, processing, purchase, sale or abandonment of waste paper, rags, scrap metal, or other scrap or discarded goods, materials or machinery, or two or more unregistered, inoperable motor vehicles, or other type of junk.

KENNEL, COMMERCIAL: Any kennel maintained for the purpose of boarding, raising or training dogs or cats over the age of four months for a fee or for exchange or sale.

KENNEL, NON-COMMERCIAL: Any property where five or more dogs and/or cats over the age of four months are kept or maintained for use and enjoyment of the occupant for non-commercial purposes.

KEY LOT: (See LOT, KEY)

KINDERGARTEN: Same as Nursery School, except when operated in conjunction with a school of general instruction and having accredited instruction.

LANDSCAPING: The combination of landscape elements in a designed, specific application that meets the purposes of this Zoning Ordinance. Landscape elements may include vegetation, such as trees, cacti, shrubs and groundcovers and other elements such as walls, earth berms, planters, and other architectural or structural elements.

LAUNDRY, SELF-HELP: A building in which domestic type washing machines and/or dryers are provided on a rental basis for use by individuals doing their own laundry.

LAWN: An area of grass maintained for decorative or recreational use.

LIVESTOCK: All animals otherwise classified as Domestic Farm Animals, but also including swine.

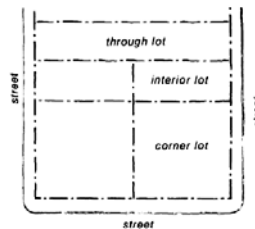
LIVING UNIT: (See DWELLING UNIT)

LOT: A parcel of land, or two or more parcels to be used as a unit, and having its principal frontage on a dedicated street or street easement. Where a half-street has been dedicated from such parcel, such shall be qualification for street frontage.

LOT, CORNER: A lot abutting on two or more intersecting or intercepting streets, where the angle of intersection does not exceed one hundred thirty-five (135) degrees. A corner lot shall be considered to be in that block in which the lot fronts.

LOT DEPTH: The shortest distance between the mid-point of each the front and rear line.

LOT, INTERIOR: Lots having no sides abutting on a street.



LOT, KEY: An interior lot having one side (at least) contiguous to the rear line of a corner lot.

LOT LINE, FRONT: That part abutting a street. The front line of a corner lot shall be the shorter of the two street lines as originally platted or, if such are equal, the most obvious front by reason of usage by adjacent lots. The front line of a through lot shall be that line which is obviously the front by reason of usage by adjacent lots. Such a lot exceeding one hundred eighty-eight (188) feet in depth may be considered as having two front lines.

LOT LINE, REAR: That lot line opposite the front line. Where the side lines of the lot meet in a point, the rear line shall be considered parallel to the front line of a tangent of the mid-point of a curved front line and lying ten (10) feet within the lot.

LOT LINE, SIDE: Those property lines connecting the front and rear property lines.

LOT, THROUGH: A lot in which the front and rear lines abut on a street.

LOW PROFILE SIGN: A sign that does not exceed a height of five feet from finished grade.

MAIN BUILDING: (See BUILDING, MAIN)

MAINTAIN: The replacing of a part or parts of a building which have been made unusable by ordinary wear or tear or by the weather.

MARQUEE SIGN: A permanent or portable illuminated freestanding sign that employees flashing or moving elements.

MEDICAL MARIJUANA DESIGNATED CAREGIVER CULTIVATION LOCATION: An enclosed, locked facility such as a closet, room, greenhouse or other building that complies with all Department of Health Services regulations for the cultivation of medical marijuana. The establishment of a cultivation location by a designated caregiver must be in compliance with all regulations adopted by the Arizona Department of Health Services and State Statutes applicable to the use of medical marijuana.

MEDICAL MARIJUANA DISPENSARY: An entity defined in A.R.S. §36-2801(11) that acquires, possesses, cultivates, manufactures, delivers, transfers, transports, supplies, sells or dispenses marijuana or related supplies and educational materials. Must be authorized by Department of Health Services.

MEDICAL DISPENSARY OFFSITE CULTIVATION LOCATION: The additional location where marijuana is cultivated by a Medical Marijuana Dispensary as referenced in A.R.S. §36-2804(B) (1) (b) (ii). Must be in compliance with all Department of Health Services regulations for medical marijuana cultivation.

MEDICAL MARIJUANA INFUSION (OR MANUFACTURING) FACILITY: A facility that incorporates medical marijuana (cannabis) by the means of cooking, blending, or incorporation into consumable/edible goods.

MEDICAL MARIJUANA QUALIFYING PATIENT CULTIVATION LOCATION: An enclosed, locked facility such as a closet, room, greenhouse or other building with a Conditional Use Permit issued by Gila County where a patient who is qualified to cultivate marijuana pursuant to A.R.S. §36-2801 cultivates marijuana. The establishment of a cultivation location by a qualified patient must be in compliance with all regulations adopted by the Arizona Department of Health Services and State Statutes applicable to the use of medical marijuana.

MOBILE/MANUFACTURED HOME: (See DWELLING, MOBILE/MANUFACTURED HOME)

MOBILE/MANUFACTURED HOME DEVELOPMENT: Any lot, tract, or parcel of land used or offered for use in whole or in part, with or without charge, for the parking of more than two mobile/manufactured homes, travel trailers, or recreation vehicles.

MOBILE/MANUFACTURED HOME PARK: A site with required improvements and utilities for the long-term parking of mobile/manufactured homes, which may include services and facilities for the residents.

MODULAR HOME: (See DWELLING, MODULAR)

MOTEL: A building or group of buildings containing guest rooms or apartments, each of which maintains a separate outside entrance, used primarily for the accommodation of automobile travelers, and providing automobile parking space on the premises.

MOTOR HOME: (See RECREATIONAL VEHICLE)

MULTIPLE DWELLING: (See DWELLING, MULTIPLE)

NATURAL BUFFER: A buffer that is composed of undisturbed areas in which disturbance is prohibited except to enhance small areas by planting the same plant material and density as undisturbed areas endemic to the site area.

NATURAL OPEN SPACE: Undisturbed, native vegetation.

NEWSPAPER OF GENERAL CIRCULATION: Shall be deemed to mean a daily newspaper, if one is published in the County Seat; if no daily newspaper is published, a weekly newspaper may be used.

NUISANCE: Any act, action, or condition relating to the use of property which endangers the health, safety or property of others, or which interferes with the enjoyment or use of property.

NURSERY SCHOOL: (See SCHOOL, NURSERY)

OPEN PORCH: (See PORCH, OPEN)

OVERHEAD PROTECTION STRUCTURE: Overhead protection structures are devices installed on a building façade or freestanding devices intended to provide shade and protection to pedestrian areas and display windows. These may include porches, colonnades, trellises, pergolas, canopies, awnings and recessed doorways.

PORCH, OPEN: A porch in which any portion extending into a front or side yard shall have no enclosure by walls, screens, lattice or other material higher than fifty-four (54) inches above the natural grade line adjacent thereto, which porch is to be used solely for ingress and egress, and not for occupancy as a sleeping porch or wash room.

PRE-FABRICATED HOME: (See DWELLING, PRE-FABRICATED)

PRIVATE GARAGE: (See GARAGE, PRIVATE)

PRIVATE USE: (See USE, PRIVATE)

PROFESSIONAL USE: (See USE, PROFESSIONAL)

PUBLIC GARAGE: (See GARAGE, PUBLIC)

RECREATIONAL VEHICLE:

1. A vehicular type unit which is a portable camping trailer mounted on wheels and constructed with collapsible partial sidewalls which fold for towing by another vehicle and unfold for camping; or a motor home designed to provide temporary living quarters for recreational, camping or travel use and built on or permanently attached to a self-propelled motor vehicle chassis cab or van that is an integral part of the completed vehicle.
2. A park trailer (park model) built on a single chassis, mounted on wheels and designed to be connected to utilities necessary for operation of installed fixtures and appliances and has a gross trailer area of not less than three hundred twenty square feet and not more than four hundred square feet when it is set up, except that it does not include fifth wheel trailers.
3. A travel trailer mounted on wheels, designed to provide temporary living quarters for recreational, camping or travel use, of a size or weight that may or may not require special highway movement permits when towed by a motorized vehicle and has a trailer area of less than three hundred twenty square feet. This subdivision includes fifth wheel trailers.
4. If a unit requires a size or weight permit, it shall be manufactured to the standards for park trailers in A 199.5 of the American National Standards Institute Ordinance. A portable truck camper constructed to provide temporary living quarters for recreational, travel or camping use and

consisting of a roof, floor and sides designed to be loaded onto and unloaded from the bed of a pickup truck.

RECREATIONAL VEHICLE PARK: A plot of ground upon which two or more spaces with the required utilities and improvements are located and maintained for occupancy by recreational vehicles as temporary living quarters for recreational and vacation purposes.

RESIDENTIAL USE: (See USE, RESIDENTIAL)

RESTAURANT: An establishment other than a boarding house, where meals which are prepared therein may be procured by the public.

REST HOME: Same as Hospital.

SCHOOL: A place of general instruction having accredited instruction acceptable to the educational authorities.

SCHOOL, NURSERY: An institution for the day time care of children of pre-school age. Even though some instruction may be offered in connection with such care, the institution shall not be considered a "school" within the meaning of this Zoning Ordinance.

SCREENING ELEMENT: Any landscaping or structure used to conceal or reduce the negative visual and/or audio impacts of certain land uses or activities from streets or adjacent development. The height of a screening device is measured from the highest finished grade abutting the element to be screened.

SELF-HELP LAUNDRY: (See LAUNDRY, SELF-HELP)

SEXUALLY ORIENTED BUSINESS DEFINITIONS:

For the purpose of this section, the following definitions apply unless the context clearly indicates otherwise.

1. **Adult Arcade** means any place to which the public is permitted or invited and in which coin-operated or slug-operated or electronically, electrically or mechanically controlled still or motion picture machines, projectors or other image producing devices are regularly maintained to show images that are characterized by the depiction or description of specific sexual activities or specific anatomical areas to persons in booths or viewing rooms.
2. **Adult Bookstore** or **Adult Video Store** or **Adult Novelty Store** means a commercial establishment that offers for sale or rent or for any form of consideration any one or more of the following:
 - a. Books, magazines, periodicals or other printed matter, or photographs, films, motion pictures, videocassettes, compact discs, video reproductions or slides or other visual representations that depict or describe specific sexual activities or specific anatomical areas; or
 - b. instruments, devices or paraphernalia that are designed for use in connection with specific sexual activities.
3. **Adult Cabaret** includes any nightclub, bar, restaurant or other similar commercial establishment, whether or not alcoholic beverages are served, that features:

- a. Persons who appear in a state of nudity or who are seminude.
- b. Live performances that are characterized by the exposure of specific anatomical areas or specific sexual activities.
- c. Films, motion pictures, videocassettes, slides or other photographic reproductions that are characterized by the depiction or description of specific sexual activities or specific anatomical areas.

NOTE: Nothing in the definition of Adult Cabaret shall be construed to apply to the presentation, showing, or performance of any play, drama, or ballet in any theater, concert hall, fine arts academy, school, institution of higher education, or other similar establishment as a form of expression of opinion or communication of ideas or information, as differentiated from the promotion or exploitation of nudity for the purpose of advancing the economic welfare of a commercial or business enterprise.

4. **Adult Live Entertainment Establishment** means an establishment that features:

- a. Persons who appear in a state of nudity or semi-nudity; or
- b. live performances that are characterized by the exposure of specific anatomical areas or specific sexual activities.

5. **Adult Motel** means a hotel, motel or similar commercial establishment that:

- a. Offers accommodations to the public for any form of consideration; provides patrons with closed-circuit television transmissions, films, motion pictures, video cassettes, slides, or other photographic reproductions that are characterized by the depiction or description of specified sexual activities or specified anatomical areas; and advertises the availability of this adult type of photographic reproductions; or
- b. offers a sleeping room for rent for a period of time that is less than ten hours; or
- c. allows a tenant or occupant of a sleeping room to sub rent the room for a period of time that is less than ten hours.

6. **Adult Motion Picture Theater** means a commercial establishment in which for any form of consideration films, computer simulations, motion pictures, videocassettes, slides or other similar photographic reproductions that are characterized by the depiction or description of specific sexual activities or specific anatomical areas are regularly shown.

NOTE: Nothing in the definition of Adult Motion Picture Theater shall be construed to apply to the presentation, showing or performance of any play, drama or ballet in any theater, concert hall, fine arts academy, school, institution of higher learning or other similar establishment as a form of expression of opinion or communication of ideas or information, as differentiated from the promotion or exploitation of nudity for the purposes of advancing the economic welfare of a commercial or business enterprise.

7. **Adult Service** means dancing, serving food or beverages, modeling, posing, wrestling, singing, reading, talking, listening or other performances or activities conducted for any consideration in a

Sexually Oriented Business by a person who is nude or seminude during all or part of the time that the person is providing the service.

8. **Adult Service Provider** or **Erotic Entertainer** means any person who provides an adult service.
9. **Adult Theater** means a theater, concert hall, auditorium or similar commercial establishment that regularly features persons who appear in a state of nudity or semi-nudity who engage in live performances that are characterized by the exposure of specific anatomical areas or specific sexual activities.
10. **Adult Video Facility** means a commercial establishment where, for any consideration, films, motion pictures, video cassette projections, slides or other visual media characterized by depiction of specific sexual activities or specific anatomical areas are shown in the regular course of business as a principal business purpose of the establishment. Adult Video Facility does not include a theater where all viewing occurs in a common area with seating for fifty (50) or more persons. This definition does include Adult Arcades.
11. **Discernibly Turgid State** means the state of being visibly swollen, bloated, inflated or distended.
12. **Dual Purpose Business** means a commercial establishment that devotes at least ten percent (10%) of its interior sales or display space to the sale or rental, for any form of consideration, of any one or more of the following:
 - a. Books, magazines, periodicals, or other printed matter, or photographs, films, motion pictures, video cassettes, compact discs, digital video discs, slides, or other visual representations which are characterized by their emphasis upon the exhibition or description of specified sexual activities or specific anatomical areas; or
 - b. instruments, devices, or paraphernalia which are designed for use or marketed primarily for stimulation of human genital organs or for sadomasochistic use or abuse of themselves or others; and which does not meet the definition of Adult Bookstore, Adult Novelty Store or Adult Video Store set forth above. Floor space shall be measured by dividing the floor space where patrons or customers of the establishment are permitted where the primary sales or displays are of materials described above by the total floor space where patrons or customers of the establishment are permitted regardless of the materials.
13. **Employee** means a person who works or performs any service on the premises of a sexually oriented business on a full-time, part-time or contract basis, whether or not the person is denominated an Employee, independent contractor, agent, or otherwise, and whether or not the person is paid a salary, wage or other compensation by the operator of the business. This does not include a person exclusively on the premises for repair or maintenance of the premises or equipment on the premises, or for the delivery of goods to the premises, nor an attorney, accountant or other person whose primary function is to provide professional advice and assistance to the licensee.
14. **Enterprise** means a corporation, association, labor union or other legal entity, as provided in A.R.S. 13-105.

15. **Escort** means a person who for consideration agrees or offers to act as a companion, guide or date for another person or who agrees or offers to privately model lingerie or to privately perform a striptease for another person.
16. **Escort Agency** means a person or business association that furnishes, offers to furnish or advertises the furnishing of escorts as one of its primary business purposes for any fee, tip or other consideration.
17. **Establish or Establishment** means and includes any of the following:
- a. The opening or commencement of any sexually oriented business as a new business; or
 - b. the conversion of an existing business, whether or not a sexually oriented business, to any sexually oriented business; or
 - c. the addition of any sexually oriented business to any other existing sexually oriented business.
18. **Exotic Dance Service** means any business or person who provides Exotic Dancers to perform at a private residence, business, or other location (other than an Adult Cabaret).
19. **Exotic Dancer** means a male or female dancer that performs seminude or nude for compensation.
20. **Explicit Sexual Material** means any drawing, photograph, film negative, motion picture, figure, object, novelty device, recording, transcription or any book, leaflet, pamphlet, magazine, booklet or other item, the cover or contents of which depicts human genitalia or depicts or verbally describes nudity, sexual activity, sexual conduct, sexual excitement or sadomasochistic abuse in a way which is harmful to minors. Explicit sexual material does not include any depiction or description which, taken in context, possesses serious educational value for minors or which possesses serious literary, artistic, political or scientific value.
21. **Licensee** means a person in whose name a license to operate a sexually oriented business has been issued, as well as the individual or individuals listed as an applicant on the application for a sexually oriented business license. In case of an employee, it shall mean the person in whose name the sexually oriented business employee license has been issued.
22. **Massage Establishment** means an establishment in which a person, firm, association or corporation engages in or permits massage activities, including any method of pressure on, friction against, stroking, kneading, rubbing, tapping, pounding, vibrating or stimulating of external soft parts of the body with the hands or with the aid of any mechanical apparatus or electrical apparatus or appliance. This paragraph does not apply to:
- a. Persons authorized by the laws of this state to practice medicine, osteopathy, chiropractic, podiatry, or naturopathy;
 - b. registered nurses, licensed practical nurses or technicians when acting under the supervision of a licensed physician or osteopath;
 - c. persons employed or acting as trainers for any bona fide amateur, semi-professional or athlete or athletic team; or
 - d. persons authorized by the laws of this state as barbers or cosmetologists, provided their activity is limited to the head, face, or neck.

23. **Nude Model Studio** means a place where a person who appears seminude, in a state of nudity, or who displays specific anatomical areas and is provided to be observed, sketched, drawn, painted, sculptured, photographed, or similarly depicted by other persons who pay money or any form of consideration. Nude Model Studio shall not include a proprietary school licensed by the State of Arizona or a college, junior college or university supported entirely or in part by public taxation; a private college or university which maintains and operates educational programs in which credits are transferable to a college, junior college, or university supported entirely or partly by taxation; or in a structure:
- a. That has no sign visible from the exterior of the structure and no other advertising that indicates a nude or seminude person is available for viewing; and
 - b. where in order to participate in a class a student must enroll at least three days in advance of the class; and
 - c. where no more than one nude or seminude model is on the premises at any one time.
24. **Nude, Nudity or State of Nudity** means any of the following:
- a. The appearance of a human anus, genitals or female breast below a point immediately above the top of the areola; or
 - b. a state of dress that fails to opaquely cover a human anus, genitals or female breast below a point immediately above the top of the areola or the showing of the covered male genitals in a discernibly turgid state.
25. **Operate or Cause to Operate** means to cause to function or to put or keep in a state of doing business. Operator means any persons on the premises of a sexually oriented business who is authorized to exercise operational control of the business or who causes to function or who puts or keeps in operation the business. A person may be found to be operating or causing to be operated a sexually oriented business whether or not that person is an owner, part owner, or licensee of the business.
26. **Patron** means a person invited or permitted to enter and remain upon the premises of a sexually oriented business, whether or not for consideration.
27. **Person** means an individual, firm, organization, business trust, limited liability company, joint venture company, proprietorship, partnership, corporation, association, or other legal entity.
28. **Public Display** means the placing of material on or in a billboard, viewing screen, theater marquee, newsstand, display rack, vending machine, window, showcase, display case or similar place so that material within the definition of Explicit Sexual Material is easily visible or readily accessible from a public thoroughfare, from the property of others, or in any place where minors are invited as part of the general public.
29. **Regularly Features or Regularly Shown** means a consistent or substantial course of conduct, such that the films or performances exhibited constitute a substantial portion of the films or performances offered as a part of the ongoing business.
30. **Seminude or Semi-Nudity or In a Seminude State** means a state of dress in which opaque clothing covers no more than the genitals, pubic region and female breast below a point

immediately above the top of the areola, as well as portions of the body that are covered by supporting straps or devices.

31. **Sexual Encounter Center** means a business or commercial enterprise that, as one of its principal business purposes, offers for any form of consideration the following:

- a. Physical contact in the form of wrestling or tumbling between persons of the opposite sex; or
- b. activities between male and female persons and/or persons of the same sex when one or more of the persons is in a state of nudity or is seminude.

32. **Sexually Oriented Business** means an Adult Arcade, Adult Bookstore, Adult Video Store, Adult Novelty Store, Adult Cabaret, Adult Live Entertainment Establishment, Adult Motel, Adult Motion Picture Theater, Adult Theater, Adult Video Facility, Dual Purpose Business, Escort Agency, Exotic Dance Service, Massage Establishment that offers or provides Adult Service, Nude Model Studio, Sexual Encounter Center or any business or facility that offers or provides an Adult Service.

NOTE: A commercial establishment may have other business purposes that do not meet the definition of a Sexually Oriented Business, but such other business purposes will not serve to exempt such commercial establishment from being categorized as a Sexually Oriented Business so long as one of its principal business purposes qualifies as such.

33. **Specific Anatomical Areas** means any of the following:

- a. A human anus, genitals, pubic region or a female breast below a point immediately above the top of the areola that is less than completely and opaquely covered.
- b. Male genitals in a discernibly turgid state, even if completely and opaquely covered.

34. **Specific Sexual Activities** means and includes any of the following:

- a. Fondling or other erotic touching of the human genitals, pubic region, buttocks, anus or female breast.
- b. Sex acts, normal or perverted, actual or simulated, including acts of human masturbation, sexual intercourse, oral copulation or sodomy.
- c. Urinary or excretory functions as part of or in connection with any of the activities set forth in (a) or (b) above.

35. **Video** includes image reproduction and display by videotape or any other medium, such as digital video disk or compact disk that produces moving or still images on a screen, wall, or other similar display.

36. **Viewing Room** means the room, booth, or area where a patron of sexually oriented business would ordinarily be positioned while watching a film, videocassette, or other video or visual production or reproduction.

SIGN: A display for the purpose of making anything known and visible beyond the boundaries of the property on which same is located.

SIGN, OFF-SITE: A sign advertising a business, place, activity, goods, services or products on a different property than where the sign is located.

SIGN, ON-SITE: A sign advertising a business, place, activity, goods, services or products on the same property which the sign is located.

SLEEPING ROOM: A room other than a guest room, in which cooking facilities are provided.

STORY: That portion of a building included between the surface of any floor and the surface of the next floor above it, or, if there is no floor above it, then the space between the floor and the ceiling next above it. A basement, the ceiling of which is less than 4'6" above the grade level shall not be considered a floor. A mezzanine floor shall be considered a story if it exceeds an area of forty percent (40%) of the area of the floor next below it.

STREET: A public passageway which affords a principal means of access to abutting property.

STRUCTURE: Anything built or installed by arranging parts together, such as buildings, tanks, fences, signs, pools, towers, etc.

TIME SHARE PROJECT: A project in which a purchaser receives the right in perpetuity, for life or for a term of years to the recurrent, exclusive use of occupancy of a lot, parcel, unit or segment of real property, annually or on some other periodic basis, for a period to time that has been or will be allotted from the use or occupancy periods into which the project has been divided.

TOURIST COURT: (See MOTEL)

TOWNHOUSE DEVELOPMENT: A subdivision consisting of single dwellings constructed as part of a series of dwellings, all of which are either attached to the adjacent dwelling or dwellings by party walls or are located immediately adjacent thereto with no visible separation between walls or roofs.

TRADITIONAL NEIGHBORHOOD: A compact, mixed use neighborhood where residential, commercial, office and civic buildings are within close proximity to each other.

TRAILER: A structure standing on wheels, towed or hauled by another vehicle and used for short-term human occupancy, carrying materials, goods or objects, or as a temporary office.

TRAILER PARK: (See MOBILE/MANUFACTURED HOME DEVELOPMENT, MOBILE/MANUFACTURED HOME PARK, RECREATIONAL VEHICLE PARK)

TRAVEL TRAILER: (See RECREATIONAL VEHICLE)

USE: The purpose for which a building or lot is arranged, designed, occupied or maintained.

USE, ACCESSORY: A use incidental to the principal use on the same lot.

USE, NONCONFORMING: A use or activity which was lawful prior to adoption, revision or amendment of the Zoning Ordinance, but which fails, by reason of such adoption, revision or amendment, to conform to the present requirements of the zoning district.

USE PERMIT: Shall be a permit issued by the Zoning Inspector for the development or use of any property which is subject to a Use Permit. Such permit shall set forth by incorporation or reference all stipulations and limitations of the use of said property, as well as the time period for which such permit shall be issued. (THIS IS NOT A CONDITIONAL USE PERMIT)

USE, PERMITTED: A use in a district which is allowed therein by reason of being listed among the “Permitted Uses” in the district.

USE, PRIVATE: A use restricted to the occupants of a lot or building, together with their guests, where compensation is not received, and where no commercial activity is associated with the same.

USE, PROFESSIONAL: The rendering of services of a professional nature by: (1) members of the professions licensed by competent authority; (2) teachers in a school of general instruction; (3) artists practicing the fine arts; (4) consultants recognized by organizations of licensed professions.

USE, PUBLIC: A use which is open to all, generally not for compensation, and which is not restricted to those dwellings on the same lot with the public use or public building.

USE, RESIDENTIAL: Shall be deemed to include single and multiple dwellings, hotels, motels and trailer parks.

UTILITY EQUIPMENT: Hardscape devices which are installed vertically into/onto the property and visible from the corridor for the purpose of power transmission, lighting, or communication.

WILD OR EXOTIC ANIMALS: Animals other than Household Pets or Domestic Farm Animals not commonly domesticated and normally requiring confinement or special handling to avoid injury to human beings.

WRECKING YARD: (See JUNK YARD)

XERISCAPE: A water-efficient landscaping technique, utilizing unthirsty native or drought tolerant exotic plants.

YARD: An area of uniform width behind which the exterior walls of any main building must be established. Such yard is measured as the minimum horizontal distance from a lot line or an existing or projected right-of-way line. A yard shall be unobstructed by structures, except where otherwise permitted under the terms of this Zoning Ordinance.

YARD, FRONT: A yard abutting the front lot line.

YARD, REAR: A yard abutting the rear lot line.

YARD, SIDE: A yard abutting that portion of a side lot line lying between the front and rear yards.

ZONING DISTRICT: A zoned area in which the same zoning regulations apply throughout.

ZONING INSPECTOR: For all applications of this Zoning Ordinance, the Community Development Division Director of Gila County is the duly appointed Zoning Inspector.

ZONING REGULATIONS: Shall mean the Planning and Zoning Regulations, Gila County, Arizona.

SECTION 103

GENERAL STIPULATIONS & PROVISIONS – ALL DISTRICTS

The following stipulations and provisions shall apply to all districts unless supplanted and/or supplemented by differing stipulations and provisions established in any particular district.

SECTION 103.1

STRUCTURES AND USES

COMPLIANCE TO DISTRICT REQUIREMENTS

- A. No building or other structure shall be erected, altered, or moved, nor shall any land or building be used, designed or intended to be used for any purpose or in any manner other than is included among the uses hereinafter listed as permitted in the district in which such structure or land is located, except that any structure may be removed from any property.
- B. No building or other structure shall be erected or added to, so as to exceed in height the limit hereinafter designated for the district in which the building or other structure is located, whether such height be designated in stories, number of feet, or otherwise.
- C. No building or other structure shall be erected or added to in such a manner as to encroach upon or reduce any open space, lot area, or parking area as is hereinafter designated for the district in which such building or structure is located. A building or structure may only encroach into a yard setback requirement subject to approval of a variance or administrative variance according to the provisions of section 101.3H and Section 101.3A respectively. No yard or other space on one lot shall be considered as providing a yard or open space for a structure on any other lot.
- D. No building or structure shall be erected, constructed, reconstructed, altered, maintained or used in such a manner that the life, health, property or safety of the public or its occupants are endangered. This includes, but is not limited to, a building or structure or portion thereof:
 - 1. In which the means of exit does not provide safe and adequate means of egress in case of fire or panic;
 - 2. In such a condition that it is likely to partially or completely collapse;
 - 3. That is manifestly unsafe for the purpose for which it is being used;
 - 4. That is used or intended for use as a dwelling and is determined by a County building official or Health Official to be unfit for human habitation or in such a condition that it is likely to cause sickness or disease.
 - 5. That is an otherwise habitable structure that is unsecured;
 - 6. That is determined by the Fire Marshall to be a fire hazard.
- E. No property or use of a property shall be operated or maintained in such a manner as to be a fire and/or explosion hazard; no property or use of a property shall be allowed to emit fumes or the storage of toxic waste unless approved by the state; neither shall there be emitted into the atmosphere smoke, soot, dust, radiation, odor, or the creation of noise, vibration, heat, or glare to such an extent as to constitute a nuisance; no property or use of a property shall be operated or

maintained for the outside storage of junk or in such a manner as to be deemed a junk yard, unless permitted within a specific zoning district.

F. Accessory uses and structures for residential property

1. Setbacks for an exempt structure shall be the same as those established for non-exempt structures except that the applicant can apply for an Administrative Variance to reduce the setback to no less than three feet from a side or rear property line.
2. No accessory structure shall encroach into the required front yard except that an applicant can apply for an Administrative Variance to reduce the required front yard as specified in the zoning district in which a property is located. The amount an accessory structure can encroach into the front yard shall be dependent upon conditions specific to a property as listed in section 101.3A.1-Administrative Variance.
3. Accessory uses may be established without the principle or primary use through the use permit process where it can be clearly established that the use will not be a nuisance to surrounding neighbors or negatively impact the neighborhood.
4. Accessory structures may be established without the principal or primary structure through the administrative variance process where it can be clearly established that the structure will not be a nuisance to surrounding neighbors or negatively impact the neighborhood.

- G.** No structure shall be removed from any property without a demolition permit that considers life safety issues for hazardous materials such as asbestos and lead paint.

SECTION 103.2

GENERAL REQUIREMENTS FOR LOTS

No lot shall hereafter be created, whether by minor land division, record of survey, small subdivision or subdivision, that contains less than the minimum number of square feet or minimum lot dimensions established for the zoning district or density district in which it is located.

SECTION 103.3

RESTRICTION ON REGULATING THROUGH ZONING

A. NOTHING CONTAINED IN THIS ZONING ORDINANCE SHALL:

1. Affect existing uses of property or the rights to its continuing use, or the reasonable repair or alteration thereof, for the purpose for which it was used at the time the Zoning Ordinance affecting the property takes effect.
2. Prevent, restrict, or otherwise regulate the use or occupation of land or improvements for railroad, mining, metallurgical, grazing or general agricultural purposes, if the tract concerned is five (5) or more contiguous commercial acres. General agricultural purposes do not include the cultivation of cannabis or marijuana. Land shall be classified as being used for grazing purposes if 50% or more of the income from the land is derived from the use or rental of the land for grazing purposes. Land shall be classified as being used for general agricultural purposes if 50% or more of the income from the land is derived from the use or rental of the land for the production of agricultural products.

3. A non-conforming business use within a district may expand, if such expansion does not exceed one hundred percent of the area of the business at the time of ordinance adoption.
4. A 12-month discontinuance of the operation of a non-conforming use shall be deemed as an expiration of non-conforming status. Any further use shall be in conformity with the provisions of the district in which same is located.
 - a. Discontinuance of a nonconforming use may be evidenced by removal of equipment, materials, improvements or other indications that such nonconforming use is no longer being made of that property, and/or by a lack of use of the nonconforming use of the subject property for the 12 month period, whether or not any intention to abandon such use is present any and all future uses shall conform to this Zoning Ordinance.
 - b. If a nonconforming use or structure is damaged or destroyed by fire, earthquake, flood, explosion, natural disaster, or act of public enemy, the nonconformance may be reconstructed and used as before if done within 12 months of the event date.

B. BUSINESS USES, STRUCTURES AND BUILDINGS NOT CURRENTLY CONFORMING WITH ZONING REGULATIONS (NONCONFORMING)

1. EXPANSION:

- a. A nonconforming business use within a zoning district may expand, if such expansion does not exceed one hundred percent (100%) of the area of the original business.

2. DISCONTINUANCE:

- a. A consecutive 540-day (approximately 18 months) discontinuance of the operation of a nonconforming business use shall be deemed as an expiration of nonconforming status. Any further use shall be in conformity with the provisions of the zoning district in which same is located.
- b. Discontinuance of a nonconforming business use as determined by the Zoning Inspector or designee may be evidenced by removal of equipment, materials, improvements or other indications that such nonconforming use has been discontinued for a period of time equal to or exceeding 540 days (approximately 18 months) whether or not any intention to abandon such use is present. Any and all future uses shall conform to this Zoning Ordinance.

3. RECONSTRUCTION:

- a. If a nonconforming use, structure or building is damaged or destroyed by fire, earthquake, flood, explosion, natural disaster, or act of public enemy, the nonconformance may be reconstructed and used as before if done within 360 days (approximately twelve months) of the event date.

4. CHANGE OF USE:

- a. A nonconforming business use may not be changed to another business use unless the use is in conformance with the zoning district in which same is located.

SECTION 103.4

OFF-STREET PARKING

- A. In order to help alleviate congestion on public streets, the following vehicular parking requirements shall apply, and no building permit shall be issued for use permitted other than in conformity with the following requirements.
 1. Where parking spaces are referred to, such space shall represent an area of not less than nine (9) feet by twenty (20) feet, exclusive of driveways required to make such space accessible from public streets or alleys.
 2. Where parking requirements are referenced to floor areas, such shall be construed to mean the gross building floor area used by, or to serve, people in connection with such use, but shall not include floor areas used for vehicular parking and incidental storage or other accessory space.
 3. Where parking spaces are referenced to seats, each eighteen (18) inches of pew width may be considered as one seat.
 4. If such required parking is located other than on the lot upon which use it serves, or adjacent property permitting such parking requirements, once approved and/or provided, must be continuously maintained in the manner provided by this Zoning Ordinance, together with any additional parking facilities necessitated by expansion of floor areas and/or uses.
 5. In the case of mixed uses, the total parking requirements shall be the sum of the requirements of the various uses computed separately.

B. GENERAL REQUIREMENTS FOR OFF-STREET PARKING USES ARE AS FOLLOWS:

1. For the purpose of converting parking spaces into the required or permitted parking area, plans must be submitted to show how the required or permitted parking spaces shall be arranged in the area supplied for that purpose and to indicate sufficient space for turning maneuvers, as well as adequate ingress and egress to the parking area, before a permit is granted.
2. In any district other than in R1, R1L, SFR, RR, SR, or GR, where such space is required, the area of such space shall be surfaced with asphaltic surfacing, concrete, or other paving material acceptable to the Community Development Division, to prevent dust and erosion.
3. The parking of two or more commercial vehicles of more than one-ton capacity on any lot in any residential district shall be considered a commercial use and is prohibited.

4. "Floor areas" shall mean the gross floor area and/or the open land area used for service to the public as customers, patrons, clients, or patients, including areas occupied by fixtures and equipment used for display or sale of merchandise. It shall not mean floors or parts of floors used principally for non-public purposes, such as storage, automobile parking, incidental repair, processing or packaging of merchandise, show windows, or for offices incidental to the management or maintenance of stores or buildings, or for restrooms or powder rooms.
5. In any case, in a Commercial C1 or less restricted district, where a lot used for automobile parking space adjoins a residential district, there shall be a solid wall of masonry not more than six nor less than four feet in height along the lot line of such lot, which lot line forms the boundary of said residential district; except where such wall adjoins the front yard of the adjoining residential lot, said wall shall be three feet in height. The lot owner or occupant of the C1 or less restricted district shall maintain said wall in a neat and orderly condition. As appropriate, on a case by case basis, an alternative selection of landscape delineation may be utilized to meet these needs as approved by the Zoning Inspector.
6. Any lights used to illuminate parking space in a commercial district shall be so arranged as to reflect the light away from the adjoining rights of way.
7. Except where a wall is required, a minimum six-inch high curb or bumper guard shall be constructed so that no part of a vehicle shall extend over or beyond any property line.
8. Whenever a building permit has been granted and the plans so approved for off-street parking, the subsequent use of such property shall be deemed to be conditional upon the unqualified continuance and availability of the parking provisions contained in such plans. Any use of such property in violation hereof shall be deemed in violation of this Zoning Ordinance. Should the owner or occupant of any building to whom a building permit has been granted containing off-street parking requirements so change the use to which such building is put as to increase off-street parking as required under this Zoning Ordinance, it shall be unlawful and a violation of this chapter to begin or maintain such altered use prior to compliance with increased off-street parking provisions of this section.
9. No addition or enlargement of an existing building or use shall be permitted unless parking requirements of this Zoning Ordinance are met for the entire building or use.
10. In the case of mixed use, the total requirements for off-street parking space shall be the sum of the requirements of the various uses computed separately as specified in this section, and the off-street parking spaces for one use shall not be considered as providing the required off-street parking for any other use.
11. All parking areas, except in an R1, R1L, SFR, RR, SR, or GR District, shall be entered and exited in a forward motion of the vehicle. Sufficient space for maneuverability in compliance with this section shall be included in plans submitted pursuant to Section 103.4(A)(1) above.
12. There shall be no commercial parking lots in an R1, R2, R3, R4, R1L, SFR, RR, SR, GR and/or MHS District, except for a walled or fenced and landscaped RV and boat storage area for the private use of the residents of the same subdivision.

13. Handicapped parking shall be provided in accordance with the Arizona Revised Statutes.
14. In any computations of fractions of parking space requirements, the total number of spaces required shall be rounded to the next highest whole number.

PARKING REQUIREMENTS

Automobile parking space shall be provided according to the following schedule and subject to the following conditions in any district in which any of the following uses shall be established. Where off-street parking requirements are specified in the regulations of any of the various zoning districts, those requirements shall apply therein.

1. Single-family dwellings and two-family dwelling (duplexes) shall have two off-street parking spaces for each dwelling unit, which space shall be provided on the lot upon which such dwelling unit is located.
2. “Multi-unit dwellings” include triplexes, fourplexes, boarding houses, apartments, and all similar structures devoted to habitation. The following requirements shall apply for said dwellings:
 - a. One and one-half parking spaces for each studio, efficiency, or one bedroom unit;
 - b. one and three-fourths parking spaces for each unit containing two bedrooms;
 - c. two parking spaces for each unit containing three or more bedrooms; and
 - d. For each development containing more than five units, one parking space in addition to the above requirements shall be provided for each ten units or major fraction thereof for visitor parking. All parking spaces shall be provided on the lot upon which the units are located.
3. Places of public assembly, including private clubs, lodges, and fraternal buildings not providing overnight accommodations, assembly halls, skating rinks, dance halls, bowling alleys, theaters, amusement parks, race tracks, funeral homes, must have at least one off-street parking space for each five (5) seats provided for patron use and/or at least one off-street parking space for each seventy-five (75) square feet of floor areas used for public assembly but not containing fixed seats.
4. Churches and related buildings: At least one off-street parking space for each five (5) seats or ninety inches of pew space, or, if fixed seats are not provided, then one off-street parking space shall be provided for each thirty (30) square feet of floor area in the main assembly area. Accessory buildings in the church complex shall provide parking spaces in accordance with the following: Classrooms, whether used for school or church activities, shall have one parking space for each four hundred (400) square feet of gross floor area. Other buildings shall have one parking space for each four hundred (400) square feet of gross floor area. All such parking will be located on the same lot as the building or on a contiguous lot.
5. Restaurants, bars, taverns, nightclubs, and all other similar dining and/or drinking establishments shall have off-street parking space of at least one space for each fifty (50)

square feet of floor area and one parking space for each two hundred (200) square feet of outdoor patio area (exclusive of kitchen, restrooms, storage, etc.). Such parking shall be located on the same lot or contiguous lots.

6. Hotels, motels, guest lodges, fraternities and sororities shall have one off-street parking space for each two beds.
7. Hospitals shall have parking space for each three patient beds, plus at least one off-street parking space for each resident doctor, plus at least one additional off-street parking space for each three employees including nurses not domiciled on the property.
8. Doctors' offices, dentists' offices, medical clinics, and medical centers shall have one parking space for each one hundred fifty (150) square feet of gross floor area between exterior walls, plus one parking space for each employee, and such parking shall be located on the same lot or on contiguous lots with said uses.
9. Nursing or convalescent home health care facilities, including specialized care facilities and minimal care facilities, shall have one parking space for each two beds.
10. Office buildings, retail establishments, commercial buildings, and any commercial establishment not specified herein shall have one off-street parking space for each three hundred (300) square feet of gross floor area.
11. Wholesale, manufacturing, and industrial plants, including warehouses and storage buildings and yards, public utility buildings, contractor equipment and storage yards, business service establishments such as blueprinting, printing and engraving, soft drink bottling establishments, fabricating plants, and all other structures devoted to similar mercantile or industrial pursuits, shall have at least one off-street parking space for each three employees and an additional one parking space for each one thousand (1,000) square feet of gross floor area.
12. Schools shall have at least one off-street parking space for each three employees, including administrators, teachers, and building maintenance personnel, and at least one off-street parking space for each ten high school, college or university students, predicated upon the designed capacity of the physical plant. Such parking shall be located on the same lot or on contiguous lots with said uses.

SECTION 103.5

OFF-STREET LOADING SPACE AND ADA (AMERICANS WITH DISABILITIES ACT) PARKING REQUIREMENTS

A. OFF-STREET LOADING SPACE

In order to avoid undue interference with the public use of streets, alleys, and sidewalks, on-the-property berths are required for the standing, loading, and unloading of vehicles. Such berths shall not be less than ten (10) feet in width and thirty (30) feet in length, exclusive of access aisles and maneuvering space. Any building exceeding a gross floor area of twenty-five thousand (25,000 square feet), except residences and apartments, shall provide one such berth plus an additional berth for each additional eighty thousand (80,000) square feet of gross floor area.

B. HANDICAPPED REQUIREMENTS

All off-street parking areas, except for single family residential, shall include spaces reserved for use by persons with disabilities. Spaces shall be provided in proportion to the total number of spaces required. The ADA standards will be used in determining compliance.

Total Parking Required on Lot	Required Number of Accessible Parking Spaces
1 to 25	1
26 to 50	2
51 to 75	3
76 and over	+1 space / 50 spaces

Each accessible parking space shall have on its right side, an adjacent access aisle not less than five feet in width, except that two accessible spaces may share a single access aisle. Every access aisle shall lead directly to a curbed ramp and accessible route of travel to the principle building or buildings on the site.

SECTION 103.6

SIGNS

A. TEMPORARY ADVERTISING SIGNS

1. Temporary single-faced or V-shaped signs advertising sale of lots from a recorded subdivision which have been approved by the proper authorities are permitted in any district, subject to the following provisions and stipulations, when located in any Residential, C1, or PM District:
 - a. Must be removed after twelve (12) months or thirty (30) days after completion of such sales, whichever time is shorter, unless such time is extended by the Board of Adjustment.
 - b. Must be on or at the property being subdivided.
 - c. Shall not be closer than thirty (30) feet to a residential zoned property adjacent to such subdivision and provided further that when such sign is placed within one hundred (100) feet of a residence adjacent to said subdivision [or if a residence is later placed on such adjacent property within one hundred (100) feet of such existing sign], then the sign must be located (or relocated) to the setback required for such and the sign face made parallel to the street.
 - d. No such sign exceeding thirty-six (36) square feet of panel area shall be located closer than three hundred (300) feet to any other such sign in the same subdivision.
 - e. Shall not exceed the height allowed for signs in the district where located.
 - f. Shall not be audible or animated, including banners, pennants or devices set in motion by movement of air.

- g. May be lighted by indirect illumination as provided herein.

B. OFF-STREET SIGNS

Signs, other than traffic safety signage, will not be allowed in any existing or projected street right-of-way or street easement. Any portion of a sign located other than in a street right-of-way or street easement shall be subject to the following provisions and stipulations:

1. Shall exercise installation and operational precautions necessary to assure adequate traffic safety and so as not to interfere with the efficiency of traffic control devices.
2. Any such sign placed in any unoccupied portion of the triangular area on a corner lot formed by measuring thirty-three (33) feet along both street lines or street easement lines, as the case may be, from their intersection shall have a minimum bottom height of eight (8) feet above the ground level directly below such sign.
3. Shall have no supports or guys in any portion of a street or street easement, or alley occupied by roadway, curb, or sidewalk.
4. Shall not exceed a height of twenty (20) feet above the ground grade level at the point of erection.

C. LIGHTING, ANIMATION, NOISE

Except where specifically designated to the contrary under a particular use district, no sign shall be illuminated, animated, or audible, including banners, pennants or devices set in motion by movement of air. Where lighting is permitted, the same shall be indirect illumination and the following provisions and stipulations shall prevail:

1. Shall not be intermittent, flashing or scintillating.
2. All sources of light shall be set in hood type reflectors with sides extended beyond the light source, so that no direct light is visible to the side.
3. All light beams shall be trained directly on the copy space.
4. No light bulb or tube exceeding one hundred (100) watts is permitted, nor shall the combined illumination from all sources exceed 1.5 watts for each square foot of copy space.
5. Such illumination shall be controlled by automatic switch timed to turn off no later than 11:00 PM.

D. NON-CONFORMING SIGNS

Non-conforming signs shall be subject to the following regulations:

1. Subject to the remainder of this section, non-conforming signs that were lawful when established may be continued.

2. No sign may be enlarged or altered in such a manner as to increase the extent of the nonconformity nor may illumination be added to any nonconforming sign.
3. A nonconforming sign may not be moved or replaced except to bring the sign into complete conformity with this Zoning Ordinance.
4. The message of a nonconforming sign may be changed so long as this does not create any new nonconformity (for example - creating an on-site sign which is not in conformance with on-site sign regulations).
5. Routine maintenance and repairs may be done so long as the cost of such work does not exceed 50 % of the value of such sign within any 12-month period.



SECTION 103.7

AMATEUR RADIO ANTENNA (HAM RADIO)

- A. Amateur radio antenna intended for non-commercial purposes are permitted in all Residential Districts, provided:
 1. Such structures shall not be located in any required setback or in front of the front line of the dwelling or principal building;
 2. such structures shall not exceed a height of 75';
 3. not more than one such structure per lot or parcel is allowed;
 4. no antenna shall be located closer than its height to any adjacent property or public right-of-way or any unrelated structures unless accompanied by structurally engineered plans that eliminate the need for a fall zone.

SECTION 103.8

COMMERCIAL COMMUNICATION TOWERS

- A. Commercial towers are permitted in all zoning districts with a Conditional Use Permit unless the use is currently allowed in that particular zoning district.
- B. In all zoning districts, communications towers shall be subject to the following stipulations:
 1. All communications towers must be structurally engineered.
 2. No cellular tower shall be located closer than its height to any adjacent property, public right of way or any unrelated structure unless accompanied by structurally engineered plans that eliminate the need for a fall zone.



SECTION 103.9
SEXUALLY ORIENTED BUSINESSES

A. FINDINGS; PURPOSE

1. Based on evidence of the adverse secondary effects of adult uses presented in reports made available to the Board of Supervisors as set forth in Resolution #04-03-07 enacting this section, and on findings, interpretations, and narrowing constructions incorporated in the cases described in said Resolution, the Board of Supervisors has made specific findings concerning the adverse secondary effects of sexually oriented businesses and the need for additional requirements for the operation of such businesses
2. It is the purpose of this section of the Zoning Ordinance to provide for the orderly regulation of sexually oriented businesses by establishing certain minimum standards in order to protect the health, safety, and general welfare of the citizens of Gila County, and to establish reasonable and uniform regulations to prevent the deleterious secondary effects of sexually oriented businesses within the County. The provisions of this section of the Zoning Ordinance have neither the purpose nor effect of imposing a limitation or restriction on the content of any communicative materials, including sexually oriented materials. Similarly, it is not the intent nor effect of this section of the Zoning Ordinance to restrict or deny access by adults to sexually oriented materials protected by the First Amendment to the United States Constitution or the corresponding provisions of the Arizona Constitution, or to deny access by the distributors and exhibitors of sexually oriented entertainment to their intended market. Neither is it the intent nor effect of this section of the Zoning Ordinance to condone or legitimize the distribution of obscene material.

B. STIPULATIONS AND PROVISIONS

1. Classifications: Sexually Oriented Businesses shall be classified as follows:
 - a. Adult Arcade
 - b. Adult Bookstore, Adult Video Store, or Adult Novelty Store
 - c. Adult Cabaret
 - d. Adult Live Entertainment Establishment
 - e. Adult Motel
 - f. Adult Motion Picture Theater
 - g. Adult Theater
 - h. Adult Video Facility
 - i. Dual Purpose Business

- j. Escort Agency
- k. Exotic Dance Service
- l. Massage Establishment that offers or provides Adult Service
- m. Nude Model Studio
- n. Sexual Encounter Center
- o. Any business, facility or person that offers or provides Adult Service.

2. Enclosure

A sexually oriented business shall be operated solely and totally within an enclosed building or structure in a manner that does not allow any activities occurring within that enclosure to be viewed from outside that enclosure.

3. Number of Sexually Oriented Businesses

There shall be no more than one sexually oriented business and no more than one classification of sexually oriented business per lot, parcel or tract or building.

4. Location

A sexually oriented business shall only be allowed in the C-3 (Commercial Three) District.

5. Spacing

A sexually oriented business shall not be located or operated within 2640 feet (½ mile) of the following:

- a. Another sexually oriented business;
- b. a building that contains another sexually oriented business;
- c. any daycare center, preschool, kindergarten, elementary or secondary school whether public, private or parochial;
- d. a public or private park or playground;
- e. a church, synagogue, temple, seminary, convent, or monastery;
- f. any residential zoning district, a single or multiple family dwelling or any established residential area whether zoned residentially or not;
- g. a museum, art gallery, library or community building whether public or private;

- h. any family-oriented business including but not limited to restaurants, amusement parks, recreational facilities, movie theaters, semipublic and public pools, roller or ice skating rinks, batting cages, go-kart tracks, miniature golf courses, sports courts or fields, or any facility, commercial establishment, store, or business, whether public or private, that provides entertainment or services to persons under 18 years of age.

6. Method of Measurement

The distance requirement set by this section of the Zoning Ordinance shall be measured in a straight line without regard for intervening structures or objects, from the lot line of the property occupied by the sexually oriented business to the lot line of the property of the business or facility being measured to. In the case of residential zoning districts, the measurement shall be taken from the lot line of the property occupied by the sexually oriented business to the closest boundary line of that district. In the case of established residential areas, the measurement shall be taken from the lot line of the property occupied by the sexually oriented business to the closest property line of the property upon which a residence (single or multiple family dwelling) or residential accessory structure sits.

7. Hours of Operation

A sexually oriented business shall not be open or remain open for business at any time between the hours of 10:00 p.m. to 10:00 a.m. on Monday through Saturday and must remain closed on Sundays. However, a sexually oriented business which has obtained a license from the State of Arizona to sell alcoholic beverages may remain open to sell alcoholic beverages under the terms of that license but may not operate any sexually oriented business during the times prohibited.

8. Signage

It is prohibited for explicit sexual material to be put on public display for the purpose of advertising, describing or to assist in locating a sexually oriented business.

9. Pre-existing and Nonconforming Sexually Oriented Businesses

- a. The provisions of this section of the Zoning Ordinance shall apply to the activities of all sexually oriented businesses and sexually oriented business employees described herein, whether such businesses or activities were established or commenced before, on, or after the effective date of this section of the Zoning Ordinance subject to the protection provided by Arizona State Statutes and the Constitution of the State of Arizona.
- b. On the effective date of this section of the Zoning Ordinance, any person or entity holding a Certificate of Occupancy to lawfully operate a sexually oriented business shall be permitted to continue to operate as a legal nonconforming use; provided, however, that the use remains restricted to the same classification,

location and area (square footage) it occupied prior to that effective date. Should such business cease to operate or be discontinued for any period of time, it shall not thereafter be reestablished without being in full compliance with all provisions of this section of the Zoning Ordinance and other applicable codes and ordinances subject to the protection provided by Arizona State Statutes and the Constitution of the State of Arizona. The terms “cease to operate” or “discontinued for any period of time” shall mean the voluntary or intentional termination, cessation or discontinuance of the business by the owner or other party in interest or an involuntary termination of the business resulting from a violation of any applicable rule, regulation, ordinance, statute or law. The holder of the certificate of occupancy or operator of the business shall be responsible for providing documentation, acceptable to the Zoning Inspector, that a nonconforming sexually oriented business has not ceased to operate or been discontinued. A nonconforming sexually oriented business shall not be enlarged, increased or altered. Any change in use shall require full compliance with all provisions of this Zoning Ordinance and any other applicable codes subject to the protection provided by Arizona State Statutes and the Constitution of the State of Arizona.

- c. A sexually oriented business lawfully operating with a Certificate of Occupancy describing the sexually oriented business use as a conforming use is not rendered a nonconforming use by the subsequent location, of one or more of the business or uses listed under Section 103.9 (B)(5)(a-h) within 2,640 feet.

10. Certificate of Occupancy

A Certificate of Occupancy is required to legally operate a business in Gila County. Any change made or added to an existing business must be reflected in that Certificate of Occupancy. Sexually oriented businesses are recognized as a separate and distinct business use and that use must be reflected in the Certificate of Occupancy. A Certificate of Occupancy is required whether the sexually oriented business is a legal nonconforming use or a conforming use. Prior to issuance of a Certificate of Occupancy, the owner or applicant shall be required to file a Development Plan as required by this Zoning Ordinance.

11. Inspection

- a. Sexually oriented businesses and sexually oriented business employees shall permit officers or agents of Gila County to inspect the business premises for the purpose of ensuring compliance with the specific regulations of this section of the Zoning Ordinance, during those times when the sexually oriented business is occupied by patrons or is open for business. This section of the Zoning Ordinance shall be narrowly construed by the County to authorize reasonable inspections of the licensed premises pursuant to this section, but not to authorize a harassing or excessive pattern of inspections.

- b. The provisions of this section do not apply to areas of an adult motel which are currently being rented by a customer for use as a permanent or temporary habitation.

12. Severability

Any County ordinance containing any provision in conflict with any provision of this section of the Zoning Ordinance is hereby repealed. Each section, subsection and provision of this section of the Zoning Ordinance is hereby declared to be an independent division and subdivision and, notwithstanding any other evidence of legislative intent, it is hereby declared to be the controlling legislative intent that if any provision of this section of the Zoning Ordinance, or the application thereof to any person or circumstance is held to be invalid, the remaining sections or provisions and the application of such sections and provisions to any person or circumstances other than those to which it is held invalid, shall not be affected thereby, and it is hereby declared that such sections and provisions are severable and would have been passed independently of such section or provision so known to be invalid.

13. Penalties and Enforcement

- a. A person who knowingly violates, disobeys, omits, neglects, or refuses to comply with or resists the enforcement of any of the provisions of this section of the Zoning Ordinance or any part thereof is guilty of a Class 2 Misdemeanor. Each day the violation is committed, or permitted to continue, shall constitute a separate offense and shall be treated as such.
- b. The County Attorney is hereby authorized to institute civil proceedings necessary for the enforcement of this Section (103.9) to prosecute, restrain, or correct violations hereof. Such proceedings including injunction, shall be brought in the name of the County, provided, however, that nothing in this section of the Zoning Ordinance and no action taken hereunder, shall be held to exclude such criminal proceedings as may be authorized by other provisions of this Zoning Ordinance, or any of the laws or ordinances in force in the County or State, or to exempt anyone violating this code or any part of the said laws from any penalty which may be incurred.

SECTION 103.10

PROPERTY DEVELOPMENT PLAN

A. PROPERTY DEVELOPMENT PLAN

Application for a permit for construction or site work related to multi-family, commercial, industrial, professional or mixed use shall be subject to prior approval by the Zoning Inspector or his designate of a Property Development Plan.

B. APPLICATION

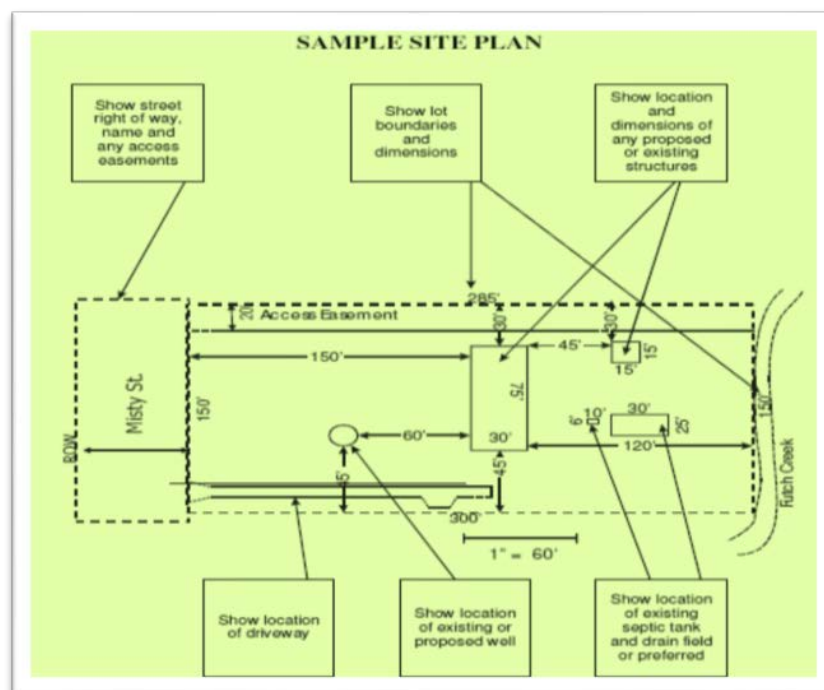
Application for approval of a Property Development Plan shall be made on a form provided for such purpose by the Community Development Division and, in addition to the appropriate fee,

shall be accompanied by maps, drawings and such other materials necessary to show the following:

1. The location and proposed use of all structures and site improvements drawn to scale on a site plan.
2. On-site parking arrangements, including loading areas and handicap parking spaces.
3. All related signage.
4. The type and location of landscaping to be used.
5. The proposed off-site circulation pattern and related improvements including right-of-way dedications, street improvements, traffic control measures, location and design of driveways acceleration and/or deceleration lanes.
6. Such additional information as the Zoning Inspector may deem necessary to evaluate the impact of the proposed development on surrounding uses.

C. REVIEW

1. The Zoning Inspector or his designated representative shall review the Property Development Plan to ensure compliance with regulations of this Zoning Ordinance. These may include: the land use, density, yard setbacks, building separation, structure heights, outdoor lighting, parking, signage, vehicular access, utilities and easements.
2. The applicant shall provide evidence of an approved means of sanitary disposal as permitted by Gila County Wastewater Department and meeting the Arizona Department of Environmental Quality requirements.
3. The applicant shall provide evidence of an approved review by the Floodplain Department and meeting Federal Emergency Management Agency (FEMA) requirements for the proposed location of the improvements.



D. DECISION

The Zoning Inspector or his designated representative shall: determine that the Property Development Plan is approved, request the applicant to comply with specific development requirements or deny the Property Development Plan, if the use is prohibited, causes a nuisance or cannot demonstrate compliance.

E. APPEALS

Appeals of the decision of the Zoning Inspector may be made to the Board of Adjustment and must be filed in writing with the Community Development Division and be accompanied with the applicable, nonrefundable fee.

SECTION 104

ESTABLISHMENT OF ZONES (USE AND DENSITY DISTRICTS)

In conformity with the intent and purpose of this Zoning Ordinance, “Use” and “Density” districts are hereby adopted in order to classify, regulate, restrict and separate uses of land and structures, lot dimensions and areas, yard widths and depths, percent of lot coverage and open spaces, lot area required for dwelling units and other structures, spacing of buildings, and the height and bulk of structures.

The following general regulations apply to all Single-Family Districts except where noted otherwise:

A. INTENT AND PURPOSE

To promote the development of areas primarily of single family dwellings, intending that all other uses be installed, operated and maintained in a manner so as to either complement, or at least be of a minimum disruption to such single family uses. Any use not in accordance with the Intent and Purpose, District Stipulations and Provisions, and Permitted Uses as set forth in this section shall be deemed a nuisance.

B. DISTRICT STIPULATIONS AND PROVISIONS

1. Livestock

The keeping of domestic livestock shall be permitted with the following stipulations:

- a. Buildings for the housing of livestock shall be confined to the rear one-half of the property and shall be located no closer than thirty (30) feet from a front or side street property line or thirty (30) feet from a rear or interior property line.
- b. It shall be the responsibility of the livestock owner to ensure that all livestock is kept confined within the property boundaries.

- c. The keeping of dangerous wild, exotic or non-domestic animals shall be prohibited.
- d. All domestic animals shall be kept and maintained in such a manner as to conform with all applicable State and County health requirements and to cause a minimum of disruption to neighboring property owners in terms of noise, odor, and insect and vermin infestation.

2. Accessory Dwelling Units

- a. There are three (3) different categories or types of Accessory Dwelling Units:
 - i. Attached Unit
 - ii. Detached Unit
 - iii. Interior Unit
- b. Regulations for accessory dwelling units
 - i. In all single family residential districts, one accessory dwelling unit shall be permitted by right on an individual lot.
 - ii. The accessory dwelling unit shall not occupy more floor area than the primary dwelling unit
 - iii. Minimum lot area for an ADU shall be 5,000 square feet.
 - iv. The primary use must already be established prior to permitting an accessory dwelling unit.
 - v. No more than one entrance per story shall be located in each building façade that faces a street;
 - vi. The property owner must reside in the primary or accessory unit.
 - vii. The Planning & Zoning Commission may grant, through a conditional use permit, approval to locate an accessory dwelling unit that does not meet one or more of the conditions of this section. The applicant must demonstrate that the application complies with the general purposes and intent of this chapter with no adverse effects to the character of the single family residential district.
 - viii. A deck or balcony is permitted as a portion of any story of the accessory building; provided:
 - a) The deck or balcony is oriented so as to not face a principal building on an adjoining property in a single family residential district.
 - ix. The accessory building shall conform to all applicable setback and lot occupancy regulations;
 - x. The closest façade of a detached accessory building shall be separated from the closest façade of the principal building by a distance of ten (10) feet minimum unless attached to the principal building;
- c. Development Standards
 - i. Height. The maximum height for a detached ADU is 30 feet.
 - ii. Building coverage. The building coverage shall not exceed the maximum percentage allowed in the zoning district.
 - iii. Parking. Adequate must be provided that is off-street.
 - iv. Must have adequate facilities for the discharge of wastewater.
- d. Design Standards

- i. Location of entrances. Only one main entrance may be located on the street-facing facade of the house, unless the house contained additional entrances before the ADU was created. An exception to this regulation is an entrance that does not have access from the ground, such as an entrance from a balcony or deck.
- ii. Exterior design details. Exterior finish materials, roof pitch, trim, eaves, window orientation and dimension must be the same or visually match those of the primary dwelling unit.

C. USES PERMITTED SUBJECT TO A USE PERMIT

- 1. Bed and breakfast establishments, subject to the following conditions:
 - a. Applicants for a use permit shall be the property owner.
 - b. No more than three (3) bedrooms shall be designated and/or used as guest rooms.
 - c. The maximum duration of stay of any one guest shall be ten (10) days.
 - d. Guests must enter through the main entrance to the dwelling to get to their rooms with no separate entrance allowed.
 - e. All parking must be accommodated on the site.
 - f. All meals or snacks provided to guests shall be served in a common dining area.
 - g. Any applicable State and County Health Department regulations must be complied with, and all required permits must be obtained and remain valid so long as the use is in operation.
 - h. The Use Permit shall be issued for periods of two years. Prior to the expiration date of the permit, the Zoning Inspector or his designate shall review the establishment for compliance with the terms of the permit. Full compliance shall result in an automatic two-year extension; violations shall result in suspension or revocation.
- 2. Public utility facilities (but not business offices, repair facilities or storage and equipment yards) subject to the following conditions:
 - a. Water Storage Tanks
 - i. Shall be no taller than sixteen (16) feet.
 - ii. Shall be painted in neutral “earth tone” shades of green or brown and landscaped to minimize adverse visual impact to surrounding properties.
 - iii. All exposed valves and piping shall be vandal proofed and screened or painted to match tanks.
 - b. Water Wells
 - i. Shall be enclosed in well houses constructed of durable materials finished in neutral “earth tones” and landscaped to minimize any adverse visual impact to surrounding properties.
 - ii. Shall be made secure and vandal proofed.

- c. Electrical and Natural Gas Facilities
 - i. Shall be screened by an opaque fence or wall finished in neutral “earth tones” and landscaped to minimize any adverse visual impact to surrounding properties.
 - ii. Shall be made secure and vandal proofed.

3. Home Occupations.

D. USES SUBJECT TO A CONDITIONAL USE PERMIT

1. Bed and breakfast establishments are subject to the same conditions as those under which a Use Permit may be granted, with the following exceptions:
 - a. Up to five bedrooms may be designated and/or occupied as guest rooms.
 - b. Guest rooms may be located in buildings on the same property other than the main dwelling, provided, however, that these rooms shall contain no facilities for the storage or preparation of food.
 - c. Guest rooms may be accessed by entrances other than the main entrance to the dwelling.
2. Temporary Uses

Subject to requirements outlined in the “Temporary Use Permits” section of this Zoning Ordinance.

**SECTION 104.1
ZONING MAP**

The locations and boundaries of the various “Use” and “Density” districts are established as they are shown on the map entitled “Zoning Map for Unincorporated Areas of Gila County, Arizona” dated September 8, 1959, signed by the Chairman of the Board of Supervisors and the County Clerk, which map, along with any amendments thereto, becomes an official record and becomes part of this Zoning Ordinance as if the matters and information set forth by said map were fully described herein.

- A. Where uncertainty exists as to the boundaries of any of the districts shown on said map, the following rules shall apply: If lack of dimensions causes uncertainty, then such boundary shall be determined by use of the scale of the map, except that where such scaling or marked dimensions bring the district boundary within 25 feet of a street, lot line, or some other fixed boundary line, then the district shall be extended or reduced, as the case may be, to match such boundary line. If further uncertainty exists, then the Board of Adjustment shall determine the location.

- B. Where a public street, alley, railroad, or other right-of-way is officially abandoned, the regulations applicable to abutting property shall apply to such abandoned right-of-way, except where such was a boundary of districts, such districts shall be extended to the centerline thereof.

SECTION 104.2

USE DISTRICTS (GENERAL SINGLE FAMILY RESIDENTIAL)

The uses that are permitted in each of the various “Use” districts and the regulations are established in this section. The express enumeration and authorization herein of a particular class of structure or use in a designated district shall be deemed a prohibition in all other districts where such are not specifically designated as allowable. A use that is not permitted in a particular district shall not be considered an accessory use in that district. The determination of whether or not a use is specifically permitted, permitted with conditions or not permitted shall be determined by the Zoning Inspector. Uses that the Zoning Inspector determines are not permitted or uses that the Zoning Inspector determines are permitted but with conditions that are questioned, may be appealed to the Board of Adjustment.

A. R1 – RESIDENCE ONE DISTRICT (SINGLE DWELLING UNITS)

1. Intent and Purpose: To promote the development of areas primarily of single family dwellings, intending that all other uses be installed, operated and maintained in a manner so as to either complement, or at least be of a minimum disruption to such single family uses. Any use not in accordance with the Intent and Purpose, District Stipulations and Provisions, and Permitted Uses as set forth in this section shall be deemed a nuisance.
2. District Stipulations and Provisions: Supplemental to and/or supplanting the section of this Zoning Ordinance entitled “General Stipulations & Provisions-All Districts” as follows:
 - a. The permitted uses shall be installed, operated and maintained in a manner commensurate with quiet family living, and all lighting shall be of a minimum necessary to serve the purpose for which it is intended.
 - b. If no density is established on any particular lot or parcel of land, then all provisions of the D10 District shall prevail.
 - c. No use shall be operated in such a manner as to cause a fire or explosion hazard; no use shall be allowed that will emit toxic fumes or generate toxic waste; neither shall there be emitted into the atmosphere smoke, soot, dust, radiation, odor, noise, vibration, heat, or glare to such an extent as to constitute a nuisance.
 - d. Signage:
 - i. General:
 - a) Signage shall be the minimum necessary to identify the permitted use.
 - b) No sign shall be installed in such a manner as to interfere with the view of a motorist or pedestrian entering a street from an alley, private drive or intersection.

- c) Signs may be indirectly illuminated only to such an extent as may be necessary for a motorist to identify the use or occupant from a street adjacent to the subject property.
 - ii. On-Site Signs:
 - a) Shall be limited to one (1) single or double-faced sign for each permitted use located on the property for the purpose of identifying the occupants or uses, along with a reasonable amount of directional signs.
 - b) Shall be limited to two (2) square feet of panel area for residential and directional signs and six (6) square feet for non-residential permitted uses.
 - c) Shall be limited to a height of six (6) feet from the top of the sign to ground level.
 - iii. Political signs shall be removed within fourteen (14) days following any general or special election.
 - iv. Real Estate Sales:
 - a) Shall be limited to a maximum panel area of four (4) square feet, except that larger temporary advertising panels pertaining to subdivisions may be displayed as provided under Section 103.8.
 - b) Shall be limited to one sign for each 200 feet of street frontage.
 - v. Subdivision Entrance:
 - a) Limited to not more than two (2) signs at the major entrance to the subdivision.
 - b) Shall have a maximum panel area of twenty (20) square feet per sign.
 - c) Design, colors, materials, height and location shall be subject to the approval of the Zoning Inspector.
- e. A Conditional Use Permit shall be required for any building exceeding two (2) *stories* or thirty (30) feet above ground level.

