PURSUANT TO A.R.S. §38-431.01, THE GILA COUNTY BOARD OF SUPERVISORS WILL HOLD AN OPEN MEETING IN THE SUPERVISORS' HEARING ROOM, 1400 EAST ASH STREET, GLOBE, ARIZONA. ONE OR MORE BOARD MEMBERS MAY PARTICIPATE IN THE MEETING BY TELEPHONE CONFERENCE CALL OR BY INTERACTIVE TELEVISION VIDEO (ITV). **ANY MEMBER OF THE PUBLIC IS WELCOME TO ATTEND THE MEETING VIA ITV WHICH IS HELD AT 610 E. HIGHWAY 260, BOARD OF SUPERVISORS' CONFERENCE ROOM, PAYSON, ARIZONA.** THE AGENDA IS AS FOLLOWS:

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# REGULAR MEETING - TUESDAY, APRIL 2, 2019 - 10:00 A.M.

1. **CALL TO ORDER - PLEDGE OF ALLEGIANCE - INVOCATION**

2. **REGULAR AGENDA ITEMS:**

   A. Information/Discussion/Action to adopt new values, vision statement and mission statement as part of the Gila County Strategic Plan. **(Mary Springer)**

   B. Information/Discussion/Action to approve Professional Services Contract No. 031319 which replaces Contract No. 041718 with Arizona Planning and Paralegal Solutions to continue working with the Community Development Director on planning and zoning projects as needed for a maximum annual amount of $78,000 effective April 15, 2019, through April 14, 2020, with the County having the sole option to renew the contract for three additional one-year periods.**(Scott Buzan)**

   C. Information/Discussion/Action to approve Contract No. 022219 with Mountain Retreat Builders and Contract No. 022419 with Advantage Home Performance, Inc. in a not exceed amount of $249,539 through April 1, 2020, to expedite the commencement of weatherization projects should either company be determined as the low bidder through the County's informal bid process for each weatherization project. **(Malissa Buzan)**

D. Information/Discussion/Action for the public sale of portions of Olive Street, Hobart Street and Maple Street, all on the Arlington Heights, Official Map No. 31 Gila County Records, Gila County, AZ, and adjacent to each bidder's respective property, as follows: $859 from Mona Kerlock; $103 from Glenda Estevane; $13 from Patrick and Helen Medrano; $169 from Carol Garcia; and $52 from Elena Simion. **(Steve Sanders)**

E. Information/Discussion/Action to accept a bid from Phillis Blake in the amount of $387 for that alley situated between Lots 7-10, Block 17 and Lot 34, Block 20, Inspiration Townsite, Official Map No.39, Gila County Records. **(Steve Sanders)**

F. Information/Discussion/Action to accept the application and petition to begin the process to vacate a portion of Holly Drive as shown on the map of White Oaks Glen Official Map No. 346, Gila County Records. **(Steve Sanders)**

G. Information/Discussion/Action regarding premium rates in the Arizona Local Government Employee Benefit Trust for Gila County's employee insurance and benefit plans to be effective as of July 1, 2019, as follows: Adopt Schedule A - Employee Insurance Contributions FY 2020 attached to this agenda item. **(Jacque Sanders)**

H. Information/Discussion/Action to adopt Proclamation No. 2019-01 proclaiming April 2019 as National County Government Month in Gila County with this year's theme of "Connecting the Unconnected" and to encourage all county officials, employees, schools and residents to participate in county government celebration activities. **(James Menlove)**

I. **(Motion to adjourn as the Gila County Board of Supervisors and convene as the Gila County Library District Board of Directors.)**
Information/Discussion/Action to adopt Policy No. LBD-001-Gila County Library District Computing and Communication Technology. **(Jacque Sanders) (Motion to adjourn as the Gila County Library District Board of Directors and reconvene as the Gila County Board of Supervisors.)**

3. **CONSENT AGENDA ACTION ITEMS: (Any matter on the Consent Agenda will be removed from the Consent Agenda and discussed and voted upon as a regular agenda item upon the request of any member of the Board of Supervisors.)**

A. Authorization of the Chairman's signature on the Civil Rights Certification (form HUD-50077-CR), which will be submitted to the U.S. Department of Housing and Urban Development by the Gila County Public Housing Authority (PHA) as it relates to the 5-Year/Annual PHA Plan for the Gila County PHA for fiscal year 2019.

B. Approval of Amendment No. 1 to Contract No. 111518-2 with Tate's Auto Center-Holbrook for the purchase one (1) new Ford F150 full size, half-ton, 4x4, crew cab pickup truck to extend the contract to June 1, 2019, to allow for completion of the required upfitting of the vehicle.

C. Approval of revised Public Works Department Policy - Commercial Driver License (CDL) Expenses to change the format of the policy; and change the policy number from RM 09-02 to PWS-003.

D. Ratification of the Board of Supervisors' approval of a Special Event Liquor License Application submitted by Pinal Mountain Elks Lodge #2809 to serve liquor at a wedding reception that was held on March 30, 2019.

E. Approval of the March 12, 2019, March 19, 2019, and March 25, 2019, Board of Supervisors' meeting minutes.

F. Acknowledgment of the Human Resources reports for the weeks of March 5, 2019, March 12, 2019, March 19, 2019, and March 26, 2019.

G. Acknowledgment of the February 2019 monthly activity report submitted by the Clerk of the Superior Court

H. Acknowledgment of the February 2019 monthly activity report submitted by the Recorder's Office.

I. Acknowledgment of the February 2019 monthly activity report submitted by the Globe Regional Constable's Office.

J. Acknowledgment of the February 2019 monthly activity report submitted by the Payson Regional Constable's Office

K. Acknowledgement of the February 2019 monthly activity report submitted by the Payson Regional Justice of the Peace's Office.

L. Acknowledgment of the February 2019 monthly activity report submitted by the Globe Regional Justice of the Peace's Office.

4. **CALL TO THE PUBLIC:** A call to the public is held for public benefit to allow individuals to address the Board of Supervisors on any issue within the jurisdiction of the Board of Supervisors. Board members may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to Arizona Revised Statute §38-431.01(H), at the conclusion of an open call to the public, individual members of the Board of Supervisors may respond to criticism made by those who have addressed the

Board, may ask staff to review a matter or may ask that a matter be put on a future agenda for further discussion and decision at a future date.

5. At any time during this meeting pursuant to A.R.S. §38-431.02(K), members of the Board of Supervisors and the County Manager may present a brief summary of current events. No action may be taken on information presented.

6. **WORK SESSION ITEMS:**

A. Information/Discussion of FY 2020 County budget priorities and FY 2019 County financial status review.**(Mary Springer)**

IF SPECIAL ACCOMMODATIONS ARE NEEDED, PLEASE CONTACT THE RECEPTIONIST AT (928) 425-3231 AS EARLY AS POSSIBLE TO ARRANGE THE ACCOMMODATIONS. FOR TTY, PLEASE DIAL 7-1-1 TO REACH THE ARIZONA RELAY SERVICE AND ASK THE OPERATOR TO CONNECT YOU TO (928) 425-3231.

THE BOARD MAY VOTE TO HOLD AN EXECUTIVE SESSION FOR THE PURPOSE OF OBTAINING LEGAL ADVICE FROM THE BOARD'S ATTORNEY ON ANY MATTER LISTED ON THE AGENDA PURSUANT TO A.R.S. §38-431.03(A)(3).

THE ORDER OR DELETION OF ANY ITEM ON THIS AGENDA IS SUBJECT TO MODIFICATION AT THE MEETING.

**ARF-5348** **Regular Agenda Item 2. A.**

**Regular BOS Meeting**

Meeting Date: 04/02/2019
Submitted For: Mary Springer, Finance Director
Submitted By: Mary Springer, Finance Director
Department: Finance

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## Information

### Request/Subject

Values, Vision Statement and Mission Statement for the Gila County Strategic Plan.

### Background Information

The Board of Supervisors adopted a Strategic Plan on April 27, 2010, which included a mission statement, value statements and goals. In March 2011, the leadership team, comprised of County management, department directors and elected officials, underwent another strategic planning process. The output of this effort was the development of a 5-year strategic plan and the creation of a new mission statement and value statements. Since the creation of this strategic plan, many of the items identified through this planning effort have been accomplished. The new strategic planning team consists of employees from all levels of the County. The team was commissioned with the opportunity to develop County values, vision and mission statements through this collaborative process, then develop the strategic plan and guiding principles. As part of this collaborative process, the team is requesting that the Board of Supervisors review the draft values, vision statement and mission statement and provide feedback so the values, vision statement and mission statement can be adopted by the Board.

### Evaluation

Draft values, vision statement and mission statement were presented at a meeting of the Board of Supervisors on March 19, 2019, for the Board's review and consideration of adoption.

### Conclusion

A draft of the County's new values, vision statement and mission statement, as prepared by the collaborative strategic planning team, was presented to the Board of Supervisors for review on March 19, 2019. If the Board agrees with the new values and statements, the planning team requests that the Board adopt them to replace the existing vision and mission statements that were previously adopted by the Board in 2011.

Recommendation

It is recommended that the Board receive an update on the recent activities of the strategic planning team and consider adopting new values, vision statement and mission statement as prepared by the strategic planning team.

Suggested Motion

Information/Discussion/Action to adopt new values, vision statement and mission statement as part of the Gila County Strategic Plan. **(Mary Springer)**

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Attachments

Draft Vision Statement and Mission Statement

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# *Gila County Strategic Plan*
# *Moving Forward, A Roadmap for Future Success*

# *When we met last…*

## VALUES

- Accountable
- Integrity
- Innovation
- Respectful
- Safety
- Teamwork

## VISION

Gila County, the heart of Arizona: preserving our past and enriching our communities for future generations

## MISSION

Gila County provides responsible resource management to positively impact recreation, safety, education and economic growth. As a team we are dedicated to serving the public with integrity, respect and accountability

# *Review of Progress*

- Develop VALUES ✓
- Develop VISION Statement ✓
- Develop MISSION Statement ✓
- Develop STRATEGIC PLAN
- Develop Communications Plan
- Develop ORGANIZATION-WIDE GOALS
- Drives Department and Employee Goals
- Measure Progress, Evaluate and Adjust

# Your Strategic Planning Team Members

- Sadie Bingham – County Recorder
- Sherry Grice – Administration
- Amy Lloyd – Assessors Office
- Cheryl Sluyter – BOS District 1
- Elsa Bobier – Community Services
- Misty Price – County Attorneys Office
- Aimee Staten – Finance
- Paula Horn – Health
- Mary Springer – Finance
- Juley Bocardo-Homan – Human Resources
- Andrea Hamm – Payson Justice Court
- Scott Warren – Public Works Survey
- Matt Binney – Sheriff's Office
- Cassie Ornelas – Superior Court
- Martha Gonzales – Treasurer's Office
- Paul Wolterbeek –Administration

**ARF-5374** **Regular Agenda Item 2. B.**

**Regular BOS Meeting**

| | | | |
|---|---|---|---|
| Meeting Date: | 04/02/2019 | | |
| Submitted For: | Scott Buzan, Community Development Director | | |
| Submitted By: | Betty Hurst, Contracts Administrator | | |
| Department: | Finance | | |
| Fiscal Year: | 2019-2020 | Budgeted?: | Yes |
| Contract Dates Begin & End: | One Year from Award | Grant?: | No |
| Matching Requirement?: | No | Fund?: | Renewal |

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## Information

### Request/Subject

Contract No. 031319-Senior Planner-Independent Contractor with Arizona Planning and Paralegal Solutions.

### Background Information

On May 23, 2018, the County Manager approved Professional Services Contract No. 041718 with Arizona Planning and Paralegal Solutions to work with the Community Development Director on planning and zoning projects as needed. The contract maximum amount of $46,800 equated to 20 working hours per week at $45 per hour.

A staff position was eliminated in favor of contracting for the services of a Planner.

In late 2018, it was decided that Arizona Planning and Paralegal Solutions has the expertise and the willingness to rewrite the Gila County Zoning Ordinance. An additional 10 hours per week would be allocated specifically to the rewrite.

### Evaluation

Contract No. 031319 is a new contract which supersedes Contract No. 041718.

Services: The County hereby retains Arizona Planning and Paralegal Solutions to perform services that may include: Working closely with the Community Development Administrative Assistant to ensure all

procedures are followed regarding correspondence, timelines, and public notices. Handles applications and makes decisions for subdivisions, development plans, zoning changes, variance requests, and use permits. Keeps abreast of public input and presentation actions; prepares staff reports and presents findings and recommendations to the Planning and Zoning Commission, Board of Adjustment, and the Board of Supervisors when required by state statute, County ordinances or at the direction of the Community Development Director. Ensure compliance with departmental policies and procedures, state statutes and County ordinances. Assists with the implementation of complex planning and zoning projects. Attends and makes presentations at various meetings; drafts new ordinances, ordinance modifications and changes to and updating of the Comprehensive Plan. Establishes and maintains effective working relationships with citizens, citizen groups, neighborhood leaders, elected officials and other County departments interpreting, analyzing and resolving difficult neighborhood issues.

The Gila County Zoning Ordinance was last updated in its entirety in 2014. Since then it has become apparent through daily usage that a complete rewrite of the Ordinance is needed.

Conclusion

The new Professional Services Contract No. 031319 with Arizona Planning and Paralegal Solutions will terminate the existing contract 041718 and will provide for the complete rewrite of the Gila County Zoning Ordinance.

Recommendation

Staff recommends approval of Professional Services Contract No. 031319 for the maximum amount of amount of $78,000 for one-year term with the County having the sole option to renew the contract for three additional one-year periods.

Suggested Motion

Information/Discussion/Action to approve Professional Services Contract No. 031319 which replaces Contract No. 041718 with Arizona Planning and Paralegal Solutions to continue working with the Community Development Director on planning and zoning projects as needed for a maximum annual amount of $78,000 effective April 15, 2019, through April 14, 2020, with the County having the sole option to renew the contract for three additional one-year periods. **(Scott Buzan)**

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Attachments

Professional Services Contract No. 031319

Professional Services Contract No. 041718 with Arizona Planning and Paralegal Solutions

**PROFESSIONAL SERVICES CONTRACT NO. 031319**

**SENIOR PLANNER-INDEPENDENT CONTRACTOR**

**COMMUNITY DEVELOPMENT**

**WHEREAS,** the **County** and **Arizona Planning and Paralegal Solutions** have active contract No. 041718 covering planning and zoning project services that expires on May 23, 2019 (the "Active Contract")

**WHEREAS,** the **County** and **Arizona Planning and Paralegal Solutions** hereby agree that the Active Contract and any obligations associated therewith shall terminate on the effective date of this Agreement.

**THIS AGREEMENT,** made and entered into this _____ day of _____, **2019**, by and between Gila County, a political subdivision of the State of Arizona hereinafter designated the County, and Arizona Planning and Paralegal Solutions, of the City of Mesa, State of Arizona, hereinafter designated the Contractor.

**WITNESSETH:** The Contractor, for and in consideration of the sum to be paid him by the County, in the manner and at the time hereinafter provided, and of the other covenants and agreement's herein contained, hereby agrees, for himself, his heirs, administrators, successors, and assigns as follows:

**ARTICLE 1 – SCOPE OF SERVICES:** The Contractor shall provide the Services and products listed in the Scope of Work below and shall do so in a good, workmanlike and substantial manner and to the satisfaction of the County under the direction of the **Community Development** or designee.

**ARTICLE 2 – FEES:** As full and complete compensation for the services to be provided hereunder, Gila County shall pay to the Contractor an hourly fee of:

- Services $50.00 per hour

Specific responsibilities include:

- Work with the Community Development Director on planning and zoning projects as needed.

All work performed by the Contractor shall be completed to local codes and regulation per Gila County and the State of Arizona and consistent with all Gila County guidelines.

**ARTICLE 3 – TERMINATION:** The County reserves the right to terminate the Contract, in whole or in part at any time, when in the best interest of the County, without penalty or recourse. Upon receipt of the written notice, the Contractor shall stop all work as directed in the notice. If the contract is terminated, the County shall be liable only for the Services rendered under this contract and accepted material received by the County before the effective date of termination.

**ARTICLE 4 - INDEMNIFICATION CLAUSE:** Contractor shall indemnify, defend, save and hold harmless the County of Gila and its officers, officials, agents, and employees (hereinafter referred to as "Indemnitee") from and against any and all claims, actions, liabilities, damages, losses, or expenses (including court costs, attorneys' fees, and costs of claim processing, investigation and litigation) (hereinafter referred to as "Claims") for bodily injury or personal injury (including death), or loss or damage to tangible or intangible property to the extent caused by the negligent or willful acts or omissions of Contractor or any of its owners, officers, directors, agents, employees or subcontractors. This indemnity includes any claim or amount arising out of or recovered under the Workers' Compensation Law or arising out of the failure of such contractor to conform to any federal, state or local law, statute, ordinance, rule, regulation or court decree. It is the specific intention of the parties that the Indemnitee shall, in all instances, except for Claims arising solely from the negligent or willful acts or omissions of the Indemnitee, be indemnified by Contractor from and against any and all claims. It is agreed that Contractor will be responsible for primary loss investigation, defense and judgment costs where this indemnification is applicable. In consideration of the award of this contract, the Contractor agrees to waive all rights of subrogation against the County, its officers, officials, agents and employees for losses arising from the work performed by the Contractor for the County.

**ARTICLE 5 – INSURANCE REQUIREMENTS:** The insurance requirements have been modified due to the status of the contractor as being a sole proprietorship with small scopes of work on Gila County projects. The County Attorney's office has agreed to waive the insurance requirements for Professional Liability, Commercial General Liability, Automobile Liability and Worker's Compensation and Employer's Liability.

Should a project exceed $1,000,000, all insurance requirements prevail.

**ARTICLE 6 – LEGAL ARIZONA WORKERS ACT COMPLIANCE:** As required by A.R.S. § 41-4401, each party hereby warrants its compliance with all federal immigration laws and regulations that relate to its employees and A.R.S. § 23-214(A). Each party further warrants that after hiring an employee, it verifies the employment eligibility of the employee through the e-verify program. If either party uses any subcontractors in performance of the Agreement, subcontractors shall warrant their compliance with all federal immigration laws and regulations that relate to its employees and A.R.S. § 23-214(A), and subcontractors shall further warrant that after hiring an employee, such subcontractor verifies the employment eligibility of the employee through the e-verify program. A breach of this warranty shall be deemed a material breach of the Agreement subject to penalties up to and including termination of this Agreement. A party shall not be deemed in material breach if it and its subcontractors establish compliance with the employment verification provisions of Sections 274A and 274B of the federal Immigration and Nationality Act and the e-verify requirements contained in A.R.S. § 23-214(A). Each party retains the legal right to inspect the papers of the other party and its subcontractors engaged in performance of this Agreement to ensure that the other party and its subcontractors are complying with the warranty. Any inspection will be conducted after reasonable notice and at reasonable times. If state law is amended, the parties may modify this paragraph consistent with state law.

**ARTICLE 7 – LAWS AND ORDINANCES:** This agreement shall be enforced under the laws of the State of Arizona. Contractor shall maintain in current status all Federal, State and Local licenses and permits required for the operation of the business conducted by the Contractor. The Contractor shall comply with the applicable provisions of the Americans with Disabilities Act (Public Law 101-336, 42 U.S.C. 12101-12213) and applicable federal regulations under the Act.

**ARTICLE 8 – CANCELLATION:** This agreement is subject to cancellation pursuant to A.R.S. §38-511. If the Agreement is terminated, the county shall be liable only for payment for Services rendered and accepted material received by the County before the effective date of termination.

**ARTICLE 9 – ENTIRE CONTRACT CLAUSE:** The Contractor and the County have read this Contract and agree to be bound by all of its terms, and further agree that it constitutes the entire contract between the two parties and may only be modified by a written mutual contract signed by the parties. No oral agreement or oral provision outside this Contract shall have any force or effect.

**ARTICLE 10 – NON-WAIVER OF ENFORCEABILITY:** Failure of the County to enforce, at any time, any of the provisions of this Contract, or to request at any time performance by Contractor of any of the provisions hereof, shall in no way be construed to be a waiver of such provisions, nor in any way affect the validity of this contract or any part thereof, or the right of the County to enforce each and every provision.

**ARTICLE 11 – GOVERNING LAW:** Both parties agree that this Contract shall be governed by the laws of the state of Arizona. The parties further agree that the jurisdiction for any legal disputes arising out of this Contract shall be the Superior Court of the State of Arizona. The parties agree that even if this Contract does not specifically reference any provision required by state or federal law, those state and federally required provisions are incorporated into this Contract by this reference as though they were specifically listed herein.

**ARTICLE 12– TERM:** The term of the contract shall commence upon award and shall remain in effect for a period of twelve (12) months unless terminated, canceled or extended as otherwise provided herein. The Contractor agrees that Gila County shall have the right, at its sole option, to renew the contract for three (3) additional one (1) year periods. In the event the County exercises such a right, all terms, conditions and provisions of the original contract shall remain the same and apply during the renewal period.

**ARTICLE 13 – PAYMENT/BILLING:** Contractor shall be paid an amount not to exceed $78,000.00 for services, ***if required during the term of this contract***.

All invoices shall be submitted to Gila County Accounts Payable, 1400 E. Ash St., Globe, Arizona and include the following information:

- Purchase Order Number
- Contract Number
- Invoice Number
- Service Location
- Vendor Name and Address
- Description of Service

Any alterations to the scope of work resulting in a change in cost must have prior written approval by the County. Any unauthorized work may result in non-payment to the vendor.

Gila County employs a "Net 15" payment term for Services meaning the payment will be issued fifteen (15) days from the date the County receives the invoice from the Contractor. Purchase orders sent to the Contractor reflect these terms and conditions.

The Contractor shall have a current I.R.S. W-9 form on file with the County unless not required by law. The County shall not remit payment if the Contractor does not have a current W-9.

**IN WITNESS WHEREOF,** Professional Services Contract No. 031319 has been duly executed by the parties hereinabove named, on the date and year first above written.

**GILA COUNTY PROFESSIONAL SERVICES CONTRACT NO. 031319**

APPROVED:

Tim R Humphrey, Chairman of the Board

Arizona Planning and Paralegal Solutions

Marian Sheppard, Clerk of the Board

**APPROVED AS TO FORM:**

The Gila County Attorney's Office

**PROFESSIONAL SERVICES CONTRACT NO. 041718**

**SENIOR PLANNER-INDEPENDENT CONTRACTOR**

**COMMUNITY DEVELOPMENT**

**THIS AGREEMENT,** made and entered into this 23rd day of May, **2018,** by and between Gila County, a political subdivision of the State of Arizona hereinafter designated the County, and Arizona Planning and Paralegal Solutions, of the City of Mesa, State of Arizona, hereinafter designated the Contractor.

**WITNESSETH:** The Contractor, for and in consideration of the sum to be paid him by the County, in the manner and at the time hereinafter provided, and of the other covenants and agreement's herein contained, hereby agrees, for himself, his heirs, administrators, successors, and assigns as follows:

**ARTICLE 1 – SCOPE OF SERVICES:** The Contractor shall provide the Services and products listed in the Scope of Work below and shall do so in a good, workmanlike and substantial manner and to the satisfaction of the County under the direction of the **Community Development** or designee.

**ARTICLE 2 – FEES:** As full and complete compensation for the services to be provided hereunder, Gila County shall pay to the Contractor an hourly fee of:

- Services $45.00 per hour

Specific responsibilities include:

- Work with the Community Development Director on planning and zoning projects as needed.

All work performed by the Contractor shall be completed to local codes and regulation per Gila County and the State of Arizona and consistent with all Gila County guidelines.

**ARTICLE 3 – TERMINATION:** The County reserves the right to terminate the Contract, in whole or in part at any time, when in the best interest of the County, without penalty or recourse. Upon receipt of the written notice, the Contractor shall stop all work as directed in the notice. If the contract is terminated, the County shall be liable only for the Services rendered under this contract and accepted material received by the County before the effective date of termination.

**ARTICLE 4 - INDEMNIFICATION CLAUSE:** To the fullest extent allowed by the law, each party (as "Indemnitor") shall indemnify, defend and hold harmless the other party and its agents, representatives, officers, officials and employees (the "Indemnitees") from and against any and all claims, damages, losses and expenses (including but not limited to attorney fees, court costs of appellate proceedings) relating to, arising out of or resulting from the Indemnitor's negligent acts, errors, mistakes or omission in the performance of this agreement.

The Indemnitor's duty to defend, hold harmless and indemnify the Indemnitee's shall arise in connection with any claim, damage, loss or expense that is attributable to bodily injury, sickness, disease, death or injury to any person, or impairment or destruction of property including loss of use resulting therefrom, caused in whole or in part by any negligent act, error, mistake or omission in the performance of this agreement (including those by any person whose negligent acts, errors, mistakes or omissions the Indemnitor may be liable).

**ARTICLE 5 – INSURANCE REQUIREMENTS:** The insurance requirements have been modified due to the status of the contractor as being a sole proprietorship with small scopes of work on Gila County projects. The County Attorney's office has agreed to waive the insurance requirements for Professional Liability, Commercial General Liability, Automobile Liability and Worker's Compensation and Employer's Liability.

Should a project exceed $1,000,000, all insurance requirements prevail.

**ARTICLE 6 – LEGAL ARIZONA WORKERS ACT COMPLIANCE:** Contractor hereby warrants that it will at all times during the term of this Contract comply with all federal immigration laws applicable to Contractor's employment of its employees, and with the requirements of A.R.S. § 23-214 (A) (together the "State and Federal Immigration Laws"). Contractor shall further ensure that each subcontractor who performs any work for Contractor under this contract likewise complies with the State and Federal Immigration Laws. County shall have the right at any time to inspect the books and records of Contractor and any subcontractor in order to verify such party's compliance with the State and Federal Immigration Laws.

Any breach of Contractor's or any subcontractor's warranty of compliance with the State and Federal Immigration Laws, or of any other provision of this section, shall be deemed to be a material breach of this Contract subjecting Contractor to penalties up to and including suspension or termination of this Contract. If the breach is by a subcontractor, and the subcontract is suspended or terminated as a result, Contractor shall be required to take such steps as may be necessary to either self-perform the Services that would have been provided under the subcontract or retain a replacement subcontractor as soon as possible so as not to delay project completion.

Contractor shall advise each subcontractor of County's rights, and the subcontractor's obligations, under this Article by including a provision in each subcontract substantially in the following form: "Subcontractor hereby warrants that it will at all times during the term of this contract comply with all federal immigration laws applicable to Subcontractor's employees, and with the requirements of A.R.S. § 23-214 (A). Subcontractor further agrees that County may inspect the Subcontractor's books and records to insure that Subcontractor is in compliance with these requirements. Any breach of this paragraph by Subcontractor will be deemed to be a material breach of this contract subjecting Subcontractor to penalties up to and including suspension or termination of this contract."

Any additional costs attributable directly or indirectly to remedial action under this Article shall be the responsibility of Contractor. In the event that remedial action under this Article results in delay to one or more tasks on the critical path of Contractor's approved construction or critical milestones schedule, such period of delay shall be deemed excusable delay for which Contractor shall be entitled to an extension of time, but not costs.

**ARTICLE 7 – ISRAEL BOYCOTT CERTIFICATION:** Contractor hereby certifies that it is not currently engaged in and will not, for the duration of this agreement, engage in a boycott of Israel as required by A.R.S. § 35-393.01. Violation of this certification by Contractor may result in action by County up to and including termination of this agreement.

**ARTICLE 8 – LAWS AND ORDINANCES:** This agreement shall be enforced under the laws of the State of Arizona. Contractor shall maintain in current status all Federal, State and Local licenses and permits required for the operation of the business conducted by the Contractor. The Contractor shall comply with the applicable provisions of the Americans with Disabilities Act (Public Law 101-336, 42 U.S.C. 12101-12213) and applicable federal regulations under the Act.

**ARTICLE 9 – CANCELLATION:** This agreement is subject to cancellation pursuant to A.R.S. §38-511. If the Agreement is terminated, the county shall be liable only for payment for Services rendered and accepted material received by the County before the effective date of termination.

**ARTICLE 10 – ENTIRE CONTRACT CLAUSE:** The Contractor and the County have read this Contract and agree to be bound by all of its terms, and further agree that it constitutes the entire contract between the two parties and may only be modified by a written mutual contract signed by the parties. No oral agreement or oral provision outside this Contract shall have any force or effect.

**ARTICLE 11 – NON-WAIVER OF ENFORCEABILITY:** Failure of the County to enforce, at any time, any of the provisions of this Contract, or to request at any time performance by Contractor of any of the provisions hereof, shall in no way be construed to be a waiver of such provisions, nor in any way affect the validity of this contract or any part thereof, or the right of the County to enforce each and every provision.

**ARTICLE 12 – GOVERNING LAW:** Both parties agree that this Contract shall be governed by the laws of the state of Arizona. The parties further agree that the jurisdiction for any legal disputes arising out of this Contract shall be the Superior Court of the State of Arizona. The parties agree that even if this Contract does not specifically reference any provision required by state or federal law, those state and federally required provisions are incorporated into this Contract by this reference as though they were specifically listed herein.

**ARTICLE 13– TERM:** The Contract commences on the date it is signed by the County Manager and remains in effect for a period of one year from that date, unless terminated earlier pursuant to this contract. The County shall have the sole option to renew the contract for three (3) additional one (1) year periods.

**ARTICLE 14 – PAYMENT/BILLING:** Contractor shall be paid an amount not to exceed $46,800.00 for services, ***if required during the term of this contract***.

All invoices shall be submitted to Gila County Accounts Payable, 1400 E. Ash St., Globe, Arizona and include the following information:

- Purchase Order Number
- Contract Number
- Invoice Number
- Service Location
- Vendor Name and Address
- Description of Service

Any alterations to the scope of work resulting in a change in cost must have prior written approval by the County. Any unauthorized work may result in non-payment to the vendor.

Gila County employs a "Net 15" payment term for Services meaning the payment will be issued fifteen (15) days from the date the County receives the invoice from the Contractor. Purchase orders sent to the Contractor reflect these terms and conditions.

The Contractor shall have a current I.R.S. W-9 form on file with the County unless not required by law. The County shall not remit payment if the Contractor does not have a current W-9.

**IN WITNESS WHEREOF,** Professional Services Contract No. 041718 has been duly executed by the parties hereinabove named, on the date and year first above written.

**GILA COUNTY**

James Menlove, County Manager

Date: 5-23-18

**ARIZONA PLANNING AND PARALEGAL SOLUTIONS**

Signature

Michelle Dahlke

Print Name

**ARF-5339** **Regular Agenda Item** **2. C.**

**Regular BOS Meeting**

| | | | |
|---|---|---|---|
| Meeting Date: | 04/02/2019 | | |
| Submitted For: | Malissa Buzan, Director | | |
| Submitted By: | Betty Hurst, Contracts Administrator | | |
| Department: | Finance | | |
| Fiscal Year: | 2019-2020 | Budgeted?: | Yes |
| Contract Dates Begin & End: | 04-02-19 to 04-01-20 | Grant?: | No |
| Matching Requirement?: | No | Fund?: | New |

## Information

### Request/Subject

Two (separate) contracts with Mountain Retreat Builders and Advantage Home Performance, Inc. to provide weatherization services.

### Background Information

The Gila County Community Services Department receives Southwest Gas (SWG), Low Income Home Energy Assistance (LIHEAP), Department of Energy (DOE), and Arizona Public Service (APS) funding for the County to provide weatherization services to eligible clients. To ensure that weatherization projects remain on schedule, staff would prefer to engage two qualified contractors for these projects: Mountain Retreat Builders and Advantage Home Performance, Inc. These companies meet the certification requirements of the associated funding contracts. The contracts would be required to submit a bid through the County's informal bid process. If either company is the successful bidder, a contract will already be in place with the County. The County also seeks to receive bids from any other qualified bidders through the County's informal bid process for each weatherization project.

### Evaluation

These two companies meet the certification requirements of the associated funding contracts that are executed between Gila County and each of the following fund sources: SWG, LIHEAP, DOE and APS. In the past, the County has utilized these two companies for weatherization projects and has been pleased with their performance. These
two companies are often the lowest bidder. Each company will be

required to submit a bid through the County's informal bid process and by having a contract in place with each of these companies, the Community Services Department will only need to submit a purchase order to the Finance Department to begin a particular weatherization project.

The total contract amount for each contract shall not exceed $249,539. Of that amount, funds for services shall not exceed: $12,665 of SWG funds; $116,978 of LIHEAP funds; $29,896 of DOE funds; and $90,000 of APS funds. Each contract shall be for a period of one year and it will expire on April 1, 2020. The total amount of funding from the sources (as stated above) is $249,539. Each contract has the option to renew for 3 one-year periods.

Conclusion

By approving Contract No. 022219 with Mountain Retreat Builders and Contract No. 022419 with Advantage Home Performance, Inc., a contract will be in place should either company be the successful bidder as determined by the County's informal bid process. In this way, the Community Services Department will only need to submit a purchase order to the Finance Department to begin a weatherization project. The Community Services Department with the Finance Department will track the amount of funds used per funding source.

Recommendation

The Gila County Community Services Department Director recommends that the Board approve Contract Nos. 022219 and 022419.

Suggested Motion

Information/Discussion/Action to approve Contract No. 022219 with Mountain Retreat Builders and Contract No. 022419 with Advantage Home Performance, Inc. in a not exceed amount of $249,539 through April 1, 2020, to expedite the commencement of weatherization projects should either company be determined as the low bidder through the County's informal bid process for each weatherization project. **(Malissa Buzan)**

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Attachments

Service Agreement No. 022419 with Advantage Home Performance, Inc.

Service Agreement No. 022219 with Mountain Retreat Builders

Attachment A-Advantage Home Performance, Inc.
Attachment B-Mountain Retreat
Attachment D-Scope of Work Weatherization

**SERVICE AGREEMENT NO. 022419**

**COMMUNITY SERVICES-WEATHERIZATION AND HOUSING REHABILITATION**

**THIS AGREEMENT,** made and entered into this _____ day of _____, **2019,** by and between Gila County, a political subdivision of the State of Arizona hereinafter designated the County, and Advantage Home Performance, Inc., of the City of Prescott, State of Arizona, hereinafter designated the Contractor.

**WITNESSETH:** The Contractor, for and in consideration of an amount not to exceed a total of $249,539.00 during the term of the Agreement to be paid Contractor on a per project basis, in the manner and at the time hereinafter provided, and of the other covenants and agreements herein contained, hereby agrees, for Contractor, and Contractor's successors, and assigns as follows:

**ARTICLE 1 – SCOPE OF SERVICES, PROJECT PURCHASE ORDERS AND CONTRACTOR FEES:**

A. **SCOPE OF SERVICES.** Contractor shall provide the weatherization and housing rehabilitation services on a per project basis upon Contractor's successful bid for the project and the issuance of a purchase order by the County covering the project. All bid documents of the Contractor for the project covered by a purchase order shall be incorporated by reference into each purchase order for a project. All work performed by the Contractor on a project covered by a purchase order issued hereunder shall conform in all respects to the bid documents covering the project and be performed in a workmanlike manner to the satisfaction of the County under the direction of the **Community Services Department** or designee. In addition, all work performed by the Contractor shall be completed in accordance with local codes and regulations per Gila County and the State of Arizona and be consistent with all Gila County guidelines.

B. **PROJECT PURCHASE ORDERS:** Contractor acknowledges and agrees that the County shall have no obligation whatsoever on a project until and unless a project award is made the County issues a purchase order covering the project Contractor shall only receive awards under this Agreement based on competitive bids on a project by project basis.

C. **CONTRACTOR FEES:** The fees payable to the Contractor shall be per the successful bid documents for a project and specified in an issued purchase order by the County covering a project.

**ARTICLE 2 – TERMINATION:** The County reserves the right to terminate the Agreement, in whole or in part at any time, when in the best interest of the County, without penalty or recourse. Upon receipt of the written notice, the Contractor shall stop all work as directed in the notice. If the Agreement is terminated, the County shall be liable only for the services rendered under this Agreement and accepted material received by the County before the effective date of termination.

**ARTICLE 3 - INDEMNIFICATION:** Contractor shall indemnify, defend, save and hold harmless the County of Gila and its officers, officials, agents, and employees (hereinafter referred to as "Indemnitee") from and against any and all claims, actions, liabilities, damages, losses, or expenses (including court costs, attorneys' fees, and costs of claim processing, investigation and litigation) (hereinafter referred to as "Claims") for bodily injury or personal injury (including death), or loss or damage to tangible or intangible property caused, or alleged to be caused, in whole or in part, by the

negligent or willful acts or omissions of Contractor or any of its owners, officers, directors, agents, employees or subcontractors.

This indemnity includes any claim or amount arising out of or recovered under the Workers' Compensation Law or arising out of the failure of such contractor to conform to any federal, state or local law, statute, ordinance, rule, regulation or court decree. It is the specific intention of the parties that the Indemnitee shall, in all instances, except for Claims arising solely from the negligent or willful acts or omissions of the Indemnitee, be indemnified by Contractor from and against any and all claims. It is agreed that Contractor will be responsible for primary loss investigation, defense and judgment costs where this indemnification is applicable. In consideration of the award of this Agreement, the Contractor agrees to waive all rights of subrogation against the County, its officers, officials, agents and employees for losses arising from the work performed by the Contractor for the County. * Only pertaining to work performed by Advantage Home Performance Inc.

**ARTICLE 4 – INSURANCE REQUIREMENTS:** Contractor and subcontractors shall procure and maintain until all of their obligations have been discharged, including any warranty periods under this Agreement are satisfied, insurance against claims for injury to persons or damage to property which may arise from or in connection with the performance of the work hereunder by the Contractor, his agents, representatives, employees or subcontractors.

The insurance requirements herein are minimum requirements for this Agreement and in no way limit the indemnity covenants contained in this Agreement. The County in no way warrants that the minimum limits contained herein are sufficient to protect the Contractor from liabilities that might arise out of the performance of the work under this Agreement by the Contractor, his agents, representatives, employees or subcontractors and Contractor is free to purchase additional insurance as may be determined necessary.

A. **MINIMUM SCOPE AND LIMITS OF INSURANCE:** Contractor shall provide coverage with limits of liability not less than those stated below.

1. **Commercial General Liability – Occurrence Form**
   Policy shall include bodily injury, property damage and broad form contractual liability coverage.
   - General Aggregate $2,000,000
   - Products – Completed Operations Aggregate $1,000,000
   - Personal and Advertising Injury $1,000,000
   - Each Occurrence $1,000,000

   a. The policy shall be endorsed to include the following additional insured language: **"The County of Gila shall be named as an additional insured with respect to liability arising out of the activities performed by, or on behalf of the Contractor".**

2. **Worker's Compensation and Employers' Liability**

| | |
|---|---|
| Workers' Compensation | Statutory |
| Employers' Liability | |
| Each Accident | $100,000 |
| Disease – Each Employee | $100,000 |
| Disease – Policy Limit | $500,000 |

   a. Policy shall contain a **waiver of subrogation** against the County of Gila.

3. **Automobile Liability**
   Bodily injury and property damage for any owned, hired, and non-owned vehicles used in the performance of this Agreement.

| | |
|---|---|
| Combined Single Limit (CSL) | $1,000,000 |

   a. The policy shall be endorsed to include the following additional insured language:
   **The County of Gila shall be named as additional insured with respect to liability arising out of the activities performed by, or on behalf of the Contractor, including automobiles owned, leased, hired or borrowed by the Contractor".**

4. **Professional Liability (Errors and Omissions Liability)**

| | |
|---|---|
| Each Claim | $1,000,000 |
| Annual Aggregate | $2,000,000 |

   a. In the event that the professional liability insurance required by this Agreement is written on a claims-made basis, Contractor warrants that any retroactive date under the policy shall precede the effective date of this Agreement; and that either continuous coverage will be maintained or an extended discovery period will be exercised for a period of two (2) years beginning at the time work under this Agreement is completed.

B. **ADDITIONAL INSURANCE REQUIREMENTS:** The policies shall include, or be endorsed to include, the following provisions:

1. On insurance policies where the County of Gila is named as an additional insured, the County of Gila shall be an additional insured to the full limits of liability purchased by the Contractor even if those limits of liability are in excess of those required by this Agreement.
2 The Contractor's insurance coverage shall be primary insurance and non-contributory with respect to all other available sources.
3. Coverage provided by the Contractor shall not be limited to the liability assumed under the indemnification provisions of this Agreement.

C. **NOTICE OF CANCELLATION:** Each insurance policy required by the insurance provisions of this Agreement shall provide the required coverage and shall not be suspended, voided, canceled, reduced in coverage or endorsed to lower limits except after thirty (30) days prior ~~written~~ notice has been given to the County. Such notice shall be sent directly to **Gila County Purchasing Department, 1400 E. Ash St., Globe, AZ, 85501** or and shall be sent by certified mail, return receipt requested.

D. **ACCEPTABILITY OF INSURERS:** Insurance is to be placed with insurers duly licensed or approved unlicensed companies in the state of Arizona and with an "A.M. Best" rating of not less than B+ VI. The County in no way warrants that the above-required minimum insurer rating is sufficient to protect the Contractor from potential insurer insolvency.

E. **VERIFICATION OF COVERAGE:** Contractor shall furnish the County with certificates of insurance (ACORD form or equivalent approved by the County) as required by this Agreement. The certificates for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf.

***All certificates and endorsements are to be received and approved by the County before work commences.*** Each insurance policy required by this Agreement must be in effect at or prior to commencement of work under this Agreement and remain in effect for the duration of the project. Failure to maintain the insurance policies as required by this Agreement or to provide evidence of renewal is a material breach of Agreement.

All certificates required by this Agreement shall be sent directly to **Gila County Purchasing Department, 1400 E. Ash Street, Globe, AZ, 85501** or email to bhurst@gilacountyaz.gov. The County project/Agreement number and project description shall be noted on the certificate of insurance. The County reserves the right to require complete, certified copies of all insurance policies required by this Agreement at any time.

F. **SUBCONTRACTORS:** Contractors' certificate(s) shall include all subcontractors as additional insured under its policies **or** Contractor shall furnish to the County separate certificates and endorsements for each subcontractor. All coverage's for subcontractors shall be subject to the minimum requirements identified above.

G. **APPROVAL:** Any modification or variation from the insurance requirements in this Agreement shall be made by the County Attorney, whose decision shall be final. Such action will not require a formal Agreement amendment but may be made by administrative action.

**ARTICLE 5 - IMMIGRATION LAW COMPLIANCE:** As required by A.R.S. § 41-4401, contractor hereby warrants its compliance with all federal immigration laws and regulations that relate to its employees and A.R.S. § 23-214(A). Contractor further warrants that after hiring an employee, it verifies the employment eligibility of the employee through the e-verify program. If contractor uses any subcontractors in performance of this Agreement, subcontractors shall warrant their compliance with all federal immigration laws and regulations that relate to its employees and A.R.S. § 23-214(A), and subcontractors shall further warrant that after hiring an employee, such subcontractor verifies the employment eligibility of the employee through the e-verify program. A breach of this warranty shall be deemed a material breach of this Agreement subject to penalties up to and including termination of this Agreement. The County retains the legal right to inspect the papers of the contractor and its subcontractors engaged in performance of this Agreement to ensure that the contractor and its subcontractors are complying with the warranty. Any inspection will be conducted after reasonable notice and at reasonable times. If state law is amended, the County may modify this paragraph consistent with state law.

**ARTICLE 6 – WARRANTY:** Contractor expressly warrants that all goods or services furnished under this Agreement shall conform to all specifications and appropriate standards, will be new, and will be free from defects in material or workmanship. Contractor warrants that all such goods or services will conform to any statements made on the containers or labels or advertisements for such goods, or services, and that any goods will be adequately contained, packaged, marked and labeled. Contractor warrants that all goods or services furnished hereunder will be merchantable, and will be safe and appropriate for the purpose for which goods or services of that kind are normally used. If Contractor knows or has reason to know the particular purpose for which County intends to use the goods or services, Contractor warrants that such goods or services will be fit for such particular purpose. Contractor warrants that goods or services furnished will conform in all respects to samples. Inspection, test, acceptance of use of the goods or services furnished hereunder shall not affect the Contractor's obligation under this warranty, and such warranties shall survive inspection, test, acceptance and use. Contractor's warranty shall run to County, its successors, and assigns.

Contractor agrees to replace or correct, at Contractor's sole cost and expense, defects of any goods or services not conforming to the foregoing warranty, or improperly installed, as well as guarantee to the County and to the Owner, against liability, losses or damage to any or all parts of the work arising from said installation during a period of two (2) years from date of completion. All guarantees will inure to the benefit of the County and the Owner, their successors or assigns, including equipment warranties, ordinary wear and tear and unusual abuse or neglect excepted.

In the event of failure of Contractor to correct defects in or replace nonconforming goods or services promptly, County, after reasonable notice to Contractor, may make such corrections or replace such goods and services and charge Contractor for the cost incurred by the County in doing so. Contractor recognizes that County's requirements may require immediate repairs in reworking of defective goods, without notice to the Contractor. In such event, Contractor shall reimburse County for those costs, delays, or other damages which County has incurred.

**ARTICLE 7 - LAWS AND ORDINANCES:** This agreement shall be enforced under the laws of the State of Arizona. Contractor shall maintain in current status all Federal, State and Local licenses and permits required for the operation of the business conducted by the Contractor. The Contractor shall comply with the applicable provisions of the Americans with Disabilities Act (Public Law 101-336, 42 U.S.C. 12101-12213) and applicable federal regulations under the Act.

**ARTICLE 8 - CANCELLATION FOR CONFLICT OF INTEREST:** This Agreement is subject to cancellation pursuant to A.R.S. §38-511, which is hereby fully incorporated herein by this reference as if the same is fully set forth in this Agreement. If the Agreement is terminated, the county shall be liable only for payment for services rendered and accepted material received by the County before the effective date of termination.

**ARTICLE 9 - RELATIONSHIP OF THE PARTIES:** Contractor is an independent contractor of the County. Contractor represents that he has or will secure, at his own expense, all personnel required in performing the services under this Agreement. Such personnel shall not be employees of or have any contractual relationship with the County. All personnel engaged in work under this Agreement shall be fully qualified and shall be authorized or permitted under State and local law to perform such services. Contractor warrants that he has obtained or will obtain Worker's Compensation Insurance for his employees working on this Agreement and that any subcontractors will likewise obtain Worker's Compensation Insurance for of their employees working on this Agreement.
It is further agreed by Contractor that he shall obey all state and federal statutes, rules, and regulations which are applicable to provisions of the services called for herein. Neither Contractor nor any employee of the Contractor shall be deemed an officer, employee, or agent of the County.