3. Permitted Uses:

- a. One single family residence on any lot or parcel containing the minimum square footage and dimensions prescribed by the existing density district.
- b. Up to four (4) additional single-family residences on a single lot or parcel, subject to the following conditions:
 - i. Each residence must occupy an area which is the greater of either 10,000 square feet or the minimum square footage and dimensions of the existing density district and must be able to conform to the required setbacks if the property should be divided.
 - ii. Access is provided to each additional residence by a dedicated public street or by a private ingress-egress easement having a minimum width of twenty (20) feet which does not encroach into the minimum required setbacks for the existing density district.

- c. Temporary offices, construction sheds, storage yards, work yards, and appurtenant signs, incidental to an approved subdivision development or construction project, for a period not to exceed twelve (12) months unless otherwise authorized by the Board of Adjustment.
 - d. Group homes for the disabled as defined in the Fair Housing Act Amendments of 1988.
 - e. Fences and free-standing walls with a maximum height of six (6) feet above the ground; provided, however, that no fence or free-standing walls shall be constructed in such a way as to create a hazard to safety by restricting the view of a driver entering a street from a private drive or alley or approaching the intersection of two streets.
 - f. The non-commercial unenclosed storage of unlicensed; inoperable motor vehicles, parts, building materials and other materials necessary for the operation and maintenance of the household under the following conditions:
 - i. The storage area shall not exceed 200 square feet for up to one acre of gross lot area. Thereafter, an additional 100 square feet of storage space shall be allowed for each additional acre of land, up to a maximum of 2,000 square feet.
 - ii. Storage shall be confined to the rear one-half of the property and shall not encroach into any required setback.
 - iii. A wall or non-transparent fence not exceeding six feet in height may be required to minimize adverse visual impact.
 - g. Home gardens and flower propagation with the limited sale, as a home occupation, of products raised on the premises.
 - h. Other uses customarily accessory and incidental to the principle use and located on the same parcel therewith.
4. Uses Permitted Subject to a Use Permit:
- a. Bed and breakfast establishments, subject to the following conditions:
 - i. Applicants for a use permit shall be the property owner.
 - ii. No more than three (3) bedrooms shall be designated and/or used as guest rooms.
 - iii. The maximum duration of stay of any one guest shall be ten (10) days.
 - iv. Guests must enter through the main entrance to the dwelling to get to their rooms with no separate entrance allowed.
 - v. All parking must be accommodated on the site.
 - vi. All meals or snacks provided to guests shall be served in a common dining area.
 - vii. Any applicable State and County Health Department regulations must be complied with, and all required permits must be obtained and remain valid so long as the use is in operation.

- viii. The Use Permit shall be issued for periods of two years. Prior to the expiration date of the permit, the Zoning Inspector or his designate, shall review the establishment for compliance with the terms of the permit. Full compliance shall result in an automatic two year extension; violations shall result in suspension or revocation.
 - b. The keeping of individual animals not classified as household pets or domestic farm-type animals.
 - c. Non-commercial kennels.
 - d. Public utility facilities (but not business offices, repair facilities or storage and equipment yards) subject to the following conditions:
 - i. Water Storage Tanks:
 - a) Shall be no taller than sixteen (16) feet.
 - b) Shall be painted in neutral “earth tone” shades of green or brown and landscaped to minimize adverse visual impact to surrounding properties.
 - c) All exposed valves and piping shall be vandal proofed and screened or painted to match tanks.
 - ii. Water Wells
 - a) Shall be enclosed in well houses constructed of durable materials finished in neutral “earth tones” and landscaped to minimize any adverse visual impact to surrounding properties.
 - b) Shall be made secure and vandal proofed
 - iii. Electrical and Natural Gas Facilities
 - a) Shall be screened by an opaque fence or wall finished in neutral “earth tones” and landscaped to minimize any adverse visual impact to surrounding properties.
 - b) Shall be made secure and vandal proofed.
 - e. Home Occupations
5. Uses Subject to a Conditional Use Permit:
- a. Bed and breakfast establishments subject to the same conditions as those under which a Use Permit may be granted, with the following exceptions:
 - i. Up to five bedrooms may be designated and/or occupied as guest rooms.
 - ii. Guest rooms may be located in buildings on the same property other than the main dwelling, provided, however, that these rooms shall contain no facilities for the storage or preparation of food.
 - iii. Guest rooms may be accessed by entrances other than the main entrance to the dwelling.
 - b. Golf courses, but no commercial driving ranges or miniature golf courses.
 - c. Churches, convents and parish houses.

- d. Public schools and private and parochial schools providing a curriculum of general instruction comparable to public schools, together with fields, playgrounds and other related uses on the same parcel.
 - e. Institutions of higher education.
 - f. Nursery schools and day care centers.
 - g. Recreational facilities such as country clubs, swimming and tennis clubs with incidental limited commercial activities commonly associated with and directly related to the primary use.
 - h. Libraries, museums and other publicly owned and operated buildings
 - i. Public parks and recreational facilities which may include eating and confectionery facilities and other accessory uses commonly associated with and directly related to the primary use, provided, however, that eating and confectionery facilities are located no closer than 300 feet from any adjacent residential property.
 - j. Cottage industries.
 - k. Other uses which can become harmonious or compatible with neighboring uses through the application and maintenance of qualifying conditions.
6. Temporary Uses: (Subject to the requirements outlined in the “Temporary Use Permits” section of this Zoning Ordinance.)

B. R1L – RESIDENCE ONE DISTRICT LIMITED (SINGLE DWELLING UNITS, RESTRICTED CONSTRUCTION)

- 1. Intent and Purpose: To promote the development of areas primarily of site-built single family detached dwellings, intending that all other uses be installed, operated and maintained in a manner so as to complement and cause a minimum disruption to such single family uses. Any use not in accordance with the intent and purpose, district stipulations and provisions and permitted uses as set forth in this section shall be deemed a nuisance
- 2. District Stipulations and Provisions:
 - a. No mobile/manufactured home or recreational vehicle may be occupied as a permanent or temporary dwelling unit in the Residence One Limited zone.
 - b. All other stipulations and provisions shall be the same as those set forth in the Residence One zone.
- 3. Permitted Uses:

- a. One conventional, modular, precut or prefabricated single-family dwelling on any lot or parcel containing the minimum square footage and dimensions prescribed by the existing density district.
 - b. Up to four additional conventional, modular, precut or prefabricated single-family dwellings, subject to the provisions of the Residence One District.
 - c. All other uses permitted in the Residence One District.
- 4. Uses Subject to a Use Permit: Shall be the same as the provisions in the Residence One zone.
- 5. Uses Subject to a Conditional Use Permit: Shall be the same as the provisions of the Residence One District.
- 6. Temporary Uses: (Subject to the requirements outlined in the “Temporary Use Permits” section of this Zoning Ordinance.)

C. MHS – MOBILE/MANUFACTURED HOME SUBDIVISION DISTRICT

- 1. Purpose and Intent: This District provides for the exclusive placement and occupancy of mobile/manufactured homes for residential purposes on individually owned lots. The District standards promote developments of single-family residential character oriented toward permanent occupancy of medium density, five and one-half (5.5) units per acre or less.
- 2. Approvals: No building, structure or mobile/manufactured home shall be placed upon land in the MHS District until approval of a subdivision plat has been obtained and until a building permit has been issued.
- 3. Use Regulations:
 - a. Permitted Uses -
 - i. Mobile/manufactured homes.
 - ii. Private accessory buildings and uses, including home occupations, storage areas, swimming pool, and other similar accessory uses on individual lots
 - iii. Fences and free-standing walls with a maximum height of six feet above ground level; provided, however, that no fence or free-standing wall shall be constructed in such a way as to create a hazard to safety by restricting the view of a driver entering a street from a private drive or alley or approaching an intersection of two streets.
 - b. Uses Subject to Special Permit & Site Plan Approval -
The Planning and Zoning Commission may permit the following uses within the MHS District or at the time of subdivision plat approval for a planned development:

- i. Communal recreation building, laundry facilities, swimming pool, playground and other common area uses for the exclusive benefit of subdivision residents.
 - ii. Golf courses, except miniature courses or practice driving tees operated for commercial purposes.
 - iii. Parks, playgrounds, and community-owned buildings.
 - iv. Temporary buildings used for the sale of lots.
- 4. Property Development Standards: The following property development standards shall apply to all land and structures in the MHS District:
 - a. Lot Areas - (1) Minimum area for a mobile/manufactured home lot: Six thousand (6,000) square feet.
 - b. Lot Dimensions - (1) Minimum width: Sixty (60) feet.
 - c. Density and Intensity - There shall be not more than one (1) mobile/manufactured home per lot.
 - d. Maximum Height - One story or fourteen (14) feet.
 - e. Setback Requirements -
 - i. Minimum distance from any portion of the mobile/manufactured home and its accessory structures to the following lines shall be as specified
 - a) Front - Ten (10) feet.
 - b) Side - Eight (8) feet, with the following exception: five (5) feet to any canopy that is open on three sides, provided, however, that no mobile/manufactured home may be placed closer than sixteen (16) feet from any other mobile/manufactured home within the subdivision.
 - c) Rear - Ten (10) feet.
 - d) Exterior boundary of subdivision - Twenty (20) feet.
 - ii. Design and Development Standards:
 - a) The minimum distance between main buildings or mobile/manufactured homes on adjacent lots is thirty (30) feet.
 - b) The minimum distance between a detached accessory building and the main building or mobile/manufactured home is ten (10) feet.
 - c) All utility lines shall be placed underground within the mobile/manufactured home subdivision. Each mobile/manufactured home lot shall be provided with all utilities.
 - d) The front yard of each lot and the street side of any lot shall be landscaped and maintained adjacent to all streets.
 - e) Exterior boundaries of the subdivision abutting a public street shall be provided with an opaque wall or fence having a height of six (6) feet and designed to create an attractive border. In addition, a setback of at least ten (10) feet in depth shall be appropriately designed and maintained as landscaped open space between any perimeter street and the required wall.

- f) Exterior boundaries of the subdivision which do not abut a public street shall be bounded by a six (6) foot high solid wall or fence.
- g) Trees shall be planted as follows: a minimum average of two (2) trees per lot, with a minimum trunk caliper of three-quarters (3/4) inch. A minimum fifty percent (50%) of the aforementioned tree requirement shall be planted in front yards and/or in landscaped areas adjacent to a dedicated public street.

5. Parking and Loading Requirements:

- a. Mobile/manufactured home subdivisions shall have vehicular access from a major street or highway.
- b. All lots within any mobile/manufactured home subdivision shall have frontage on a dedicated public street of at least thirty-two (32) feet in width.
- c. A minimum of two (2) parking spaces, each being not less than eight (8) feet by twenty (20) feet, exclusive of driveways, shall be provided on each mobile/manufactured home lot, and one (1) additional parking space for each five (5) mobile/manufactured homes shall be provided as guest parking.
- d. Parking for other than residential uses permitted within the MHS District shall conform with the provisions of sections of this Zoning Ordinance entitled “Off-Street Parking” and “Off-Street Loading Space and ADA (Americans with Disabilities Act) Parking Requirements” or the stipulations of the Planning and Zoning Commission at the time of plat approval.

6. Signs:

The provisions for the “R1 District” of this Zoning Ordinance which specifically addresses signs shall apply.

D. RR – RURAL RESIDENTIAL DISTRICT

1. Intent and Purpose:

- a. To provide a zone classification for those unincorporated areas of the County not committed to any specific urban use.
- b. To preserve and promote the beneficial aspects of rural living by reserving areas of the County for low-density residential uses with related agricultural and commercial pursuits.

2. District Stipulations and Provisions: Supplemental to and/or supplanting the section of this Zoning Ordinance entitled “General Stipulations & Provisions-All Districts” as follows:
- a. There shall be a lot area of not less than one acre.
 - b. Required front and street side yard setbacks shall not be used for the parking or storage of inoperable motor vehicles. Neither shall operable or inoperable vehicles or vehicle accessories be parked in such a manner as to restrict the vision of persons entering a street or highway from a private drive, side street, or alley.
 - c. Up to ten percent (10%) of the area of any lot or parcel may be used for the non-commercial, unenclosed storage of items necessary for the operation and maintenance of the household and permitted activities, provided, however, that such unenclosed storage shall be maintained in a neat and orderly manner, and provided further that such storage area shall be located no closer than twenty-five (25) feet from the nearest property line. The provisions of this paragraph shall not be construed so as to restrict the storage of firewood for use by the occupants of the premises.
 - d. Where public or semi-public uses are established adjacent to residential uses, an opaque wall or fence six (6) feet in height may be required to be erected and maintained between such uses. Such wall or fence, however, may not exceed three (3) feet in height within fifteen (15) feet of the intersection of a private drive and a street, easement, or right-of-way.
 - e. No use shall be operated in such a manner as to create an explosion or fire hazard; nor shall there be emitted into the atmosphere smoke, soot, dust, radiation, odor, noise, vibration, heat, glare, or toxic fumes to such an extent as to constitute a nuisance to adjoining property holders.
 - f. Signs: The following signs shall be permitted in the Rural Residential zone:
 - i. Residential Uses: One nameplate, not exceeding three (3) square feet in area, indicating name of occupant. The sign may be indirectly lighted.
 - ii. Agricultural, Public, Semi-Public and Other Permitted Uses: One appurtenant sign, unlighted or indirectly lighted, not exceeding sixteen (16) square feet in face area, or one unlighted or indirectly lighted free-standing sign, single or double-faced, not exceeding eight (8) square feet per face.
 - iii. Special Uses: Signs identifying special uses shall be as authorized by the use permit required for the establishment of special uses.
 - g. Setback requirements shall conform to those required under D8 Density District.

- h. Building Height: A Conditional Use Permit shall be required for any building exceeding two (2) stories or thirty (30) feet in height.

3. Permitted Uses:

- a. One dwelling unit per acre up to a maximum of three dwelling units per individually owned parcel.
- b. All types of horticulture. The sale of horticultural products raised on the premises shall be permitted.
- c. Household pets.
- d. Aviaries and apiaries, provided they are located no closer than thirty (30) feet from the nearest property line.
- e. The following occupations, when conducted within a residence or enclosed structure by the property holder and up to two employees not members of the household:
 - i. Beauty and barber shops.
 - ii. Handicraft manufacture and sales.
 - iii. Fine arts studios, galleries, and schools.
 - iv. Sewing and tailoring.
 - v. Small appliance and small engine repair.
 - vi. Key making and saw sharpening.
 - vii. Bed and breakfast establishments.
 - viii. Gunsmithing.
 - ix. Real estate brokerage offices.
 - x. General and specialty contracting offices.
 - xi. Antique stores.
 - xii. Florist shops.
 - xiii. Professional offices.
 - xiv. Other occupations which require no special signage or parking provisions, and which may be operated in such a manner as to create a minimum disruption to the neighborhood in terms of noise, atmospheric emissions, and traffic.

4. Other Permitted Uses Subject to a Use Permit:

- a. Riding academies or riding clubs.
- b. The keeping or raising of animals for commercial purposes, including commercial stables.
- c. The keeping of poultry or rabbits for commercial purposes.

- d. The keeping of wild, exotic or non-domesticated animals.
- e. Dairies.
- f. Feed stores.
- g. Animal hospitals and veterinary clinics.
- h. Planing mills and custom furniture and cabinetry manufacturing operations.
- i. Commercial kennels.
- j. Day nurseries and nursery schools.
- k. Recreational facilities such as rodeo and roping arenas, tennis, swim and health clubs, and incidental limited commercial uses which are commonly associated and directly related to the primary use.
- l. Mineral extraction operations.
- m. Borrow pits.
- n. Firewood storage and sales yards.
- o. Mobile/manufactured home developments when the RR District is combined with a “T” District, subject to site plan review and approval.
- p. Other occupations which require no special signage or parking provisions, but which may be operated in such a manner as to create a limited disruption to the neighborhood in terms of noise, atmospheric emissions, and traffic.

E. GR – GENERAL RURAL DISTRICT

- 1. Intent and Purpose:
 - a. To provide a land use category for those unincorporated areas of Gila County not specifically designated in any other zone classification.
 - b. To allow for a minimum regulation in the rural and sparsely populated areas of the County while still providing protection against uncontrolled urbanization or industrialization and fulfilling the statutory responsibility to conserve and promote the public health, safety, convenience and general welfare and plan and provide for the future growth and improvement of Gila County.

2. District Stipulations and Provisions: Supplemental to and/or supplanting the section of this Zoning Ordinance entitled “General Stipulations & Provisions-All Districts” as follows:
 - a. There shall be a lot area of not less than three acres.
 - b. No use shall be operated in such a manner as to create a hazard to life or property, nor shall there be emitted into the atmosphere smoke, soot, dust, radiation, odor, noise, vibration, heat, glare, or toxic fumes to such an extent as to constitute a nuisance to the adjoining property holders.
 - c. Signs: Sign provisions shall be the same as those set forth in the “RR District” as outlined in this Zoning Ordinance. The following signs shall be permitted in the General Rural Residential zone:
 - i. Residential Uses: One name plate, not exceeding three (3) square feet in area, indicating name of occupant. The sign may be indirectly lighted.
 - ii. Agricultural, Public, Semi-Public and Other Permitted Uses: One appurtenant sign, unlighted or indirectly lighted, not exceeding sixteen (16) square feet in face area, or one unlighted or indirectly lighted free-standing sign, single or double-faced, not exceeding eight (8) square feet per face.
 - iii. Special Uses: Signs identifying special uses shall be as authorized by the use permit required for the establishment of special uses.
 - d. Setback Requirements/Space Between Buildings/Building Height:
 - i. No structure may be erected closer than ten (10) feet from a property line abutting a public street, private street, or non-exclusive ingress-egress easement.
 - ii. No structure may be erected closer than five (5) feet from any property line not abutting a public street, private street, or non-exclusive ingress-egress easement.
 - iii. No structure may be erected closer than six (6) feet from any other structure unless those structures are joined by a common breezeway.
 - iv. A Conditional Use Permit shall be required for any building exceeding two (2) stories or thirty (30) feet in height.
3. Permitted Uses:
 - a. All uses permitted in the RR District with the limitation that there shall be no more than three individual housing units on any one lot or parcel.
 - b. The following additional uses:
 - i. Riding academies or riding clubs.
 - ii. The keeping or raising of animals, other than hogs, for commercial purposes, including commercial stables.

- iii. The keeping of poultry or rabbits for commercial purposes.
- iv. Dairies.
- v. Feed stores.
- vi. Animal hospitals and veterinary clinics.
- vii. Custom furniture and cabinetry manufacturing operations.
- viii. Recreational facilities such as rodeo and roping arenas, tennis, swim and health clubs, and incidental limited commercial uses which are commonly associated and directly related to the primary use.
- ix. Firewood storage and sales yards.

4. Other Permitted Uses Subject to a Use Permit:

- a. The keeping of wild, exotic or non-domesticated animals.
- b. Planing mills.
- c. Building, plumbing and electrical supply stores.
- d. Commercial kennels.
- e. Day nurseries and nursery schools.
- f. Mineral extraction operations.
- g. Sand and gravel extraction and classification operations.
- h. Borrow pits.
- i. Mobile/ manufactured home developments when the General Rural District is combined with a “T” District, subject to site plan review and approval.
- j. Other occupations and uses which may require special signage or parking provisions, but which may be operated in such a manner as to cause a minimum disruption to the neighborhood in terms of noise, visual impact, atmospheric emissions, and traffic.

F. SR -- SUBURBAN RANCH DISTRICT

- 1. Intent and Purpose: To preserve and promote the beneficial aspects of rural living by providing a zone classification for low density single family residential development on large tracts with related low intensity agricultural uses and minimal commercial activity.
- 2. District Stipulations and Provisions: Supplemental to and/or supplanting the section of this Zoning Ordinance entitled “General Stipulations & Provisions-All Districts” as follows:

- a. There shall be a lot area of not less than one acre.
- b. The permitted uses shall be operated in a manner commensurate with the intent and purpose of this section, and all lighting shall be of the minimum necessary to serve the purpose for which it was intended.
- c. No use shall be operated, nor material stored in such a manner as to constitute a fire or explosion hazard or to cause to be emitted into the atmosphere smoke, soot, dust, radiation, odor, noise, vibration, heat, glare, or toxic fumes to such an extent as to constitute a nuisance or cause pollution of the groundwater.
- d. Required front and street side yard setbacks shall not be used for the repair or storage of inoperable motor vehicles, nor shall operable or inoperable vehicles be parked or stored in such a manner as to restrict the view of motorists entering a street from an alley, side street or driveway; nor shall there be permitted the repair or storage of more than one unregistered, inoperable motor vehicle within the property boundaries.
- e. Up to ten (10) percent of the lot area may be used for the unenclosed storage of items necessary for the operation and maintenance of the household or other permitted activities provided, however, that such storage shall be confined to the rear one-half of the property and that such storage be maintained in a neat and orderly manner. Such storage shall be maintained a minimum of twenty-five (25) feet from the nearest property line provided, however, that this distance may be waived if the adjacent property is shielded by an opaque fence or wall a minimum of six (6) feet in height. Nothing in this section shall be construed to restrict the storage of firewood for use by the occupants of the premises.
- f. Where public or semi-public uses are established adjacent to residential uses, an opaque wall or fence up to six (6) feet in height may be required to be erected.
- g. Signs: See the provisions of R1 (Residence One District).
- h. Construction: Shall be limited to conventional, prefabricated, or precut type with the following exceptions: Mobile/manufactured or modular homes exceeding seven hundred twenty (720) square feet of living space, affixed to permanent foundation and for which an Affidavit of Affixture has been issued by the office of the Gila County Assessor.
- i. Setbacks: Fifty (50) feet front and street side yards; twenty (20) feet rear and interior side yards.

- j. No structure may be erected closer than six (6) feet from any other structure unless joined by a breezeway.
- k. A Conditional Use Permit shall be required for any building exceeding two (2) stories or thirty (30) feet in height.

3. Permitted Uses:

- a. One main residence.
- b. Aviaries and apiaries provided such are confined to the rear one-half of the property and are located no closer than thirty (30) feet from the nearest property line.
- c. The following home occupations when conducted within the residence or other fully enclosed structures:
 - i. Sales of handicrafts produced on the premises.
 - ii. Fine arts studios.
 - iii. Sewing and tailoring.
 - iv. Small appliance repair.
 - v. Key making and saw sharpening.
 - vi. Gunsmithing.
 - vii. General and specialty contracting offices, but not equipment storage yards.
 - viii. Bed and breakfast, limited to maximum of two (2) guest rooms within the main residence.
 - ix. Other occupations which require no special signage and parking provisions, and which may be operated in such a manner as to create a minimum disruption to the neighborhood in terms of noise, atmospheric emissions, environmental damage, and traffic.
 - x. The occasional sale of surplus firewood, dairy products, honey, eggs, baked goods, individual animals, and produce.

G. SFR – SINGLE FAMILY RURAL DISTRICT

- 1. Intent and Purpose: To preserve and promote the beneficial aspects of rural living by providing a zone classification for single family residential development.
- 2. District Stipulations and Provisions: Supplemental to and/or supplanting the section of this Zoning Ordinance entitled “General Stipulations & Provisions-All Districts” as follows:
 - a. Any future division of land must comply with the density district requirements.

- b. The permitted uses shall be installed, operated and maintained in a manner commensurate with quiet family living and the intent and purpose of this section. All lighting shall be of a minimum necessary to serve the purpose for which it was intended.
- c. No use shall be operated, nor material stored in such a manner as to constitute a fire or explosion hazard or to cause to be emitted into the atmosphere smoke, soot, dust, radiation, odor, noise, vibration, heat, glare, or toxic fumes to such an extent as to constitute a nuisance or cause pollution of the groundwater.
- d. Required front and street side-yard setbacks shall not be used for the parking or storage of inoperable motor vehicles, nor shall operable or inoperable vehicles be parked or stored in such a manner as to restrict the view of motorists entering a street from a side street or driveway; nor shall there be permitted the parking or storage of more than one unregistered, inoperable motor vehicle within the property boundaries.
- e. No use shall allow the unenclosed storage of materials in such a manner or to such an extent as to constitute a Junk Yard as defined in Section 102 of this Zoning Ordinance.
- f. There shall be no more than one (1) travel trailer or recreational vehicle stored on the same lot. Recreational vehicles shall not be used as permanent dwellings.
- g. Construction of Dwelling: Shall be limited to conventional, prefabricated or precut type exceeding seven hundred twenty (720) square feet, with the following exceptions: Mobile/manufactured or modular homes manufactured and maintained in accordance with current HUD specifications, exceeding seven hundred twenty (720) square feet of living space, affixed to a permanent foundation or set on permanent piers, and for which an Affidavit of Affixture has been issued by the Office of the Gila County Assessor. Such mobile/manufactured or modular homes that are on piers shall be skirted.
- h. A Conditional Use Permit shall be required for any building exceeding two (2) stories or thirty (30) feet in height.
- i. All provisions of the section of this Zoning Ordinance entitled "Density Districts-General Regulations" shall apply.

3. Permitted Uses:

- a. One single family dwelling on any lot or parcel of land.
- b. Aviaries shall be permitted; however, they must be located no closer than seven (7) feet from the property line.

- c. Up to five percent (5%) of the lot area may be used for the non-commercial unenclosed storage of materials or items necessary for the operation and maintenance of the household provided; however, that such storage shall be confined to the rear half of the property and be maintained in a neat and orderly manner. Such storage shall be maintained a minimum of seven (7) feet from the nearest property line; however, this distance may be waived if the adjacent property is shielded by an opaque fence or wall a minimum of six (6) feet in height. Nothing in this section shall be construed to restrict the storage of firewood for use by the occupants of the household.
 - d. Signs: As provided in the section of this Zoning Ordinance entitled “R1 - Residence One District.”
 - e. Allowed are fences and free-standing walls with a maximum height of six (6) feet above ground level provided; however, that no fence or free-standing wall shall be constructed in such a way as to create a hazard to safety by restricting the view of drivers entering a street from a private drive or alley or approaching an intersection of two streets.
4. Other permitted uses are those customarily accessory and incidental to the principal use and located on the same lot.

SECTION 104.3

USE DISTRICTS (MULTI-FAMILY RESIDENTIAL)

A. R2 – RESIDENCE TWO DISTRICT (MULTIPLE DWELLING UNITS UNDER ONE ROOF)

- 1. Intent and Purpose: To promote the development of residential areas containing, as a general rule, a heavier concentration of people than the R1 District, but still maintaining the other desirable living features thereof.
- 2. District Stipulations and Provisions: Supplemental to and/or supplanting the section of this Zoning Ordinance entitled “General Stipulations & Provisions-All Districts” as follows:
 - a. The permitted uses shall be installed, operated and maintained in a manner commensurate with quiet family living, and all lighting shall be of a minimum necessary to serve the purpose for which it is intended.
 - b. A Conditional Use Permit shall be required for any building exceeding two stories or thirty (30) feet in height.
- 3. Permitted Uses:

- a. All uses permitted in R1 District.
 - b. Multiple living units, apartment houses and apartment hotels, provided all such living units permitted on any particular lot or parcel of land must be confined in one building.
 - c. Structures containing five or more living units shall be permitted subject to a Use Permit.
4. Density and Intensity of Use:
- a. Use density shall be limited to seven dwelling units per gross acre.
 - b. Where multifamily dwellings are confined to single lots, there shall be a lot area of no less than six thousand (6,000) square feet.
 - c. There shall be a minimum lot area of two thousand (2,000) square feet per dwelling unit.
 - d. Lot coverage shall not exceed fifty percent (50%).
 - e. Minimum lot width shall be sixty (60) feet.
 - f. Front, rear and side yard setbacks shall conform to those applicable in the R1 District.
 - g. There shall be a minimum distance between buildings of ten (10) feet.

B. R3 – RESIDENCE THREE DISTRICT (MULTIPLE DWELLING UNITS)

- 1. Intent and Purpose: To promote the development of residential areas containing as a general rule heavier concentration of people than the R1 District, but still maintaining the other desirable living features thereof other than the establishment of additional building necessitated by installation of multiple living units on lots and parcels of land.
- 2. District Stipulations and Provisions: Supplemental to and/or supplanting the section of this Zoning Ordinance entitled “General Stipulations & Provisions-All Districts” as follows:
 - a. The permitted uses shall be installed, operated, and maintained in a manner commensurate with quiet family living, and all lighting shall be of a minimum necessary to serve the purpose for which it is intended.
 - b. A Conditional Use Permit shall be required for buildings exceeding three (3) stories or thirty-six (36) feet in height.
- 3. Permitted Uses:

- a. All uses permitted in R2 Districts, except that all living units permitted on any particular lot or parcel of land need not be confined under one common roof.
 - b. Structures containing five or more living units shall be permitted subject to a Use Permit.
- 4. Density and Intensity of Use:
 - a. Use density shall be limited to ten (10) dwelling units per gross acre.
 - b. Where multi-family dwelling units are confined to a single lot, there shall be a lot area of no less than six thousand (6,000) square feet.
 - c. There shall be a minimum lot area of one thousand (1,000) square feet per dwelling unit.
 - d. Lot coverage shall not exceed fifty percent (50%).
 - e. Minimum lot width shall be sixty (60) feet.
 - f. Front, rear and side yard setbacks shall conform to those applicable in the R1 District.

C. R4 – RESIDENCE FOUR DISTRICT (TRANSITIONAL RESIDENTIAL-COMMERCIAL)

- 1. Intent and Purpose: Adaptable as a buffer between higher residential districts and the lower use districts. While this District permits a mixture of uses, the residential features should be reasonably protected, particularly those in adjacent higher residential districts.
- 2. District Stipulations and Provisions: Supplemental to and/or supplanting the section of this Zoning Ordinance entitled “General Stipulations & Provisions-All Districts” as follows:
 - a. The permitted uses shall be installed, operated, and maintained in a manner commensurate with quiet family living, and all lighting shall be of a minimum necessary to serve the purpose for which it is intended.
 - b. A Conditional Use Permit shall be required for buildings exceeding three (3) stories or thirty-six (36) feet in height.
- 3. Permitted Uses:
 - a. All uses permitted in R3 District, except that unless specifically provided herein to the contrary, the following is waived:
 - i. Requirement for use permit, except where such use is adjacent to a higher class residential district.

- ii. Home occupations permitted sign in conformity to sign allowed for other uses in the District.
- b. Fraternity and sorority houses.
- c. Orphanages and homes for aged.
- d. Rooming and boarding houses.
- e. Hotels, motels and guest lodges.
- f. Hospitals or sanitariums for the treatment of human ailments, nursing or convalescent homes. Any building so used shall be not less than fifty (50) feet from any adjoining property. These uses shall be subject to a use permit.
- g. Nursery schools subject to a use permit.
- h. Private clubs and lodges, provided the chief activity is not a service customarily carried on as a business. A dining room and/or bar may be operated incidental thereto for the benefit only of the members and their guests, and provided no sign shall be displayed in connection with such accessory use, except the name thereof.
- i. Mobile/Manufactured Home Developments when the R4 District is combined with a "T" District, subject to a site plan review and approval by the Zoning Inspector, and/or Planning and Zoning Commission and the issuance of a use permit. Non-compliance with the use permit and site plan will be cause for revocation of the Use Permit.
- j. Revival tents and buildings.
- k. Radio and transmitter stations and tower for automatic transmitting, wherein only maintenance personnel are employed, and provided further that no tower shall be located closer than its height to any adjacent property or public right-of-way.
- l. Offices wherein professional, administrative, clerical and/or sales services only are rendered, subject to a use permit.
- m. The following uses when conducted within a residence by the occupant thereof, and allowing two employees, not members of the household:
 - i. Beauty and barber and massage.
 - ii. Hand binding and tooling.
 - iii. Photographic and art.
 - iv. Teaching of individual or class instruction of the fine arts.
 - v. Tailoring, including hand cleaning and spotting only.
 - vi. Cleaner pick-up.
 - vii. Clock, radio, television, precision and musical instruments; optical.
- n. Signs: The following supplements sign permission from R3 District
 - i. On Site Signs: Single or double-faced signs identifying the use and/or occupants thereof.

- a) Limited to a total aggregate panel area for such signs of one hundred twenty (120) square feet, except that same may be increased up to two hundred (200) square feet at the rate of one square foot of panel area for each lineal foot of lot width in excess of one hundred (100) feet. No one panel area shall exceed sixty (60) square feet.
 - b) Signs exceeding six (6) square feet of panel area limited to an eight (8) foot minimum bottom height and a twelve (12) foot maximum top height.
 - c) Placing of such signs other than flush to or forward of the front of the main building shall require the securing of a Use Permit.
 - ii. Structures containing five or more living units shall be permitted subject to a Use Permit.

4. Density and Intensity of Use:

- a. Use density shall be limited to twenty (20) dwelling units per gross acre.
- b. Where multifamily dwellings are confined to single lots, there shall be a lot area of no less than six thousand (6,000) square feet.
- c. There shall be a minimum lot area of eight hundred (800) square feet per dwelling unit.
- d. Lot coverage shall not exceed fifty percent (50%).
- e. Minimum lot width shall be sixty (60) feet.
- f. Front, rear and side yard setbacks shall conform to those applicable in the R1 District.
- g. There shall be a minimum space between buildings of ten (10) feet for buildings up to two stories in height and an additional ten (10) feet for each additional story.

D. TRANSITIONAL RESIDENTIAL (TR)

1. Intent and Purpose:

- a. To provide a degree of flexibility in land use in transitional areas where a mixture of residential and light commercial uses will be beneficial.
- b. To allow for certain mixed-use developments subject to an approved site plan, provided such developments shall be in harmony with, and will result in a minimum disruption to, surrounding uses.

- c. To create transitional zones to serve as buffers between residential districts and commercial or industrial districts.
- 2. District Stipulations: Shall conform to the stipulations of the Residence One District, with the following exceptions or additional provisions:
 - a. Retail, service and professional uses established within this District shall be limited to those primarily concerned with serving the incidental daily needs of adjacent residential uses.
 - b. Non-residential uses shall be conducted within a completely enclosed building.
 - c. No use shall be conducted in such a manner as to constitute an explosion or fire hazard, nor shall there be emitted into the atmosphere smoke, radiation, odor, dust, noise, vibration, heat, glare, or toxic fumes to such an extent as to constitute a nuisance.
 - d. No commercial activity shall be permitted between the hours of 11:00 P.M. and 6:00 A.M.
 - e. Outdoor lighting for non-residential uses shall be hooded or shielded so as to deflect light away from adjacent residential area.
 - f. No outdoor area lighting shall be permitted between the hours of 11:00 P.M. and 6:00 A.M. except for a minimum necessary to provide for security and public safety.
 - g. Signage:
 - i. The provisions of the Residence Four District shall apply to signs identifying non-single family residential uses.
 - ii. No illuminated signs identifying non-residential uses shall be permitted between the hours or 11:00 P.M. and 6 A.M.
 - iii. Additional or modified signage subject to an approved Development Plan.
- 3. Development Plan: Application for a change to the TR zoning classification or for a permit for construction or site work related to multi-family, commercial, professional or mixed use shall be subject to the approval by the Zoning Inspector or Board of Supervisors, as appropriate, of a Development Plan.
 - a. Application for approval of a Development Plan shall be made on a form provided for such purpose by the Community Development Division and shall be accompanied by maps, drawings and such other materials necessary to show the following:
 - i. A site plan, drawn to scale, showing the location and proposed use of all site improvements.

- ii. On-site parking arrangements, including loading areas.
- iii. Signage provisions for all proposed uses.
- iv. The location and treatment of landscaped areas.
- v. The purposed off-site circulation pattern including, as appropriate, right-of-way dedications, street improvements, traffic control measures, location and design of driveway openings, acceleration/deceleration lanes.
- vi. Such additional information as the Zoning Inspector may deem necessary to evaluate the impact of the proposed development on surrounding uses.

4. Permitted Uses:

- a. All uses permitted in the Residence Three District subject to the provisions of the section of this Zoning Ordinance entitled “Use Districts (Multi-Family Residential)”, subsection “Density and Intensity of Use.”
- b. Mobile/Manufactured Home Developments when the TR District is combined with the T District.
- c. Administrative, professional and executive offices.
- d. Financial institutions.
- e. Medical, dental and related health services for humans, along with the sale of articles clearly incidental to the services.
- f. Public utility service offices.
- g. General retail business establishments engaged in selling goods and services to the public provided that the gross floor area of such establishments shall not exceed 2,500 square feet.
- h. Specialty bakeries, confectionery and specialty food establishments with limited on-site food consumption.
- i. Arts and crafts galleries and sales.
- j. Bed and breakfast establishments under the provisions of the section of this Zoning Ordinance entitled “Use Districts (General Single Family Residential)”, subsection “R1-Residence One District (Single Dwelling Units)”, sub-sub section “Uses Subject to a Conditional Use Permit”, but *not* subject to a Conditional Use Permit.
- k. Home occupations and cottage industries.

1. Churches, convents and parish houses.
- m. Private and semi-public golf courses when developed in conjunction with an approved residential development.
5. Uses Subject to a Use Permit: Shall be the same as the provisions of the Residence One District.
6. Uses Subject to a Conditional Use Permit: Shall be the same as the provisions of the Residence One District.
7. Temporary Uses: Subject to the provisions of the section of this Zoning Ordinance entitled "General Stipulations & Provisions-All Districts," subsection "Temporary Uses."

SECTION 104.4

USE DISTRICTS (COMMERCIAL)

A. C1 - COMMERCIAL ONE DISTRICT (NEIGHBORHOOD CONVENIENCE DISTRICT)

1. Intent and Purpose: To accommodate only those small-scale retail and service establishments which are directly concerned with serving the incidental daily convenience needs of immediately adjacent residential area. The size of any C1 area should be limited to that area necessary to serve a given neighborhood and should be developed contiguously. All neighborhood commercial areas should be located and developed in a manner to complement and be compatible with the residential character of the neighborhood.
2. District Stipulations and Provisions: Supplemental to and/or supplanting the section of this Zoning Ordinance entitled "General Stipulations & Provisions-All Districts" as follows:
 - a. A shopping center or contiguous commercial area developed under the provisions of this section shall be limited to a maximum site area (gross land area) of four (4) acres and maximum gross floor area of thirty thousand (30,000) square feet.
 - b. All operations and storage shall be conducted within a completely enclosed building or within an area enclosed by an opaque wall or fence six (6) feet high, or by an approved landscaping screen.
 - c. There shall be a six (6) foot high opaque wall, fence, or approved landscape screen along rear and/or side property lines adjacent to any residential district.
 - d. All outdoor lighting shall be hooded or shielded so as to deflect light away from adjacent residential districts.
 - e. No use shall be conducted in such a manner as to constitute an explosion or fire hazard, nor shall there be emitted into the atmosphere smoke, dust, radiation, odor, noise, vibration, heat, glare, or toxic fumes to such an extent as to constitute a nuisance.

- f. Sales of junk as defined in the section of this Zoning Ordinance entitled “Definitions” shall be prohibited within the boundaries of this District.
- g. No commercial activity shall be permitted between the hours of 11:00PM and 6:00AM, except for a minimum necessary to provide for security and public safety.
- h. No outdoor area lighting or illuminated signs shall be permitted between the hours of 11:00PM and 6:00AM, except for a minimum necessary to provide for security and public safety.
- i. The sale of intoxicating beverages shall be restricted to that for off-site consumption only.

3. Permitted Uses:

- a. Retail establishments selling a line of convenience goods similar to that of supermarkets, but more limited in scale.
- b. Service establishments classified by S.I.C. two-digit code numbers as follows:
 - 72 Personal Services (Beauty & Barber Shops; Laundromats, etc)
 - 73 Business Services (Janitorial and Secretarial Services, Pest Control etc.)
 - 76 Miscellaneous Repair Services
 - 80 Health Services
 - 81 Legal Services
 - 82 Educational Services
 - 84 Museums, Art Galleries, Botanical & Zoological Gardens
 - 89. Miscellaneous Services (Tax Services and Similar)
- c. Insurance agencies and real estate sales and brokerage offices.

4. Uses Subject to a Use Permit:

- a. Banks, credit unions and personal finance companies.
- b. Gasoline service stations, subject to the following:
 - i. Facilities for tire changing and repair, polishing, greasing, washing and minor repair and servicing of motor vehicles shall be entirely within an enclosed building.
- c. Structures shall be of a design that is appropriate to the area in which they are constructed.
 - i. Such other limitations as the Zoning Inspector may deem appropriate to insure harmony with the surrounding neighborhood.

- d. Retail trade establishments classified by S.I.C. two-digit code numbers as follows:
 - 52 Building Materials
 - 56 Apparel and Accessory Stores
 - 57 Furniture, Home Furnishings and Equipment Stores
 - 58 Eating and Drinking Places
 - e. Service establishments classified by S.I.C. two-digit code numbers as follows:
 - 78 Motion Pictures
 - 79 Amusement and Recreation Services, except Motion Pictures
 - 83 Social Services
 - 86 Memberships Organizations (Churches, Lodges, and similar)
5. Signs: (See the section of this Zoning Ordinance entitled “General Stipulations & Provisions-All Districts”). The following supplements sign permission from R4 District:
- a. On Site Signs: (Single or double-faced signs identifying the use and/or occupants thereof):
 - i. Limited to a total aggregate panel area for all such signs of 200 sq. ft. except that same may be increased at the rate of one square foot of panel area for each lineal foot of lot width in excess of 50 feet, and provided that directional signs not exceeding 6 square feet of panel area shall not be counted against aggregate panel area. No one panel area to exceed 100 square feet.
 - ii. Limited to 20 ft. maximum height and any sign portion extending into any required yard or parking area limited to a minimum 10 ft. bottom height and provided further that any directional sign shall be limited to a 6-foot maximum height.
 - iii. May be illuminated except that any direct illumination must be located flush to or forward of the front of the main building and is limited to a maximum transformer capacity of a constant 30 MA.
 - iv. No sign other than a flush sign, all parts of which are on the front of the main building, shall be closer than 25 feet to a residential district.
6. Yards Required (Except as required under the section of this Zoning Ordinance entitled “General Stipulations & Provisions-All Districts” as follows:
- a. Front: A minimum of twenty (20) feet from any street.
 - b. Side: None; provided, however, that no building shall be closer than twenty (20) feet to any residential district or any side street or intervening alley.
 - c. Rear: A minimum of twenty (20) feet.

7. Parking: Subject to the provisions of the section of this Zoning Ordinance entitled “General Stipulations & Provisions-All Districts,” subsection “Off-Street Parking.”
8. Building Height: No building shall exceed a height of two stories or thirty (30) feet.
9. Building Density: The total gross area of all buildings shall not exceed fifty percent (50%) of the total area of the lot.

B. C2 – COMMERCIAL TWO DISTRICT (INTERMEDIATE COMMERCIAL)

1. Intent and Purpose: To permit most types of commercial activities oriented to a larger segment of population than the average neighborhood. This District is designed for cluster application along major streets or highways. Although uses within this District should be operated in such a manner as to be compatible with surrounding residential uses, this District is not intended for mixed residential and commercial uses.
2. District Stipulations and Provisions: Supplemental to and/or supplanting the section of this Zoning Ordinance entitled “General Stipulations & Provisions-All Districts” as follows:
 - a. Shopping center development within this District shall be limited to 150,000 square feet of gross leasable area on sites no larger than twenty-five (25) gross acres.
 - b. All operations and storage shall be conducted within a completely enclosed building or within an area contained by an opaque six (6) foot high wall, fence, or approved landscape screen.
 - c. There shall be a six (6) foot high opaque wall, fence, or approved landscape screen on rear and side property lines adjacent to any residential district.
 - d. All outdoor lighting shall be hooded or shielded so as to deflect light away from adjacent residential districts.
 - e. No use shall be conducted in such a manner as to constitute an explosion or fire hazard, nor shall there be emitted into the atmosphere smoke, dust, radiation, odor, noise, vibration, heat, glare, or toxic fumes to such an extent as to constitute a nuisance.
 - f. Sales of junk as outlined in the section of this Zoning Ordinance entitled “Definitions” shall be prohibited within the boundaries of this District.
3. Permitted Uses:

- a. All uses allowed in the C1 District.
- b. Retail sales of apparel and accessories; shoes; dry goods; foods; drugs and pharmaceutical; flowers and gardening supplies; hobby and craft supplies; jewelry; package liquor; music, records and related products; books, magazines, stationery and related products; paints, wallpaper and glass; sporting goods; toys; variety store goods; similar convenience goods which can be displayed and sold in accordance with the District stipulations.
- c. Office building uses related to any of the following: Government; executive; administrative; professional; accounting; estate; research; design and sales; banking, savings and loan, stock brokerage and related financial services.
- d. Health services such as hospital, clinics, medical and dental offices, veterinary clinics, nursing homes, and homes for the aged.
- e. Establishments serving food or beverages, indoors or out-of-doors, including entertainment and dancing, but excluding drive-in and carry-out services (see 4b, below).
- f. Repair and construction service establishments having enclosed workshop combined with retail outlet or office, such as heating and plumbing, equipment, electrical fixtures and service, air conditioning, custom upholstering and furniture repair, auto body, tire retreading, tool sharpening, sign painting, auto, boat and truck parts, and similar activities no more objectionable in character.
- g. Commercial recreation enterprises such as golf driving ranges, miniature golf, bowling alleys.
- h. Signs: (See the section of this Zoning Ordinance entitled “General Stipulations & Provisions-All Districts,” subsection “Signs.” The following supplements sign permission from C1 District:
 - i. On Site Signs: Single or double-faced signs identifying the use and/or occupants thereof:
 - a) Limited to a total aggregate panel area for all such signs of three hundred (300) square feet, except that same may be increased at the rate of one (1) square foot of panel area for each lineal foot of lot width in excess of fifty (50) feet, and provided that directional signs not exceeding six (6) square feet of panel area shall not be counted against aggregate panel area. No one panel area shall exceed one hundred (100) square feet.

- b) Limited to twenty (20) feet maximum height, and any sign portion extending into any required yard or parking area limited to a minimum ten (10) feet bottom height.
 - c) May be illuminated, except any direct illumination is limited to a maximum transformer capacity of thirty (30) MA.
 - d) No sign other than a flush sign, all parts of which are on the front of the main building, shall be closer than twenty-five (25) feet to a residential district.
- ii. Deleted on February 5, 1998.

4. Uses Subject to Use Permits:

- a. Indoor or outdoor sales or rental of new and used autos, trucks, boats, mobile/ manufactured homes, trailers, agricultural implements, lumber, lawn furniture, nursery stock and home gardening supplies and equipment; provided that no sales, rentals or displays are performed in the required front setback.
- b. Drive-in establishments, including eating and drinking places and car washes; provided that all structures are architecturally compatible with the area in which they are constructed.
- c. Hotels and motels, subject to the following:
 - i. All direct vehicular access shall be from an abutting arterial street or highway.
 - ii. Paved areas shall be reduced to the smallest area commensurate with efficient operation and function of the site. All unpaved areas shall be maintained in lawns, landscaping, or recreational areas.
- d. Gasoline service station, subject to the following:
 - i. Facilities for tire changing and repair, polishing, greasing, washing and minor repair and servicing of motor vehicles shall be entirely within an enclosed building.
 - ii. All structures shall be of unique design that is appropriate to the area in which they are constructed.
 - iii. Paved areas shall be reduced to the smallest area commensurate with efficient operation and function of the site. All unpaved areas shall be maintained in lawns and landscaping. The frontage to any street shall be landscaped to a minimum depth of fifteen (15) feet from the right-of-way line. Drives of maximum width of thirty-three (33) feet may penetrate frontage landscaping.
 - iv. Minimum lot size is twenty-two thousand five hundred (22,500) square feet, and minimum frontage is two hundred (200) feet.

- v. All sources of artificial light shall be concealed from view, except for free standing standards, which shall have translucent covers so as to diffuse the light and eliminate glare.
- e. Drive-in theaters, provided that:
 - i. The screen surface is not visible from the street.
 - ii. All direct vehicle access is from an abutting arterial street or highway.
- 5. Yards Required (Except as required under the section of this Zoning Ordinance entitled “General Stipulations & Provisions-All Districts.” Same as C1 District.
- 6. Building Height: A Conditional Use Permit shall be required for any building exceeding three (3) stories or thirty-six (36) feet in height. Further, no building exceeding two (2) stories or thirty (30) feet in height shall be permitted within three hundred (300) feet of any residential district.
- 7. Building Density: The total of all buildings shall not exceed an area greater than fifty percent (50%) of the total lot area.

C. C3 – COMMERCIAL THREE DISTRICT (CENTRAL COMMERCIAL DISTRICT)

- 1. Intent and Purpose: To provide a district wherein a full range of sales, services, and office uses are permitted, and wherein the density of traffic and building area are not conducive to residential development.
- 2. District Stipulations and Provisions: Supplemental to and/or supplanting the section of this Zoning Ordinance entitled “General Stipulations & Provisions-All Districts” as follows:
 - a. There shall be a six (6) foot high opaque wall, fence, or approved landscape screen adjacent to any residential district.
 - b. All outdoor lighting shall be hooded or shielded so as to deflect light away from any residential district or public right-of-way within two hundred (200) feet of said lighting.
 - c. No use shall be operated in such a manner as to be an explosion or fire hazard, nor shall there be emitted into the atmosphere any smoke, soot, dust, radiation, odor, noise, vibration, heat, glare, or toxic fumes to such an extent as to constitute a nuisance.
 - d. Sales of junk as outlined in the section of this Zoning Ordinance entitled “Definitions” shall not be conducted within three hundred (300) feet of any residential district; further, such sales shall be conducted within a fully enclosed building or within an area shielded by a six (6) foot high opaque wall, fence, or approved landscape screen.

3. Permitted Uses:

- a. All uses allowed within the C2 District, with the exception that the following requirements shall be waived:
 - i. Requirement for a use permit.
 - b. Multiple family dwellings or efficiency apartments provided that such are located above the first floor of commercial buildings.
 - c. Wholesaling, warehousing, and enclosed storage of food, household goods, and equipment; refrigerated warehousing; food lockers, general storage.
 - d. Commercial parking lots and garages.
 - e. Restaurants, nightclubs, and related activities, with on-site consumption of alcoholic beverages.
 - f. Body and fender work within a fully enclosed building, and related storage of vehicles and parts within a yard enclosed by a six (6) foot high opaque wall or fence or approved landscape screen.
 - g. Sexually oriented business, Subject to the provisions of Section 103.11.
4. On-Site Signs: Requirements shall be the same as those set forth in the “C2 District.” [See “Off-Site Signs (Billboards)” requirements-below.]
5. Uses Permitted Subject to a Conditional Use Permit:
- a. Facilities for the dismantling of automobiles and sale of used auto parts, with the further stipulation that such activity shall not be permitted within three hundred (300) feet of any residential district.
 - b. Sales of liquid petroleum gas, with the further provision that no above-ground storage tank in excess of one hundred (100) gallon capacity may be located within three hundred (300) feet of any residential district, hospital, school, or public facility.
 - c. Off-Site Signs (Billboards): Single or double-faced off-site signs may be permitted on a lot subject to the following conditions and restrictions:
 - i. Off-site signs shall be located only along arterial roads that are designated as State highways.
 - ii. Off-site signs shall not be located within 200 feet of a residential zone.
 - iii. No such sign shall be located in any block in which the front third of any of the lots used for residential purposes comprise 50% or more of the block frontage.

- iv. Off-site signs shall not be located within 1500 feet of another off-site sign.
- v. Off-site signs shall not be located within 50 feet of any on-site freestanding sign located along the same side of the street. A site plan shall be required noting the proposed signs relation to existing signage and to insure the proposed sign will not impede the visibility of existing signage.
- vi. Off-site signs shall not be located on a designated scenic route.
- vii. Off-site signs shall not encroach upon or overhang any public right-of-way or adjacent property. In addition, off-site signs shall be setback a minimum of three feet from any structure or building on the same parcel and a minimum of three feet from any adjacent property line. Refer to Construction Standards Matrix for Off-Site Signs for additional information.
- viii. Off-site signs shall comply with Gila County's Dark Sky Ordinance and all applicable Building Codes and Regulations in place at the time of permit issuance.
- ix. Approval from the Arizona Department of Transportation shall be received prior to the issuance of any Gila County sign or building permits.
- x. It shall be the policy of Gila County to disallow rezoning of a property solely for the purpose of installing off-site signage.
- xi. In addition to the provisions of Section 103.8 – Signs, all off-site signs shall conform to the Construction Standards Matrix for Off-Site Signs.

Construction Standards Matrix for Off-Site Signs (Billboards):

Highway Speed Limit	Maximum Height	Maximum Panel Area	R.O.W. Setbacks
0 to 35 MPH	20 feet	72 sq. feet	10 feet
36 to 55 MPH	22 feet	144 sq. feet	10 feet
56 to 75 MPH	24 feet	301 sq. feet	10 feet
76 MPH and up	To be determined in the future if / as necessary		

- d. Other uses compatible with the intent and purpose of the District but not specifically enumerated herein.
 - i. Yard Required: There shall be no minimum yard requirement, with the exception that no structure except a required fence or wall may be closer than twenty (20) feet from any residential district.
 - ii. Building Height: Buildings exceeding three stories or forty (40) feet in height shall be subject to a Conditional Use Permit. Further, no building

exceeding two stories or thirty (30) feet in height shall be permitted within three hundred (300) feet of any residential district.

- iii. Building Density: There shall be no restriction on building density, provided, however, that all parking requirements for the permitted uses are met.

SECTION 104.5

USE DISTRICTS (INDUSTRIAL)

A. M1 – INDUSTRIAL ONE DISTRICT (LIGHT INDUSTRY)

1. Intent and Purpose: To provide the type of industrial uses which, while not necessarily attractive in operational appearance, such use is conducted in a manner so as not to cause inconvenience to neighboring properties.
2. District Stipulations and Provisions: Supplemental to and/or supplanting the section of this Zoning Ordinance entitled “General Stipulations & Provisions-All Districts” as follows:
 - a. No use shall be operated in such a manner as to be an explosion or fire hazard; nor shall there be emitted into the atmosphere any smoke, soot, dust, radiation, odor, noise, vibration, heat, glare, or toxic fumes to such an extent as to constitute a nuisance.
 - b. Residential uses, other than one dwelling unit for occupancy by caretaker and family, are discouraged and shall be permitted under a use permit only where it is shown that such permission will not cause a shortage of land for future industrial development.
3. Permitted Uses:
 - a. All uses permitted in C3 District, except residential, and except that, unless specifically provided herein to the contrary, the following limitations are waived:
 - i. Use permits.
 - ii. Maximum area to be occupied by any use.
 - iii. Confining any use to closed buildings.
 - b. All industrial uses wherein the operation of such complies with the “Intent and Purpose” and “Stipulation” of this District and do not impose hazard to health or property in the neighborhood.
 - i. Where uncertainty exists as to compliance with the “Intent and Purpose” and “Stipulations,” the Board of Adjustment shall determine.
 - c. Fences or free-standing walls.

- d. Medical Marijuana Dispensaries, and/or Medical Marijuana Dispensary Offsite Cultivation Locations are subject to securing a Conditional Use Permit and the related provisions of the section in this Zoning Ordinance entitled “Application Procedures,” subsection “Conditional Uses and Conditional Use Permits.”
- e. Medical Marijuana Infusion (or Manufacturing) Facility Subject to the following:
 - i. Applicant shall provide:
 - a) Name(s) and location(s) of the offsite dispensary;
 - b) a copy of the operating procedures adopted in compliance with A.R.S. §36-2804(B)(1)(c); and
 - c) a survey sealed by a registrant of the State of Arizona showing the location of the nearest medical marijuana dispensary or cultivation location if within 1,500 feet.
 - ii. The facility shall not be located within 1,500 feet of the same type of use. This distance shall be measured from the exterior walls of the building or portion thereof in which the businesses are conducted or proposed to be conducted.
 - iii. The facility shall not be located within 1,500 feet of a residentially zoned property. This distance shall be measured in a straight line from the exterior walls of the building or portion thereof in which the businesses are conducted or proposed to be conducted to the zoning boundary line of the residentially zoned property.
 - iv. The facility shall not be located within 1,500 feet of a preschool, kindergarten, elementary, secondary or high school, place of worship, public park, or public community center.
 - v. This distance shall be measured in a straight line from the exterior walls of the building or portion thereof in which the business is conducted or proposed to be conducted to the property line of the protected use.
 - vi. Medical Marijuana Infusion may be a part of a dispensary or cultivation location for a dispensary
 - vii. There shall be no emission of dust, fumes, vapors, or odors into the environment from the facility.

4. Signs: Requirements shall be the same as set forth in the C3 District.

5. Yard and Height Requirements (except as required under the section of this Zoning Ordinance entitled “General Stipulations & Provisions-All Districts:” None, except installations storing and/or dispensing inflammable fuels shall maintain such setbacks as required in the C3 District.

B. M2 – INDUSTRIAL TWO DISTRICT (HEAVY INDUSTRIAL)

- 1. Intent and Purpose: To provide all types of commercial and industrial uses except that controls may be imposed to minimize air pollution, radiation, and/or explosion dangers.

2. District Stipulations and Provisions: Supplemental to and/or supplanting the section of this Zoning Ordinance entitled “General Stipulations & Provisions-All Districts” as follows:

- a. Residential uses, other than one dwelling unit for occupancy by caretaker and family, are prohibited.

3. Permitted Uses:

- a. All uses permitted in the M1 District.
- b. All commercial or industrial uses and accessory uses, except that the Zoning Inspector must deny permission where a proposed use will cause to be exhausted or emitted into the air pollutants such as smoke, soot, dust, gases or toxic fumes, or where there is latent radiation or explosion danger within or without the District.
 - i. In the event the Zoning Inspector denies a use for the reasons stated, an application may be filed to the Planning and Zoning Commission for a Conditional Use Permit. Each use requested shall be considered on its merits as to how the area shall be affected and, if granted, such stipulations may be invoked so as to maintain consideration for the promotion and protection of public health, peace, safety, comfort, convenience and general welfare.
 - a) Such application must be heard by the Commission within thirty (30) days following such application, but after first receiving a report and recommendation from the Building Inspector and Health Officer.
 - b) The procedure of application, notice and schedule of fees shall be the same as that required for hearings on rezoning applications by the Board and Commission. The notice postings may designate the hearing date for the Commission.
 - c) Any person aggrieved in any manner by any such Conditional Use Permit may, within thirty (30) days, appeal to the Board of Supervisors.

4. Yard and Height Requirements (except as required under the section of this Zoning Ordinance entitled “General Stipulations & Provisions-All Districts”): None, except that installations storing and/or dispensing inflammable fuels shall maintain such setbacks as required in the C3 District.

C. M3 – INDUSTRIAL THREE DISTRICT (UNRESTRICTED INDUSTRIAL)

1. Intent and Purpose: To provide all types of commercial or industrial uses without restrictions.

2. District Stipulations and Provisions: Supplemental to and/or supplanting the section of this Zoning Ordinance entitled “General Stipulations & Provisions-All Districts.” Residential uses, other than one dwelling unit for occupancy by caretaker and family, are prohibited.
3. Permitted Uses: All commercial or industrial uses and accessory uses.
4. Yard and Height Requirements (except as required under the section of this Zoning Ordinance entitled “General Stipulations & Provisions-All Districts”): None.

SECTION 104.6

USE DISTRICTS (OVERLAY)

The following are “performance” type districts, and do not maintain any positions with respect to the other use districts.

A. PAD – PLANNED AREA DEVELOPMENT

1. Definition: The PAD District is an alternative to conventional land use regulations, substituting procedural protections for the requirements in the Zoning Ordinance. The PAD District is an overlay district that shall be used only in conjunction with other zoning districts described in this Zoning Ordinance, but which will allow flexibility in the requirements of the underlying zone and shall require approval by the Board of Supervisors of a specific plan of development.
2. Intent and Purpose: Gila County recognizes that in certain instances the objectives of the Zoning Ordinance may be best achieved by development of planned areas which may not conform in all respects to the underlying zoning district. Gila County further has determined that in the best interests of the health, welfare and safety of the citizens of Gila County, specific planned communities can provide better alternatives for some land development than the conventional zoning districts. The purpose of the PAD District is to encourage imaginative and innovative planning of neighborhoods, particularly with respect to diversification in the use of the land and flexibility in site design with respect to various features, including but not limited to, spacing, heights, density, open space, circulation, preservation of natural features, and innovation in residential development that results in the availability of a variety of housing opportunities, both in terms of afford-ability and lifestyle to all citizens and guests of Gila County; and to ensure the establishment of developments consistent with the goals and objectives of the Board of Supervisors of Gila County. All townhouse, condominium, and time-shares, together with resort, recreational and commercial activities directly related thereto shall only be in a Planned Area Development District.
3. Location: A PAD may be established in any zoning district upon a finding that such a development would comply with the intent of this section of the Zoning Ordinance and that the PAD substantially complies with any previously approved area plans, by virtue of its unique character, topography or other features. If a proposed project requires rezoning, a request may be considered by the Planning and Zoning Commission simultaneously with its consideration of the development plan
4. Application Requirements: Each application for approval of a PAD District shall be filed in accordance with the provisions of Section 105 of this Zoning Ordinance. In addition to the filing fee established for amendments, an additional fee of \$500.00 shall

be paid by the applicant for processing the PAD request. The application shall be accompanied by such information and representations required by this Zoning Ordinance or deemed necessary by the Zoning Inspector which together shall comprise the application package.

5. Development Plan: The rezoning application shall be accompanied by a Development Plan which shall consist of:
 - a. The proposed development shall be drawn at sufficient scale so as to not exceed a print size greater than 24" x 36." Lettering shall be of sufficient size to be reasonably legible when reduced to an 8 ½" x 11" clear print.
 - b. Title of the project, such as "Planned Area Development for _____" **in bold faced letters.**
 - c. Name of the landowner, developer, applicant and the firm or person who prepared the plan.
 - d. North arrow, scale (written and graphic), and dates of plan preparation and subsequent revision dates.
 - e. Inset vicinity map showing the relationship of the proposed project to existing area developments and surrounding zoning districts.
 - f. Legal description of the entire property.
 - g. Delineate and dimension by bearing and distance the exact boundaries of the proposed development.
 - h. Show existing perimeter streets, including center lines, names, dimensions of existing dedications and proposed dedications.
 - i. Show the general locations and scheme of proposed interior streets with proposed rights-of-way or easements. All points of ingress and egress to the site must be shown.
 - j. Indicate the general location of proposed residential areas and types of housing proposed for each area. Show and label areas of open space, public areas, drainage areas and any proposed facilities such as golf courses, parks, recreation center, sewage treatment facilities.
 - k. Indicate who will own, control and maintain landscaping, open areas, streets, recreation facilities, refuse disposal and private utility systems.
 - l. Show typical lots for each dwelling type, including typical lots in cul-de-sacs, on corners and in any unusual location. Show the arrangement of units which will be clustered, if applicable. These typical lots should show the building envelope,

the proposed minimum setbacks, the minimum lot dimensions and individual walls and fences.

- m. Indicate the location and width of any existing roadway or utility easements on the property.
- n. Show existing contours; contour interval to vary according to grades as follows: grades up to 5%, 2'; over 5% to 10%, 5'; over 10%, 10'.
- o. Indicate the general direction of storm water runoff. Identify by note or notes the existing drainage pattern and the proposed drainage plans for handling onsite and offsite storm water runoff. A preliminary drainage report will be required at the time of filing the tentative/preliminary plat.
- p. Indicate the locations, type, height and material of proposed perimeter fences and/or walls. All proposed signs should also be located, identified and dimensioned.
- q. Note the general location and type of existing and proposed landscaping on the site.
- r. Show phase lines, if applicable.

6. Development Plan Data:

- a. Land Use Table or Tables to include the following:
 - i. Total gross acreage of site.
 - ii. Total area of the streets, public and private.
 - iii. Total area of public open space, if applicable.
 - iv. Total area of open space which is designed for the exclusive use of the residents of the PAD area who receive an undivided ownership of such areas.
 - v. Maximum allowable density permitted under base zoning district.
 - vi. Total number of each dwelling type and the total number of all dwelling units.
 - vii. Average lot area per dwelling unit.
 - viii. The overall density proposed.
- b. A table which compares the requirements of the existing zoning, the requirements of the base zoning requested, and the variations proposed under the PAD. The table should include lot area per dwelling unit, setbacks, maximum lot width, maximum building height, number of stories and parking requirements. A Conditional Use Permit shall be required for buildings exceeding three (3) stories or thirty-six (36) feet in height.

- c. A table which lists the type and source of proposed utilities and services which include sewer, water, electric, telephone, police, fire, schools and solid waste disposal
 - d. A table which shows the proposed rights-of-way or easements and pavement widths for each type of street proposed for the planned area and perimeter.
- 7. Narrative Report: The following information shall be included in a supporting narrative report:
 - a. Title Page: The title page should clearly indicate “Planned Area Development for _____,” the name of the applicant and date.
 - b. Purpose of Request: The first section of the report should explain why the project is being proposed, and why the site has been selected.
 - c. Description of Proposals: The character and type of development shall be thoroughly explained. All of the proposed non-residential buildings and structures and their intended uses should be described.
 - d. Relation to Surrounding Properties: Surrounding land use and zoning should be described. The impact of the proposal on surrounding properties in each direction should be discussed. The impacts on schools should be explained.
 - e. Location and Accessibility: The means of access, distance from major streets and surrounding road conditions should be described. Any proposed interior streets, drives or parking areas and proposed improvements should also be described.
 - f. Timing of Development: A section of the report should contain a schedule of development phasing.
 - g. Public Utilities and Services: Letters of serviceability from all public and private utilities and services shall be submitted with the report. Additionally, any correspondence involving transportation issues shall be included.
 - h. Maintenance of Streets and Common Areas: The provisions for the maintenance of the private streets, common areas and public and private landscaped areas should be discussed.
- 8. Waiver of Specific Submissions: Any information required under the section of this Zoning Ordinance entitled “Establishment of Zones (Use and Density Districts),” subsection “Use Districts (Overlay),” sub-sub section PAD-Planned Area Development – Development Plan” may be waived by the Zoning Inspector on the basis that the information is not necessary to a review of the proposed PAD. Such waiver shall be in

writing, shall specify the reasons for such waiver and shall be included in the materials submitted to the Planning and Zoning Commission.

9. **Public Hearings:** After proper application has been made for a PAD, the Planning and Zoning Commission and Board of Supervisors shall hold public hearings as provided in the section of this Zoning Ordinance entitled “Amendment Procedures.”
 - a. The Planning and Zoning Commission and Board of Supervisors may approve the plan as submitted, may require the applicant to modify, alter, adjust or amend the plan in such manner and to such extent as it may deem appropriate to the public interest, or disapprove the plan.
 - b. The Planning and Zoning Commission and Board of Supervisors may approve a plan even though the use of buildings and land, the location and height of buildings to be erected in the area, the nature of ownership, and the yards and open spaces contemplated by the plan do not conform in all respects to the regulations of the zoning district in which it is located or the plan does not conform in other particulars.
10. **Findings Required:** Before approval of an application for a PAD District, the Planning and Zoning Commission and the Board of Supervisors shall find that the development conforms to the following general criteria:
 - a. That the location, design and size are such that the development can be well integrated with the surroundings; is planned and developed with the intention to harmonize with any existing or proposed development in the adjacent neighborhood; or in the case of a departure of character from surrounding uses, that the location and design will adequately reduce the impact of the development so that the project will not be detrimental to the adjacent property.
 - b. That the streets and thoroughfares proposed are suitable and adequate to serve the proposed uses and the anticipated traffic which will be generated thereby and that proper provision for the maintenance of the streets has been provided.
 - c. That the value of the use of the property adjacent to the area included in the plan will not be adversely affected to a significant extent and to this end, the Planning and Zoning Commission and Board of Supervisors may require, in the absence of an appropriate physical barrier, the uses of least intensity be arranged along the boundaries of the project. As further protection to adjacent properties, the Planning and Zoning Commission and Board of Supervisors may impose either or both of the following requirements:
 - i. Structures located on the perimeter of the planned development be set back a distance sufficient to protect the privacy and amenity of adjacent existing uses.
 - ii. Structures located on the perimeter of the planned development be permanently screened in a manner sufficient to protect the privacy and amenity of the adjacent existing uses.

- d. That suitable retention and drainage areas have been provided to protect the property and adjoining properties from hazards resulting from water falling on or flowing across the site, and that proper provision for maintenance of such retention and drainage areas has been provided.
- e. That the location, design, size and uses are such that the residents or establishments to be accommodated will be adequately served by existing or planned public facilities and services.
- f. That the location, design, size and uses are such that traffic generated by the development can be accommodated safely.
- g. That adequate and visible refuse disposal has been provided for or exists for the development.