**ARTICLE 10 - NON-APPROPRIATIONS CLAUSE:** Contractor acknowledges that the County is a governmental entity, and the contract validity is based upon the availability of public funding under its authority. In the event that public funds are unavailable and not appropriated for the performance of County's obligations under this Agreement, then this Agreement shall automatically expire without penalty to County after written notice to Contractor of the unavailability and non-appropriation of public funds.

It is understood that the County intends only terminate the Agreement pursuant to this non-appropriation provision as an emergency fiscal measure covering a project for which a purchase order has been issued.

**ARTICLE 11 - ENTIRE CONTRACT CLAUSE:** The Contractor and the County have read this Agreement and agree to be bound by all of its terms, and further agree that it constitutes the entire Agreement between the two parties and may only be modified by a written mutual contract signed by the parties. No oral agreement or oral provision outside this Agreement shall have any force or effect.

**ARTICLE 12 - NON-WAIVER OF ENFORCEABILITY:** Failure of the County to enforce, at any time, any of the provisions of this Agreement, or to request at any time performance by Contractor of any of the provisions hereof, shall in no way be construed to be a waiver of such provisions, nor in any way affect the validity of this Agreement or any part thereof, or the right of the County to enforce each and every provision

**ARTICLE 13 - GOVERNING LAW:** Both parties agree that this Agreement shall be governed by the laws of the state of Arizona. The parties further agree that the jurisdiction for any legal disputes arising out of this Agreement shall be the Superior Court of the State of Arizona. The parties agree that even if this Agreement does not specifically reference any provision required by state or federal law, those state and federally required provisions are incorporated into this Agreement by this reference as though they were specifically listed herein.

**ARTICLE 14 - TERM:** The Agreement shall commence on the date the Agreement is signed by the Board of Supervisors of the County and remains in effect through April 1, 2020. Upon the written agreement of the Contractor and the County this contract may be renewed annually for up to three (3) additional one (1) year periods.

**ARTICLE 15 - PAYMENT/BILLING:** Contractor shall be paid in three separate increments. Contractor shall present an invoice to the Finance Department upon beginning the project for one third (1/3) of the total contract amount. The second invoice for one third (1/3) of the total contract amount shall be presented to the Finance Department by the Contractor upon fifty percent (50%) of project completion. The final invoice for one third (1/3) of the total contract amount shall be presented to the Finance Department by the Contractor upon one hundred percent (100%) completion of the project.

All invoices shall be submitted to Gila County Accounts Payable, 1400 E. Ash St., Globe, Arizona and include the following information:

- Purchase Order and Project Release Number
- Contract Number
- Invoice Number
- Service Location
- Vendor Name and Address
- Description of Service

Any alterations to the scope of work resulting in a change in cost must have prior written approval by the County. Any unauthorized work may result in non-payment to the vendor.

Gila County employs a "Net 15" payment term for services meaning the payment will be issued fifteen (15) days from the date the County receives the invoice from the Contractor. Purchase orders sent to the Contractor reflect these terms and conditions.

The Contractor shall have a current I.R.S. W-9 form on file with the County unless not required by law. The County shall not remit payment if the Contractor does not have a current W-9.

**IN WITNESS WHEREOF,** Service Agreement No. 022419 has been duly executed by the parties hereinabove named, on the date and year first above written.

**GILA COUNTY**

_____

Tim R. Humphrey, Chairman

Date: _____

_____

Marian Sheppard, Clerk of the Board

APPROVED AS TO FORM

_____

The Gila County Attorney's Office

**ADVANTAGE HOME PERFORMANCE, INC.**

_____

Signature

Michael Uniacke

Print Name

**SERVICE AGREEMENT NO. 022219**

**COMMUNITY SERVICES-WEATHERIZATION AND HOUSING REHABILITATION**

**THIS AGREEMENT,** made and entered into this _____ day of _____, **2019,** by and between Gila County, a political subdivision of the State of Arizona hereinafter designated the County, and Mountain Retreat Builders, LLC, of the City of Globe, State of Arizona, hereinafter designated the Contractor.

**WITNESSETH:** The Contractor, for and in consideration of an amount not to exceed a total of $249,539.00 during the term of the Agreement to be paid Contractor on a per project basis, in the manner and at the time hereinafter provided, and of the other covenants and agreements herein contained, hereby agrees, for Contractor, and Contractor's successors, and assigns as follows:

**ARTICLE 1 – SCOPE OF SERVICES, PROJECT PURCHASE ORDERS AND CONTRACTOR FEES:**

A. **SCOPE OF SERVICES.** Contractor shall provide the weatherization and housing rehabilitation services on a per project basis upon Contractor's successful bid for the project and the issuance of a purchase order by the County covering the project. All bid documents of the Contractor for the project covered by a purchase order shall be incorporated by reference into each purchase order for a project. All work performed by the Contractor on a project covered by a purchase order issued hereunder shall conform in all respects to the bid documents covering the project and be performed in a workmanlike manner to the satisfaction of the County under the direction of the **Community Services Department** or designee. In addition, all work performed by the Contractor shall be completed in accordance with local codes and regulations per Gila County and the State of Arizona and be consistent with all Gila County guidelines.

B. **PROJECT PURCHASE ORDERS:** Contractor acknowledges and agrees that the County shall have no obligation whatsoever on a project until and unless a project award is made the County issues a purchase order covering the project Contractor shall only receive awards under this Agreement based on competitive bids on a project by project basis.

C. **CONTRACTOR FEES:** The fees payable to the Contractor shall be per the successful bid documents for a project and specified in an issued purchase order by the County covering a project.

**ARTICLE 2 – TERMINATION:** The County reserves the right to terminate the Agreement, in whole or in part at any time, when in the best interest of the County, without penalty or recourse. Upon receipt of the written notice, the Contractor shall stop all work as directed in the notice. If the Agreement is terminated, the County shall be liable only for the services rendered under this Agreement and accepted material received by the County before the effective date of termination.

**ARTICLE 3 - INDEMNIFICATION:** Contractor shall indemnify, defend, save and hold harmless the County of Gila and its officers, officials, agents, and employees (hereinafter referred to as "Indemnitee") from and against any and all claims, actions, liabilities, damages, losses, or expenses (including court costs, attorneys' fees, and costs of claim processing, investigation and litigation) (hereinafter referred to as "Claims") for bodily injury or personal injury (including death), or loss or damage to tangible or intangible property caused, or alleged to be caused, in whole or in part, by the

negligent or willful acts or omissions of Contractor or any of its owners, officers, directors, agents, employees or subcontractors.

This indemnity includes any claim or amount arising out of or recovered under the Workers' Compensation Law or arising out of the failure of such contractor to conform to any federal, state or local law, statute, ordinance, rule, regulation or court decree. It is the specific intention of the parties that the Indemnitee shall, in all instances, except for Claims arising solely from the negligent or willful acts or omissions of the Indemnitee, be indemnified by Contractor from and against any and all claims. It is agreed that Contractor will be responsible for primary loss investigation, defense and judgment costs where this indemnification is applicable. In consideration of the award of this Agreement, the Contractor agrees to waive all rights of subrogation against the County, its officers, officials, agents and employees for losses arising from the work performed by the Contractor for the County.

**ARTICLE 4 – INSURANCE REQUIREMENTS:** Contractor and subcontractors shall procure and maintain until all of their obligations have been discharged, including any warranty periods under this Agreement are satisfied, insurance against claims for injury to persons or damage to property which may arise from or in connection with the performance of the work hereunder by the Contractor, his agents, representatives, employees or subcontractors.

The insurance requirements herein are minimum requirements for this Agreement and in no way limit the indemnity covenants contained in this Agreement. The County in no way warrants that the minimum limits contained herein are sufficient to protect the Contractor from liabilities that might arise out of the performance of the work under this Agreement by the Contractor, his agents, representatives, employees or subcontractors and Contractor is free to purchase additional insurance as may be determined necessary.

A. **MINIMUM SCOPE AND LIMITS OF INSURANCE:** Contractor shall provide coverage with limits of liability not less than those stated below.

1. **Commercial General Liability – Occurrence Form**
   Policy shall include bodily injury, property damage and broad form contractual liability coverage.
   - General Aggregate $2,000,000
   - Products – Completed Operations Aggregate $1,000,000
   - Personal and Advertising Injury $1,000,000
   - Each Occurrence $1,000,000

   a. The policy shall be endorsed to include the following additional insured language: **"The County of Gila shall be named as an additional insured with respect to liability arising out of the activities performed by, or on behalf of the Contractor".**

2. **Worker's Compensation and Employers' Liability**

| | |
|---|---|
| Workers' Compensation | Statutory |
| Employers' Liability | |
| Each Accident | $100,000 |
| Disease – Each Employee | $100,000 |
| Disease – Policy Limit | $500,000 |

   a. Policy shall contain a **waiver of subrogation** against the County of Gila.

3. **Automobile Liability**
   Bodily injury and property damage for any owned, hired, and non-owned vehicles used in the performance of this Agreement.

| | |
|---|---|
| Combined Single Limit (CSL) | $1,000,000 |

   a. The policy shall be endorsed to include the following additional insured language:
   **The County of Gila shall be named as additional insured with respect to liability arising out of the activities performed by, or on behalf of the Contractor, including automobiles owned, leased, hired or borrowed by the Contractor".**

4. **Professional Liability (Errors and Omissions Liability)**

| | |
|---|---|
| Each Claim | $1,000,000 |
| Annual Aggregate | $2,000,000 |

   a. In the event that the professional liability insurance required by this Agreement is written on a claims-made basis, Contractor warrants that any retroactive date under the policy shall precede the effective date of this Agreement; and that either continuous coverage will be maintained or an extended discovery period will be exercised for a period of two (2) years beginning at the time work under this Agreement is completed.

B. **ADDITIONAL INSURANCE REQUIREMENTS:** The policies shall include, or be endorsed to include, the following provisions:

1. On insurance policies where the County of Gila is named as an additional insured, the County of Gila shall be an additional insured to the full limits of liability purchased by the Contractor even if those limits of liability are in excess of those required by this Agreement.
2 The Contractor's insurance coverage shall be primary insurance and non-contributory with respect to all other available sources.
3. Coverage provided by the Contractor shall not be limited to the liability assumed under the indemnification provisions of this Agreement.

C. **NOTICE OF CANCELLATION:** Each insurance policy required by the insurance provisions of this Agreement shall provide the required coverage and shall not be suspended, voided, canceled, reduced in coverage or endorsed to lower limits except after thirty (30) days prior written notice has been given to the County. Such notice shall be sent directly to **Gila County Purchasing Department, 1400 E. Ash St., Globe, AZ, 85501** or and shall be sent by certified mail, return receipt requested.

D. **ACCEPTABILITY OF INSURERS:** Insurance is to be placed with insurers duly licensed or approved unlicensed companies in the state of Arizona and with an "A.M. Best" rating of not less than B+ VI. The County in no way warrants that the above-required minimum insurer rating is sufficient to protect the Contractor from potential insurer insolvency.

E. **VERIFICATION OF COVERAGE:** Contractor shall furnish the County with certificates of insurance (ACORD form or equivalent approved by the County) as required by this Agreement. The certificates for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf.

***All certificates and endorsements are to be received and approved by the County before work commences.*** Each insurance policy required by this Agreement must be in effect at or prior to commencement of work under this Agreement and remain in effect for the duration of the project. Failure to maintain the insurance policies as required by this Agreement or to provide evidence of renewal is a material breach of Agreement.

All certificates required by this Agreement shall be sent directly to **Gila County Purchasing Department, 1400 E. Ash Street, Globe, AZ, 85501** or email to bhurst@gilacountyaz.gov. The County project/Agreement number and project description shall be noted on the certificate of insurance. The County reserves the right to require complete, certified copies of all insurance policies required by this Agreement at any time.

F. **SUBCONTRACTORS:** Contractors' certificate(s) shall include all subcontractors as additional insured under its policies **or** Contractor shall furnish to the County separate certificates and endorsements for each subcontractor. All coverage's for subcontractors shall be subject to the minimum requirements identified above.

G. **APPROVAL:** Any modification or variation from the insurance requirements in this Agreement shall be made by the County Attorney, whose decision shall be final. Such action will not require a formal Agreement amendment but may be made by administrative action.

**ARTICLE 5 - IMMIGRATION LAW COMPLIANCE:** As required by A.R.S. § 41-4401, contractor hereby warrants its compliance with all federal immigration laws and regulations that relate to its employees and A.R.S. § 23-214(A). Contractor further warrants that after hiring an employee, it verifies the employment eligibility of the employee through the e-verify program. If contractor uses any subcontractors in performance of this Agreement, subcontractors shall warrant their compliance with all federal immigration laws and regulations that relate to its employees and A.R.S. § 23-214(A), and subcontractors shall further warrant that after hiring an employee, such subcontractor verifies the employment eligibility of the employee through the e-verify program. A breach of this warranty shall be deemed a material breach of this Agreement subject to penalties up to and including termination of this Agreement. The County retains the legal right to inspect the papers of the contractor and its subcontractors engaged in performance of this Agreement to ensure that the contractor and its subcontractors are complying with the warranty. Any inspection will be conducted after reasonable notice and at reasonable times. If state law is amended, the County may modify this paragraph consistent with state law.

**ARTICLE 6 – WARRANTY:** Contractor expressly warrants that all goods or services furnished under this Agreement shall conform to all specifications and appropriate standards, will be new, and will be free from defects in material or workmanship. Contractor warrants that all such goods or services will conform to any statements made on the containers or labels or advertisements for such goods, or services, and that any goods will be adequately contained, packaged, marked and labeled. Contractor warrants that all goods or services furnished hereunder will be merchantable, and will be safe and appropriate for the purpose for which goods or services of that kind are normally used. If Contractor knows or has reason to know the particular purpose for which County intends to use the goods or services, Contractor warrants that such goods or services will be fit for such particular purpose. Contractor warrants that goods or services furnished will conform in all respects to samples. Inspection, test, acceptance of use of the goods or services furnished hereunder shall not affect the Contractor's obligation under this warranty, and such warranties shall survive inspection, test, acceptance and use. Contractor's warranty shall run to County, its successors, and assigns.

Contractor agrees to replace or correct, at Contractor's sole cost and expense, defects of any goods or services not conforming to the foregoing warranty, or improperly installed, as well as guarantee to the County and to the Owner, against liability, losses or damage to any or all parts of the work arising from said installation during a period of two (2) years from date of completion. All guarantees will inure to the benefit of the County and the Owner, their successors or assigns, including equipment warranties, ordinary wear and tear and unusual abuse or neglect excepted.

In the event of failure of Contractor to correct defects in or replace nonconforming goods or services promptly, County, after reasonable notice to Contractor, may make such corrections or replace such goods and services and charge Contractor for the cost incurred by the County in doing so. Contractor recognizes that County's requirements may require immediate repairs in reworking of defective goods, without notice to the Contractor. In such event, Contractor shall reimburse County for those costs, delays, or other damages which County has incurred.

**ARTICLE 7 – LAWS AND ORDINANCES:** This agreement shall be enforced under the laws of the State of Arizona. Contractor shall maintain in current status all Federal, State and Local licenses and permits required for the operation of the business conducted by the Contractor. The Contractor shall comply with the applicable provisions of the Americans with Disabilities Act (Public Law 101-336, 42 U.S.C. 12101-12213) and applicable federal regulations under the Act.

**ARTICLE 8 – CANCELLATION FOR CONFLICT OF INTEREST:** This Agreement is subject to cancellation pursuant to A.R.S. §38-511, which is hereby fully incorporated herein by this reference as if the same is fully set forth in this Agreement. If the Agreement is terminated, the county shall be liable only for payment for services rendered and accepted material received by the County before the effective date of termination.

**ARTICLE 9 – RELATIONSHIP OF THE PARTIES:** Contractor is an independent contractor of the County. Contractor represents that he has or will secure, at his own expense, all personnel required in performing the services under this Agreement. Such personnel shall not be employees of or have any contractual relationship with the County. All personnel engaged in work under this Agreement shall be fully qualified and shall be authorized or permitted under State and local law to perform such services. Contractor warrants that he has obtained or will obtain Worker's Compensation Insurance for his employees working on this Agreement and that any subcontractors will likewise obtain Worker's Compensation Insurance for of their employees working on this Agreement.
It is further agreed by Contractor that he shall obey all state and federal statutes, rules, and regulations which are applicable to provisions of the services called for herein. Neither Contractor nor any employee of the Contractor shall be deemed an officer, employee, or agent of the County.

**ARTICLE 10 – NON-APPROPRIATIONS CLAUSE:** Contractor acknowledges that the County is a governmental entity, and the contract validity is based upon the availability of public funding under its authority. In the event that public funds are unavailable and not appropriated for the performance of County's obligations under this Agreement, then this Agreement shall automatically expire without penalty to County after written notice to Contractor of the unavailability and non-appropriation of public funds.

It is understood that the County intends only terminate the Agreement pursuant to this non-appropriation provision as an emergency fiscal measure covering a project for which a purchase order has been issued.

**ARTICLE 11 – ENTIRE CONTRACT CLAUSE:** The Contractor and the County have read this Agreement and agree to be bound by all of its terms, and further agree that it constitutes the entire Agreement between the two parties and may only be modified by a written mutual contract signed by the parties. No oral agreement or oral provision outside this Agreement shall have any force or effect.

**ARTICLE 12 – NON-WAIVER OF ENFORCEABILITY:** Failure of the County to enforce, at any time, any of the provisions of this Agreement, or to request at any time performance by Contractor of any of the provisions hereof, shall in no way be construed to be a waiver of such provisions, nor in any way affect the validity of this Agreement or any part thereof, or the right of the County to enforce each and every provision

**ARTICLE 13 – GOVERNING LAW:** Both parties agree that this Agreement shall be governed by the laws of the state of Arizona. The parties further agree that the jurisdiction for any legal disputes arising out of this Agreement shall be the Superior Court of the State of Arizona. The parties agree that even if this Agreement does not specifically reference any provision required by state or federal law, those state and federally required provisions are incorporated into this Agreement by this reference as though they were specifically listed herein.

**ARTICLE 14 – TERM:** The Agreement shall commence on the date the Agreement is signed by the Board of Supervisors of the County and remains in effect through April 1, 2020. Upon the written agreement of the Contractor and the County this contract may be renewed annually for up to three (3) additional one (1) year periods.

**ARTICLE 15 – PAYMENT/BILLING:** Contractor shall be paid in three separate increments. Contractor shall present an invoice to the Finance Department upon beginning the project for one third (1/3) of the total contract amount. The second invoice for one third (1/3) of the total contract amount shall be presented to the Finance Department by the Contractor upon fifty percent (50%) of project completion. The final invoice for one third (1/3) of the total contract amount shall be presented to the Finance Department by the Contractor upon one hundred percent (100%) completion of the project.

All invoices shall be submitted to Gila County Accounts Payable, 1400 E. Ash St., Globe, Arizona and include the following information:

- Purchase Order and Project Release Number
- Contract Number
- Invoice Number
- Service Location
- Vendor Name and Address
- Description of Service

Any alterations to the scope of work resulting in a change in cost must have prior written approval by the County. Any unauthorized work may result in non-payment to the vendor.

Gila County employs a "Net 15" payment term for services meaning the payment will be issued fifteen (15) days from the date the County receives the invoice from the Contractor. Purchase orders sent to the Contractor reflect these terms and conditions.

The Contractor shall have a current I.R.S. W-9 form on file with the County unless not required by law. The County shall not remit payment if the Contractor does not have a current W-9.

**IN WITNESS WHEREOF,** Service Agreement No. 022219 has been duly executed by the parties hereinabove named, on the date and year first above written.

**GILA COUNTY**

_____

Tim R. Humphrey, Chairman

Date: _____

_____

Marian Sheppard, Clerk of the Board

APPROVED AS TO FORM

_____

The Gila County Attorney's Office

**MOUNTAIN RETREAT BUILDERS, LLC**

_____

Signature

John DiDonetto

Print Name

ATTACHMENT "A"

GILA COUNTY COMMUNITY SERVICES DIVISION
HOUSING REHABILITATION PROGRAM

# CONTRACTOR APPLICATION

Name: Advantage Home Performance, Inc

DBA: Advantage Home Performance, Inc

Business Address: 1021 Commerce Drive Ste A Phone #: 928-445-3828

Home Address: Phone #:

AZ. Contractors License Type & Lic.# : ROC 124883 Insulation - ROC 274862 C39R HVAC

AZ. Tax I.D.# : 13036424 City Business Lic. #: Prescott 5505847

Auto Insurance Company: Cincinnati Insurance Company Policy #: EPP0445465

Contractor Bonding agency or Insurance Liability Co. CBIC / RLI

Type & Amount of Coverage: $9,000.00 / $4,250.00 Policy #: AD8456

List the owners name, address, phone number and a brief description of three residential remodel jobs that your firm has completed within the past year:

1. Name: Michael Uniacke Address: 422 Bruces Corner Prescott, AZ 86301
   Phone #: 928-237-6146 Description: President
2. Name: Address:
   Phone #: Description:
3. Name: Address:
   Phone #: Description:

REFERENCES:

Name: Foundation for Senior Living - Vincent Pedalino Address: 1201 E. Thomas Road Phoenix, AZ 85014

Phone #: 602-722-0547

Name: RES Contracting Ed & Connie Stahl Address: PO Box 4198 Prescott, AZ 86302

Phone #: 928-776-0301

Name: Sun Pine Homes - Bob Norman Address: 6735 Corsair Avenue Prescott, AZ 86301

Phone #: 928-237-6610

Signature of Contractor or Authorized Agent: Michael Uniacke Date: 3-22-18

Grantee: _____ Contract # _____

## Housing Rehabilitation Contractor/Subcontractor Certification

I, the undersigned, am submitting a bid in conjunction with a housing rehabilitation project funded from the above cited CDBG contract

☒ Prime Contractor: Michael Chinch

☐ Subcontractor: _____

I hereby certify that:

1. a. Neither I nor any firm, partnership or association in which I have a substantial interest is, to the best of my knowledge, designated as an ineligible contractor by the Comptroller General of the United States pursuant to Section 5.6(b) of the Regulations of the Secretary of Labor, part 5 (29CFR, part 5) or pursuant to Section 3(a) of the Davis-Bacon Act as amended (40 U.S.C. 276a-2(a)).

   b. No part of the aforementioned contract is or will be subcontracted to any subcontractor, if such subcontractor or firm, corporation, partnership or association in which such subcontractor has a substantial interest is to the best of my knowledge, designated as an ineligible contractor pursuant to any of the aforementioned regulatory or statutory provisions.

2. I agree to obtain and forward to the aforementioned grantee, a Certification executed by each and every subcontractor, preferably prior to the execution of any subcontract, including those executed by his/her subcontractors and any lower tier subcontractors or where circumstances do not allow, to obtain and forward such to the grantee within ten (10) days of execution.

3. I hereby acknowledge that I am aware that should I sign a subcontract with a subcontractor or should that subcontractor sign a contract with a lower tiered subcontractor who is found to be ineligible to receive federal funds, I shall subtract such costs from the amount I will bill the grantee or homeowner.

4. Further, I certify that:

   a. The legal name and the business address of the undersigned are:

| LEGAL NAME | BUSINESS ADDRESS (include city, state & zip code) | TAX I.D. NO. |
|---|---|---|
| Advantage Home Performance, Inc | 1021 Commerce Drive Ste A<br>Prescott, AZ 86305 | EIN<br>86-0877318 |

   b. The undersigned is:

☐ a single proprietorship;
☐ a partnership;
☒ a corporation organized in the State of Arizona ;or
☐ another organization (describe) _____

c. The name, title and address of the owners, partners or officers of the undersigned are:

| NAME | TITLE | ADDRESS |
|---|---|---|
| Michael W. Uniacke | President | 422 Bruces Corner Prescott, AZ 86301 |

d. The names and addresses of all other persons, both natural and corporate, having a substantial interest in the undersigned, and the nature of the interest, are: (Indicate if None)

| NAME | ADDRESS | NATURE OF INTEREST |
|---|---|---|

e. The names, addresses and trade classifications of all other building construction contractors in which the undersigned has a substantial interest are: (Indicate if None)

| NAME | ADDRESS | TRADE CLASSIFICATION |
|---|---|---|

6. I hereby certify that I have the legal authority to complete and submit this document on behalf of:

a. Name of Contractor: Advantage Home Performance, Inc.

b. Signature (in ink): Michael Uniacke

c. Type or Printed Name: Michael Uniacke

d. Title: President

e. Date: 3/22/2018

**WARNING:** U.S. Criminal Code, Section 1010, Title 18, U.S.C. provides in part: "Whoever...makes, passes, utters or publishes any statement, knowing the same to be false...shall be fined not more than $5,000 or imprisoned not more than two years, or both."

**Approval Use Only**

The contractor is eligible to participate in the CDBG funded construction project: Yes ☐ No ☐

Comments: _____

Person making this determination (typed or printed name): _____

Signature _____ Date _____

Date grantee or CDBG Program notified of determination: _____

Grantee or CDBG Program notified by: Mail ☐ Fax ☐ Phone ☐ e-mail ☐

(rev 12/99)

Grantee: Gila County Community Services Division
Contract #: _____
Activity: *Housing Rehabilitation*
Activity Name: _____

## LS-5
## CONTRACTOR ELIGIBILITY

1. Person Requesting determination: Advantage Home Performance, Inc.

   (a) Typed or Printed Name: Michael Uniacke

   (b) Date: 3/22/2018 (c) Telephone Number: 928-445-3828

2. Contractor(s) or Subcontractor(s): List information as shown on the LS-2 or LS-3. If additional space is needed, please use separate forms, attach an addendum or attach a copy of the LS-2 or LS-3.

   (a) Legal Name and Address of Business

   Advantage Home Performance, Inc.
   1021 Commerce Drive Ste A
   Prescott, AZ 86305

   (b) Type of Business

   HVAC & Insulation Installation

   (c) Name(s), Title(s) and Address(es) of Owner(s), Partner(s), or Officer(s)

   Michael Uniacke President 422 Bruces Corner Prescott, AZ 86305

   (d) Name(s) and Address(es) of Other With a Substantial Interest

   (e) Names, Addresses and Trade Classifications of Other Building Construction Trades

   MTCAZ 10221 N. 32ND St Ste G Phoenix, AZ 85028
   Better Business Bureau 4428 N. 12th Street Phoenix, AZ 85014-4585

**FOR CDBG PROGRAM USE ONLY**

The Contractor(s) and Subcontractor(s) is/are eligible to participate in the CDBG funded construction project:
□Yes □No
Comments:

_____
Person making determination Typed/Printed Name

_____ _____
Signature Date

Date Grantee notified of determination: _____ Method: □Mail □Telephone call

CERTIFICATIONS

## CIVIL RIGHTS CERTIFICATION
## CERTIFICATION FOR CONTRACT, GRANTS, LOANS, & COOPERATIVE AGREEMENTS

The undersigned is fully aware that is contract is wholly or partially federal funded, and further, agrees to abide by the:

**Civil Rights Act of 1964, Title VI**, as amended, that provides no person on the basis of Race, Color, or National Origin shall be excluded from participation, denied program benefits, or subjected to discrimination.

**And, Civil Rights Act of 19689, Title VIII**, as amended, will not discriminate in housing on the basis of Race, Color, Religion, Sex, or National Origin.

**And, Housing and Urban Development Act of 1968, Section 3**, as amended, that to the greatest extent feasible, the individual/firm agrees that opportunities for training and employment that arise through HUD financed projects shall be given to lower income residents of the project area. Section 3 also provides that contracts awarded in connection with such projects be awarded to businesses located in the project area, or businesses owned, in substantial part, by residents of the project area ("project area" is defined as the unit of local government or the metropolitan area or the non-metropolitan county in which t he project is located).

**And, Age Discrimination Act of 1975**, as amended, that no person shall be excluded from participation, denied program benefits, or subjected to discrimination on the basis of age under any program or activity receiving federal funds.

**And, Americans with Disabilities Act of 1990**, as amended, that there shall be no employment discrimination against "qualified individuals with disabilities".

**And, Executive Order 11063**, that no person shall, on the basis of race, color, religion, sex or national origin, be discriminated against in housing and related facilities provided with federal assistance, lending practices with respect to residential property when such practices are connected with loans insured or guaranteed by the federal government.

**And, Executive Order 11246**, as amended, that no person shall be discriminated against, on the basis of race, color, religion, sex, or national origin, in any phase of employment during the performance of federal or federally assisted construction contracts in excess of $10,000.

## FLY ASH CERTIFICATION

The undersigned is fully aware that this contract is wholly or partially federally funded, and further, by submission of the bid or proposal that the individual or firm, certifies that the percentage of fly ash in the concrete on cement is or will be consistent with the amounts required by the EPA Guidelines and/or Code of Federal Register (CFR) for federal procurement of cement and concrete containing fly ash, which attached:

1. Used in Gila County Housing Rehabilitation project; or
2. Provided to the Home Owner or Gila County
3. This Certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into.

## ACCESS TO RECORDS
## AND
## RECORDS RETENTION CERTIFICATION
## CERTIFICATION FOR CONTRACT, GRANTS, LOANS, & COOPERATIVE AGREEMENTS

The undersigned certifies. to the best of his or her knowledge and belief that:

1. The individual, sole proprietor, partnership, corporation, and/or association agrees to permit Gila County, Arizona Department of Commerce (DOC), U.S. Department of Housing and Urban Development (HUD), and the Office of the Inspector General and/or their designated representatives to have access to all records for review, monitoring, and audit during normal working hours.

2. The individual, sole proprietor, partnership, corporation, and/or association agrees to retain all records for at least five years following the "official Arizona Department of Commerce (DOC) Closeout" date of the grant or the resolution of all audit findings, whichever is later.

This Certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this Certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required Certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

## CONFLICT OF INTEREST CERTIFICATION

The undersigned is fully aware that this contract is wholly or partially federally funded, and further, by submission of the bid or proposal that the individual or firm, certifies that:

1. There is no substantial interest, as defined by Arizona Revised Statute 38-503 through 505, with any public official, employee, agency, commission, or committee with Gila County.

2. Any substantial interest, as defined by Arizona Revised Statute 38-503 through 505, with any public official, employee, agency, commission, or committee (including members of their immediate family) with Gila County that develops at any time during this contract will be immediately disclosed to Gila County.

3. This Certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into.

**LOBBYING CERTIFICATION**
**CERTIFICATION FOR CONTRACT, GRANTS, LOANS, & COOPERATIVE AGREEMENTS**

The undersigned certifies, to the best of his or her knowledge and belief that:

1. No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, as Member of Congress, an office or employee of Congress, or an employee of a Member of Congress, in connection with the awarding of any federal contact, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan or cooperative agreement.

2. If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an office or employee of Congress, or an employee of a Member of Congress in connection with this federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form – LLL, "Disclosure Form to Report Lobbying", in accordance with its instructions.

3. The undersigned shall require that the language of this Certification be included in the award documents for all sub-awards to all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements)

This Certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this Certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required Certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

Michael Uniacke
Typed Name of Official

Signature of Official

Advantage Home Performance, Inc.
Typed Name of Firm

3/22/2018
Date

## AFFIRMATIVE ACTION CERTIFICATION

Gila County, as required by national policy, the Arizona State Department of Commerce and the CDBG Program, is an Affirmative Action Employer and therefore encourages the use of minority business enterprises, women-owned business enterprises and small business enterprises in a rural area whenever possible; therefore, the scoring process of this bid includes provisions for such affirmative action.

Although not required as part of the bid, Gila County requests your cooperation in submitting the following certification as part of your bid package.

Name of Firm: Advantage Home Performance, Inc.

1. **Minority Business Enterprise** ☐Yes ☒No

A minority business enterprise (NAP) is a business concern that is (1) at least 51 percent owned by one or more minority individuals, or, in the case of a publicly owned business, at least 51 percent of the stock is owned by one or more minority individuals; and (2) whose daily business operations are managed and directed by one or more of the minority owners.

There is no standard definition of minority used by all federal financial assistance agencies; however, recipients shall presume that minority individuals include Black Americans, Hispanic Americans, Native Americans, Asian Pacific Americans, or other groups whose members are found to be disadvantaged by the Small Business Act or by the Secretary of Commerce under Section 5 of Executive Order 11625.

Business firms which are 51 percent owned by minorities, but are in fact managed and operated by non-minority individuals do not qualify.

2. **Women Business Enterprise** ☐Yes ☒No

A women business enterprise (WBE) is a business that is (1) at least 51 per cent owned by one or more women, or in the case of a publicly owned business; at least 51 percent of the stock is owned by one or more women; and (2) whose daily business operations are managed and directed by one or more of the women owners.

Business firms which are 51 percent owned by women, but are in fact managed and operated by men do not qualify.

3. **Small Business Enterprise in a Rural Area** ☐Yes ☒No

A small business enterprise in a rural area (SBRA) is a business concern that is physically located outside any standard metropolitan statistical area.

This Certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into.

Michael Uniacke
Typed Name of Official

Signature of Official

Advantage Home Performance, Inc
Typed Name of Firm

3/22/2018
Date

## Nicholson, William

**From:** office ahpinc <office@ahpinc.pro>
**Sent:** Thursday, August 16, 2018 8:34 AM
**To:** Nicholson, William
**Subject:** Duns #

**CAUTION:** Since this email originated from outside of Gila County, please be careful when deciding to click links or open attachments.

Hi Will,

As soon as I hung up I realized what you wanted. The D & B # or DUNS #. Ours is 09-076-6924.

Thanks,

Kate

***Advantage Home Performance, Inc.***
**1021 Commerce Drive Suite A**
**Prescott, AZ 86305**
**(623)939-3329**
**(928)445-3828**
**(888) 445-3866**

ATTACHMENT "B"

GILA COUNTY COMMUNITY SERVICES DIVISION
HOUSING REHABILITATION PROGRAM

## CONTRACTOR APPLICATION

DUNS#: 155175107

Name: John R. Oddonetto

DBA: Mountain Retreat Builders, LLC.

Business Address: P.O. Box ~~1011~~ 686, Globe, AZ 85502 Phone #: (928) 606-4674

Home Address: 105 No. 5th St., Globe, AZ 85501 Phone #: Same

AZ. Contractors License Type & Lic.#: ROC170186 (B General)

AZ. Tax I.D.#: 03029902 City Business Lic. #: 131783

Auto Insurance Company: GEICO Policy #: 4083-03-64-36

Contractor Bonding agency or Insurance Liability Co. National Contractor Service

Type & Amount of Coverage: $5000.00 Bond Policy #: RSB142647

List the owners name, address, phone number and a brief description of three residential remodel jobs that your firm has completed within the past year:

1. Name: Steve Jacobson Address: 8800 Cosino Rd, Flagstaff, AZ 86004
   Phone #: 928-779-0250 Description: Construct 30'x60' Garage

2. Name: Todd & Wendy Dickerson Address:
   Phone #: 602-956-6410 Description: Construct Large Awning & Patio Cover

3. Name: Jon Armel Address: 854 Forest Highlands, Flagstaff AZ 86001
   Phone #: 602-695-7952 Description: 4,000 sq ft Custom Home

REFERENCES:

Name: Peter Oddonetto Address: 341 So. Hill St., Globe, AZ 85501
Phone #: 928-425-3606 (office)

Name: Jon Armel Address: 840 Forest Highlands, Flagstaff, AZ 86001
Phone #: 602-695-7952

Name: Chris Scully & Sons Heating Address: Flagstaff, AZ 86001
Phone #: 928-699-6998

Signature of Contractor or Authorized Agent: John R. Oddonetto Date: 3-1-2012

David Ott - 928-890-6116

## AFFIRMATIVE ACTION CERTIFICATION

Gila County, as required by national policy, the Arizona State Department of Commerce and the CDBG Program, is an Affirmative Action Employer and therefore encourages the use of minority business enterprises, women-owned business enterprises and small business enterprises in a rural area whenever possible; therefore, the scoring process of this bid includes provisions for such affirmative action.

Although not required as part of the bid, Gila County requests your cooperation in submitting the following certification as part of your bid package.

Name of Firm: MOUNTAIN RETREAT BUILDERS, LLC

**1. Minority Business Enterprise** ☐Yes ☐No

A minority business enterprise (NAP) is a business concern that is (1) at least 51 percent owned by one or more minority individuals, or, in the case of a publicly owned business, at least 51 percent of the stock is owned by one or more minority individuals; and (2) whose daily business operations are managed and directed by one or more of the minority owners.

There is no standard definition of minority used by all federal financial assistance agencies; however, recipients shall presume that minority individuals include Black Americans, Hispanic Americans, Native Americans, Asian Pacific Americans, or other groups whose members are found to be disadvantaged by the Small Business Act or by the Secretary of Commerce under Section 5 of Executive Order 11625.

Business firms which are 51 percent owned by minorities, but are in fact managed and operated by non-minority individuals do not qualify.

**2. Women Business Enterprise** ☐Yes ☐No

A women business enterprise (WBE) is a business that is (1) at least 51 per cent owned by one or more women, or in the case of a publicly owned business; at least 51 percent of the stock is owned by one or more women; and (2) whose daily business operations are managed and directed by one or more of the women owners.

Business firms which are 51 percent owned by women, but are in fact managed and operated by men do not qualify.

**3. Small Business Enterprise in a Rural Area** ☒Yes ☐No

A small business enterprise in a rural area (SBRA) is a business concern that is physically located outside any standard metropolitan statistical area.

This Certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into.

JOHN R. ODDONETTO
Typed Name of Official

John R. Oddonetto
Signature of Official

MOUNTAIN RETREAT BUILDERS, LLC
Typed Name of Firm

3/1/10
Date

**LOBBYING CERTIFICATION**
**CERTIFICATION FOR CONTRACT, GRANTS, LOANS, & COOPERATIVE AGREEMENTS**

The undersigned certifies, to the best of his or her knowledge and belief that:

1. No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, as Member of Congress, an office or employee of Congress, or an employee of a Member of Congress, in connection with the awarding of any federal contact, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan or cooperative agreement.

2. If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an office or employee of Congress, or an employee of a Member of Congress in connection with this federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form – LLL, "Disclosure Form to Report Lobbying", in accordance with its instructions.

3. The undersigned shall require that the language of this Certification be included in the award documents for all sub-awards to all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements)

This Certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this Certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required Certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

John R. Oddonetto
Typed Name of Official

John R. Oddonetto
Signature of Official

Mountain Retreat Builders LLC
Typed Name of Firm

3/1/10
Date

## ACCESS TO RECORDS
## AND
## RECORDS RETENTION CERTIFICATION
## CERTIFICATION FOR CONTRACT, GRANTS, LOANS, & COOPERATIVE AGREEMENTS

The undersigned certifies, to the best of his or her knowledge and belief that:

1. The individual, sole proprietor, partnership, corporation, and/or association agrees to permit Gila County, Arizona Department of Commerce (DOC), U.S. Department of Housing and Urban Development (HUD), and the Office of the Inspector General and/or their designated representatives to have access to all records for review, monitoring, and audit during normal working hours.

2. The individual, sole proprietor, partnership, corporation, and/or association agrees to retain all records for at least five years following the "official Arizona Department of Commerce (DOC) Closeout" date of the grant or the resolution of all audit findings, whichever is later.

This Certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this Certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required Certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

## CONFLICT OF INTEREST CERTIFICATION

The undersigned is fully aware that this contract is wholly or partially federally funded, and further, by submission of the bid or proposal that the individual or firm, certifies that:

1. There is no substantial interest, as defined by Arizona Revised Statute 38-503 through 505, with any public official, employee, agency, commission, or committee with Gila County.

2. Any substantial interest, as defined by Arizona Revised Statute 38-503 through 505, with any public official, employee, agency, commission, or committee (including members of their immediate family) with Gila County that develops at any time during this contract will be immediately disclosed to Gila County.

3. This Certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into.

CERTIFICATIONS

## CIVIL RIGHTS CERTIFICATION
## CERTIFICATION FOR CONTRACT, GRANTS, LOANS, & COOPERATIVE AGREEMENTS

The undersigned is fully aware that is contract is wholly or partially federal funded, and further, agrees to abide by the:

**Civil Rights Act of 1964, Title VI**, as amended, that provides no person on the basis of Race, Color, or National Origin shall be excluded from participation, denied program benefits, or subjected to discrimination.

**And, Civil Rights Act of 19689, Title VIII**, as amended, will not discriminate in housing on the basis of Race, Color, Religion, Sex, or National Origin.

**And, Housing and Urban Development Act of 1968, Section 3**, as amended, that to the greatest extent feasible, the individual/firm agrees that opportunities for training and employment that arise through HUD financed projects shall be given to lower income residents of the project area. Section 3 also provides that contracts awarded in connection with such projects be awarded to businesses located in the project area, or businesses owned, in substantial part, by residents of the project area ("project area" is defined as the unit of local government or the metropolitan area or the non-metropolitan county in which t he project is located).

**And, Age Discrimination Act of 1975**, as amended, that no person shall be excluded from participation, denied program benefits, or subjected to discrimination on the basis of age under any program or activity receiving federal funds.

**And, Americans with Disabilities Act of 1990**, as amended, that there shall be no employment discrimination against "qualified individuals with disabilities".

**And, Executive Order 11063**, that no person shall, on the basis of race, color, religion, sex or national origin, be discriminated against in housing and related facilities provided with federal assistance, lending practices with respect to residential property when such practices are connected with loans insured or guaranteed by the federal government.

**And, Executive Order 11246**, as amended, that no person shall be discriminated against, on the basis of race, color, religion, sex, or national origin, in any phase of employment during the performance of federal or federally assisted construction contracts in excess of $10,000.

## FLY ASH CERTIFICATION

The undersigned is fully aware that this contract is wholly or partially federally funded, and further, by submission of the bid or proposal that the individual or firm, certifies that the percentage of **fly ash** in the concrete on cement is or will be consistent with the amounts required by the EPA Guidelines and/or Code of Federal Register (CFR) for federal procurement of cement and concrete containing fly ash, which attached:

1. Used in Gila County Housing Rehabilitation project; or
2. Provided to the Home Owner or Gila County
3. This Certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into.

Grantee: Gila County Community Services Division
Contract #: _____.
Activity: *Housing Rehabilitation*.
Activity Name: _____

**LS-5**
**CONTRACTOR ELIGIBILITY**

1. Person Requesting determination: John R. Oddonetto

   (a) Typed or Printed Name: _____

   (b) Date: 3/1/10 (c) Telephone Number: 928-606-4674

2. Contractor(s) or Subcontractor(s): List information as shown on the LS-2 or LS-3. If additional space is needed, please use separate forms, attach an addendum or attach a copy of the LS-2 or LS-3.

   (a) Legal Name and Address of Business
   Mountain Retreat Builders, LLC
   P.O. Box 1011, Globe, Arizona 85501

   (b) Type of Business
   General B Residential Contractor

   (c) Name(s), Title(s) and Address(es) of Owner(s), Partner(s), or Officer(s)
   John R. Oddonetto, President / Owner
   P.O. Box 1011, Globe, AZ 85501

   (d) Name(s) and Address(es) of Other With a Substantial Interest
   N/A

   (e) Names, Addresses and Trade Classifications of Other Building Construction Trades

**FOR CDBG PROGRAM USE ONLY**

The Contractor(s) and Subcontractor(s) is/are eligible to participate in the CDBG funded construction project:
□Yes □No
Comments:

_____
Person making determination Typed/Printed Name

_____ _____
Signature Date

Date Grantee notified of determination: _____ Method: □Mail □Telephone call

c. The name, title and address of the owners, partners or officers of the undersigned are:

| NAME | TITLE | ADDRESS |
|---|---|---|
| John R. Oddonetto | President/Owner | 105 No. 5th Street<br>Globe, AZ 85501 |

d. The names and addresses of all other persons, both natural and corporate, having a substantial interest in the undersigned, and the nature of the interest, are: (Indicate if None)

| NAME | ADDRESS | NATURE OF INTEREST |
|---|---|---|
| N/A | | |

e. The names, addresses and trade classifications of all other building construction contractors in which the undersigned has a substantial interest are: (Indicate if None)

| NAME | ADDRESS | TRADE CLASSIFICATION |
|---|---|---|
| N/A | | |

6. I hereby certify that I have the legal authority to complete and submit this document on behalf of:

a. Name of Contractor: Mountain Retreat Builders, LLC

b. Signature (**in ink**): John R. Oddonetto

c. Type or Printed Name: John R. Oddonetto

d. Title: President / Owner

e. Date: 3/1/10

**WARNING**: U.S. Criminal Code, Section 1010, Title 18, U.S.C. provides in part: "Whoever...makes, passes, utters or publishes any statement, knowing the same to be false...shall be fined not more than $5,000 or imprisoned not more than two years, or both."

**Approval Use Only**

The contractor is eligible to participate in the CDBG funded construction project: Yes ☐ No ☐

Comments: _____

Person making this determination (typed or printed name): _____

Signature _____ Date _____

Date grantee or CDBG Program notified of determination: _____

Grantee or CDBG Program notified by: Mail ☐ Fax ☐ Phone ☐ e-mail ☐

Grantee: _____ Contract # _____

## Housing Rehabilitation Contractor/Subcontractor Certification

I, the undersigned, am submitting a bid in conjunction with a housing rehabilitation project funded from the above cited CDBG contract

☒ Prime Contractor: Mountain Retreat Builders, LLC

☐ Subcontractor: _____

I hereby certify that:

1. a. Neither I nor any firm, partnership or association in which I have a substantial interest is, to the best of my knowledge, designated as an ineligible contractor by the Comptroller General of the United States pursuant to Section 5.6(b) of the Regulations of the Secretary of Labor, part 5 (29CFR, part 5) or pursuant to Section 3(a) of the Davis-Bacon Act as amended (40 U.S.C. 276a-2(a)).

   b. No part of the aforementioned contract is or will be subcontracted to any subcontractor, if such subcontractor or firm, corporation, partnership or association in which such subcontractor has a substantial interest is to the best of my knowledge, designated as an ineligible contractor pursuant to any of the aforementioned regulatory or statutory provisions.

2. I agree to obtain and forward to the aforementioned grantee, a Certification executed by each and every subcontractor, preferably prior to the execution of any subcontract, including those executed by his/her subcontractors and any lower tier subcontractors or where circumstances do not allow, to obtain and forward such to the grantee within ten (10) days of execution.

3. I hereby acknowledge that I am aware that should I sign a subcontract with a subcontractor or should that subcontractor sign a contract with a lower tiered subcontractor who is found to be ineligible to receive federal funds, I shall subtract such costs from the amount I will bill the grantee or homeowner.