11. Implementation of Plan:

- a. Once a plan has been approved, it can be amended, changed or modified only through the procedure prescribed herein for the initial application for approval. The Board of Adjustment may not grant any variances for an approved PAD.
- b. A development schedule for residential uses shall be submitted as part of the project plan and the construction of provision of all the common open spaces and public and recreational facilities which are shown on the Development Plan must proceed at the same rate as the construction of dwelling units. If it is determined that the rate of dwelling unit construction is greater than the rate at which common open areas and public and recreational facilities are being constructed or provided, the developer will be notified that no building permits for dwelling unit construction will be issued until the rate of construction conforms with the development schedule.
- c. The development schedule shall provide for stage construction of the Development Plan. Building permits will not be issued for any stage of the plan unless the common open space allocated to that stage by the development schedule has been conveyed to the appropriate parties.

12. Minimum Planned Area Development Requirements and Limits:

The following requirements and limits are mandatory for all Planned Area Developments and may not be waived or modified without amendment of this section by the Board of Supervisors.

- a. No residential PAD, or the residential portion of any PAD including commercial, shall have less than fifteen (15%) percent of its gross total area allocated to open space or other common areas or facilities. Streets, sidewalks and entry areas shall not be included in the fifteen percent.
- b. PADs that include manufactured home lots shall have an under-lying zone of MHS-Mobile/Manufactured Home Subdivision District.
- c. Any private streets approved by the Planning and Zoning Commission and the Board of Supervisors as part of a PAD shall meet the minimum requirements as established by Gila County Engineering Services.

B. PM – PERFORMANCE INDUSTRIAL DISTRICT

- 1. Intent and Purpose: To promote the development and operation of certain uses, such as, but not limited to, laboratories, light manufacturing and assembly, in such a restricted and limited manner that, because of the limitations on type of structures and uses, control on height and density, prohibitions against open land facilities, omission of such nuisances as fumes, odors, noise, glare and vibration, prohibition of general retail sales and services or other uses that cater to the general public, and the landscaping requirements, so as to protect and foster residential desirability adjacent to such industries.
- 2. District Stipulations and Provisions: Supplemental to and/or supplanting the section of this Zoning Ordinance entitled “General Stipulations & Provisions-All Districts” as follows:
 - a. Residential uses, other than one dwelling unit for occupancy by caretaker and family, are prohibited.
 - b. General retail sales and service or other uses that cater to the general public are prohibited.
 - c. All uses except parking, loading and unloading, as provided herein, shall be confined to within closed buildings.
 - d. Space for automobile parking area shall be initially provided and kept available on the premises at the rate of two square feet of land area for each square foot of floor area. As the development of facilities progresses, there shall be installed and maintained no less than one parking space for each two employees. All ground area used for parking, loading, unloading, and vehicular movements shall be surfaced and maintained with dust-free surfacing, preferably hard surface.
 - e. All development on any one parcel in the District must progress in accordance with general layout, architectural, and landscape plans for such parcel, all to be approved by the building inspector; the Board of Adjustment may modify the

Building Inspector's requirements, provided such modifications do not defeat the intent and purpose of the District.

- f. All outdoor lighting shall be hooded or shielded so as to deflect the light away from residential districts. Such lighting shall be the minimum required to illuminate the area needed to be lighted.
- g. No use shall be operated in such a manner as to be an explosion or fire hazard; nor shall there be emitted into the atmosphere any smoke, soot, dust, radiation, odor, noise, vibration, heat, glare, or toxic fumes to such an extent as to constitute the slightest nuisance.
- h. The first fifty (50) feet of depth adjacent to any street or street easement must be used for landscaping purposes, and may not contain any other uses or structure, except for driveways, signs and lighting, as permitted in this District.

3. Permitted Uses: (provided such uses meet the intent and purpose of the District):

- a. Manufacturing, machining, processing, assembly, compounding, fabrication, mixing, baking, equipping, printing and publishing, cooking, glazing, weaving, knitting, and sewing.
- b. Research and testing laboratories.
- c. Warehouses.
- d. Motion picture production, radio and television studios.
- e. In-plant restaurants as an appurtenant use and including roof or landscaped patio dining facilities.
- f. Facilities incidental to a construction project, including storage, all located on the project site for a period not to exceed twelve (12) months.
- g. Churches or similar places of worship. Open land recreation facilities in connection with such project may be permitted subject to a use permit.
- h. Accredited schools, colleges, universities, including dormitories, athletic fields, playgrounds and swimming pools on the same parcel of land. Private school playgrounds, athletic fields and swimming pools are subject to securing a use permit.
- i. Public utility facilities, when necessary for serving the surrounding territory (but not storage yards).

- j. Regulation type golf courses, but not miniature, pitch and putt courses, nor commercial driving ranges, and subject to securing a use permit.
- k. Offices wherein professional, administrative, clerical or sales (other than to the general public) are rendered, including management and /or realty offices appurtenant to an industrial subdivision and located therein.
- l. Publicly owned or operated buildings or properties.
- m. Publicly owned or operated parks and playgrounds, and other recreational uses, including eating and drinking sales and service establishments (which may be operated on a concession basis) accessory to the use of such public facility; provided, however, that such shall be located no closer than three hundred (300) feet to any adjacent property.
- n. Private parking space as provided for the District.
- o. Railroad, mining, metallurgical, or general agricultural uses on five or more contiguous commercial acres under one ownership. Such uses are exempt from any restrictive provisions of this section.
- p. Customary accessory uses and buildings, including private parks and swimming pools, provided such are incidental to the principal use.
- q. Fences or free-standing walls (not to exceed eight (8) feet in height), provided same are not located closer than fifty (50) feet to any street or street easement line, except that when same are adjacent to a residential district, the height shall conform to the maximum height requirements for such residential property.
- r. Signs: As follows, which may be lighted by indirect illumination:
 - i. Signs appurtenant to or identifying a permitted use of the property upon which displayed and subject to the following additional provisions and stipulations:
 - a) Limited to a total overall sign area of two hundred (200) square feet, in addition to one name plate and necessary informational or directional signs; provided, however, that each such name plate or other accessory sign shall not exceed an area of six (6) square feet. The name plate may be located at or within four (4) feet of a street line, provided same is unlighted and does not exceed a height of seven (7) feet.
 - b) Any flush sign may have an area not to exceed one hundred sixty-eight (168) square feet. Signs pertaining to the name of the operating company will not be limited in size, provided such signs are incorporated into the architectural design as an integral

part of the building, and shall have a minimum setback of one hundred fifty (150) ft. from any dedicated street or residential district, and shall not exceed a height of forty (40) feet above ground grade, and shall be subject to approval of the Zoning Inspector.

- c) Any free-standing or extended sign may have a sign panel area not to exceed eighty-four (84) square feet.
- ii. Temporary advertising signs pertaining to the sale or lease of land or buildings upon which property same are displayed and subject to the following additional provisions and stipulations:
 - a) Limited to one single or double-faced or V-shaped sign for each 300 lineal feet or fraction thereof of frontage on all street sides for each lot or establishment, provided no two signs on the same property are closer than one hundred (100) feet to each other nor closer than one hundred (100) feet to any residential property line.
 - b) If the portion of the property being advertised is unimproved, such sign not exceeding sixty (60) square feet of panel area and seven (7) feet in height may be displayed up to the street line, provided same be no closer than one hundred (100) feet to any building. Such signs, when located within one hundred (100) feet to developed land, must parallel the street.
 - c) If the portion of the property being advertised is improved, such signs shall be regulated by the provisions and stipulations of signs appurtenant to the use of the property, except that no panel area may exceed eighty-four (84) feet.

4. Lot Area and Dimensions:

- a. No lot shall hereafter be subdivided to provide less than seventy two thousand (72,000) square feet (commercial two acres) of area, a width of one hundred (100) feet, nor a depth of three hundred (300) feet, and provided further that no lot shall exceed a depth of six hundred fifty (650) feet, unless it can be shown that deeper lots will not block a future street pattern.

5. Yards Required: There shall be a yard measuring from any street or street easement of not less than fifty (50) feet

- a. There shall be a side yard of not less than twenty-five (25) feet from any common property line or alley, except that such side yard shall measure not less than fifty (50) feet from any residential district boundary.
- b. There shall be a rear yard adjacent to any residential district of not less than fifty (50) feet to the residential side line and twenty-five (25) feet to the residential rear line or the rear alley centerline of what would be the centerline if a full alley existed.

6. Height Limits:

- a. No structure shall exceed a height of thirty (30) feet plus one (1) foot for each additional ten (10) feet such structure is located beyond setback lines, provided such height does not exceed forty (40) feet, except that towers, poles and water tanks necessary to serve the lot and/or the area may exceed the height limitations when the location of such exceeds a setback from any property line of twice its height.
7. Building Density: The total area of all buildings shall not exceed thirty percent (30%) of the total area of the lot.
8. Space and Between Buildings: No building shall be closer to any other building than thirty (30) feet, except when such are attached by a common wall so as to be treated as one building.

C. T – TRAILER DISTRICT

1. Intent and Purpose: To be combined with certain other use and density districts for the purpose of permitting Mobile/Manufactured Home Developments. Procedure for inclusion of the “T” District shall be the same as the provided for a change of zoning.
2. District Stipulations and Provisions: Supplemental to and/or supplanting the section of this Zoning Ordinance entitled “General Stipulations & Provision-All Districts.” All provisions of the use and density district with which this District is combined shall maintain, except as enumerated to the contrary under this section.
3. Permitted Uses:
 - a. All uses permitted by the use district with which this district is combined.
 - b. Mobile/Manufactured Home Developments, subject to the approval of a site plan.
 - i. Site plans and an application on a form supplied by the Community Development Division shall be submitted for review and approval. The Community Development Division shall refer the site plan to the County Engineering and Health Departments and any other affected department or agencies to check its compliance with pertinent County and State standards and regulations. Subsequent to review, the Zoning Inspector or his/her designee shall (1) approve the site plan as submitted, (2) approve the site plan with modifications, or (3) disapprove the site plan. The Zoning Inspector shall notify the applicant of the Commission’s decision. If the application is disapproved, the Zoning Inspector shall notify the

applicant of the reasons for disapproval and may state the modifications necessary for approval of the site plan.

- ii. An approved site plan shall be binding upon the applicants and their successors or assignees. Placement and/or erection of all structures within a Mobile/ Manufactured Home Development shall require the issuance of a building permit to be issued in accordance with the regulations of the Community Development Division. No building permit shall be issued for any building or structure not in accord with the site plan, except that temporary construction facilities shall be permitted for the purpose of developing the project. Individual installation permits shall be required for placement of ~~mobile~~/manufactured homes within approved spaces. The construction, location, use or operation of all land and structures within the site shall conform to all conditions and limitations set forth in the site plan. No structure, use or other element of an approved site plan shall be eliminated, altered, or provided in another manner unless an amendment is approved in accord with paragraph “vi” of this section.
- iii. In addition to the special requirements of this section, the Zoning Inspector may impose on a site plan such additional requirements as are necessary to safeguard the public welfare, safety and health. The Zoning Inspector may require the applicant to submit a revised plan incorporating the imposed requirements and modifications. When a site plan is submitted conforming to the stipulations of the Commission, one copy of the approved site plan shall be filed in the office of the Community Development Division and one copy sent to the applicant.
- iv. An approved site plan may be revoked if construction of the Mobile/Manufactured Home Development is not begun within twelve (12) months of site plan approval. The Zoning Inspector may approve a twelve (12) month extension if warranted.
- v. Failure to comply with the standards and guidelines for development and maintenance of Mobile/Manufactured Home Developments shall be considered by the Zoning Inspector as grounds for revocation of site plan approval. Such approval may be revoked by the subject to appeal as provided in paragraph “vii” below.
- vi. Amendments: The holder of an approved site plan may request modification of the site plan or the conditions of approval by submitting an amended site plan which shall be filed and processed in the same manner as an original application.
- vii. Appeals: A decision of the Zoning Inspector may be appealed to the Planning and Zoning Commission within fifteen (15) calendar days of the Zoning Inspector’s decision.

- a) Appeals shall be in writing on a form provided by the Community Development Division and shall include only those items not agreed upon.
- b) An appeal will be heard at the next regular meeting of the Planning and Zoning Commission.
- c) Any decision of the Planning and Zoning Commission shall be final unless a person aggrieved thereby, within seven calendar days after the decision of the Planning and Zoning Commission, appeals to the Board of Supervisors by filing a written notice of appeal with the Community Development Division.
 - 1) Within thirty calendar days after service of a notice of appeal, the Community Development Division shall transmit to the Board of Supervisors a transcript with exhibits of the Planning and Zoning Commission's hearing. The Supervisors may require or permit corrections or additions to the transcript or exhibits.
 - 2) The Board of Supervisors shall review the transcript and exhibits, if any, and may, at their discretion, affirm the decision of the Planning and Zoning Commission remand the matter for further proceedings before the Planning and Zoning Commission, or reverse or modify the Planning and Zoning Commission's decision.
 - 3) Any person aggrieved by a conclusive decision of the Planning and Zoning Commission or the Board of Supervisors shall have a right of appeal to a court of competent jurisdiction.
 - 4) Neither the Zoning Inspector nor the Board of Adjustment shall have authority to modify the terms of this Section.

4. Minimum Standards for Development and maintenance of Mobile/Manufactured Home Developments Other than Subdivisions:

- a. Minimum dimensions and areas for mobile/manufactured home spaces shall be as follows:
 - i. **Single-wide Mobile/Manufactured Homes:** Minimum space area shall be three thousand four hundred (3,400) square feet; minimum width shall be forty (40) feet and minimum depth shall be eighty-five (85) feet.
 - ii. **Double-wide Mobile/Manufactured Spaces:** Minimum space area shall be four thousand six hundred seventy-five (4,675) square feet; minimum width shall be fifty-five (55) feet and minimum depth shall be eighty-five (85) feet.

- iii. **Recreational Vehicle Spaces:** Minimum space area shall be one thousand five hundred (1,500) square feet; minimum width shall be twenty-five (25) feet and minimum depth shall be sixty (60) feet.
 - iv. A recreational vehicle may be located on a mobile/manufactured home space, provided all requirements of this Section are met and only one unit is placed on one space.
- b. Minimum setback dimensions for mobile/manufactured homes and recreational vehicles (hereinafter referred to as “mobile units”) shall be deemed the shortest of horizontal dimensions measured from the nearest portion of the endwall or sidewall of the mobile unit or from the patio cover, carport, cabana, ramada, or similar appurtenance, and shall be as follows:
 - i. Minimum setback from any interior street or rear, front, or non-main entry space line shall be five (5) feet.
 - ii. An uncovered main entry side of a mobile unit shall be a minimum of fifteen (15) feet from the adjacent space line.
 - iii. Where parking space is provided within the mobile unit space, a minimum of sixteen (16) feet width shall be provided between the space line and the nearest side or end wall of the mobile unit.
 - iv. No mobile unit or accessory building may be placed closer than ten (10) feet from any exterior development boundary.
 - v. Minimum distance between mobile units within the same Development shall be ten (10) feet.

5. General:

- a. All streets within a Mobile/Manufactured Home Development shall be private and shall be maintained by the owner.
- b. Parking spaces within the boundaries of the development shall be provided at a rate of two per unit.
- c. The Mobile/Manufactured Home Development shall be screened from adjoining parcels by an opaque wall or fence not less than four (4) feet no more than six (6) feet in height.
- d. No accessory building may be placed within the required front side or street setback.
- e. No mobile unit space, parking space, drive, street, or common area may be used for the dismantling and/or storage of inoperable motor vehicles.

- f. Adequate common trash collection stations shall be provided at a rate of not less than one station per ten (10) spaces. Such stations shall be screened from view of adjacent spaces and constructed in such a manner as to prevent the spreading of trash due to wind or animals.
- g. Development shall be maintained in a clean, safe and sanitary manner. No refuse, debris, trash, or uncontrolled vegetation shall be allowed to accumulate to such an extent as to constitute a nuisance or potential threat to the lives, health, or property of the development residents or surrounding property owners.

D. P1—PARKING ONE DISTRICT

- 1. Intent and Purpose: To serve one purpose only -- that of providing vehicular parking space either by preserving existing parking areas by zoning them to P1 or establishing similar zoning on areas to be used for providing parking requirements of this Zoning Ordinance.
- 2. District Stipulations and Provisions: Supplemental to and/or supplanting the section of this Zoning Ordinance entitled “General Stipulations & Provisions-All Districts” as follows:
 - a. All requirements under the section of this Zoning Ordinance entitled “General Stipulations & Provisions-All Districts,” subsection “Off-Street Parking” shall be adhered to when applicable and provided further that other stipulations and provisions may be imposed at the time of such zoning for the protection of adjacent properties or in the interest of public welfare.
- 3. Permitted Uses:
 - a. Open land parking area providing spaces to satisfy all or a portion of the off-street parking requirements of a permitted use or uses.
 - i. Installation, operation and maintenance of such lots shall adhere to all provisions established elsewhere in this Zoning Ordinance for such required parking.
 - ii. Such use is contingent upon first obtaining approval from the Traffic Engineer or other designated official as to ingress and egress and traffic circulation patterns.
 - b. Signs (See the section of this Zoning Ordinance entitled “General Stipulations & Provisions-All Districts,” subsection “Signs”: Appurtenant use signs same as permitted under the R4 District.

- c. Other uses customarily accessory and incidental to the parking use provided same is located on the same lot or on the lot containing the principal use for which the parking is being provided.

E. REGIONAL DESIGN REVIEW PROGRAM GUIDELINES

1. Purpose and Intent

The purpose of the design review program is to preserve and enhance the beauty and uniqueness of the region, facilitate incorporation of the region's culture and natural resources into property, increase the value of the property, pedestrian friendly planning, and to contribute to the further enhancement of the economic base of our area through increased awareness and appeal of the properties adjacent to the U.S. Highway 60-70 corridor benefiting all property owners, residents, and visitors to the region.

2. Applicability

These guidelines, upon adoption by each respective government jurisdiction through ordinance, shall be applicable to all developable properties that front on the U.S. Highway 60/70 corridor from the west end of Miami to the east end of Globe. The Program's guidelines will also apply to all currently developed properties on that same corridor that undertake property and/or structure redevelopment involving modification of 50% or more of their present property or structure to include modification to design, layout, signage, or exterior appearance for which a building permit is required.

3. Exemptions

- a. The guidelines of this Design Review Program shall not apply to the following activities:
 - i. Maintenance of the exterior of existing structures such as repainting, re-roofing, residing, where similar materials and colors; are used.
 - ii. Interior remodeling.
 - iii. Existing nonconforming aspects of a building or site not addressed in an application for a design review permit.
 - iv. Short-term/temporary preventative maintenance as a result of an emergency situation. i.e., fire, flood, natural disaster.

4. Application Procedures

- a. An application for a design review requires submission of nine (9) design packets for review by the government agency with jurisdiction over the property and the Regional Design Review Committee.

- i. Each packet must contain:
- ii. Site Plan that provides the following:
 - a) Pedestrian & vehicular circulation.
 - b) Building floor plans showing orientation of windows & doors on the exterior walls of the proposed structure.
 - c) Location and description of exterior signage.
 - d) Landscape plan, including plants type and placement, and hardscape details.
 - e) Exterior Lighting; location, type, and orientation.
 - f) Fences and walls, (material and surface textures).
- iii. Building Elevations which provide the following:
 - a) Façade Treatment.
 - b) Architectural Design.
 - c) Building Height.
 - d) Building Materials.
 - e) Design Detail for windows and doors.

5. Review Procedures

Upon submittal of a completed application, the Design Review Committee shall review and prepare a written recommendation to the governmental agency having jurisdiction over the subject property regarding the following elements to which the Design Review Program's guidelines apply:

- a. Site Layout.
 - i. Orientation and location of buildings, hardscape, natural features and landscaped areas in relation to physical characteristics of the site, neighborhood character, and the appearance and harmony of adjacent buildings. For the purpose of these guidelines a property not immediately adjacent to the corridor shall be considered as adjacent to the corridor if the property adjacent to the corridor is undeveloped.
 - ii. The appearance and safety of the proposed pedestrian system.
 - iii. Landscaping:
 - a) The location, height and species of hedges, trees, and xeriscaping to ensure harmony with the ambiance of the area and the intent of these guidelines.
 - b) The planting of groundcover to prevent dust and erosion.
 - c) The preservation of existing healthy tree
- iv. Hardscaping: the location, height and material of walls, fences, and other artificial embellishments to ensure harmony with the ambiance of the area and the intent of these guidelines
- v. Outdoor Signage: The number, location color, size, lighting, and landscaping of outdoor advertising devices as they relate to pedestrian and vehicular traffic, their appearance and harmony with the existing adjacent structures, and the intent of these guidelines.

- b. Architectural Character
 - i. The consistency of the applications of the proposed design with approved design guidelines.
 - ii. The compatibility of the character of the proposed design with adjacent structures and the intent of these regulations.
 - iii. Preservation of historical structures (if within registered Historic Districts).
- c. Overall Compliance with Development Standards - The Design Review Committee or the Planning Staff of the government agency with jurisdiction over the said property, on a case-by-case basis, may make exceptions to the provisions of the following section entitled “Development Standards (Site Design)” due to unique characteristics of the site or economic hardship to the applicant.

6. Development Standards (Site Design)

- a. Pedestrian and Vehicular
 - i. Circulation patterns should be obvious and simple. All pedestrian routes should be considered in the design phase to eliminate “short cuts” that damage landscaped areas.
 - ii. Circulation systems should limit conflicts between vehicular, bicycle and pedestrian traffic.
 - iii. Where pedestrian routes cross vehicular traffic paths; a change in grade, materials, textures and/or colors should be provided.
 - iv. Pedestrian routes/paths should be provided to the front entrance of a building from the public right of way.
 - v. Bicycle parking facilities may be substituted for automobile parking spaces required at a ratio of five (5) bicycle spaces for one required vehicle parking space. A maximum of five (5) % of the total required parking spaces may be reduced from the total number of parking spaces required under the established parking spaces related requirements in the government agency’s standards. Bicycle parking facilities should include provisions for locking of the bicycle in a secure rack.

b. Building Setbacks

- i. Buildings should be placed as close to the front property line as reasonable with consideration for the safe passage of vehicular and pedestrian traffic. Where no side yard setback is provided, structural wall construction must be two-hour fire rated, and the roof must not drain directly onto adjoining property.
- ii. Rear yard setback is not required except when the adjoining property is residential. Where this occurs, a case-by-case review will determine appropriate setbacks that are compatible with the adjoining properties.
- iii. Overhead structures such as porches and balconies may be placed on the front property line except where adjoining structures have larger front yards.

c. Parking Facilities

Parking should not be positioned between the public sidewalk and the front of the building, where feasible. Parking at the side of the property must be landscaped and screened.

d. Multiple Buildings

Multiple buildings on the same property should be designed to create a cohesive visual relationship between buildings.

e. Driveways

- i. Shared or common driveways are encouraged.
- ii. There should be a maximum of one driveway per lot or parcel except where the lot has more than one hundred (100) feet of frontage on the Highway Corridor. Driveways should be separated by a minimum of one hundred (100) feet. Approval of the Arizona Department of Transportation must be obtained in each case. The State's jurisdiction and decision shall always prevail if different than the recommendation of the Design Review Committee.

f. Signage

- i. No roof sign should be permitted except where significant negative grade change exists from the roadway to the building site.
- ii. Portable free-standing signs must not exceed three (3) feet in height, six (6) square feet on each face, and must not obstruct pedestrian ways or cause line of sight problems.
- iii. Permanent free-standing signs should not exceed thirty-two (32) square feet on each face and must be low profile.
- iv. Marquee signs must not be installed in such a manner that the illumination from the sign causes distraction or hindrance to vehicles on the corridor nor occupants of nearby properties.
- v. Colors should be used from the approved color board.
- vi. Signs must be properly maintained.

- vii. Signs should be architecturally integrated with their surroundings in terms of size, shape, color, texture and lighting.
 - viii. Signs should not be in visual competition with each other.
 - ix. In the event that these signage guidelines are found to be in conflict with the adopted sign ordinance provisions of the government agency with jurisdiction, the established governmental sign ordinance requirements shall have precedence.
- g. Lighting
- i. Colored lighting is allowed but should not:
 - a) spill over onto adjacent properties;
 - b) be the primary lighting theme; or
 - c) contain moving or streaming lights or components.
 - ii. Lighting fixtures should be historically appropriate to the area, and close in appearance to other installed historic lighting within the government jurisdiction.
- h. Utility Equipment
- i. Mechanical systems equipment should be screened, and sound attenuated, using approved building materials and positioned to maintain minimum intrusion on the public view.
 - ii. Utility areas and equipment, such as trash receptacles, storage areas, service yards and loading/unloading areas should be screened from public view with approved building materials.
 - iii. Permanently installed utility standards and communication equipment should blend into the surrounding environment. The use of earth colors and/or the installation of faux foliage, and/or the installation of equipment constructed to replicate a living plant, such as a palm tree, cactus, or other tree as appropriate to blend the equipment into the environment should be considered.
- i. Landscaping
- i. Landscaping should soften the visual appearance of the site and provide a pedestrian friendly environment.
 - ii. Any planting within the rights of way should not create a line of sight nuisance or be a nuisance to pedestrian and vehicular traffic in any way.
 - iii. All undeveloped areas, within public view, should be landscaped or left with undisturbed natural vegetation.
 - iv. Deciduous or evergreen shrubs and trees can be used.
 - v. Planter boxes are encouraged for flowers.

- j. Hardscape
 - i. Colors, textures and materials selected for walkways, patios, and other ground plane enhancements must support the architectural character of the area.
 - ii. Materials should not impede accessibility to those who are physically challenged.
 - iii. The texture and color of hardscape should clearly differentiate between driveways, parking facilities, and those areas used by bicyclists or pedestrians.
 - iv. Stone, brick, colored concrete, pavers, covered boardwalks, and concrete finishes are acceptable.
 - v. Natural materials should be used to the maximum extent; Synthetic materials may be considered.
- k. Street Furniture
 - i. Street furniture should be of design and character consistent with municipal streetscape elements.
 - ii. Synthetic or plastic elements are not permitted.

l. Fences and Walls

When adding fences and walls, the building materials should comply with the approved building materials in this guideline.

- m. Overhead Protection Structures
 - i. Overhead protection structures should be installed on the façade of the ground floor above any installed or planned pedestrian pathways.
 - ii. A minimum of seven (7) foot vertical clearance is required for overhead structures above potential pedestrian pathways.

7. Development Standards (Architectural and Structural Design)

- a. Architectural Features
 - i. Architectural design should be compatible with the character of the area. Design compatibility should include complimentary building style, form, size, color and materials.
 - ii. Diversity of architectural design is encouraged that portrays the historical and cultural influences of the area.
 - iii. Detail is required at/around all doorways and windows that front on the street or are part of visible sidewalls.
 - iv. Rough sawn wood reflecting “pioneer” look is encouraged.
- b. Building Materials
 - i. The preferred building materials include wood, stone, brick, and adobe. Stucco and synthetic materials may be considered.
 - ii. Metal buildings are permitted if the facade visible from the right-of way is composed of building materials specified in paragraph G.1.b above.

c. Building Colors

- i. Exterior colors should be selected from the recommended color board, Historic Colors of America.
- ii. Trim and body colors should be complimentary, and brilliant, bold colors should be avoided.

d. Roof Design

Acceptable roof materials include galvanized and colored metal, or dimensional asphalt shingles. The use of composite material will be reviewed on a case-by-case basis. The use of natural wood shake roof material is highly discouraged.

e. Facade Treatment

- i. The concealing of original facades as part of restoration/rehabilitation should be avoided.
- ii. Storefront restoration should return the façade to its original character as much as is reasonable and appropriate and meets design review requirements.
- iii. Reflective or mirrored glass should be avoided. Tinted glass should comply with Arizona Standards of 30% maximum reduction of transparency.
- iv. A minimum of 35% of the front first floor of the building at the front property line should be windows or doors.
- v. No new construction or remodeling of an existing building will use mill finished aluminum windows, doors, or display devices.
- vi. In new construction glass block windows visible from public walkways should be avoided.

8. Guideline Review

This guideline is subject to continuous review by the Design Review Committee and the governmental agencies to which it applies. Significant changes to this document will require full concordance of all affected agencies before those changes are implemented.

SECTION 104.7

USE DISTRICTS (SPECIAL)

A. GU – GENERAL UNCLASSIFIED DISTRICT

1. Intent and Purpose: To provide for all the unincorporated areas of Gila County not otherwise designated for some other specific zone to be included in the “General Unclassified District” by this Zoning Ordinance.
2. District Stipulations and Provisions:
 - a. No subdivision of land for sale, rent, or lease for residential, commercial, or industrial use shall be conducted or approved in the GU District without prior rezoning of the land so intended.
 - b. Off-site signs (billboards) are not permitted in this District

- c. Sexually oriented businesses are not permitted in this District.
- d. Minimum density requirements shall be the same as D10 Density District.

3. Permitted Uses:

Farm and non-farm residential uses; farms, ranches, recreational, and commercial uses.

SECTION 104.8
DENSITY DISTRICTS

Density districts shall be established in order to maintain a desirable amount of open space and regulate the intensity of use within conventionally designed, detached single-family residential subdivisions or those unplatted areas primarily devoted to detached single-family residential use.

A. GENERAL REGULATIONS

Except as enumerated to the contrary under any particular density district or the section of this Zoning Ordinance entitled “General Stipulations & Provisions-All Districts,” the following, where applicable, shall apply to all density districts or to any residential use in use districts not combined with density districts:

1. Lot Area and Dimensions:

- a. Any lot which is substandard for the district in which it is located, either as to dimensions or area, that was legally established as such when it came under the influence of the minimum regulations of such district, shall be considered a legal lot in that district.
- b. No lot shall be further divided in such a manner that any division of such lot shall contain more living units and/or percent of lot coverage than is permitted on that area by the minimum regulations of the district in which such lot is situated.

2. Yard Dimensions/Space Between Buildings: Minimum yard requirements in all density districts shall be as follows:

- a. Front Yard - Twenty (20) feet.
- b. Rear Yard - Twenty (20) feet.
- c. Street Side of Corner Lot - Ten (10) feet.
- d. Interior Side Yard - Seven (7) feet; nine (9) feet on one interior side yard if vehicular access is needed per the following sections entitled “Yard Deviations” and Projection into yards is prohibited, except as herein enumerated.”

- e. Distance Between Buildings - No dwelling shall be closer than six (6) feet to any other building on the same lot.
 - f. Detached Accessory Buildings - Shall conform to front and side yard requirements for main buildings and shall be at least seven (7) feet from rear lot line. (See the following sections entitled “Yard Deviations” and Projection into yards is prohibited, except as herein enumerated.”
3. Yard Deviations (See yard definition for measure requirements):
- a. Side Yards -- On any lot where a garage or carport is not attached to the main building, one side yard must measure no less than nine (9) feet to provide vehicular access to rear parking.
4. Projection into yards is prohibited, except as herein enumerated:
- a. All Yards:
 - i. Cornices, eaves, coolers, open balconies, open fire escapes, stairways, or fire towers may project not more than five (5) feet into any minimum yard, provided such projection shall be no closer than two (2) feet from any property line.
 - ii. Sills, leaders, belt courses and similar ornamental and chimneys may project not more than two (2) feet into any minimum yard or court.
 - b. Front Yard:
 - i. A bay window, oriel, entrance or vestibule, which is not more than ten (10) feet in width, may project not more than three (3) feet into any minimum front yard.
 - ii. An attached open porch, carport, or balcony may project not more than six (6) feet into any minimum front yard.
 - c. Rear Yard:
 - i. A bay window, oriel, entrance or vestibule, which is not more than ten (10) feet in width, may project not more than three (3) feet into any minimum rear yard.
 - ii. An attached open porch, carport, or balcony may project not more than (10) feet into any minimum rear yard, provided no such projection shall be less than eight (8) feet from any common rear property line.
5. Building Height: Unless otherwise stipulated in the individual zoning district, a Use Permit shall be required for any building exceeding three (3) stories or thirty (30) feet in height.

6. Maximum Density: The maximum density within single-family detached residential subdivisions shall not exceed 6.6 dwelling units per gross acre, except as otherwise enumerated herein.

B. DENSITY DISTRICT REQUIREMENTS

1. D6 -- 6.6 Dwelling Units Per Acre

- a. Minimum Lot Area -- Six thousand (6,000) square feet.
- b. Minimum Lot Width at Front Setback Line -- Forty-four (44) feet.
- c. Minimum Lot Depth -- Sixty (60) feet.
- d. Maximum Building Coverage -- Fifty percent (50%) of gross lot area.
- e. Maximum Impervious Surface Coverage -- Sixty-five percent (65%) of gross lot area

2. D8 -- Five Dwelling Units Per Acre

- a. Minimum Lot Area -- Eight thousand (8,000) square feet.
- b. Minimum Lot Width at Front Setback Line -- Forty-eight (48) feet.
- c. Minimum Lot Depth -- Eighty (80) feet.
- d. Maximum Building Coverage -- Forty-five percent (45%) of gross lot area.
- e. Maximum Impervious Surface Coverage -- Sixty percent (60%) of gross lot area.

3. D10 -- Four Dwelling Units Per Acre

- a. Minimum Lot Area -- Ten thousand (10,000) square feet.
- b. Minimum Lot Width at Front Setback Line -- Fifty-two (52) feet.
- c. Minimum Lot Depth -- One hundred (100) feet
- d. Maximum Building Coverage -- Forty percent (40%) of gross lot area.
- e. Maximum Impervious Surface Coverage -- Fifty-five percent (55%) of gross lot area.

4. D12 -- 3.3 Dwelling Units Per Acre

- a. Minimum Lot Area -- Twelve thousand (12,000) square feet.

- b. Minimum Lot Width at Front Setback Line -- Fifty-six (56) feet.
 - c. Minimum Lot Depth -- One hundred (100) feet
 - d. Maximum Building Coverage -- Thirty-five percent (35%) of gross lot area.
 - e. Maximum Impervious Surface Coverage -- Fifty percent (50%) of gross lot area.
5. D18 -- 2.2 Dwelling Units Per Acre
- a. Minimum Lot Area -- Eighteen thousand (18,000) square feet.
 - b. Minimum Lot Width at Front Setback Line -- Sixty-eight (68) feet.
 - c. Minimum Lot Depth -- One hundred (100) feet.
 - d. Maximum Building Coverage -- Thirty percent (30%) of gross lot are
 - e. Maximum Impervious Surface Coverage -- Forty percent (40%) of gross lot area.
6. D20 -- Two Dwelling Units Per Acre
- a. Minimum Lot Area -- Twenty thousand (20,000) square feet.
 - b. Minimum Lot Width at Front Setback Line -- Seventy-two (72) feet.
 - c. Minimum Lot Depth -- One hundred twenty (120) feet.
 - d. Maximum Building Coverage -- Twenty-five percent (25%) of gross lot area.
 - e. Maximum Impervious Surface Coverage -- Thirty-five percent (35%) of gross lot area.
7. D40 -- One Dwelling unit Per Acre
- a. Minimum Lot Area -- Forty thousand (40,000) square feet.
 - b. Minimum Lot Width at Front Setback Line -- Ninety-two (92) feet.
 - c. Minimum Lot Depth -- One hundred eighty (180) feet.
 - d. Maximum Building Coverage -- Twenty percent (20%) of gross lot area.
 - e. Maximum Impervious Surface Coverage -- Twenty-five percent (25%) of gross lot area.

8. D70 -- .62 Dwelling Units Per Acre

- a. Minimum Lot Area -- Seventy thousand (70,000) square feet.
- b. Minimum Lot Width at Front Setback Line -- One hundred forty-five (145) feet.
- c. Minimum Lot Depth -- Two hundred forty-Two (242) feet.
- d. Maximum Building Coverage -- Fifteen percent (15%) of gross lot area.
- e. Maximum Impervious Surface Coverage -- Twenty percent (20%) of gross lot area.

9. D175 -- .25 Dwelling Units/Acre

- a. Minimum Lot Area -- One hundred seventy-five thousand (175,000) square feet.
- b. Minimum Lot Width at Front Setback Line -- Two hundred thirty-four (234) feet.
- c. Minimum Lot Depth -- Three hundred ninety (390) feet.
- d. Maximum Building Coverage -- Eight and one-half percent (8 1/2%) of gross lot area.
- e. Maximum Impervious Surface Coverage -- Twelve percent (12%) of gross lot area.

SECTION 105

AMENDMENT PROCEDURES

SECTION 105.1

AUTHORITY

The Board of Supervisors may, from time to time (after receiving a report thereupon by the Planning and Zoning Commission and after public hearings as prescribed herein), amend, supplement, or change the zoning map and/or Zoning Ordinance regulations. Any such proposed change may be initiated by the Planning and Zoning Commission or by the application of property owners or an authorized agent of a property owner.

SECTION 105.2

APPLICATION

Application for amendment shall be filed with the Community Development Division on forms provided therefore and shall be accompanied by the appropriate non-refundable fees. Upon submittal of a rezoning or specific plan application and prior to a public hearing, notification will be sent to adjacent landowners and other potentially affected citizens of the substance of the application. The applicant is responsible for

written contact of all property owners within the notification area and of affected neighborhood associations, and shall offer to hold a meeting, with a specified date, for review of the proposed request. The applicant shall provide written proof of contact and offer of meeting to the Community Development Division at least thirty days prior to the date of the public hearing by the Planning and Zoning Commission. The request shall not be set for public hearing without such written proof.

- A. An application to establish or change a zoning classification shall be initiated by a property owner, an agent authorized by the owner. Proof of ownership of the subject property or a notarized 'authorized agent' form shall be required.
- B. An application to change regulations of this Zoning Ordinance which are initiated by the Gila County Planning and Zoning Commission or Gila County staff shall not require the fee.
- C. A complete application form may require:
 - 1. A detailed narrative justifying the application.
 - 2. A legal description of the subject property.
 - 3. A map showing the particular property or properties for which the change of zone is requested and substantially the adjoining properties and the public streets and ways within a radius of three hundred (300) feet of the exterior boundaries.
 - 4. A true statement revealing any restrictions of record that would affect the requested uses of the property and the applicable dates of expiration.
 - 5. A preliminary site plan, depicting the proposed development or land use which is intended with the proposed amendment.
 - 6. The Zoning Inspector shall determine requirements and may request other property information as he deems necessary to evaluate the proposed changes in land uses. Other information could include title reports, records of survey, easements establishing and depicting rights of use, existing topographic maps and similar.

SECTION 105.3

PLANNING AND ZONING COMMISSION ACTION

Upon receipt of any proposed amendment, the same shall be submitted to the Planning and Zoning Commission for a report. Prior to reporting to the Board of Supervisors, the Planning and Zoning Commission shall hold at least one public hearing thereon, after giving at least fifteen (15) days' notice thereof by publication at least once in a newspaper of general circulation in the County seat, by posting the area included in any proposed Zoning Map change and by noticing property owners according to state law requirements. It shall not be the responsibility of the Board of Supervisors to maintain such posting once erected.

- A. Prior to publishing and posting a petitioned Zoning Map change the Planning and Zoning Commission may, on its own motion, delimit the extent and boundaries of such area so as to constitute a reasonable zone.
- B. Should the Planning and Zoning Commission initiate a proposed zoning amendment at the request

of a person or persons, notice of such proposed change shall not be processed until the required filing fee has been paid.

- C. In the event an application is denied by the Planning and Zoning Commission and/or Board of Supervisors, the Planning and Zoning Commission shall reserve the right of refusal to consider a similar application within a year of the date of application.
- D. Failure of the Planning and Zoning Commission to report to the Board of Supervisors within sixty (60) days after date of application shall be deemed to be approval.

SECTION 105.4

BOARD OF SUPERVISORS' ACTION

Upon receipt of the Planning and Zoning Commission's recommendation, the Board of Supervisors may hold at least one public hearing within a reasonable time after first noticing in the same manner as is required of the Planning and Zoning Commission and may thereupon take appropriate action.

- A. If twenty percent (20%) or more of the owners of property by area and number within the zoning area file a protest to such change, the change shall not be made except by unanimous vote.

SECTION 106

BOARD OF ADJUSTMENT

SECTION 106.1

BOARD STRUCTURE AND PROCEDURE

- A. There shall be one or more boards of adjustment in each county. The Board of Supervisors may establish one board of adjustment that has jurisdiction countywide and that is composed of one member who is a resident of each supervisorial district or one board of adjustment in each supervisorial district that has jurisdiction in that supervisorial district and that is composed of not less than three nor more than five members, each of whom is a resident of that supervisorial district.
- B. The members of each Board of Adjustment shall be appointed for staggered terms of four years each.

SECTION 106.2

POWERS AND DUTIES

- A. The Board of Adjustment may:
 - 1. Interpret this Zoning Ordinance if the meaning of any word, phrase or section is in doubt, if there is dispute between the appellant and enforcing officer or if the location of a district boundary is in doubt.
 - 2. Allow a variance from the terms of the Zoning Ordinance if, owing to peculiar conditions, a strict interpretation would work an unnecessary hardship and if in granting the variance the general intent and purposes of this Zoning Ordinance will be preserved.
 - 3. ~~Any decision of the Board of Adjustment may be appealed to the Board of Supervisors.~~
Not applicable per ARS 11-816D, see Section 106.4C.

SECTION 106.3

HEARING APPLICATIONS

A hearing application shall be filed in the office of the Zoning Inspector on forms provided therefor, together with any fee and/or charge as provided herein, none of which is refundable. Such application, together with any pertinent records, shall forthwith be transmitted to the Board of Adjustment, and shall be available for inspection during office hours.

SECTION 106.4

APPEALS

- A. Appeals to the Board of Adjustment may be taken by any person who feels that there is error or doubt in the interpretation of the Zoning Ordinance or that, due to unusual circumstances attaching to his property, an unnecessary hardship is being inflicted on him.
- B. The appeal shall state whether it is a plea for interpretation or for a variance, along with the grounds for the appeal.
- C. Any person aggrieved by a decision of the Board of Adjustment shall have the right, within thirty (30) days, to appeal to the Superior Court. The appeal shall be based on the record before the Board of Adjustment.

SECTION 106.5

HEARING AND RULINGS

- A. A hearing shall be held by the Board of Adjustment within a reasonable time after filing of an application, after first causing notice to be given to parties of interest and the public, by posting the property of application, if a property is involved, and publishing once in a newspaper of general circulation in the County at least seven days prior to the hearing. It shall not be the responsibility of the Board of Adjustment or its agents to maintain the posting once erected.
- B. Rulings shall be rendered by the Board on any application not later than thirty (30) days after initial hearing on same, unless an extension is concurred in by the applicant.
 - 1. In approving an application, in all or in part, the Board may designate such conditions in connection therewith as will, in its opinion, secure substantially the objectives of these Zoning Ordinance regulations, and may require guarantees in such a form as it deems proper under the circumstances to ensure that such conditions be complied with. Where any such conditions are violated or not complied with, the approval shall cease to exist, and the Inspector shall act accordingly.
 - 2. The granting by the Board of permission to proceed on a specific development scheme or of a permit for a construction variance shall be contingent upon permits being obtained and work commencing within six months and being diligently pursued. Failure of such shall void the ruling unless a longer time has been granted by the Board.

SECTION 107
ENFORCEMENT

SECTION 107.1
ESTABLISHMENT OF THE POSITION OF COUNTY ZONING INSPECTORS

- A. For the purpose of the enforcement of this Zoning Ordinance within the zoned area of Gila County, the position of Zoning Inspector is hereby established.
1. The Zoning Inspector of the Gila County Community Development Division is hereby designated Zoning Inspector.
 2. The Board of Supervisors may also designate such Deputy Zoning Inspectors as it deems necessary for the proper administration and enforcement of this Zoning Ordinance.
 3. From and after the establishment and filling of this position, it shall be unlawful to erect, construct, reconstruct, alter or use any building or other structure within a zoning district covered by this Zoning Ordinance without first obtaining a building permit. Inspectors shall recognize the limitations placed on their authority and the exceptions to zoning and permitting regulations imposed by Arizona Revised Statutes Chapter 6, Article 2, § 11-815.

SECTION 107.2
VIOLATIONS

It is unlawful to erect, construct, reconstruct, alter, maintain, or use any structure or land in violation of any provision of this Zoning Ordinance, and any such violation constitutes a public nuisance.

- A. **Criminal Penalties:** Any person, firm or corporation, whether as principal, owner, agent, tenant, employee or otherwise, who violates any provision of this Zoning Ordinance or violates or fails to comply with any order or regulation made hereunder is guilty of a Class 2 Misdemeanor pursuant to A.R.S. § 11-808. Each and every day during which the illegal activity, use or violation continues is a separate offense.
- B. **Civil Penalties:** Any person, firm or corporation, whether as principal, owner, agent, tenant, employee or otherwise, who violates any provisions of this Zoning Ordinance shall be subject to a civil penalty. Each day of a continuing violation is a separate violation for the purpose of imposing a separate penalty. The civil penalty for violations of this Zoning Ordinance shall be established by separate resolution of the Board of Supervisors, but shall not exceed the amount of the maximum fine for a Class 2 Misdemeanor. An alleged violator shall be entitled to an administrative hearing on his liability, and a review by the Board of Supervisors as provided in A.R.S. §11-808. Pursuant to that statutory Section, 107.2.A.B.C. the Board of Supervisors shall adopt written Rules of Procedures for such hearing and reviews.
- C. **Remedies:** An alleged violator who is served with Notice of Violation subject to civil penalty shall not be subject to a criminal prosecution for the same factual situation. However, all other remedies provided for herein shall be cumulative and not exclusive. The conviction and punishment of any person hereunder shall not relieve such person from the responsibility to correct prohibited conditions or improvements nor prevent the enforcement, correction or

removal thereof. In addition to the other remedies provided in this article, the Board of Supervisors, the County Attorney, the Zoning Inspector, or any adjacent or neighboring property owner who shall be damaged by the violation of any provision of this Zoning Ordinance, may institute, in addition to the other remedies provided by law, injunction, mandamus, abatement or any other appropriate action, proceeding or proceedings to prevent or abate or remove such unlawful erection, construction, reconstruction, alteration, maintenance or use.

SECTION 107.3

LEGAL PROCEDURE

- A. The Zoning Inspector shall enforce the provisions of this Zoning Ordinance by means of the following:
 - 1. Notification to the offending party of the nature and extent of the violation, together with a request for abatement of the violation within a stated period of time;
 - 2. The withholding of a building permit; and
 - 3. The initiation of criminal proceedings or the initiation of civil proceedings.
- B. It shall be the duty of the Sheriff and County Attorney to join with the Zoning Inspector and Board of Supervisors or their legal representative in the enforcement of this Zoning Ordinance and all of the provisions of same.
- C. Any use of property or erection, building, or maintenance of a building, structure, or improvement which is contrary to the provisions of this Zoning Ordinance shall be, and the same is hereby declared, unlawful and a public nuisance, and the County Attorney shall, upon request of the Zoning Inspector, order of the Board of Supervisors, or his or her own initiative, commence all necessary actions or proceedings for the abatement, enjoinder, and removal thereof in the manner provided by law.

SECTION 107.4

INSPECTION

The Zoning Inspector or any Deputy Zoning Inspector, or any other enforcement officer may, in the discharge of his or her duties as stated herein, and for good or probable cause, enter any premises, building, or structure at any reasonable hour to inspect the same in connection with any application made under the terms of this Zoning Ordinance, or for any investigation or inspection as to whether or not any portion of such premise, building or structure is being used in violation of this Zoning Ordinance. In all cases in which permission to inspect has been refused, the owner or occupant of any premises sought to be inspected shall be given written notice personally or by registered mail at least twenty-four (24) hours before such inspection takes place. Every person who denies, prevents, or obstructs access to such premises after receipt of such written notice, or so attempts, shall be considered guilty of misdemeanor.

SECTION 108

BUILDING PERMITS

- A. Application for building permits shall be made in the office of Building Safety, Gila County Community Development Division. See the Gila County Building Code Ordinance for specific regulations and procedures that apply.

1. A Building Permit shall not be issued unless the application for development approval complies with the provisions of this Zoning Ordinance and other applicable Gila County regulations
2. No Building Permits shall be issued in a new subdivision until the Board of Supervisors has approved the Final Plat and accepted improvements.

SECTION 109
REPEAL OF INCONSISTENT PROVISIONS

All zoning ordinances and portions of zoning ordinances of Gila County in conflict herewith are hereby expressly repealed.

SECTION 110
SEVERABILITY

This Zoning Ordinance and the various parts hereof are hereby declared to be severable. If any article, section, subsection, sentence, clause, phrase or word is for any reason held to be unconstitutional, such holding shall not affect the validity of the remaining portions of this Zoning Ordinance.



Gila County Planning and Zoning Fees

Effective February 20, 2014

FEE TYPE	APPROVED FEE
SUBDIVISION FEES:	
Preliminary Plat	\$650 + \$20 Lot
Small Subdivision	\$550 + \$20 Lot
Final Plat	\$650 + \$20 Lot
Revisions/Amendments	\$175

Site Plan Review:	
Mobile Home or RV Park	\$500 + \$10 space
Other Site Plans (except CUP's)	\$100

Zoning Services:	
Initiation of zoning request from unzoned areas	\$0
Commission initiative for new subdivision in unzoned area	\$325
Rezoning Application from property owner	\$365
Corrective Zoning	\$0
Planned Area Development (PAD) in addition to filing fee	\$500

Conditional Use Permits:	
Conditional use site plan review	\$300
Combined w/rezoning application	\$75

Use Permit	\$50
Temporary Use Permit	\$75
Variance w/Board of Adjustments	\$300
Administrative Variance	\$75
Sign Permit	\$50
Appeals to Board of Supervisors	\$100**
Development Plan Review	\$100

Comprehensive Master Plan Amendment:	
Major Amendment	\$525
Minor Amendment	\$365

Minor Land Divisions:	
Two Lots	\$500
Three Lots	\$550
Four Lots	\$600
Five Lots	\$650

*** If the appellant wins the appeal the application fee is refunded*

ARF-6021

Regular Agenda Item 3. C.

Regular BOS Meeting

Meeting Date: 05/05/2020

Submitted For: Adam Shepherd, Sheriff

Submitted By: Mary Springer, Finance Director

Department: Finance

Fiscal Year: FY20-21

Budgeted?: Yes

Contract Dates 05/05/2020 -

Grant?: No

Begin & End: 05/04/2021

Matching No

Fund?: New

Requirement?:

Information

Request/Subject

Award Contract in Response to Request for Proposals (RFP) No.
121619-*Third Party Claims Administrator for Sheriff's Office Detention*

Background Information

Currently reviewing medical claims and determining eligibility for cost reduction is incredibly time-consuming and staff is not trained sufficiently to know all of the medical claims adjustments and exclusions for inmate claims. At the request of Sheriff Shepherd, the Board of Supervisors authorized the advertisement of RFP No. 121619 on January 21, 2020. There was one responsive and responsible proposal submitted by CorrectCare- Integrated Health.

Evaluation

The Sheriff's Office has reviewed the proposal and supports issuing a contract to CorrectCare Integrated Health for third-party claims administrator services.

Conclusion

It is the intent of this contract to engage a third party claims administrator, CorrectCare Integrated Health, for inmate medical claims administration to reduce costs for claims.

Recommendation

Staff recommends proceeding with the contract award for third party claims administrator for adult detention inmate medical claims.

Suggested Motion

Information/Discussion/Action to approve Professional Services Contract No. 121619-*Third Party Medical Claims Administrator for Sheriff's Office Detention* with CorrectCare-Integrated Health for a period of one year with options to renew for up to three years at a cost of \$14.00 per claim. **(Mary Springer)**

Attachments

Request to Advertise RFP 121619

Request for RFP 121619

RFP No. 121619

Addendum 1 RFP 121619

Affidavit of Publication RFP 121619

Bid Opening RFP 121619

Bid Results RFP 121619

CorrectCare Proposal

Contract Request

Professional Services Contract No. 121619

EXHIBIT "H"

GILA COUNTY DEPARTMENTAL REQUEST TO ADVERTISE FOR BIDS

All departments procuring purchases in excess of \$50,000 that requires advertising for bids must follow the Procurement Procedures and must complete Item "I" of this form prior to such purchase. The requesting department is responsible for writing necessary specifications and routing them, including this form and completed Bid Request Form to the Purchasing Department. This Form must be completed and have a copy of the specifications attached before routing begins. All Requests and Specifications will be in accordance with the Arizona Revised Statutes and the latest version of the Gila County Purchasing Policy and Procedures.

IS THIS A REQUEST FOR <i>Check one</i> Bids _____ Proposals <u> X </u> Qualifications _____	REQUEST NUMBER _____ <i>(For Procurement Use Only)</i>
--	---

I. DESCRIPTION: *List item(s) to be purchased, purpose, specific summary, estimated cost and funding source.*
FUNDING**PROJECTS:**
 Fund 1005 Dept No. 300 Program 274 Location _____ Account 4320.10
INTENT

It is the intent of this solicitation to establish a contract with a contractor to provide third party medical claims administration for the Gila County Sheriff's Office.

 Signed: _____ Date _____
Elected Official or Department Head
II. DEPARTMENTAL INFORMATION ONLY: *Action Dates*

DATE Department Receipt _____ Presented to Board _____ Delivered to Paper _____ Advertised From _____ Closing Date _____ Awarded To _____	Placed on Agenda _____ Approved to Call _____ Paper Name _____ To _____ Bid Award Date _____ Pre-Bid Meeting Date _____
--	--

III. OTHER APPROVAL: *Only as necessary*

Department Name: Gila County Sheriff's Office

Department Head Signature *Sarah White* Date 12/17/19

Department Name: _____

Department Head Signature _____ Date _____

IV. APPROVED

Finance Director Signature *[Signature]* Date 4-17-2020



**GILA COUNTY
NOTICE OF REQUEST FOR SEALED PROPOSALS NO. 121619
THIRD PARTY MEDICAL CLAIMS ADMINISTRATOR**

Notice is hereby given that Gila County is requesting proposals from qualified Contractors for a Third-Party Medical Claims Administrator.

SUBMITTAL DUE DATE: 11:00 AM, MST, February 20, 2020

RETURN PROPOSAL TO: GILA COUNTY
FINANCE DEPARTMENT
1400 EAST ASH STREET
GLOBE, ARIZONA 85501

NOTICE IS HEREBY GIVEN, that sealed competitive proposals for the material or services as specified will be received by the Gila County Finance Department, until the time and date cited.

Proposals received by the correct time and date will be publicly opened and recorded thereafter in the finance department Copper Conference Room or other site, which may be designated. Any proposals received later than the date and time specified above will be returned unopened. **Late proposals shall not be considered.** The prevailing clock shall be the atomic clock in the reception area of the Copper Building.

All proposals shall be made on the request for sealed proposals forms included in this RFP No. 121619 package and shall include all applicable taxes.

Interested bidders may obtain a copy of this solicitation by calling the Gila County Finance Department at 928-402-4355 or by clicking on the link:

http://www.gilacountyaz.gov/government/finance/procurement/current_bids.php and downloading the file. Bidders are strongly encouraged to carefully read the entire request for proposal.

Any questions regarding this request for proposals shall be submitted in writing and directed to: Betty Hurst, Contracts Administrator, at bhurst@gilacountyaz.gov, 928-402-4355.

The Board of Supervisors reserves the right to reject any or all proposals, or to accept any proposal, or to waive any informality in any proposal, or to withhold the award if deemed in the best interest of Gila County. All procurement activities conducted by Gila County are in conformance with the rules and regulations of the Gila County Procurement Code. A copy of the code is available for review in the Clerk of the Board's office, Globe, AZ.

Dates advertised in the Arizona Silver Belt: February 05, 2020 and, February 12, 2020

Signed: Woody Cline
Woody Cline, Chairman of the Board

Date: 1/21/20

Signed: Chavel Skid
The Gila County Attorney's Office

Date: 1/21/20

GILA COUNTY

REQUEST FOR PROPOSALS (RFP) NO. 121619

THIRD PARTY MEDICAL CLAIMS ADMINISTRATOR

**BIDDER'S INFORMATION
CONTRACT DOCUMENTS AND SPECIFICATIONS**



BOARD OF SUPERVISORS

**Woody Cline, Chairman
Tommie C. Martin, Vice Chairman
Tim R. Humphrey, Member**

COUNTY MANAGER

James Menlove



GILA COUNTY
NOTICE OF REQUEST FOR SEALED PROPOSALS NO. 121619
THIRD PARTY MEDICAL CLAIMS ADMINISTRATOR

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http://www.gilacountyaz.gov/government/finance/procurement/current_bids.php and downloading the file. Bidders are strongly encouraged to carefully read the entire request for proposal.

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Dates advertised in the Arizona Silver Belt: **January 29, 2020 and, February 05, 2020**

Signed: _____
Woody Cline, Chairman of the Board

Date: ____/____/____

Signed: _____
The Gila County Attorney's Office

Date: ____/____/____

TABLE OF CONTENTS

CONTENT	PAGE
Notice of Solicitation.....	1
Table of Contents.....	2
Intent.....	3
Scope of Work	4
Proposal Evaluation Requirements.....	5
Exhibit “A”; Instructions to Bidders.....	6-8
Preparation of Sealed Bid.....	6
Amendments	7
Inquiries.....	7
Late Proposals	7
Submittal Bid Format	7-8
General Terms and Conditions	9-10
Award of Contract	9
Protests	9
Laws & Ordinances.....	10
Exhibit “B”; Contract Award Agreement	11-15
Overcharges by Antitrust Violations.....	11
Authority to Contract	11
Contract Amendments	11
Contract Default	11
Right to Assurance.....	12
Co-op Intergovernmental Purchasing Agreement	12
Cancellation of County Contracts.....	12
Termination of Contract.....	12
Indemnification Clause.....	13
Insurance Requirements	14-15
Exhibit “C”; Minimum Specifications and Information	16-17
Section 1.0; General Purpose	16
Section 2.0; Bid Pricing & Term	16
Section 3.0; Negotiations	17
Qualification and Certification Forms.....	18-19
Price Sheet.....	20
Reference List	21
No Collusion Form.....	22
Certification Regarding Debarment.....	23
Intentions Concerning Subcontracting	24
Legal Arizona Workers Act Compliance	25
Checklist & Addenda Acknowledgment	27
Offer Page.....	28
Acceptance of Offer Page.....	29

INTENT

REQUEST FOR PROPOSAL FOR: Third Party Medical Claims Administrator

INTENT:

Gila County Detention Center seeks a provider to perform the duties of medical claims processing, including medical payment claims, and to answer the inquiries of Clients with respect to claims processing for each inmate in custody at the time of service.

For the purposes of this Request for Proposal, "Contractor" is defined as an individual or an entity who submits a bid.

SCOPE OF WORK:

Third Party Medical Claims Administrator

- Provider shall perform the duties of claims processing, including payment of medical claims, and to answer the inquiries of the Sheriff's Department with respect to medical claims processing for each inmate in custody at the time of service.
- Provider shall furnish claim schedules and other data in a format agreed upon by Gila County and Provider.
- Providers shall submit properly coded medical claims on standard claim forms directly to the Gila County Sheriff's Office.
- Provider shall be ministerial in nature and shall be performed within the framework of policies, interpretations, rules, practices and procedures made or established by Gila County.
- Upon receipt of complete information with respect to a claim, provider shall process that claim, supply documentation thereof, and return the adjudicated claim to Gila County for payment.

SCOPE:

It is the intent of Gila County to award a contract to a qualified Contractor for a Third-Party Claims Administrator

See page 20 of Bid Packet for Price Proposal.

INFORMATION REQUESTS

All requests for additional information shall be put in writing and directed to: Betty Hurst, Contracts Administrator, (928) 402-4355, bhurst@gilacountyaz.gov.

PROPOSAL EVALUATION REQUIREMENTS

I. PROPOSAL EVALUATION CRITERIA – (listed in relative order of importance):

A. CORPORATE EXPERIENCE (25 POINTS):

1. Contractor's years in business performing services.
2. Contractor's experience in correctional third-party billing and review of health care services. Corporate experience (not individual) must be demonstrated which meets RFP qualifications for any points to be awarded.

B. REFERENCES (10 POINTS):

1. Reference has received demonstrated satisfactory service at their correctional facility for the term of their contract.
2. Reference has renewed or extended their original contract with Contractor beyond the initial term and conditions of contract.

C. QUALITY OF RESPONSE (30 POINTS):

1. Contractor's understanding of the project's requirements.
2. Contractor's ability to clearly describe how the proposed program will meet the qualifications required as well as project objectives.

D. CORPORATE CAPABILITY (15 POINTS):

1. Start time to process claims and manage the proposed program once contract is awarded. Provide typical turnaround time to process claims.

E. PRICE (10 POINTS):

1. Pricing proposal.

F. EXHIBIT SAMPLE BILLING ADJUSTMENT (10 POINTS):

1. Breakdown Sample Billing, Attachment "A", by:
 - a. Non-Covered Charges
 - b. AHCCCS Fee Schedule
 - c. Total Adjusted Charge
 - d. Total Savings
 - e. Cost to Process Claim

INSTRUCTIONS TO BIDDERS

IMPORTANT: EXHIBIT "A", INSTRUCTIONS TO BIDDERS AND EXHIBIT "B", BIDDERS AWARD AGREEMENT ARE BASIC CONTENT TO GILA COUNTY BID PACKAGES. INDIVIDUAL BIDS MAY REQUIRE DIFFERENT LANGUAGE FOR INSTRUCTIONS AND AWARD AGREEMENTS. WHERE APPLICABLE, SUCH CHANGES WILL APPEAR IN EXHIBIT "C", MINIMUM PRODUCT SPECIFICATIONS AND INFORMATION AND TAKE PRECEDENCE OVER THE LANGUAGE APPEARING IN EXHIBITS "A" & "B".

EXHIBIT "A" INSTRUCTIONS TO BIDDERS

Preparation of Sealed Proposal

- A. Sealed proposals will be received by the Gila County Finance Department, from individuals and Contractors to deliver the product(s), goods and services contained, to establish a contract for specified locations within Gila County. The county seeks sealed proposals only from qualified, experienced Contractors able to provide services which are, in all respects, responsive to the specifications. All proposals shall be on the forms provided in this request for sealed proposal package. It is permissible to copy these forms if required but copies must have original signatures.
- B. Before submitting its proposal and qualification form each Contractor shall familiarize itself with the scope of work, laws, regulations and other factors affecting performance of work. It shall carefully correlate its observations with requirements of the Contract and otherwise satisfy itself of the expense and difficulties attending the performance of the work. The submission of a proposal will constitute a representation of compliance by the Contractor. There will be no subsequent financial adjustment, other than that provided for by the Contract, for lack of such familiarization.
- C. Contractors must complete the proposal and qualifications forms provided in this request for proposal package in full, original signature in ink, by the person(s) authorized to sign the proposal and to be submitted at the time of bid and made a part of this contract. The county will use the proposal and qualifications form in evaluating the capacity of Contractor(s) to perform the scope of services as set forth in the Contract. Failure of any Contractor to complete and submit the price sheet and signature and offer page at time and place of opening shall be grounds for automatic disqualification of the Contractor(s) from further consideration.
- D. The names of all persons authorized to sign the proposal must also be legibly printed below the signature. Evidence of the authority of the person signing shall be furnished.
- E. The full name of each person or company interested in the request for proposal shall be listed on the proposal.
- F. No alterations in proposals, or in the printed forms therefor, by erasures, interpolations, or otherwise will be acceptable unless each such alteration is signed or initialed by the Contractor; if initialed, the county may require the Contractor to identify any alteration so initialed.

Addendum

Any addendum issued as a result of any change in this request for sealed proposal must be acknowledged by all Contractors in the following manner:

1. Completion of the bidder checklist & addenda acknowledgment form, page 27.
2. Copies of all addenda must be attached to the submittal.

Failure to indicate receipt of addenda in the above manner may result in a proposal being rejected as non-responsive.

Inquiries

Any questions related to this request for proposal must be directed to those whose names appear on the notice. The Gila County Supervisors may require all questions be submitted in writing. Any correspondence related to a request for proposals should refer to the appropriate request for proposals number, page, and paragraph number. However, the Contractor(s) must not place the request for proposal number on the outside of an envelope containing questions since such an envelope may be identified as a sealed proposal and may not be opened until after the official request for proposal due date and time. **Questions received after 3:00 P.M., Wednesday, February 12 will not be answered.** Only questions answered by formal written addenda will be binding. Oral and other interpretations or clarifications will be without legal effect.

Late Proposals

Any proposal received later than the date and time specified on the notice for sealed proposal will be returned unopened. Late proposals shall not be considered. Any Contractor submitting a late proposal shall be so notified.

Submittal Proposal Format:

<p>It is required that <u>One (1) Original and Two (2) copies (3 TOTAL) with original signatures on all three (3) of the proposal and all forms shall be submitted.</u> The county will not be liable for any cost incident to the preparation of proposal, materials, reproductions, presentations, copy-right infringements, etc. It is permissible to copy these forms if required. Facsimiles or mailgrams shall not be considered. Spiral bound proposals are not permitted. Failure to include all required documents, all with original signatures, may invalidate the bid.</p>

Instructions to Bidders continued...

1. By signature in the offer section of the offer and acceptance page, Contractor certifies:
 - A. The submission of the offer did not involve collusion or other anti-competitive practices.
 - B. The Contractor has not given, offered to give, nor intends to give at any time hereafter, any economic opportunity, future employment, gift, loan, gratuity, special discount, trip, favor, or service to a public servant in connection with the submitted offer.
 - C. In order to conserve resources, reduce procurement costs, improve timely acquisition and cost of supplies and to improve efficiency and economy of procurement, any political subdivision, county, city, town, etc., of the State of Arizona, will be allowed by the Contractor awarded the contract to provide the same services, at the same prices stated in the proposal. Delivery charges may differentiate depending on geographical location.
2. Proposals submitted early may be modified or withdrawn by notice to the party receiving proposals at the place and prior to the time designated for receipts of proposals.
3. The county is not responsible for any Contractor's errors or omissions. Negligence in preparing an offer confers no right to the Contractor unless the Contractor discovers and corrects such errors prior to the proposal deadline.

<p>The Proposal shall be submitted in a sealed envelope, a minimum of Three (3) copies <u>with original signatures</u> shall be provided by the Bidder. The words "SEALED PROPOSAL" with Proposal Title "THIRD PARTY CLAIMS ADMINISTRATOR", Proposal No., "121619", Date "February 20, 2020", and time "11:00 AM" of proposal opening shall be written on the envelope. The Bidder(s) shall assume full responsibility for timely delivery at the location designated in the notice. Spiral bound proposals are not permitted.</p>

GENERAL TERMS AND CONDITIONS

Award of Contract

1. The Gila County Board of Supervisors reserves the right to award any proposal by individual line item, by group of line items or as total, or any part thereof, whichever is deemed to be in the best interests of, and most advantageous to the County of Gila.
 - a. Notwithstanding any other provisions of the RFP, the county reserves the right to:
 1. Waive any immaterial defects or informalities; or
 2. Reject any or all proposals; or portions thereof; or
 3. Reissue a request for proposal.
2. It is the responsibility of the Gila County Board of Supervisors to let the county contracts to the lowest responsive and responsible Contractor(s). To ensure that all Contractors are experienced, reasonably equipped and adequately financed to meet their contractual obligations, a determination of responsibility shall be made by the Gila County Board of Supervisors prior to contract award.
3. Further, the County reserves the right to reject the proposal of any Contractor(s) who has previously failed to perform adequately after having once been awarded a prior proposal for furnishing and installing materials similar in nature or providing similar services.
4. All submitted forms provided in this request for proposal will be reviewed by the Gila County attorney and Gila County Board of Supervisors.
5. Those Contractor(s) who, in the opinion of the Gila County Board of Supervisors, are best qualified and whose proposals are most advantageous to the county may be invited to appear before the Board for an oral review.
6. The apparent successful Contractor shall sign and file with the county, within ten (10) days after the date of the notice of intent to award, all documents necessary to successfully execute the contract.

Protests

Only other Contractors who have submitted a timely proposal have the right to protest. A protest of an award must be filed within ten (10) days after the award by the Board of Supervisors. A protest must be in writing and must include the following:

- A. Name, address and telephone number of the protester.
- B. Signature of the protester or its representative, and evidence of authority to sign.
- C. Identification of the contract and the solicitation or contract number.
- D. Detailed statement of the legal and factual grounds of protest including copies of relevant documents.
- E. The form of relief requested.

All protests shall be sent to the attention of the Gila County Board of Supervisors, 1400 East Ash Street, Globe, Arizona 85501.

Laws and Ordinances

This agreement shall be governed and enforced under the laws of the State of Arizona and Gila County. Contractor shall maintain in current status all federal, state and local licenses and permits required for the operation of the business conducted by the Contractor. The Contractor shall comply with the applicable provisions of the Americans with Disabilities Act (Public Law 101-336, 42 U.S.C. 12101-12213) and applicable federal regulations under the act.