4. Further, I certify that:

   a. The legal name and the business address of the undersigned are:

| LEGAL NAME | BUSINESS ADDRESS (include city, state & zip code) | TAX I.D. NO. |
|---|---|---|
| Mountain Retreat Builders, LLC | P.O. Box 1011, Globe, AZ 85501 | 03029902 |

   b. The undersigned is:

   ☐ a single proprietorship;
   ☐ a partnership;
   ☐ a corporation organized in the State of _____ ;or
   ☒ another organization (describe) LLC

Gila County Housing Services
5515 S. Apache St., Suite 200
Globe, AZ 85501
Main: (928) 425-7631
Fax: (928) 425-9468
Countywide T.D.D. (928) 425-0839

## Weatherization: DOE WAP, LIHEAP, and/or SWG WAP

# Scope of Work

The Arizona Department of Housing Weatherization Assistance Program (ADOH WAP) award will be comprised of Department of Energy (DOE), and Low-Income Home Energy Assistance Program (LIHEAP) funds. Funding will allow Gila County **(recipient)** to provide installation/repair of energy efficiency measures to dwellings occupied by low income households in Gila County Arizona.

**This contract award is contingent upon:**

A. Assistance is reserved for the following incomes:
   a. DOE funds: 200% of Federal Poverty Guidelines as published annually; and
   b. LIHEAP funds: 200% of Federal Poverty Guidelines as published annually.

B. The program will prioritize services to the following populations.
   a. Elderly
   b. Handicapped; and
   c. Families with children under the age of five (5).

C. DOE, and LIHEAP WAP funding requires adherence to Arizona Weatherization Assistance Program State Plan (State Plan), Health and Safety Plan (HSD Plan); Arizona Weatherization Policies and Procedures Handbook, Arizona Weatherization Assistance Program Field Guide; Standard Work Specifications; and WAP Memorandum 15_10 Quality management Plan.

D. Maximum investment per unit is as follows:
   a. DOE: Average per unit investment over Program Year 2017 (July 1, 2017 to June 30, 2018) is $7212; and
   b. LIHEAP: Average per unit investment over Program Year 2017 (July 1, 2017 to June 30, 2018) is $7212.

E. Satisfactory SHPO requirements if applicable must be completed prior to any construction activity or any expenditure of funds.

F. Gila County will be expected to fully expend awarded funds and complete the following number of units for each funding source:
   a. DOE: 3 completed units passing Quality Control Inspection and ADOH WAP monitoring; and
   b. LIHEAP: 18 completed units passing final inspection and ADOH WAP monitoring.

Weatherization. Projects funded with DOE WAP, LIHEAP and/or SWG WAP. Recipients will have twelve (12) months to complete the *Scope of Work* with no extensions. ADOH may, based on a review of the progress of Recipient completed units and expenditures, move funds from a non or under-performing Recipient to a Recipient meeting or exceeding their performance goals. ADOH will review the performance of the Recipient on a monthly basis. The first re-allocation of funds if applicable would occur as six (6) months with additional re-allocations, if needed, at the eight (8) month and ten (10) month time periods.

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Globe, AZ 85501
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Countywide T.D.D. (928) 425-0839

SouthWest Gas

# Scope of Work

Recipient agrees to utilize all funds made available under this Agreement only for the purpose of implementing the *Scope of Work* hereby incorporated into this Agreement and described in Attachment A.

Revisions to Scope of Work. Recipient agrees to follow the procedures indicated as marked below regarding changes to the *Scope of Work*.

Revisions to the *Scope of Work* that change the manner in which an activity is to be executed or that change final outcome such as number of units, feet of utility line, number of households served, square footage of building, etc. require written approval from ADOH. The following substantial revisions to the S*cope of Work* require written amendment to this Agreement:

(a) The purpose of the project changes;
(b) The location of the project changes;
(c) A project activity is added, deleted or altered such that it becomes a different activity;
(d) The beneficiary of any activity changes;
(e) Recipient is requesting changes to the loan or grant terms. Recipient must submit a written request for an Agreement amendment to ADOH, with a revised *Scope of Work* attached;
(f) The ownership entity changes; and
(g) Any other changes that involve program requirements.

ADOH will respond to the written request within fourteen (14) business days. Amendments may not be implemented until ADOH consents in writing and an amendment to the Agreement has been executed.

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Countywide T.D.D. (928) 425-0839

APS

# Scope of Work

The contractor will continue to save REM files from every home audited utilizing Architecture Energy REM Software and weatherization during the course of the contract year and in their original electronic format. The Contractor will provide the REM files in a suitable electronic format for analysis and audit within 15 days of a request by APS. To ensure and secure the data, the Contractor will be required to maintain an electronic backup. Data must be retained for a minimum of three years.

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Globe, AZ 85501
Main: (928) 425-7631
Fax: (928) 425-9468
Countywide T.D.D. (928) 425-0839

## Utility Repair Replacement and Deposit (URRD)

# Scope of Work

Recipient agrees to utilize all funds made available under this Agreement only for the purpose of implementing the *Scope of Work* hereby incorporated into this Agreement as described below.

(a) **Deposits** for utility services (electric, gas, water, telephone)
(b) **Repairs** to existing utility related appliances or systems
(c) **Replacement** of existing related appliances only in case where repair cost would exceed replacement costs.

**Maximum Grant Amount: $3000**

**Eligibility Criteria:**

**(a)** Household income must be at or below 200% of the federal poverty guidelines.
**(b)** For appliance repair/replacement: The applicant must be the owner of the appliance or system to be repaired and/or replaced.

**Crisis:** An acceptable crisis reason must be documented on the application.

**Citizen Requirement:** Primary applicant must be a U.S. citizen or legal resident.

**Additional Documents:** Citizenship/Legal Resident Status verification for primary applicant.
For appliance repair/replacement: (1) Proof of ownership of appliance or system (receipt or client statement is acceptable); (2) Invoice for total cost from pre-approved contractor; (3) Client statement indicating that repairs/replacements have been completed.

**ARF-5355** **Regular Agenda Item 2. D.**

**Regular BOS Meeting**

Meeting Date: 04/02/2019
Submitted For: Steve Sanders, Director
Submitted By: Shannon Boyer, Executive Administrative Asst.
Department: Public Works

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## Information

### Request/Subject

Public Sale of portions of Olive Street, Hobart Street and Maple Street, all on the Arlington Heights Official Map No. 31, Gila County Records.

### Background Information

On December 4, 2018, during a regular meeting of the Board of Supervisors, the Board directed staff to begin the process to dispose of an unnecessary public roadway being a portion of Olive Street, Hobart Street and Maple Street. Staff began the necessary notifications and public postings of the Board's decision.

Arlington Heights was recorded in 1911. Some of the roads and alleys in the subdivision have never been constructed or completed. Many have been vacated in the past. These roadways have never been built. There are five (5) adjacent owners along the portions of Olive Street, Hobart Street and Maple Street. All landowners have been contacted and given the option to exercise preference rights before the proposed date of sale or appear at the public sale and submit a bid for the portion adjacent to their property.

The adjacent landowners have submitted bids for portions of Olive St., Hobart St., and Maple St. that adjoins their property. The bids meet the minimum requirement established by the current Gila County policy on abandonment of roadways in Gila County.

### Evaluation

Abandoning the portions of Olive Street, Hobart Street and Maple Street will not deny anyone access to their property.

### Conclusion

It is the best interest of all involved to abandon portions of the roads.

Recommendation

It is the recommendation of the Public Works Department Director that the Board of Supervisors accept a bid from: Mona Kerlock in the amount of $859 for Olive Street, Hobart Street and Maple Street; Glenda Estevane in the amount of $103 for Olive Street; Patrick and Helen Medrano in the amount of $13 for Olive Street; Carol Garcia in the amount of $169 for Olive Street; and Elena Simion in the amount of $52 for Olive Street. All of the purchases are adjacent to each respective bidder's property.

Suggested Motion

Information/Discussion/Action for the public sale of portions of Olive Street, Hobart Street and Maple Street, all on the Arlington Heights, Official Map No. 31 Gila County Records, Gila County, AZ, and adjacent to each bidder's respective property, as follows: $859 from Mona Kerlock; $103 from Glenda Estevane; $13 from Patrick and Helen Medrano; $169 from Carol Garcia; and $52 from Elena Simion. **(Steve Sanders)**

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Attachments

Acknowledgement & Notice of Sale

Affidavit of Posting

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- Administration
- Consolidated Roads
- Engineering Services
- Facilities and Land Management
- Fairgrounds
- Floodplain Management
- GIS & Survey Services
- General Services
- Recycling & Landfill Management
- Rural Addressing

Steve Sanders, Director
ssanders@gilacountyaz.gov

745 N. Rose Mofford Way
Globe, Arizona 85501
Phone (928) 402-8502
Fax (928) 425-8104
www.gilacountyaz.gov


# Public Works Department

At least sixty days before the date of the sale, a notice of sale describing the roadway or portion of the roadway to be sold was posted at intervals of no more than one mile and in at least three places on or along the side of the roadway. A copy of that notice is attached. The date the notice was posted was: January 23, 2019. The notice made specific reference to A.R.S. Section 28-7204 and stated that a person may submit purchase offers and that abutting owners have preference rights pursuant to A.R.S. Title 28, Chapter 20, Article 8 (Article 8 is titled: Disposition of Public Roadways). The notice was delivered or mailed to abutting owners of record whose addresses were known or readily discoverable as follows:

| Name: | Address: | Date of Mailing: |
|---|---|---|
| Mona Kerlock | PO Box 286, Miami, AZ 85539 | January 17, 2019 |
| Glenda Estevane | PO Box 173, Miami, AZ 85539 | January 17, 2019 |
| Patrick & Helen Medrano | PO Box 387, Miami, AZ 85539 | January 17, 2019 |
| Carol Garcia | PO Box 186, Claypool, AZ 85532 | January 17, 2019 |
| Elena Simion | 11121 E Dragoon Ave., Mesa, AZ 85208 | January 17, 2019 |

County Authorized Signature: _____

STATE OF ARIZONA)
) ss.
COUNTY OF Gila )

**ACKNOWLEDGMENT**

On this 23rd day of January 2019, before me, the undersigned Notary Public, personally appeared Steve Sanders, personally known to me (or proved to me on the basis of satisfactory evidence) to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies) and that by his/her/their signature(s) on the instrument the person(s) or the entity upon behalf of which the person(s) acted, executed the instrument.

WITNESS my hand and official seal.

My Commission Expires: 4-13-19

Shannon Boyer
Notary Public

SHANNON BOYER
Notary Public - State of Arizona
GILA COUNTY
My Commission Expires
April 13, 2019

# NOTICE OF SALE OF PUBLIC ROADWAY
# PURSUANT TO A.R.S. §28-7204

**NOTICE IS HEREBY GIVEN** that STEVE SANDERS, Director of Gila County Public Works, in the County of Gila, State of Arizona, will sell at Public Sale on the 2nd day of April, 2018 at 10:00 o'clock at the Gila County Courthouse, 1400 E. Ash Street, Globe, Arizona, a portion of the roadway as described in the attached EXHIBIT "A".

**TAKE FURTHER NOTICE** that any person may submit purchase offers, however abutting owners of the aforementioned roadway or portion of the roadway have preference rights to purchase the portion or a part of the portion for the consideration paid for the land by the city, town, county or state, whichever first acquired the land within the roadway for public use.

**TAKE FURTHER NOTICE** that the abutting owner can exercise preference rights before the proposed date of sale by written notice to MARIAN SHEPPARD, Clerk of the Gila County Board of Supervisors, 1400 E. Ash Street, Globe, Arizona 85501.

DATED this 23rd day of January, 2019.

By: _____
STEVE SANDERS, Gila County Public Works Director

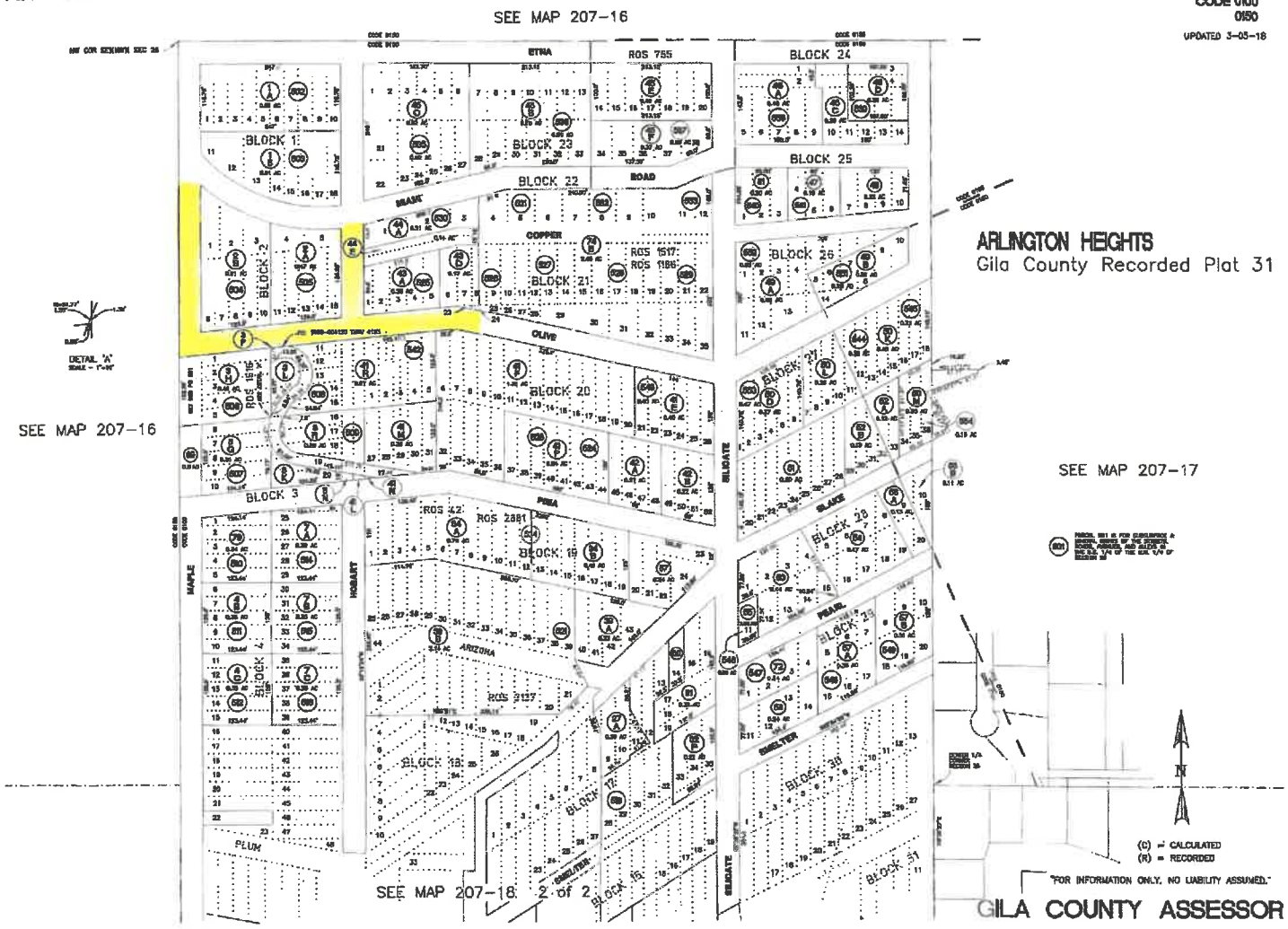
TO BE PUBLISHED:

Arizona Silver Belt: Wednesday, January 23, 2019
Wednesday, January 30, 2019

# EXHIBIT A

**SE 1/4 NW 1/4 SECTION 26**
**T1N R15E**

**207-18**
**1 of 2**
CODE 0100
0150
UPDATED 3-05-18



**The Arizona Silver Belt Newspaper**
**298 N. Pine Street**
**Globe, AZ 85501**
**Telephone: 928-425-7121**

**Affidavit of Publication**

**State of Arizona )**
**County of Gila ) ss**

I am a citizen of the United States and a resident of the State of Arizona; I am over the age of eighteen years, and not a party to or interested in the entitled matter. I am the principal clerk of the printer and publisher of the ARIZONA SILVER BELT, a newspaper published in the English language in the city of GLOBE, county of GILA, state of Arizona and adjudged a newspaper of general circulation.

A printed copy of said legal or advertising is attached hereto and was published in a regular weekly edition of said newspaper (and not a supplement thereof) for 1 consecutive weeks; January 30, 2019.

I certify (or declare) under penalty of perjury that the foregoing is true and correct.

Sherri J. Davis

**Sherri J. Davis, Publisher**

Subscribed and sworn to before me, a Notary Public in and for said County and State, this 6th day of February 2019.

Carrie Ellen Kittrell

Notary Public
My Commission Expires: 07/24/2022

Notary Public State of Arizona
Gila County
Carrie Ellen Kittrell
My Commission Expires 07/24/2022
Commission Number 551355

## NOTICE OF SALE OF PUBLIC ROADWAY PURSUANT TO A.R.S. §28-7204

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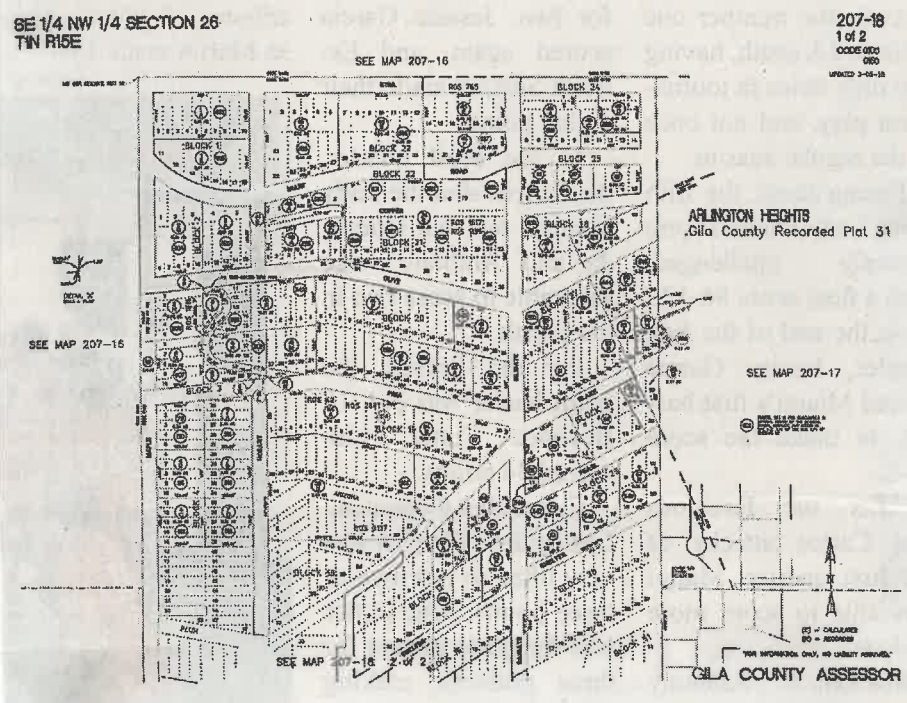
**TAKE FURTHER NOTICE** that the abutting owner can exercise preference rights before the proposed date of sale by written notice to MARIAN SHEPPARD, Clerk of the Gila County Board of Supervisors, 1400 E. Ash Street, Globe, Arizona 85501.

DATED this 23rd day of January, 2019.

By: _____
STEVE SANDERS, Gila County Public Works Director

EXHIBIT A



**ARF-5356** **Regular Agenda Item 2. E.**

**Regular BOS Meeting**

Meeting Date: 04/02/2019
Submitted For: Steve Sanders, Director
Submitted By: Shannon Boyer, Executive Administrative Asst.
Department: Public Works

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## Information

### Request/Subject

Public sale of an alley situated between Lots 7-10, Block 17 and Lot 34, Block 20, Inspiration Townsite, Official Map No. 39, Gila County Records. Inspiration Townsite is in the Claypool area of the County.

### Background Information

On December 4, 2018, during a regular meeting of the Board of Supervisors, the Board directed staff to begin the process to dispose of an unnecessary public alley shown on the map of Inspiration Townsite, Official Map No. 39. Staff began the necessary notifications and public postings of the Board's decision.

Inspiration Townsite was recorded in 1914. Some of the roads and alleys in the subdivision have never been constructed or completed; many have been vacated in the past. This alley has never been built and adjacent alleys have been vacated in the past.

The petitioner, Phillis Blake, owns the surrounding property and has submitted a bid for the alley. The bid meets the minimum requirement established by the current Gila County policy on abandonment of roadways in Gila County.

### Evaluation

Abandoning this alley situated between Lots 7-10, Block 17 and Lot 34, Block 20, Inspiration Townsite, Official Map No. 39, will not deny anyone access to their property.

### Conclusion

It is the best interest of all involved to abandon the alley.

### Recommendation

It is the recommendation of the Public Works Department Director that the Board of Supervisors accept a bid from Phillis Blake of $387 for the alley.

Suggested Motion

Information/Discussion/Action to accept a bid from Phillis Blake in the amount of $387 for that alley situated between Lots 7-10, Block 17 and Lot 34, Block 20, Inspiration Townsite, Official Map No.39, Gila County Records. **(Steve Sanders)**

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Attachments

Acknowledgement & Notice of Sale

Affidavit of Posting

---

- Administration
- Consolidated Roads
- Engineering Services
- Facilities and Land Management
- Fairgrounds
- Floodplain Management
- GIS & Survey Services
- General Services
- Recycling & Landfill Management
- Rural Addressing

Steve Sanders, Director
ssanders@gilacountyaz.gov

745 N. Rose Mofford Way
Globe, Arizona 85501
Phone (928) 402-8502
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# Public Works Department

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| Name: | Address: | Date of Mailing: |
|---|---|---|
| Phillis Blake | PO Box 352, Claypool, AZ 85532 | January 17, 2019 |

County Authorized Signature: _____

STATE OF ARIZONA)
) ss.
COUNTY OF Gila )

**ACKNOWLEDGMENT**

On this 23rd day of January 2019, before me, the undersigned Notary Public, personally appeared Steve Sanders, personally known to me (or proved to me on the basis of satisfactory evidence) to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies) and that by his/her/their signature(s) on the instrument the person(s) or the entity upon behalf of which the person(s) acted, executed the instrument.

WITNESS my hand and official seal.

My Commission Expires: 4-13-19

Shannon Boyer
Notary Public

SHANNON BOYER
Notary Public - State of Arizona
GILA COUNTY
My Commission Expires
April 13, 2019

# NOTICE OF SALE OF PUBLIC ROADWAY
# PURSUANT TO A.R.S. §28-7204

**NOTICE IS HEREBY GIVEN** that STEVE SANDERS, Director of Gila County Public Works, in the County of Gila, State of Arizona, will sell at Public Sale on the 2nd day of April, 2018 at 10:00 o'clock at the Gila County Courthouse, 1400 E. Ash Street, Globe, Arizona, a portion of the roadway as described in the attached EXHIBIT "A".

**TAKE FURTHER NOTICE** that any person may submit purchase offers, however abutting owners of the aforementioned roadway or portion of the roadway have preference rights to purchase the portion or a part of the portion for the consideration paid for the land by the city, town, county or state, whichever first acquired the land within the roadway for public use.

**TAKE FURTHER NOTICE** that the abutting owner can exercise preference rights before the proposed date of sale by written notice to MARIAN SHEPPARD, Clerk of the Gila County Board of Supervisors, 1400 E. Ash Street, Globe, Arizona 85501.

DATED this 23rd day of January, 2019.

By: _____
STEVE SANDERS, Gila County Public Works Director

TO BE PUBLISHED:

Arizona Silver Belt: Wednesday, January 23, 2019
Wednesday, January 30, 2019

# EXHIBIT A

PT SW 1/4 SW 1/4 SECTION 21
T1N R15E

206-06
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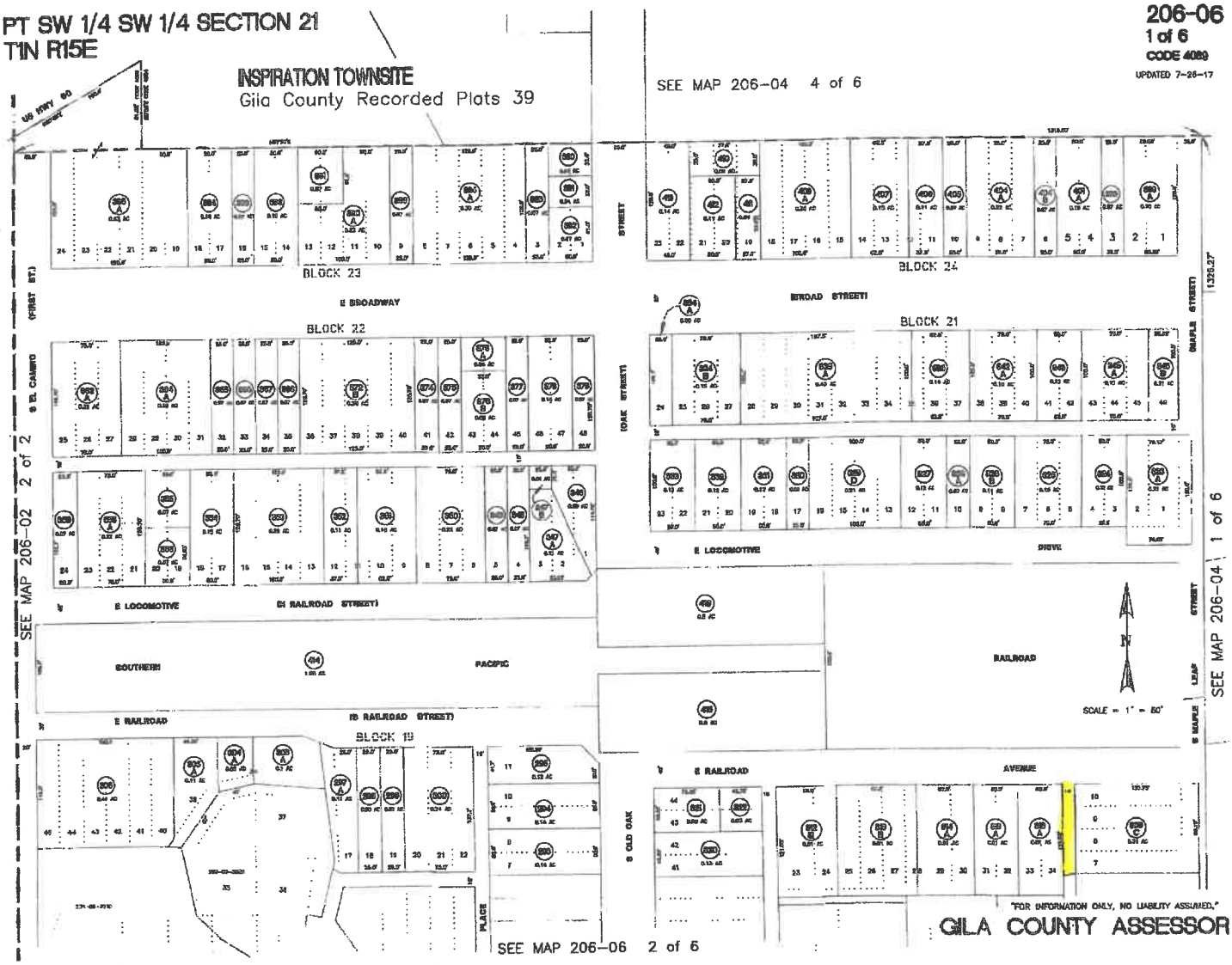
UPDATED 7-26-17




"FOR INFORMATION ONLY, NO LIABILITY ASSUMED."

GILA COUNTY ASSESSOR

**The Arizona Silver Belt Newspaper**
**298 N. Pine Street**
**Globe, AZ 85501**
**Telephone: 928-425-7121**

**Affidavit of Publication**

**State of Arizona )**
**County of Gila ) ss**

I am a citizen of the United States and a resident of the State of Arizona; I am over the age of eighteen years, and not a party to or interested in the entitled matter. I am the principal clerk of the printer and publisher of the ARIZONA SILVER BELT, a newspaper published in the English language in the city of GLOBE, county of GILA, state of Arizona and adjudged a newspaper of general circulation.

A printed copy of said legal or advertising is attached hereto and was published in a regular weekly edition of said newspaper (and not a supplement thereof) for 1 consecutive weeks; January 30, 2019.

I certify (or declare) under penalty of perjury that the foregoing is true and correct.

Sherri Davis

**Sherri J. Davis, Publisher**

Subscribed and sworn to before me, a Notary Public in and for said County and State, this 6th day of February 2019.

Carrie Ellen Kittrell

Notary Public
My Commission Expires: 07/24/2022

Notary Public State of Arizona
Gila County
Carrie Ellen Kittrell
My Commission Expires 07/24/2022
Commission Number 551355

## NOTICE OF SALE OF PUBLIC ROADWAY PURSUANT TO A.R.S. §28-7204

**NOTICE IS HEREBY GIVEN** that STEVE SANDERS, Director of Gila County Public Works, in the County of Gila, State of Arizona, will sell at Public Sale on the 2nd day of April, 2018 at 10:00 o'clock at the Gila County Courthouse, 1400 E. Ash Street, Globe, Arizona, a portion of the roadway as described in the attached EXHIBIT "A".

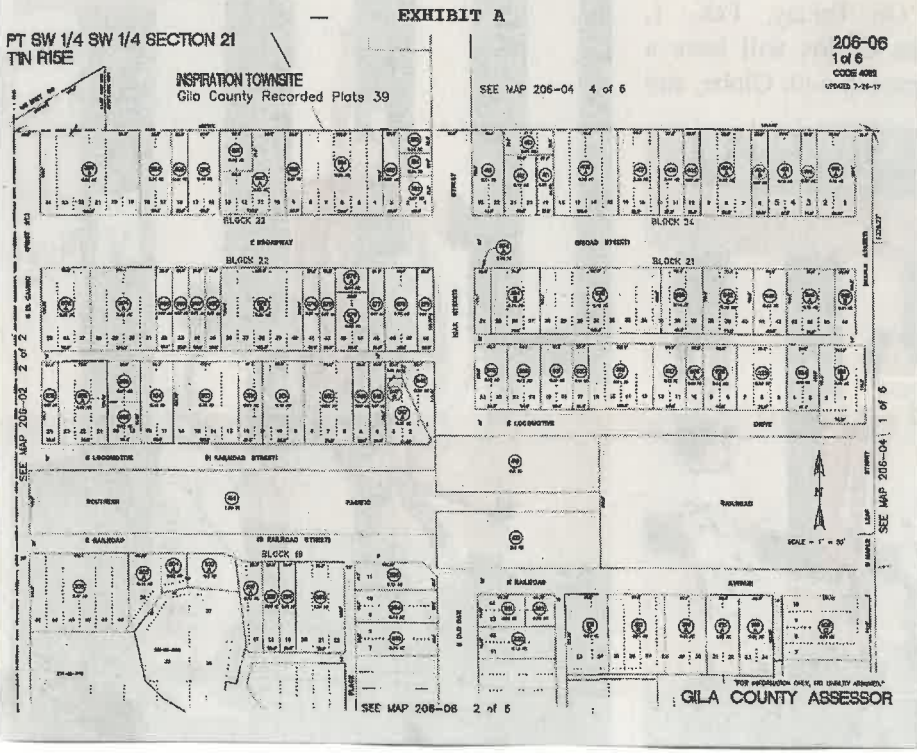
**TAKE FURTHER NOTICE** that any person may submit purchase offers, however abutting owners of the aforementioned roadway or portion of the roadway have preference rights to purchase the portion or a part of the portion for the consideration paid for the land by the city, town, county or state, whichever first acquired the land within the roadway for public use.

**TAKE FURTHER NOTICE** that the abutting owner can exercise preference rights before the proposed date of sale by written notice to MARIAN SHEPPARD, Clerk of the Gila County Board of Supervisors, 1400 E. Ash Street, Globe, Arizona 85501.

DATED this 23rd day of January, 2019.

By: _____
STEVE SANDERS, Gila County Public Works Director

**EXHIBIT A**



**ARF-5354** **Regular Agenda Item 2. F.**

**Regular BOS Meeting**

Meeting Date: 04/02/2019
Submitted For: Steve Sanders, Director
Submitted By: Shannon Boyer, Executive Administrative Asst.
Department: Public Works

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## Information

### Request/Subject

Gila County Public Works received an application and petition to begin the process to vacate Holly Drive as shown on the map of White Oaks Glen Official Map No. 346, Gila County Records. White Oaks Glen is in the community of Pine.

### Background Information

White Oaks Glen was recorded in 1967. The portion of Holly Drive being considered for abandonment has been improved by Mr. Bennett. The road does not provide access to anyone other than the Bennetts and their family.

### Evaluation

Abandoning this road will not deny anyone access to their property.

### Conclusion

It is in the best interest of all involved to begin the process to vacate this road.

### Recommendation

It is the recommendation of the Director of Public Works that the Board begin the process to vacate a portion of Holly Drive as shown on the map of White Oaks Glen Official Map No. 346, Gila County Records.

### Suggested Motion

Information/Discussion/Action to accept the application and petition to begin the process to vacate a portion of Holly Drive as shown on the map of White Oaks Glen Official Map No. 346, Gila County Records. **(Steve Sanders)**

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# Attachments

Petition

Map

TO: Gila County

PETITION TO VACATE A ROADWAY FOR ABANDONMENT

We the undersigned, all being resident taxpayers in Gila County, Arizona, do hereby petition the Honorable Gila County Board of Supervisors for the abandonment of Holly Drive south from lot line of 301-31-040 P to the south lot line of 301-31-074 B for public safety and security. We do not access our properties along this drive. We have no opposition to the existing improvements contained in this area and approve this project by our signatures below:

| Name | Pine Address or Parcel | Date | Printed Name ~~Phone~~ |
|---|---|---|---|
| | 301-31-075 G | 2-1-19 | Janell Bennett |
| | 301-31-075 G | 2-1-19 | Robert Bennett Jr. |
| | 301-31-072 | 2-2-19 | Christina Crane |
| | 301-31-072 | 2-2-19 | Trevor Shane Crane |
| | 301-31-040 P | 2-2-19 | Carli Jo Crane |
| | 301-31-075B | 2-3-19 | Melinda Utterback |
| | 301-31-075B | 2/3/19 | Micah C Utterback |
| | 4683 Willow Tree Ln | 2/4/19 | Benjamin R. Davis |
| | 4683 Willow Tree Ln. | 2/4/19 | Nelda L. Davis |
| | 4983 Walnut Ln | 2/5/19 | CARROLL J. WENDT |
| | 4982 Walnut Ln. | 2/5/19 | Gary Wendt |
| | 5764 Solitude Tr | 2/4/19 | Rosemary Harmon |
| | 5764 Solitude Tr | 2/4/19 | DUANE HARMON |
| | 4651 N Holly Dr. | 2/4/19 | MARILYN BENNETT |
| | 4568 N. Pinon Trl | 2/10/19 | TIM RAFFERTY |
| | 4568 N. Pinon Trl | 2.10.19 | RITA RAFFERTY |

TO: Gila County

PETITION TO VACATE A ROADWAY FOR ABANDONMENT

We the undersigned, all being resident taxpayers in Gila County, Arizona, do hereby petition the Honorable Gila County Board of Supervisors for the abandonment of Holly Drive south from lot line of 301-31-040 P to the south lot line of 301-31-074 B for public safety and security. We do not access our properties along this drive. We have no opposition to the existing improvements contained in this area and approve this project by our signatures below:

| Name | Pine Address | Date | Phone |
|---|---|---|---|
| Leigh Davis | 5805 W. Cedar Meadow | 2.3.19 | (480) 510-4300 |
| (Leigh Davis) | ~~[illegible]~~ | | |
| [illegible] | 5805 W Cedar Meadow Ln | 2/3/19 | 480-250-6765 |
| Janet John | ~~4662~~ 4671 Old Trails End | 2-3-2019 | 480-229-4515 |
| William R. Woodmansee | 8325 E. Rails Dr. Strawberry AZ 85544 | | 480-250-3082 |
| Beverly Woodmansee | 8325 E. Rails Dr. Strawberry, AZ 85544 | | 480-250-3083 |
| | | | |
| Sharon Clark | 5720 Cedar Meadow Ln - Pine | | 602-616-9979 |
| Cloyce E Clark | 5720 Cedar Meadow Ln Pine | | 602-~~[illegible]~~-2454 |
| PEDRO SUAREZ | 4797 N. WALNUT | PINE LN. | 626-824-5766 |
| Rahnah Jang | 4797 N. Walnut Ln Pine | | 626-252-3580 |
| | | | |
| | | | |
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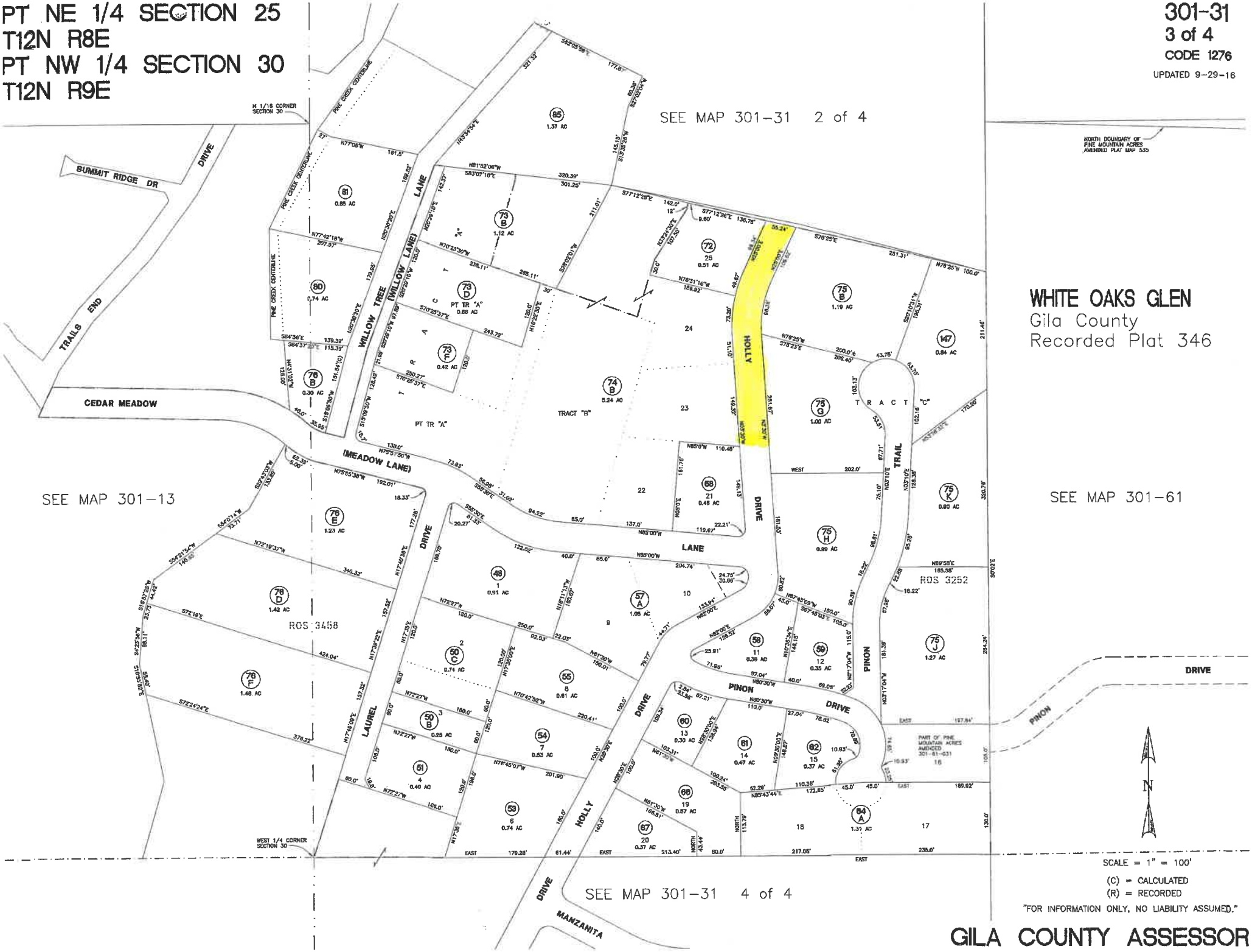
| | | | |

PT NE 1/4 SECTION 25
T12N R8E
PT NW 1/4 SECTION 30
T12N R9E

301-31
3 of 4
CODE 1276
UPDATED 9-29-16




GILA COUNTY ASSESSOR

**ARF-5378** **Regular Agenda Item 2. G.**

**Regular BOS Meeting**

| | | | |
|---|---|---|---|
| Meeting Date: | 04/02/2019 | | |
| Submitted By: | Jacque Sanders, Deputy County Manager/Librarian | | |
| Department: | Deputy County Mgr/Library District | | |
| Fiscal Year: | 2019 | Budgeted?: | Yes |
| Contract Dates Begin & End: | July 1, 2019-June 30, 2020 | Grant?: | No |
| Matching Requirement?: | No | Fund?: | Renewal |

Information

Request/Subject

Establish employee contribution rates for employee and family coverage for FY 2020 for Arizona Local Government Employee Benefit Trust (AZLGEBT) plans.

Background Information

Gila County joined AZLGEBT on July 1, 1999. AZLGEBT provides medical, prescription, dental, vision, disability and life insurance coverage, as well as a wellness program for eligible Gila County employees and dependents. Over the past 20 years there have been various changes and modifications to the plan and to the County's responsibility for administering of the plan. Changes in federal law along with increasing costs associated with changes in the industry, limited options in rural Arizona and specialty medications will continue to add layers of complexity to our administration of our self-insured trust.

In FY 2015, the AZLGEBT added a High Deductible Health Plan (HDHP), Health Savings Accounts (HSAs), and a buy-up dental plan. In FY 2016, AZLGEBT added a Flexible Spending Account (FSA) option to the plan. In FY 2017, the total cost of the health insurance premiums increased approximately 5.66%, and the County and employees shared this increase, which resulted in an increase in premiums to employees of $3.50 per month for employee coverage and $14.50 per month for family coverage. There was an increase of $5.00 in the prescription co-pay and no increase to deductibles or medical co-pays. In FY 2018, there was no increase in premiums to employees; however, there was an increase in medical deductibles and co-pays. In FY 2019, there was a 10% increase in premiums, and the County and

employees shared this increase, which resulted in an increase in premiums to employees of $7.00 per month for employee coverage and $34.60 per month for family coverage.

For FY 2020, there is a 6% increase in premiums to cover the rising cost of claims to the Trust. The increase in premiums will be shared between the County and the employees to maintain the cost split percentages that are currently in place. This split in the cost will mean that employee premiums will increase $6.00 per month for employee coverage and $19.20 per month for family coverage. The County portion of employee premiums will increase $29.15 per month for employee coverage and $60.50 per month for family coverage.

Evaluation

For FY20, there will be an overall 6% increase to premiums and administration for all member counties in the AZLGEBT Trust.
Once again, open enrollment for the AZLGEBT plan will take place in May and will be a "passive enrollment" utilizing the web portal.
Employees who wish to change their benefit selections or add other options will be able to make those changes during open enrollment. The Human Resources Department will be providing information to all benefit eligible employees about open enrollment. AZLGEBT reviewed and requested bids for third party administration for claims processing this year, and AmeriBen was chosen as the new third party administrator (TPA). Employees will be receiving new insurance cards to reflect this change.
Other coverage changes are as follows:

- Decrease in the Teledoc copay from $25 to $10
- Dental and vision coverage for dependents increasing up to age 26 ( matching medical coverage age limits)

No changes in deductibles or medical and prescription co-pays.

Staff from Erin Collins and Associates (ECA) and AmeriBen will be on site in Gila County on May 15th in Payson and on May 16th in Globe, during to open enrollment to meet with employees and answer questions.

Conclusion

The 6% increase in premiums is lower than the anticipated 10% increase. Currently, the County subsidizes the premium costs at approximately 90% for single coverage and 75% for family coverage when the employee chooses to participate in the annual Health Risk Assessment (HRA). Without HRA participation, the County subsidizes the

premium costs at 87% for single coverage and 74% for family coverage.

To remain fair and consistent with the health insurance plan, staff believes that the increase in premiums should be shared between the County and employees as a prudent financial step for the County to maintain the existing cost sharing percentages. One of the cornerstones of a well managed plan is the shared cost between employers and employees.

Recommendation

Staff recommend the following for FY 2020:

- Increase premium rates for employees. Combined rates will increase by $6.00 for a total $81.50 per month for employee only coverage, and by $19.20 for a total of 374.50 per month for family coverage, with a continuation of the $20 per month discount for all employees who participate in the annual Health Risk Assessment (HRA).
- Reconfirm the Gila County base contribution rates for the Health Savings Account (HSA) system at $10 per month for single coverage and $25 per month for family coverage.
- Reconfirm the dollar-for-dollar matching contribution into the HSA system up to an additional $40 per month for single employee coverage, and $75 per month for family coverage.

Suggested Motion

Information/Discussion/Action regarding premium rates in the Arizona Local Government Employee Benefit Trust for Gila County's employee insurance and benefit plans to be effective as of July 1, 2019, as follows: Adopt Schedule A - Employee Insurance Contributions FY 2020 attached to this agenda item. **(Jacque Sanders)**

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Attachments

Schedule A FY 2019-2020

Schedule A FY 2018-2019

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**Health Insurance Benefits (2019-20 Plan Year):**

**Single Coverage:**

| Benefit | Total Premium | County Pays | *Employee Pays | Total | Percentage County Pays |
|---|---|---|---|---|---|
| Medical/Rx (PPO) | $583.40 | $508.65 | $72.75 | $583.40 | 87% |
| Medical/Rx (HDHP) | $533.40 | $458.65 | $74.75 | $533.40 | 86% |
| County H S A Contribution | | $ 10.00 | | $ 10.00 | **see below |
| Dental (PPO) | $ 31.16 | $ 26.66 | $ 4.50 | $ 31.16 | 86% |
| Dental (Open Net) | $ 34.43 | $ 25.83 | $ 8.60 | $ 34.43 | 75% |
| Vision | $ 8.97 | $ 6.72 | $ 2.25 | $ 8.97 | 75% |
| Short Term Disability | $ 3.90 | $ 3.90 | | $ 3.90 | 100% |
| Life | $ 3.60 | $ 3.60 | | $ 3.60 | 100% |

**Family Coverage:**

| Benefit | Total Premium | County Pays | *Employee Pays | Total | Percentage County Pays |
|---|---|---|---|---|---|
| Medical/Rx (PPO) | $1,372.05 | $ 1023.55 | $ 348.50 | $1,372.05 | 75 % |
| Medical/Rx (HDHP) | $1,272.05 | $ 923.55 | $ 348.50 | $1,272.05 | 75% |
| County H S A Contribution | | $ 25.00 | | $ 25.00 | **see below |
| Dental (PPO) | $ 72.33 | $ 53.33 | $ 19.00 | $ 72.33 | 74% |
| Dental (Open Net) | $ 80.60 | $ 53.30 | $ 27.30 | $ 80.60 | 67% |
| Vision | $ 20.82 | $ 14.02 | $ 6.80 | $ 20.82 | 67% |
| Short Term Disability | $ 3.90 | $ 3.90 | | $ 3.90 | 100% |
| Life | $ 4.60 | $ 4.60 | | $ 4.60 | 100% |

*Employee can pay $20.00 less a month if they participate in the annual Health Risk Assessment.