EXHIBIT "B" CONTRACT AWARD AGREEMENT

This exhibit shall serve as an example of the contract agreement to any Contractor, its agents, subcontractors, or representatives, awarded this or any portion of this contract by the county, i.e. by submitting proposals to this solicitation requiring sealed proposals, it does hereby agree to the following provisions. Proof of acceptance of these provisions will be the Contractor's signature(s) appearing on all forms contained on pages 21 through 30.

Overcharges by Antitrust Violations

The county maintains that, in actual practice, overcharges resulting from antitrust violations are borne by the purchaser. Therefore, to the extent permitted by law, the Contractor hereby assigns to the county any and all claims for such overcharges as to the goods or services used to fulfill the contract.

Authority to Contract

This contract shall be based upon the request for proposal issued by the county and the offer submitted by the Contractor in response to the RFP. The offer shall substantially conform to the terms, conditions, specifications and other requirements set forth within the text of the RFP. The county reserves the right to clarify any contractual terms with the concurrence of the Contractor; however, any substantial non-conformity in the offer, as determined by the County Attorney, shall be deemed non-responsive and the offer rejected. The contract shall contain the entire agreement between Gila County and the Contractor relating to these requirements and shall prevail over any and all previous agreements, contracts, proposals, negotiations, purchase orders, or master agreement in any form. The contract activity is issued under the authority of the Gila County Board of Supervisors. No alteration of any portion of the contract, any items or services awarded, or any other agreement that is based upon this contract may be made without express written approval of Gila County in the form of an official contract amendment. Any attempt to alter any documents on the part of the Contractor or any agency is a violation of the county procurement code. Any such action is subject to the legal and contractual remedies available to the county inclusive, but not limited to, contract cancellation, suspension and debarment of the Contractor.

Contract Amendments

The contract shall be modified only by a written contract amendment signed by the Gila County Board of Supervisors and persons duly authorized to enter into contracts on behalf of the Contractor.

Contract Default

- A. The county, by written notice of default to the Contractor, may terminate the whole or any part of this contract in any one of the following circumstances:
 - 1. If the Contractor fails to make delivery of the supplies or deliverables, or to perform the services within the times specified; or
 - 2. If the Contractor fails to perform any of the other provisions of this contract; and fails to remedy the situation within a period of ten (10) days after receipt of notice.
- B. In the event the county terminates this contract in whole or part, the county may procure supplies or services similar to those terminated, and the Contractor shall be liable to the county for any excess costs for such similar supplies or services.

Right to Assurance

Whenever one party to this contract in good faith has reason to question the other party's intent to perform, the other party may demand that the other party give a written assurance of this intent to perform. In the event that a demand is made, and no written assurance is given within five (5) days, the demanding party may treat this failure as an anticipatory repudiation of this contract.

Co-op Use of Contract – Intergovernmental Purchasing

Gila County has entered into an active purchasing agreement with other political subdivisions, cities, and towns of the State of Arizona in order to conserve resources, reduce procurement costs and improve timely acquisition and cost of supplies, equipment and services. The Contractor to whom this contract is awarded may be requested by other parties of said active purchasing agreements to extend to those parties the right to purchase supplies, equipment, and services provided by the Contractor under this contract, pursuant to the terms and conditions stated herein. Any such usage by other entities must be in accord with the rules and regulations of the respective entity and the approval of the Contractor.

Cancellation of County Contracts

This contract is subject to the cancellation provisions of **A.R.S. §38-511**.

Termination of Contract

The county, with or without cause, may terminate this contract at any time by mutual written consent, or by giving thirty (30) days written notice to the Contractor. The county at its convenience, by written notice, may terminate this contract, in whole or in part. If this contract is terminated, the county shall be liable only for payment under the payment provisions of this contract for the services rendered and accepted material received by the county before the effective date of termination.

The county reserves the right to cancel the whole or any part of this contract due to failure of the Contractor to carry out any term, promise, or condition of the contract. The county will issue a written ten (10) day notice of default to Contractor for acting or failing to act as in any of the following:

1. In the opinion of the county, the Contractor fails to perform adequately the stipulations, conditions or services and specifications required in the contract.
2. In the opinion of the county, the Contractor attempts to impose on the county material products, or workmanship, for services which are of unacceptable quality.
3. Contractor fails to furnish the required service or product within the time stipulated in the contract.
4. In the opinion of the county, the Contractor fails to make progress in the performance of the requirements of the contract or give the county a positive indication that Contractor will perform to the requirements of the contract.

Each payment obligation of the county created hereby is conditioned upon the availability of county, state and federal funds, which are appropriated or allocated for the payment of such an obligation.

If funds are not allocated by the county and available for the continuance of service herein contemplated, the contract period for the service may be terminated by the county at the end of the period for which funds are available. The county shall notify the Contractor at the earliest possible time which service may be affected by a shortage of funds. No penalty shall accrue to the county in the event this provision is exercised, and the county shall not be obligated or liable for any future payments due or for any damages as a result of termination under this paragraph.

Indemnification Clause

Contractor shall indemnify, defend, save and hold harmless the County of Gila and its officers, officials, agents, and employees (hereinafter referred to as "Indemnatee") from and against any and all claims, actions, liabilities, damages, losses, or expenses (including court costs, attorneys' fees, and costs of claim processing, investigation and litigation) (hereinafter referred to as "Claims") for bodily injury or personal injury (including death), or loss or damage to tangible or intangible property caused, or alleged to be caused, in whole or in part, by the negligent or willful acts or omissions of Contractor or any of its owners, officers, directors, agents, employees or subcontractors. This indemnity includes any claim or amount arising out of or recovered under the Workers' Compensation Law or arising out of the failure of such Contractor to conform to any federal, state or local law, statute, ordinance, rule, regulation or court decree. It is the specific intention of the parties that the Indemnatee shall, in all instances, except for Claims arising solely from the negligent or willful acts or omissions of the Indemnatee, be indemnified by Contractor from and against any and all claims. It is agreed that the Contractor will be responsible for primary loss investigation, defense and judgment costs.

General

After receipt of all proposals, each submittal shall be screened to determine if any shall be deemed non-responsive. Unsigned proposals, unacknowledged addenda, incomplete proposals, non-conformance with mandatory requirements, etc., may result in the determination of non-responsive.

Subsequent to the initial review, all remaining proposals shall be reviewed by the Gila County Finance Department to evaluate the information submitted, perform tests when necessary and make comparisons in order to approve or reject the request. If rejected, the purchasing department shall give written notice to the bidder submitting this request.

INSURANCE REQUIREMENTS: Contractor and subcontractors shall procure and maintain until all of their obligations have been discharged, including any warranty periods under this Contract are satisfied, insurance against claims for injury to persons or damage to property which may arise from or in connection with the performance of the work hereunder by the Contractor, his agents, representatives, employees or subcontractors.

The insurance requirements herein are minimum requirements for this contract and do not limit the indemnity covenants contained in this contract. The county does not warrant that the minimum limits contained herein are sufficient to protect the Contractor from liabilities that might arise out of the performance of the work under this contract by the Contractor, his agents, representatives, employees or subcontractors and Contractor may purchase additional insurance as may be determined necessary.

A. **MINIMUM SCOPE AND LIMITS OF INSURANCE:** Contractor shall provide coverage with limits of liability not less than those stated below.

1. **Commercial General Liability – Occurrence Form**

Policy shall include bodily injury, property damage and broad form contractual liability coverage.

- General Aggregate \$2,000,000
- Products – Completed Operations Aggregate \$1,000,000
- Personal and Advertising Injury \$1,000,000
- Each Occurrence \$1,000,000

- a. The policy shall be endorsed to include the following additional insured language: **"The County of Gila shall be named as an additional insured with respect to liability arising out of the activities performed by, or on behalf of the Contractor".**

2. **Worker's Compensation and Employers' Liability**

Workers' Compensation	Statutory
Employers' Liability	
Each Accident	\$100,000
Disease – Each Employee	\$100,000
Disease – Policy Limit	\$500,000

- a. Policy shall contain a **waiver of subrogation** against the County of Gila.

3. **Automobile Liability**

Bodily injury and property damage for any owned, hired, and non-owned vehicles used in the performance of this Contract.

Combined Single Limit (CSL)	\$1,000,000
-----------------------------	-------------

4. **Professional Liability (Errors and Omissions Liability)**

Each Claim	\$1,000,000
Annual Aggregate	\$2,000,000

- a. In the event that the professional liability insurance required by this Contract is written on a claims-made basis, Contractor warrants that any retroactive date under the policy shall precede the effective date of this Contract; and that either continuous coverage will be maintained or an extended discovery period will be exercised for a period of two (2) years beginning at the time work under this Contract is completed.

B. **ADDITIONAL INSURANCE REQUIREMENTS:** The policies shall include, or be endorsed to include, the following provisions:

1. On insurance policies where the County of Gila is named as an additional insured, the County of Gila shall be an additional insured to the full limits of liability purchased by the Contractor even if those limits of liability are in excess of those required by this Contract.
2. The Contractor's insurance coverage shall be primary insurance and non-contributory with respect to all other available sources.
3. Coverage provided by the Contractor shall not be limited to the liability assumed under the indemnification provisions of this Contract.

- C. **NOTICE OF CANCELLATION:** Each insurance policy required by the insurance provisions of this Contract shall provide the required coverage and shall not be suspended, voided, canceled, reduced in coverage or endorsed to lower limits except after thirty (30) days prior written notice has been given to the County. Such notice shall be sent directly to **Gila County Purchasing Department, 1400 E. Ash St., Globe, AZ, 85501** or and shall be sent by certified mail, return receipt requested.
- D. **ACCEPTABILITY OF INSURERS:** Insurance is to be placed with insurers duly licensed or approved unlicensed companies in the state of Arizona and with an "A.M. Best" rating of not less than B+ VI. The county does not warrant that the above-required minimum insurer rating is sufficient to protect the Contractor from potential insurer insolvency.
- E. **VERIFICATION OF COVERAGE:** Contractor shall furnish the county with certificates of insurance (ACORD form or equivalent approved by the county) as required by this contract. The certificates for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf.

All certificates and endorsements are to be received and approved by the County before work commences. Each insurance policy required by this contract must be in effect at or prior to commencement of work under this contract and remain in effect for the duration of the project. Failure to maintain the insurance policies as required by this contract or to provide evidence of renewal is a material breach of contract.

All certificates required by this Contract shall be sent directly to **Gila County Purchasing Department, 1400 E. Ash St., Globe, AZ, 85501** or email to bhurst@gilacountyaz.gov. The county project and contract number and project description shall be noted on the certificate of insurance. The county reserves the right to require complete, certified copies of all insurance policies required by this contract at any time.

- F. **SUBCONTRACTORS:** Contractors' certificate(s) shall include all subcontractors as additional insured's under its policies **or** Contractor shall furnish to the county separate certificates and endorsements for each subcontractor. All coverage's for subcontractors shall be subject to the minimum requirements identified above.
- G. **APPROVAL:** Any modification or variation from the insurance requirements in this contract shall be made by the County Attorney, whose decision shall be final. Such action will not require a formal contract amendment but may be made by administrative action.

MINIMUM SPECIFICATIONS

EXHIBIT "C" MINIMUM SPECIFICATIONS – PRODUCT SPECIFICATIONS

Purpose

It is the intent of this invitation for proposals to enter into a contract with a qualified Contractor to provide THIRD PARTY ADMINISTRATION for Gila County.

This specification is intended to describe the type, size, and quality, which will best meet the demands of the using department. It is NOT intended to favor any one brand or make. The mention of brand names or components merely serves to specify the quality or general type required.

SECTION 1.0

General Purpose

- 1.1 All proposals must represent the entire package. Partial awards will not be made unless otherwise stated in the proposal specifications.
- 1.2 The parties specifically understand and agree that the quantities used for bidding purposes are estimates of county needs and in no event shall the county be obligated to purchase the exact quantities of any item set forth in the proposal. The county does not guarantee any maximum or minimum amounts of purchase.
- 1.3 Contractor shall review its proposal submission to assure the following requirements are met.
 - 1.3.1 **One (1) original and two (2) copies, total of three (3), all with original signatures,** shall be submitted at time of bid opening.
 - 1.3.2 Qualification and Certification Form (page 18-19)
 - 1.3.3 Price Sheet (page 20)
 - 1.3.4 References List (page 21)
 - 1.3.5 No Collusion Certification (page 22)
 - 1.3.6 Certification of Debarment (page 23)
 - 1.3.7 Intentions Concerning Subcontracting (page 24)
 - 1.3.8 Legal Arizona Workers Act Compliance (page 25)
 - 1.3.9 Israel Boycott Certification (page 26)
 - 1.3.10 Checklist & Addenda Acknowledgment (page 27)
 - 1.3.11 Offer Page (page 28)
 - 1.3.12 Acceptance of Offer (page 29)

SECTION 2.0

Proposal Pricing & Term

- 2.1 Prices shall be in effect for the duration of the contract period. Contractor shall incorporate all profit and discount into their price. The exception will be any price reduction, which will be applied

to the contract immediately upon the Contractor's or Gila County's discovery of any such price reduction.

2.2 Attachment "A" on page 21 is a sample of a hospital invoice claim. Please submit an adjusted billing for Attachment "A".

2.3 The term of the contract shall commence upon award and shall remain in effect for one year from the date of award. The county shall have the option to renew the contract for three (3) additional one (1) year periods upon agreement of both parties.

SECTION 3.0

3.1 Evaluation of Proposal and Negotiations

The finance director may appoint a selection committee to evaluate the proposals and make a recommendation based on the criteria set forth in the request for proposals. The board of supervisors shall not act in capacity of the selection committee. Proposals shall be evaluated on the factors set forth in the request for proposals.

For the purpose of conducting negotiations, the county shall determine what proposals are susceptible for being selected for award. A determination that a proposal is unacceptable shall be in writing, state the basis of the determination and be retained in the county files. If it is determined a proposal is not reasonably susceptible of being selected for award, the Contractor shall be notified and shall not be afforded an opportunity to modify its proposal.

3.2 Negotiations with Individual Contractors

- Gila County may establish procedures and schedules for conducting negotiations. Disclosure of a contractors' price or any information derived from competing proposal prices or any information derived from competing proposals is prohibited.
- - a. Any response to a request for clarification of a proposal shall be in writing.
 - b. Gila County shall keep a record of all negotiations.
- For the purposes of conducting negotiations with Contractors, Gila County may use any of the following methods that, in their judgment, best meets the unique requirements.
 - a. Concurrent Negotiations: Negotiations may be conducted concurrently with responsible Contractors for the purpose of determining source selection and or contract award.
 - b. Exclusive Negotiations: A determination may be made by the director to enter into exclusive negotiations with the responsible Contractor whose proposal is determined in the selection process to be most advantageous to the county.
- Exclusive negotiations may be conducted subsequent to concurrent negotiations or may be conducted without requiring previous concurrent negotiations.
 - a. A determination to conduct exclusive negotiations shall not constitute a contract award nor shall it confer any property rights to the successful Contractor.
 - b. If exclusive negotiations are conducted and an agreement is not reached, the county may enter into exclusive negotiations with the next highest rank Contractor without the need to repeat the formal Solicitation process.

QUALIFICATION AND CERTIFICATION FORM

EXHIBIT "D" Bidder Qualifications and Certification

Purpose

This exhibit shall serve as a requirement to enable the evaluation team to assess the qualifications of Contractors under consideration for final award.

The information may or may not be a determining factor in award.

Contract Number 121619 THIRD PARTY CLAIMS ADMINISTRATOR

The applicant submitting this proposal warrants the following:

1. Name, Address, and Telephone Number of Principal Contractor:

2. Has Contractor (under its present or any previous name) ever failed to complete a contract?
_____ Yes _____ No. If "Yes", give details, including the date, the contracting agency, and the reasons Contractor failed to perform in the narrative part of this contract.
3. Has Contractor (under its present or any previous name) ever been disbarred or prohibited from competing for a contract? _____ Yes _____ No. If "Yes", give details, including the date, the contracting agency, the reasons for the Contractor's disqualification, and whether this disqualification remains in effect in the narrative part of this contract.
4. Has Contractor ever terminated a contract for cause with any individual or entity, government or otherwise, (under Contractor's present or any previous name)? _____ Yes _____ No. If "Yes", give details including the date, the contracting agency, and the reasons Contractor was terminated in the narrative part of this contract.
5. Contractor must also provide at least the following information:
- a. A brief history of the Contractor.
 - b. A cost proposal shall be submitted on the price sheet, attached hereon and made a full part of this contract by this reference.
 - c. A list of previous and current customers, which are considered identical or similar to the scope of services described herein; shall be submitted on the reference list, attached hereon and made a full part of this contract by this reference.
 - d. List the specific qualifications the Contractor has in supplying the specified services.
 - e. Gila County reserves the right to request additional information.
6. **Contractor Experience Modifier (e-mod) Rating in Arizona:** _____

(If Applicable)

A method the National Council on Compensation Insurance (NCCI) uses to measure a business' computed loss ratio and determine a factor, which when multiplied by premium, can reward policyholders with lower losses. E-mod rate may be a determining factor in bid award.

7. **Current Contractor Business Arizona License Number:** _____
(If Applicable)

Signature of Authorized Representative

Printed Name

Title

PRICE SHEET

Please complete price sheet in its entirety for the services provided in RFP 121619 THIRD PARTY CLAIMS ADMINISTRATOR.

Contractor Name: _____

Phone No.: _____

COSTS	
Annual Rate <i>(Contractor shall be paid per monthly expenditure report. Monthly expenditure report shall be submitted to Gila County by the 15th of the following month)</i>	\$ _____
TOTAL COST	\$ _____

****All applicable taxes shall be included in proposed amount.**

Signature of Authorized Representative

Printed Name

Title

FILE 56224 **Attachment**
LOS ANGELES, CA 90074-6224

4	TYPE OF BILL	0131
---	-----------------	------

6 FED. TAX NO	8 STATEMENT COVERS PERIOD FROM	THROUGH
721561132	082818	082818

3ILA RIVER CO OFFICE
PO BOX 311
GLOBE, AZ 85502

70 SUBMIT DX	70 PATIENT REASON DX	S52251A	S62324A	71 PPS CODE	Y0889XA	Y00XXXXA	Y998	73	
PRINCIPAL PROCEDURE CODE	DATE	a. OTHER PROCEDURE CODE	DATE	b. OTHER PROCEDURE CODE	DATE	75	76 ATTENDING NPI 1386847226	QUAL	
							LAST GEER	FIRST BENJAMIN	
OTHER PROCEDURE CODE	DATE	a. OTHER PROCEDURE CODE	DATE	c. OTHER PROCEDURE CODE	DATE		77 OPERATING NPI 1386847226	QUAL	
							LAST GEER	FIRST BENJAMIN	
REMARKS				8100 a	B3 282N00000X				
				b					
				c					
				d					
				e					
				f					
				78 OTHER NPI			QUAL		
				LAST			FIRST		
				79 OTHER NPI			QUAL		
				LAST			FIRST		

REFERENCE LIST

These references are required to enable the evaluation team to assess the qualifications of the Contractor under consideration for final award.

References

Please list a minimum of three (3) references for contracts, entered into or completed, of similar size and scope, as this request for proposals during the past twenty-four (24) months. Bidder may attach further reference information as necessary.

1. **Company:** _____
Contact: _____
Phone: _____
Address: _____
Email Address: _____

2. **Company:** _____
Contact: _____
Phone: _____
Address: _____
Email Address: _____

3. **Company:** _____
Contact: _____
Phone: _____
Address: _____
Email Address: _____

Name of Business

Signature of Authorized Representative

Title

**CERTIFICATION REGARDING DEBARMENT, SUSPENSION AND OTHER
RESPONSIBILITY MATTERS**

The prospective participant certifies to the best of its knowledge and belief that it and its principals:

- (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
- (b) Have not within a three year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- (c) Are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, State, or local with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and
- (d) Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State, or local) terminated for cause or default

I understand that a false statement on this certification may be grounds for rejection of this proposal or termination of the award. IN addition, under 18 USC Sec. 1001, a false statement may result in a fine of up to \$10,000 or imprisonment for up to 5 years, or both.

Typed Name and Title of Authorized Representative

Signature of Authorized Representative

☐..... I am unable to certify the above statements. My explanation is attached

CERTIFICATION: INTENTIONS CONCERNING SUBCONTRACTING

At the time of the submission of bids on **Bid No. 121619 THIRD PARTY CLAIMS ADMINISTRATOR**, my intention concerning subcontracting a portion of the work is as indicated below.

A list of any subcontractors (if applicable) to be used in performing the service must accompany the proposal. The list must include the subcontractors name, address, phone number, and Arizona Registrar of Contractors License Number. List must be provided in a sealed envelope marked "List of Subcontractors".

- ☐ **YES**, it is my intention to subcontract a portion of the work.
- ☐ **NO**, it is not my intention to subcontract a portion of the work.

Signature of Authorized Representative

Printed Name

Title

LEGAL ARIZONA WORKERS ACT COMPLIANCE

Contractor hereby warrants that it will at all times during the term of this contract comply with all federal immigration laws applicable to Contractor's employment of its employees, and with the requirements of A.R.S. § 23-214 (A) (together the "State and Federal Immigration Laws"). Contractor shall further ensure that each subcontractor who performs any work for Contractor under this contract likewise complies with the state and federal immigration laws.

County shall have the right at any time to inspect the books and records of Contractor and any subcontractor in order to verify such party's compliance with the state and federal immigration laws.

Any breach of Contractor's or any subcontractor's warranty of compliance with the state and federal immigration laws, or of any other provision of this section, shall be deemed to be a material breach of this contract subjecting Contractor to penalties up to and including suspension or termination of this contract. If the breach is by a subcontractor, and the subcontract is suspended or terminated as a result, Contractor shall be required to take such steps as may be necessary to either self-perform the services that would have been provided under the subcontract or retain a replacement subcontractor, as soon as possible so as not to delay delivery of services.

Contractor shall advise each subcontractor of county's rights, and the subcontractor's obligations, under this Article by including a provision in each subcontract substantially in the following form: "Subcontractor hereby warrants that it will at all times during the term of this contract comply with all federal immigration laws applicable to subcontractor's employees, and with the requirements of A.R.S. § 23-214 (A). Subcontractor further agrees that county may inspect the subcontractor's books and records to insure that subcontractor is in compliance with these requirements. Any breach of this paragraph by subcontractor will be deemed to be a material breach of this contract subjecting subcontractor to penalties up to and including suspension or termination of this contract."

Any additional costs attributable directly or indirectly to remedial action under this Article shall be the responsibility of Contractor.

Signature of Authorized Representative

Printed Name

Title

ISRAEL BOYCOTT CERTIFICATION

Contractor hereby certifies that it is not currently engaged in and will not, for the duration of this agreement, engage in a boycott of Israel as defined by A.R.S. § 35-393.01. Violation of this certification by Contractor may result in action by County up to and including termination of this agreement.

Date: _____

Signature of Authorized Representative

Printed Name

Title

Unless and until the District Court's injunction in *Jordahl* is stayed or lifted, the Anti-Israel Boycott Provision (A.R.S. §35-393.01 (A)) is unenforceable and the State will take no action to enforce it.

BIDDER CHECKLIST & ADDENDA ACKNOWLEDGMENT

NOTICE IS HEREBY GIVEN that all bid documents shall be completed and executed and submitted with this RFP. If Contractor fails to complete and execute any portion of the bid documents, all with original signatures, the RFP may be determined to be non-responsive and rejected.

CHECKLIST:

REQUIRED DOCUMENT

COMPLETED AND EXECUTED

QUALIFICATION & CERTIFICATION FORM
PRICE SHEET
REFERENCE LIST
NO COLLUSION FORM
INTENTIONS IN SUBCONTRACTING
LEGAL ARIZONA WORKERS ACT COMPLIANCE
ISRAEL BOYCOT CERTIFICATION
CHECKLIST & ADDENDA ACKNOWLEDGMENT
OFFER PAGE

ACKNOWLEDGMENT OF RECEIPT OF ADDENDA:

	#1	#2	#3	#4	#5
Initials	_____	_____	_____	_____	_____
Date	_____	_____	_____	_____	_____

Signed and dated this _____ day of _____, 2019

Contractor:

By:

Each proposal shall be sealed in an envelope addressed to the Finance Department, Gila County and bearing the following statement on the outside of the envelope: Request for Sealed Proposals: Bid No. 121619 THIRD PARTY MEDICAL CLAIMS ADMINISTRATOR. All proposals shall be filed with the Gila County Finance Department Division in the Copper Building at 1400 E. Ash St., Globe, AZ on or before, December 18, 2019, by 3:00 PM.

OFFER PAGE

TO GILA COUNTY:

The undersigned hereby offers and agrees to furnish the material or service in compliance with all terms and conditions, instruction, specifications, and any amendments contained in this request for proposal document.

Signature also certifies the Contractors bid proposal is genuine, and is not in any way collusive or a sham; that the bid proposal is not made with the intent to restrict or prohibit competition; that the Contractor submitting the proposal has not revealed the contents of the proposal to, or in any way colluded with, any other Contractor which may compete for the contract; and that no other Contractor which may compete for the contract has revealed the contents of a proposal to, or in any way colluded with, the Contractor submitting this proposal.

CONTRACT NUMBER: 121619 THIRD PARTY CLAIMS ADMINISTRATOR

Contractor Submitting Proposal:

Company Name

Address

City State Zip

For clarification of this offer, contact:

Name: _____

Phone No.: _____

Fax _____

Email: _____

Signature of Authorized Person to Sign

Printed Name

Title

Proposal must be signed by a duly authorized officer(s) eligible to sign contract documents for the Contractor.

ACCEPTANCE OF OFFER

(For Gila County use only)

The Offer is hereby Accepted:

The Contractor _____ is now bound to provide the materials or services listed in RFP No.: 121619, including all terms and conditions, specifications, and amendments, and the contractor's offer as accepted by Gila County.

The contract shall henceforth be referenced to as **Contract No. 121619**. The Contractor has been cautioned not to commence any billable work or to provide any material or service under this contract until Contractor receives written notice to proceed from Gila County.

IN WITNESS WHEREOF, three (3) identical counterparts of this contract, each of which shall include original signatures, and for all purposes shall be deemed an original thereof, have been duly executed by the parties hereinabove named, on this _____ day of _____, _____ .

GILA COUNTY BOARD OF SUPERVISORS:

CONTRACTOR:

Woody Cline, Chairman, Board of Supervisors

Authorized Signature

ATTEST:

Print Name

Marian Sheppard, Clerk of the Board of Supervisors

APPROVED AS TO FORM:

The Gila County Attorney's Office



**GILA COUNTY
THIRD PARTY MEDICAL CLAIMS ADMINISTRATOR
INVITATION FOR BID NO. 121619**

ADDENDUM #1:
DATE: 02/11/2020

CLARIFICATIONS:

1. **QUESTION:** Who currently provides these services for the County?
ANSWER: Gila County does not currently have a provider for these services.
2. **QUESTION:** What reimbursement methodology is being used for reducing billed charges?
ANSWER: Applying Arizona AHCCCS rate structure and removing “creative” coding used by medical facilities.
3. **QUESTION:** How many bills have been processed annually each year for the last three years?
ANSWER: We do not currently have a vendor that processes medical claims.
4. **QUESTION:** Please provide a cost savings report indicating number of bills, billed charges, bill reductions, etc., for each of the last three years.
ANSWER: See Attachment “A” below.
5. **QUESTION:** The RFP asks for a flat annual fee vs. a fee per bill. Will the County consider different pricing structure(s)?
ANSWER: Gila County would prefer a flat annual fee.
6. **QUESTION:** What is the current annual contract value?
ANSWER: There is no current contract in place.

7. **QUESTION:** There is a short turnaround period for submission for this particular proposal. Will the County allow a minimum of 10 business days after answers to questions are released for submission?
ANSWER: No. The due date has been established on the RFP and cannot be changed; bids are due by February 20, 2020 at 11:00 A.M.

8. **QUESTION:** Will the County send answers to all questions submitted by all potential vendors or any addenda issued by the County to me directly, please?
ANSWERS: Yes, all answers to questions will be sent via an addendum to all vendors who received the request for proposal. In addition, the Addendum will be posted on the County website.

Attachment "A"

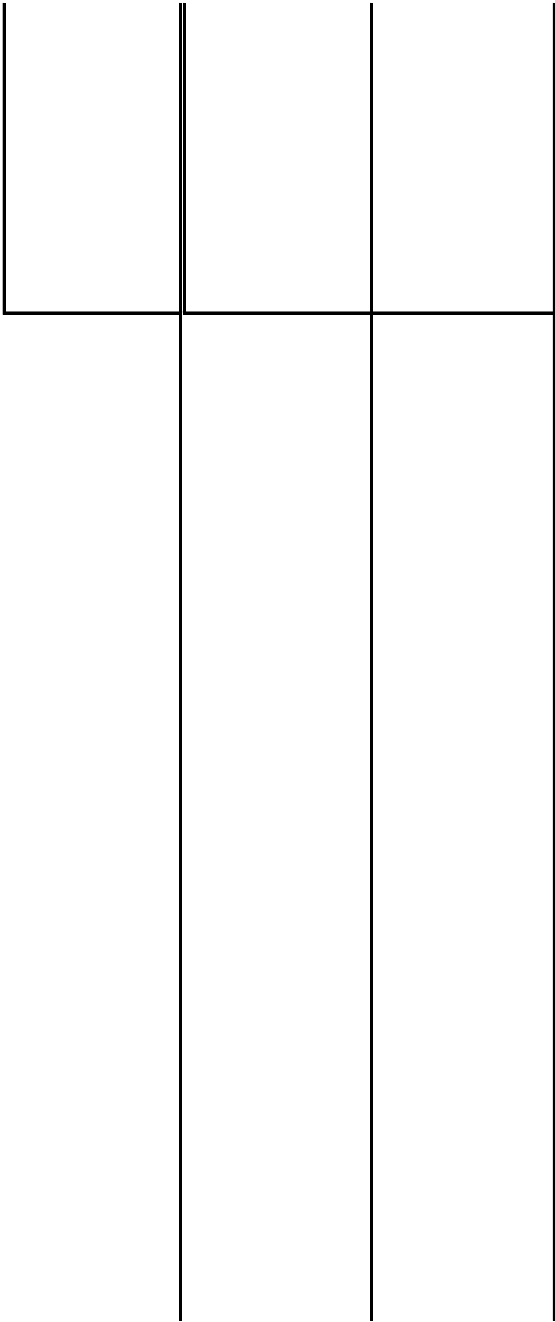
Started 2/16/17 Medical billing										
Cobre Valley Med CR		Cobre valley Surgical		Affilion of Cobre Valley		Medical Diagnost & Imaging		Maricopa Health System		Banner med
Before	After	Before	After	Before	After	Charged	Ahcccs	Before	After	Before
\$102.00	\$13.39	\$67.00	\$30.75	\$1,783.00	\$860.37	\$36.00	\$20.47	\$31,714.66	\$3,657.83	\$4,689.00
\$102.00	\$13.39	\$112.00	\$54.54	\$1,190.00	\$574.95	\$36.00	\$20.47	\$959.00	\$353.29	\$5,790.00
\$1,058.00	\$256.02	\$252.00	\$87.92	\$775.00	\$345.60	\$240.00	\$197.42	\$160.00	\$54.54	\$1,421.40
\$2,135.75	\$285.31	\$490.00	\$151.95	\$1,718.00	\$831.00	\$124.00	\$77.99	\$400.00	\$54.54	
\$192.00	\$50.68	\$706.00	\$277.09	\$775.00	\$346.60	\$36.00	\$20.47	\$116.00	\$58.05	
\$2,193.88	\$623.38	\$175.00	\$54.54	\$1,211.00	\$560.32	\$36.00	\$20.47	\$364.00	\$114.66	
\$1,485.05	\$744.91	175.00	\$54.54	\$1,761.00	\$838.37	\$28.00	\$28.00	\$4,332.00	\$1,000.48	
\$184.00	\$20.47			\$775.00	\$345.60	\$467.00	\$187.52			
\$6,216.63	\$1,201.25			\$1,506.00	\$443.81	\$205.00	\$93.76			
\$192.00	\$50.68			\$605.00	\$98.21	\$42.00	\$42.00			
\$191.00	\$50.68			\$1,783.00	\$860.37	\$36.00	\$36.00			
\$1,743.20	\$735.46			\$518.00	\$88.87	\$350.00	\$279.31			
\$2,804.35	\$538.88			\$1,190.00	\$243.18	\$42.00	\$26.59			
\$183.00	\$109.08			\$775.00	\$48.87	\$36.00	\$20.47			
\$1,431.75	\$814.62			\$1,718.00	\$137.00	\$240.00	\$197.42			
\$434.52	\$273.74			\$1,168.00	\$93.19	\$36.00	\$20.47			
\$2,055.33	\$955.44			\$43.00	\$7.37	\$36.00	\$20.47			
\$2,345.36	\$1,091.02			\$1,249.00	\$116.19	\$36.00	\$20.47			
\$1,158.94	\$633.68			\$814.00	\$48.87	\$335.00	\$160.01			
\$220.00	\$31.05			\$1,582.00	\$147.08	\$36.00	\$20.47			
\$191.00	\$50.68			\$1,718.00	\$332.40	\$36.00	\$20.47			
\$192.00	\$50.68			\$1,894.00	\$339.82	\$163.00	\$93.76			
\$1,354.53	\$519.83			\$1,849.00	\$339.82	\$220.00	\$93.76			
\$102.00	\$13.39			\$1,872.00	\$357.03	\$36.00	\$21.39			11,900.40
\$102.00	\$13.39			\$1,226.00	\$221.18	\$163.00	\$93.76			
\$1,058.00	256.02			\$1,804.00	\$332.40	\$163.00	\$93.76			
\$2,135.75	\$285.31			\$1,804.00	\$137.00	\$42.00	\$26.59			
\$192.00	\$50.68			\$1,226.00	\$221.18	\$34.00	\$28.71	\$38,045.66	\$5,293.39	
\$2,193.88	\$623.38			\$837.00	\$60.24	\$36.00	\$20.47			
\$1,485.05	\$744.91			\$814.00	\$138.24	\$42.00	\$26.59			

\$184.00	\$20.47		\$1,271.00	\$100.56	\$33.00	\$24.43	
\$6,216.63	\$1,201.25		\$1,827.00	\$160.00	\$335.00	\$160.01	
\$67.00	\$30.75				\$36.00	\$20.47	
\$666.94	\$381.09				\$163.00	\$93.76	
\$192.00	\$50.68				\$36.00	\$20.47	
\$192.00	\$50.68				\$383.00	\$144.44	
\$1,460.20	\$588.88				\$42.00	\$25.59	
\$104.00	\$13.85				\$34.00	\$28.71	
\$184.00	\$20.47				\$36.00	\$20.47	
\$184.00	\$20.47				\$163.00	\$93.76	
\$3,371.67	\$900.90				\$156.00	\$107.61	
\$4,426.00	\$1,354.39				\$163.00	\$93.76	
\$924.13	\$552.47				\$42.00	\$24.16	
\$4,335.51	\$1,163.08				\$95.00	\$31.53	
\$184.00	\$20.47				\$192.00	\$127.11	
\$192.00	\$50.68				\$42.00	\$24.16	
\$1,605.65	\$861.14				\$42.00	\$24.16	
\$191.00	\$26.59				\$36.00	\$19.50	
\$68.00	\$9.02				\$336.00	\$197.42	
\$1,857.38	\$933.87				\$36.00	\$19.50	
\$2,865.00	\$187.52				\$36.00	\$20.47	
\$192.00	\$50.68				\$33.00	\$27.49	
\$1,419.86	\$682.52				\$617.00	\$472.44	
\$1,842.03	\$890.97				\$36.00	\$20.47	
\$17,696.51	\$3,919.22				\$33.00	\$27.49	
\$2,357.36	\$646.71				\$335.00	\$160.01	
\$1,608.00	\$431.05				\$36.00	\$20.47	
\$1,516.00	\$93.76				\$34.00	\$50.68	
\$3,399.85	\$1,107.71				\$36.00	\$21.39	
\$500.72	\$215.55				\$87.00	\$87.00	
\$775.00	\$249.78				\$350.00	\$271.41	
\$135.50	\$90.56				\$34.00	\$24.78	
\$102.00	\$13.39				\$34.00	\$26.64	
\$2,859.26	\$606.86				\$134.00	\$107.30	

\$1,516.00	\$93.76			\$205.00	\$93.76
\$529.00	\$107.61			\$34.00	\$29.32
\$2,057.00	\$724.61			\$220.00	\$93.76
\$2,691.27	\$1,373.39			\$36.00	\$20.47
\$2,344.12	\$1,193.50			\$36.00	\$20.47
\$2,411.69	\$971.39			\$279.00	\$228.00
\$190.00	\$24.16			\$28.00	\$28.00
\$332.00	\$45.97			\$34.00	\$32.98
\$102.00	\$13.39			\$34.00	\$32.98
\$973.81	\$529.33			\$368.00	\$187.52
\$2,227.00	\$197.42			\$48.00	\$37.85
\$68.00	\$68.00			\$475.00	\$475.00
\$2,898.96	\$1,063.96			\$34.00	\$32.98
\$190.00	\$50.68			\$87.00	\$87.00
\$190.00	\$50.68			\$350.00	\$219.70
\$100.00	\$14.37			\$36.00	\$24.47
\$190.00	\$50.68			\$299.00	\$299.00
\$190.00	\$50.68			\$36.00	\$20.47
\$104.00	\$13.85			\$124.00	\$93.45
\$10,712.20	\$3,410.35			\$588.00	\$280.35
\$1,449.15	\$519.72			\$34.00	\$34.00
\$1,792.95	\$750.53			\$36.00	\$20.47
\$7,750.79	\$1,383.84			\$163.00	\$93.45
\$788.00	\$128.01				
\$682.00	\$358.33				
\$102.00	\$13.39				
\$40.00	\$5.35				
\$1,565.00	\$160.01				
\$190.00	\$50.68				
\$218.50	\$94.51				
\$190.00	\$27.49				
\$190.00	\$32.98				
\$3,173.23	\$1,228.81				
\$190.00	\$26.64				

\$369.52		\$182.05			
\$3,654.94		\$941.90			
\$560.00		\$203.60			
\$131.00		\$18.44			
\$7,137.56		\$936.04			
\$529.00		\$76.74			
\$529.00		\$128.01			
\$1,829.75		\$587.98			
\$401.00		\$180.47			
\$1,042.00		\$446.57			
\$4,445.45		\$880.02			
\$150.00		\$19.83			
\$529.00		\$128.01			
\$2,227.00		\$197.42			
\$3,102.83		\$1,536.22			
\$7,614.02		\$1,318.62			
\$4,629.06		\$1,228.56			
\$190.00		\$50.68			
\$31,047.28		\$2,558.71			
\$7,614.02		\$1,238.63			
\$150.00		\$150.00			
\$2,227.00		\$197.42			
\$3,102.83		\$2,238.90			
\$529.00		\$128.01			
\$104.00		\$104.00			
\$190.00		\$29.00			
\$310.00		\$37.85			
\$2,675.78		\$567.58			
\$190.00		\$32.98			
\$1,185.35		\$465.77			
\$190.00		\$29.32			
\$190.00		\$20.47			
\$190.00		\$20.47			
\$8,732.85		\$982.06			

\$1,406.94	\$517.29							
\$4,023.00	\$1,512.54							
\$3,845.78	\$1,309.75							
\$25,336.68	\$5,069.38							
\$3,412.48	\$1,263.87							
\$4,083.39	\$918.50							
\$2,934.00	\$918.50							
\$1,405.81	\$938.08							
\$163.00	\$22.58							
\$1,516.00	\$93.45							
\$420.00	\$286.10							
\$1,698.00	\$608.44							
\$1,516.00	\$93.45							
\$8,251.67	\$1,178.67							
\$5,502.00	\$836.03							
\$1,299.67	\$524.32							
\$1,451.87	\$625.06							
\$969.28	\$354.59							
\$190.00	\$49.62							
\$8,376.87	\$2,129.42							
\$48,767.84	\$16,495.52							
\$192.00	\$49.62							
\$985.82	\$449.19							
\$1,889.07	\$866.50							
\$10,120.32	\$2,378.97							
385105.57	100718.72	\$1,977.00	\$711.33	\$41,081.00	\$9,775.69	\$4,430.00	\$2,547.39	



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e District	Promise Hospital		Southwest neuro imaging		Banner University med		Haven		Chandler Regional/diginty Health	
After	Before	After	Before	After	Before	After	Before	After	Before	After
\$486.29	\$188,282.50	\$27,891.78	\$135.00	\$93.76	\$11,930.30	\$1,219.26	\$10,080.00	\$9,382.11	\$81,202.00	\$7,371.66
\$1,265.69			\$333.00	\$187.52						
\$1,178.66			\$206.00	\$200.97						
\$492.09			\$252.00	\$195.34						
\$492.09			\$135.00	\$93.76						
\$493.05										
\$498.85										
\$1,120.64										
\$932.61										
\$947.33										
\$943.40										
\$942.42										
\$944.38										
\$942.41										
\$943.40										
12,623.31			\$1,061.00	\$771.35						

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Banner Desert	
Before	After
\$9,573.50	\$3,657.71

Started 1/1/2019 Medical billing

Cobre Valley Med CR		Cobre valley Surgical		Affilion of Cobre Valley		Medical Diagnost & Imaging		District Medical Group	
Before	After	Before	After	Before	After	Charged	Ahcccs	Charged	Ahcccs
\$190.00	\$49.62	\$266.00	\$54.54	\$1,804.00	\$137.00	\$37.00	\$32.98		
\$2,797.89	\$1,436.40	\$2,205.00	\$661.02	\$1,804.00	\$136.78	\$182.00	\$182.00		
\$190.00	\$49.62	\$118.00	\$70.23	\$1,249.00	\$104.06	\$261.00	\$143.08		
\$190.00	\$49.62	\$112.00	\$54.54	\$1,804.00	\$136.78	\$342.00	\$187.28		
\$184.00	\$49.62	\$1,166.00	\$405.11	\$2,572.00	\$234.55	\$39.00	\$25.02		
\$192.00	\$49.62			\$1,872.00	\$155.50	\$342.00	\$187.28		
\$202.00	\$25.51			\$2,617.00	\$271.23	\$245.00	\$93.45		
\$3,007.85	\$693.47			\$1,226.00	\$92.85	\$42.00	\$17.34		
\$10,047.02	\$3,377.69			\$1,804.00	\$136.78	\$42.00	\$17.34		
\$323.50	\$132.03			\$814.00	\$48.94	\$39.00	\$24.41		
\$4,047.00	\$912.70			\$1,804.00	\$137.00	\$50.00	\$49.62		
\$570.00	\$99.24			\$1,804.00	\$137.00	\$44.00	\$49.62		
\$190.00	\$49.62			\$1,827.00	\$148.50	\$42.00	\$17.34		
\$6,752.74	\$2,303.80			\$1,804.00	\$115.30	\$245.00	\$93.45		
\$4,370.56	\$1,079.29			\$1,804.00	\$36.37	\$42.00	\$17.34		
\$5,374.97	\$1,982.13			\$814.00	\$48.98	\$229.00	\$109.09		
\$16,914.81	\$3,662.07			\$1,226.00	\$92.85	\$342.00	\$187.28		
\$185.34	\$59.85			\$1,804.00	\$137.00	\$42.00	\$17.34		
\$123.00	\$15.41			\$1,893.00	\$181.50	\$197.00	\$93.45		
\$1,108.00	\$322.95			\$814.00	\$48.98	\$42.00	\$42.00		
\$391.00	\$172.91			\$1,804.00	\$29.47	\$1,031.00	\$728.15		
\$1,565.00	\$160.01			\$1,804.00	\$137.00	\$384.00	\$208.84		
\$480.00	\$93.45			\$814.00	\$48.94	\$342.00	\$187.28		
\$4,754.41	\$2,059.22					\$44.00	\$26.32		
\$2,091.00	\$633.38					\$42.00	\$21.56		
\$4,412.95	977.67					\$42.00	\$21.56		
\$2,859.15	\$807.56					\$42.00	\$21.56		
\$2,491.06	\$947.25					\$80.00	\$57.71		
\$1,320.00	\$500.59					\$342.00	\$187.28		
\$987.63	\$232.15					\$342.00	\$187.28		

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\$4,111.80	\$917.66				
\$836.84	\$184.04				
\$2,462.80	\$699.25				
\$190.00	\$49.62				
\$415.25	\$187.72				
\$718.00	\$273.92				
\$4,447.40	\$1,322.61				
\$4,993.00	\$789.50				
\$598.50	\$230.59				
\$4,007.50	\$884.65				
\$1,824.00	\$568.75				
\$408.00	\$180.47				
\$413.00	\$185.47				
\$703.00	\$351.27				
\$96.00	\$11.99				
\$190.00	\$49.62				
\$20,981.18	\$13,543.53				
\$30,679.94	\$13,543.53				
\$1,496.75	\$46,790.00				
\$190.00	\$49.62				
\$2,857.00	\$946.94				
\$2,792.95	\$1,002.28				
\$190.00	\$49.62				
\$123.00	\$15.23				
\$1,394.25	\$527.97				
\$190.00	\$49.62				
\$2,952.90	\$804.98				
\$85.00	\$9.08				
\$1,929.50	\$311.19				
\$120.34	\$77.98				
\$238.00	\$74.05				
\$102.00	\$12.47				
\$120.34	\$77.98				
\$368.00	\$48.66				

\$102.00		\$12.47					
\$208.00		\$24.13					
\$196.00		\$22.53					
\$40.00		\$4.37					
\$12,229.00		\$1,566.95					
\$7,249.75		\$2,669.61					
\$190.00		\$25.05					
\$191.00		\$27.59					
\$190.00		\$28.86					
\$408.50		\$212.74					
\$159.00		\$20.37					
\$261.00		\$30.23					
\$10,777.88		\$3,748.60					
\$176.00		\$18.80					
\$190.00		\$28.86					
\$88.00		\$9.40					
\$190.00		\$28.86					
\$3,544.00		\$535.23					
\$120.34		\$77.98					
\$723.00		\$217.18					
\$191.00		\$27.59					
\$144.00		\$18.05					
\$102.00		\$8.11					
\$261.00		\$28.48					
\$600.00		\$205.21					
\$2,379.00		\$463.34					
\$1,012.00		\$187.28					
\$190.00		\$26.32					
\$190.00		\$32.35					
\$1,349.00		\$93.45					
\$380.00		\$56.45					
\$5,119.00		\$638.68					
\$613.00		\$221.79					
\$1,368.00		\$466.12					

\$208.00	\$24.13										
\$190.00	\$28.86										
\$191.00	\$27.59										
\$192.00	\$30.44										
\$529.00	\$121.93										
\$100.00	\$11.74										
\$208.00	\$24.13										
\$978.00	\$143.07										
\$159.00	\$20.37										
\$6,126.00	\$1,175.08										
\$9,409.19	\$1,309.58										
337972.66	150206.08	3867	1245.44		<hr/>	37582	2753.36	7108	4037.36	0	0

Mercy Gilbert Med Ctr

Before	After

Maricopa Health System

Before	After
\$45.00	\$19.02

St Joseph Hospital

Before	After

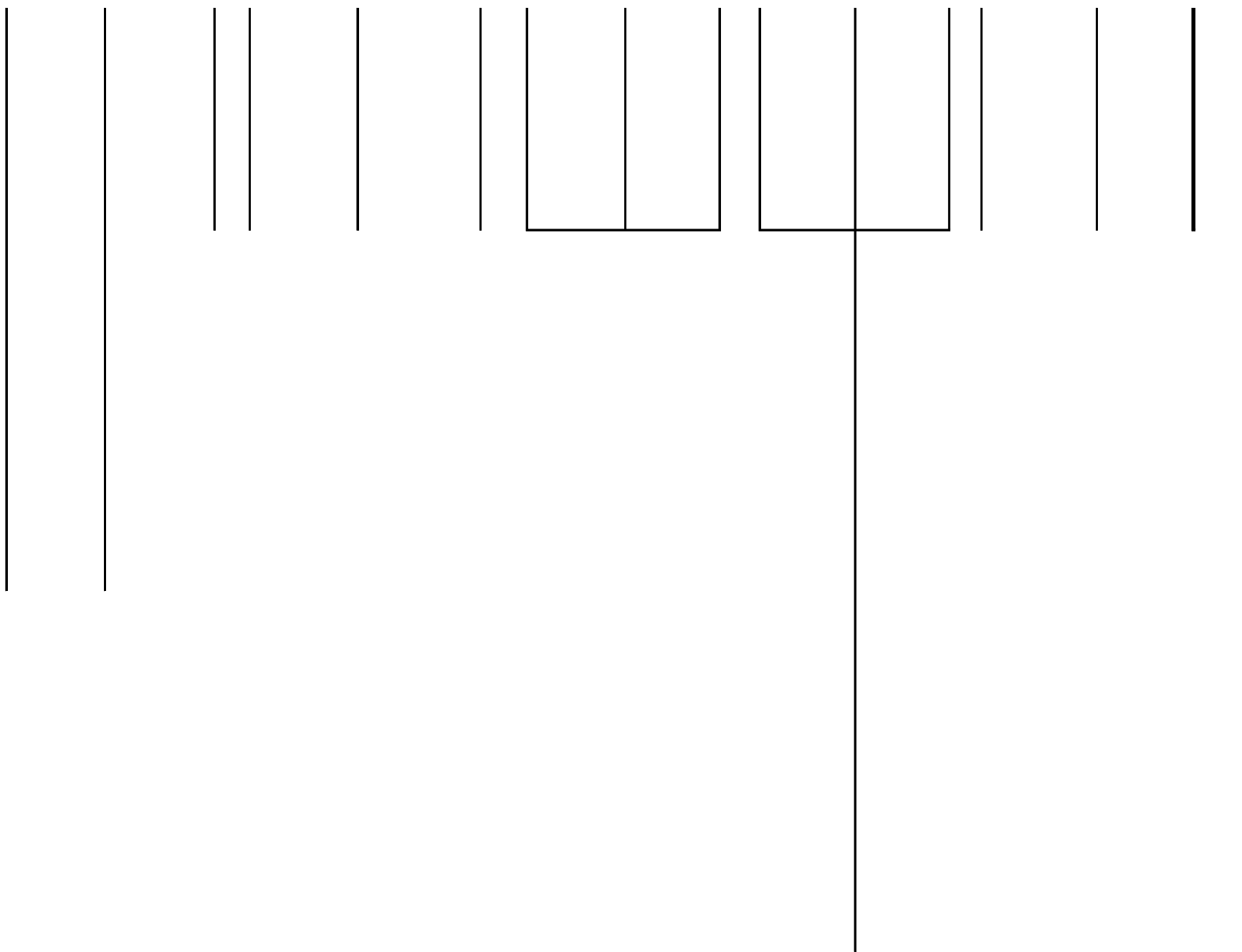
St Joe's Neurosurgical

Before	After

Scottsdale Osborn Neurosurgical

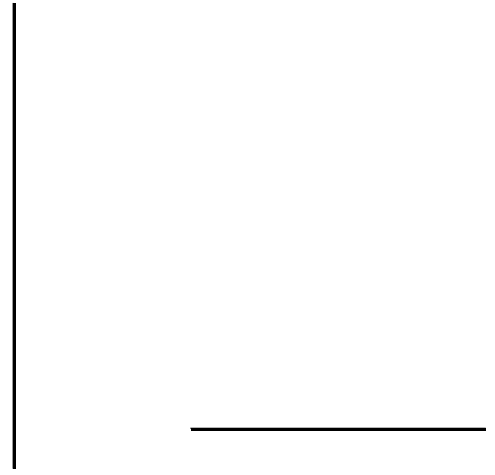
Before	After

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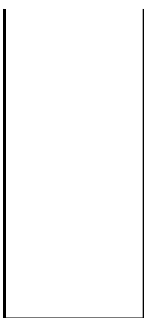
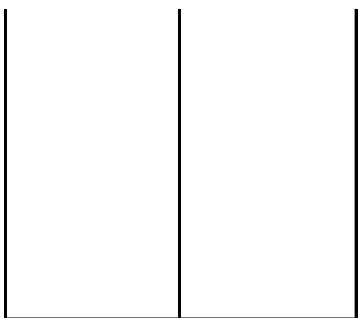
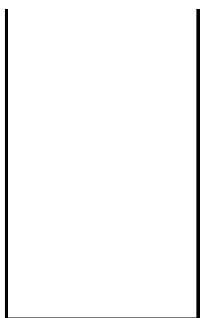
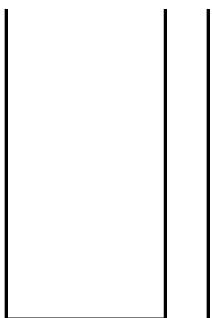








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Anesthesia Mercy Gilbert

Before	After
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EV Intensivist Mercy Gilbert

Before	After
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Banner medical Payson

Before	After
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\$462.00

51.48

Mountain Imaging Banner Payson

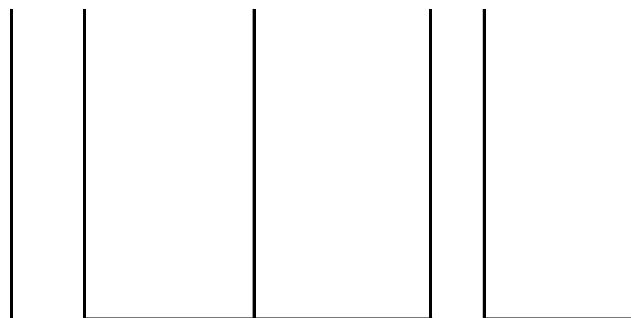
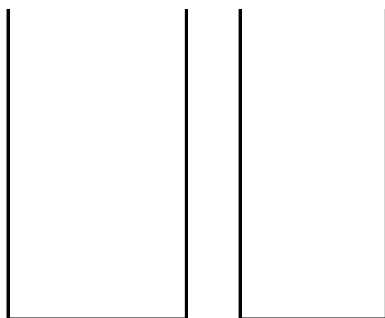
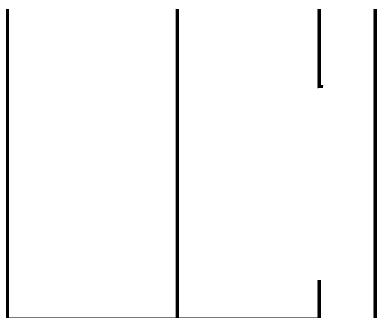
Before	After
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Banner Baywood Hosp

Before	After
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\$13,872.40

\$2,624.95



	ABC Anesthesia Banner Baywood	Southwest Imaging Banner Baywood	Scottsdale Healthcare Hospital	Scottsdale Healthcare Surgical
	Before	Before	Before	Before
	After	After	After	After

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neuro imaging
After

Banner University med	
Before	After
\$50,880.10	\$5,264.61

Air Evac Services	
Before	After
\$49,597.00	\$5,365.91

Chandler Regional/diginty Health	
Before	After

Banner Desert	
Before	After

Started 1/1/2018 Medical billing											
Cobre Valley Med CR		Cobre valley Surgical		Affilion of Cobre Valley		Medical Diagnost & Imaging		District Medical Group		Mercy Gilbert Med Ctr	
Before	After	Before	After	Before	After	Before	After	Before	After	Before	After
\$1,827.00	\$797.20	\$175.00	\$54.54	\$1,226.00	\$93.19	\$335.00	\$160.01				
\$2,562.81	\$1,005.11	\$67.00	\$30.75	\$1,266.00	\$93.19	\$146.00	\$109.90				
\$7,282.40	\$1,427.29	\$118.00	\$70.27	\$814.00	\$48.91	\$719.00	\$439.40				
\$3,891.00	\$1,011.01			\$1,271.00	\$100.24	\$36.00	\$36.00				
\$190.00	\$49.62			\$1,804.00	\$136.91	\$33.00	\$25.35				
\$414.81	\$355.54			\$1,994.00	\$219.72	\$36.00	\$36.00				
\$190.00	\$49.62			\$2,156.00	\$555.34	\$33.00	\$27.49				
\$24,669.13	\$4,330.89			\$1,849.00	\$144.37	\$40.00	\$40.00				
\$788.00	\$93.45			\$1,804.00	\$136.91	\$36.00	\$24.43				
\$571.00	\$206.10			\$1,804.00	\$136.91	\$257.00	\$143.07				
\$190.00	\$49.62			\$1,872.00	\$167.28	\$40.00	\$40.00				
\$956.94	\$465.88			\$1,804.00	\$136.91	\$96.00	\$93.45				
\$2,839.38	\$691.82			\$1,697.00	\$192.50	\$36.00	\$25.38				
\$190.00	\$49.62			\$814.00	\$48.91	\$33.00	\$25.59				
\$184.00	\$51.48			\$1,249.00	\$103.99	\$47.00	\$26.19				
\$184.00	\$51.48			\$814.00	\$48.91	\$40.00	\$40.00				
\$1,496.39	\$937.36			\$1,849.00	\$144.37	\$40.00	\$40.00				
\$538.00	\$198.65			\$1,421.00	\$140.91	\$37.00	\$32.98				
\$191.00	\$51.48			\$1,804.00	\$137.00	\$40.00	\$40.00				
\$1,083.02	\$473.81			\$1,849.00	\$144.29	\$40.00	\$40.00				
\$35,841.28	\$15,726.49			\$1,226.00	\$93.19	\$51.00	\$49.62				
\$13,842.91	\$3,656.68			\$1,804.00	\$33.95	\$47.00	\$26.19				
\$50.00	\$6.46					\$163.00	\$93.45				
\$986.28	\$484.51					\$40.00	\$17.04				
\$2,132.39	\$1,083.40					\$47.00	\$47.00				
\$190.00	49.62					\$31.00	\$29.00				
\$1,737.52	\$661.73					\$37.00	\$28.71				
\$3,631.53	\$1,107.57					\$473.00	\$372.12				
\$2,169.48	\$698.16					\$37.00	\$32.98				
\$5,124.75	\$1,541.93					\$37.00	\$28.71				
\$191.00	\$51.48					\$371.00	\$186.90				
\$2,491.06	\$1,051.27					\$369.00	\$160.01				
\$8,319.11	\$2,475.69					\$67.00	\$42.79				
\$190.00	\$23.10					\$41.00	\$25.33				
\$190.00	\$27.53					\$409.00	\$211.49				
\$1,290.38	\$704.00					\$179.00	\$93.45				
\$190.00	\$49.62					\$40.00	\$40.00				
\$191.00	\$47.00					\$47.00	\$47.00				
\$309.32	\$72.72					\$421.00	\$186.90				

\$190.00	\$49.62					\$40.00	40.00				
\$2,464.00	\$910.27					\$37.00	\$28.71				
\$1,565.00	\$160.01					\$37.00	\$28.71				
\$310.00	\$93.45					\$405.00	\$186.90				
\$1,695.67	\$930.87					\$37.00	\$29.32				
\$191.00	\$51.48					\$369.00	\$160.01				
\$1,080.95	\$472.96					\$40.00	\$40.00				
\$5,317.82	\$1,800.70					\$194.00	\$144.09				
\$1,839.00	\$620.14					\$884.00	\$532.85				
\$2,890.81	\$617.02					\$615.00	\$280.35				
\$184.00	\$51.48					\$446.00	\$259.70				
\$4,383.67	\$843.11					\$40.00	\$40.00				
\$4,340.33	\$1,344.81					\$40.00	\$40.00				
\$1,539.58	\$620.92					\$40.00	\$40.00				
\$1,783.13	\$747.93					\$161.00	\$87.76				
\$190.00	\$49.62					\$44.00	\$27.16				
\$190.00	\$49.62					\$37.00	\$27.23				
\$184.00	\$40.00					\$145.00	\$93.45				
\$184.00	\$40.00					\$136.00	\$74.99				
\$3,753.00	\$535.23					\$213.00	\$93.45				
\$120.34	\$54.58					\$47.00	\$47.00				
\$184.00	\$40.00					\$615.00	\$280.35				
\$17,785.04	\$5,389.23					\$356.00	\$242.31				
\$59.00	\$7.57					\$293.00	\$187.28				
\$8,277.88	\$2,562.82					\$52.00	\$31.44				
\$735.68	\$515.15					\$74.00	\$61.69				
\$824.05	\$361.31					\$37.00	\$28.71				
\$3,192.35	\$1,197.24					\$179.00	\$93.45				
\$2,652.08	\$877.26					\$40.00	\$40.00				
\$590.30	\$369.77					\$44.00	\$25.66				
\$190.00	\$49.62					\$54.00	\$33.92				
\$445.92	\$225.39					\$37.00	\$28.71				
\$2,252.20	\$612.80					\$445.00	\$236.52				
\$1,919.00	\$555.12					\$369.00	\$160.01				
\$560.00	\$105.12					\$111.00	\$148.86				
\$146.00	\$19.11					\$40.00	\$40.00				
\$760.33	\$304.44					\$143.00	\$49.62				
\$887.34	\$242.24					\$59.00	\$59.00				
\$601.00	\$240.11					\$425.00	\$269.32				
\$541.83	\$99.26					\$145.00	\$93.45				
\$1,445.00	\$93.45					\$213.00	\$93.45				
\$131.00	\$18.68					\$128.00	\$128.00				
\$14,302.19	\$4,578.32					\$40.00	\$40.00				

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[illegible]

[illegible]

[illegible]

The Arizona Silver Belt Newspaper
298 N. Pine Street
Globe, AZ 85501
Telephone: 928-425-7121

Affidavit of Publication

State of Arizona)

County of Gila) ss

I am a citizen of the United States and a resident of the State of Arizona; I am over the age of eighteen years, and not a party to or interested in the entitled matter. I am the principal clerk of the printer and publisher of the ARIZONA SILVER BELT, a newspaper published in the English language in the city of GLOBE, county of GILA, state of Arizona and adjudged a newspaper of general circulation.

The Arizona Silver Belt, is a newspaper which is published weekly, is of general circulation and is in compliance with the Arizona Revised Statutes §§ 10-140.34 & 39-201.A & B. (Please note, publication has to be completed within 60 days of filing.) The notice will be/has been published Two (2) consecutive weeks in the newspaper listed above.; February 05, 2020 and February 12, 2020

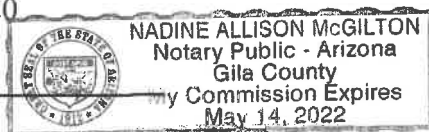
I certify (or declare) under penalty of perjury that the foregoing is true and correct.

Alysia Viau

Alysia Viau

Subscribed and sworn to before me, a Notary Public in and for said County and State, this 28th day of February 2020

Nadine Allison McGilton



Notary Public

My Commission Expires: 5-14-22

GILA COUNTY NOTICE OF REQUEST FOR SEALED PROPOSALS NO. 121619 THIRD PARTY MEDICAL CLAIMS ADMINISTRATOR Notice is hereby given that Gila County is requesting proposals from qualified Contractors for a Third-Party Medical Claims Administrator. SUBMITTAL DUE DATE: 11:00 AM, MST, February 20, 2020 RETURN PROPOSAL TO: GILA COUNTY FINANCE DEPARTMENT 1400 EAST ASH STREET GLOBE, ARIZONA 85501 NOTICE IS HEREBY GIVEN, that sealed competitive proposals for the material or services as specified will be received by the Gila County Finance Department, until the time and date cited. Proposals received by the correct time and date will be publicly opened and recorded thereafter in the finance department Copper Conference Room or other site, which may be designated. Any proposals received later than the date and time specified above will be returned unopened. Late proposals shall not be considered. The prevailing clock shall be the atomic clock in the reception area of the Copper Building. All proposals shall be made on the request for sealed proposals forms included in this RFP No. 121619 package and shall include all applicable taxes. Interested bidders may obtain a copy of this solicitation by calling the Gila County Finance Department at 928-402-4355 or by clicking on the link: http://www.gilacountyaz.gov/government/finance/procurement/current_bids.php and downloading the file. Bidders are strongly encouraged to carefully read the entire request for proposal. Any questions regarding this request for proposals shall be submitted in writing and directed to: Betty Hurst, Contracts Administrator, at bhurst@gilacountyaz.gov, 928-402-4355. The Board of Supervisors reserves the right to reject any or all proposals, or to accept any proposal, or to waive any informality in any proposal, or to withhold the award if deemed in the best interest of Gila County. All procurement activities conducted by Gila County are in conformance with the rules and regulations of the Gila County Procurement Code. A copy of the code is available for review in the Clerk of the Board's office, Globe, AZ. Dates advertised in the Arizona Silver Belt: February 05, 2020 and, February 12, 2020 Woody Cline, Chairman of the Board Date: 01/21/2020 The Gila County Attorney's Office Date: 01/21/2020
First Pub: 02/05/2020
Last pub: 02/12/2020
LE2322

GILA COUNTY



1350 E. Monroe Street-Copper Building-Globe, AZ 85501

[illegible]

EXHIBIT "K"

BID RESULTS



GILA COUNTY

BID

TITLE: Third Party Medical Claims Administrator

BID

DUE

NO.: 121619DATE: February 20, 2020R
A
N
K
I
N
G

	BIDDER FIRM NAME	BID AMOUNT	COMMENTS
1	Correct Care Health	\$14.00 per Claim	
2			
3			
4			
5			
6			

February 17, 2020

Third Party Claims Administrator

RFP #121619

Gila County, Arizona



CorrectCare – Integrated Health

1218 South Broadway, Ste 250

Lexington, KY 40504



February 17, 2020

Gila County
Finance Department
1400 East Ash Street
Globe, Arizona 85501

Re: RFP 121619

To Whom It May Concern:

Enclosed please find a response to your RFP 121619 for Third Party Claims Administrator. CorrectCare – Integrated Health is a correctional specific Third Party Administrator. We handle offsite medical claims for both individual jails and entire state systems. On average, we process 5000 inmate claims per day for over 300,000 inmate lives.

CorrectCare has operated in Arizona for several years and currently is the TPA for the counties of Yuma, Mohave, Navajo, Apache, and La Paz. We also serve county jails, Departments of Corrections, or medical staffing companies in 19 states.

Please let me know if you have any questions or need additional information. I can be reached at (859) 225-7999 extension 1130 or linda@correctcare.com.

Thank you for your consideration of our proposal.

Sincerely,

A handwritten signature in blue ink that reads 'Linda Goins'. The signature is fluid and cursive, with the first name 'Linda' being more prominent than the last name 'Goins'.

Linda Goins,
President

Introduction

Company Background

CorrectCare – Integrated Health (CorrectCare) was formed in 1996 with the idea of capturing the same cost savings found within commercial insurance plans for correctional healthcare claims. By allowing the correctional entities to access CorrectCare's discounts to providers within a contracted PPO network, the concept of an offsite medical cost containment partner for corrections was established.

In total, CorrectCare is acting as the Third Party Administrator for over 300,000 offenders in State systems and local jails. We process more than 5000 correctional claims per day.

Our first correctional contract was awarded in 2003 through the University of Kentucky for the Kentucky Department of Corrections. This contract was for provider network coverage, claims administration, and utilization management. The contract included the thirteen State prisons as well as over 100 jails and halfway houses.

CorrectCare has a statewide contract for TPA services for California Correctional Health Care Services (CCHCS). California has the largest inmate population in the nation. This contract was originally awarded in March of 2009 with CorrectCare as the sole vendor. Most recently, the TPA contract was combined with the Provider Network contract, and we won the contract through 2019 as a sub-contractor to Health Net Federal Services. The contract has been extended through 2020 with additional options available through 2024.

CorrectCare is the TPA for the State of Louisiana Department of Public Safety and Corrections (DPS&C). This contract provides TPA services for Offenders in all State Prison and Parish Jail locations throughout the State. Services began November 1, 2015 and have been renewed through April of 2020. We previously had this contract from July 1, 2013 through October 31, 2014, which was the first year Louisiana transitioned from charity medical care to a more traditional claims payment structure. Although the contract was awarded to another organization in 2014, neither the State, the Parish Jails nor the providers were happy with services, and we were requested to resume services on an emergency basis for a year, allowing time for an RFP to be developed and released. CorrectCare won the contract and continues to serve the DPS&C.

Since July of 2017, CorrectCare has provided TPA services for Georgia Correctional Health Care, which includes claims administration for over 50,000 GDC Offenders in Georgia's 40+ state prison facilities.

In addition to Statewide contracts, CorrectCare has over 30 individual jail contracts for claims processing in Florida, Arizona, Tennessee, Indiana, Ohio, and California.

CorrectCare provides TPA services for three jail medical vendors, Prime Care Medical, Mediko Correctional Healthcare and CorrHealth. Prime Care Medical provides services to more than 60 locations in Pennsylvania, West Virginia, New Hampshire, New York, and Maryland. Mediko provides medical services to jails in Virginia, North Carolina, and South Carolina. CorrHealth has jails in Texas and New Mexico.