**HSA Contributions:

Gila County seeds $10.00 a month (single) or $25.00 a month (family) into an employee HSA account with a selected HDHP plan. Additionally, Gila County will match any employee HSA contribution up to $40.00 a month for single HDHP plans and $75.00 a month for family HDHP plans.

| Comparison FY18 and FY19 cost to Employees | FY 18 Mo. | FY18 per pck | FY19 Mo. | FY19 Per pck | FY20 Mo. | FY20 Per pck |
|---|---|---|---|---|---|---|
| Single /PPO:participated in HRA + vision and PPO Dental | 48.50 | 24.25 | 55.50 | 27.75 | 61.50 | 30.75 |
| | | | | | | |
| Family/PPO:participated in HRA + vision and PPO Dental | 300.50 | 150.25 | 335.10 | 167.55 | 354.30 | 177.15 |
| | | | | | | |

Cost of Single coverage + PPO Dental + Vision = $623.50. Employee portion with HRA equals approximately 10% of total cost

Cost of Family coverage + PPO Dental + Vision = $1,465.20. Employee portion with HRA equals approximately 24% of total cost

Gila County Employee Insurance Contributions FY 2019

Effective 07-01-18

**Single Coverage PPO and HDHP**

| | Monthly Premium without HRA discount | Pay period premium without HRA discount |
|---|---|---|
| Medical | 68.75 | 34.38 |
| Vision | 2.25 | 1.12 |
| Ameritas Dental Network | 4.50 | 2.25 |
| **TOTAL** | **75.50** | **37.75** |
| | | |
| ANY Dental Network | 8.60 | 4.30 |

**Family Coverage**

| | Monthly Premium without HRA discount | Pay period premium without HRA discount |
|---|---|---|
| Medical | 330.50 | 165.25 |
| Vision | 6.60 | 3.30 |
| Ameritas Dental Network | 18.00 | 9.00 |
| **TOTAL** | **355.10** | **177.55** |
| | | |
| ANY Dental Network | 25.75 | 12.88 |

**Health Risk Assessment participation results in a $20 per month ($10 per pay period) earned premium reduction.**

INFORMATION REGARDING HEALTH SAVINGS ACCOUNTS – H.S.A.'S (WITH HDHP ONLY)

Single Coverage: Gila County will put $10 per month in an H.S.A account.
Gila County will match up to an additional $40 per month
Total possible contribution from Gila County per year - $600
Total new contribution limit into H.S.A. for 2018- $3,450 (additional carryover allowed)

Family Coverage: Gila County will put $25 per month into an H.S.A account
Gila County will match up to an additional $75 per month
Total possible contribution from Gila County per year- $1200
Total new contribution limit into H.S.A. for 2018 -$6,850 (additional carryover allowed)

**ARF-5362** **Regular Agenda Item 2. H.**

**Regular BOS Meeting**

Meeting Date: 04/02/2019
Submitted For: James Menlove, County Manager
Submitted By: Sherry Grice, Management Associate
Department: County Manager

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## Information

### Request/Subject

Proclamation No. 2019-01 Proclaiming April 2019 as National County Government Month in Gila County.

### Background Information

National County Government Month (NCGM) held each April is an annual celebration of county government. It provides an excellent opportunity for county officials to raise public awareness and understanding about the roles and responsibilities of counties and to highlight essential county services and effective programs. With this year's theme of "Connecting the Unconnected," counties can show their residents the essential role counties play in their responsibility to protect and enhance the health, welfare and safety of its residents in sensible and cost-effective ways. Counties may focus on how they preserve public health, ensure public safety, and promote local economies and resiliency.

### Evaluation

Each year the Board of Supervisors adopts a proclamation proclaiming the month of April as County Government Month and encourages all Gila County officials, employees, schools and residents to participate in county government month celebration activities.

### Conclusion

It is appropriate to place this issue before the Board of Supervisors at this time to adopt Proclamation No. 2019-01 to proclaim April 2019 as National County Government Month in Gila County.

### Recommendation

It is recommended that the Board of Supervisors adopt Proclamation No. 2019-01 to proclaim April 2019 as National County Government Month in Gila County.

Suggested Motion

Information/Discussion/Action to adopt Proclamation No. 2019-01 proclaiming April 2019 as National County Government Month in Gila County with this year's theme of "Connecting the Unconnected" and to encourage all county officials, employees, schools and residents to participate in county government celebration activities. **(James Menlove)**

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Attachments

Gila County Proclamation No. 2019-01

2019 NCGM Flyer

Governor Ducey's NCGM Proclamation

Government April Events

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**PROCLAMATION NO. 2019-01**

**A PROCLAMATION OF THE BOARD OF SUPERVISORS OF GILA COUNTY, ARIZONA, PROCLAIMING THE MONTH OF APRIL 2019, AS NATIONAL COUNTY GOVERNMENT MONTH IN GILA COUNTY WITH THIS YEAR'S THEME OF "CONNECTING THE UNCONNECTED."**

**WHEREAS**, the nation's 3,069 counties serving more than 300 million Americans provide essential services to create healthy, safe and vibrant communities; and

**WHEREAS**, counties provide health services, administer justice, keep communities safe, foster economic opportunities and much more; and

**WHEREAS**, Gila County and all counties take pride in our responsibility to protect and enhance the health, welfare and safety of our residents in efficient and cost-effective ways; and

**WHEREAS**, through National Association of Counties President Greg Cox's "Connecting the Unconnected" initiative, NACo is demonstrating how counties deliver "people-centered" services to our residents nationwide; and

**WHEREAS**, each year since 1991 the National Association of Counties has encouraged counties across the country to elevate awareness of county responsibilities, programs and services; and

**NOW, THEREFORE, BE IT RESOLVED THAT WE,** the Gila County Board of Supervisors, hereby proclaim the month of April 2019 as National County Government Month and encourage all county officials, employees, schools and residents to participate in county government celebration activities.

**PASSED and ADOPTED** this 2nd day of April 2019.

**ATTEST:** **GILA COUNTY BOARD OF SUPERVISORS**

_____ _____

Marian Sheppard, Clerk of the Board Tim R. Humphrey, Chairman

NATIONAL ASSOCIATION of COUNTIES NACo®

# CONNECTING THE UNCONNECTED

NATIONAL COUNTY GOVERNMENT MONTH

APRIL 2019

GOVERNOR DOUGLAS A. DUCEY

# STATE OF ARIZONA

# PROCLAMATION

**WHEREAS,** counties provide essential services that keep Arizona's communities safe and secure; and

**WHEREAS**, counties take seriously their leadership roles in providing effective and high quality services while containing costs through the efficient use of local tax dollars; and

**WHEREAS**, county governments work to improve lives, strengthen communities, and foster civic engagement, by providing services related to public health, justice, public safety, infrastructure, transportation, technology, emergency management, and economic development that play important roles in citizens' lives; and

**WHEREAS**, there are 15 counties in the State of Arizona responsible for and serving the needs of every resident of the State; and

**WHEREAS**, Arizona counties reflect the wide diversity of people, culture, and landscape in our State; and

**WHEREAS,** in recognition of the leadership, innovation, and valuable service provided by all Arizona counties.

**NOW, THEREFORE, I,** Douglas A. Ducey, Governor of the State of Arizona, do hereby proclaim April 2019 as

## COUNTY GOVERNMENT MONTH

**IN WITNESS WHEREOF**, I have hereunto set my hand and caused to be affixed the Great Seal of the State of Arizona

Douglas A. Ducey

**GOVERNOR**

**DONE** at the Capitol in Phoenix on this sixth day of March in the year Two Thousand and Nineteen and of the Independence of the United States of America the Two Hundred and Forty-Third.

***ATTEST:***

**SECRETARY OF STATE**

## *Celebrate National County Government Month!*

*National County Government Month is an annual celebration of county government.*
*Theme for April 2019 is:* ***"Connecting the Unconnected"***

*For more about National County Government Month*
*Check out the National Association of Counties website*
*http://www.naco.org/Counties/countiesdo/Pages/ncgm*

# *Gila County Events*

- Kicking-off ***National County Government Month***, the Gila County Board of Supervisors will approve Proclamation No. 2019-01 proclaiming the month of April 2019 as National County Government Month at the **Tuesday, April 2**, Board of Supervisors' meeting

- **Saturday, April 13**, is 'Dollar Dump Day' at Gila County Landfills in Payson & Globe. $1 per load reduced rate for residents (not commercial haulers) on the second Saturday each month – please bring an ID with your address, proof of Gila County residency is required

- Gila County Animal Care & Control reminds pet owners: low-cost vaccinations at Tractor Supply stores **in Payson Wednesdays April 10 & 24,** and **Globe on Sundays April 14 & 28**

- Invite friends to lunch at Gila County Courthouse **Tuesday, April 16** from 11 a.m. - 2 p.m. Hamburger Fry in the outdoor patio – this annual fundraiser supports The United Fund of Globe-Miami

- Earth Day art challenge invites students throughout Gila County to draw or paint unique art on the theme: "Recycling & Our Environment." Would you believe Gila County's paper recycling has saved 10 THOUSAND TONS of paper over the years? Impressive! Recycle your newspaper, office paper, magazines, catalogs, junk mail and cardboard at the big blue bins located at schools, near County offices, at Payson Regional Medical Center, and in Tonto Basin next to the Gila County yard. Our recycling effort includes metal, paper, plastic & tires -- along with diversion of oil, batteries and computers -- adding one month per year to the life of our landfills. Earth Day art contest entries will spotlight what schools, communities – and each of us -- can do to protect and enhance our environment. Entries must be submitted no later than **Friday, April 19th** and will be displayed at the Gila County Courthouse; for details call Sharon Winters at (928) 402-8531

- FREE Green Waste Day **Saturday April 20** from 8:00 AM – 4:00 PM at the Buckhead Mesa and also Russell Gulch Landfills - clear your property of weeds, grass clippings, leaves & brush in preparation of wildfire season Green Waste at NO charge today

- STEMFest & Arbor Day Celebration at Gila Community College **Saturday, April 27** from 9:00 AM – 1:00 PM at the Globe campus 8274 South Six Shooter Canyon Road

- ***National County Government Month*** displays in the lobby of the Gila County Courthouse at 1400 East Ash Street in Globe and also the Gila County Complex located at 610 E Highway 260, in Payson, to learn more about National County Government Month.

**ARF-5366** **Regular Agenda Item 2. I.**

**Regular BOS Meeting**

Meeting Date: 04/02/2019
Submitted For: Jacque Sanders, Deputy County Manager/Librarian
Submitted By: Elaine Votruba, Public Services Librarian
Department: Deputy County Mgr/Library District
Division: Library District

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## Information

### Request/Subject

Adoption of Policy LBD-001, Gila County Library District Computing and Communication Technology Policy.

### Background Information

This computer policy has been developed to address the changes in technology and potential security threats that impacts the Library District and the eight affiliate public libraries the District serves. Library technology security is distinctive from security in other organizations or businesses because we provide computer access to the public, but also need to protect computers from the public. Best practices for libraries includes proper use and protection of resources, networks and equipment of which have been implemented into the policy. This applies to all staff and volunteer work stations and the network as a whole. The Library District provides network connectivity and equipment for the public libraries, and the policy will provide the needed protection of our resources.

Public machines are not part of this policy as they are currently secured through other measures to limit harming of the network.

The policy has been reviewed by the Gila County Legal Department.

### Evaluation

The purpose of this policy is to protect the integrity and security of the computing and communication resources of Gila County Library District and its Affiliate Libraries. The policy will establish standards and provide procedures and guidelines for the ethical use of the technological resources of the Library District and its Affiliate Libraries.

This policy has been reviewed and evaluated by library staff, IT and the eight affiliate libraries.

Conclusion

Adoption of the Gila County Library District Computing and Communication Technology Policy will provide a layer of protection to the technology resources for the Library District and its Affiliate Libraries.

Once this policy has been approved by the Board of Supervisors, the Library District anticipates that the affiliate libraries' governing boards will adopt the policy as well.

Adherence to this policy will be required in the annual Library Service Agreements, beginning in fiscal year 2019-2020.

Recommendation

The library staff recommends the adoption of Policy No. LBD-001, Gila County Library District Computing and Communication Technology Policy.

Suggested Motion

**(Motion to adjourn as the Gila County Board of Supervisors and convene as the Gila County Library District Board of Directors.)**
Information/Discussion/Action to adopt Policy No. LBD-001-Gila County Library District Computing and Communication Technology. **(Jacque Sanders) (Motion to adjourn as the Gila County Library District Board of Directors and reconvene as the Gila County Board of Supervisors.)**

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Attachments

Library District Computing and Communication Policy

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## I. PURPOSE:

To establish the computing and communication technology policy (the "Policy") to protect the integrity and security of the Computing and Communication Technology (defined hereafter) and Resources (defined hereafter) of the Gila County Library District ("GCLD") and its Affiliate Libraries and to establish standards and provide procedures and guidelines for the ethical use of the technological resources of the GCLD and its Affiliate Libraries.

For purposes of this Policy:

- Affiliate Libraries shall include Globe Public Library, Hayden Public Library, Isabelle Hunt Memorial Public Library, Miami Memorial Library, Payson Public Library, San Carlos Public Library, Tonto Basin Public Library and Young Public Library;

- GCLD and the Affiliate Libraries shall be collectively referred to hereafter as ("the Libraries"); and

- Computing and Communication Technology and Resources of GCLD and its Affiliate Libraries shall be sometimes collectively referred to hereafter as (the "Technology").

- "User or Users" include all employees and volunteers of the Libraries who are provided access to the Technology.

## II. POLICY:

GCLD employees and the staff and volunteers of the Affiliate Libraries are obligated to conserve and protect the Technology for the benefit of the public. The responsibility and accountability for the appropriate use of the Technology is the responsibility of the User. This Policy supports and permits the use of the Technology that is consistent with all applicable laws, individual Affiliate Libraries' goals and the delivery of services to GCLD. The overriding goal of this Policy is to provide staff specific internal processes, utilizing best practices and ethical use to protect the integrity of the Libraries' data, hardware, and resources, whether such Users are accessing the Technology locally or remotely and to protect the network and patron information from viruses, malware or ransomware threats.

**SIGNATURE:**

_____ _____

**CHAIRMAN, BOARD OF SUPERVISORS** **DATE**

## A. CONDITIONS OF USE

The Users are required to exercise responsible, ethical behavior when using the Technology. This includes, but it is not limited to, the following:

1. The use of only those computer resources that have been individually authorized for use by the GCLD Information Technology Department (the "IT Department"). The unauthorized use of computer resources, as well as providing false or misleading information for obtaining unauthorized access to the Technology is strictly prohibited and may be regarded as a criminal act and treated accordingly. The use of the Technology to gain unauthorized access to computing and communication technology of other institutions, organizations or individuals.

2. Users may not authorize anyone to use their computer accounts for any reason. Users are responsible for all use of the accounts, including any data that is accessed, transmitted, copied, deleted or otherwise changed through their computer account. Users must take all reasonable precautions, including password maintenance and file protection measures, to prevent the use of their account by unauthorized persons. Users, must not, for example, share their password with anyone else. If the User has knowledge that another person knows or is using their password, it is their responsibility to immediately report it the IT Department and the Library Manager/Director.

3. Users must not access, alter, copy, move or remove information, proprietary software or other files (including programs, data and electronic email) without prior authorization from the IT Department. Users must not copy, distribute, display or disclose third party proprietary software without prior authorization from the licensor. Proprietary software must not be installed on systems unless they are properly licensed for its use.

4. Email is provided for GCLD employees and Affiliate Library staff and volunteers use solely to conduct official business of the Libraries and shall be used responsibility.

5. Users must not use the Technology irresponsibly or needlessly affect the work of others. This includes transmitting or making accessible offensive, annoying or harassing material; intentionally, recklessly or negligently damaging any system; intentionally damaging or violating the privacy of information not belonging to the User; intentionally misusing system resources or allowing misuse of system resources by others; or loading software or data from untrustworthy sources, such as free-ware, on to systems.

6. All Users agree to use only Microsoft installed backgrounds and screen savers. No personal or unauthorized images will be allowed.

7. Chain letters, jokes, and/or pictures are considered inappropriate e-mails. The content is often considered harmless on its own; however, it is well known that these messages present a threat by being common carriers of malicious software.

8. Users are ultimately responsible for all computers, devices and/or other electronic equipment assigned to them. The IT Department requires notification of personnel changes, and re-assignment of the devices to a newly assigned responsible User.

9. To protect the Technology and the Users against unauthorized or improper use, GCLD reserves the right, without notice, to limit or restrict any individual's use, and to inspect, copy, remove or otherwise alter any data, file, or system resource that may undermine the authorized use of any computing and communication technology. GCLD also reserves the right to periodically authorize specific personnel to check any of the Libraries' computer systems and any other rights necessary to protect the Technology. The Libraries disclaim responsibility for loss of personal data or interference with files resulting from its efforts to maintain the privacy and security of the Technology. The Technology is for business purposes only; *de minimis* personal use is permitted. Any User who violates any provision of this Policy shall be subject to disciplinary action up to and including termination of User rights.

## B. ABSOLUTE PROHIBITIONS

Except as expressly provided otherwise in this Policy, the following personal uses of the Technology are absolutely prohibited:

1. Any use of the Technology for the purpose of conducting an outside business by a User or a relative or acquaintance of a User other than use that is consistent with the User's duties.

2. Any campaign or political use, unless otherwise authorized by law.

3. Commercial uses such as advertising or selling, whether personal or business purposes, other than charitable or community-based promotions authorized by the GCLD as designated in this Policy.

4. Any use for private benefit or gain, including the use of Gila County ("County") contracts with vendors for purchase of goods or services that do not directly relate to the Libraries' business.

5. Any illegal activity, including any use of Internet, software, or any other property or resources that violated copyright laws, including the illegal downloading, sharing or usage of copyrighted material.

6. Use of County cellular phones/mobile devices for illegal, unethical, or sexual purposes or that interferes with or affects the ability of the employee to perform their duties is expressly prohibited.

7. GCLD prohibits the use of computers, cell phones and the e-mail system in ways that are disruptive, offensive to others, or harmful to morale. For example, the display or transmission of sexually explicit images, messages, and cartoons are not allowed. Other such misuse includes, but is not limited to: ethnic slurs, racial comments, off-color jokes, or anything that may be construed as harassment or creating a hostile and offensive work environment.

## C. OWNERSHIP AND PRIVACY EXPECTATIONS

The GCLD reserves the right to utilize "Remote Control" software or other such facilities, at any time, to monitor the activities of all Users of the Technology. Users shall have no expectation of privacy when using the Technology. Such records may be subject to disclosure under Arizona's Public Records Law as codified or hereinafter amended or may be disclosed for audit or other legitimate operational or management purposes. Any records created while conducting business of GCLD using personally owned communications devices may also be subjected to disclosure.

## D. PERSONAL ELECTRONIC EQUIPMENT

1. Users shall not connect or attempt to connect any personal computer, data storage device (such as CD, DVD, external hard drives, flash drives, "smart" phones, iPods/iPads/iTouch or similar devices, mobile computing devices, electronic picture frames or other data storage media), image-recording device, or connecting to charge these personal devices using USB ports, to the GCLD electronic resources without prior authorization from GCLD.

2. Any User connecting or attempting to connect a personal computing device, data storage device, or image-recording device to GCLD equipment agrees to allow GCLD to inspect personal computer, data storage device, or image-recording and to analyze any files, other data, data storages devices, or media that may be within or connectable to the personal computer or image-recording device in question. A User's failure to follow this directive may result in consequences (termination of User's permissions).

## E. OWNERSHIP OF INTELLECTUAL PROPERTY

Systems, processes, programs, and other intellectual properties (patents, copyrights and trade secrets) developed in the performance of any duties and responsibilities of a User in the course of employment for GCLD shall be the sole intellectual property of GCLD except for software that is designated as "open source" or granted release in writing by GCLD or the County Board of Supervisors.

## F SPECIAL PROVISIONS REGARDING ELECTRONIC MAIL

A User forwarding a message that originates from someone else, may not make changes to that message without clearly disclosing the exact nature of the changes and the identity of the person who made the changes.

## G. SPECIAL PROVISIONS REGARDING INTERNET WEBSITE ACCESS

1. All internet data that is composed, transmitted, or received via computer communication systems may be considered to be part of the official records of GCLD and may be subject to disclosure to law enforcement or other third parties. Consequently, GCLD employees and Affiliate Library staff and volunteers should always ensure that the business information contained in Internet e-mail messages and other transmissions is accurate, appropriate, ethical and lawful.

2. The equipment, services, and technology provided to access the Internet remains at all times the property of GCLD, and GCLD reserve the right to monitor Internet traffic, and retrieve any data composed, sent, or received through online connections and stored in the computer system. Approval from the County Librarian is required before any such retrieval or review may occur.

3. Use of equipment of GCLD to access pornographic web sites is prohibited at all times, except by law enforcement and legal personnel in the conduct of their official duties and with the express permission of the Sheriff, County Attorney or County Librarian.

4. Library patron records and computer use are considered confidential. A court order is required for the access of patron records or the removal of equipment used by a patron.

## H. SPECIAL PROVISIONS REGARDING SOCIAL MEDIA/SOCIAL NETWORKING

Official use of social media by the Libraries is intended to broaden the reach of communication and engagement within the community of stakeholders, while utilizing new platforms that offer methods of communicating beyond traditional sources of information such as the GCLD website.

1. Use of Social Media Sites

    a. Personal/private employee or library staff blogging or personal/private use of such social media sites as Facebook or Twitter are prohibited during working hours.

    b. GCLD employees or Affiliate Library staff and volunteers may not attribute personal statements, opinions or beliefs as official statements, opinions or belief of GCLD or Elected Officials of the County when engaging in private blogging, or social media. GCLD employees or Affiliate Library staff and volunteers are prohibited against disclosure of confidential information or information that could breach the security of GCLD's computer system in any way. All policies of GCLD regarding

confidentiality of GCLD's business or information equally apply to postings or other communications on social networking websites, blogs, or other electronic media. This is true even if the communication is limited to a select group of "friends" or other recipients. It is also true even if statements are made on the User's private time using the Users' own computer resources.

c. The use of the County seal and trademarks is prohibited without expressed permission of the County Librarian or Elected Official of the County.

d. GCLD employees and the staff and volunteers of Affiliate Libraries are prohibited to use material that would constitute harassment, hate speech or libel. GCLD employees and the staff and volunteers of Affiliate Libraries assume any and all risk associated with blogging. GCLD may require immediate removal of, and impose discipline for, material that is disruptive to workplace or impair the mission of GCLD.