As a third party administrator, CorrectCare has successfully accessed and interfaced with multiple provider networks, including MultiPlan, CHA/Humana, Health Link (WellPoint), Health Net Federal Services, Baptist Health, and Prime Health Services. We developed and maintain an automated pricing tool for applying Medicare rates nationwide. We also price claims at a variety of State Medicaid rates where applicable.

As the Affordable Care Act and Medicaid eligibility guidelines have emerged in the field of corrections, CorrectCare has developed and implemented mechanisms to coordinate eligibility, subrogate, and/or submit claims for Medicaid payments on behalf of our correctional facility partners. We will work with the Gila County to facilitate the process when applicable and per each state's Medicaid guidelines.

Qualifications

TPA Services

Claims Processing

All claims are processed using CMS guidelines and industry standards, including National Correct Coding Initiative (NCCI) edits. Gila County inmate payment policies, should they affect covered services, will be incorporated into the system as necessary or as applicable.

CCIH edits at the claim-line level, thus in addition to denying an entire claim, we can exclude specified services or duplicate lines in an otherwise paid claim. All edits may be turned off or on for individual providers as desired by Gila County or to address contract language or correctional specific policies.

CCIH utilizes Cotiviti for additional industry-leading clinical edits during the adjudication process, including DME. Cotiviti utilizes over sixteen million rule combinations that are automatically obtained and maintained from sources including American Medical Association (AMA), CMS and the Federal Register.

Gila County claims will be processed in our Sacramento, California office. This office also handles our contracts with Yuma, Mohave, Navajo, Apache, and La Paz counties in Arizona and is very familiar with the AHCCCS rates and payment guidelines.

CCIH will provide a weekly claims run for Gila County. The accompanying claims reports will summarize and categorize claims by location. A detail report is formatted as to act as an explanation of payment to accompany the provider's check.

Data from the claims system is on a real-time basis to our Client Reporting Database. From there, we can either generate client reports for posting to our pick-up repository or clients can access "on demand" reports such as inmate claims history or specific claim details. The reporting database is accessed through the CCIH TPA Portal.

The TPA Portal also allows access to the CCIH Exchange. This is where Gila County staff will submit claims for processing. This secure communication application uses a ticket process, allows for attachments, and tracks all activity related to the ticket. It is typically used to exchange information about provider appeals, claims for further review, eligibility exceptions, or issues with providers.

Provider Network

As a provider network is not needed for the state of Arizona, CCIH will apply the AHCCCS rates.

Eligibility Determination

CCIH has recently completed development and testing of an eligibility verification application. This application allows all claims to be submitted directly to CCIH by the providers, if Gila County would so choose. Demographic data and dates of service from received claims are populated into the application. The designated personnel at each Gila County Sheriff's Office facility would then be electronically notified of new eligibility to verify. They would then log into the CCIH TPA portal and confirm if the inmate was eligible on the date of service.

Claims Payment

CCIH will submit claim runs to Gila County on an agreed-upon frequency. Priced claims are currently submitted once per week. Once Gila County has approved the claims for payment, CCIH will then ask the County to fund a claims payment account. Once funding is received, payment will be issued to providers no more than two days of account funding.

Requested Exception to the Proposal

The following section of RFP #121619 addresses Waiver of Subrogation, page 14.

A. Minimum Scope and Limits of Insurance

2. Worker's Compensation and Employer's Liability

a. Waiver of Subrogation

Requested Contract Exception/Modification – Workers Compensation Waiver of Subrogation

Section A. 2. a. Worker's Compensation and Employer's Liability of the RFP states 'Policy shall contain a **waiver of subrogation** against the County of Gila. However, the requested waiver of subrogation for workers compensation is not allowed in the State of Kentucky by law. Due to the nature of the work performed and also due to the fact that work will primarily be performed at our office located in Lexington, KY, we feel this does not present a risk to Gila County and for that reason request a contract exception to this requirement.

QUALIFICATION AND CERTIFICATION FORM

EXHIBIT "D" Bidder Qualifications and Certification

Purpose

This exhibit shall serve as a requirement to enable the evaluation team to assess the qualifications of Contractors under consideration for final award.

The information may or may not be a determining factor in award.

Contract Number 121619 THIRD PARTY CLAIMS ADMINISTRATOR

The applicant submitting this proposal warrants the following:

1. Name, Address, and Telephone Number of Principal Contractor:
CorrectCare-Integrated Health
1218 South Broadway, Ste 250
859-225-7999
2. Has Contractor (under its present or any previous name) ever failed to complete a contract?
_____ Yes ☒ No. If "Yes", give details, including the date, the contracting agency, and the reasons Contractor failed to perform in the narrative part of this contract.
3. Has Contractor (under its present or any previous name) ever been disbarred or prohibited from competing for a contract? _____ Yes ☒ No. If "Yes", give details, including the date, the contracting agency, the reasons for the Contractor's disqualification, and whether this disqualification remains in effect in the narrative part of this contract.
4. Has Contractor ever terminated a contract for cause with any individual or entity, government or otherwise, (under Contractor's present or any previous name)? _____ Yes ☒ No. If "Yes", give details including the date, the contracting agency, and the reasons Contractor was terminated in the narrative part of this contract.
5. Contractor must also provide at least the following information:
 - a. A brief history of the Contractor.
 - b. A cost proposal shall be submitted on the price sheet, attached hereon and made a full part of this contract by this reference.
 - c. A list of previous and current customers, which are considered identical or similar to the scope of services described herein; shall be submitted on the reference list, attached hereon and made a full part of this contract by this reference.
 - d. List the specific qualifications the Contractor has in supplying the specified services.
 - e. Gila County reserves the right to request additional information.
6. **Contractor Experience Modifier (e-mod) Rating in Arizona:** _____
(If Applicable)

A method the National Council on Compensation Insurance (NCCI) uses to measure a business' computed loss ratio and determine a factor, which when multiplied by premium, can reward policyholders with lower losses. E-mod rate may be a determining factor in bid award.

7. Current Contractor Business Arizona License Number: F21710004
(If Applicable)



Signature of Authorized Representative

Linda Goins

Printed Name

President

Title

PRICE SHEET

Please complete price sheet in its entirety for the services provided in RFP 121619 THIRD PARTY CLAIMS ADMINISTRATOR.

Contractor Name: CorrectCare-Integrated Health

Phone No.: 859-225-7999

COSTS	
Annual Rate	\$ <u>14.00 per claim*</u>
<i>(Contractor shall be paid per monthly expenditure report. Monthly expenditure report shall be submitted to Gila County by the 15th of the following month)</i>	<i>*CorrectCare-Intregated Health's methodology is a per claim only fee. Since Arizona's claims are paid using the AHCCCS rates, no network is needed and the per claim fee is for claim adjudication only. However, we recognize Gila County prefers a flat annual fee which we are willing to discuss. From the table submitted with the responses to the questions, the County shows an average of 350 claims annually. However, 2019 appears to have a significant increase thus far. Using 350 claims annually, which we believe to be the norm for the jail, our fees would approximate to \$4900 annually.</i>
TOTAL COST	\$ _____

****All applicable taxes shall be included in proposed amount.**


Signature of Authorized Representative

Linda Goins

Printed Name

President

Title

Sample Billing Exercise

(EOP on following page)

Non-Covered Charges	8429.00
AHCCCS Fee Schedule Discount	34,058.12
Total Adjusted Claim Cost	5982.88
Total Savings	42487.12
Cost to Process Claim without claim payment	12.00



Administered By
CorrectCare Integrated Health, Inc.
877-292-7999

EXPLANATION OF BENEFITS

Insured:	WALSH, DEBORAH L.	Paid Date:	Check No:
Patient:	INSURED	Group Name:	GILA COUNTY AZ-TEST GROUP
Patient Account:	84008790234S1C8405	Group Number:	1111
Benefit Level:	IN NETWORK	Member #:	591394710
Claim Number:	2020-036000001-0000		

WALSH, DEBORAH L.

, 00000-0000

PROVIDER

721561132-0000

CHANDLER REGIONAL HOSPITAL

1955 W FRYE RD

CHANDLER, AZ 85224-5605

CLAIM SUMMARY

Total Amount Covered	\$5,982.88
Paid by Other Insurance Company	\$0.00
Total Paid by Plan	\$5,982.88
Copay Applied	\$0.00
Patient Responsibility	\$0.00

Type Of Service	Service From	Service Thru	Total Charge	Discount or Penalty	Eligible Expense	Not Covered	Expl Codes	Deductible Applied	Paid At %	Benefits Paid
Medicaid Non-Coverage	08/28/2018	08/28/2018	290.00	0.00	0.00	290.00	552	0.00	0	0.00
Medicaid Non-Coverage	08/28/2018	08/28/2018	2,898.00	0.00	0.00	2,898.00	552	0.00	0	0.00
Implant Services	08/28/2018	08/28/2018	8,369.00	6,969.70	1,399.30	0.00	13	0.00	100	1,399.30
Diagnostic Xray/Lab	08/28/2018	08/28/2018	1,770.00	1,670.76	99.24	0.00	13	0.00	100	99.24
Diagnostic Xray/Lab	08/28/2018	08/28/2018	1,277.00	1,227.38	49.62	0.00	13	0.00	100	49.62
Surgery	08/28/2018	08/28/2018	13,754.50	13,671.67	82.83	0.00	13 205	0.00	100	82.83
Surgery	08/28/2018	08/28/2018	13,754.50	9,425.82	4,328.68	0.00	13	0.00	100	4,328.68
Medicaid Non-Coverage	08/28/2018	08/28/2018	3,491.00	0.00	0.00	3,491.00	552	0.00	0	0.00
Intravenous/Injections	08/28/2018	08/28/2018	108.00	105.32	2.68	0.00	13	0.00	100	2.68
Intravenous/Injections	08/28/2018	08/28/2018	54.00	53.56	0.44	0.00	13	0.00	100	0.44
Intravenous/Injections	08/28/2018	08/28/2018	54.00	53.56	0.44	0.00	13	0.00	100	0.44
Intravenous/Injections	08/28/2018	08/28/2018	54.00	52.43	1.57	0.00	13	0.00	100	1.57
Intravenous/Injections	08/28/2018	08/28/2018	54.00	53.78	0.22	0.00	13	0.00	100	0.22
Intravenous/Injections	08/28/2018	08/28/2018	54.00	50.95	3.05	0.00	13	0.00	100	3.05
Intravenous/Injections	08/28/2018	08/28/2018	54.00	53.25	0.75	0.00	13	0.00	100	0.75
Intravenous/Injections	08/28/2018	08/28/2018	54.00	53.36	0.64	0.00	13	0.00	100	0.64
Hospital Services	08/28/2018	08/28/2018	64.00	61.60	2.40	0.00	13	0.00	100	2.40
Intravenous/Injections	08/28/2018	08/28/2018	162.00	160.95	1.05	0.00	13	0.00	100	1.05
Intravenous/Injections	08/28/2018	08/28/2018	54.00	44.97	9.03	0.00	13	0.00	100	9.03
Intravenous/Injections	08/28/2018	08/28/2018	350.00	349.06	0.94	0.00	13	0.00	100	0.94
Medicaid Non-Coverage	08/28/2018	08/28/2018	19.00	0.00	0.00	19.00	390	0.00	0	0.00
Medicaid Non-Coverage	08/28/2018	08/28/2018	1,731.00	0.00	0.00	1,731.00	552	0.00	0	0.00
TOTALS:			48,470.00	34,058.12	5,982.88	8,429.00		0.00		5,982.88

REMARKS

13 - PPO Benefits applied.
652 - CPT/HCPCS Code Required.

205 - Multiple Surgery Reduction

390 - Medicaid Non covered

Paid according to AHCCCS fee schedule.

If you have any questions or disagree with this claims determination, we encourage you to call your claims examiner, at the phone number found at the top of this page, to discuss your claim. If you still disagree, a written request for an appeal may be submitted to the Plan at the above address. See your benefit booklet for details on submitting an appeal.

REFERENCE LIST

These references are required to enable the evaluation team to assess the qualifications of the Contractor under consideration for final award.

References

Please list a minimum of three (3) references for contracts, entered into or completed, of similar size and scope, as this request for proposals during the past twenty-four (24) months. Bidder may attach further reference information as necessary.

1. **Company:** Yuma County Sheriff's Office
Contact: Capatin JD Lackie
Phone: 928-539-7879
Address: 141 S 3rd Ave, Yuma, AZ 85364
Email Address: joe.lackie@ycso.yumacountyaz.gov

2. **Company:** Mohave County Sheriff's Office
Contact: Captain Don Bischoff
Phone: 928-716-4616
Address: 501 W Highway 66, Kingman, AZ 86401
Email Address: Don.Bischoff@mohavecounty.us

3. **Company:** Apache County Sheriff's Office
Contact: Jail Commander Michael Cirivello
Phone: 928-337-7667
Address: 370 S Washington PO Box 518, St. Johns, AZ 85936
Email Address: mcirivello@co.apache.az.us

CorrectCare-Integrated Health

Name of Business


Signature of Authorized Representative
President

Title

**AFFIDAVIT BY BIDDER
CERTIFYING THAT THERE WAS NO COLLUSION
IN BIDDING FOR CONTRACT**

STATE OF ARIZONA)
)ss
COUNTY OF GILA)

Linda Goins
(Name of Individual)

being first duly sworn, deposes and says:

That he or she is President

(Title)

Of CorrectCare-Integrated Health and

(Name of Business)

That he or she is submitting a proposal on **THIRD PARTY CLAIMS ADMINISTRATOR, RFP NO. 121619**
and,

That pursuant to Section 112 (C) of Title 23 USC, he or she certifies as follows:

That neither he or she nor anyone associated with the said _____

CorrectCare-Integrated Health
(Name of Business)

has, directly, or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any
action in restraint of free-competitive bidding in connection with the above-mentioned service.

CorrectCare-Integrated Health
Name of Business
By 

President

Title

Subscribed and sworn to before me this 17th day of February, 2020

Melinda J. Sturgie My Commission expires: 12/27/2020
Notary Public Notary ID 570556

**CERTIFICATION REGARDING DEBARMENT, SUSPENSION AND OTHER
RESPONSIBILITY MATTERS**

The prospective participant certifies to the best of its knowledge and belief that it and its principals:

- (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
- (b) Have not within a three year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- (c) Are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, State, or local with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and
- (d) Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State, or local) terminated for cause or default

I understand that a false statement on this certification may be grounds for rejection of this proposal or termination of the award. IN addition, under 18 USC Sec. 1001, a false statement may result in a fine of up to \$10,000 or imprisonment for up to 5 years, or both.

Linda Goins, President

Typed Name and Title of Authorized Representative



Signature of Authorized Representative

☐ I am unable to certify the above statements. My explanation is attached


CERTIFICATION: INTENTIONS CONCERNING SUBCONTRACTING

At the time of the submission of bids on **Bid No. 121619 THIRD PARTY CLAIMS ADMINISTRATOR**, my intention concerning subcontracting a portion of the work is as indicated below.

A list of any subcontractors (if applicable) to be used in performing the service must accompany the proposal. The list must include the subcontractors name, address, phone number, and Arizona Registrar of Contractors License Number. List must be provided in a sealed envelope marked "List of Subcontractors".

☐ **YES**, it is my intention to subcontract a portion of the work.

☒ **NO**, it is not my intention to subcontract a portion of the work.



Signature of Authorized Representative

Linda Goins

Printed Name

President

Title

LEGAL ARIZONA WORKERS ACT COMPLIANCE

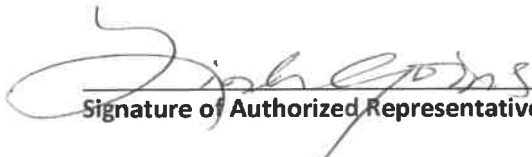
Contractor hereby warrants that it will at all times during the term of this contract comply with all federal immigration laws applicable to Contractor's employment of its employees, and with the requirements of A.R.S. § 23-214 (A) (together the "State and Federal Immigration Laws"). Contractor shall further ensure that each subcontractor who performs any work for Contractor under this contract likewise complies with the state and federal immigration laws.

County shall have the right at any time to inspect the books and records of Contractor and any subcontractor in order to verify such party's compliance with the state and federal immigration laws.

Any breach of Contractor's or any subcontractor's warranty of compliance with the state and federal immigration laws, or of any other provision of this section, shall be deemed to be a material breach of this contract subjecting Contractor to penalties up to and including suspension or termination of this contract. If the breach is by a subcontractor, and the subcontract is suspended or terminated as a result, Contractor shall be required to take such steps as may be necessary to either self-perform the services that would have been provided under the subcontract or retain a replacement subcontractor, as soon as possible so as not to delay delivery of services.

Contractor shall advise each subcontractor of county's rights, and the subcontractor's obligations, under this Article by including a provision in each subcontract substantially in the following form: "Subcontractor hereby warrants that it will at all times during the term of this contract comply with all federal immigration laws applicable to subcontractor's employees, and with the requirements of A.R.S. § 23-214 (A). Subcontractor further agrees that county may inspect the subcontractor's books and records to insure that subcontractor is in compliance with these requirements. Any breach of this paragraph by subcontractor will be deemed to be a material breach of this contract subjecting subcontractor to penalties up to and including suspension or termination of this contract."

Any additional costs attributable directly or indirectly to remedial action under this Article shall be the responsibility of Contractor.



Signature of Authorized Representative

Linda Goins

Printed Name

President

Title

ISRAEL BOYCOTT CERTIFICATION

Contractor hereby certifies that it is not currently engaged in and will not, for the duration of this agreement, engage in a boycott of Israel as defined by A.R.S. § 35-393.01. Violation of this certification by Contractor may result in action by County up to and including termination of this agreement.

Date: 2/17/2020


Signature of Authorized Representative

Linda Goins
Printed Name

President
Title

Unless and until the District Court's injunction in *Jordahl* is stayed or lifted, the Anti-Israel Boycott Provision (A.R.S. §35-393.01 (A)) is unenforceable and the State will take no action to enforce it.

BIDDER CHECKLIST & ADDENDA ACKNOWLEDGMENT

NOTICE IS HEREBY GIVEN that all bid documents shall be completed and executed and submitted with this RFP. If Contractor fails to complete and execute any portion of the bid documents, all with original signatures, the RFP may be determined to be non-responsive and rejected.

CHECKLIST:

REQUIRED DOCUMENT

COMPLETED AND EXECUTED

QUALIFICATION & CERTIFICATION FORM
PRICE SHEET
REFERENCE LIST
NO COLLUSION FORM
INTENTIONS IN SUBCONTRACTING
LEGAL ARIZONA WORKERS ACT COMPLIANCE
ISRAEL BOYCOT CERTIFICATION
CHECKLIST & ADDENDA ACKNOWLEDGMENT
OFFER PAGE

✓
✓
✓
✓
✓
✓
✓
✓
✓

ACKNOWLEDGMENT OF RECEIPT OF ADDENDA:

	#1	#2	#3	#4	#5
Initials	ST				
Date	2/17/20				

Signed and dated this 17th day of February, 2020

CorrectCare-Integrated Health

Contractor:

By: 

Each proposal shall be sealed in an envelope addressed to the Finance Department, Gila County and bearing the following statement on the outside of the envelope: Request for Sealed Proposals: Bid No. 121619 THIRD PARTY MEDICAL CLAIMS ADMINISTRATOR. All proposals shall be filed with the Gila County Finance Department Division in the Copper Building at 1400 E. Ash St., Globe, AZ on or before, December 18, 2019, by 3:00 PM.

OFFER PAGE

TO GILA COUNTY:

The undersigned hereby offers and agrees to furnish the material or service in compliance with all terms and conditions, instruction, specifications, and any amendments contained in this request for proposal document.

Signature also certifies the Contractors bid proposal is genuine, and is not in any way collusive or a sham; that the bid proposal is not made with the intent to restrict or prohibit competition; that the Contractor submitting the proposal has not revealed the contents of the proposal to, or in any way colluded with, any other Contractor which may compete for the contract; and that no other Contractor which may compete for the contract has revealed the contents of a proposal to, or in any way colluded with, the Contractor submitting this proposal.

CONTRACT NUMBER: 121619 THIRD PARTY CLAIMS ADMINISTRATOR

Contractor Submitting Proposal:

CorrectCare-Integrated Health

Company Name

1218 South Broadway, Ste 250

Address

Lexington KY 40504

City State Zip

For clarification of this offer, contact:

Name: Jeff Lytle

Phone 859-225-7999

Fax 859-226-0554

Email: jlytle@correctcare.com



Signature of Authorized Person to Sign

Linda Goins

Printed Name

President

Title

Proposal must be signed by a duly authorized officer(s) eligible to sign contract documents for the Contractor.

ACCEPTANCE OF OFFER

(For Gila County use only)

The Offer is hereby Accepted:

The Contractor _____ is now bound to provide the materials or services listed in RFP No.: 121619, including all terms and conditions, specifications, and amendments, and the contractor's offer as accepted by Gila County.

The contract shall henceforth be referenced to as **Contract No. 121619**. The Contractor has been cautioned not to commence any billable work or to provide any material or service under this contract until Contractor receives written notice to proceed from Gila County.

IN WITNESS WHEREOF, three (3) identical counterparts of this contract, each of which shall include original signatures, and for all purposes shall be deemed an original thereof, have been duly executed by the parties hereinabove named, on this _____ day of _____.

GILA COUNTY BOARD OF SUPERVISORS:

CONTRACTOR:

Woody Cline, Chairman, Board of Supervisors

Authorized Signature

ATTEST:

Print Name

Marian Sheppard, Clerk of the Board of Supervisors

APPROVED AS TO FORM:

The Gila County Attorney's Office



**GILA COUNTY
THIRD PARTY MEDICAL CLAIMS ADMINISTRATOR
INVITATION FOR BID NO. 121619**

ADDENDUM #1:
DATE: 02/11/2020

CLARIFICATIONS:

1. **QUESTION:** Who currently provides these services for the County?
ANSWER: Gila County does not currently have a provider for these services.
2. **QUESTION:** What reimbursement methodology is being used for reducing billed charges?
ANSWER: Applying Arizona AHCCCS rate structure and removing "creative" coding used by medical facilities.
3. **QUESTION:** How many bills have been processed annually each year for the last three years?
ANSWER: We do not currently have a vendor that processes medical claims.
4. **QUESTION:** Please provide a cost savings report indicating number of bills, billed charges, bill reductions, etc., for each of the last three years.
ANSWER: See Attachment "A" below.
5. **QUESTION:** The RFP asks for a flat annual fee vs. a fee per bill. Will the County consider different pricing structure(s)?
ANSWER: Gila County would prefer a flat annual fee.
6. **QUESTION:** What is the current annual contract value?
ANSWER: There is no current contract in place.

7. **QUESTION:** There is a short turnaround period for submission for this particular proposal. Will the County allow a minimum of 10 business days after answers to questions are released for submission?
ANSWER: No. The due date has been established on the RFP and cannot be changed; bids are due by February 20, 2020 at 11:00 A.M.
8. **QUESTION:** Will the County send answers to all questions submitted by all potential vendors or any addenda issued by the County to me directly, please?
ANSWERS: Yes, all answers to questions will be sent via an addendum to all vendors who received the request for proposal. In addition, the Addendum will be posted on the County website.



GILA
COUNTY

CONTRACT REQUEST

For departments requesting that a contract be prepared by the Gila County Procurement Group, please complete this form in its entirety. Form may be emailed or sent interoffice to Procurement. Please be sure to attach any backup documentation.

Contract No.:

(For Procurement Use Only)

Requesting Department: _____ Date: _____

Contract Title: _____

Contract Start Date: _____ Contract End Date: _____

Company Title or Vendor Name: _____

Contact Name: _____ E-mail: _____

Address – Street: _____ Phone: _____

City: _____

State, Zip _____

Contract Amount \$ _____ Project No.: _____
(If there are multiple fees & projects involved please provide)

Fund: _____ Dept: _____ Program: _____ Location: _____ Account: _____

(If there are multiple funds please include all)

STATEMENT OF PURPOSE AND NEED

SCOPE OF SERVICE/WORK

*Please provide a **DETAILED DESCRIPTION** of the scope of work/service to be included in the body of the contract. Including special terms/conditions. It is the responsibility of the requesting department to verify all specific information needed in the contract scope of service and specifications are provided below or attached to this form.*

Individual Requesting: _____ Extension: _____

PROFESSIONAL SERVICES CONTRACT NO. 121619

THIRD PARTY CLAIMS ADMINISTRATOR

SHERIFF'S OFFICE DETENTION

THIS AGREEMENT, made and entered into this _____ day of _____, 2020, by and between Gila County, a political subdivision of the State of Arizona hereinafter designated the County, and CorrectCare - Integrated Health, of the City of Lexington, State of Kentucky, hereinafter designated the Contractor.

WITNESSETH: The Contractor, for and in consideration of the sum to be paid him by the County, in the manner and at the time hereinafter provided, and of the other covenants and agreement's herein contained, hereby agrees, for himself, his heirs, administrators, successors, and assigns as follows:

ARTICLE 1 - SCOPE OF SERVICES: The Contractor shall provide the Services and products listed in the Scope of Work below and shall do so in a good, workmanlike and substantial manner and to the satisfaction of the County under the direction of the **Gila County Sheriff's Office Detention** or designee.

All work performed by the Contractor shall be completed to local codes and regulation per Gila County and the State of Arizona and consistent with all Gila County guidelines.

Scope of Work: Refer to attached Attachment "A" to **Professional Services Contract 121619** by mention made a binding part of this agreement as set forth herein.

Contractor Fee's: Refer to Attachment "A" to **Professional Services Contract 121619** by mention made a binding part of this agreement as set forth herein. To the extent that the terms and conditions of this Service Agreement conflict with the Terms and Conditions of Attachment "A" to **Professional Services Contract 121619**, the terms and conditions of this service agreement will prevail and govern the contractual relationship between the parties.

ARTICLE 2 - TERMINATION: The County reserves the right to terminate the Contract, in whole or in part at any time, when in the best interest of the County, without penalty or recourse. Upon receipt of the written notice, the Contractor shall stop all work as directed in the notice. If the contract is terminated, the County shall be liable only for the Services rendered under this contract and accepted material received by the County before the effective date of termination.

ARTICLE 3 - INDEMNIFICATION: Contractor shall indemnify, defend, save and hold harmless the County of Gila and its officers, officials, agents, and employees (hereinafter referred to as "Indemnatee") from and against any and all claims, actions, liabilities, damages, losses, or expenses (including court costs, attorneys' fees, and costs of claim processing, investigation and litigation) (hereinafter referred to as "Claims") for bodily injury or personal injury (including death), or loss or damage to tangible or intangible property caused, or alleged to be caused, in whole or in part, by the negligent or willful acts or omissions of Contractor or any of its owners, officers, directors, agents, employees or subcontractors.

This indemnity includes any claim or amount arising out of or recovered under the Workers' Compensation Law or arising out of the failure of such contractor to conform to any federal, state or local

law, statute, ordinance, rule, regulation or court decree. It is the specific intention of the parties that the Indemnatee shall, in all instances, except for Claims arising solely from the negligent or willful acts or omissions of the Indemnatee, be indemnified by Contractor from and against any and all claims. It is agreed that Contractor will be responsible for primary loss investigation, defense and judgment costs where this indemnification is applicable. In consideration of the award of this contract, the Contractor agrees to waive all rights of subrogation against the County, its officers, officials, agents and employees for losses arising from the work performed by the Contractor for the County.

ARTICLE 4 – INSURANCE REQUIREMENTS: Contractor and subcontractors shall procure and maintain until all of their obligations have been discharged, including any warranty periods under this Contract are satisfied, insurance against claims for injury to persons or damage to property which may arise from or in connection with the performance of the work hereunder by the Contractor, his agents, representatives, employees or subcontractors.

The insurance requirements herein are minimum requirements for this Contract and in no way limit the indemnity covenants contained in this Contract. The County in no way warrants that the minimum limits contained herein are sufficient to protect the Contractor from liabilities that might arise out of the performance of the work under this contract by the Contractor, his agents, representatives, employees or subcontractors and Contractor is free to purchase additional insurance as may be determined necessary.

A. **MINIMUM SCOPE AND LIMITS OF INSURANCE:** Contractor shall provide coverage with limits of liability not less than those stated below.

1. Commercial General Liability – Occurrence Form

Policy shall include bodily injury, property damage and broad form contractual liability coverage.

- | | |
|---|-------------|
| • General Aggregate | \$2,000,000 |
| • Products – Completed Operations Aggregate | \$1,000,000 |
| • Personal and Advertising Injury | \$1,000,000 |
| • Each Occurrence | \$1,000,000 |

- a. The policy shall be endorsed to include the following additional insured language: "**The County of Gila shall be named as an additional insured with respect to liability arising out of the activities performed by, or on behalf of the Contractor**".

2. Worker's Compensation and Employers' Liability

Workers' Compensation	Statutory
Employers' Liability	
Each Accident	\$100,000
Disease – Each Employee	\$100,000
Disease – Policy Limit	\$500,000

3. Automobile Liability

Bodily injury and property damage for any owned, hired, and non-owned vehicles used in the performance of this Contract.

Combined Single Limit (CSL)	\$1,000,000
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- a. The policy shall be endorsed to include the following additional insured language:

The County of Gila shall be named as additional insured with respect to liability arising out of the activities performed by, or on behalf of the Contractor, including automobiles owned, leased, hired or borrowed by the Contractor".

4. **Professional Liability (Errors and Omissions Liability)**

Each Claim	\$1,000,000
Annual Aggregate	\$2,000,000

- a. In the event that the professional liability insurance required by this Contract is written on a claims-made basis, Contractor warrants that any retroactive date under the policy shall precede the effective date of this Contract; and that either continuous coverage will be maintained or an extended discovery period will be exercised for a period of two (2) years beginning at the time work under this Contract is completed.

B. **ADDITIONAL INSURANCE REQUIREMENTS:** The policies shall include, or be endorsed to include, the following provisions:

1. On insurance policies where the County of Gila is named as an additional insured, the County of Gila shall be an additional insured to the full limits of liability purchased by the Contractor even if those limits of liability are in excess of those required by this Contract.
2. The Contractor's insurance coverage shall be primary insurance and non-contributory with respect to all other available sources.
3. Coverage provided by the Contractor shall not be limited to the liability assumed under the indemnification provisions of this Contract.

C. **NOTICE OF CANCELLATION:** Each insurance policy required by the insurance provisions of this Contract shall provide the required coverage and shall not be suspended, voided, canceled, reduced in coverage or endorsed to lower limits except after thirty (30) days prior written notice has been given to the County. Such notice shall be sent directly to **Gila County Purchasing Department, 1400 E. Ash St., Globe, AZ, 85501** or and shall be sent by certified mail, return receipt requested.

D. **ACCEPTABILITY OF INSURERS:** Insurance is to be placed with insurers duly licensed or approved unlicensed companies in the state of Arizona and with an "A.M. Best" rating of not less than B+ VI. The County in no way warrants that the above-required minimum insurer rating is sufficient to protect the Contractor from potential insurer insolvency.

E. **VERIFICATION OF COVERAGE:** Contractor shall furnish the County with certificates of insurance (ACORD form or equivalent approved by the County) as required by this Contract. The certificates for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf.

All certificates and endorsements are to be received and approved by the County before work commences. Each insurance policy required by this Contract must be in effect at or prior to commencement of work under this Contract and remain in effect for the duration of the project. Failure to maintain the insurance policies as required by this Contract or to provide evidence of renewal is a material breach of contract.

All certificates required by this Contract shall be sent directly to **Gila County Purchasing Department, 1400 E. Ash St., Globe, AZ, 85501** or email to bhurst@gilacountyaz.gov.

The County project/contract number and project description shall be noted on the certificate of insurance. The County reserves the right to require complete, certified copies of all insurance policies required by this Contract at any time.

- F. **SUBCONTRACTORS:** Contractors' certificate(s) shall include all subcontractors as additional insured's under its policies or Contractor shall furnish to the County separate certificates and endorsements for each subcontractor. All coverage's for subcontractors shall be subject to the minimum requirements identified above.
- G. **APPROVAL:** Any modification or variation from the insurance requirements in this Contract shall be made by the County Attorney, whose decision shall be final. Such action will not require a formal Contract amendment, but may be made by administrative action.

ARTICLE 5 - LEGAL ARIZONA WORKERS ACT COMPLIANCE: Contractor hereby warrants that it will at all times during the term of this Contract comply with all federal immigration laws applicable to Contractor's employment of its employees, and with the requirements of A.R.S. § 23-214 (A) (together the "State and Federal Immigration Laws"). Contractor shall further ensure that each subcontractor who performs any work for Contractor under this contract likewise complies with the State and Federal Immigration Laws. County shall have the right at any time to inspect the books and records of Contractor and any subcontractor in order to verify such party's compliance with the State and Federal Immigration Laws.

Any breach of Contractor's or any subcontractor's warranty of compliance with the State and Federal Immigration Laws, or of any other provision of this section, shall be deemed to be a material breach of this Contract subjecting Contractor to penalties up to and including suspension or termination of this Contract. If the breach is by a subcontractor, and the subcontract is suspended or terminated as a result, Contractor shall be required to take such steps as may be necessary to either self-perform the Services that would have been provided under the subcontract or retain a replacement subcontractor as soon as possible so as not to delay project completion.

Contractor shall advise each subcontractor of County's rights, and the subcontractor's obligations, under this Article by including a provision in each subcontract substantially in the following form: "Subcontractor hereby warrants that it will at all times during the term of this contract comply with all federal immigration laws applicable to Subcontractor's employees, and with the requirements of A.R.S. § 23-214 (A). Subcontractor further agrees that County may inspect the Subcontractor's books and records to insure that Subcontractor is in compliance with these requirements. Any breach of this paragraph by Subcontractor will be deemed to be a material breach of this contract subjecting Subcontractor to penalties up to and including suspension or termination of this contract."

Any additional costs attributable directly or indirectly to remedial action under this Article shall be the responsibility of Contractor. In the event that remedial action under this Article results in delay to one or more tasks on the critical path of Contractor's approved construction or critical milestones schedule, such period of delay shall be deemed excusable delay for which Contractor shall be entitled to an extension of time, but not costs.

ARTICLE 6 - WARRANTY: Contractor expressly warrants that all goods or Services furnished under this agreement shall conform to all specifications and appropriate standards, will be new, and will be free from defects in material or workmanship. Contractor warrants that all such goods or Services will conform to any statements made on the containers or labels or advertisements for such goods, or Services, and that any goods will be adequately contained, packaged, marked and labeled.

Contractor warrants that all goods or Services furnished hereunder will be merchantable, and will be safe and appropriate for the purpose for which goods or Services of that kind are normally used. If

Contractor knows or has reason to know the particular purpose for which County intends to use the goods or Services, Contractor warrants that such goods or Services will be fit for such particular purpose. Contractor warrants that goods or Services furnished will conform in all respects to samples. Inspection, test, acceptance of use of the goods or Services furnished hereunder shall not affect the Contractor's obligation under this warranty, and such warranties shall survive inspection, test, acceptance and use. Contractor's warranty shall run to County, its successors, and assigns. Contractor agrees to replace or correct, at Contractor's sole cost and expense, defects of any goods or Services not conforming to the foregoing warranty, or improperly installed, as well as guarantee to the County and to the Owner, against liability, losses or damage to any or all parts of the work arising from said installation during a period of two (2) years from date of completion. All guarantees will inure to the benefit of the County and the Owner, their successors or assigns, including equipment warranties, ordinary wear and tear and unusual abuse or neglect excepted.

In the event of failure of Contractor to correct defects in or replace nonconforming goods or Services promptly, County, after reasonable notice to Contractor, may make such corrections or replace such goods and Services and charge Contractor for the cost incurred by the County in doing so. Contractor recognizes that County's requirements may require immediate repairs in reworking of defective goods, without notice to the Contractor. In such event, Contractor shall reimburse County for those costs, delays, or other damages which County has incurred.

ARTICLE 7 - LAWS AND ORDINANCES: This agreement shall be enforced under the laws of the State of Arizona. Contractor shall maintain in current status all Federal, State and Local licenses and permits required for the operation of the business conducted by the Contractor. The Contractor shall comply with the applicable provisions of the Americans with Disabilities Act (Public Law 101-336, 42 U.S.C. 12101-12213) and applicable federal regulations under the Act.

ARTICLE 8 - CANCELLATION: This agreement is subject to cancellation pursuant to A.R.S. §38-511. If the Agreement is terminated, the county shall be liable only for payment for Services rendered and accepted material received by the County before the effective date of termination.

ARTICLE 9 - RELATIONSHIP OF THE PARTIES: Contractor is an independent contractor of the County. Contractor represents that he has or will secure, at his own expense, all personnel required in performing the Services under this contract. Such personnel shall not be employees of or have any contractual relationship with the County. All personnel engaged in work under this contract shall be fully qualified and shall be authorized or permitted under State and local law to perform such Services. Contractor warrants that he has obtained or will obtain Worker's Compensation Insurance for his employees working on this contract and that any subcontractors will likewise obtain Worker's Compensation Insurance for of their employees working on this contract. It is further agreed by Contractor that he shall obey all state and federal statutes, rules, and regulations which are applicable to provisions of the Services called for herein. Neither Contractor nor any employee of the Contractor shall be deemed an officer, employee, or agent of the County.

ARTICLE 10 - NON-APPROPRIATIONS CLAUSE: Contractor acknowledges that the County is a governmental entity, and the contract validity is based upon the availability of public funding under its authority. In the event that public funds are unavailable and not appropriated for the performance of County's obligations under this contract, then this contract shall automatically expire without penalty to County after written notice to Contractor of the unavailability and non-appropriation of public funds. It

is expressly agreed that the County shall only activate this non-appropriation provision as an emergency fiscal measure. The County shall not activate this non-appropriation provision for its convenience, to circumvent the requirements of this contract, or to enable the County to contract with another Contractor for the same supplies or Services covered under this Addendum.

ARTICLE 11 – ENTIRE CONTRACT CLAUSE: The Contractor and the County have read this Contract and agree to be bound by all of its terms, and further agree that it constitutes the entire contract between the two parties and may only be modified by a written mutual contract signed by the parties. No oral agreement or oral provision outside this Contract shall have any force or effect.

ARTICLE 12 – NON-WAIVER OF ENFORCEABILITY: Failure of the County to enforce, at any time, any of the provisions of this Contract, or to request at any time performance by Contractor of any of the provisions hereof, shall in no way be construed to be a waiver of such provisions, nor in any way affect the validity of this contract or any part thereof, or the right of the County to enforce each and every provision

ARTICLE 13 – GOVERNING LAW: Both parties agree that this Contract shall be governed by the laws of the state of Arizona. The parties further agree that the jurisdiction for any legal disputes arising out of this Contract shall be the Superior Court of the State of Arizona. The parties agree that even if this Contract does not specifically reference any provision required by state or federal law, those state and federally required provisions are incorporated into this Contract by this reference as though they were specifically listed herein.

ARTICLE 14– TERM: The Contract commences on the date it is signed by the Chairman of the Board and ends on May 4, 2021. This contract may be renewed for up to three one-year renewal periods by mutual written consent of both parties.

ARTICLE 16 – PAYMENT/BILLING: Contractor shall be paid an amount not to exceed \$14.00 per claim as outlined in the Scope of Services.

All invoices shall be submitted to Gila County Accounts Payable, 1400 E. Ash St., Globe, Arizona and include the following information:

- Purchase Order Number
- Contract Number
- Invoice Number
- Service Location
- Vendor Name and Address
- Description of Service

Any alterations to the scope of work resulting in a change in cost must have prior written approval by the County. Any unauthorized work may result in non-payment to the vendor.

Gila County employs a "Net 15" payment term for Services meaning the payment will be issued fifteen (15) days from the date the County receives the invoice from the Contractor. Purchase orders sent to the Contractor reflect these terms and conditions.

The Contractor shall have a current I.R.S. W-9 form on file with the County unless not required by law. The County shall not remit payment if the Contractor does not have a current W-9.

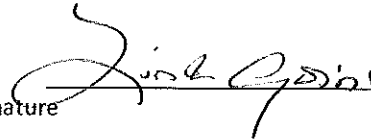
IN WITNESS WHEREOF, Professional Services Contract No. 121619 has been duly executed by the parties hereinabove named, on the date and year first above written.

GILA COUNTY

CORRECTCARE – INTEGRATED HEALTH

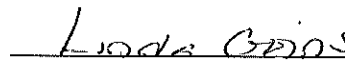
Woody Cline, Chairman

Signature



Date: _____

Print Name



ACCEPTANCE OF OFFER
(For Gila County use only)

The Offer is hereby Accepted:

The Contractor Corcoran/Carle Int. Health is now bound to provide the materials or services listed in RFP No.: 121619, including all terms and conditions, specifications, and amendments, and the contractor's offer as accepted by Gila County.

The contract shall henceforth be referenced to as **Contract No. 121619**. The Contractor has been cautioned not to commence any billable work or to provide any material or service under this contract until Contractor receives written notice to proceed from Gila County.

IN WITNESS WHEREOF, three (3) identical counterparts of this contract, each of which shall include original signatures, and for all purposes shall be deemed an original thereof, have been duly executed by the parties hereinabove named, on this _____ day of _____.

GILA COUNTY BOARD OF SUPERVISORS:

Woody Cline, Chairman, Board of Supervisors

ATTEST:

Marian Sheppard, Clerk of the Board of Supervisors

APPROVED AS TO FORM:

The Gila County Attorney's Office

CONTRACTOR:

Authorized Signature

Linda Gains
Print Name

ARF-6017

Regular Agenda Item 3. D.

Regular BOS Meeting

Meeting Date: 05/05/2020

Submitted For: Mary Springer, Finance Director

Submitted By: Mary Springer, Finance Director

Department: Finance

Fiscal Year: FY20-21

Budgeted?: Yes

Contract Dates 7/1/2020-6/30/21

Grant?: No

Begin & End:

Matching No

Fund?: New

Requirement?:

Information

Request/Subject

Request to Advertise Request for Sealed Proposals (RFSP) No.
041520-*Annual Newspaper Contract*

Background Information

On October 23, 2019, the bid specifications for this contract were sent by certified mail to two newspapers; Arizona Silver Belt and Payson Roundup, which are qualified by statute to provide these services in Gila County. The Arizona Silver Belt newspaper was the only qualified newspaper that submitted a bid for the 2020 contract year. The bid received did not conform to the pricing request and it was determined to be in the best interest of the County to reject the bid and rebid the printing and publishing service. In order to adjust this contract to a fiscal calendar year a new RFSP was advertised for a six-month contract to begin on January 1, 2020, through June 30, 2020. The Arizona Silver Belt was awarded that six-month contract.

A.R.S. § 11-255 (A) states, "The board shall contract annually for all advertising, publications, and printing required to be done or made by all departments of county government."

The formal Request for Sealed Proposals (RFSP) No. 041520 is calling for written bids for the advertising, publications, and printing required by all county departments during the ensuing year (July 1, 2020 through June 30, 2021) and stating on what day the bids received will be opened.

Evaluation

The Board of Supervisors needs to authorize the advertisement of RFSP No. 041520 so that a newspaper may be selected to provide all advertising, publications, and printing required to be done or made by all departments of county government for the period July 1, 2020 through June 30, 2021.

Conclusion

A.R.S. § 11-255 requires that the Board of Supervisors award an annual newspaper contract; therefore, the Board needs to authorize RSP No. 041520 in order to select the most qualified newspaper and award the annual contract. The contract will begin on July 1, 2020 through June 30, 2021.

Recommendation

Staff recommends that the Board of Supervisors authorize the advertisement of RFSP No. 041520.

Suggested Motion

Information/Discussion/Action to authorize the advertisement of Request for Sealed Proposals No. 041520-*Annual Newspaper Contract* to solicit bids for an annual contract for all advertising, publications, and printing required to be done or made by all departments of county government for the period July 1, 2020 through June 30, 2021. **(Mary Springer)**

Attachments

Exhibit H - Request to Advertise RFP No. 041520

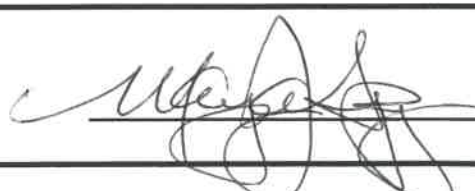
Request to Advertise Request for Sealed Proposals No. 041520

Notice of Request for Sealed Proposals No. 041520

EXHIBIT "H"

GILA COUNTY DEPARTMENTAL REQUEST TO ADVERTISE FOR BIDS

All departments procuring purchases in excess of \$50,000 that requires advertising for bids must follow the Procurement Procedures and must complete Item "I" of this form prior to such purchase. The requesting department is responsible for writing necessary specifications and routing them, including this form and completed Bid Request Form to the Purchasing Department. This Form must be completed and have a copy of the specifications attached before routing begins. All Requests and Specifications will be in accordance with the Arizona Revised Statutes and the latest version of the Gila County Purchasing Policy and Procedures.

<p style="text-align: center;">IS THIS A REQUEST FOR <i>Check one</i></p> <p>Bids <input checked="" type="checkbox"/> _____ Proposals _____</p> <p>Qualifications _____</p>	<p style="text-align: center;">REQUEST NUMBER</p> <p style="text-align: center;"><u>41520</u></p> <p style="text-align: center;"><i>(For Procurement Use Only)</i></p>																														
<p>I. DESCRIPTION: <i>Annual publishing and advertising bid</i></p>																															
<p>FUNDING Various Departments PROJECTS: Annual Publishing and Advertising</p> <p>Fund _____ Dept No. _____ Program _____ Location _____ Account _____</p>																															
<p>INTENT</p> <p>It is the intent of this solicitation to establish a contract with a contractor to provide for janitorial service of facilities located in Southern Gila County.</p> <p>Signed: _____ Date _____</p> <p style="text-align: center;"><i>Elected Official or Department Head</i></p>																															
<p>II. DEPARTMENTAL INFORMATION ONLY: <i>Action Dates</i></p>																															
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%;">DATE</td> <td style="width: 35%;">Department Receipt</td> <td style="width: 15%;"><u>4/16/2020</u></td> </tr> <tr> <td></td> <td>Presented to Board</td> <td><u>5/6/2020</u></td> </tr> <tr> <td></td> <td>Delivered to Paper</td> <td><u>5/6/2020</u></td> </tr> <tr> <td></td> <td>Advertised From</td> <td><u>5/13/2020</u></td> </tr> <tr> <td></td> <td>Closing Date</td> <td style="background-color: yellow;"><u>5/27/2020</u></td> </tr> <tr> <td></td> <td>Awarded To</td> <td>_____</td> </tr> </table>	DATE	Department Receipt	<u>4/16/2020</u>		Presented to Board	<u>5/6/2020</u>		Delivered to Paper	<u>5/6/2020</u>		Advertised From	<u>5/13/2020</u>		Closing Date	<u>5/27/2020</u>		Awarded To	_____	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%;">Placed on Agenda</td> <td style="width: 35%;"><u>9/30/2019</u></td> </tr> <tr> <td>Approved to Call</td> <td>_____</td> </tr> <tr> <td>Paper Name</td> <td><u>AZ Silver Belt</u></td> </tr> <tr> <td>To</td> <td><u>5/13/2020</u></td> </tr> <tr> <td>Bid Award Date</td> <td style="background-color: yellow;"><u>6/16/2020</u></td> </tr> <tr> <td>Pre-Bid Meeting Date</td> <td style="background-color: yellow;">_____</td> </tr> </table>	Placed on Agenda	<u>9/30/2019</u>	Approved to Call	_____	Paper Name	<u>AZ Silver Belt</u>	To	<u>5/13/2020</u>	Bid Award Date	<u>6/16/2020</u>	Pre-Bid Meeting Date	_____
DATE	Department Receipt	<u>4/16/2020</u>																													
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To	<u>5/13/2020</u>																														
Bid Award Date	<u>6/16/2020</u>																														
Pre-Bid Meeting Date	_____																														
<p>III. OTHER APPROVAL: <i>Only as necessary</i></p> <p>Department Name: _____</p> <p style="text-align: center;">Department Head Signature _____ Date _____</p> <p>Department Name: _____</p> <p style="text-align: center;">Department Head Signature _____ Date _____</p>																															
<p>IV. APPROVED</p> <p>Finance Director Signature  _____ Date <u>4-16-2020</u></p>																															



**GILA COUNTY
NOTICE OF REQUEST FOR SEALED PROPOSALS NO. 041520
ANNUAL CONTRACT WITH GILA COUNTY FOR A NEWSPAPER TO PROVIDE FOR ALL ADVERTISING,
PUBLICATIONS AND PRINTING**

Notice is hereby given that Gila County is requesting proposals from qualified Contractors for an Annual Contract with Gila County for a Newspaper to Provide for all Advertising, Publications and Printing.

SUBMITTAL DUE DATE: 10:00 AM, MST, May 27, 2020

RETURN PROPOSAL TO: GILA COUNTY
FINANCE DEPARTMENT
1400 EAST ASH STREET
GLOBE, ARIZONA 85501

NOTICE IS HEREBY GIVEN, that sealed competitive proposals for the material or services as specified will be received by the Gila County Finance Department, until the time and date cited.

Proposals received by the correct time and date will be publicly opened and recorded thereafter in the finance department Copper Conference Room or other site, which may be designated. Any proposals received later than the date and time specified above will be returned unopened. **Late proposals shall not be considered.** The prevailing clock shall be the atomic clock in the reception area of the Copper Building.

All proposals shall be made on the request for sealed proposals forms included in this RFP No. 041520 package and shall include all applicable taxes.

Interested bidders may obtain a copy of this solicitation by calling the Gila County Finance Department at 928-402-4355 or by clicking on the link:

http://www.gilacountyaz.gov/government/finance/procurement/current_bids.php and downloading the file. Bidders are strongly encouraged to carefully read the entire request for proposal.

Any questions regarding this request for proposals shall be submitted in writing and directed to: Betty Hurst, Contracts Administrator, at bhurst@gilacountyaz.gov, 928-402-4355.

The Board of Supervisors reserves the right to reject any or all proposals, or to accept any proposal, or to waive any informality in any proposal, or to withhold the award if deemed in the best interest of Gila County. All procurement activities conducted by Gila County are in conformance with the rules and regulations of the Gila County Procurement Code. A copy of the code is available for review in the Clerk of the Board's office, Globe, AZ.

Dates advertised in the Arizona Silver Belt: **May 13, 2020**

Signed: _____
Woody Cline, Chairman of the Board

Date: ____/____/____

Signed: _____
The Gila County Attorney's Office

Date: ____/____/____



GILA COUNTY
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Dates advertised in the Arizona Silver Belt: **May 13, 2020**

Signed: _____
Woody Cline, Chairman of the Board

Date: ____/____/____

Signed: _____
The Gila County Attorney's Office

Date: ____/____/____

NOTICE OF CALL FOR BIDS FOR AN ANNUAL CONTRACT WITH GILA COUNTY FOR A NEWSPAPER TO PROVIDE FOR ALL ADVERTISING, PUBLICATIONS AND PRINTING.

Pursuant to A.R.S. §11-255, the Gila County Board of Supervisors has called for bids and will let an annual contract for all advertising, publications and printing required to be done or made by all departments of County government. All qualified newspapers within the County are invited to submit a bid for the Fiscal Year July 1, 2020, through June 30, 2021.

This Bid Call becomes a Contract when award by the Gila County Board of Supervisors is confirmed to the Bidder in writing.

Specifications:

1. For publishing of **all** official or legal notices, publications, and classified advertisements required or authorized to be completed by Gila County in the conduct of the County's business, and **all** other matters deemed necessary by the County to be published.
2. Pursuant to A.R.S. §11-255(C), the successful bidder has been admitted for at least one (1) year to the United States mail as second-class matter.
3. Pursuant to A.R.S. §39-202(A), all bids for public printing by a newspaper shall be accompanied by an affidavit of the publisher that the newspaper complies with the provisions of section 39-201.
4. All materials and documents to be published shall be made available to the successful bidder at the office of the department submitting the item for publication. Alternatively, the successful bidder must be able to receive the documents electronically from Gila County via the Internet.
5. Attachment "A" is a sample of a publication item. In order to ensure there will be no changes made to the sample publication item, it will also be e-mailed to you for your use. Submit how this sample would appear in your publication as a legal notice with the following specifications: font=Helvetica; type size=6 pt.; and leading=6. Quote the total price to publish this ad one **(1) time** in your newspaper using your newspaper's usual legal notice column width. Also, indicate the per column inch rate that this quote reflects.

The Gila County Board of Supervisors will accept the lowest bid based on the **total** cost of the above ad **published (1) time** in your newspaper and not the lowest per column inch rate indicated as column widths vary by newspaper.

6. The successful bidder will ensure that each invoice and affidavit of publication will be mailed to the Gila County Finance Department. The successful bidder will also provide a separate invoice with an assigned invoice number for each publication order. Each invoice needs to clearly identify:
 - a. Invoice Number
 - b. Name of person and department that submitted the order
 - c. Ad Type, i.e. Legal, Display, Classified, etc.
 - d. Publication dates
 - e. Calculation Format: Number of column inches x price per column inch equals SUBTOTAL x number of publications equals TOTAL INVOICE AMOUNT (example: 2 column inches x \$3.00 per column inch = \$6.00 x 1 publications = \$6.00)
7. All publications must be published on the date specified by the requesting department, and no alternative date shall be used unless provided by the requesting party. The successful bidder will be responsible for proofreading, except for camera-ready items.

The contract shall be made with the lowest and responsive and responsible bidder. In determining who is the lowest “responsible bidder” for the county advertising, publications and printing, the Board may consider, in addition to pecuniary ability, bidder’s facilities, skill, capacity, experience, and integrity.

Bids will be opened and read publicly at 10:00 AM, on Wednesday, May 27, 2020, at the offices of the Finance Department located at the Copper Building, 1350 E. Monroe Street, Globe, Arizona. Bidders are invited to be present at the bid opening. The Board reserves the right to accept or reject part or all of any bid, or to waive any informality in any bid.

By signing offer, offeror agrees to the following:

LEGAL ARIZONA WORKERS ACT COMPLIANCE: Contractor hereby warrants that it will at all times during the term of this Contract comply with all federal immigration laws applicable to Contractor's employment of its employees, and with the requirements of A.R.S. § 23-214 (A) (together the "State and Federal Immigration Laws"). Contractor shall further ensure that each subcontractor who performs any work for Contractor under this contract likewise complies with the State and Federal Immigration Laws. County shall have the right at any time to inspect the books and records of Contractor and any subcontractor in order to verify such party's compliance with the State and Federal Immigration Laws.

Any breach of Contractor's or any subcontractor's warranty of compliance with the State and Federal Immigration Laws, or of any other provision of this section, shall be deemed to be a material breach of this Contract subjecting Contractor to penalties up to and including suspension or termination of this Contract. If the breach is by a subcontractor, and the subcontract is suspended or terminated as a result, Contractor shall be required to take such steps as may be necessary to either self-perform the services that would have been provided under the subcontract or retain a replacement subcontractor as soon as possible so as not to delay project completion.

Contractor shall advise each subcontractor of County's rights, and the subcontractor's obligations, under this Article by including a provision in each subcontract substantially in the following form: "Subcontractor hereby warrants that it will at all times during the term of this contract comply with all federal immigration laws applicable to Subcontractor's employees, and with the requirements of A.R.S. § 23-214 (A). Subcontractor further agrees that County may inspect the Subcontractor's books and records to insure that Subcontractor is in compliance with these requirements. Any breach of this paragraph by Subcontractor will be deemed to be a material breach of this contract subjecting Subcontractor to penalties up to and including suspension or termination of this contract."

Any additional costs attributable directly or indirectly to remedial action under this Article shall be the responsibility of Contractor. In the event that remedial action under this Article results in delay to one or more tasks on the critical path of Contractor's approved construction or critical milestones schedule, such period of delay shall be deemed excusable delay for which Contractor shall be entitled to an extension of time, but not costs.

CANCELLATION: This agreement is subject to cancellation pursuant to A.R.S. §38-511. If the Agreement is terminated, the county shall be liable only for payment for services rendered and accepted material received by the County before the effective date of termination.

OFFER PAGE

TO GILA COUNTY:

The undersigned hereby offers and agrees to furnish the service in compliance with all terms and conditions, instruction, specifications, and any amendments contained in this Bid document.

Signature also certifies the submitters bid proposal is genuine, and is not in any way collusive or a sham; that the bid proposal is not made with the intent to restrict or prohibit competition; that the bidder submitting the bid has not revealed the contents of the bid to, or in any way colluded with, any other bidder which may compete for the contract; and that no other bidder which may compete for the contract has revealed the contents of a bid to, or in any way colluded with, the bidder submitting this bid.

CONTRACT NUMBER: 041520 Newspaper Advertising

Bidder Submitting Proposal:

Company Name

Address

City

State

Zip

For clarification of this offer, contact:

Name: _____

Phone No.: _____

Fax _____

Email: _____

Signature of Authorized Person to Sign

Printed Name

Title

Bid must be signed by a duly authorized officer(s) eligible to sign contract documents.

ACCEPTANCE OF OFFER
(For Gila County use only)

The Offer is hereby Accepted:

The Bidder _____ is now bound to provide the services listed in Bid Call No.: 041520 including all terms and conditions, specifications, amendments, etc. and the Bidders Offer as accepted by Gila County/public entity.

The contract shall henceforth be referenced to as Contract No. 041520. The Bidder has been cautioned not to commence any billable work or to provide any service under this Contract until it receives written notice to proceed from Gila County.

GILA COUNTY BOARD OF SUPERVISORS:

Awarded this _____ day of _____ 2020

Woody Cline, Chairman of the Board

ATTEST:

Marian Sheppard, Clerk of the Board

APPROVED AS TO FORM:

The Gila County Attorney's Office

ATTACHMENT "A"

Sample Publication Item:

**INVITATION FOR BIDS
BID CALL NO. 041520**

Sealed bids will be received by **Gila County Engineering Services, Copper Building, 1400 East Ash St., Globe, AZ 85501**, until **THURSDAY, SEPTEMBER 25, 2020, 3:00 PM/MST**, for the **RUSSELL ROAD/HOSPITAL DRIVE EXTENSION, GILA COUNTY, ARIZONA, BID NO. 070108-1**, in strict accordance with the rules and regulations of the Gila County Procurement Policy on file in the office of the Gila County Clerk of the Board, Globe, Arizona. **No bids will be accepted after 3:00 PM/MST. The Bids will be publicly opened and read aloud at 3:00 PM at the location and date listed above.**

All Bids shall be made on the Invitation of Bid forms included in the Contract Documents and shall include all applicable taxes.

Plans, Specifications and Contract documents are available and may be obtained from the office of Engineering Services Department, Gila County Public Works, 1400 E. Ash St., Globe, AZ., 928-402-4355.

Contractors are invited to attend an optional walk through held September 18, 2020 at 10:00 am. Questions will be accepted until 5:00 pm, September 22, 2020 and will be answered within 24 hours.

Each Bid submitted, either by hand, United States Postal Service, or other carrier, shall be sealed and plainly marked "**RUSSELL ROAD/HOSPITAL DRIVE EXTENSION, GILA COUNTY, ARIZONA BID CALL NO. 070108-1**". All Bids shall be mailed or delivered to the **Gila County Engineering Services, Copper Building, 1400 E. Ash St., Globe, Arizona 85501**. The Gila County Engineering Services Department and Board of Supervisors of Gila County will not be responsible for those bids submitted that are not marked appropriately and/or sent to the wrong address. The atomic clock in the reception area of the Copper Building is the official time clock.

Contractors are invited to be present at the opening of bids, but absence will not be considered cause for disqualification.

Contractors shall be responsible for any licenses or permits required by the regulatory agency of the State of Arizona that apply to the performance of this contract.

After the Contractor who is determined to be most Advantageous to the county has been selected through the source selection process, negotiations may be conducted for the purpose of developing a recommended Contract for Award.

The Gila County Board of Supervisors reserves the right to reject any or all bids, or to accept any bids, or to waive any informality in any bid, or to withhold the award if deemed in the best interest of Gila County.

Dates advertised in Arizona Silver Belt and Payson Roundup: **September 10, 2020**

Signed: _____
The Gila County Attorney's Office

Date: ____/____/____

Signed: _____
James Menlove, County Manager

Date: ____/____/____

ARF-6019

Regular Agenda Item 3. E.

Regular BOS Meeting

Meeting Date: 05/05/2020

Submitted For: Mary Springer, Finance Director

Submitted By: Mary Springer, Finance Director

Department: Finance

Information

Request/Subject

Request the Board adopt Resolution No. 20-05-01 designating Mary Jane Springer, Finance Director, as the Chief Fiscal Officer (CFO) for Gila County.

Background Information

As required by Arizona Revised Statutes (A.R.S.) § 41-1279.07(E), annually by July 31 each county, city, town, and community college district must provide the Auditor General the name of the chief fiscal officer (CFO) the governing board designates to submit the current fiscal year's Annual Expenditure Limitation Report (AELR) and certify to the accuracy of the report.

Evaluation

As required by A.R.S. § 41-1279.07(E), annually by July 31 each county, city, town, and community college district must provide the Auditor General the name of the chief fiscal officer (CFO) the governing board designates to submit the current fiscal year's Annual Expenditure Limitation Report (AELR) and certify to the accuracy of the report.

Conclusion

As required by Arizona Revised Statutes §41-1279.07(E), annually by July 31 each county, city, town, and community college district must provide the Auditor General the name of the chief fiscal officer (CFO) the governing board designates to submit the current fiscal year's Annual Expenditure Limitation Report (AELR) and certify to the accuracy of the report.

Recommendation

Staff recommends adopting Resolution No. 20-05-01 designating Mary Jane Springer as CFO for Gila County.

Suggested Motion

Information/Discussion/Action to adopt Resolution No. 20-05-01 appointing Mary Jane Springer, Finance Director, as the Chief Fiscal Officer for Gila County as required by Arizona Revised Statutes § 41-1279.07(E). **(James Menlove)**

Attachments

Resolution No. 20-05-01

A.R.S. 1279.07

When recorded please send to:
Marian Sheppard
Clerk of the Board



RESOLUTION NO. 20-05-01

A RESOLUTION OF THE GILA COUNTY BOARD OF SUPERVISORS DESIGNATING MARY JANE SPRINGER, GILA COUNTY FINANCE DIRECTOR, AS THE CHIEF FISCAL OFFICER OF GILA COUNTY FOR THE PURPOSE OF SUBMITTING THE ANNUAL EXPENDITURE LIMITATION REPORT TO THE ARIZONA AUDITOR GENERAL'S OFFICE.

WHEREAS, Arizona Revised Statute (A.R.S.) § 41-1279.07 (E) requires each county, city, town, or community college district to annually provide to the Auditor General by July 31 the name of the Chief Fiscal Officer the governing body has designated to officially submit the current year's annual expenditure limit report on the governing body's behalf; and,

WHEREAS, the Gila County Board of Supervisors believes the appointment of the Gila County Finance Director is the most prudent choice for this appointment;

NOW, THEREFORE, BE IT RESOLVED by the Gila County Board of Supervisors that Mary Jane Springer, Gila County Finance Director, is hereby designated as the Chief Fiscal Officer for Gila County for the purpose of submitting the annual expenditure limitation report to the Arizona Auditor General's Office.

PASSED and ADOPTED this 5th day of May 2020.

Attest:

GILA COUNTY BOARD OF SUPERVISORS

Marian Sheppard, Clerk of the Board

Woody Cline, Chairman

Approved as to form:

The Gila County Attorney's Office

41-1279.07. Uniform expenditure reporting system; reports by counties, community college districts, cities and towns; certification and attestation; assistance by auditor general; attorney general investigation; violation; classification

A. The auditor general shall prescribe a uniform expenditure reporting system for all political subdivisions subject to the constitutional expenditure limitations prescribed by article IX, sections 20 and 21, Constitution of Arizona. The system shall include:

1. For counties:

(a) An annual expenditure limitation report that includes at least the following information:

(i) The expenditure limitation established for the reporting fiscal year by the economic estimates commission.

(ii) Total expenditures, by fund, for the reporting fiscal year.

(iii) Total exclusions from local revenues, as defined by article IX, section 20, Constitution of Arizona, by fund, for the reporting fiscal year.

(iv) Total amounts, by fund, of expenditures subject to the expenditure limitation for the reporting fiscal year.

(b) Annual financial statements prepared in accordance with generally accepted accounting principles.

(c) A reconciliation of the total expenditures reported within the financial statements to the total expenditures stated within the expenditure limitation report.

2. For community college districts:

(a) An annual budgeted expenditure limitation report that includes at least the following information:

(i) The expenditure limitation established for the reporting fiscal year by the economic estimates commission.

(ii) Total budgeted expenditures, by fund, for the reporting fiscal year.

(iii) Total exclusions from local revenues, as defined by article IX, section 21, Constitution of Arizona, by fund, for the reporting fiscal year.

(iv) Total amounts, by fund, of budgeted expenditures subject to the expenditure limitation for the reporting fiscal year.

(b) Annual financial statements prepared in accordance with generally accepted accounting principles.

(c) A reconciliation of the total expenditures reported within the financial statements to the total expenditures reported within the expenditure limitation report.

3. For cities and towns:

(a) An annual expenditure limitation report that includes at least the following information:

(i) The expenditure limitation established for the reporting fiscal year by the economic estimates commission and, if applicable, the voter approved alternative expenditure limitation.

(ii) Total expenditures, by fund, for the reporting fiscal year.

(iii) Total exclusions from local revenues, as defined by article IX, section 20, Constitution of Arizona, by fund, for the reporting fiscal year or, if applicable, the total exclusions from the voter approved alternative expenditure limitation.

(iv) Total amounts, by fund, of expenditures subject to the expenditure limitation for the reporting fiscal year.

(b) Financial statements prepared in accordance with generally accepted accounting principles.

(c) A reconciliation of the total expenditures reported within the financial statements to the total expenditures reported within the expenditure limitation report.

B. The auditor general shall provide detailed instructions for completion and submission of the reports described in subsection A of this section. The auditor general shall prescribe definitions for terms used in and the form of the reports described in subsection A of this section. The reports described in subsection A of this section are required of counties and community college districts beginning with fiscal year 1981-1982. The reports described in subsection A of this section are required of cities and towns beginning with the fiscal year the political subdivision is subject to the expenditure limitation. The annual reporting requirements also apply to political subdivisions subject to an alternative expenditure limitation enacted pursuant to article IX, section 20, subsection (9), Constitution of Arizona.

C. The reports described in subsection A of this section must be filed with the auditor general within nine months after the close of each fiscal year.

D. The auditor general or a certified public accountant performing the annual audit required pursuant to sections 41-1279.21 and 9-481 shall attest to the expenditure limitation reports and financial statements for counties, community college districts and cities. The certified public accountant performing the annual or biennial audit required pursuant to section 9-481 shall attest to the expenditure limitation reports and financial statements for towns.

E. The governing body of each political subdivision shall provide to the auditor general by July 31 each year the name of the chief fiscal officer designated by the governing body of the political subdivision to officially submit the current fiscal year's expenditure limitation report on behalf of the governing body. The governing body of the political subdivision shall notify the auditor general of any changes of individuals designated to file the required reports. The designated chief fiscal officer shall certify to the accuracy of the annual expenditure limitation report.

F. The auditor general shall prescribe forms for the uniform reporting system and may provide assistance to individuals, certified public accountants or public accountants responsible for attesting to the expenditure limitation reports and financial statements.

G. Each political subdivision, subject to the expenditure limitations prescribed by article IX, sections 20 and 21, Constitution of Arizona, shall comply with the uniform expenditure reporting system, instructions and forms prescribed by the auditor general. The auditor general may notify the committee

and the attorney general if any political subdivision does not comply with the uniform expenditure reporting system, instructions or forms prescribed by the auditor general. The attorney general may file a petition for special action in any court of competent jurisdiction to compel any political subdivision to comply with this section. The attorney general may apply for injunctive relief in any court of competent jurisdiction to enjoin any political subdivision from violating this section. Injunctive and special action proceedings are in addition to all other penalties and other remedies prescribed by law.

H. A chief fiscal officer, designated pursuant to subsection E of this section, who subsequent to July 1, 1983 refuses to file the reports required by this section within the prescribed time periods or who intentionally files erroneous reports is guilty of a class 1 misdemeanor. A city or town exceeding the expenditure limitation prescribed or authorized pursuant to article IX, section 20, Constitution of Arizona, for any fiscal year, without authorization pursuant to such section, shall have the amount specified in subsection I of this section of its allocations of the state income tax, distributed pursuant to section 43-206, withheld and redistributed to other cities and towns in the same manner as determined pursuant to that section, except that the population of the city or town exceeding the expenditure limitation shall not be included in the computation, and the city or town exceeding the expenditure limitation shall not be entitled to share in the redistribution. A community college district exceeding the expenditure limitation prescribed pursuant to article IX, section 21, Constitution of Arizona, for any fiscal year, without authorization pursuant to such section or section 15-1471, shall have the amount specified in subsection I of this section of its allocations of state aid, distributed pursuant to section 15-1466, withheld.

I. The auditor general shall hold a hearing to determine if any political subdivision has exceeded the expenditure limitations prescribed pursuant to article IX, sections 20 and 21, Constitution of Arizona. If a county has exceeded the expenditure limitations prescribed pursuant to article IX, section 20, Constitution of Arizona, without authorization pursuant to that section, the auditor general shall notify the board of supervisors of the county to reduce the allowable levy of primary property taxes of the county pursuant to section 42-17051, subsection C. If any political subdivision other than a county has exceeded the expenditure limitations prescribed pursuant to article IX, sections 20 and 21, Constitution of Arizona, without authorization, the auditor general shall notify the state treasurer to withhold a portion of the political subdivision's allocations of the revenues described in subsection H of this section for the fiscal year subsequent to the auditor general's hearing as follows:

1. If the excess expenditures are less than five percent of the limitation, an amount equal to the excess expenditures.
2. If the excess expenditures are equal to or greater than five percent but less than ten percent of the limitation, or are less than five percent of the limitation but it is at least the second consecutive instance of excess expenditures, an amount equal to triple the excess expenditures.
3. If the excess expenditures are equal to or greater than ten percent of the limitation, an amount equal to five times the excess expenditures or one-third of the allocation of the revenues described in subsection H of this section, whichever is less.

J. A county, city or town is not deemed to have exceeded the expenditure limitation if the county, city or town makes expenditures for capital improvements from utility revenues pursuant to title 9, chapter 5, article 3 or from excise taxes levied by the county, city or town for a specific purpose and the county,

city or town repays the expenditure from the proceeds of bonds or other lawful long-term obligations before the hearing required by subsection I of this section.

ARF-6012

Consent Agenda Item 4. A.

Regular BOS Meeting

Meeting Date: 05/05/2020

Submitted For: Steve Sanders, Director

Submitted By: Shannon Boyer, Executive Administrative Asst.

Department: Public Works

Information

Request/Subject

Public Works Department Policy No. PWS-012 – “Commercial Driver License (CDL) Random Drug/Alcohol Testing” which replaces Policy No. DPW 09-05.

Background Information

Public Works Department Policy No. DPW 09-05 – “Commercial Driver License (CDL) Random Drug/Alcohol Testing” was originally approved by the Board of Supervisors on November 3, 2009, with a revision being approved on April 19, 2011.

Evaluation

Verbiage changes and additions were made along with the format of the policy has been updated to the format used for all Countywide policies adopted by the Board of Supervisors. The policy number is being changed according to the table of contents for the Countywide policies as adopted by the Board of Supervisors.

Conclusion

The proposed revisions address the changes and additions to the verbiage, the policy number and document format.

Recommendation

The Gila County Public Works Department recommends approval of the proposed revisions to the Public Works Department Policy “Commercial Driver License (CDL) Random Drug/Alcohol Testing” and the policy format and number change from DPW 09-05 to PWS-012.

Suggested Motion

Approval of revised Public Works Department Policy “Commercial Driver License (CDL) Random Drug/Alcohol Testing” to make changes and additions to the verbiage; to change the format of the policy; and change the policy number from DPW 09-05 to PWS-012.

Attachments

Proposed Policy No. PWS-012 Revised DPW09-05

CDL Random Drug/Alcohol Testing with Changes in Red

Gila County Policy COMMERCIAL DRIVER LICENSE (CDL) RANDOM DRUG/ALCOHOL TESTING	Policy Number: PWS-012 Replaces: DPW09-05	Page
	Adopted by BOS 5-5-20 Revised: 00-00-0000	1 of 3

I. PURPOSE:

To comply with Federal Regulations regarding random drug and/or alcohol testing for individuals operating commercial class vehicles.

II. POLICY:

Employees are required to hold current Commercial Driver License (CDL) as stated in the job classifications and be tested according to County random drug/alcohol testing process. This policy is intended to supplement Rule 10 – Drugs and Alcohol of the Gila County Merit System Rules and Policies Manual. The Gila County Merit System Rules and Policies take precedence in the event of any conflict between the policies.

Federal Regulations require that random drug and/or alcohol testing be administered to persons who are required to have a CDL in order to perform their job. County policy indicates that persons holding safety sensitive positions have a current CDL and be included in the random drug and/or alcohol testing process.

III. RESPONSIBILITIES:

Supervisors will uphold the requirement for a Class A and B CDL with endorsements and will prohibit any employee from operating equipment requiring a CDL without endorsements, physicals, renewals, and refreshers, except for training and/or testing purposes. This responsibility is set in 49 CFR (Code of Federal Regulations) Part 172.704 *Training Requirements*, (c) (ii)(4) *Compliance* and Part 391 *Qualifications of Driver*. Any employee performing a safety sensitive function on a commercial class vehicle must have a current CDL.

It is the supervisor's responsibility to be sure their employees comply with the requirements of obtaining and maintaining a CDL and the associated endorsements.

It is the employee's responsibility to obtain and maintain the CDL and the endorsements as a condition of employment. In the event a CDL is suspended or a citation is received, the CDL and

Gila County Policy COMMERCIAL DRIVER LICENSE (CDL) RANDOM DRUG/ALCOHOL TESTING	Policy Number: PWS-012	Page
	Replaces: DPW09-05 Adopted by BOS 5-5-20 Revised: 00-00-0000	2 of 3

endorsement must be renewed at the employee's expenses using personal time for testing and physicals. If loss of CDL privileges occurs, the employee must immediately (within 24 hours) notify their supervisor upon receipt of the suspension, revocation or loss of CDL privileges.

Waivers, for employees who can't renew the CDL privileges due to health issues or driving record issues, will not be granted.

SIGNATURE:

CHAIRMAN, BOARD OF SUPERVISORS

DATE

Gila County Policy COMMERCIAL DRIVER LICENSE (CDL) RANDOM DRUG/ALCOHOL TESTING	Policy Number: PWS-012	Page
	Replaces: DPW09-05 Adopted by BOS 5-5-20 Revised: 00-00-0000	3 of 3

**GILA COUNTY
PROCEDURES FOR CDL RANDOM DRUG/ALCOHOL TESTING**

1. Each month employee names are randomly selected for drug and/or alcohol testing by an independent consultant. The Human Resources Assistant Sr. is sent the list of employees selected.
2. The Human Resources Assistant Sr. notifies the Public Works Executive Administrative Assistant that there are randoms to be picked up in Human Resources.
3. The Public Works Executive Administrative Assistant gives the testing paperwork to the appropriate Supervisor/Manager.
4. The Supervisor/Manager takes the employee to the testing facility as soon as possible after receiving the paperwork:

Payson

Diversified Solutions hours of operation are 8:00 am – 12:00 pm, Monday through Friday. If not able to get to Diversified Solutions in time, go to Statclinix/Urgentcare. Their hours of operation are 8:00 am – 8:00 pm, seven days a week.

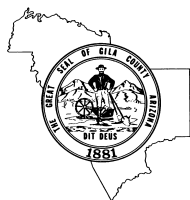
Globe

Diversified Solutions hours of operation are 8:30 am – 12:15 pm and 1:00 pm to 2:30 pm, Monday through Friday.

If not able to get to Diversified Solutions in time, go to Cobre Valley Community Hospital. Their hours of operation are 9:00 am – 3:00 pm, Monday through Friday.

The employee does not leave the sight of the Supervisor/Manager until the testing has been completed and the employee is back at the worksite.

5. Testing results are sent to the Human Resources Assistant Sr. Should a test return with a positive result, the Gila County Merit System Rules and Policies will be followed. All other results are sent to the Public Works Executive Administrative Assistant. The results are distributed to the appropriate area to be included in the employee's CDL file.



GILA COUNTY
~~DEPARTMENT~~~~DIVISION~~ OF PUBLIC WORKS

~~DEPARTMENT~~~~DIVISION~~ POLICY or
PROCEDURE

Title: Commercial Driver License (CDL) Random Drug/Alcohol Testing	Effective Date: 11/3/2009 Revised: 4/19/2011 <u>Revised:</u> <u>4/21/2020</u>	Department: All Divisions
Purpose: To comply with Federal Regulations regarding random drug and/or alcohol testing for individuals operating commercial class vehicles.	Authorized Signature: <div style="text-align: center;"> <hr/> Steve Stratton, Director of Public Works </div> <div style="text-align: center;"> <hr/> Bryan Chambers Chief Deputy County Attorney </div>	

Policy Statement:

Employees are required to hold current Commercial Driver License (CDL) as stated in their job classifications and be tested according to County random drug/alcohol testing process. This policy is intended to supplement Rule 10 – Drugs and Alcohol of the Gila County Merit System Rules and Policies Manual. The Gila County Merit System Rules and Policies take precedence in the event of any conflict between the policies.

1. **Background:**

Federal Regulations require that random drug and/or alcohol testing be administered to persons who are required to have a CDL in order to perform their job. County policy indicates that persons holding safety sensitive positions have a current CDL and be included in the random drug and/or alcohol testing process.

2. **Responsibilities:**

Supervisors will uphold the requirement for a Class A and B CDL with endorsements and will prohibit any employee from operating equipment requiring a CDL without endorsements, physicals, renewals, and refreshers, except for training and/or testing purposes. This responsibility is set in 49 CFR (Code of Federal Regulations) Part 172.704 *Training Requirements*, (c) (ii)(4) *Compliance* and Part 391 *Qualifications of Driver*. Any employee performing a safety sensitive function on a commercial class vehicle must have a current CDL.

- A. It is the supervisor's responsibility to be sure their employees comply with the requirements of obtaining and maintaining a CDL and the associated endorsements.
- B. It is the employee's responsibility to obtain and maintain the CDL and the endorsements as a condition of employment. In the event a CDL is suspended or a citation is received, the CDL and endorsement must be renewed at the employee's expense using personal time for testing and physicals. If loss of CDL privileges occurs, the employee must immediately (within 24 hours) notify their supervisor upon receipt of the suspension, revocation or loss of CDL privileges.

Waivers, for employees who can't renew the CDL privileges due to health issues or driving record issues, will not be granted.

3. **Procedures:**

- Each month employee's names are randomly selected for drug and/or alcohol testing by an independent consultant. The ~~Deputy~~ Human Resources ~~Assistant Sr. Director~~ is sent the list of employees selected.
- The ~~Deputy~~ Human Resources ~~Assistant Sr. Director~~ ~~notifies~~ ~~contacts~~ the Public Works Executive Administrative Assistant ~~that there are randoms to be picked up in Human Resources. with the list of names selected so that testing dates and times may be scheduled.~~

Policy #DPW 09-05

- The Public Works Executive Administrative Assistant gives testing paperwork to the appropriate Supervisor/Manager~~list of names selected to the Materials Tester/Safety Representative.~~
- The Supervisor/Manager takes the employee to the testing facility as soon as possible after receiving the paperwork. ~~Materials Tester/Safety Representative informs the Deputy Human Resources Director when testing will occur.~~
- ~~The Materials Tester/Safety Representative informs the foreman/manager immediately prior to picking up selected employees from their worksite. If the employee is a Payson area employee, the Material Tester/Safety Representative will have called the Deputy Human Resources Director at least the day before. The Deputy Human Resources Director will call Diversified Solutions or Stat Clinix letting them know who is on their way for testing.~~

Payson

Diversified Solutions hours of operation are 8:00 am – 12:00 pm, Monday through Friday.

Stat Clinix hours of operation are 8:00 am – 8:00 pm, 7 days per week.

Globe

Diversified Solutions hours of operation are 8:30 am – 12:15 pm and 1:00 pm to 2:30 pm, Monday through Friday.

Cobre Valley Community Hospital hours of operation are 9:00 am – 3:00 pm, Monday through Friday

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~~If the employee is a Globe area employee, he/she is taken to Deputy Human Resources Director in Globe for the required paperwork and then taken to the testing site. The employee does not leave the sight of the Supervisor/Manager Materials Tester/Safety Representative until the testing has been completed and the employee is back at the worksite.~~

- Testing results are sent to the Human Resources Assistant Sr. Deputy Personnel Director. Should a test return with a positive result, the Gila County Merit System Rules and Policies will be followed. All other results are ~~ultimately~~ sent to the Public Works Executive Administrative Assistant. The results are ~~eventually~~ distributed to the appropriate area to be included in the employee's CDL file.

ARF-6025

Consent Agenda Item 4. B.

Regular BOS Meeting

Meeting Date: 05/05/2020

Reporting Period: BOS April 21, 2020 BOS Meeting Minutes

Submitted For: Marian Sheppard, Clerk of the Board

Submitted By: Melissa Henderson, Deputy Clerk

Information

Subject

Board of Supervisors' April 21, 2020, Meeting Minutes.

Suggested Motion

Approval of the Board of Supervisors' April 21, 2020 meeting minutes.

Attachments

04-21-20 Meeting Minutes

**BOARD OF SUPERVISORS MEETING MINUTES
GILA COUNTY, ARIZONA**

Date: April 21, 2020

WOODY CLINE

Chairman

MARIAN SHEPPARD

Clerk of the Board

TOMMIE C. MARTIN

Vice-Chairman

By: Marian Sheppard

TIM R. HUMPHREY

Member

Gila County Courthouse
Globe, Arizona

PRESENT: Woody Cline, Chairman; Tommie C. Martin, Vice-Chairman (via phone); and Tim R. Humphrey, Member.

STAFF PRESENT: Jacque Sanders, Deputy County Manager, District Librarian; Jefferson R. Dalton, Deputy Gila County Attorney, Civil Bureau Chief; Charles Shire, Deputy Gila County Attorney, Civil Bureau (via ITV); and Marian Sheppard, Clerk of the Board.

Item 1 – CALL TO ORDER - PLEDGE OF ALLEGIANCE – INVOCATION

Chairman Cline called the Regular Meeting to order at 10:00 a.m. this date in the Board of Supervisors' hearing room. Tim Humphrey led the Pledge of Allegiance and Jefferson Dalton delivered the invocation.

Item 2 – PRESENTATIONS:

A. Presentation regarding Gila County financial data as of 2/29/2020 as it compares to the fiscal year 2020 Gila County Budget and fiscal year 2019 year-to-date performance.

Maryn Belling, Budget Manager, provided the following information: General Fund Revenue fiscal year-to-date at 2/29/2020 is at 57% of the budget and a year-to-date decrease of \$201,135.71 compared to 2/28/2019 because 2020 February's transactions for Excise and VLT were posted in March. General Fund Revenue fiscal-year-to-date on 3/31/2020 is at 61% of the budget and \$2,369,593.97 over 3/31/2019.

General Fund Expenditures fiscal year to date at 2/29/2020 are at 62% of the budget and show an increase of \$543,341.96 over 2/28/2019.

Each Board member thanked Ms. Belling for the information.

Upon motion by Vice-Chairman Martin, seconded by Supervisor Humphrey, the Board unanimously voted to adjourn as the Gila County Board of Supervisors and convene as the Gila County Library District Board of Directors to address the following 3 agenda items.

Item 3 - REGULAR AGENDA ITEMS:

A. (Motion to adjourn as the Gila County Board of Supervisors, and convene as the Gila County Library District Board of Directors.) Information/Discussion/Action to approve renewal and acceptance of Grantee Agreement No. GRA-RC004-19-0919-01-Y3 between the Gila Regional Partnership Council, Arizona Early Childhood Development and Health Board (First Things First) and the Gila County Library District in the amount of \$60,000 for fiscal year July 1, 2020, through June 30, 2021.

Jacque Sanders, Deputy County Manager, District Librarian, advised that this Grantee Agreement shall become effective for the period July 1, 2020, through June 30, 2021. Total funds available are \$60,000 for this period. This agreement continues the Early Literacy strategy begun by the previous First Things First Parent Education Community-Based Training Grants that began in fiscal year 2011. At this time, 1,202 children ages birth to five years are enrolled in this program and receive books each month to foster the importance of reading and the six pre-reading skills, as well as providing parents with material to read each month. In addition, since 2011, 3,286 children have 'graduated' from the program by turning five. Upon motion by Supervisor Humphrey, seconded by Vice-Chairman Martin, the Board unanimously approved Grantee Agreement No. GRA-RC004-19-0919-01-Y3.

B. Information/Discussion/Action to approve renewal and acceptance of Grantee Agreement No. GRA-RC029-19-0935-01-Y3 between the San Carlos Apache Regional Partnership Council, Arizona Early Childhood Development and Health Board (First Things First) and the Gila County Library District in the amount of \$70,000 for fiscal year July 1, 2020, through June 30, 2021.

Ms. Sanders advised that Grantee Agreement shall become effective on July 1, 2020, and shall terminate on June 30, 2021. Total funds available are \$70,000 for this period. This agreement continues the Parenting Outreach and Awareness- Early Literacy strategy that began in this region in the fiscal year 2013. At this time, 514 children ages birth to five years are enrolled in this program and receive books each month to foster the importance of reading and the six pre-reading skills, as well as providing parents with material to read each month. In addition, 1,253 children have 'graduated' from the program by turning five. The number of children turning five and graduating along with the number of children moving within and out of the area has been greater than

the number of new enrollees during the current fiscal year. Upon motion by Vice-Chairman Martin, seconded by Supervisor Humphrey, the Board unanimously approved Grantee Agreement No. GRA-RC029-19-0935-01-Y3.

C. Information/Discussion/Action to approve modifications to the distribution of funding for FY 2020 for the Young Public Library to suspend the second half funding in the amount of \$29,375.00 because of the misuse of operating funds for a capital building project in FY2019 in the amount of \$30,069.21 with the remainder of \$694.21 to be withheld from the first half funding distribution for FY2021. (Motion to adjourn as the Gila County Library District Board of Directors and reconvene as the Gila County Board of Supervisors.)

Ms. Sanders advised that the Gila County Library District annually distributes funds to 8 libraries within the County. To receive the funds, each library is required to enter into a Library Services Agreement each year with the County agreeing to abide by the terms of the Agreement. She further advised that 3 of the 8 libraries are private, non-profit organizations. A summary of the information provided by Ms. Sanders is as follows. The Library Service Agreement (LSA) specifically outlines the allowable uses of funding, which states, *"The Board shall use the District funds to insure the payments of salaries, routine maintenance and upkeep and other necessary expenses of the Board library, pursuant to ARS 48 - 3901 et seq. Funds will not be used for capital improvement projects or major building repairs without prior approval from the Board of Directors of the Gila County Library District. The Board shall submit the annual FY__ Library budget to the District at the time of submission of this agreement. The Library will provide a year-to-date expenditure report to the District prior to the second payment by the District to the Board. An annual written accounting shall be made to the District describing the manner and use of funds are required by the District within the first quarter of the following fiscal year."*

Because the Board receives public monies from the District, the Board shall conduct all business meetings in accordance with Arizona Open Meeting Laws, A.R.S. 38-431. While following the process outlined in the LSA during this fiscal year, the Library Board provided a document that outlined their expenses for FY2019, at approximately the time that the County Library District was distributing the first installment of funds for FY2020. In reviewing the documentation provided by the Pleasant Valley Community Library Board (PVCLB), operating funds in the amount of \$31,069.21 were improperly used for major building repair/maintenance in violation of the terms and conditions of the LSA. The actual budgeted amount under Maintenance and Repairs – line item Building, was \$1,000.00, which would be an allowable expense under the terms of the LSA, for a net disallowable amount of \$30,069.21.

The Library Board has ample reserves that could have been used for the building repair/remodel without using the operating budget for FY2019 and without limiting the services to the residents. At the January 2020 Library Board meeting the December 2019 Treasurer's Report shows that the Library Board had a total of \$43,099.77 in available funds, before the November 2019 distribution of funds in the amount of \$29,375.00 from the Library District for the first half funding for 2020.

Ms. Sanders stated that there were other areas whereby the governing board of the PVCLB has conflicted with the LSA. She added that should the Board choose to accept her recommendation (as stated in the agenda item), the PVCLB has ample reserves that will carry them through to the time when the FY2021 Library Services Agreement is executed.

Supervisors Martin and Humphrey agreed with Ms. Sanders' recommendations. Chairman Cline stated, "I agree with this. We are responsible for taxpayer dollars as much as them; we are first in line."

Upon motion by Supervisor Humphrey, seconded by Vice-Chairman Martin, the Board unanimously approved modifications to the distribution of funding for FY 2020 for the Young Public Library to suspend the second half funding in the amount of \$29,375.00 because of the misuse of operating funds for a capital building project in FY2019 in the amount of \$30,069.21 with the remainder of \$694.21 to be withheld from the first half funding distribution for FY2021.

Upon motion by Supervisor Humphrey, seconded by Vice-Chairman Martin, the Board unanimously agreed to adjourn as the Gila County Library District Board of Directors, and reconvene as the Gila County Board of Supervisors to address the remaining agenda items.

D. Information/Discussion/Action to approve Amendment No. 7 to an Intergovernmental Agreement (Contract No. ADHS17-133182) between the Arizona Department of Health Services and the Gila County Health and Emergency Management Department in the amount of \$226,242 in order to provide public health emergency preparedness - COVID-19 response services from March 5, 2020, through March 15, 2021.

Michael O'Driscoll, Health and Emergency Management Department Director, explained that this funding is not related to the CARES (Coronavirus Aid, Relief, and Economic Security) Act. This funding will allow the Gila County Health and Emergency Management Department, Division of Public Health Emergency Preparedness, to implement strategies to respond to the COVID-19 crisis in Arizona and Gila County. The strategies will strengthen incident management, jurisdictional recovery, bio-surveillance, information management, countermeasures, mitigation, and surge management. The

Division of Public Health Emergency Preparedness will work to scale-up laboratory testing and data collection to enable identification and tracking of COVID-19 cases in the County. Gila County Public Health and Emergency Preparedness will develop a brief COVID-19 community intervention implementation plan that will address the following: slow the transmission of disease, minimize morbidity and mortality, and preserve healthcare, workforce, infrastructure functions, and minimize social and economic impacts.

Mr. O'Driscoll stated, "If COVID-19 comes around again, we will be prepared to manage this without having to shut down the economy." Each Board member thanked Mr. O'Driscoll and his staff for their efforts and work during this COVID-19 crisis. Upon motion by Vice-Chairman Martin, seconded by Supervisor Humphrey, the Board unanimously approved Amendment No. 7 to the Intergovernmental Agreement (Contract No. ADHS17-133182) with the Arizona Department of Health Services.

E. Information/Discussion/Action to declare a portion of New Street not necessary for public use and accept a Citizens' Petition to begin the process to abandon a portion of New Street as shown on Miami Map No. 2 GCR Map 23.

Steve Sanders, Public Works Department Director, advised that New Street is the main access to Freeport McMoRan Copper and Gold, Inc.'s (FMI) copper mine. The portion of New Street being considered for abandonment is not used by the general public. It is used by FMI employees and guests for access to the mine. Upon motion by Supervisor Humphrey, seconded by Vice-Chairman Martin, the Board declared a portion of New Street not necessary for public use and accepted a Citizens' Petition to begin the process to abandon a portion of New Street as shown on Miami Map No. 2 GCR Map 23.

F. Information/Discussion/Action to approve an Intergovernmental Agreement between Gila County and Pinal County whereby Pinal County will provide medical examiner services for the period beginning July 1, 2020 through June 30, 2021 in the amount of \$375,000.

Mary Springer, Finance Director, presented this agenda item. Gila County uses a contract medical examiner who performs autopsy services and related medical services. In addition to paying a contract medical examiner, additional costs include separate medical supplies, pathology testing, facility costs, equipment, and so on. Gila County also uses the Pima County medical examiner when the contract medical examiner is not available or there is a complicated case that requires more services than the contract medical examiner can perform. Gila County was notified by Pima County they would no longer take cases on a piecemeal basis. Since being notified by Pima County, the Finance Department has been researching medical examiner service providers with an all-inclusive cost model. Pinal County has a full-

service medical examiner department that has provided competitive pricing, inclusive of all costs and logistically closer to Gila County.

This Intergovernmental Agreement (IGA) will be for the period beginning July 1, 2020, through June 30, 2021, with an annual payment of \$375,000 whereby Pinal County will perform up to 190 medical examiner cases within the applicable one-year contractual term. For any cases in excess of 190 during any one-year term of the agreement shall be paid for by Gila County at the per-case rates as listed in the 2020 Services Cost Schedule, referenced as Exhibit A to the IGA. Ms. Springer advised that the County will save approximately \$70,000 per year with this arrangement and have better coverage all-inclusive in one bill. Each Board member thanked Ms. Springer for her involvement in getting this agreement to the Board. Upon motion by Vice-Chairman Martin, seconded by Supervisor Humphrey, the Board unanimously approved this IGA with Pinal County as specified in the agenda item.

G. Information/Discussion/Action to authorize the advertisement of Invitation for Bids No. 040320 for the provision of autopsy transport services.

Ms. Springer stated that funeral homes are used to transport deceased persons from their location to the location where the autopsy will be performed. There are no current contracts in place identifying pricing and availability. In order to secure the service when needed, it is the desire of the County to enter into service contracts that provide specific costs, and are deemed in the best interest of the County. Upon motion by Supervisor Humphrey, seconded by Vice-Chairman Martin, the Board unanimously authorized the advertisement of Invitation for Bids No. 040320.

H. Information/Discussion/Action to approve the electronic submission of the FY2020 Gila River Indian Community Gaming Grant Application for Hellsgate Fire District in the amount of \$49,507 to purchase new breathing air compressor equipment.

Ms. Springer stated that the Hellsgate Fire District has been aggressive in finding new sources of funding. In the recent past, the District has been awarded grants from the Gila River Indian Community. She added that if a grant is awarded, the Gila River Indian Community requires the County to agree to be the pass-through agency to receive the funds and the Board must also adopt a resolution. Upon motion by Vice-Chairman Martin, seconded by Supervisor Humphrey, the Board unanimously approved the electronic submission of the FY2020 Gila River Indian Community Gaming Grant Application for Hellsgate Fire District in the amount of \$49,507 whereby the County agrees to be the pass-through agency if grant funds are awarded.

I. Information/Discussion/Action to approve the electronic submission of the FY2020 Gila River Indian Community Gaming Grant Application for the National Alliance on Mental Illness in the amount of \$28,350 to provide mental illness awareness, training and peer support programs for northern Gila County.

Ms. Springer advised that the Payson chapter of the National Alliance on Mental Illness (NAMI) approached her to request that the County act as the pass-through agency should this grant application be approved. NAMI is a non-profit organization serving northern Arizona including Pine, Strawberry, Payson, Star Valley, Tonto Apache Indian Community, and surrounding communities. Ms. Springer stated that she is impressed with the services provided by this organization and is pleased that there is a local chapter. Upon motion by Supervisor Humphrey, seconded by Vice-Chairman Martin, the Board unanimously approved the electronic submission of the FY2020 Gila River Indian Community Gaming Grant Application for NAMI in the amount of \$28,350 whereby the County agrees to be the pass-through agency if grant funds are awarded.

J. Information/Discussion/Action to approve Agreement No. 37071900317-001 between the Gila County Sheriff's Office and Freeport-McMoRan Miami Inc. for the Sheriff's Office to provide police-related services and security as requested by Freeport-McMoRan Miami Inc. for a period of two years commencing on April 28, 2020.

Ms. Springer advised that periodically the Sheriff's Office provides deputies to Freeport-McMoRan Miami Inc. (FMI) for police-related services and security services; however, until now there has not been a written agreement in place. The Sheriff's Office and FMI wish to formalize this arrangement and compensation in the form of a written agreement. Supervisor inquired if the services will be provided by Sheriff's Office reserve officers to which Ms. Springer replied that it is her understanding that sworn officers, who are permitted to carry weapons, will be utilized. J. Adam Shepherd, Gila County Sheriff, added that the Sheriff's Office occasionally has volunteers who are certified to carry weapons. They could be used to provide these services when needed or an off-duty Sheriff's officer would be used. Upon motion by Supervisor Humphrey, seconded by Vice-Chairman Martin, the Board unanimously approved Agreement No. 37071900317-001.

Item 4 – CONSENT AGENDA ACTION ITEMS: (Any matter on the Consent Agenda will be removed from the Consent Agenda and discussed and voted upon as a regular agenda item upon the request of any member of the Board of Supervisors.)

A. Approval of Amendment No. 3 to Professional Services Contract No. 051418 with the Law Offices of Samantha Sue Elledge, PLLC to increase the contract by \$27,400 for a new total contract amount of \$86,800 for the contract term July 1, 2019, to June 30, 2020.

B. Approval of the Board of Supervisors' April 7, 2020 meeting minutes.

C. Approval of the Human Resources Department monthly activity reports for March 2020.

MARCH 3, 2020

DEPARTURES:

1. Donald Riggins - Facilities and Land Management - Building Maintenance Technician Senior - 02/27/20 - Facilities Management Fund - DOH 10/17/16

END PROBATIONARY PERIOD:

2. Shaunae Casillas - Health and Emergency Services - PHEP Assistant - 03/16/20 - PHEP Fund

3. Jeffrey Nafziger - Health and Emergency Services - Environmental Health Specialist - 03/16/20 - Health Service(.35)/Prop 201 Smoke-Free AZ Act(.65) Funds

4. Jessica Scibelli - County Attorney's Office - Deputy County Attorney - 01/22/20 - Drug Prosecution Grant Fund

5. David Hill - County Attorney's Office - Deputy County Attorney Senior - 02/05/20 - General Fund

DEPARTMENTAL TRANSFERS:

6. Ashley Boyse - Public Works - From Road Maintenance and Equipment Operator - To Road Maintenance and Equipment Operator Senior - 03/16/20 - Public Works Fund - Replacing Thomas Zienka

OTHER ACTIONS:

7. Jeffrey Nafziger - Health and Emergency Services - Environmental Health Specialist - 02/03/20 - Health Service(.35)/Prop 201 Smoke-Free AZ Act(.65) Funds - Reclassification

REQUEST TO POST:

8. Clerk of Superior Court - Court Clerk - Vacated by Yolanda Spurgeon

9. Facilities and Land Management - Building Maintenance Technician Senior - Vacated by Donald Riggins

MARCH 10, 2020

NEW HIRES:

1. Robert Cizek - Public Works - Vehicle and Equipment Mechanic - 03/16/20 - Public Works Fund - Replacing Jonathan Nock
2. Jeffery Brown - Public Works - Automotive Mechanic - 03/16/20 - Public Works Fund - Replacing Terrance Wilson
3. Sasa Kuzmanovic - Sheriff's Office - Deputy Sheriff - 03/23/20 - General Fund - Replacing Robert Chagolla

DEPARTMENTAL TRANSFERS:

4. Phillip Smith - Sheriff's Office - From Deputy Sheriff - To Deputy Sheriff Detective - 03/16/20 - General Fund - Replacing Keith Charles

OTHER ACTIONS:

5. Kyle Parker - Sheriff's Office - Deputy Sheriff - 04/08/20 - General Fund - Extending probationary period an additional six months

REQUEST TO POST:

6. Administrative Services - Administrative Clerk - Vacated by Ashlyn Earven

MARCH 17, 2020

END PROBATIONARY PERIOD:

1. Brad Hicks - Public Works - Recycling and Landfill Equipment Operator - 03/29/20 - Recycling and Landfill Management Fund

DEPARTMENTAL TRANSFERS:

2. Rebecca Guadiana - Superior Court - Judicial Assistant - 04/06/20 - General Fund - Replacing Celia Kenyon
3. Yolanda Spurgeon - From Clerk of Superior Court - To Superior Court - From Court Clerk - To Court Case Management System Trainer - 03/16/20 - From General(.50)/IV-D Child Support(.50) Funds - To Field Trainer Fund - Replacing Danny McKeen

MARCH 24, 2020

DEPARTURES:

1. Gary Scales - Superior Court - Judge Pro Tempore - 06/30/20 - General Fund - DOH 07/01/07
2. Johnny Sanchez - Sheriff's Office - Chief Deputy Sheriff - 03/13/20 - General Fund - DOH 05/28/07
3. Eric Dawson - Probation - Deputy Probation Officer I - 03/12/20 - Adult Probation Service Fees Fund- DOH 11/23/15

END PROBATIONARY PERIOD:

4. Jennifer Harter - School Superintendent's Office - Accounting Clerk - 03/16/20 - General Fund

5. Stephen Armstrong - Sheriff's Office - Deputy Sheriff - 04/08/20 - General Fund
6. Felicia Ihrig - Health and Emergency Services - Animal Control Officer - 03/23/20 - Rabies Control Fund
7. Savannah Barajas - Health and Emergency Services - Administrative Clerk Senior - 02/19/20 - Immunization(.50)/Private Stock Vaccines(.50) Funds

DEPARTMENTAL TRANSFERS:

8. Taylor Conway - Probation - Deputy Probation Officer II - 03/23/20 - From Adult Intensive Probation Supervision Fund - To Adult Probation Service Fees Fund - Replacing Eric Dawson
9. Ashlyn Earven - From Administrative Services - To Health and Emergency Services - From Administrative Clerk - To Community Health Specialist - 03/30/20 - From General Fund - To Tobacco-Free Environment Fund - Replacing Shauna Casillas
10. Michael Johnson - Sheriff's Office - From Undersheriff - To Acting Chief Deputy Sheriff - 03/16/20 - General Fund - Replacing Johnny Sanchez

REQUEST TO POST:

11. Superior Court - Judge Pro Tempore - Vacated by Gary Scales

MARCH 31, 2020

END PROBATIONARY PERIOD:

1. Nancy Kridler - Payson Justice Court - Justice Court Clerk - 01/22/20 - General Fund
2. Timothy Moore - Sheriff's Office - Detention Officer - 03/18/20 - General Fund
3. Kristina Hernandez - Sheriff's Office - 911 Dispatcher - 04/01/20 - General Fund
4. Stella Gore - Health and Emergency Services - Community Health Specialist - 02/11/20 - Prescription Drug OD Prevention Fund

DEPARTMENTAL TRANSFERS:

5. Gaylynn Quintana - From Clerk of Superior Court - To Superior Court - From Associate Jury Commissioner - To Judicial Assistant - 04/13/20 - General Fund - Replacing Rebecca Guadiana

REQUEST TO POST:

6. Computer Services - IT Security Administrator - New position

D. Approval of finance reports/demands/transfers for the reporting period of March 2020.

Approve demands and budget amendments for operating transfers. Warrant numbers 301740 through 301789, 301791 through 302076, 302078 through 302173, and 302175 through 302416 totaling \$3,744,584.38 for the period 03-01-20 through 03-31-20.

Pursuant to A.R.S. §11-217(C), the published minutes shall include all demands and warrants approved by the Board in excess of one thousand dollars except that multiple demands and warrants from a single supplier or individual under one thousand dollars whose cumulative total exceeds one thousand dollars in a single reporting period shall also be published. **(A listing of issued warrants and voided warrants is permanently attached to these minutes.)**

E. Acknowledgment of contracts under \$50,000 which have been approved by the County Manager for the month of March 2020.

Upon motion by Supervisor Humphrey, seconded by Vice-Chairman Martin, the Board unanimously approved Consent Agenda items 4A-4E.

Item 5 – CALL TO THE PUBLIC: Call to the Public is held for public benefit to allow individuals to address the Board of Supervisors on any issue within the jurisdiction of the Board of Supervisors. Board members may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to Arizona Revised Statute §38-431.01(H), at the conclusion of an open call to the public, individual members of the Board of Supervisors may respond to criticism made by those who have addressed the Board, may ask staff to review a matter or may ask that a matter be put on a future agenda for further discussion and decision at a future date.

There weren't any public comments.

Item 6 - At any time during this meeting pursuant to A.R.S. §38-431.02(K), members of the Board of Supervisors and the County Manager may present a brief summary of current events. No action may be taken on the information presented.

Each Supervisor and the Deputy County Manager, District Librarian presented a summary of current events.

There being no further business to come before the Board of Supervisors, Chairman Cline adjourned the meeting at 10:58 a.m.

APPROVED:

Woody Cline, Chairman

ATTEST:

Marian Sheppard, Clerk of the Board

ARF-6001

Consent Agenda Item 4. C.

Regular BOS Meeting

Meeting Date: 05/05/2020

Reporting Period: March 2020

Submitted For: Esther Canez, Chief Deputy Clerk of the Superior Court

Submitted By: Esther Canez, Chief Deputy Clerk of the Superior Court

Information

Subject

Clerk of the Superior Court's Office Monthly Report for March 2020.

Suggested Motion

Acknowledgment of the March 2020 monthly activity report submitted by the Clerk of the Superior Court's Office.

Attachments

Clerks Report March 2020

**IN THE SUPERIOR COURT OF THE STATE OF ARIZONA
IN AND FOR THE COUNTY OF GILA**

- - - - -

**CLERK'S REPORT
FOR
MARCH 2020**

TO THE HONORABLE BOARD OF SUPERVISORS:

I herewith present the annexed report as and for a true and correct account of all fees earned and collected by me as Clerk of the Superior Court.


A handwritten signature in dark ink, appearing to read "Anita Escobedo", is written over a horizontal line.

ANITA ESCOBEDO
Clerk of the Superior Court
of Gila County, Arizona

STATE OF ARIZONA)
) ss:
County of Gila)

ANITA ESCOBEDO, being first duly sworn according to law, deposes and says:

That she is the Clerk of the Superior Court of the State of Arizona, in and for the County of Gila, and that the annexed and foregoing report contains a true and correct statement of all fees collected by her in the office of said Clerk during the month of March 2020.


ANITA ESCOBEDO
Clerk of the Superior Court
of Gila County, Arizona

SUBSCRIBED AND SWORN to before me this 2nd day of April 2020.


ESTHER CANEZ
Chief Deputy

Summary Allocation by Agency Report

GILA COUNTY SUPERIOR COURT

Report generated on : 4/1/2020 1:05:58 PM

Criteria : From Date : 3/1/2020 To Date :3/31/2020

Agency Code	Agency Name	GL Account Num	GL Account Name	Receipt Amount	Dishonored Amount	Adjusted Amount	Bond Forfeiture Amount	Net Amount	5% Set Aside
Agency Name :									
		5555	HOLD ACCOUNT	\$991.50		(\$222.00)		\$769.50	\$0.00
		ZOVER	OVERPAYMENT FUND	\$11.90				\$11.90	\$0.00
			SubTotal:	\$1003.40		(\$222.00)		\$781.40	\$0.00
Agency Name : BOND POSTED - THIS COURT									
ZBND	BOND POSTED - THIS COURT	ZBND	BOND POSTED - THIS COURT	\$105715.00			(\$4000.00)	\$101715.00	\$0.00
			SubTotal:	\$105715.00			(\$4000.00)	\$101715.00	\$0.00
Agency Name : D.A.R.E. PROGRAM									
ZDARE	D.A.R.E. PROGRAM	ZDARE	D.A.R.E. PROGRAM	\$50.00				\$50.00	\$0.00
			SubTotal:	\$50.00				\$50.00	\$0.00
Agency Name : ELECTED OFFICIALS RETIRE. FUND									
ZEORF	ELECTED OFFICIALS RETIRE. FUND	ZEORF	ELECTED OFFICIALS RETIRE. FUND	\$2860.46		(\$1.76)		\$2858.70	\$142.94
		ZEORP	ELECTED OFFICIALS RETIREMENT PLAN (EMPLOYERS CONTRIBUTIONS)	\$1043.36		\$3.60		\$1046.96	\$52.35
			SubTotal:	\$3903.82		\$1.84		\$3905.66	\$195.29
Agency Name : GILA COUNTY TREASURER									
ZCNTY	GILA COUNTY TREASURER	ZOS2	2011 ADDTNL ASSMNT-CNTY TRSR	\$4.70				\$4.70	\$0.24
		ZOS1	2011 ADDTNL ASSMNT-STATE TRSR	\$37.56				\$37.56	\$1.88
		ZVAPB	30% INTERSTATE COMPACT	\$49.50				\$49.50	\$2.48
		ZIAAF	ADMINISTRATIVE INDIGENT ASSESSMENT	\$541.10				\$541.10	\$0.00

Summary Allocation by Agency Report

GILA COUNTY SUPERIOR COURT

Agency Code	Agency Name	GL Account Num	GL Account Name	Receipt Amount	Dishonored Amount	Adjusted Amount	Bond Forfeiture Amount	Net Amount	5% Set Aside
ZCNTY	GILA COUNTY TREASURER	ZADPS	ADPS FORENSICS FUND (12-116.01K)	\$2.30				\$2.30	\$0.12
		ZADR	ALTER. DISPUTE RESOLUTION FUND	\$66.81		(\$0.03)		\$66.78	\$3.34
		ZATT	ATTORNEY FEE REIMBURSEMENT	\$872.00				\$872.00	\$0.00
		ZALTF	AZ LENGTHY TRIAL FUND	\$435.00				\$435.00	\$21.75
		ZFEE	BASE FEES (GENERAL FUND)	\$6000.42		(\$3.68)		\$5996.74	\$299.84
		ZFINE	BASE FINES	\$4933.04				\$4933.04	\$246.65
		ZFORF	BOND FORFEITURES				\$4000.00	\$4000.00	\$200.00
		ZCIEF	CHILDREN ISSUES EDUC FUND	\$637.56				\$637.56	\$31.88
		ZCEF	CLEAN ELECTIONS FUND	\$464.37		\$1.95		\$466.32	\$0.00
		ZCIF	CONFIDENTIAL INTERMEDIARY FUND	\$48.31		(\$0.04)		\$48.27	\$2.41
		ZJDET	COUNTY JUV DETENTION	\$154.00				\$154.00	\$7.70
		ZCLLF	COUNTY LAW LIBRARY FUND	\$2860.18		(\$1.75)		\$2858.43	\$142.92
		ZCJEF	CRIMINAL JUSTICE ENHANCE FUND	\$2272.57		\$9.14		\$2281.71	\$114.09
		ZDNAS	DNA STATE SURCHARGE	\$209.84		\$0.58		\$210.42	\$10.52
		ZDS	DOCUMENT STOR. & RETRIEVAL FND	\$1260.11				\$1260.11	\$63.01
		ZDVCA	DOM. VIOL.-CHLD ABUSE PREV FND	\$361.08		(\$0.23)		\$360.85	\$18.04
		ZDREF	DOMESTIC RELATIONS EDUCATION	\$301.47		\$15.00		\$316.47	\$15.82
		ZDVSF2	DOMESTIC VIOLENCE SERVICE FUND	\$1472.51		\$4.90		\$1477.41	\$73.87
		ZDVSF	DOMESTIC VIOLENCE SHELTER FUND	\$187.29		(\$5.92)		\$181.37	\$9.07

Summary Allocation by Agency Report

GILA COUNTY SUPERIOR COURT

Agency Code	Agency Name	GL Account Num	GL Account Name	Receipt Amount	Dishonored Amount	Adjusted Amount	Bond Forfeiture Amount	Net Amount	5% Set Aside
ZCNTY	GILA COUNTY TREASURER	ZDECJ	DRUG & GANG ENFORCEMENT FINES	\$1886.14		\$19.44		\$1905.58	\$95.28
		ZDGEF	DRUG & GANG ENFORCEMENT FUND	\$27.63		(\$0.87)		\$26.76	\$1.34
		ZDUIA	DUI ABATEMENT FUND	\$250.00				\$250.00	\$12.50
		ZFAR4	ENHANCED FARE DELINQUENCY	\$475.50				\$475.50	\$0.00
		ZFAR3	ENHANCED FARE SPECIAL COLLECTIONS	\$32.66				\$32.66	\$0.00
		ZCSVF	EXPEDITED CHILD SUPPORT AND	\$1098.93		\$51.75		\$1150.68	\$57.53
		ZWITN	EXPERT WITNESS FUND	\$900.00				\$900.00	\$0.00
		ZEXAP	EXTRA ADULT PROBATION ASMNT	\$462.76				\$462.76	\$23.14
		ZEXJU	EXTRA JUV PROBATION ASMNT	\$93.45				\$93.45	\$4.67
		ZFAR2	FARE DELINQUENCY FEE	\$1485.14				\$1485.14	\$0.00
		ZFAR1	FARE SPEC COLLECTIONS	\$672.21				\$672.21	\$0.00
		ZFTGS	FILL-THE-GAP SURCHARGE (7%)	\$323.88		\$1.36		\$325.24	\$16.26
		ZCC	GEN JURIS CONCILIATION COURT	\$1911.65				\$1911.65	\$95.58
		ZGCAT	GILA COUNTY ATTORNEY - 60%	\$7602.08				\$7602.08	\$0.00
		ZGCLK	GILA COUNTY CLERK OF THE COURT - 10%	\$1266.96				\$1266.96	\$0.00
		ZGCSC	GILA COUNTY SUPERIOR COURT - 30%	\$3801.12				\$3801.12	\$0.00
		ZJCLF	JUDIC. COLLECT. ENHANCE. FUND - LOCAL	\$1404.65		(\$0.85)		\$1403.80	\$70.19

Summary Allocation by Agency Report

GILA COUNTY SUPERIOR COURT

Agency Code	Agency Name	GL Account Num	GL Account Name	Receipt Amount	Dishonored Amount	Adjusted Amount	Bond Forfeiture Amount	Net Amount	5% Set Aside
ZCNTY	GILA COUNTY TREASURER	ZJCSF	JUDIC. COLLECT. ENHANCE. FUND - STATE	\$3525.77		(\$0.82)		\$3524.95	\$176.25
		ZJCL	JUDICIAL COLLECT ENHANCE FUND - LOCAL	\$205.85				\$205.85	\$0.00
		ZJCS	JUDICIAL COLLECT ENHANCE FUND - STATE	\$389.34				\$389.34	\$0.00
		ZJDO	JUVENILE DIVERSN FUND OVER \$40	\$199.00				\$199.00	\$9.95
		ZJDU	JUVENILE DIVERSN FUND UNDER \$40	\$450.00		\$50.00		\$500.00	\$25.00
		ZJS	JUVENILE PROBATION SERV FEES	\$1141.22				\$1141.22	\$57.06
		ZMSEF	MEDICAL SERVICES ENHANCE FUND	\$625.60		\$2.53		\$628.13	\$31.41
		ZOS4	OFFCR SAFETY EQUIP-SHERIFF	\$18.77				\$18.77	\$0.94
		ZOVF	OVERPAYMENT FORFEITED	\$7.60				\$7.60	\$0.38
		ZPP	PASSPORT APPLICATION FEES	\$840.00				\$840.00	\$42.00
		ZPCOF	PRISON CONSTRUCTION AND	\$1700.50				\$1700.50	\$85.03
		ZPBA	PROBATION FEE ADULT	\$16654.63				\$16654.63	\$832.73
		ZPUBZ	PUBLIC DEFENDER FEES	\$312.41				\$312.41	\$0.00
		ZPSEF	PUBLIC SAFETY EQUIPMENT FUND	\$73.14				\$73.14	\$0.00
		ZRCF	RESOURCE CENTER FUND	\$215.04		\$0.70		\$215.74	\$10.79
		ZSMEN	SPOUSAL MAINTENANCE FUND	\$134.09				\$134.09	\$6.70
		ZTECH	TECHNICAL REGISTRATION FUND	\$0.27				\$0.27	\$0.01

Summary Allocation by Agency Report

GILA COUNTY SUPERIOR COURT

Agency Code	Agency Name	GL Account Num	GL Account Name	Receipt Amount	Dishonored Amount	Adjusted Amount	Bond Forfeiture Amount	Net Amount	5% Set Aside
ZCNTY	GILA COUNTY TREASURER	ZVCAF	VICTIM COMPENSATION AND ASSISTANCE FUND	\$0.13				\$0.13	\$0.01
		ZVAF	VICTIMS ASSISTANCE FUND	\$115.50				\$115.50	\$5.78
		ZVREA	VICTIMS RIGHTS ENFORCEMENT FUND	\$0.21				\$0.21	\$0.01
		ZVRF	VICTIM'S RIGHTS FUND	\$0.21				\$0.21	\$0.01
		ZVRIF	VICTIMS RIGHTS IMPLEMENTATION	\$39.00		\$25.00		\$64.00	\$3.20
		ZGFDU	XTRA DUI ASSMT	\$25.47				\$25.47	\$1.27
		ZPRS9	ZPRS9	\$122.43				\$122.43	\$6.12
			SubTotal:	\$73662.66		\$168.16	\$4000.00	\$77830.82	\$2936.77
Agency Name : RESTITUTION									
ZREST	RESTITUTION	ZREST	RESTITUTION	\$14946.25		\$52.00		\$14998.25	\$0.00
			SubTotal:	\$14946.25		\$52.00		\$14998.25	\$0.00
			Grand Total:	\$199281.13		\$0.00	\$0.00	\$199281.13	\$3132.06
Less Shaded Areas:									
Bonds:									-\$101715.00
Restitution:									-\$ 14998.25
Overpayment Forfeited:									-\$ 11.90
Hold:									-\$ 769.50
									<u>\$ 81786.48</u>

ARF-6011

Consent Agenda Item 4. D.

Regular BOS Meeting

Meeting Date: 05/05/2020

Reporting Period: Recorder's Office Monthly Report for March 2020

Submitted For: Sadie Bingham, Recorder

Submitted By: Charlotte Williams, Chief Deputy Recorder

Information

Subject

Recorder's Office Monthly Report for March 2020

Suggested Motion

Acknowledgment of the March 2020 monthly activity report submitted by the Recorder's Office.

Attachments

Recorder's March 2020 Monthly Report



Gila County Recorder

REPORT FOR THE MONTH OF MARCH 2020

I, SADIE JO BINGHAM, Recorder in and for the County of Gila, State of Arizona hereby state and certify that the fees earned for this month are as set forth in the attached report.

Sadie Jo Bingham, Gila County Recorder

Bank Deposit

From 03/01/2020 To 03/31/2020

Deposit Totals

Payment Type	Actual Total	Adjusted Total
Cash	\$1,910.00	
Check	\$13,190.00	
Credit Card OTC	\$1,376.00	
Electronic Transfer	\$23,925.00	
Total Deposit	\$40,401.00	

Included Tills

Bank Deposit	Deposited	Till	Expected	Actual Adjusted	Bank Account
6777	Mar 2, 2020	11_Payson_Mon / 6565	\$1,351.00	\$1,351.00	Bank Account
6778	Mar 2, 2020	1_ReceiptStation1_Mon / 6564	\$880.00	\$880.00	Bank Account
6779	Mar 3, 2020	12_Payson_Tue / 6567	\$424.00	\$424.00	Bank Account
6780	Mar 3, 2020	2_ReceiptStation1_Tue / 6566	\$1,427.00	\$1,427.00	Bank Account
6781	Mar 4, 2020	13_Payson_Wed / 6569	\$1,082.00	\$1,082.00	Bank Account
6782	Mar 4, 2020	3_ReceiptStation1_Wed / 6568	\$516.00	\$516.00	Bank Account
6783	Mar 5, 2020	4_ReceiptStation1_Thu / 6570	\$1,345.00	\$1,345.00	Bank Account
6784	Mar 5, 2020	14_Payson_Thu / 6571	\$1,083.00	\$1,083.00	Bank Account
6785	Mar 6, 2020	10_ReceiptStation2_Fri / 6572	\$4,310.00	\$4,310.00	Bank Account
6786	Mar 6, 2020	15_Payson_Fri / 6573	\$1,572.00	\$1,572.00	Bank Account
6787	Mar 9, 2020	11_Payson_Mon / 6575	\$900.00	\$900.00	Bank Account
6790	Mar 10, 2020	2_ReceiptStation1_Tue / 6577	\$186.00	\$186.00	Bank Account
6791	Mar 10, 2020	12_Payson_Tue / 6576	\$1,272.00	\$1,272.00	Bank Account
6792	Mar 11, 2020	3_ReceiptStation1_Wed / 6579	\$1,565.00	\$1,565.00	Bank Account
6793	Mar 11, 2020	13_Payson_Wed / 6580	\$1,684.00	\$1,684.00	Bank Account
6794	Mar 12, 2020	4_ReceiptStation1_Thu / 6582	\$1,964.00	\$1,964.00	Bank Account
6795	Mar 12, 2020	14_Payson_Thu / 6581	\$1,226.00	\$1,226.00	Bank Account
6797	Mar 13, 2020	15_Payson_Fri / 6583	\$1,410.00	\$1,410.00	Bank Account
6798	Mar 16, 2020	11_Payson_Mon / 6586	\$1,050.00	\$1,050.00	Bank Account
6799	Mar 16, 2020	1_ReceiptStation1_Mon / 6585	\$3,209.00	\$3,209.00	Bank Account
6800	Mar 17, 2020	12_Payson_Tue / 6588	\$1,095.00	\$1,095.00	Bank Account
6801	Mar 17, 2020	2_ReceiptStation1_Tue / 6587	\$2,091.00	\$2,091.00	Bank Account
6802	Mar 18, 2020	3_ReceiptStation1_Wed / 6589	\$1,297.50	\$1,297.50	Bank Account
6803	Mar 18, 2020	13_Payson_Wed / 6590	\$1,440.00	\$1,440.00	Bank Account
6804	Mar 19, 2020	4_ReceiptStation1_Thu / 6592	\$1,685.00	\$1,685.00	Bank Account
6805	Mar 19, 2020	14_Payson_Thu / 6591	\$1,230.00	\$1,230.00	Bank Account
6806	Mar 20, 2020	5_ReceiptStation1_Fri / 6593	\$2,864.00	\$2,864.00	Bank Account
6807	Mar 20, 2020	15_Payson_Fri / 6594	\$1,155.00	\$1,155.00	Bank Account
6808	Mar 23, 2020	1_ReceiptStation1_Mon / 6595	\$1,970.00	\$1,970.00	Bank Account
6809	Mar 23, 2020	11_Payson_Mon / 6596	\$630.00	\$630.00	Bank Account
6810	Mar 24, 2020	2_ReceiptStation1_Tue / 6597	\$849.00	\$849.00	Bank Account
6811	Mar 24, 2020	12_Payson_Tue / 6598	\$786.00	\$786.00	Bank Account
6812	Mar 25, 2020	3_ReceiptStation1_Wed / 6600	\$1,318.00	\$1,318.00	Bank Account
6813	Mar 25, 2020	13_Payson_Wed / 6601	\$630.00	\$630.00	Bank Account
6814	Mar 26, 2020	4_ReceiptStation1_Thu / 6602	\$967.00	\$967.00	Bank Account
6815	Mar 26, 2020	14_Payson_Thu / 6603	\$1,215.00	\$1,215.00	Bank Account
6816	Mar 27, 2020	15_Payson_Fri / 6604	\$1,740.00	\$1,740.00	Bank Account
6817	Mar 27, 2020	5_ReceiptStation1_Fri / 6605	\$1,821.00	\$1,821.00	Bank Account
6818	Mar 30, 2020	1_ReceiptStation1_Mon / 6606	\$2,560.00	\$2,560.00	Bank Account
6819	Mar 30, 2020	11_Payson_Mon / 6607	\$1,112.00	\$1,112.00	Bank Account
6820	Mar 31, 2020	2_ReceiptStation1_Tue / 6608	\$1,196.00	\$1,196.00	Bank Account
6821	Mar 31, 2020	12_Payson_Tue / 6609	\$1,860.00	\$1,860.00	Bank Account

Bank Deposit

From 03/01/2020 To 03/31/2020

6822	Mar 31, 2020	Web / 6599	\$8.00	\$8.00	Bank Account
6823	Mar 31, 2020	previousday / 6611	\$1,770.00	\$1,770.00	Bank Account
6835	Mar 31, 2020	previousday / 6623	\$30.00	\$30.00	Bank Account
6838	Mar 13, 2020	5_ReceiptStation1_Fri / 6584	\$1,605.00	\$1,605.00	Bank Account
6839	Mar 9, 2020	1_ReceiptStation1_Mon / 6574	\$2,978.00	\$2,978.00	Bank Account

Total	\$66,358.50	\$66,358.50
Non-Deposit Total	(\$25,957.50)	(\$25,957.50)
Deposit Total	\$40,401.00	\$40,401.00
Total Till Over/Short		\$0.00

Journal Activity

Account		Debits	Credits	Net
Asset				
1005SuspensePrePayAccounts	1005 Suspense - Prepay	\$2,024.50	(\$2,200.00)	(\$175.50)
Cash	Cash/Check	\$15,100.00	\$0.00	\$15,100.00
creditcard	credit card	\$1,376.00	\$0.00	\$1,376.00
creditcardweb	Credit Card Web	\$8.00	\$0.00	\$8.00
D-1005-120-01-4612-023	Recording Fee (deferred)	\$66.00	(\$66.00)	\$0.00
D-7145-120-01-4775-004	Recorder Storage and Retrieval (deferred)	\$24.00	(\$24.00)	\$0.00
ETransfer	Electronic Transfers	\$23,925.00	\$0.00	\$23,925.00
	Total	\$42,523.50	(\$2,290.00)	\$40,233.50
Liability				
1005SuspenseChargeAccounts	1005 Suspense - Charge	\$90.00	(\$90.00)	\$0.00
	Total	\$90.00	(\$90.00)	\$0.00
Expense				
	Total	\$0.00	\$0.00	\$0.00
Revenue				
1005-120-01-4612-001	Copies	\$0.00	(\$803.50)	(\$803.50)
1005-120-01-4612-002	Certified Seal	\$0.00	(\$42.00)	(\$42.00)
1005-120-01-4612-012	Overpayment	\$0.00	(\$6.00)	(\$6.00)
1005-120-01-4612-018	Misc Fees (Notification)	\$0.00	(\$14.00)	(\$14.00)
1005-120-01-4612-023	Recording Fee	\$0.00	(\$33,567.00)	(\$33,567.00)
1005-120-01-4612-026	Refunds	\$0.00	(\$15.00)	(\$15.00)
7145-120-01-4775-004	Recorder Storage and Retrieval	\$0.00	(\$5,216.00)	(\$5,216.00)
7147-120-01-4774-031	Miscellaneous	\$0.00	(\$570.00)	(\$570.00)
eRecording	eRecording	\$23,835.00	(\$23,835.00)	\$0.00
	Total	\$23,835.00	(\$64,068.50)	(\$40,233.50)
	Total	\$66,448.50	(\$66,448.50)	\$0.00

Range Summary

Range	Account	Debits	Credits	Net
Cash/Check				
	Cash Cash/Check	\$15,100.00	\$0.00	\$15,100.00
	Range Total	\$15,100.00	\$0.00	\$15,100.00

House Account Summary

Gila County AZ Recorder

For the Period of 03/01/2020 - 03/31/2020

Immediate and Deferred Accounts

House Account ID	House Account Name	Starting Balance	Charges	Payments	Ending Balance
ACCU	ACCUSEARCH	(188.00)	51.00	0.00	(137.00)
ADOT	AZ DEPT OF TRANS	(240.00)	10.50	0.00	(229.50)
APS	APS/COPIES	(85.00)	2.00	0.00	(83.00)
APSR	APS/RECORDINGS	(289.00)	0.00	0.00	(289.00)
ARARS	AZ RESEARCH & RETRIEVAL SVCS	(11.00)	6.00	0.00	(5.00)
AWC	ARIZONA WATER COMPANY	(32.00)	0.00	0.00	(32.00)
AZDORI	ADOR ACCOUNTS PAYABLE	(1,050.80)	0.00	0.00	(1,050.80)
AZDWR	ARIZONA DEPARTMENT OF WATER RESOURCES	(100.00)	0.00	0.00	(100.00)
AZRE/RECORDING	ARIZONA DEPT OF REALESTATE	(2,042.00)	0.00	0.00	(2,042.00)
BK	BILL KING	(184.00)	303.00	(1,000.00)	(881.00)
CRSI	Colorado Records Sooner Inc	(30.00)	0.00	0.00	(30.00)
CTS	COMPLETE TITLE SOLUTIONS	(47.00)	0.00	0.00	(47.00)
D2	D2 SURVEYING LLC	(95.00)	0.00	0.00	(95.00)
D3	D3 Title Agency	(100.00)	0.00	0.00	(100.00)
DS	DATA SERVICES	(1,000.00)	10,290.00	(10,290.00)	(1,000.00)
EMP	EMPIRE WEST TITLE AGENCY LLC	(98.00)	0.00	0.00	(98.00)
EPN	eRecording Partners Network	(1,000.00)	1,020.00	(1,020.00)	(1,000.00)
EQUIT	EQUITY SERVICES	(50.00)	0.00	0.00	(50.00)
FARES	CORELOGIC	(1,371.40)	190.00	0.00	(1,181.40)
FATM	FIRST AMERICAN MICROFICHE	(37.20)	0.00	0.00	(37.20)
FNDS	BLACK KNIGHT FINANCIAL SERVICES	(898.20)	190.00	0.00	(708.20)
GCCD	GILA COUNTY COMMUNITY	164.50	0.00	0.00	164.50

House Account Summary

Gila County AZ Recorder
For the Period of 03/01/2020 - 03/31/2020
Immediate and Deferred Accounts

House Account ID	House Account Name	Starting Balance	Charges	Payments	Ending Balance
	DEVELOPMENT				
HANSEN-ENGINEERING	HANSEN ENGINEERING & SURVEYING	(56.00)	0.00	0.00	(56.00)
IMAPP	IMAPP , INC	(53.40)	0.00	0.00	(53.40)
INDECOMM	INDECOMM	(1,000.00)	120.00	(120.00)	(1,000.00)
Ingeo	Ingeo - eRecording	(1,127.00)	3,135.00	(3,135.00)	(1,127.00)
IRS	INTERNAL REVENUE SERVICE	(82.00)	90.00	(90.00)	(82.00)
LA001	First American Title Lenders Advantage	(428.50)	0.00	0.00	(428.50)
LTIC	Lawyers Title of Arizona inc	(156.00)	0.00	0.00	(156.00)
MHK	MORRIS HALL KINGHORN	(266.00)	0.00	0.00	(266.00)
NDTS-TSG	FIRST AMERICAN TITLE INSURANCE COMPANY	(855.00)	0.00	0.00	(855.00)
NewAcct1	Applied Technology Resources Inc	(190.00)	0.00	0.00	(190.00)
NTC	NATIONWIDE TITLE CLEARING	(982.00)	0.00	0.00	(982.00)
PIONE	PIONEER TITLE AGENCY FICHE	(171.00)	0.00	(1,000.00)	(1,171.00)
PTP2	PIONEER TITLE AGENCY RECORDINGS 2	(884.00)	965.00	(200.00)	(119.00)
Public Works Floodplain	Gila County	(81.00)	0.00	0.00	(81.00)
RSSI	RECORD SEARCHING SERVICES INC	(160.00)	106.00	0.00	(54.00)
RUI	RESEARCH UNLIMITED INC	(83.00)	0.00	0.00	(83.00)
simplifile	Simplifile - eRecording	(2,285.00)	9,270.00	(9,270.00)	(2,285.00)
SOUTHWES DIV	FIRST AMERICAN TITLE	(979.20)	0.00	0.00	(979.20)
TD	Timely Documents	(98.00)	0.00	0.00	(98.00)
ZILL	ZILLOW	(1,200.00)	190.00	0.00	(1,010.00)

House Account Summary

Gila County AZ Recorder

For the Period of 03/01/2020 - 03/31/2020

Immediate and Deferred Accounts

House Account ID	House Account Name	Starting Balance	Charges	Payments	Ending Balance
Totals		(19,921.20)	25,938.50	(26,125.00)	(20,107.70)

Account	DS	EPN	Indecomm	Ingeo	IRS	Simplifile
Amount applied	\$ 8,670.00	\$ 900.00	\$ 90.00	\$ 2,985.00	\$ 75.00	\$ 8,850.00
To come in April	\$ 1,080.00	\$ 120.00	\$ 30.00	\$ 150.00	\$ 15.00	\$ 420.00
	\$540.00					
Total	\$ 10,290.00	\$ 1,020.00	\$ 120.00	\$ 3,135.00	\$ 90.00	\$ 9,270.00

April 8, 2020

GRANT # _____

REMITTING AGENCY KF (ORDER) (120)

BILLING PERIOD MARCH 1 - 31, 2020

nature:

Approved Signature: _____ Title: Resident

Currency	
Coins	
Checks	40218.50
Total	40218.50

40213.10

Date _____

4/8/2020

145210

ARF-6014

Consent Agenda Item 4. E.

Regular BOS Meeting

Meeting Date: 05/05/2020

Reporting Period: Globe Regional Constable's Office Monthly Report for March 2020

Submitted For: Ruben Mancha, Globe Regional Constable

Submitted By: Michael Sellars, Constable Clerk

Information

Subject

Globe Regional Constable's Office Monthly Report for March 2020

Suggested Motion

Acknowledgment of the March 2020 monthly activity report submitted by the Globe Regional Constable's Office.

Attachments

March2020

RUBEN A MANCHA
GLOBE REGIONAL
CONSTABLE



1400 E ASH ST
GLOBE, AZ 85501
928-402-8758

MARCH 2020
MONTHLY REPORT
TABLE OF CONTENTS

MONTHLY ACTIVITY LETTER

FEES COLLECTED

CONSTABLE LOG

TREASURER'S RECEIPT

Dan Rodriguez
Deputy Constable



Michael Sellars
Constable Clerk

Office of
Globe Regional Constable
Ruben Mancha

March, 2020

Gila County Board of Supervisors
1400 East Ash St
Globe AZ 85501

GLOBE REGIONAL CONSTABLE'S OFFICE MONTHLY ACTIVITY LETTER

For the month of **March 2020**, the Globe Regional Constable's Office:

Received a total of 155 papers for service with 242 attempts.

Drove a total of 1106 miles.

Mailed a total of 71 warrant letters.

Bailiff for Justice Court **4**.

Collected a total of **\$864.00** as follows:

Total Deposited:	\$864.00
Less Refunds	<u>0</u>
Paid to General Fund:	\$864.00

Respectfully submitted,



Ruben Mancha
Globe Regional Constable
Gila County, Globe, Arizona

GLOBE REGIONAL CONSTABLE OFFICE
FEES COLLECTED
MARCH 2020

DATE	RECEIVED FROM	PROCESS NUMBER	AMOUNT	CHECK / MO / CASH	RECEIPT NUMBER	REFUNDS
3/2/2020	Provest LLC	2003CO002	\$64.00	Check	30908	
3/5/2020	GPS Servers LLC	2003CO014	\$64.00	Check	30909	
3/6/2020	Steve Schell	2003CO022	\$40.00	Ncourt	30910	
3/13/2020	GPS Servers LLC	2003CO089	\$64.00	Check	30911	
3/13/2020	GPS Servers LLC	2003CO090	\$64.00	Check	30912	
3/13/2020	Justin Bartlett	2003CO091	\$56.00	Check	30920	
3/20/2020	Linda Schell	3002CO110	\$40.00	Ncourt	30913	
3/20/2020	Provest LLC	2003CO111	\$48.00	Check	30914	Bal owed
		2003CO118 2003CO119 2003CO120				
3/23/2020	Law Office of John Perlman	2003CO121	\$192.00	Check	30915	\$0.00
3/23/2020	Edward Garcia	2003CO123	\$56.00	Ncourt	30916	\$0.00
3/24/2020	Salina Avalos	2003CO125	\$56.00	Ncourt	30917	\$0.00
3/25/2020	Vincent Perez	2003CO127	\$56.00	Ncourt	30918	
3/30/2020	GPS Servers LLC	2003CO169	\$64.00	Check	30919	\$0.00
Collected:			\$864.00			
Refunds:			\$0.00			
Balance:			\$864.00			

Constable Activity Log - Monthly

Constable: **Ruben Mancha**

Deputy: **Dan Rodriguez**

Constable Clerk: **Michael Sellers**

County: **Gila**
Precinct: **Globe**



Total Cases Served/Attempted:

242

Mileage Total:

1106

Date Received	Type of Document	Case No.	Court	Plaintiff	Defendant	Address	Person Served/ Served Via	Date Served	Service	Mileage Start	Mileage End	Daily Mileage	Notes & Served By
3/2/20	Order of Protection	J0403PO2020-14	Globe Regional Justice Court	Protected Information	Guy Garlinghouse	Guy Garlinghouse/428 W. Euclid Ave Globe, Az 85501	Guy Garlinghouse/1100 South St Globe, Az 85501	3/2/20	Served			50	Mancha
3/3/20	Subpoena	J0403CT2020-249	Globe Regional Justice Court	State of Arizona	Scott Allen	Deputy Parker-GCSO/1100 South St Globe, Az 85501	J. Carabajal/GCSO/1177 E. Monroe St Globe, Az 85501	3/3/20	Served			29	Rodriguez
3/3/20	Order to Show Cause	M0444CR2017-12189	Payson Magistrate Court	State of Arizona	Kirby Kuhn	Payson, AZ 85501	Kirby Kuhn/1100 South St Globe, Az 85501	3/3/20	Served				Rodriguez
3/3/20	Order to Show Cause	2018CR12067	Payson Magistrate Court	State of Arizona	Kirby Kuhn	Payson, AZ 85501	Kirby Kuhn/1100 South St Globe, Az 85501	3/3/20	Served				Rodriguez
3/3/20	Order to Show Cause	2018CR12023	Payson Magistrate Court	State of Arizona	Kirby Kuhn	Payson, AZ 85501	Kirby Kuhn/1100 South St Globe, Az 85501	3/3/20	Served				Rodriguez
3/3/20	Order to Show Cause	2018CR12321	Payson Magistrate Court	State of Arizona	Kirby Kuhn	Payson, AZ 85501	Kirby Kuhn/1100 South St Globe, Az 85501	3/3/20	Served				Rodriguez
3/3/20	Order to Show Cause	2018TR1836	Payson Magistrate Court	State of Arizona	Kirby Kuhn	Kirby Kuhn/200 W. Round Valley Rd Payson, AZ 85501	Kirby Kuhn/1100 South St Globe, Az 85501	3/3/20	Served				Rodriguez
3/3/20	Injunction Against Harassment	J0403PO2020-16	Globe Regional Justice Court	Protected Information	Misty Plant	Misty Plant/5675 S. Glendale Ave Globe, Az 85501	Misty Plant/1100 Monroe St Globe, Az 85501	3/3/20	Served				Rodriguez
3/3/20	Notice to Appear, Petition	JV2020-29	Gila County Superior Court	State of Arizona	Protected Information	Protected Information	None	3/3/20	Attempted				Rodriguez
3/4/20	Notice to Appear, Petition	JV2020-29	Gila County Superior Court	State of Arizona	Protected Information	Protected Information	None	3/4/20	Attempted			33	Rodriguez
3/4/20	Notice to Appear, Petition	JV2020-29	Gila County Superior Court	State of Arizona	Protected Information	Protected Information	None	3/4/20	Attempted				Rodriguez
3/4/20	Notice to Appear, Petition	JV2020-30	Gila County Superior Court	State of Arizona	Protected Information	Protected Information	Protected Information	3/4/20	Served				Rodriguez
3/4/20	Subpoena	J0403CT2020-237	Globe Regional Justice Court	State of Arizona	Zachery Hamlet	Trooper Ridge/DPS 4339 Hwy 60 Miami, Az 85539	Trooper Penate/132/DPS 4339 Hwy 60 Miami, Az 85539	3/4/20	Served				Rodriguez
3/2/20	Summons & Complaint	J0403CV2020-034	Globe Regional Justice Court	Chibank N.A.	Albert Valtierra	Albert Valtierra/1320 E. Montecito Dr Globe, Az 85501	Albert Valtierra/100 Ragus Rd Claypool, Az 85532	3/4/20	Served				Rodriguez
3/4/20	Notice to Appear, Petition	JV2020-29	Gila County Superior Court	State of Arizona	Protected Information	Protected Information	None	3/5/20	Attempted			48	Rodriguez
3/5/20	Summons & Complaint	J0403CV2020-39	Globe Regional Justice Court	Portfolio Recovery	Samuel Bell	Samuel Bell/380 S. Second ST Globe, Az 85501	Samuel Bell/380 S. Second ST Globe, Az 85501	3/5/20	Served				Rodriguez
3/5/20	Summons	J0403CM2020-105	Globe Regional Justice Court	State of Arizona	Brock McGill	Brock McGill/1421 E. Mesquite Globe, Az 85501	Brock McGill/5412 Russell Rd Globe, Az 85501	3/5/20	Served				Rodriguez
2/20/20	Notice to Appear, Petition	JV2020-25	Gila County Superior Court	State of Arizona	Protected Information	Protected Information	None	3/6/20	Attempted			30	Rodriguez
2/20/20	Notice to Appear, Petition	JV2020-25	Gila County Superior Court	State of Arizona	Protected Information	Protected Information	None	3/6/20	Attempted				Rodriguez
3/5/20	Summons	CR2020-117	Gila County Superior Court	State of Arizona	Summer Saunders	Summer Saunders/1602 N. Palm Ln Globe, Az 85501	None	3/6/20	Attempted				Rodriguez
3/6/20	Five Day Notice	None	None	Steve Schell	Jacob Johnson	Jacob Johnson/8958 S. Six Shooter Cyn #101 Globe, Az 85501	Heather Tautimez/8958 S. Six Shooter Cyn #101 Globe, Az 85501	3/6/20	Served				Mancha
3/6/20	Subpoena	M0441CT2020-083	Globe Regional Justice Court	State of Arizona	Mark Doucet	Office Woodliff/740 W Sullivan St Miami, Az 85539	S. Borunda-MPD/470 W. Sullivan St Miami, Az 85539	3/6/20	Served				Rodriguez
3/6/20	Notice to Appear, Petition	JV2020-34	Gila County Superior Court	State of Arizona	Protected Information	Protected Information	Protected Information	3/7/20	Served				Rodriguez
3/6/20	Notice to Appear, Petition	JV2020-35	Gila County Superior Court	State of Arizona	Protected Information	Protected Information	Protected Information	3/7/20	Served				Rodriguez
2/20/20	Order of Protection	J0403PO2020-11	Globe Regional Justice Court	Protected Information	Efrim Brandt	Efrim Brandt/1284 E. Skyline Dr Globe, Az 85501	None	3/7/20	Attempted				Rodriguez
3/4/20	Notice to Appear, Petition	JV2020-29	Gila County Superior Court	State of Arizona	Protected Information	Protected Information	None	3/7/20	Attempted				Rodriguez
3/5/20	Summons	CR2020-117	Gila County Superior Court	State of Arizona	Summer Saunders	Summer Saunders/1602 N. Palm Ln Globe, Az 85501	None	3/7/20	Attempted				Rodriguez
3/6/20	Notice to Appear, Petition	JV2020-34	Gila County Superior Court	State of Arizona	Protected Information	Protected Information	None	3/7/20	Attempted				Rodriguez
3/6/20	Notice to Appear, Petition	JV2020-34	Gila County Superior Court	State of Arizona	Protected Information	Protected Information	None	3/7/20	Attempted				Rodriguez

Constable Activity Log - Monthly

Constable: Ruben Mancha
 County: Gila
 Precinct: Globe

Deputy: Dan Rodriguez
 Constable Clerk: Michael Sellers



Total Cases Served/Attempted:

242

Mileage Total: 1106

Date Received	Type of Document	Case No.	Court	Plaintiff	Defendant	Address	Person Served/ Served Via	Date Served	Service	Mileage Start	Mileage End	Daily Mileage	Notes & Served By
3/6/20	Notice to Appear, Petition	JV2020-34	Gila County Superior Court	State of Arizona	Protected Information	Protected Information	Protected Information	3/8/20	Attempted				Rodriguez
3/9/20	Summons	CR2020-117	Gila County Superior Court	State of Arizona	Summer Saunders	Summer Saunders/1602 N. Palm Ln Globe, Az 85501	None	3/9/20	Attempted			39	Rodriguez
12/16/19	Summons & Complaint	JO403C/2019-747	Globe Regional Justice Court	Michael Auburn	Michael Candeliaro	Michael Candeliaro/1410 N. Broad St Globe, Az 85501	Michael Candeliaro/1400 E. Ash St Globe, Az 85501	3/9/20	Served				Rodriguez
2/20/20	Notice to Appear, Petition	JV2020-25	Gila County Superior Court	State of Arizona	Protected Information	Protected Information	None	3/9/20	Attempted				Rodriguez
2/20/20	Notice to Appear, Petition	JV2020-25	Gila County Superior Court	State of Arizona	Protected Information	Protected Information	None	3/9/20	Attempted				Rodriguez
3/5/20	Summons	CR2020-117	Gila County Superior Court	State of Arizona	Summer Saunders	Summer Saunders/1602 N. Palm Ln Globe, Az 85501	Summers Saunders/211 N. 5th St Globe, Az 85501	3/9/20	Served				Mancha
3/6/20	Criminal Subpoena	JO403TR2019-1635	Globe Regional Justice Court	State of Arizona	Dan/ Amnette	Officer A. Perez/175 N. Pine St Globe, Az 85501	Officer D. McCall/175 N. Pine St Globe, Az 85501	3/9/20	Served				Rodriguez
2/20/20	Order of Protection	JO403PR2020-11	Globe Regional Justice Court	Protected Information	Efrim Brandt	Efrim Brandt/1284 E. Skyline Dr Globe, Az 85501	None	3/9/20	Attempted				Rodriguez
3/10/20	Arrest Warrant	JO403TR2003-606	Globe Regional Justice Court	State of Arizona	Juanita Marquez	Juanita Marquez/5692 S. Inspiration Dr Globe, Az 85501	Warrant Letter Mailed	3/10/20	Attempted			37	Sellers
3/10/20	Arrest Warrant	JO403CR2005-1224	Globe Regional Justice Court	State of Arizona	Juanita Marquez	Juanita Marquez/5692 S. Inspiration Dr Globe, Az 85501	Warrant Letter Mailed	3/10/20	Attempted				Sellers
3/10/20	Arrest Warrant	JO403CR2015-200	Globe Regional Justice Court	State of Arizona	Juanita Marquez	Juanita Marquez/5692 S. Inspiration Dr Globe, Az 85501	Warrant Letter Mailed	3/10/20	Attempted				Sellers
3/10/20	Arrest Warrant	JO403CR2018-184	Globe Regional Justice Court	State of Arizona	Juanita Marquez	Juanita Marquez/5692 S. Inspiration Dr Globe, Az 85501	Warrant Letter Mailed	3/10/20	Attempted				Sellers
3/10/20	Arrest Warrant	JO403CR2016-182	Globe Regional Justice Court	State of Arizona	Mollie Sign	Mollie Sign/P O Box 131 Globe, Az 85502	Warrant Letter Mailed	3/10/20	Attempted				Sellers
3/10/20	Arrest Warrant	JO403CR2018-423	Globe Regional Justice Court	State of Arizona	Mollie Sign	Mollie Sign/P O Box 131 Globe, Az 85502	Warrant Letter Mailed	3/10/20	Attempted				Sellers
3/10/20	Arrest Warrant	JO403CR2016-237	Globe Regional Justice Court	State of Arizona	Mollie Sign	Mollie Sign/P O Box 131 Globe, Az 85502	Warrant Letter Mailed	3/10/20	Attempted				Sellers
3/10/20	Arrest Warrant	JO403CR2018-223	Globe Regional Justice Court	State of Arizona	Mollie Sign	Mollie Sign/P O Box 131 Globe, Az 85502	Warrant Letter Mailed	3/10/20	Attempted				Sellers
3/10/20	Arrest Warrant	JO403CR2018-757	Globe Regional Justice Court	State of Arizona	Mari Marquez	Mari Marquez/1264 E. Montecito Dr #29 Globe, Az 85501	Warrant Letter Mailed	3/10/20	Attempted				Sellers
3/10/20	Divorce Packet	DO2020-43	Gila County Superior Court	Lola Porto	John Porto	John Porto/1171 W. Frederic St Miami, Az 85539	None	3/10/20	Attempted				Rodriguez
3/10/20	Divorce Packet	DO2020-43	Gila County Superior Court	Lola Porto	John Porto	John Porto/1171 W. Frederic St Miami, Az 85539	None	3/10/20	Attempted				Rodriguez
3/10/20	Divorce Packet	DO2020-43	Gila County Superior Court	Lola Porto	John Porto	John Porto/1171 W. Frederic St Miami, Az 85539	None	3/10/20	Attempted				Rodriguez
3/10/20	Divorce Packet	DO2020-43	Gila County Superior Court	Lola Porto	John Porto	John Porto/1171 W. Frederic St Miami, Az 85539	None	3/10/20	Attempted				Rodriguez
3/9/20	Notice of Zoning	CG1912-004	Community Development	Gila County	Pedro Garcia	Pedro Garcia/5934 S. Morrow Ave Miami, Az 85539	None	3/10/20	Attempted				Rodriguez
3/9/20	Notice of Zoning	CG1912-011	Community Development	Gila County	Gabriel Acosta	Gabriel Acosta/6005 S. Morrow Ave Claypool, Az 85532	None	3/10/20	Attempted				Rodriguez
3/9/20	Notice of Zoning	CG1912-004	Community Development	Gila County	Pedro Garcia	Pedro Garcia/5934 S. Morrow Ave Miami, Az 85539	None	3/10/20	Served				Rodriguez
3/9/20	Notice of Zoning	CG1912-010	Community Development	Gila County	Michelle Yerkovich	Michelle Yerkovich/899 E. Boston St Globe, Az 85501	None	3/10/20	Attempted				Rodriguez
3/9/20	Notice of Zoning	CG1912-010	Community Development	Gila County	Christopher Yerkovich	Christopher Yerkovich/899 E. Boston Ave Globe, Az 85501	None	3/10/20	Attempted				Rodriguez
3/4/20	Notice to Appear, Petition	JV2020-29	State of Arizona	Protected Information	Protected Information	Protected Information	Protected Information	3/11/20	Served			52	Rodriguez
3/9/20	Notice of Zoning	CG1912-011	Community Development	Gila County	Gabriel Acosta	Gabriel Acosta/6005 S. Morrow Ave Claypool, Az 85532	None	3/11/20	Attempted				Rodriguez
3/9/20	Notice of Zoning	CG1912-011	Community Development	Gila County	Gabriel Acosta	Gabriel Acosta/6005 S. Morrow Ave Claypool, Az 85532	None	3/11/20	Attempted				Rodriguez
3/10/20	Divorce Packet	DO2020-43	Gila County Superior Court	Lola Porto	John Porto	John Porto/1171 W. Frederic St Miami, Az 85539	None	3/11/20	Attempted				Rodriguez

Constable Activity Log - Monthly

Constable: Ruben Mancha
 Deputy: Dan Rodriguez
 County: Gila
 Precinct: Globe
 Constable Clerk: Michael Sellers



Total Cases Served/Attempted:							242	Mileage Total:			1106	Notes & Served By	
Date Received	Type of Document	Case No.	Court	Plaintiff	Defendant	Address	Person Served/ Served Via	Date Served	Service	Mileage Start	Mileage End		Daily Mileage
3/10/20	Divorce Packet	DO2020-43	Gila County Superior Court	Loila Porto	John Porto	John Porto/1171 W. Frederic St Miami, Az 85539	None	3/11/20	Attempted				Rodriguez
3/9/20	Notice of Zoning Violation/Summons	CG1912-010	Community Development	Gila County	Michelle Yerkovich	Michelle Yerkovich/899 E. Boston St Globe, Az 85501	None	3/11/20	Attempted				Rodriguez
3/9/20	Notice of Zoning Violation/Summons	CG1912-010	Community Development	Gila County	Christopher Yerkovich	Christopher Yerkovich/899 E. Boston Ave Globe, Az 85501	None	3/11/20	Attempted				Rodriguez
3/9/20	Notice of Zoning Violation/Summons	CG1912-010	Community Development	Gila County	Michelle Yerkovich	Michelle Yerkovich/899 E. Boston St Globe, Az 85501	None	3/11/20	Served				Rodriguez
3/9/20	Notice of Zoning Violation/Summons	CG1912-010	Community Development	Gila County	Christopher Yerkovich	Christopher Yerkovich/899 E. Boston Ave Globe, Az 85501	None	3/11/20	Served				Rodriguez
3/11/20	Summons	JO403CM20200001	Globe Regional Justice Court	State of Arizona	Guy Garlinghouse	Guy Garlinghouse/428 W. Euclid Ave Globe, Az 85501	None	3/11/20	Attempted				Rodriguez
3/11/20	Summons	JO403CM20200001	Globe Regional Justice Court	State of Arizona	Guy Garlinghouse	Guy Garlinghouse/428 W. Euclid Ave Globe, Az 85501	None	3/11/20	Attempted				Rodriguez
3/11/20	Summons	JO403CM20200001	Globe Regional Justice Court	State of Arizona	Guy Garlinghouse	Guy Garlinghouse/428 W. Euclid Ave Globe, Az 85501	None	3/11/20	Attempted				Rodriguez
3/11/20	Summons	DO202000061	Gila County Superior Court	Enla Armenta	Joseph Armenta	Joseph Armenta/6312 Butterfly Ln Globe, Az 85501	None	3/11/20	Served				Mancha
3/11/20	Summons	JO403TR2020-39	Globe Regional Justice Court	State of Arizona	Brittany Valasquez	Brittany Valasquez/868 W. Merritt St Miami, Az 85539	None	3/11/20	Attempted				Rodriguez
1/16/20	Criminal Subpoena	CR2019-398	Gila County Superior Court	State of Arizona	Jason Jurts	Protected Information	Protected Information	3/12/20	Served				Rodriguez
1/16/20	Criminal Subpoena	CR2019-398	Gila County Superior Court	State of Arizona	Jason Jurts	Protected Information	Protected Information	3/12/20	Served				Rodriguez
3/4/20	Notice to Appear, Petition Notice of Zoning Violation/Summons	JV2020-29	Gila County Superior Court	State of Arizona	Protected Information	Protected Information	None	3/12/20	Attempted				Rodriguez
3/9/20	Violation/Summons	CG1912-011	Community Development	Gila County	Gabriel Acosta	Gabriel Acosta/6005 S. Morrow Ave Claypool, Az 85532	None	3/12/20	Attempted				Rodriguez
3/11/20	Summons	JO403TR2020-39	Globe Regional Justice Court	State of Arizona	Brittany Valasquez	Brittany Valasquez/868 W. Merritt St Miami, Az 85539	None	3/12/20	Attempted				Rodriguez
3/11/20	Arrest Warrant	JO403CR2015-132	Globe Regional Justice Court	State of Arizona	Scott Powell	Scott Powell/1249 S. Walllman Rd Globe, Az 85501	Warrant Letter Mailed	3/12/20	Attempted				Sellers
3/11/20	Arrest Warrant	JO403CR2010-717	Globe Regional Justice Court	State of Arizona	Scott Powell	Scott Powell/1249 S. Walllman Rd Globe, Az 85501	Warrant Letter Mailed	3/12/20	Attempted				Sellers
3/11/20	Arrest Warrant	JO403CR2008-630	Globe Regional Justice Court	State of Arizona	Scott Powell	Scott Powell/1249 S. Walllman Rd Globe, Az 85501	Warrant Letter Mailed	3/12/20	Attempted				Sellers
3/11/20	Arrest Warrant	JO403CR2010-163	Globe Regional Justice Court	State of Arizona	Scott Powell	Scott Powell/1249 S. Walllman Rd Globe, Az 85501	Warrant Letter Mailed	3/12/20	Attempted				Sellers
3/11/20	Arrest Warrant	JO403CR2009-945	Globe Regional Justice Court	State of Arizona	Scott Powell	Scott Powell/1249 S. Walllman Rd Globe, Az 85501	Warrant Letter Mailed	3/12/20	Attempted				Sellers
3/11/20	Arrest Warrant	JO403TR2015-1482	Globe Regional Justice Court	State of Arizona	Scott Powell	Scott Powell/1249 S. Walllman Rd Globe, Az 85501	Warrant Letter Mailed	3/12/20	Attempted				Sellers
3/11/20	Arrest Warrant	JO403TR2012-2734	Globe Regional Justice Court	State of Arizona	Scott Powell	Scott Powell/1249 S. Walllman Rd Globe, Az 85501	Warrant Letter Mailed	3/12/20	Attempted				Sellers
3/11/20	Arrest Warrant	JO403TR2014-124	Globe Regional Justice Court	State of Arizona	Scott Powell	Scott Powell/1249 S. Walllman Rd Globe, Az 85501	Warrant Letter Mailed	3/12/20	Attempted				Sellers
3/11/20	Arrest Warrant	JO403CR2018-565	Globe Regional Justice Court	State of Arizona	Scott Powell	Scott Powell/1249 S. Walllman Rd Globe, Az 85501	Warrant Letter Mailed	3/12/20	Attempted				Sellers
3/11/20	Arrest Warrant	JO403CR2015-809	Globe Regional Justice Court	State of Arizona	Scott Powell	Scott Powell/1249 S. Walllman Rd Globe, Az 85501	Warrant Letter Mailed	3/12/20	Attempted				Sellers
3/11/20	Arrest Warrant	JO403CR2015-256	Globe Regional Justice Court	State of Arizona	Scott Powell	Scott Powell/1249 S. Walllman Rd Globe, Az 85501	Warrant Letter Mailed	3/12/20	Attempted				Sellers
3/11/20	Arrest Warrant	JO403TR2019-1033	Globe Regional Justice Court	State of Arizona	Tammy Hammer	Tammy Hammer1827 S. Ashbrook Mesa, AZ 85204	Warrant Letter Mailed	3/12/20	Attempted				Sellers
3/11/20	Arrest Warrant	JO403CR2017-125	Globe Regional Justice Court	State of Arizona	Tammy Hammer	Tammy Hammer1827 S. Ashbrook Mesa, AZ 85204	Warrant Letter Mailed	3/12/20	Attempted				Sellers
3/1/20	Arrest Warrant	JO403CR960793	Globe Regional Justice Court	State of Arizona	Alisha Cobb	Alisha Cobb/P O Box 742 Periodo, Az 85542	Warrant Letter Mailed	3/12/20	Attempted				Sellers

Constable Activity Log - Monthly

Constable: Ruben Mancha

Deputy: Dan Rodriguez

Constable Clerk: Michael Sellers

County: Gila
Precinct: Globe



Total Cases Served/Attempted:

242

Mileage Total:

1106

Date Received	Type of Document	Case No.	Court	Plaintiff	Defendant	Address	Person Served/ Served Via	Date Served	Service	Mileage Start	Mileage End	Daily Mileage	Notes & Served By
2/20/20	Notice to Appear, Petition	JY2020-25	Gila County Superior Court	State of Arizona	Protected Information	Protected Information	Protected Information	3/12/20	Served				Rodriguez
2/20/20	Notice to Appear, Petition	JY2020-25	Gila County Superior Court	State of Arizona	Protected Information	Protected Information	Protected Information	3/12/20	Served				Rodriguez
3/10/20	Divorce Packet	DO2020-43	Gila County Superior Court	Lolo Porto	John Porto	John Porto/1171 W. Frederic St Miami, Az 85539	John Porto/1171 W. Frederic St Miami, Az 85539	3/12/20	Served				Rodriguez
3/12/20	Arrest Warrant	JO403CR2006-178	Globe Regional Justice Court	State of Arizona	Debra Valtierra	Debra Valtierra/1132 E. Constitution Dr Gilbert, Az 85296	Warrant Letter Mailed	3/12/20	Attempted				Sellers
3/12/20	Arrest Warrant	JO403CR2019-129	Globe Regional Justice Court	State of Arizona	Anthony Briones	Anthony Briones/541 W Hackney #29 Globe, Az 85501	Warrant Letter Mailed	3/12/20	Attempted				Sellers
3/12/20	Arrest Warrant	JO403TR2004-293	Globe Regional Justice Court	State of Arizona	Anthony Briones	Anthony Briones/541 W Hackney #29 Globe, Az 85501	Warrant Letter Mailed	3/12/20	Attempted				Sellers
3/12/20	Arrest Warrant	JO403CR2007-303	Globe Regional Justice Court	State of Arizona	Ernie Naltazan	Ernie Naltazan/General Delivery San Carlos, Az 85550	Warrant Letter Mailed	3/12/20	Attempted				Sellers
3/12/20	Arrest Warrant	JO403CR2008-159	Globe Regional Justice Court	State of Arizona	Darrick Cons	Darrick Cons/General Delivery Miami, Az 85539	Warrant Letter Mailed	3/12/20	Attempted				Sellers
3/12/20	Arrest Warrant	JO403CR2006-596	Globe Regional Justice Court	State of Arizona	Richard Barbuti	Richard Barbuti/1105 N. Broad St #1 Globe, Az 85501	Warrant Letter Mailed	3/12/20	Attempted				Sellers
3/12/20	Arrest Warrant	JO403CR2006-1013	Globe Regional Justice Court	State of Arizona	Richard Barbuti	Richard Barbuti/1105 N. Broad St #1 Globe, Az 85501	Warrant Letter Mailed	3/12/20	Attempted				Sellers
3/12/20	Arrest Warrant	JO403CR2019-109	Globe Regional Justice Court	State of Arizona	Christie Hawthorne	Christie Hawthorne/P O Box 25 San Carlos, Az 85550	Warrant Letter Mailed	3/12/20	Attempted				Sellers
3/12/20	Arrest Warrant	JO403CR2005-856	Globe Regional Justice Court	State of Arizona	Debra Valtierra	Debra Valtierra/1132 E. Constitution Dr Gilbert, Az 85296	Warrant Letter Mailed	3/12/20	Attempted				Sellers
3/12/20	Arrest Warrant	JO403CR2004-491	Globe Regional Justice Court	State of Arizona	Jaime Mark	Jaime Mark/605 E. Mesquite Globe, Az 85501	Warrant Letter Mailed	3/12/20	Attempted				Sellers
3/12/20	Arrest Warrant	JO403TR2002-2452	Globe Regional Justice Court	State of Arizona	Jaime Mark	Jaime Mark/605 E. Mesquite Globe, Az 85501	Warrant Letter Mailed	3/12/20	Attempted				Sellers
3/12/20	Arrest Warrant	JO403CR2009-1058	Globe Regional Justice Court	State of Arizona	Esequiel Flores	Esequiel Flores/5389 E. Yuma Trl Globe, Az 85501	Warrant Letter Mailed	3/12/20	Attempted				Sellers
3/12/20	Arrest Warrant	JO403CR2013-83	Globe Regional Justice Court	State of Arizona	Esequiel Flores	Esequiel Flores/5389 E. Yuma Trl Globe, Az 85501	Warrant Letter Mailed	3/12/20	Attempted				Sellers
3/12/20	Arrest Warrant	JO403TR2009-3509	Globe Regional Justice Court	State of Arizona	Esequiel Flores	Esequiel Flores/5389 E. Yuma Trl Globe, Az 85501	Warrant Letter Mailed	3/12/20	Attempted				Sellers
3/12/20	Arrest Warrant	JO403CR2018-481	Globe Regional Justice Court	State of Arizona	Rosario Andross Barrera	Rosario Barrera/p.o. Box 37, Elphrata, WA 98823	Warrant Letter Mailed	3/12/20	Attempted				Mancha
3/12/20	Arrest Warrant	JO403TR2019-292	Globe Regional Justice Court	State of Arizona	Edward H. Smith	Edward Smith/p.o. box 434, Whiteher, AZ 85941	Warrant Letter Mailed	3/12/20	Attempted				Mancha
3/12/20	Arrest Warrant	JO403CR2014-292	Globe Regional Justice Court	State of Arizona	Philip Dreman	Philip Dreman/713 cactus Dr, Globe, AZ 85501	Warrant Letter Mailed	3/12/20	Attempted				Mancha
3/12/20	Arrest Warrant	JO403CR2015-749	Globe Regional Justice Court	State of Arizona	Philip Carey Dreman	Philip Dreman/713 cactus Dr, Globe, AZ 85501	Warrant Letter Mailed	3/12/20	Attempted				Mancha
3/12/20	Arrest Warrant	JO403CR2001-1371	Globe Regional Justice Court	State of Arizona	McBryan Gabriel Astor	McBryan Astor/p.o. box 1383, San Carlos, AZ 85550	Warrant Letter Mailed	3/12/20	Attempted				Mancha
3/12/20	Arrest Warrant	JO403CR2007-465	Globe Regional Justice Court	State of Arizona	McBryan Gabriel Astor	McBryan Astor/p.o. box 1383, San Carlos, AZ 85550	Warrant Letter Mailed	3/12/20	Attempted				Mancha
3/12/20	Arrest Warrant	JO403CR2007-3288	Globe Regional Justice Court	State of Arizona	McBryan Gabriel Astor	McBryan Astor/p.o. box 1383, San Carlos, AZ 85550	Warrant Letter Mailed	3/12/20	Attempted				Mancha
3/12/20	Arrest Warrant	JO403CR2006-694	Globe Regional Justice Court	State of Arizona	Joseph Ray Worcester	Joseph Worcester/701 E. Yucua Dr #2, Globe AZ 85501	Warrant Letter Mailed	3/12/20	Attempted				Mancha
3/12/20	Arrest Warrant	JO403CR2011-537	Globe Regional Justice Court	State of Arizona	Joseph Ray Worcester	Joseph Worcester/701 E. Yucua Dr #2, Globe AZ 85501	Warrant Letter Mailed	3/12/20	Attempted				Mancha
3/12/20	Arrest Warrant	JO403TR2011-1552	Globe Regional Justice Court	State of Arizona	Joseph Ray Worcester	Joseph Worcester/701 E. Yucua Dr #2, Globe AZ 85501	Warrant Letter Mailed	3/12/20	Attempted				Mancha
3/12/20	Arrest Warrant	JO403TR2012-617	Globe Regional Justice Court	State of Arizona	Joseph Ray Worcester	Joseph Worcester/701 E. Yucua Dr #2, Globe AZ 85501	Warrant Letter Mailed	3/12/20	Attempted				Mancha
3/12/20	Arrest Warrant	JO403CR9900283	Globe Regional Justice Court	State of Arizona	Christopher Lee Espurza	Christopher Espurza/P.O. Box 283, Claypool AZ 85532	Warrant Letter Mailed	3/12/20	Attempted				Mancha

Constable Activity Log - Monthly

Constable: Ruben Manchua
 County: Gila
 Precinct: Globe

Deputy: Dan Rodriguez
 Constable Clerk: Michael Sellers



Total Cases Served/Attempted: **242**

Mileage Total: **1106**

Date Received	Type of Document	Case No.	Court	Plaintiff	Defendant	Address	Person Served/ Served Via	Date Served	Service	Mileage Start	Mileage End	Daily Mileage	Notes & Served By
3/12/20	Arrest Warrant	JD403CR2008-952	Globe Regional Justice Court	State of Arizona	Christopher Lee Esparza	Christopher Esparza/P.O. Box 283, Claypool AZ 85532	Warrant Letter Mailed	3/12/20	Attempted				Mancha
3/12/20	Arrest Warrant	JD403CR2008-962	Globe Regional Justice Court	State of Arizona	Christopher Lee Esparza	Christopher Esparza/P.O. Box 283, Claypool AZ 85532	Warrant Letter Mailed	3/12/20	Attempted				Mancha
3/12/20	Arrest Warrant	JD403CR2011-791	Globe Regional Justice Court	State of Arizona	Christopher Lee Esparza	Christopher Esparza/P.O. Box 283, Claypool AZ 85532	Warrant Letter Mailed	3/12/20	Attempted				Mancha
3/12/20	Arrest Warrant	JD403CR2015-286	Globe Regional Justice Court	State of Arizona	Christopher Lee Esparza	Christopher Esparza/P.O. Box 283, Claypool AZ 85532	Warrant Letter Mailed	3/12/20	Attempted				Mancha
3/12/20	Arrest Warrant	JD403TR2013-514	Globe Regional Justice Court	State of Arizona	Charlene Angelica Curiel	Charlene Curiel/833 Beer Tree Xing, Globe, AZ 85501	Warrant Letter Mailed	3/12/20	Attempted				Mancha
3/12/20	Arrest Warrant	JD403TR2018-2456	Globe Regional Justice Court	State of Arizona	Charlene Angelica Curiel	Charlene Curiel/833 Beer Tree Xing, Globe, AZ 85501	Warrant Letter Mailed	3/12/20	Attempted				Mancha
3/12/20	Arrest Warrant	JD403TR2019-1778	Globe Regional Justice Court	State of Arizona	Charlene Angelica Curiel	Charlene Curiel/833 Beer Tree Xing, Globe, AZ 85501	Warrant Letter Mailed	3/12/20	Attempted				Mancha
3/12/20	Arrest Warrant	JD403CR2007-913	Globe Regional Justice Court	State of Arizona	Sarah Dawn Bates	Sarah Bates/1259 E. Maple St, Globe, AZ 85501	Warrant Letter Mailed	3/12/20	Attempted				Mancha
3/12/20	Arrest Warrant	JD403CR2011-357	Globe Regional Justice Court	State of Arizona	Sarah Dawn Bates	Sarah Bates/1259 E. Maple St, Globe, AZ 85501	Warrant Letter Mailed	3/12/20	Attempted				Mancha
3/12/20	Arrest Warrant	JD403CR2011-592	Globe Regional Justice Court	State of Arizona	Sarah Dawn Bates	Sarah Bates/1259 E. Maple St, Globe, AZ 85501	Warrant Letter Mailed	3/12/20	Attempted				Mancha
3/12/20	Arrest Warrant	JD403CR2017-437	Globe Regional Justice Court	State of Arizona	Sarah Dawn Bates	Sarah Bates/1259 E. Maple St, Globe, AZ 85501	Warrant Letter Mailed	3/12/20	Attempted				Mancha
3/12/20	Arrest Warrant	JD403CR2011-017	Globe Regional Justice Court	State of Arizona	Michael Angel Jimenez	Michael Jimenez/P.O. Box 2876 Claypool, AZ 85532	Warrant Letter Mailed	3/12/20	Attempted				Mancha
3/12/20	Arrest Warrant	JD403CR2011-087	Globe Regional Justice Court	State of Arizona	Michael Angel Jimenez	Michael Jimenez/P.O. Box 2876 Claypool, AZ 85532	Warrant Letter Mailed	3/12/20	Attempted				Mancha
3/12/20	Arrest Warrant	JD403CR2013-882	Globe Regional Justice Court	State of Arizona	Michael Angel Jimenez	Michael Jimenez/P.O. Box 2876 Claypool, AZ 85532	Warrant Letter Mailed	3/12/20	Attempted				Mancha
3/12/20	Arrest Warrant	JD403CR2014-038	Globe Regional Justice Court	State of Arizona	Michael Angel Jimenez	Michael Jimenez/P.O. Box 2876 Claypool, AZ 85532	Warrant Letter Mailed	3/12/20	Attempted				Mancha
3/12/20	Arrest Warrant	JD403CR2016-204	Globe Regional Justice Court	State of Arizona	Jody Irene Gibson	Jody Gibson/541 W. Hackney Ave #27, Globe, AZ 85501	Warrant Letter Mailed	3/12/20	Attempted				Mancha
3/12/20	Arrest Warrant	JD403CR2016-603	Globe Regional Justice Court	State of Arizona	Jody Irene Gibson	Jody Gibson/541 W. Hackney Ave #27, Globe, AZ 85501	Warrant Letter Mailed	3/12/20	Attempted				Mancha
3/12/20	Arrest Warrant	JD403CR2017-224	Globe Regional Justice Court	State of Arizona	Jody Irene Gibson	Jody Gibson/541 W. Hackney Ave #27, Globe, AZ 85501	Warrant Letter Mailed	3/12/20	Attempted				Mancha
3/12/20	Arrest Warrant	JD403CR2008-498	Globe Regional Justice Court	State of Arizona	Arron James Stanley	Arron Stanley/P.O. Box 127, Globe, AZ 85501	Warrant Letter Mailed	3/12/20	Attempted				Mancha
3/12/20	Arrest Warrant	JD403CR2009-644	Globe Regional Justice Court	State of Arizona	Arron James Stanley	Arron Stanley/P.O. Box 127, Globe, AZ 85501	Warrant Letter Mailed	3/12/20	Attempted				Mancha
3/12/20	Arrest Warrant	JD403CR2010-601	Globe Regional Justice Court	State of Arizona	Arron James Stanley	Arron Stanley/P.O. Box 127, Globe, AZ 85501	Warrant Letter Mailed	3/12/20	Attempted				Mancha
3/12/20	Arrest Warrant	JD403CR2011-164	Globe Regional Justice Court	State of Arizona	Arron James Stanley	Arron Stanley/P.O. Box 127, Globe, AZ 85501	Warrant Letter Mailed	3/12/20	Attempted				Mancha
3/12/20	Arrest Warrant	JD403CR2011-713	Globe Regional Justice Court	State of Arizona	Arron James Stanley	Arron Stanley/P.O. Box 127, Globe, AZ 85501	Warrant Letter Mailed	3/12/20	Attempted				Mancha
3/12/20	Arrest Warrant	JD403CR2018-543	Globe Regional Justice Court	State of Arizona	Arron James Stanley	Arron Stanley/P.O. Box 127, Globe, AZ 85501	Warrant Letter Mailed	3/12/20	Attempted				Mancha
3/12/20	Arrest Warrant	JD403CR2010-080	Globe Regional Justice Court	State of Arizona	Jimmie Ray Tontigh	Jimmie Tontigh/P.O. Box 707, Ft Akpache, AZ 85926	Warrant Letter Mailed	3/12/20	Attempted				Mancha
3/12/20	Arrest Warrant	JD403TR2013-1603	Globe Regional Justice Court	State of Arizona	Sean Lee Moses	Sean Moses/P.O. Box 192, Baylas, AZ 85530	Warrant Letter Mailed	3/12/20	Attempted				Mancha
3/12/20	Arrest Warrant	JD403TR2013-1603	Globe Regional Justice Court	State of Arizona	Sean Lee Moses	Sean Moses/P.O. Box 192, Baylas, AZ 85530	Warrant Letter Mailed	3/12/20	Attempted				Mancha
3/12/20	Arrest Warrant	JD403TR2016-1802	Globe Regional Justice Court	State of Arizona	Marvin Tona	Marvin Tona/P.O. Box 39 Baylas, AZ 85530	Warrant Letter Mailed	3/12/20	Attempted				Mancha

Constable Activity Log - Monthly

Constable: **Ruben Mancha**

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Constable Clerk: **Michael Sellers**

County: **Gila**
Precinct: **Globe**



Total Cases Served/Attempted:		242						Mileage Total:				1106	Notes & Served By
Date Received	Type of Document	Case No.	Court	Plaintiff	Defendant	Address	Person Served/ Served Via	Date Served	Service	Mileage Start	Mileage End	Daily Mileage	
3/12/20	Arrest Warrant	J0403TR2017-418	Globe Regional Justice Court	State of Arizona	Perry Doseila Jr	85542 Perry Doseila Jr/P.O. Box 535, Peridot, AZ	Warrant Letter Mailed	3/12/20	Attempted				Mancha
3/12/20	Arrest Warrant	J0403TR2017-1624	Globe Regional Justice Court	State of Arizona	Samuel Geoffrey Maduerno Sr	85501 Samuel Maduerno Sr/59400 N Main St #27, Globe, AZ 85501	Warrant Letter Mailed	3/12/20	Attempted				Mancha
3/12/20	Arrest Warrant	J0403TR2018-2838	Globe Regional Justice Court	State of Arizona	Pete Delbert Green	85539 Pete Green/5769 Calle De Loma, Miami, AZ	Warrant Letter Mailed	3/12/20	Attempted				Mancha
3/12/20	Arrest Warrant	J0403TR2019-1091	Globe Regional Justice Court	State of Arizona	Daniel Kalynn Kindelay	85542 Daniel Kindelay/P.O. Box 552, Peridot, AZ	Warrant Letter Mailed	3/12/20	Attempted				Mancha
3/12/20	Arrest Warrant	J0403TR2019-941	Globe Regional Justice Court	State of Arizona	Armando Diaz Casales	Belén, NM 87002 Armando Casales/1082 S. Highway 116,	Warrant Letter Mailed	3/12/20	Attempted				Mancha
3/13/20	Notice to Appear, Petition	JV2020-38	Gila County Superior Court	State of Arizona	Protected Information	Protected Information	None	3/13/20	Attempted			60	Rodriguez
3/13/20	Notice to Appear, Petition	JV2018-38	Gila County Superior Court	State of Arizona	Protected Information	Protected Information	None	3/13/20	Attempted				Rodriguez
3/13/20	Notice to Appear, Petition	JV2018-38	Gila County Superior Court	State of Arizona	Protected Information	Protected Information	None	3/13/20	Attempted				Rodriguez
3/13/20	Notice to Appear, Petition	JV2018-38	Gila County Superior Court	State of Arizona	Protected Information	Protected Information	None	3/13/20	Attempted				Rodriguez
3/13/20	Notice to Appear, Petition	JV2020-38	Gila County Superior Court	State of Arizona	Protected Information	Protected Information	None	3/13/20	Attempted				Rodriguez
3/13/20	Divorce Packet	DO201300200	Gila County Superior Court	April Barrett	Justin Bartlett	Star Valley, AZ 85541 April Barrett (Barrett)/310 E. Garrels Dr	South St (GCSO Jail) Globe, Az 85501	3/13/20	Served				Rodriguez
3/9/20	Notice of Zoning Violation/Summons	CG1912-011	Globe Regional Justice Court	Gila County	Gabriel Acosta	Claypool, Az 85532 Gabriel Acosta/6005 S. Morrow Ave	None	3/13/20	Attempted				Rodriguez
3/13/20	Summons & Complaint	J0403CV2020-52	Globe Regional Justice Court	LNNV Funding LLC	Pamela Moore	85501 Pamela Moore/605 S. East St Globe, Az	None	3/13/20	Attempted				Rodriguez
3/13/20	Summons & Complaint	J0403CV2020-53	Globe Regional Justice Court	CVI SGP-CD Acquisition Trust	Andrew W. Dionicio Briones	Andrew Briones/144 W. Sycamore Globe, Az 85501	None	3/13/20	Attempted				Rodriguez
3/13/20	Summons & Complaint	J0403CV2020-53	Globe Regional Justice Court	CVI SGP-CD Acquisition Trust	Andrew W. Dionicio Briones	Andrew Briones/144 W. Sycamore Globe, Az 85501	None	3/13/20	Served				Rodriguez
3/11/20	Summons	J0403TR2020-39	Globe Regional Justice Court	State of Arizona	Brittany Valasquez	Brittany Valasquez/868 W. Merritt St Miami, Az 85539	None	3/13/20	Attempted				Rodriguez
3/11/20	Summons	J0403TR2020-39	Globe Regional Justice Court	State of Arizona	Brittany Valasquez	Brittany Valasquez/868 W. Merritt St Miami, Az 85539	None	3/13/20	Served				Rodriguez
3/4/20	Notice to Appear, Petition	JV2020-29	Gila County Superior Court	State of Arizona	Protected Information	Protected Information	None	3/13/20	Attempted				Rodriguez
3/12/20	Arrest Warrant	J0403CR2014-680	Globe Regional Justice Court	State of Arizona	Patrick Beaton	85501 Patrick Beaton/731 E. Cactus Dr Globe, Az	Warrant Letter Mailed	3/16/20	Attempted			55	Sellers
3/12/20	Arrest Warrant	J0403CR2019-329	Globe Regional Justice Court	State of Arizona	Allyay Dickens	85550 Allyay Dickens/P O Box 163 San Carlos, Az	Warrant Letter Mailed	3/16/20	Attempted				Sellers
3/12/20	Arrest Warrant	J0403TR2008-2752	Globe Regional Justice Court	State of Arizona	James Lcano	James Lcano/364 N. Chisholm Ave Miami, Az 85539	Warrant Letter Mailed	3/16/20	Attempted				Sellers
3/12/20	Arrest Warrant	J0403TR20000002	Globe Regional Justice Court	State of Arizona	Serena Tewawina	Serena Tewawina/P O Box 522 San Carlos, Az 85550	Warrant Letter Mailed	3/16/20	Attempted				Sellers
3/13/20	Summons & Complaint	J0403CV2020-52	Gila County Superior Court	LNNV Funding LLC	Pamela Moore	85501 Pamela Moore/605 S. East St Globe, Az	None	3/16/20	Attempted				Rodriguez
3/4/20	Notice to Appear, Petition	JV2020-29	Gila County Superior Court	State of Arizona	Protected Information	Protected Information	None	3/16/20	Attempted				Rodriguez
3/13/20	Summons & Complaint	J0403CV2020-52	Globe Regional Justice Court	LNNV Funding LLC	Pamela Moore	85501 Pamela Moore/605 S. East St Globe, Az	Warrant Letter Mailed	3/16/20	Served				Rodriguez
3/9/20	Violation/Summons	CG1912-011	Community Development	Gila County	Gabriel Acosta	Gabriel Acosta/6005 S. Morrow Ave Claypool, Az 85532	Warrant Letter Mailed	3/16/20	Served				Rodriguez
3/13/20	Notice to Appear, Petition	JV2020-38	Gila County Superior Court	State of Arizona	Protected Information	Protected Information	Protected Information	3/16/20	Served				Rodriguez
3/16/20	Divorce Packet	DO202000063	Gila County Superior Court	Jody Herrera	Robert Herrera	Robert Herrera/589 W. Hackney Dr Globe, Az 85501	None	3/16/20	Attempted				Rodriguez

Constable Activity Log - Monthly

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Precinct: **Globe**



Total Cases Served/Attempted:

242

Mileage Total:

1106

Date Received	Type of Document	Case No.	Court	Plaintiff	Defendant	Address	Person Served/ Served Via	Date Served	Service	Mileage Start	Mileage End	Daily Mileage	Notes & Served By
3/16/20	Divorce Packet	DO202000063	Gila County Superior Court	Jody Herrera	Robert Herrera	Robert Herrera/589 W. Hackney Dr Globe, Az 85501	None	3/16/20	Attempted				Rodriguez
3/16/20	Hearing Order on IAH	JO403PO2020-16	Globe Regional Justice Court	Protected Information	Missy Plant	Protected Information	None	3/16/20	Attempted				Mancha
3/16/20	Hearing Order on IAH	JO403PO2020-16	Globe Regional Justice Court	Protected Information	Missy Plant	Protected Information	None	3/16/20	Attempted				Mancha
3/13/20	Notice to Appear: Petition	IV2020-38	Gila County Superior Court	Protected Information	Protected Information	Protected Information	None	3/17/20	Attempted				Rodriguez
3/13/20	Notice to Appear: Petition	IV2020-38	Globe Regional Justice Court	State of Arizona	Protected Information	Protected Information	Protected Information	3/17/20	Served				Rodriguez
3/13/20	Hearing Order on IAH	JO403PO2020-16	Globe Regional Justice Court	Protected Information	Missy Plant	Protected Information	Protected Information	3/17/20	Served				Mancha
3/16/20	Criminal Subpoena	JO403CM2019-860	Globe Regional Justice Court	State of Arizona	Gabriel Fletcher	Deputy Cabrera/1100 South St Globe, Az 85501	J. Carbajal-GCSO/1177 E. Monroe St Globe, Az 85501	3/17/20	Served				Rodriguez
3/16/20	Divorce Packet	DO202000063	Gila County Superior Court	Jody Herrera	Robert Herrera	Robert Herrera/589 W. Hackney Dr Globe, Az 85501	None	3/17/20	Attempted				Rodriguez
3/4/20	Notice to Appear: Petition	IV2020-29	Gila County Superior Court	State of Arizona	Protected Information	Protected Information	None	3/17/20	Attempted				Rodriguez
2/20/20	Order of Protection	JO403PO2020-11	Globe Regional Justice Court	Protected Information	Efrin Brandt	Efrin Brandt/1284 E. Skyline Dr Globe, Az 85501	Efrin Brandt/1400 E. Ash St Globe, Az 85501	3/18/20	Served				45 Rodriguez
3/17/20	Subpoena	JO403CT2020-351	Globe Regional Justice Court	State of Arizona	Thomas Henson	Deputy Avalos/1100 E. South St Globe, Az 85501	J. Carbajal-GCSO/1177 E. Monroe St Globe, Az 85501	3/18/20	Served				Rodriguez
3/16/20	Divorce Packet	DO202000063	Gila County Superior Court	Jody Herrera	Robert Herrera	Robert Herrera/589 W. Hackney Dr Globe, Az 85501	Robert Herrera/589 W. Hackney Dr Globe, Az 85501	3/18/20	Served				Rodriguez
3/18/20	Subpoena	JO403CT2020-304	Globe Regional Justice Court	State of Arizona	Jerry Cruz	Deputy Parker-GCSO/1100 South St Globe, Az 85501	J. Carbajal-GCSO/1177 E. Monroe St Globe, Az 85501	3/19/20	Served				40 Rodriguez
3/4/20	Notice to Appear: Petition	IV2020-29	Gila County Superior Court	State of Arizona	Protected Information	Protected Information	None	3/18/20	Attempted				Rodriguez
3/4/20	Notice to Appear: Petition	IV2020-29	Gila County Superior Court	State of Arizona	Protected Information	Protected Information	None	3/19/20	Attempted				Rodriguez
3/4/20	Notice to Appear: Petition	IV2020-29	Gila County Superior Court	State of Arizona	Protected Information	Protected Information	None	3/19/20	Attempted				Rodriguez
3/19/20	Summons	JO403CM2020-130	Globe Regional Justice Court	State of Arizona	Sheridan Arney	Sheridan Arney/6082 Calle De Loma Claypool, Az 85532	Mark Lopez/8958 S. Six Shooter Cyn #12 Claypool, Az 85501	3/20/20	Attempted				34 Rodriguez
3/20/20	Five Day Notice	None	None	Steve Schnell	Mark Lopez	Globe, Az 85501	Mark Lopez/8958 S. Six Shooter Cyn #12 Claypool, Az 85501	3/20/20	Served				Rodriguez
3/20/20	Summons and Complaint	JO403CV2020-44	Globe Regional Justice Court	Citibank N.A.	Jerry Robles	Winkelman, Az 85293	None	3/21/20	Attempted				21 Rodriguez
3/19/20	Summons	JO403CM2020-132	Globe Regional Justice Court	State of Arizona	Doris Leveque	Doris Leveque (Gallo) 1061 W. Grant St Miami, Az 85539	None	3/21/20	Attempted				Rodriguez
3/19/20	Summons	JO403CM2020-130	Globe Regional Justice Court	State of Arizona	Sheridan Arney	Sheridan Arney/6082 Calle De Loma Claypool, Az 85532	None	3/22/20	Attempted				Rodriguez
3/20/20	Summons and Complaint	JO403CV2020-44	Globe Regional Justice Court	Citibank N.A.	Jerry Robles	Winkelman, Az 85293	None	3/22/20	Attempted				Rodriguez
3/20/20	Summons and Complaint	JO403CV2020-44	Globe Regional Justice Court	Citibank N.A.	Jerry Robles	Winkelman, Az 85293	None	3/22/20	Attempted				Rodriguez
3/20/20	Summons and Complaint	JO403CV2020-44	Globe Regional Justice Court	Citibank N.A.	Jerry Robles	Winkelman, Az 85293	None	3/22/20	Attempted				Rodriguez
3/19/20	Summons	JO403CM2020-130	Globe Regional Justice Court	State of Arizona	Sheridan Arney	Sheridan Arney/6082 Calle De Loma Claypool, Az 85532	None	3/22/20	Served				Rodriguez
3/19/20	Summons	JO403CM2020-130	Globe Regional Justice Court	State of Arizona	Sheridan Arney	Sheridan Arney/6082 Calle De Loma Claypool, Az 85532	None	3/22/20	Attempted				Rodriguez
3/19/20	Summons	JO403CM2020-130	Globe Regional Justice Court	State of Arizona	Sheridan Arney	Sheridan Arney/6082 Calle De Loma Claypool, Az 85532	None	3/22/20	Attempted				Rodriguez
3/23/20	Notice of Hearing	JO403CM2020-45	Globe Regional Justice Court	State of Arizona	Cynthia Tanner	Cynthia Tanner/4820 S. Az Highway 77 Winkelman, Az 85192	None	3/23/20	Attempted				52 Rodriguez
3/23/20	Notice of Hearing	JO403RO2019-679	Globe Regional Justice Court	State of Arizona	Christopher Oglesby	Globe, Az 85501	None	3/23/20	Attempted				Rodriguez
3/23/20	Summons: Forcible Detainer	JO403CV2020-72	Globe Regional Justice Court	Holiday Hills MHP	Ramon Loria	Ramon Loria/7165 N. Wheatfields #62 Globe, Az 85501	Posted & Photographed	3/23/20	Served				Rodriguez

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Total Cases Served/Attempted: **242**

Mileage Total: **1106**

Date Received	Type of Document	Case No.	Court	Plaintiff	Defendant	Address	Person Served/ Served Via	Date Served	Service	Mileage Start	Mileage End	Daily Mileage	Notes & Served By
3/23/20	Summons; Forcible Detainer	JO403CV2020-075	Globe Regional Justice Court	Santiago Copper Country MHP	Deseree Barbee	Deseree Barbee, Eric Ballinger/5900 N. Main St #157 Globe, Az 85501	Deseree Barbee/5900 N. Main St #157 Globe, Az 85501	3/23/20	Served				Rodriguez
3/23/20	Summons; Forcible	JO403CV2020-76	Globe Regional Justice Court	Santiago Copper Country MHP	Anita Talkai	Anita Talkai/5500 N. Main St #177 Globe, Az 85501	Posted & Photographed	3/23/20	Served				Rodriguez
3/23/20	Summons; Forcible	JO403CV2020-73	Globe Regional Justice Court	Santiago Copper Country MHP	Jack Pressler, Carol Zuleit, Jerry Jones	Jack Pressler, Carol Zuleit, Jerry Jones/5900 N. Main St # 189 Globe, Az 85501	Posted & Photographed	3/23/20	Served				Rodriguez
3/23/20	Summons	JO403CM2020-133	Globe Regional Justice Court	State of Arizona	Adam Garcia	Adam Garcia/606 W. Turnbul Turn Ln Globe, Az 85501	Adam Garcia/224 Nellie Ave Miami, Az 85539	3/23/20	Served				Mancha
2/23/20	Child Custody Packet	DO2020000073	Gila County Superior Court	Edward Garcia	Joseph Hernandez	Joseph Hernandez/639 W. Eagles Bluff Globe, Az 85501	Joseph Hernandez/639 W. Eagles Bluff Globe, Az 85501	3/23/20	Served				Mancha
3/23/20	Notice of Hearing	JO403CM2020-45	Globe Regional Justice Court	State of Arizona	Cynthia Tanner	Cynthia Tanner/4820 S. Az Highway 77 Winkelman, Az 85192	None	3/24/20	Attempted			49	Mancha
3/23/20	Notice of Hearing	JO403TR2019-679	Globe Regional Justice Court	State of Arizona	Christopher Oglesby	Christopher Oglesby/589 N. Wheatfields Rd Globe, Az 85501	None	3/24/20	Attempted				Rodriguez
3/23/20	Notice of Hearing	JO403CM2020-97	Globe Regional Justice Court	State of Arizona	Efrim Charles Brandt	Efrim Brandt/720 E. Sunset Dr. Globe, AZ 85501	None	3/24/20	Attempted				Rodriguez
3/23/20	Notice of Hearing	JO403CM2020-97	Globe Regional Justice Court	State of Arizona	Efrim Charles Brandt	Efrim Brandt/720 E. Sunset Dr. Globe, AZ 85501	None	3/24/20	Attempted				Rodriguez
3/24/20	Child Custody Packet	DO201800199	Gila County Superior Court	Robert Pastor	Salina Avalos	Robert Pastor/5232 E. Golden Hill Globe, Az 85501	None	3/24/20	Attempted				Rodriguez
3/19/20	Summons	JO403CM20200001	Globe Regional Justice Court	State of Arizona	Kevin Bowen	Kevin Bowen/8036 S. Pinal View Dr Globe, Az 85501	None	3/24/20	Attempted				Rodriguez
3/24/20	Criminal Subpoena	JO403TR2018-2509	Globe Regional Justice Court	State of Arizona	Jacob Donaldson	Officer Hudson/175 N. Pine St Globe, Az 85501	B. McCreary-GPD/175 N. Pine St Globe, Az 85501	3/24/20	Served			89	Mancha
3/23/20	Notice of Hearing	JO403CM2020-97	Globe Regional Justice Court	State of Arizona	Efrim Charles Brandt	Efrim Brandt/720 E. Sunset Dr. Globe, AZ 85501	Efrim Brandt/1400 E. Ahh, Globe, AZ 85501	3/25/20	Served				Rodriguez
3/23/20	Notice of Hearing	JO403CM2020-51	Globe Regional Justice Court	State of Arizona	Cheyenne Chee	Cheyenne Chee/1077 E. Bailey St Globe, Az 85501	Frank Garlinghouse/5900 N. Main St #50 Globe, Az 85501	3/25/20	Served				Rodriguez
3/24/20	Order	CR2019000090	Globe Regional Justice Court	State of Arizona	Frank Garlinghouse	Frank Garlinghouse/5900 N. Main St Globe, Az 85501	Frank Garlinghouse/5900 N. Main St #50 Globe, Az 85501	3/25/20	Served				Rodriguez
3/24/20	Child Custody Packet	DO201800199	Gila County Superior Court	Robert Pastor	Salina Avalos	Robert pastor/5232 E. Golden Hill Globe, Az 85501	Robert pastor/5232 E. Golden Hill Globe, Az 85501	3/25/20	Served				Rodriguez
3/25/20	Child Custody Packet	S1100DO201900399	Pinal County Superior Court	Christopher Perez	Caycie Madison	Caycie Madison/1111 Walman Rd Globe, Az 85501	None	3/25/20	Attempted				Rodriguez
3/25/20	Child Custody Packet	S1100DO201900399	Pinal County Superior Court	Christopher Perez	Caycie Madison	Caycie Madison/1111 Walman Rd Globe, Az 85501	None	3/25/20	Attempted				Rodriguez
3/25/20	Child Custody Packet	S1100DO201900399	Pinal County Superior Court	Christopher Perez	Caycie Madison	Caycie Madison/1111 Walman Rd Globe, Az 85501	None	3/25/20	Served				Rodriguez
3/24/20	Summons	JO403CM20200001	Globe Regional Justice Court	State of Arizona	Kevin Bowen	Kevin Bowen/8036 S. Pinal View Dr Globe, Az 85501	None	3/25/20	Attempted				Rodriguez
3/26/20	Order of Protection	JO403PO20200000	Globe Regional Justice Court	Protected Information	Aurora Munoz	Aurora Munoz/323 S. Adonis Ave Miami, Az 85539	None	3/26/20	Attempted			49	Rodriguez
3/26/20	Order of Protection	JO403PO2020-20	Globe Regional Justice Court	Protected Information	Rayna Bread	Rayna Bread/323 S. Adonis Ave Miami, Az 85539	None	3/26/20	Attempted				Rodriguez
3/27/20	Order of Protection	JO403PO2020-20	Globe Regional Justice Court	Protected Information	Rayna Bread	Rayna Bread/323 S. Adonis Ave Miami, Az 85539	None	3/27/20	Attempted			57	Rodriguez
3/27/20	Order of Protection	JO403PO2020-20	Globe Regional Justice Court	Protected Information	Rayna Bread	Rayna Bread/323 S. Adonis Ave Miami, Az 85539	None	3/27/20	Attempted				Rodriguez
3/27/20	Order of Protection	JO403PO2020-20	Globe Regional Justice Court	Protected Information	Rayna Bread	Rayna Bread/323 S. Adonis Ave Miami, Az 85539	None	3/27/20	Served				Rodriguez
3/26/20	Order of Protection	JO403PO2020-20	Globe Regional Justice Court	Protected Information	Christopher Oglesby	Christopher Oglesby/589 N. Wheatfields Rd Globe, Az 85501	None	3/27/20	Attempted				Mancha
3/27/20	Order To Appear	DO202000061	Gila County Superior Court	State of Arizona	Joseph Armenta	Joseph Armenta/1068 W. Live oak St Miami, Az 85539	Joseph Armenta/366 W. Euclid Globe, Az 85501	3/27/20	Served				Mancha
3/26/20	Order of Protection	JO403PO20200000	Globe Regional Justice Court	Protected Information	Aurora Munoz	Aurora Munoz/323 S. Adonis Ave Miami, Az 85539	None	3/27/20	Attempted				Rodriguez
3/26/20	Order of Protection	JO403PO20200000	Globe Regional Justice Court	Protected Information	Aurora Munoz	Aurora Munoz/323 S. Adonis Ave Miami, Az 85539	None	3/27/20	Attempted				Rodriguez
3/26/20	Order of Protection	JO403PO20200000	Globe Regional Justice Court	Protected Information	Aurora Munoz	Aurora Munoz/323 S. Adonis Ave Miami, Az 85539	None	3/27/20	Served			42	Rodriguez

Constable: Ruben Mancha **Deputy:** Dan Rodriguez
County: Gila **Constable Clerk:** Michael Sellers
Precinct: Globe



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Mileage Total:	1106
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[illegible]

GILA COUNTY TREASURER'S RECEIPT

GILA COUNTY, ARIZONA

DATE 4/1/20

128352 APR-18

CONTRACT # _____

GRANT # _____

DEPOSIT TO FUND GENERAL FUND FUND # _____

REMITTING AGENCY Globe Regional Constable # 321

BILLING PERIOD SERVICE FEES FOR MARCH 2020

Account Code	Direct Deposit / Check #	Revenue Description	Amount
1005-321-3405-80	246105		64 -
	641295		64 -
	650154		64 -
	642257		64 -
	247437		48 -
	6770		192 -
	651412		64 -
	1172		304 -
			864 -

Preparer Signature: Michelle Segura Title CLERK

Approved Signature: Rh 1/1/20 Title CONSTABLE

SUMMARY OF DEPOSIT

Currency	
Coins	
Checks	864 ⁰⁰
Total	864 ⁰⁰

TREASURER By [Signature] Date 4/1/2020

ORIGINATING OFFICE

141347

ARF-6013

Consent Agenda Item 4. F.

Regular BOS Meeting

Meeting Date: 05/05/2020

Reporting Period: Payson Regional Constable's Office Monthly Report for March 2020

Submitted For: Tony McDaniel, Payson Regional Constable

Submitted By: Kimberly Rust, Constable Clerk

Information

Subject

Payson Regional Constable's Office Monthly Report for March 2020

Suggested Motion

Acknowledgment of the March 2020 monthly activity report submitted by the Payson Regional Constable's Office.

Attachments

March 2020

Terry Phillips
Deputy Constable



Kimberly Rust
Constable Clerk

Office of
Payson Regional Constable
Tony McDaniel

April 8, 2020

Gila County Board of Supervisors
1400 East Ash St
Globe AZ 85501

PAYSON REGIONAL CONSTABLE'S OFFICE MONTHLY ACTIVITY LETTER

For the month of **March 2020**, the Payson Regional Constable's Office:

Received a total of 105 papers for service with 156 attempts.

Drove a total of 2115.2 miles.

Collected a total of **\$1263.00** as follows:

Total Deposited:	\$1,263.00
Less Refunds:	<u>\$34.20</u>
Paid to General Fund:	\$1,228.80
Additional Funds from an IGA from the Town of Payson:	\$875.00
Grand Total Paid to General Fund:	<u>\$2,103.80</u>

Respectfully submitted,

Tony McDaniel
Payson Regional Constable
Gila County, Payson, Arizona

PAYSON REGIONAL CONSTABLE OFFICE
FEES COLLECTED
MARCH 2020

DATE	RECEIVED FROM	PROCESS NUMBER	AMOUNT	CHECK / MO / CASH / NCOURT	RECEIPT NUMBER	REFUNDS
2/26/2020	Adrian Niculae	2002PR091	\$48.00	Ncourt	534958	\$0.00
3/2/2020	Cindy Corbaley	2003PR003	\$48.00	Check	534960	\$8.00
3/4/2020	Edward Rathjen	2003PR016	\$40.00	Ncourt	534961	\$0.00
3/4/2020	Protected Information	2003PR018	\$64.80	Cash	534962	\$0.00
3/5/2020	GPS Servers	2003PR026	\$64.00	Check	534963	\$0.00
3/5/2020	GPS Servers	2003PR027	\$64.00	Check	534964	\$0.00
3/6/2020	Ray Pugel	2003PR031	\$61.20	Ncourt	534965	\$21.20
3/9/2020	Koglmeier Law Group	2003PR037	\$82.00	Check	534966	\$0.00
3/10/2020	Payson Property Management	2003PR042	\$48.00	Check	534968	\$0.00
3/10/2020	Collins & Collins	2002PR045 2002PR077 2002PR089 2002PR090 2002PR099 2002PR111	\$256.00	Check	534969	\$0.00
3/12/2020	Protected Information	2003PR048	\$40.00	Ncourt	534970	\$0.00
3/13/2020	Protected Information	2003PR049	\$40.00	Check	534972	\$0.00
3/16/2020	GPS Servers	2003PR057	\$64.00	Check	534973	\$0.00
3/17/2020	Phil Hineman	2003PR069	\$56.00	Ncourt	534974	\$0.00
3/18/2020	Koglmeier Law Group	2003PR070	\$82.00	Check	534975	\$0.00
3/18/2020	Camela Webster	2003PR071	\$48.00	Ncourt	534976	\$0.00
3/20/2020	PROVEST	2003PR074	\$69.00	Check	534977	\$5.00
3/23/2020	Nick Patton	2003PR077	\$40.00	Check	534978	\$0.00
3/24/2020	Cynthia Miller	2003PR091	\$48.00	Check	534979	\$0.00
Receipt 534967 voided in book						
Collected:			\$1,263.00			
Refunds:			\$34.20			
Balance:			\$1,228.80			

Constable Activity Log - Monthly

Constable: Tony McDaniel
 County: Gila
 Precinct: Payson

Deputy: Terry Phillips
 Constable Clerk: Kimberly Rust



Total Cases Served/Attempted: 156

Mileage Total: 2115.2

Date Received	Type of Document	Case No.	Court	Plaintiff	Defendant	Address	Person Served/ Served Via	Date Served	Service	Mileage Start	Mileage End	Daily Mileage	Notes & Served By
3/2/20	Eviction Action Hearing	J040CV202000065	Payson Regional Justice Court	Cindy Corbaley	Sharon Shields	Sharon Shields / 197 N Nottingham Ln #7 Payson AZ 85541	Sharon Shields / 197 N Nottingham Ln #7 Payson AZ 85541	3/2/20	Served			47.8	McDaniel
3/2/20	Bailiff Duties	None	Payson Regional Justice Court	Bailiffed for 2 Criminal Hearings				3/2/20	Bailiffed				McDaniel
2/28/20	Order to Show Cause	M0444CR2019012158	Payson Magistrate Court	State of Arizona	Johnny Bravo	Johnny Bravo / 108 W Main St Payson AZ 85541	Johnny Bravo / 108 W Main St Payson AZ 85541	3/2/20	Served				McDaniel
2/28/20	Order to Show Cause	J04042019TR5311	Payson Regional Justice Court	State of Arizona	Johnny Bravo	Johnny Bravo / 108 W Main St Payson AZ 85541	Johnny Bravo / 108 W Main St Payson AZ 85541	3/2/20	Served				McDaniel
3/2/20	Order to Show Cause	M0444TR2018012970	Payson Magistrate Court	State of Arizona	Nikolas Washburn	Nikolas Washburn / 1201 N Gila Dr Payson AZ 85541	Nikolas Washburn / 409 W Main ST Payson AZ 85541	3/3/20	Served			57.3	McDaniel
3/3/20	Criminal Subpoena	CR2019-199	Gila County Superior Court	State of Arizona	Scott Voigt	Joann Skinner / Protected Information	Joann Skinner / Protected Information	3/3/20	Served				McDaniel
3/3/20	Criminal Subpoena	CR2019-199	Gila County Superior Court	State of Arizona	Scott Voigt	Protected Information	Kimberly Skinner / Protected Information	3/3/20	Served				McDaniel
3/3/20	Criminal Subpoena	CR2019-199	Gila County Superior Court	State of Arizona	Scott Voigt	Kimberly Skinner / Protected Information	Kimberly Skinner / Protected Information	3/3/20	Served				McDaniel
3/3/20	Criminal Subpoena	CR2019-199	Gila County Superior Court	State of Arizona	Scott Voigt	Bradley Webb / Protected Information	Bradley Webb / Protected Information	3/3/20	Served				McDaniel
3/3/20	Criminal Subpoena	CR2019-199	Gila County Superior Court	State of Arizona	Scott Voigt	Sgt. Varga / 303 N Beeline HWY Payson AZ 85541	PPD Front Desk Reception / 303 N Beeline HWY Payon AZ 85541	3/3/20	Served				McDaniel
3/3/20	Criminal Subpoena	CR2019-199	Gila County Superior Court	State of Arizona	Scott Voigt	Det. Varga / 303 N Beeline HWY Payson AZ 85541	PPD Front Desk Reception / 303 N Beeline HWY Payon AZ 85541	3/3/20	Served				McDaniel
3/3/20	Criminal Subpoena	CR2019-199	Gila County Superior Court	State of Arizona	Scott Voigt	Det. DeSchaaf / 3.03 N Beeline HWY Payson AZ 85541	PPD Front Desk Reception / 303 N Beeline HWY Payon AZ 85541	3/3/20	Served				McDaniel
3/3/20	Criminal Subpoena	CR2019-199	Gila County Superior Court	State of Arizona	Scott Voigt	Sgt McAnerny / 303 N Beeline HWY Payson AZ 85541	PPD Front Desk Reception / 303 N Beeline HWY Payon AZ 85541	3/3/20	Served				McDaniel
3/3/20	Subpoena	2019TR5355	Payson Regional Justice Court	State of Arizona	Dillon Kemp	Deputy Todd / 108 W Main St Payson AZ 85541	GCSO Email - Mailbox 108 W Main St Payson AZ 85541	3/3/20	Served				McDaniel
3/3/20	Order of Protection	J0404PO2020000038	Payson Regional Justice Court	Protected Information	Curt Renz	Curt Renz / 102 E Glade Ln Payson AZ 85541	Curt Renz / 102 E Glade Ln Payson AZ 85541	3/3/20	Served				McDaniel
3/2/20	Summons & Complaint	S0400CV202000086	Gila County Superior Court	Town of Payson	Michael Davoren	Michael Davoren / 963 W Beaver Flats Rd Beaver Valley Payson AZ 85541	None	3/3/20	Attempted				McDaniel
3/2/20	Summons & Complaint	S0400CV202000086	Gila County Superior Court	Town of Payson	Michael Davoren	Michael Davoren / 211 W Saddle Ln Payson AZ 85541	None	3/3/20	Attempted				McDaniel
3/4/20	Five Day Notice	None	None	Edward Rathjen	Krystal Long	Krystal Long / 219 E Cedar Ln Payson AZ 85541	None	3/4/20	Attempted			156.9	Phillips
3/4/20	Five Day Notice	None	None	Edward Rathjen	Krystal Long	Krystal Long / 219 E Cedar Ln Payson AZ 85541	Krystal Long / 219 E Cedar Ln Payson AZ 85541	3/4/20	Served				Phillips

Constable Activity Log - Monthly

Constable: Tony McDaniel

Deputy: Terry Phillips

County: Gila

Precinct: Payson

Constable Clerk: Kimberly Rust



Total Cases Served/Attempted:

156

Mileage Total: 2115.2

Date Received	Type of Document	Case No.	Court	Plaintiff	Defendant	Address	Person Served/ Served Via	Date Served	Service	Mileage Start	Mileage End	Daily Mileage	Notes & Served By
3/2/20	Summons & Complaint	S0400CV202000086	Gila County Superior Court	Town of Payson	Michael Davoren	Michael Davoren / 963 W Beaver Flats Rd Beaver Valley Payson AZ 85541	None	3/4/20	Attempted				McDaniel
3/4/20	Summons	CR2020-030	Gila County Superior Court	State of Arizona	Jeremy Biddle	Jeremy Biddle / 390 W Latigo Ln Star Valley AZ 85541	None	3/4/20	Attempted				McDaniel
3/4/20	Summons	CR2020-030	Gila County Superior Court	State of Arizona	Jeremy Biddle	Jeremy Biddle / 390 W Latigo Ln Star Valley AZ 85541	None	3/4/20	Attempted				McDaniel
3/5/20	Order of Protection	J0404CV2020000041	Payson Regional Justice Court	Protected Information	Jean Garner	Jean Garner / 108 W Main St (Jail) Payson AZ 85541	Jean Garner / 108 W Main St (Jail) Payson AZ 85541	3/5/20	Served			217.8	Rust
3/5/20	Subpoena	J0404CT2020000353	Payson Regional Justice Court	State of Arizona	Christiaan Osorio-Galindo	Deputy Highstreet / 108 W Main St Payson AZ 85541	GCSO Email - Mailbox 108 W Main St Payson AZ 85541	3/5/20	Served				McDaniel
3/4/20	Injunction Against Harassment	J0404PO2020000040	Payson Regional Justice Court	Protected Information	Melinda Bryan	Melinda Bryan / 144 E Andrew Dr Gisela AZ 85541	Melinda Bryan / 144 E Andrew Dr Gisela AZ 85541	3/5/20	Served				McDaniel
3/5/20	Subpoena	J0404CT2020000263	Payson Regional Justice Court	State of Arizona	Bobby Rolph	Trooper Zickefoose / 201 n Colcord Payson AZ 85541	Emailed Sgt Manjarres	3/5/20	Served				McDaniel
3/5/20	Notice to Appear; Petition	JV2020-00033	Gila County Superior Court	State of Arizona	Protected Information	Valorie Bolin / Protected Information	Valorie Bolin / Protected Information	3/5/20	Served				McDaniel
3/5/20	Notice to Appear; Petition	JV2020-00033	Gila County Superior Court	State of Arizona	Protected Information	Protected Information	Protected Information	3/5/20	Served				McDaniel
3/5/20	Summons & Complaint	2020CV54UN	Payson Regional Justice Court	Portfolio Recovery	Mary Stanger	Mary Stanger / 809 S Pineview Payson AZ 85541	Mary Stanger / 809 S Pineview Payson AZ 85541	3/5/20	Served				Phillips
3/5/20	Notice to Appear; Petition	JV2020-00032	Gila County Superior Court	State of Arizona	Protected Information	Protected Information	None	3/5/20	Attempted				Phillips
3/5/20	Notice to Appear; Petition	JV2020-00032	Gila County Superior Court	State of Arizona	Protected Information	Protected Information	Protected Information	3/5/20	Served				Phillips
3/5/20	Summons	J0404CM2020000039	Payson Regional Justice Court	State of Arizona	Colby Shelley	Colby Shelley / 812 W Frontier Payson AZ 85541	Colby Shelley / 812 W Frontier Payson AZ 85541	3/5/20	Served				McDaniel
3/4/20	Summons	CR2020-030	Gila County Superior Court	State of Arizona	Jeremy Biddle	Jeremy Biddle / 390 W Latigo Ln Star Valley AZ 85541	None	3/5/20	Attempted				McDaniel
3/4/20	Summons	CR2020-030	Gila County Superior Court	State of Arizona	Jeremy Biddle	Jeremy Biddle / 390 W Latigo Ln Star Valley AZ 85541	None	3/5/20	Attempted				McDaniel
3/5/20	Notice to Appear; Petition	JV2020-00032	Gila County Superior Court	State of Arizona	Protected Information	Angela Christensen / Protected Information	Angela Christensen / Protected Information	3/5/20	Served				Phillips
3/5/20	Zoning Violation Hearing	CP1912-001	GCCD Hearing Officer	Gila County	Scott & Kathleen Hefington	Scott & Kathleen Hefington / 8719 W Antelope Dr Pine AZ 85544	None	3/5/20	Attempted				Phillips
3/5/20	Zoning Violation Hearing	CP1910-004	GCCD Hearing Officer	Gila County	Waleed Naser Nekho	Waleed Naser Nekho / 3915 N Pine Rd Pine AZ 85544	None	3/5/20	Attempted				Phillips
3/5/20	Summons & Complaint	2020CV48-UV	Payson Regional Justice Court	Portfolio Recovery	Jeremy Robinson	Jeremy Robinson / 2501 W Bulla Dr Payson AZ 85541	None	3/5/20	Attempted				Phillips

Constable Activity Log - Monthly

Constable: Tony McDaniel

Deputy: Terry Phillips

County: Gila

Precinct: Payson

Constable Clerk: Kimberly Rust



Total Cases Served/Attempted:

156

Mileage Total: 2115.2

Date Received	Type of Document	Case No.	Court	Plaintiff	Defendant	Address	Person Served/ Served Via	Date Served	Service	Mileage Start	Mileage End	Daily Mileage	Notes & Served By
3/5/20	Summons & Complaint	2020CV48-UV	Payson Regional Justice Court	Portfolio Recovery	Jeremy Robinson	Jeremy Robinson / 2706 W Palmer Dr Payson AZ 85541	None	3/5/20	Attempted				Phillips
3/4/20	Summons	CR2020-030	Gila County Superior Court	State of Arizona	Jeremy Biddle	Jeremy Biddle / 390 W Latigo Ln Star Valley AZ 85541	None	3/6/20	Attempted			246.0	McDaniel
3/5/20	Zoning Violation Hearing	CP1912-001	GCCD Hearing Officer	Gila County	Scott & Kathleen Hefington	Scott & Kathleen Hefington / 8719 W Antelope Dr Pine AZ 85544	None	3/6/20	Attempted				McDaniel
3/5/20	Zoning Violation Hearing	CP1912-001	GCCD Hearing Officer	Gila County	Scott & Kathleen Hefington	Scott & Kathleen Hefington / 8719 W Antelope Dr Pine AZ 85544	None	3/6/20	Attempted				Phillips
3/5/20	Zoning Violation Hearing	CP1912-001	GCCD Hearing Officer	Gila County	Scott & Kathleen Hefington	Scott & Kathleen Hefington / 8719 W Antelope Dr Pine AZ 85544	Scott & Kathleen Hefington / 8719 W Antelope Dr Pine AZ 85544	3/6/20	Attempted				Phillips
3/5/20	Zoning Violation Hearing	CP1910-004	GCCD Hearing Officer	Gila County	Waleed Naser Nekho	Waleed Naser Nekho / 3915 N Pine Rd Pine AZ 85544	None	3/6/20	Attempted				McDaniel
3/5/20	Zoning Violation Hearing	CP1910-004	GCCD Hearing Officer	Gila County	Waleed Naser Nekho	Waleed Naser Nekho / 3915 N Pine Rd Pine AZ 85544	None	3/6/20	Attempted				Phillips
3/6/20	Debtors Exam Hearing	CV2019005415	Payson Regional Justice Court	Ray Pugel	Danielle Wright	Danielle Wright / 3758 E AZ HWY 260 #4 Star Valley AZ 85541	None	3/6/20	Attempted				Phillips
3/6/20	Debtors Exam Hearing	CV2019005415	Payson Regional Justice Court	Ray Pugel	Danielle Wright	Danielle Wright / 5079 AZ 87 Pine AZ 85544	None	3/6/20	Attempted				Phillips
3/6/20	Debtors Exam Hearing	CV2019005415	Payson Regional Justice Court	Ray Pugel	Danielle Wright	Danielle Wright / 3758 E AZ HWY 260 #4 Star Valley AZ 85541	None	3/6/20	Attempted				Phillips
3/6/20	Debtors Exam Hearing	CV2019005415	Payson Regional Justice Court	Ray Pugel	Danielle Wright	Danielle Wright / 401 E HWY 260 Payson AZ 85541	Danielle Wright / 401 E HWY 260 Payson AZ 85541	3/6/20	Attempted				Phillips
3/6/20	Order of Protection	J0404PO2020000042	Payson Regional Justice Court	Protected Information	Theresa Franklin	Theresa Franklin / 110 W Roundup Rd #110 Payson AZ 85541	None	3/6/20	Attempted				Phillips
3/6/20	Order of Protection	J0404PO2020000042	Payson Regional Justice Court	Protected Information	Theresa Franklin	Theresa Franklin / 300 N Beeline HWY Payson AZ 85541	Theresa Franklin / 300 N Beeline HWY Payson AZ 85541	3/9/20	Served			104.5	McDaniel
3/9/20	Child Support Packet	DO201900086	Gila County Superior Court	Christina Jones / State of Arizona	Derek Jones	Derek Jones / 615 W Round Valley Rd Payson AZ 85541	Derek Jones / 615 W Round Valley Rd Payson AZ 85541	3/9/20	Served				McDaniel
3/9/20	Child Support Packet	DO201900086	Gila County Superior Court	Christina Jones / State of Arizona	Derek Jones	Christina Jones / 604 N Sneed Dr Payson AZ 85541	None	3/9/20	Attempted				McDaniel
3/9/20	Child Support Packet	DO201900086	Gila County Superior Court	Christina Jones / State of Arizona	Derek Jones	Christina Jones / 312 S Beeline HWY Payson AZ 85541	Christina Jones / 312 S Beeline HWY Payson AZ 85541	3/9/20	Served				McDaniel
3/9/20	Child Support Packet	DO202000057	Gila County Superior Court	State of Arizona	Brent Drollinger	Brent Drollinger / 109 E McKamey St #6 Payson AZ 85541	None	3/9/20	Attempted				McDaniel
3/9/20	Child Support Packet	DO202000057	Gila County Superior Court	State of Arizona	Brent Drollinger	Brent Drollinger / 909 S Beeline HWY Payson AZ 85541	Brent Drollinger / 909 S Beeline HWY Payson AZ 85541	3/9/20	Served				McDaniel
3/9/20	Writ of Restitution	CV2020-00055	Payson Regional Justice Court	Maurnez Apartments	Martha Balkcom	Martha Balkcom / 110 W Airport Rd #25 Payson AZ 85541	Posted / 110 W Airport Rd #25 Payson AZ 85541	3/9/20	Served				McDaniel

Constable Activity Log - Monthly



Constable: Tony McDaniel

Deputy: Terry Phillips

County: Gila

Constable Clerk: Kimberly Rust

Precinct: Payson

Total Cases Served/Attempted:

156

Mileage Total: 2115.2

Date Received	Type of Document	Case No.	Court	Plaintiff	Defendant	Address	Person Served/ Served Via	Date Served	Service	Mileage Start	Mileage End	Daily Mileage	Notes & Served By
3/5/20	Zoning Violation Hearing	CP1910-004	GCCD Hearing Officer	Gila County	Waleed Naser Nekho	Waleed Naser Nekho / 3915 N Pine Rd Pine AZ 85544	None	3/9/20	Attempted				McDaniel
3/6/20	Hearing Notice	2020CM12046	Payson Magistrate Court	State of Arizona	Isaiah Petite	Isaiah Petite / Protected Information	None	3/9/20	Attempted				McDaniel
3/6/20	Hearing Notice	2020CM12046	Payson Magistrate Court	State of Arizona	Isaiah Petite	Isaiah Petite / Protected Information	Isaiah Petite / Protected Information	3/10/20	Served			67.6	McDaniel
3/10/20	Hearing on Order of Protection	J0404PO20200000 42	Payson Regional Justice Court	Protected Information	Theresia Franklin	Protected Information	Protected Information	3/10/20	Served				McDaniel
3/10/20	Order of Protection	J0404PO20200000 43	Payson Regional Justice Court	Protected Information	Jacob Waechter	Jacob Waechter / 600 W Bridle Path Payson AZ 85541	Jacob Waechter / 600 W Bridle Path Payson AZ 85541	3/10/20	Served				McDaniel
11/18/19	Arrest Warrant	J0404TR20160020 040	Payson Regional Justice Court	State of Arizona	Loren Eaton	Loren Eaton / 189 N Desert Rose Dr Tonto Basin AZ 85553	Spoke on Phone	3/10/20	Notified				McDaniel
9/6/20	Arrest Warrant	M0444CR2018012 386	Payson Magistrate Court	State of Arizona	Aaron Rolan	Aaron Rolan / 501 W Jones Dr Payson AZ 85541	Spoke with mom	3/10/20	Notified				McDaniel
1/28/20	Arrest Warrant	J0404TR20190015 17	Payson Regional Justice Court	State of Arizona	Pedro Espinoza	Pedro Espinoza / 811 W Colt Dr Payson AZ 85541	Spoke with female	3/10/20	Notified				McDaniel
11/6/19	Arrest Warrant	M0444CR2017012 398	Payson Magistrate Court	State of Arizona	Levi Camp	Levi Camp / 110 E Aero Payson AZ 85541	Informed of Warrant	3/10/20	Notified				McDaniel
11/1/19	Arrest Warrant	M0444CM2019013 025	Payson Magistrate Court	State of Arizona	Emilio Hipolito	Emilio Hipolito / 607 S Beeline HWY #12 Payson AZ 85541	Moved to Mexico	3/10/20	Attempted				McDaniel
11/1/19	Arrest Warrant	M0444CM2019013 044	Payson Magistrate Court	State of Arizona	Emilio Hipolito	Emilio Hipolito / 607 S Beeline HWY #12 Payson AZ 85541	Moved to Mexico	3/10/20	Attempted				McDaniel
10/22/19	Arrest Warrant	M0444CR2017012 199	Payson Magistrate Court	State of Arizona	Jason Johnson	Jason Johnson / 303 E Zurich Dr Payson AZ 85541	None	3/10/20	Attempted				McDaniel
3/10/20	Summons Eviction Action	2020CV77FD	Payson Regional Justice Court	C&J Potts LLC	Chandra Holder	Chandra Holder / 607 S Beeline HWY #C2 Payson AZ 85541	None	3/10/20	Attempted				McDaniel
3/10/20	Summons Eviction Action	2020CV77FD	Payson Regional Justice Court	C&J Potts LLC	Chandra Holder	Chandra Holder / 607 S Beeline HWY #C2 Payson AZ 85541	Posted & Certified Mailed / 607 S Beeline HWY #C2 Payson AZ 85541	3/11/20	Served			115.4	McDaniel
3/11/20	Writ of Garnishment	DO201100087	Gila County Superior Court	Tiffany Huddlestun	Brandon Conti	R&J Native LLC / 954 E Highline Dr Star Valley AZ 85541	None	3/11/20	Attempted				Phillips
3/11/20	Writ of Garnishment	DO201100087	Gila County Superior Court	Tiffany Huddlestun	Brandon Conti	R&J Native LLC / 954 E Highline Dr Star Valley AZ 85541	Robert Marshall / 954 E Highline Dr Star Valley AZ 85541	3/11/20	Served				Phillips
3/12/20	Injunction Against Harassment	J0404PO20200000 44	Payson Regional Justice Court	Protected Information	Anthony Petrucci	Anthony Petrucci / 57564 HWY 188 Jakes Corner/Payson AZ 85541	Anthony Petrucci / 57564 HWY 188 Jakes Corner/Payson AZ 85541	3/12/20	Served				Deputy Conway
3/13/20	Injunction Against Harassment	J0404PO20200004 6	Payson Regional Justice Court	Protected Information	Kurt Greenberg	Kurt Greenberg / Rumsey Park Payson AZ 85541	None	3/12/20	Attempted				Deputy Conway
3/11/20	Child Custody Packet	DO202000062	Gila County Superior Court	Aimee Armstead	Nick Goodman	Nick Goodman / 201 S Beeline HWY Payson AZ 85541	Nick Goodman / 201 S Beeline HWY Payson AZ 85541	3/13/20	Served			89.3	McDaniel

Constable Activity Log - Monthly



Constable: Tony McDaniel
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 Precinct: Payson

Deputy: Terry Phillips
 Constable Clerk: Kimberly Rust

Total Cases Served/Attempted: 156

Mileage Total: 2115.2

Date Received	Type of Document	Case No.	Court	Plaintiff	Defendant	Address	Person Served/ Served Via	Date Served	Service	Mileage Start	Mileage End	Daily Mileage	Notes & Served By
3/13/20	Injunction Against Harassment	J0404PO2020000047	Payson Regional Justice Court	Protected Information	Gregg Potter	Gregg Potter / 16 N Star Vale Dr #92 Star Valley AZ 85541	Gregg Potter / 16 N Star Vale Dr #92 Star Valley AZ 85541	3/13/20	Served				McDaniel
3/13/20	Injunction Against Harassment	J0404PO202000046	Payson Regional Justice Court	Protected Information	Kurt Greenberg	Kurt Greenberg / 108 W Main St (Jail) Payson AZ 85541	Kurt Greenberg / 108 W Main St (Jail) Payson AZ 85541	3/13/20	Served				McDaniel
3/13/20	Order of Protection	J0404PO2020000050	Payson Regional Justice Court	Protected Information	Kurt Greenberg	Kurt Greenberg / 108 W Main St (Jail) Payson AZ 85541	Kurt Greenberg / 108 W Main St (Jail) Payson AZ 85541	3/13/20	Served				McDaniel
3/13/20	Summons & Petition	1911-AC07661	11th Judicial Circuit St Charles County Missouri	J&M Securities LLC	Marcus Erves	Marcus Erves / 301N McLane #H Payson AZ 85541	None	3/13/20	Attempted				McDaniel
3/13/20	Injunction Against Harassment	J0404PO2020000048	Payson Regional Justice Court	Protected Information	Samuel Garrels	Samuel Garrels / 108 W Main St Payson AZ 85541	Samuel Garrels / 108 W Main St Payson AZ 85541	3/14/20	Served			36.7	McDaniel
3/5/20	Summons & Complaint	2020CV48-UV	Payson Regional Justice Court	Portfolio Recovery	Jeremy Robinson	Jeremy Robinson / 2706 W Palmer Dr Payson AZ 85541	None	3/14/20	Attempted				McDaniel
3/5/20	Summons & Complaint	2020CV48-UV	Payson Regional Justice Court	Portfolio Recovery	Jeremy Robinson	Jeremy Robinson / 2706 W Palmer Dr Payson AZ 85541	Jeremy Robinson / 2706 W Palmer Dr Payson AZ 85541	3/14/20	Served				McDaniel
3/13/20	Summons & Petition	1911-AC07661	11th Judicial Circuit St Charles County Missouri	J&M Securities LLC	Marcus Erves	Marcus Erves / 301N McLane #H Payson AZ 85541	None	3/16/20	Attempted			30.4	McDaniel
3/16/20	Order of Protection	J0404PO2020000052	Payson Regional Justice Court	Protected Information	Theresa Franklin	Theresa Franklin / 300 N Beeline HWY Payson AZ 85541	Theresa Franklin / 300 N Beeline HWY Payson AZ 85541	3/16/20	Served				McDaniel
3/13/20	Subpoena	M0444CT2020012121	Payson Magistrate Court	State of Arizona	Lars Tanner	Officer Lynch / 303 N Beeline HWY Payson AZ 85541	PPD Front Desk Reception / 303 N Beeline HWY Payson AZ 85541	3/16/20	Served				McDaniel
3/13/20	Subpoena	J0404CT20200000729	Payson Regional Justice Court	State of Arizona	Nicole Knott	Trooper Rutherford / 201 N Colcord Rd Payson AZ 85541	Sgt. Manjarres / Emailed	3/16/20	Served				McDaniel
3/13/20	Subpoena	J0404CT20200000730	Payson Regional Justice Court	State of Arizona	Russell Ostrom	Trooper Rutherford / 201 N Colcord Rd Payson AZ 85541	Sgt. Manjarres / Emailed	3/16/20	Served				McDaniel
3/16/20	Summons & Complaint	2020CV67UN	Payson Regional Justice Court	Portfolio Recovery Associates	Wesley Brown & J. Doe	Wesley Brown & J. Doe / 407 E Juniper St Payson AZ 85541	Traveling the Country	3/16/20	Attempted				McDaniel
3/17/20	Subpoena	2019CM5351	Payson Regional Justice Court	State of Arizona	Crystal Saunders	Deputy Thomason / 108 W Main St Payson AZ 85541	GCSO Email - Mailbox 108 W Main St Payson AZ 85541	3/17/20	Served			58.5	McDaniel
3/17/20	Subpoena	2019CM5351	Payson Regional Justice Court	State of Arizona	Crystal Saunders	Deputy Cross / 108 W Main St Payson AZ 85541	GCSO Email - Mailbox 108 W Main St Payson AZ 85541	3/17/20	Served				McDaniel
3/17/20	Subpoena	2019CM5351	Payson Regional Justice Court	State of Arizona	Crystal Saunders	Deputy Todd / 108 W Main St Payson AZ 85541	GCSO Email - Mailbox 108 W Main St Payson AZ 85541	3/17/20	Served				McDaniel
3/17/20	Subpoena	2019CM5351	Payson Regional Justice Court	State of Arizona	Crystal Saunders	Sgt Garrett / 108 W Main St Payson AZ 85541	GCSO Email - Mailbox 108 W Main St Payson AZ 85541	3/17/20	Served				McDaniel
3/17/20	Subpoena	2019CM5351	Payson Regional Justice Court	State of Arizona	Crystal Saunders	Sgt Binney / 108 W Main St Payson AZ 85541	GCSO Email - Mailbox 108 W Main St Payson AZ 85541	3/17/20	Served				McDaniel
3/17/20	Child Custody Packet	DO201800255	Gila County Superior Court	Victoria Mattson	Andrew Ehrich	Victoria Mattson / 905 S McLane Rd #29 Payson AZ 85541	Victoria Mattson / 905 S McLane Rd #29 Payson AZ 85541	3/17/20	Served				McDaniel

Constable Activity Log - Monthly



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Total Cases Served/Attempted: 156										Mileage Total: 2115.2			
Date Received	Type of Document	Case No.	Court	Plaintiff	Defendant	Address	Person Served/ Served Via	Date Served	Service	Mileage Start	Mileage End	Daily Mileage	Notes & Served By
3/13/20	Summons & Petition	1911-AC07661	11th Judicial Circuit St Charles County Missouri	J&M Securities LLC	Marcus Erves	Marcus Erves / 301N McLane #H Payson AZ 85541	None	3/18/20	Attempted			215.6	McDaniel
3/18/20	Writ of Restitution	CV2020-66	Payson Regional Justice Court	Payson Apartments	Kara Frost	Kara Frost / 209 S Ponderosa #22 Payson AZ 85541	Posted / 110 W Airport Rd #22 Payson AZ 85541	3/18/20	Served				Phillips
3/12/20	Subpoena	J0404CV20200000 85	Payson Regional Justice Court	Camela Webster	Robin Dancer	Robin Dancer / 1006 W Saddle Ln Payson AZ 85541	Posted & Certified Mailed / 1006 W Saddle Ln Payson AZ 85541	3/18/20	Served				McDaniel
3/17/20	Subpoena	2019CM5351	Payson Regional Justice Court	State of Arizona	Crystal Saunders	Trinty Chick / Protected Information	None	3/18/20	Attempted				Phillips
3/17/20	Subpoena	2019CM5351	Payson Regional Justice Court	State of Arizona	Crystal Saunders	Trinty Chick / Protected Information	Trinty Chick / Protected Information	3/18/20	Served				McDaniel
3/18/20	Order to Show Cause	M0444CR2016012 392	Payson Magistrate Court	State of Arizona	Michael Bernhardt Jr	Michael Bernhardt Jr / 133 Elmer Ln #205 Tonto Basin AZ 85553	Michael Bernhardt Jr / 133 Elmer Ln #205 Tonto Basin AZ 85553	3/18/20	Served				Phillips
3/16/20	Order to Show Cause	J0404CR20180002 38	Payson Regional Justice Court	State of Arizona	William Barricks	William Barricks . 178 N Rice Rd Tonto Basin AZ 85553	None	3/18/20	Attempted				Phillips
3/13/20	Summons & Petition	1911-AC07661	11th Judicial Circuit St Charles County Missouri	J&M Securities LLC	Marcus Erves	Marcus Erves / 301N McLane #H Payson AZ 85541	None	3/19/20	Attempted			55.1	McDaniel
3/19/20	Subpoena	J0404CT20200004 65	Payson Regional Justice Court	State of Arizona	Nicole Webb	Trooper Harold / 201 N Colcord Payson AZ 85541	Sgt. Manjarres / Emailed	3/19/20	Served				McDaniel
3/19/20	Subpoena	J1107PO20200000 89	Apache Junction Justice Court	Protected Information	Ann Marie Vanatta	Ann Marie Vanatta / 3760 E AZ HWY 260 #35 Payson AZ 85541	None	3/19/20	Attempted				McDaniel
3/16/20	Order to Show Cause	J0404CR20180002 38	Payson Regional Justice Court	State of Arizona	William Barricks	William Barricks . 178 N Rice Rd Tonto Basin AZ 85553	None	3/20/20	Attempted			58.2	Phillips
3/16/20	Order to Show Cause	J0404CR20180002 38	Payson Regional Justice Court	State of Arizona	William Barricks	William Barricks . 178 N Rice Rd Tonto Basin AZ 85553	William Barricks . 178 N Rice Rd Tonto Basin AZ 85553	3/20/20	Served				Phillips
3/19/20	Eviction Action Hearing	J0404CV20200000 86	Payson Regional Justice Court	Gayle Wallace	Curt Rentz	Curt Rentz / 102 E Glade Ln Payson AZ 855541	Posted & Certified Mailed / 102 E Glade Ln Payson AZ 85541	3/20/20	Served				Phillips
3/19/20	Order to Show Cause	M0444CR2019012 187	Payson Magistrate Court	State of Arizona	Gary Rodgers	Gary Rodgers / 108 W Main St Payson AZ 85541	Gary Rodgers / 108 W Main St Payson AZ 85541	3/20/20	Served				Phillips
3/20/20	Summons & Complaint	2020CV57OV	Payson Regional Justice Court	Citibank	Veronica Price & J. Doe	Veronica Price & J. Doe / 905 S McLane #13 Payson AZ 85541	None	3/20/20	Attempted				Phillips
3/20/20	Summons & Complaint	2020CV57OV	Payson Regional Justice Court	Citibank	Veronica Price & J. Doe	Veronica Price & J. Doe / 112 E Chuck Wagon Trl Gisela AZ 85541	None	3/20/20	Attempted				Phillips
3/20/20	Summons & Complaint	2020CV57OV	Payson Regional Justice Court	Citibank	Veronica Price & J. Doe	Veronica Price & J. Doe / 808 N Easy St Payson AZ 85541	Veronica Price & J. Doe / 808 N Easy St Payson AZ 85541	3/20/20	Served				Phillips
3/13/20	Summons & Petition	1911-AC07661	11th Judicial Circuit St Charles County Missouri	J&M Securities LLC	Marcus Erves	Marcus Erves / 301N McLane #H Payson AZ 85541	None	3/23/20	Attempted			78.5	McDaniel
3/20/20	Order to Show Cause	M0444CM2020012 054	Payson Magistrate Court	State of Arizona	Betty Burke	Betty Burke / 600 S Oak St #1 Payson AZ 85541	Betty Burke / 600 S Oak St #1 Payson AZ 85541	3/23/20	Served				McDaniel

Constable Activity Log - Monthly



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156

Mileage Total:

2115.2

Date Received	Type of Document	Case No.	Court	Plaintiff	Defendant	Address	Person Served/ Served Via	Date Served	Service	Mileage Start	Mileage End	Daily Mileage	Notes & Served By
3/20/20	Response to Eviction Action Hearing	J0404CV2020000085	Payson Regional Justice Court	Camela Webster	Robin Dancer	Camela Webster / 108 W Main St Payson AZ 85541	Camela Webster / 108 W Main St Payson AZ 85541	3/23/20	Served				McDaniel
3/23/20	Subpoena	2020CM43	Payson Regional Justice Court	State of Arizona	Emily Moody	Emily Moody / Protected Information	Emily Moody / Spoke on Phone	3/23/20	Notified				McDaniel
3/23/20	Subpoena	2020CM57	Payson Regional Justice Court	State of Arizona	Adam Vega	Adam Vega / Protected Information	Adam Vega / Spoke on Phone	3/23/20	Notified				McDaniel
3/23/20	Subpoena	2020CM12085	Payson Magistrate Court	State of Arizona	Klayton Sayer	Klayton Sayer / Protected Information	Klayton Sayer / Protected Information	3/23/20	Served				McDaniel
3/23/20	Subpoena	2020CM12024	Payson Magistrate Court	State of Arizona	Donna Welch	Donna Welch / Protected Information	Donna Welch / Protected Information	3/23/20	Served				McDaniel
3/23/20	Subpoena	2020CM12065	Payson Magistrate Court	State of Arizona	Ashley Nunez	Ashley Nunez / Protected Information	Ashley Nunez / Protected Information	3/23/20	Served				McDaniel
3/23/20	Summons & Complaint	2020CV790V	Payson Regional Justice Court	Spray Foam Specialist LLC	Jake Sopeland	Jake Sopeland / 601 S Beeline HWY Payson AZ 85541	Jake Sopeland / 601 S Beeline HWY Payson AZ 85541	3/23/20	Served				McDaniel
3/23/20	Subpoena	2020CM40	Payson Regional Justice Court	State of Arizona	Jean Garner	Jean Garner / Protected Information	None	3/23/20	Attempted				McDaniel
3/23/20	Subpoena	2020CM12076	Payson Magistrate Court	State of Arizona	Chandra Holden	Chandra Holden / Protected Information	Chandra Holden / Protected Information	3/23/20	Attempted				McDaniel
3/23/20	Subpoena	2020CM12077	Payson Magistrate Court	State of Arizona	Ronald Kerr	Ronald Kerr / Protected Information	Ronald Kerr / Protected Information	3/23/20	Attempted				McDaniel
3/23/20	Subpoena	2020CM12086	Payson Magistrate Court	State of Arizona	Lauralee Reardon	Lauralee Reardon / Protected Information	None	3/23/20	Attempted				McDaniel
3/23/20	Subpoena	2020CM12081	Payson Magistrate Court	State of Arizona	Robert Supplee	Robert Supplee / Protected Information	None	3/23/20	Attempted				McDaniel
3/23/20	Subpoena	2020CM46	Payson Regional Justice Court	State of Arizona	Erick Frank	Erik Frank / Protected Information	Erik Frank / Protected Information	3/24/20	Served			96.5	McDaniel
3/23/20	Subpoena	2020CM12086	Payson Magistrate Court	State of Arizona	Lauralee Reardon	Lauralee Reardon / Protected Information	Lauralee Reardon / Protected Information	3/24/20	Served				McDaniel
3/23/20	Subpoena	2020CM12081	Payson Magistrate Court	State of Arizona	Robert Supplee	Robert Supplee / Protected Information	Robert Supplee / Protected Information	3/24/20	Served				McDaniel
3/24/20	Notice to Appear; Petition	JV202000039	Gila County Superior Court	State of Arizona	Protected Information	Protected Information	Protected Information	3/24/20	Served				McDaniel
3/24/20	Eviction Action Hearing	J0404CV2020000089	Payson Regional Justice Court	Payson Units	Jennifer Cervantes & Jerry Talley	Jennifer Cervantes & Jerry Talley / 607 S Hill St Payson AZ 85541	Posted & Certified Mailed / 607 S Hill St Payson AZ 85541	3/24/20	Served				McDaniel
3/24/20	Notice to Appear; Petition	JV202000039	Gila County Superior Court	State of Arizona	Protected Information	Bernadette Padilla / Protected Information	None	3/24/20	Attempted				McDaniel
3/25/20	Child Custody Packet	DO202000065	Gila County Superior Court	Matthew Sosnow	Brie McCoy	Brie McCoy / 611 W Johnson Dr Payson AZ 85541	Brie McCoy / 611 W Johnson Dr Payson AZ 85541	3/25/20	Served			103.8	McDaniel

Constable Activity Log - Monthly



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3/25/20	Subpoena	M0444CT2020012199	Payson Magistrate Court	State of Arizona	Kurt Aussprung	Officer Rush / 303 N Beeline HWY Payson AZ 85541	Back Office Person/Office Closed / 303 N Beeline HWY Payson AZ 85541	3/25/20	Served				McDaniel
3/25/20	Subpoena	J0404CT2020000263	Payson Regional Justice Court	State of Arizona	Bobby Rolph	Trooper Zickefoose / 201 n Colcord Payson AZ 85541	Sgt Manjarres / 201 n Colcord Payson AZ 85541	3/25/20	Served				Phillips
3/25/20	Subpoena	J0404CT2020000196	Payson Regional Justice Court	State of Arizona	Brian Sadler	Trooper Zickefoose / 201 n Colcord Payson AZ 85541	Sgt Manjarres / 201 n Colcord Payson AZ 85541	3/25/20	Served				Phillips
3/25/20	Subpoena	M0444TR2020012041	Payson Magistrate Court	State of Arizona	Neil Landers	Neil Landers / Protected Information	Spoke on Phone	3/25/20	Served				McDaniel
3/25/20	Order of Protection	P0400PO202000020	Gila County Superior Court	Protected Information	Austin Oberg	Austin Oberg / 809 S Pony Cir Payson AZ 85541	Austin Oberg / 809 S Pony Cir Payson AZ 85541	3/25/20	Served				Phillips
3/25/20	Order of Protection	CC2020058775	Dreamy Draw Justice Court	Protected Information	Matt Yazzie	Matt Yazzie / 906 N Matterhorn Payson AZ 85541	None	3/25/20	Attempted				McDaniel
3/27/20	Subpoena	J0404TR2020000045	Payson Regional Justice Court	State of Arizona	Teresa Battaglia	Teresa Battaglia / Protected Information	Teresa Battaglia / Protected Information	3/27/20	Served			174.8	McDaniel
3/27/20	Subpoena	J0404TR2020000060	Payson Regional Justice Court	State of Arizona	Donald Withrow	Donald Withrow / Protected Information	None	3/27/20	Attempted				McDaniel
3/27/20	Subpoena	J0404TR2020000060	Payson Regional Justice Court	State of Arizona	Donald Withrow	Donald Withrow / Protected Information	Donald Withrow / Protected Information	3/27/20	Served				McDaniel
3/27/20	Subpoena	M0444CM2020012089	Payson Magistrate Court	State of Arizona	Christian Reynolds	Christian Reynolds / Protected Information	None	3/27/20	Attempted				McDaniel
3/27/20	Subpoena	M0444CM2020012089	Payson Magistrate Court	State of Arizona	Christian Reynolds	Christian Reynolds / Protected Information	Christian Reynolds / Protected Information	3/27/20	Served				McDaniel
3/27/20	Subpoena	M0444CM2020012094	Payson Magistrate Court	State of Arizona	Michael Healey	Michael Healey / Protected Information	None	3/27/20	Attempted				McDaniel
3/27/20	Subpoena	M0444CM2020012094	Payson Magistrate Court	State of Arizona	Michael Healey	Michael Healey / Protected Information	Michael Healey / Protected Information	3/27/20	Served				McDaniel
3/27/20	Subpoena	J0404CM2020000039	Payson Regional Justice Court	State of Arizona	Colby Shelley	Colby Shelley / Protected Information	Colby Shelley / Protected Information	3/27/20	Served				Phillips
3/27/20	Modification Child Custody	DO201800022	Gila County Superior Court	Elizabeth Krigbaum	Weslee Sexton	Elizabeth Krigbaum / 115 E HWY 260 Payson AZ 85541	Elizabeth Krigbaum / 115 E HWY 260 Payson AZ 85541	3/27/20	Served				Phillips
3/27/20	Notice	2019SU003662	Court of Common Pleas York County	US Bank National Association	Patricia Baron	Patrcia Baron / 110 W Airport Rd #30 Payson AZ 85541	Patrcia Baron / 110 W Airport Rd #30 Payson AZ 85541	3/27/20	Served				Phillips
3/27/20	Subpoena	M0444CM2020012087	Payson Magistrate Court	State of Arizona	Amy Wells	Amy Wells / Protected Information	None	3/27/20	Attempted				McDaniel
3/27/20	Subpoena	M0444CM2020012087	Payson Magistrate Court	State of Arizona	Amy Wells	Amy Wells / Protected Information	None	3/27/20	Attempted				McDaniel
3/24/20	Notice to Appear; Petition	JV202000039	Gila County Superior Court	State of Arizona	Protected Information	Bernadette Padilla / Protected Information	Bernadette Padilla / Protected Information	3/30/20	Served			48.1	McDaniel

Constable: Tony McDaniel

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Total Cases Served/Attempted:	156
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Mileage Total:	2115.2
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[illegible]

DATE 4.1.2020

BILLING PERIOD March 2020

Preparer Signature: Kimberly Best Title: Constable Clerk

Approved Signature: [Signature] 618 Title: Constable

TREASURER By Isaance Date 4-6-2020

141236

ARF-6023

Consent Agenda Item 4. G.

Regular BOS Meeting

Meeting Date: 05/05/2020

Reporting Period: Globe Regional Justice of the Peace's Office Monthly Report for March 2020

Submitted For: Mary Navarro, Justice Court Operations Mgr.

Submitted By: Mary Navarro, Justice Court Operations Mgr.

Information

Subject

Globe Regional Justice of the Peace's Office Monthly Report for March 2020

Suggested Motion

Acknowledgment of the March 2020 monthly activity report submitted by the Globe Regional Justice of the Peace's Office.

Attachments

Monthly Report for March 2020

March, 2020	AZTEC	CURRENT ACCOUNT	OLD ACCOUNT	TOTAL AMOUNT	5% FILL THE	ADJUSTED
	CODE	CODE	CODE	ALLOCATED	GAP SET ASIDE	BALANCE
Bulk Merchandise Civil Penalty	ZBULK		STATE	\$ -	\$ -	\$ -
Automobile Theft Authority Fund	ZATA		STATE	\$ -	\$ -	\$ -
Child Passenger Restraint	ZCPRF		STATE	\$ 393.93	\$ 19.70	\$ 374.23
Drug and Gang Enforcement Fines	ZDECJ		STATE	\$ 404.99	\$ 20.25	\$ 384.74
Dangerous Plants, Pests, & Diseases Trust Fund	ZDPP		STATE	\$ -	\$ -	\$ -
Domestic Violence Shelter Fund	ZDVSF		STATE	\$ 188.49	\$ 9.42	\$ 179.07
FARE Special Collection Fee 19%	ZFAR1		STATE	\$ 3,545.76	\$ -	\$ 3,545.76
FARE Delinquency Fee \$35.00	ZFAR2		STATE	\$ 3,688.64	\$ -	\$ 3,688.64
FARE Enhanced Special Collections Fee	ZFAR3		STATE	\$ 247.27	\$ -	\$ 247.27
FARE Enhancement Fee \$49.00	ZFAR4		STATE	\$ 1,316.50	\$ -	\$ 1,316.50
Game and Fish - Wildlife	ZGF		STATE	\$ -	\$ -	\$ -
Extra DUI Assessment \$500	ZGFDU		STATE	\$ 422.92	\$ 21.15	\$ 401.77
HURF 1 28-5438, 2533C	ZHRF1		STATE	\$ -	\$ -	\$ -
HURF 3 28-5433C, 4139	ZHRF3		STATE	\$ -	\$ -	\$ -
HURF - to DPS	ZHRFD		STATE	\$ -	\$ -	\$ -
Registrar of Contractors	ZRCA		STATE	\$ -	\$ -	\$ -
Display Suspended Plates (DPS)	ZSLPD		STATE	\$ -	\$ -	\$ -
State Photo Enforcement Base Fine	ZSPBF		STATE	\$ -	\$ -	\$ -
State Photo Enforcement Clean Election Surcharge	ZSPCE		STATE	\$ -	\$ -	\$ -
Public Safety Equipment Fund	ZPSEF		STATE	\$ 3,132.42	\$ 156.62	\$ 2,975.80
State Treasurer General Fund	ZSTAT		STATE	\$ -	\$ -	\$ -
AZ DPS Forensics Fund	ZADPS	0872-2061		\$ 722.16	\$ 36.11	\$ 686.05
Alternative Dispute Resolution	ZADR	848-2061	T848-2061	\$ 48.20	\$ 2.41	\$ 45.79
Arson Detection Reward Fund 41-2167D	ZADRF	901-2061	T901-2061	\$ -	\$ -	\$ -
Confidential Address Assessment - State Treasurer	ZCAA1	884-2061		\$ 179.09	\$ 8.96	\$ 170.13
Confidential Address Assessment - Local	ZCAA2	1005-311-3800-30		\$ 9.42	\$ 0.48	\$ 8.94
\$5 Constable Training Fund	ZCECF	0915-2061		\$ -	\$ -	\$ -
Citizens Clean Elections	ZCEF	888-2061	T888-2061	\$ 2,339.78	\$ -	\$ 2,339.78
Criminal Justice Enhancement 67%	ZCJEF	812-2061	T812-2061	\$ 10,586.38	\$ 529.32	\$ 10,057.06
Defensive Driving Diversion Fee	ZDDS	1005.311-3510.10	X105-4831	\$ 2,400.00	\$ 120.00	\$ 2,280.00
DNA State Surcharge 3% 12-116.01C	ZDNAS	872-2061	T872-2061	\$ 531.05	\$ 26.56	\$ 504.49
DUI Abatement	ZDUJA	889-2061	T889-2061	\$ 254.80	\$ 12.74	\$ 242.06
Elected Officials Retirement Fund 14.09%	ZEORF	801-2061	T801-2061	\$ 359.60	\$ 17.98	\$ 341.62
Elected Officials Retirement Plan 6.00%	ZEORP	0874-2061	T0874-2061	\$ 153.05	\$ 7.66	\$ 145.39
Extra Adult Probation Assessment	ZEXAP	4042.335-3405.30	X25001335-4835	\$ 63.87	\$ 3.20	\$ 60.67
Base Fees (General Fund)	ZFEE	1005.311-3400.15	X105-4615	\$ 1,416.05	\$ 70.81	\$ 1,345.24
Base Fines (General Fund)	ZFINE	1005.311-3510.10	X105-4831	\$ 19,741.14	\$ 987.06	\$ 18,754.08
Fill the Gap Surcharge 7%	ZFTGS		T870-2061	\$ 1,599.79	\$ 79.99	\$ 1,519.80
Failure To Pay Warrant Surcharge 10%	ZFTPS	1005.311.3400.17	X10501311-4861	\$ 2,973.74	\$ 148.69	\$ 2,825.05
HURF - to Sheriff's Office 28-5533G	ZHRFS	1005.300-3400.15	X1050234-4615	\$ -	\$ -	\$ -
Judicial Collection Enhancement \$7	ZJCL	4740.311-3400.15	X357-4615	\$ 1,173.83	\$ -	\$ 1,173.83
Judicial Collection Enhancement Local %	ZJCLF	1005.311-3400.15	X105-4615	\$ 160.09	\$ -	\$ 160.09
Judicial Collection Enhancement \$13	ZJCS	840-2061	T840-2061	\$ 2,180.01	\$ -	\$ 2,180.01
Judicial Collection Enhancement %PC	ZJCSF	840-2061	T840-2061	\$ 414.01	\$ 20.71	\$ 393.30
Jail (Incarceration) Fees	ZJF	1005.300-3405.40	X10502442-4651	\$ 1,851.62	\$ -	\$ 1,851.62
Local Costs	ZLCL1-5	1005.311-3400.10	X105-4450	\$ 320.00	\$ 16.00	\$ 304.00
Cost of Prosecution Reimbursement 60%	ZLCL6	3544.301-3400.11	X182-4620	\$ 1,243.58	\$ -	\$ 1,243.58
Cost of Prosecution Reimbursement 40%	ZLCL6	4574.333-3400.16	X22601333-4864	\$ 829.04	\$ -	\$ 829.04
County Attorney Bad Check Program	ZLCL7	3545.301-3400.11	X183-4620	\$ 290.25	\$ 14.52	\$ 275.73
Law Enforcement Boating Safety Fund	ZLEAB	958-2061		\$ -	\$ -	\$ -
Miscellaneous Fees - Local	ZMISC	1005.311-3400.15	X105-4615	\$ -	\$ -	\$ -
Medical Services Enhancement 13%	ZMSEF	813-2061	T813-2061	\$ 3,059.78	\$ 152.99	\$ 2,906.79
2011 Additional Assessment - State Treasurer	ZOS1	930-2061	T930-2061	\$ 1,636.94	\$ 81.85	\$ 1,555.09
2011 Additional Assessment - County Treasurer	ZOS2	931-2061	T931-2061	\$ 204.70	\$ 10.24	\$ 194.46
Officer Safety Equipment - City Police - Globe (CP)	ZOS3	932-2061	T932-2061	\$ 76.10	\$ 3.81	\$ 72.29
Officer Safety Equipment - Sheriff (SHF)	ZOS4	933-2061	T933-2061	\$ 122.07	\$ 6.11	\$ 115.96
Officer Safety Equipment - DPS (DPS)	ZOS5	934-2061	T934-2061	\$ 567.82	\$ 28.40	\$ 539.42
Officer Safety Equipment - MVD/ADOT (MVD)	ZOS6	935-2061	T935-2061	\$ -	\$ -	\$ -
Officer Safety Equipment - Game and Fish (GF)	ZOS7	936-2061	T936-2061	\$ 4.40	\$ 0.22	\$ 4.18
Officer Safety - Registrar of Contractors (ROFC)	ZOS8	937-2061	T937-2061	\$ -	\$ -	\$ -
Officer Safety Equipment-Animal Control	ZOS10		T942-2061	\$ -	\$ -	\$ -
Officer Safety Equipment - Globe Fire (FD)	ZOS13	938-2061	T938-2061	\$ -	\$ -	\$ -
Officer Safety Equipment - County Attorney	ZOS14	953-2061	T953-2061	\$ 14.40	\$ 0.72	\$ 13.68
Arizona Department of Insurance (ADOI)	ZOS15	939-2061	T939-2061	\$ -	\$ -	\$ -
Officer Safety Equipment - Miami Police Dept. (MPD)	ZOS16	940-2061	T940-2061	\$ 19.93	\$ 1.00	\$ 18.93
Health and Human Services (HHS)	ZOS17	941-2061	T941-2061	\$ -	\$ -	\$ -
Gila County Animal Control (R)	ZOS18	942-2061	T942-2061	\$ -	\$ -	\$ -
Officer Safety - San Carlos Tribal Police (SCPD)	ZOS19	943-2061	T943-2061	\$ 8.89	\$ 0.45	\$ 8.44
TriCity Fire Department (TRIFI)	ZOS20	944-2061	T944-2061	\$ -	\$ -	\$ -
San Carlos Game and Fish (SCGF)	ZOS23	945-2061	T945-2061	\$ -	\$ -	\$ -
Officer Safety Equip. - Hayden Police Dept. (HPD)	ZOS24	946-2061	T946-2061	\$ 0.41	\$ 0.03	\$ 0.38
Arizona Department of Liquor (ADL)	ZOS25	947-2061	T947-2061	\$ -	\$ -	\$ -
Officer Safety Equipment - Attorney General Office	ZOS26	959-2061		\$ -	\$ -	\$ -
Overpayment Forfeited	ZOVF	1005.311.3510.10	X105-4831	\$ 111.93	\$ 5.60	\$ 106.33
Over Payment Refund	ZOVR			\$ -	\$ -	\$ -
Adult Probation Fee	ZPBA	4042.335-3405.30	X25001335-4835	\$ 209.31	\$ 10.47	\$ 198.84
Prison Construction Fund	ZPCOF	908-2061	T908-2061	\$ 4,621.01	\$ 231.06	\$ 4,389.95
Peace Officer Train. Equip. Fund \$4	ZPOTE	0963-2061		\$ 511.18	\$ 25.56	\$ 485.62
Probation Surcharge 2006 (\$10.00)	ZPRS6	871-2061	T871-2061	\$ -	\$ -	\$ -
Probation Surcharge 2009 (\$20.00)	ZPRS9	871-2061	T871-2061	\$ -	\$ -	\$ -
Probation Surcharge \$5.00	ZPRSU	871-2061	T871-2061	\$ 4,698.15	\$ 234.91	\$ 4,463.24
Public Defender Fees	ZPUBZ	1005.345-3300.00	X105-4429	\$ 2,367.85	\$ -	\$ 2,367.85
Reimbursement to County Attorney 60%	ZREIM	3544.301.3400.11	X182-4620	\$ -	\$ -	\$ -
Reimbursement to County Attorney 40%	ZREIM	4574.333.3400.16	X22601333-4864	\$ -	\$ -	\$ -
Security Enhancement Fee	ZSECE			\$ -	\$ -	\$ -

State Highway Fund	ZSHWY			\$ -	\$ -	\$ -
State Highway Work Zone Fund	ZSHWZ		T855-2061	\$ -	\$ -	\$ -
Display Suspended Plates (Sheriff's Office)	ZSLPS	1005.300-3510.10	X105-4264	\$ 552.55	\$ 27.63	\$ 524.92
Technical Registration Fund (\$15 Drug offenses)	ZTECH	0833-2061		\$ -	\$ -	\$ -
Victims Assistance Fund	ZVAF	814-2061	T814-2061	\$ -	\$ -	\$ -
Victims Compensation Assist. Fund \$9	ZVCAF	0954-2061		\$ 466.10	\$ 23.31	\$ 442.79
Victim Rights Enforcement Fund	ZVREA	0957-2061	T957-2061	\$ 368.34	\$ 18.42	\$ 349.92
Victim Rights Esessment Fund \$9	ZVRF	0847-2061		\$ 774.44	\$ 38.73	\$ 735.71
Local Warrant Fee	ZWAR			\$ -	\$ -	\$ -
DARE - Sheriff's Office	ZDASO		SHERIFF D.A.R.E	\$ 25.60	\$ 1.28	\$ 24.32
HURF - to City Police	ZHRFC		CITY POLICE	\$ -	\$ -	\$ -
Display Suspended Plates (Miami Police Dept.)	ZSLMP		CITY POLICE	\$ -	\$ -	\$ -
Display Suspended Plates (Globe City Police)	ZSLPC		CITY POLICE	\$ -	\$ -	\$ -
TOTALS				\$ 85,603.37	\$ 3,233.13	\$ 82,370.24

TOTAL ADJUSTED BALANCE VERIFICATION \$ 82,370.24

TOTAL RESTITUTION RECEIVED \$ -

TOTAL RECEIPTS THIS MONTH \$ 85,603.37

DATE	CHECK NO.	AMOUNT	MONTHLY REMITTANCE TO:
04/02/20	972	\$ 13,113.78	ARIZONA STATE TREASURER
4/2/2020 &	973 & 993	\$ 72,465.27	GILA COUNTY TREASURER
4/14/2020		\$ 24.32	GILA COUNTY SHERIFF D.A.R.E.
		\$ -	MPD SUSPENDED PLATES
		\$ -	MPD SUSPENDED PLATES
		\$ 85,603.37	TOTAL DISTRIBUTIONS THIS MONTH

\$ - Over Payment Refunded

I, Jordan Reardon, Justice of the Peace for the Globe Regional Justice Court, do hereby certify that the foregoing is a true and correct account of funds, to the best of my knowledge and belief, collected by me for the month of MARCH 2020.


Justice of the Peace

GLOBE REGIONAL JUSTICE COURT MONTHLY TRUST REPORT

For the Month of: MARCH, 2020

BONDS

BALANCE AT THE BEGINNING OF THE MONTH	\$ 60,891.38
RECEIVED DURING THE MONTH	\$ 14,660.21
DISBURSED DURING THE MONTH	\$ 74,287.77
BALANCE AT THE END OF THE MONTH	\$ 1,263.82



Financial Clerk



Justice of the Peace/Court Manager

*Auditor General: Monthly trust report-summarize the courts bond and deposit transactions - although bond and deposit monies remain in the court bonds account, it must be included in financial reports – the report must be filed with the county disbursement and it must indicate beginning balances, deposits, withdrawals and balances due.

ARF-6024

Consent Agenda Item 4. H.

Regular BOS Meeting

Meeting Date: 05/05/2020

Reporting Period: March 2020

Submitted For: Dorothy Little, Justice of the Peace-Payson Region

Submitted By: Dorothy Little, Justice of the Peace-Payson Region

Information

Subject

Payson Regional Justice of Peace's Office Monthly Report for March 2020

Suggested Motion

Acknowledgment of the March 2020 monthly activity report submitted by the Payson Regional Justice of the Peace's Office.

Attachments

March 2020 binder

PAYSON MAGISTRATE COURT

MARCH, 2020	AZTEC	TOTAL AMOUNT	
FUND NAME	CODE	ALLOCATED	
Indigent Attorney Fee Reimbursement	ZATT	\$ 1,538.43	TOWN OF PAYSON FUNDS
Confidential Address Assessment - State Treasurer	ZCAA1	\$ 84.10	
Confidential Address Assessment - Local	ZCAA2	\$ 4.41	
Defensive Driving Diversion Fee	ZDDS	\$ 2,300.00	
Base Fines (General Fund)	ZFINE	\$ 6,606.84	
HURF - to City Police	ZHRFC	\$ -	
Jail (Incarceration) Fees	ZJF	\$ 1,501.47	
Administrative Costs	ZMISC	\$ 52.93	
Overpayment Forfeited	ZOVF	\$ 2.00	
Reimbursement to City Attorney	ZREIM	\$ -	
Security Enhancement Fee (Local)	ZSECE	\$ -	
Display Suspended Plates (City Police)	ZSLPC	\$ 1,135.89	
Bonds Forfeited to Treasurer	ZFORF	\$ -	
* AZ DPS Forensics Fund	ZADPS	\$ 377.74	TOWN OF PAYSON REMITS TO ARIZONA STATE TREASURER AND AGENCIES
* Citizens Clean Elections	ZCEF	\$ 778.33	
* Criminal Justice Enhancement 67%	ZCJEF	\$ 3,348.16	
* DNA State Surcharge 3% 12-116.01C	ZDNAS	\$ 84.15	
* Fill the Gap Surcharge 7%	ZFTGS	\$ 534.68	
* Extra DUI Assessment \$500	ZGFUD	\$ 84.03	
* Judicial Collection Enhancement \$13 Time Payment	ZJCS	\$ 461.50	
* Judicial Collection Enhancement Filing Fees	ZJCSF	\$ 14.00	
* Medical Services Enhancement 13%	ZMSEF	\$ 992.96	
*Peace Officer Training Equipment Fund	ZPOTE	\$ 156.97	
* Public Safety Equipment Fund	ZPSEF	\$ 325.63	
* Technical Registration Fund (\$15 Drug Offenses)	ZTECH	\$ -	
*Victim Compensation Assistance Fund	ZVCAF	\$ 142.24	
* Victim Rights Enforcement Fund	ZVREA	\$ 107.60	
*Victim Rights Fund	ZVRF	\$ 236.18	
2011 Additional Assessment - State Treasurer	ZOS1	\$ 441.31	
2011 Additional Assessment - County Treasurer	ZOS2	\$ 55.18	
Officer Safety Equipment - City Police (CP)	ZOS3	\$ 219.65	
Officer Safety Equipment - Sheriff (SHF)	ZOS4	\$ 0.90	
Officer Safety Equipment - DPS (DPS)	ZOS5	\$ -	
Officer Safety Equipment - MVD/ADOT (MVD)	ZOS6	\$ -	
Officer Safety Equipment - Game and Fish (GF)	ZOS7	\$ -	
Officer Safety - Registrar of Contractors (ROC)	ZOS8	\$ -	
Officer Safety Equipment - Animal Control (AC)	ZOS10	\$ -	
Officer Safety - Tonto Apache Police (TAR)	ZOS15	\$ -	
Officer Safety - Department of Agriculture	ZOS17	\$ -	
Child Passenger Restraint	ZCPRF	\$ -	ARIZONA STATE TREASURER
Drug and Gang Enforcement Fines	ZDECJ	\$ -	
DUI Abatement	ZDUIA	\$ -	
Domestic Violence Services Fund	ZDVSF	\$ 88.51	
FARE Special Collection Fee 19%	ZFAR1	\$ 321.80	
FARE Delinquency Fee \$35.00	ZFAR2	\$ 159.04	
FARE Enhanced Special Collection Fee	ZFAR3	\$ -	
FARE Enhanced Delinquency Fee	ZFAR4	\$ -	
HURF 1 28-5438, 2533C	ZHRF1	\$ -	
HURF 3 28-5433C, 4139	ZHRF3	\$ -	
Prison Construction Fund	ZPCOF	\$ 1,087.92	
Probation Surcharge 2006 (\$10.00)	ZPRS6	\$ -	
Probation Surcharge 2009 (\$20.00)	ZPRS9	\$ -	
Probation Surcharge \$5.00	ZPRSU	\$ 1,113.52	
Registrar of Contractors	ZRCA	\$ -	
State Highway Fund	ZSHWY	\$ -	
State Highway Work Zone Fund	ZSHWZ	\$ -	
Judicial Collection Enhancement \$7	ZJCL	\$ 248.50	TOWN OF PAYSON
Judicial Collection Enhancement Local %	ZJCLF	\$ 6.07	
Adult Probation Fee	ZPBA	\$ -	ADULT PROBATION
TOTALS		\$ 24,612.64	

DATE	CHECK NO.	AMOUNT	MONTHLY REMITTANCE TO:
		\$ 13,480.64	TOWN OF PAYSON FUNDS
		\$ 8,361.21	TOWN OF PAYSON REMITS TO ARIZONA STATE TREASURER AND AGENCIES
4/2/2020	4723	\$ 21,841.85	TOTAL CHECK TO TOWN OF PAYSON
	4724	\$ 2,770.79	ARIZONA STATE TREASURER
		\$ -	ADULT PROBATION
		\$ 24,612.64	TOTAL DISTRIBUTIONS THIS MONTH

I, DOROTHY A. LITTLE, Payson Town Magistrate, do hereby certify this is a true and correct copy of the funds collected by Payson Magistrate Court for MARCH, 2020.

DOROTHY A. LITTLE
Payson Town Magistrate

Limited Jurisdiction Courts
Civil Caseload Manner Of Disposition Summary Report
PAYSON REGIONAL JUSTICE COURT - 404

START DATE : 3/1/2020 END DATE : 3/31/2020

	Column ID	1	2	3	4	5	6	7	8	9	10	11	
LINE ID	CASE TYPE	Non-Trial Dispositions						Trial Dispositions					
								Jury Trail			Bench Trail		
		Dismissal	Default Judgment	Summary Judgment	Settled/ Withdrawn	Transfer to Another Court	Total Non-Trial Dispositions	Verdict Reached	Disposed After Start	Total Jury Trials	Judgment Reached	Disposed After Start	Tot
	Section - 1 Civil												
A	Small Claims	<u>2</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	2	<u>0</u>	<u>0</u>	0	<u>0</u>	<u>0</u>	
B	Forcible Detainer / Eviction Action	<u>4</u>	<u>3</u>	<u>3</u>	<u>0</u>	<u>0</u>	10	<u>0</u>	<u>0</u>	0	<u>0</u>	<u>0</u>	
C	Tort	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	0	<u>0</u>	<u>0</u>	0	<u>0</u>	<u>0</u>	
D	Contract	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	0	<u>0</u>	<u>0</u>	0	<u>0</u>	<u>0</u>	
E	Debt-Seller Plaintiff	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	0	<u>0</u>	<u>0</u>	0	<u>0</u>	<u>0</u>	
F	Other Civil	<u>15</u>	<u>14</u>	<u>2</u>	<u>4</u>	<u>0</u>	35	<u>0</u>	<u>0</u>	0	<u>0</u>	<u>0</u>	
G	Total Civil Complaints	21	17	5	4	0	47	0	0	0	0	0	
	Section - 2 Domestic Violence & Harassment Petitions												
A	Civil Emergency Order of Protection	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	0						
B	Civil Order of Protection	<u>0</u>	<u>0</u>	<u>9</u>	<u>0</u>	<u>0</u>	9						
C	Injunction Against Harassment	<u>0</u>	<u>0</u>	<u>5</u>	<u>0</u>	<u>0</u>	5						
D	Injunction Against Workplace Harassment	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	0						
	Section - 3 Special Case Characteristics												
A	Self Represented Litigants	<u>20</u>	<u>17</u>	<u>18</u>	<u>4</u>	<u>0</u>	59	<u>0</u>	<u>0</u>	0	<u>0</u>	<u>0</u>	
B	Interpreter Provided	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	0	<u>0</u>	<u>0</u>	0	<u>0</u>	<u>0</u>	

12	13	14	15
Total Bench Trials	Total Trial Dispositions	Other Civil Dispositions	Grand Total Dispositions
0	0	<u>0</u>	2
0	0	<u>0</u>	10
0	0	<u>0</u>	0
0	0	<u>0</u>	0
0	0	<u>0</u>	0
0	0	<u>0</u>	35
0	0	0	47
		<u>0</u>	0
		<u>0</u>	9
		<u>3</u>	8
		<u>0</u>	0
0	0	<u>3</u>	62
0	0	<u>0</u>	0

Limited Jurisdiction Courts
Misdemeanor, Criminal And Civil Traffic Caseload Summary By Charge
 PAYSON REGIONAL JUSTICE COURT - 404

START DATE : 3/1/2020 END DATE :3/31/2020

Misdemeanor Criminal and Civil Traffic Caseload Summary by Charge		INCOMING				OUTGOING				
Column ID		1	2	3	4	5	6	7	8	9
LINE ID	CASE TYPE	New Filing & Transfers In	Reopened	Reactivated	Total Charges Incoming	Terminations			Placed on Inactive Status	Total Charges Outgoing
						Entry of Judgment	Default Judgment	Reopened		
	Section - 1 Misdemeanor									
	Person									
A	Person-Sex Offenses	<u>0</u>	<u>0</u>	<u>0</u>	0	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	0
B	Person-Kidnapping	<u>0</u>	<u>0</u>	<u>0</u>	0	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	0
C	Person-Aggravated Assaults	<u>0</u>	<u>0</u>	<u>0</u>	0	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	0
D	Person-Other Assaults	<u>4</u>	<u>0</u>	<u>0</u>	4	<u>3</u>	<u>0</u>	<u>0</u>	<u>0</u>	3
	Property									
E	Property-Burglary	<u>0</u>	<u>0</u>	<u>0</u>	0	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	0
F	Property-Auto Theft	<u>0</u>	<u>0</u>	<u>0</u>	0	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	0
G	Property-Other	<u>12</u>	<u>0</u>	<u>2</u>	14	<u>6</u>	<u>0</u>	<u>0</u>	<u>2</u>	8
	Other									
H	Drug Possession/Paraphernalia	<u>10</u>	<u>0</u>	<u>4</u>	14	<u>11</u>	<u>0</u>	<u>0</u>	<u>0</u>	11
I	Weapons	<u>0</u>	<u>0</u>	<u>0</u>	0	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	0
J	Public Order	<u>10</u>	<u>0</u>	<u>2</u>	12	<u>9</u>	<u>0</u>	<u>0</u>	<u>2</u>	11
K	Interfering With Judicial Proceedings	<u>2</u>	<u>1</u>	<u>0</u>	3	<u>4</u>	<u>0</u>	<u>1</u>	<u>0</u>	5
L	Failure to Appear/Misd&CrimTraffic	<u>0</u>	<u>0</u>	<u>1</u>	1	<u>5</u>	<u>0</u>	<u>0</u>	<u>1</u>	6

M	Petty Offenses	<u>0</u>	<u>0</u>	<u>0</u>	0	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	0
N	Other	<u>13</u>	<u>0</u>	<u>1</u>	14	<u>6</u>	<u>0</u>	<u>0</u>	<u>1</u>	7
	Section - 2 Criminal Traffic									
	DUI									
A	Motor Vehicle	<u>7</u>	<u>0</u>	<u>0</u>	7	<u>8</u>	<u>0</u>	<u>0</u>	<u>0</u>	8
B	Extreme Motor Vehicle	<u>2</u>	<u>0</u>	<u>0</u>	2	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	0
C	Boating/Flying	<u>0</u>	<u>0</u>	<u>0</u>	0	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	0
	Serious Violations									
D	Leaving the Scene	<u>0</u>	<u>0</u>	<u>0</u>	0	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	0
E	Reckless Driving	<u>0</u>	<u>0</u>	<u>0</u>	0	<u>0</u>	<u>0</u>	<u>0</u>	<u>1</u>	1
F	Racing on Highway	<u>0</u>	<u>0</u>	<u>0</u>	0	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	0
G	All Other	<u>0</u>	<u>0</u>	<u>0</u>	0	<u>1</u>	<u>0</u>	<u>0</u>	<u>0</u>	1
	Other Violations									
H	Criminal Speed	<u>9</u>	<u>0</u>	<u>0</u>	9	<u>6</u>	<u>0</u>	<u>0</u>	<u>1</u>	7
I	All Other	<u>11</u>	<u>1</u>	<u>6</u>	18	<u>15</u>	<u>0</u>	<u>1</u>	<u>1</u>	17
	Section - 3 CivilTraffic									
A	Driver License	<u>10</u>	<u>0</u>	<u>0</u>	10	<u>5</u>	<u>3</u>	<u>0</u>	<u>0</u>	8
B	Registration	<u>10</u>	<u>3</u>	<u>0</u>	13	<u>7</u>	<u>5</u>	<u>3</u>	<u>0</u>	15
C	Insurance	<u>18</u>	<u>4</u>	<u>0</u>	22	<u>12</u>	<u>3</u>	<u>4</u>	<u>0</u>	19
D	Speeding	<u>110</u>	<u>20</u>	<u>0</u>	130	<u>86</u>	<u>22</u>	<u>20</u>	<u>0</u>	128
E	Excessive Speeding	<u>130</u>	<u>5</u>	<u>0</u>	135	<u>136</u>	<u>20</u>	<u>5</u>	<u>0</u>	161
F	Red Light	<u>0</u>	<u>0</u>	<u>0</u>	0	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	0
G	Seat Belt	<u>24</u>	<u>2</u>	<u>0</u>	26	<u>22</u>	<u>13</u>	<u>2</u>	<u>0</u>	37
H	State DPS Photo Enforcement	<u>0</u>	<u>0</u>	<u>0</u>	0	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	0
I	Other Civil Traffic	<u>16</u>	<u>2</u>	<u>0</u>	18	<u>11</u>	<u>5</u>	<u>2</u>	<u>0</u>	18
	Section - 4 Local - Non Criminal Ordinances									

A	Parking	<u>0</u>	<u>0</u>	<u>0</u>	0	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	0
B	Non-Parking	<u>2</u>	<u>0</u>	<u>0</u>	2	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	0
	Section - 5 Felony									
A	Total Felony	<u>37</u>	<u>0</u>	<u>0</u>	37	<u>53</u>	<u>0</u>	<u>0</u>	<u>2</u>	55
	GRAND TOTAL	437	38	16	491	406	71	38	11	526
	Section - 6 Domestic Violence									
A	Felony-Domestic Violence	<u>0</u>	<u>0</u>	<u>0</u>	0	<u>1</u>	<u>0</u>	<u>0</u>	<u>0</u>	1
B	Misdemeanor-Domestic Violence	<u>10</u>	<u>0</u>	<u>2</u>	12	<u>9</u>	<u>0</u>	<u>0</u>	<u>0</u>	9
	Section - 7 Special Case Characteristics									
A	Self Represented Litigants	<u>375</u>	<u>37</u>	<u>9</u>	421	<u>331</u>	<u>71</u>	<u>37</u>	<u>9</u>	448
B	Interpreter Services Provided	<u>0</u>	<u>0</u>	<u>0</u>	0	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	0