2. Special Provisions Regarding Personal Mobile Devices

The overriding purpose of this provision is to protect the integrity of the private and confidential client and business data that resides within GCLD's technology infrastructure. This Policy is intended to prevent this data from being deliberately or inadvertently stored insecurely on a mobile device or carried over an insecure network where it can potentially be accessed by unsanctioned resources. A breach of this type could result in loss of information, damage to critical applications, and damage to GCLD's public image. Therefore, all Users employing a mobile device connected to an unmanaged network outside of GCLD's direct control to backup, store, and otherwise access corporate data of any type must adhere to GCLD's defined processes for doing so.

a. Prior to initial use on the GCLD network or related infrastructure, all mobile devices must be registered with the IT Department.

b. Non-GCLD and Affiliate Libraries' owned, and managed consumer products will have access to the GCLD guest wireless network and web-mail. It is absolutely prohibited to physically connect any device not owned or managed by GCLD to GCLD's internal network. Direct internal connectivity exceptions may be granted for testing purposes or special circumstances, but only as approved by the IT Department.

c. Non-approved technology devices, even if purchased with GCLD's funds, will not be allowed on the internal network or supported by the IT Department staff. Security will be the responsibility of each Affiliated Library.

d. GCLD employees and Affiliate Library staff and volunteers using mobile devices and related software for network and data access will, without exception, use secure data management procedures. All mobile devices must be protected by a password. Users

may never disclose their passwords to anyone, particularly to family members, if business is conducted from home.

e. GCLD reserves the right to install management software that will allow GCLD to control or limit the use of mobile devices and the information Users may access while on GCLD's network. All mobile devices accessing the Technology will be subject to security requirements the software may impose upon Users as a condition for continued usage of the Technology, or the devices may be blocked from accessing the Technology.

## I. IMPLEMENTATION

This Policy shall be effective immediately upon adoption by the Board of Supervisors (the "Board") and shall supersede all policies previously adopted by the Board regarding the use of the Technology.

## J. DEFINITIONS

"Computing and Communication Technology" refers to and includes any and all forms of computer-related equipment, tools and intellectual property, including computer systems, personal computers, cell phones and technology devices and computer networks and all forms of software, firmware, operating software and application software that is owned, licensed by, or in the possession, custody or control of GCLD.

"Resources" includes electronic and communications equipment, software, and systems, including but not limited to computers, computer networks, software, copiers, scanners, printers, other computer peripherals, telephones, cellular phones, radios, applications such as the Internet, e-mail, and other equipment or resources that Users have access and is owned, controlled or licensed by GCLD.

"Social Media" means various forms of electronic discussion and information sharing tools and mediums, social networks, blogs, video sharing, podcasts, wikis, message boards, and online forums that currently exists, as well as future electronic methods of discussion and information sharing that may be created in the future. Technologies include: picture-sharing, wall-postings, e-mail, instant messaging, and music-sharing to name a few. Examples of social media applications include but are not limited to Google and Yahoo Groups (reference, social networking), Wikipedia (reference), MySpace (social networking), Facebook (social networking), YouTube (social networking and video sharing), Flickr (photo sharing), Twitter (social networking and micro-blogging), LinkedIn (business networking), Snapchat (social picture and video sharing and micro-blogging), and news-media comment sharing/blogging.

"Social Networking" is the practice of expanding the number of one's business and/or social contacts by making connections through web-based applications. Social networking may

include joining clubs and organizations or stay connected through phone conversations and written correspondence such as letters. This Policy focuses on social networking as it relates to the Internet to promote such connections and is now being exploited, through web-based groups established for that purpose. Web sites dedicated to social networking include but not limited to LinkedIn, MySpace, Facebook, and Pinterest and will undoubtedly include web sites that have not yet been created.

**ARF-5376** **Consent Agenda Item 3. A.**

**Regular BOS Meeting**

| | |
|---|---|
| Meeting Date: | 04/02/2019 |
| Submitted For: | Malissa Buzan, Director |
| Submitted By: | Patricia Campos, Section 8 Housing Program Administrator |
| Department: | Community Services |
| Division: | Comm. Action Program/Housing Servs. |

## Information

### Request/Subject

Authorization for the Chairman of the Board of Supervisors to sign the Civil Rights Certification document related to the Gila County Public Housing Authority (PHA) Annual Plan (Fiscal Year 2019).

### Background Information

Each year the Gila County PHA, which is administered by the Gila County Community Services Division, is required to submit an update of its Annual Plan for the upcoming fiscal year to the U.S. Department of Housing and Urban Development (HUD).

### Evaluation

The Housing and Economic Recovery Act (HERA), Title VII, Small Public Housing Authorities Paperwork Reduction Act exempted qualified PHAs from the annual plan requirement.

A qualified PHA is a PHA that:
1. has a combined unit total of 550 or less public housing units and section 8 vouchers; and
2. is **not designated trouble** under section 6(j)(2) of the 1937 Act, the Public Housing Assessment System (PHAS), as a troubled public housing agency during the prior 12 months; and **does not have a failing score** under the Section 8 Management Assessment Program (SEMAP) during the prior 12 months.

The Gila County Public Housing Authority was recently informed that it is one of the qualified Arizona Housing Authorities that is not required to submit an Annual PHA Plan; however, a Civil Rights Certification (HUD form HUD-50077-CR) is required to be signed by the Chairman of the Board of Supervisors (BOS) upon the approval of the BOS and submitted to HUD. A copy of the form is attached to this agenda item.

### Conclusion

In order for the Gila County Public Housing Authority to meets its requirements related to the PHA Annual Plan, the Chairman of the Board of Supervisors needs to sign the Civil Rights Certification form which must be submitted to HUD.

### Recommendation

The Community Services Division Director recommends that the Board of Supervisors authorize the Chairman's signature on the Civil Rights Certification (HUD form HUD-50077-CR), which will be submitted to the U.S. Department of Housing and Urban Development by the Gila County Public Housing Authority.

### Suggested Motion

Authorization of the Chairman's signature on the Civil Rights Certification (form HUD-50077-CR), which will be submitted to the U.S. Department of Housing and Urban Development by the Gila County Public Housing Authority (PHA) as it relates to the 5-Year/Annual PHA Plan for the Gila County PHA for fiscal year 2019.

Attachments

Civil Rights Certification

# Civil Rights Certification

## Annual Certification and Board Resolution

*Acting on behalf of the Board of Commissioners of the Public Housing Agency (PHA) listed below, as its Chairman or other authorized PHA official, I approve the submission of the 5-Year PHA Plan for the PHA of which this document is a part, and make the following certification and agreements with the Department of Housing and Urban Development (HUD) in connection with the submission of the public housing program of the agency and implementation thereof:*

The PHA certifies that it will carry out the public housing program of the agency in conformity with title VI of the Civil Rights Act of 1964, the Fair Housing Act, section 504 of the Rehabilitation Act of 1973, and title II of the Americans with Disabilities Act of 1990, and will affirmatively further fair housing by examining their programs or proposed programs, identifying any impediments to fair housing choice within those program, addressing those impediments in a reasonable fashion in view of the resources available and working with local jurisdictions to implement any of the jurisdiction's initiatives to affirmatively further fair housing that require the PHA's involvement and by maintaining records reflecting these analyses and actions.

| | |
|---|---|
| Gila County Housing Authority | AZ045 |
| PHA Name | PHA Number/HA Code |

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate. **Warning:** HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

| | |
|---|---|
| Name of Authorized Official | Title |
| Tim R. Humphrey | Chairman |
| Signature | Date |

**ARF-5368** **Consent Agenda Item 3. B.**

**Regular BOS Meeting**

| | | | |
|---|---|---|---|
| Meeting Date: | 04/02/2019 | | |
| Submitted For: | Steve Sanders, Director | | |
| Submitted By: | Betty Hurst, Contracts Administrator | | |
| Department: | Finance | | |
| Fiscal Year: | 2019 | Budgeted?: | Yes |
| Contract Dates Begin & End: | 02-19-19 to 06-01-19 | Grant?: | No |
| Matching Requirement?: | No | Fund?: | Renewal |

## Information

### Request/Subject

Amendment No. 1 to Contract No. 111518-2 Purchase of One (1) F150 Crew Cab 4x4 to extend the contract date through June 1, 2019.

### Background Information

On February 19, 2019 the Board of Supervisors approved contract No. 111518-2 for the purchase of one (1) New Ford F15 Ford Crew Cab 4x4.

Fleet Management would like to extend the contract date through June 1, 2019, to allow for completion of the required upfitting of the vehicle.

The vehicle mentioned in the Invitation for Bids will be needed in the fleet in the coming year for the Sheriff's Office Task Force use. This vehicle would replace unit B-170, a 2008 Chevrolet Tahoe 4x4 with more than 150,000 miles and a bad transmission that is costing a lot of money in repairs and fuel. Vehicle B-170 will be used as a "trade in" to prevent increasing the size of the fleet and will be disposed of at auction.

### Evaluation

The original contract term for Contract No. 111518-2 with Tate's Auto Center-Holbrook for the purchase of one (1) New Ford F150 Crew Cab 4x4 was from February 19, 2019, to April 1, 2019. The Public Works Department Director would like to extend the contract end date from April 1, 2019 , to June 1, 2019. Amendment No. 1 will serve to extend the term of the contract from April 1, 2019 to June 1, 2019 to allow for completion

of the required upfitting of the vehicle.

Conclusion

The Amendment needs to be approved by the Board of Supervisors to extend the contract from April 1, 2019, to June 1, 2019, to allow for completion of the required upfitting of the vehicle.

Recommendation

The Public Works Director recommends that the Board of Supervisors approve the Amendment to extend the contract through June 1, 2019 to allow for completion of the required upfitting of the vehicle.

Suggested Motion

Approval of Amendment No. 1 to Contract No. 111518-2 with Tate's Auto Center-Holbrook for the purchase one (1) new Ford F150 full size, half-ton, 4x4, crew cab pickup truck to extend the contract to June 1, 2019, to allow for completion of the required upfitting of the vehicle.

---

Attachments

Amendment No. 1 to Contract No. 111518-1

Contract No. 111518-2 with Tates Auto Center Holbrook

As Read Bid Results

McSpadden Ford-Sealed Bid

Tate's Auto Center-Sealed Bid

Tates Auto Center-Alternative Sealed Bid

---

## AMENDMENT NO. 1

*The following amendments are hereby incorporated into the agreement for the below project*

**CONTRACT NO. 111518-2**

**PURCHASE OF ONE (1) F150 CREW CAB 4X4**

**Effective** February 19, 2019 Gila County and Tate's Auto Center-Holbrook entered into a contract whereby Tate's Auto Center-Holbrook was awarded the Purchase of One (1) F150 Crew Cab 4x4 .

The contract term will expire on April 1, 2019. The Fleet Management Department would like to extend the term of the contract to June 1, 2019 due to the needed time for completion of the project.

**Amendment No. 1 to Contract No. 111518-2** will serve to extend the term of the contract to June 1, 2019, for a contract amount not to exceed Forty-Six Thousand, Six Hundred Forty-Eight dollars and 40/100's ($46,648.40).

All other terms, conditions and provisions of the original Contract, shall remain the same and apply during the February 19, 2019 to June 1, 2019 contract term.

**IN WITNESS WHEREOF,** two (2) identical copies of this amendment, each which shall include original signatures and for all purposes be deemed an original thereof, have been duly executed by the parties hereinabove named, on this _____ day of _____, 2019.

APPROVED:

_____ Tate's Auto Center-Holbrook

Tim R. Humphrey, Chairman of the Board

_____

Marian Sheppard, Clerk of the Board

**APPROVED AS TO FORM:**

_____

The Gila County Attorney's Office

GILA COUNTY

NOTICE OF INVITATION FOR BID

BID NO. 111518-2

Purchase of One (1) New Ford F150 Crew Cab 4X4

*BOARD OF SUPERVISORS*
Tommie C. Martin, Chairman
Timothy Humphrey, Vice Chairman
Woody Cline, Member

*COUNTY MANAGER*
James Menlove

# GILA COUNTY
## PROCUREMENT GROUP
## NOTICE OF INVITATION FOR BID

1400 E. Ash Street
Globe, Arizona
85501

**SOLICITATION NUMBER**
**111518-2**

**BID DUE DATE:** **Tuesday January 15, 2019** **TIME: 4:00 PM**

**DESCRIPTION:** **Purchase of One (1) New Ford F150 Crew Cab 4X4**

**Bid Opening Location:** **GILA COUNTY FINANCE DEPARTMENT**
**ATTN: BETTY HURST**
**COPPER BUILDING**
**1350 EAST MONROE GLOBE, ARIZONA 85501**

**Bid Submittal Location:** **GILA COUNTY FINANCE DEPARTMENT, 1400 E. Ash St., Globe, AZ 85501**

Invitation for Bid for the materials and services specified will be received by the Gila County Procurement Group at the above specified location until the time and date cited.

Request for submittals after the specified date and time to the Procurement Group shall not be considered. To receive bid documents, contact the Procurement Group at (928) 402-4355 or click on the following link to the County website. http://www.gilacountyaz.gov/government/finance/procurement/current_bids.php

Additional instructions for preparing a bid are provided on pages 4-6 of the bid documents to Offerors as contained within the solicitation.

The Board of Supervisors reserves the right to reject any or all proposals, or to accept any proposal, or to waive any informality in any proposal, or to withhold the award if deemed in the best interest of Gila County.

All procurement activities conducted by Gila County are in conformance with the rules and regulations of the Gila County Procurement Group Statement of Procedures. A copy of the Gila County Procurement Group Statement of Procedures is available for review in the Deputy Clerk of the Board's office, Globe, AZ.

Payson Roundup advertisement dates: December 11, 2018 and December 25, 2018

**BIDDERS ARE STRONGLY ENCOURAGED TO CAREFULLY READ THE ENTIRE SOLICITATION.**

| | |
|---|---|
| Designated Department: | Gila County Fleet Management |
| Type of contract: | Term |
| Term of Contract: | Twelve Months |
| Phone Number: | (928) 951-3705 |

Signed: _____ Date: 12/4/18
Tim R. Humphrey, Chairman, Board of Supervisors

Signed: Jefferson R. Dalton for Charles Shire Date: 12/4/18
Jefferson R. Dalton, Deputy Gila County Attorney, Civil Bureau Chief
*for* Bradley D. Beauchamp, County Attorney

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## GENERAL SCOPE

It is the intent of this solicitation to award a contract for the Purchase of One (1) New Ford F150 Crew Cab 4X4 for the Sheriff's Office under Fleet Management in Gila County. Vehicles will be fully upfitted with security equipment.

The County may choose to award this contract as a whole, or make multiple awards, depending on what is deemed to be in the County's best interest considering price, specifications, and delivery date. The request for price of an item does not guarantee a purchase but merely provides the County with the option if the need arises.

See attached: **Exhibit "C" Pages 12-13, and Page 15-17 as specified on Price Sheet for total price being proposed.**

Vendors who agree to provide the Minimum Bid Specifications for this Invitation for Bid shall be considered for award.

## INSTRUCTIONS TO VENDORS

**IMPORTANT: EXHIBIT "A", INSTRUCTIONS TO VENDORS AND EXHIBIT "B", VENDORS AWARD AGREEMENT ARE BASIC CONTENT TO GILA COUNTY BID PACKAGES. INDIVIDUAL BIDS MAY REQUIRE DIFFERENT LANGUAGE FOR INSTRUCTIONS AND AWARD AGREEMENTS. WHERE APPLICABLE, SUCH CHANGES WILL APPEAR IN EXHIBIT "C", MINIMUM PRODUCT SPECIFICATIONS AND INFORMATION AND TAKE PRECEDENCE OVER THE LANGUAGE APPEARING IN EXHIBITS "A" & "B".**

### EXHIBIT "A" INSTRUCTIONS TO VENDORS

**Preparation of Sealed Bid**

A. Sealed Bids will be received by the Gila County Finance Department, from vendors, to deliver the product(s), goods and services contained to establish a contract for specified locations within Gila County. The County seeks sealed bids only from qualified, experienced vendors able to provide services which are, in all respects, responsive to the specifications. All bids shall be on the forms provided in this Invitation for Bid package. It is permissible to copy these forms if required.

B. Before submitting its bid, each vendor shall familiarize itself with the Scope of Work, laws, regulations and other factors affecting performance of work. It shall carefully correlate its observations with requirements of the Contract and otherwise satisfy itself of the expense and difficulties attending the performance of the work. The submission of a bid will constitute a representation of compliance by the vendor. There will be no subsequent financial adjustment, other than that provided for by the Contract, for lack of such familiarization.

C. Vendors must complete all forms provided in this Invitation for Bid package in full, original signature in ink, by the person(s) authorized to sign the Bid and to be submitted at the time of bid, and made a part of this contract. The County will use the Bid, and Qualification and Certification Form, in evaluating the capacity of vendor(s) to perform the Scope of Services as set forth in the Contract. Failure of any Vendor to complete and submit the Price Sheet and Signature and Offer Page at time and place of opening may be grounds for automatic disqualification of the vendor(s) from further consideration.

D. The names of all persons authorized to sign the Bid must also be legibly printed below the signature. Evidence of the authority of the person signing shall be furnished.

E. The full name of each person or company interested in the Invitation for Bids shall be listed on the Bid.

F. No alterations in Bids, or in the printed forms therefore, by erasures, interpolations, or otherwise will be acceptable unless each such alteration is signed or initialed by the vendor; if initialed, the County may require the vendor to identify any alteration so initialed.

**Amendments**

Any addendum issued as a result of any change in this Invitation for Bids must be acknowledged by all Vendors in the following manner:

1. Completion of the Bidder Checklist & Addenda Acknowledgment form, page 19.

Failure to indicate receipt of addenda in the above manner may result in a bid being rejected as non-responsive. If no addenda have been issued, please indicate so by writing "Not Applicable" in the space provided under #1. The Vendor Checklist & Addenda Acknowledgment form must be signed and dated.

**Inquiries**

Any questions related to this IFB must be directed to those whose names appear on the Notice. Questions should be submitted in writing when time permits. The Gila County Supervisors, at their sole discretion, may require all questions be submitted in writing. Any correspondence related to an Invitation for Bids should refer to the appropriate Invitation for Bids number, page, and paragraph number. However, the Vendor(s) must not place the IFB number on the outside of an envelope containing questions since such an envelope may be identified as a sealed Bid and may not be opened until after the official IFB due date and time. Questions received less than five (5) working days prior to the date for opening Bids will be answered only if time permits. Only questions answered by formal written addenda will be binding. Oral and other interpretations or clarifications will be without legal effect.

**Late Bids**

Any bid received later than the date and time specified on Notice for Sealed Bids shall not be considered.

***Submittal Bid Format:***

**It is requested that <u>One (1) Original and One (1) copy (2 TOTAL) with original signatures on both sets</u> of the Qualification and Certification Form, Price Sheets, No Collusion Form, Certification Regarding Debarment, Legal AZ Workers Act Compliance Form, Bidders Checklist and Addenda Acknowledgment Form, and Offer Page shall be submitted on the forms and in the format specified in the Invitation for Bid.** The County will not be liable for any cost incident to the preparation of Bid, materials, reproductions, presentations, copy-right infringements, etc. It is permissible to copy these forms if required. Facsimiles or mailgrams shall not be considered.

1. By signature in the offer section of the Offer and Acceptance page, Vendor certifies:

   A. The submission of the offer did not involve collusion or other anti-competitive practices.
   B. The Vendor has not given, offered to give, nor intends to give at any time hereafter, any economic opportunity, future employment, gift, loan, gratuity, special discount, trip, favor, or service to a public servant in connection with the submitted offer.
   C. In order to conserve resources, reduce procurement costs, improve timely acquisition and cost of supplies and to improve efficiency and economy of procurement, any political subdivision, State, County, City, Town, etc., of the State of Arizona, will be allowed by the Vendor(s) awarded the contract to provide the same services, at the same prices stated in the bid. Delivery charges may differentiate depending on geographical location.

*Instructions to Vendors continued...*

2. Bids submitted early may be modified or withdrawn by notice to the party receiving bids at the place and prior to the time designated for receipts of Bids.

3. The County is not responsible for any Vendor's errors or omissions. Negligence in preparing an offer confers no right to the Vendor unless the Vendor discovers and corrects such errors prior to the Bid deadline.

**All bids shall be submitted in a sealed envelope:**

- **Minimum of Two (2) copies with original signatures shall be provided by the Vendor;**
- **The words "Invitation for Bid" with Title "Purchase of One (1) New Ford F150 Crew Cab 4X4", "Bid No. 111518-2", "January 15, 2019" and "4:00 PM" shall be written on the face of the envelope;**
- **The Vendor shall assume full responsibility for timely delivery at the location designated in the Notice.**
- **No bids will be accepted after 4:00 P.M. AZ Time, Tuesday, January 15, 2019. Bids will be opened at 4:00 P.M., Tuesday January 15, 2019.**

## GENERAL TERMS AND CONDITIONS

**Award of Contract**

1. The Gila County Board of Supervisors reserves the right to award any Bid by individual line item, by group of line items or as total, or any part thereof, whichever is deemed to be in the best interest, most advantageous of the County of Gila.

   a. Notwithstanding any or other provisions of the Bid, the County reserves the right to:
      1. Waive any immaterial defects or informalities; or
      2. Reject any or all Bids; or portions thereof; or
      3. Reissue a Request for Bid.

2. It is the responsibility of the Gila County Board of Supervisors to let the County contracts to the lowest responsive and responsible Vendor(s). To ensure that all Vendors are experienced, reasonably equipped and adequately financed to meet their contractual obligations, a determination of responsibility shall be made by the Gila County Board of Supervisors prior to contract award.

3. Further, the County reserves the right to reject the Bid of any Vendor(s) who has previously failed to perform adequately after having once been awarded a prior Bid for furnishing and installing materials similar in nature.

4. All submitted forms provided in this Invitation for Bids will be reviewed by the Gila County Board of Supervisors.

5. Those Vendor(s) who, in the opinion of the Gila County Board of Supervisors, are best qualified and whose Bids are most advantageous to the County <u>may</u> be invited to appear before the Board for an oral review.

6. The apparent successful Vendor(s) shall sign and file with the County, within ten (10) days after Notice of Intent to Award, all documents necessary to successfully execute the contract.

**Protests**

Only other Vendors who have submitted a bid under this IFB have the right to protest. A protest of an award must be filed within ten (10) days after the award by the Board of Supervisors. A protest must be in writing and must include the following:

A. Name, address and telephone number of the protester.
B. Signature of the protester or its representative, and evidence of authority to sign.
C. Identification of the contract and the solicitation or contract number.
D. Detailed statement of the legal and factual grounds of protest including copies of relevant documents.
E. The form of relief requested.

All protests shall be sent to the attention of the Gila County Board of Supervisors, 1400 East Ash Street, Globe, Arizona 85501.

**Laws and Ordinances**

This agreement shall be enforced under the laws of the State of Arizona and Gila County. Firm shall maintain in current status all Federal, State and Local licenses and permits required for the operation of the business conducted by the Firm. The Firm shall comply with the applicable provisions of the Americans with Disabilities Act (Public Law 101-336, 42 U.S.C. 12101-12213) and applicable federal regulations under the act.

**EXHIBIT "B" CONTRACT AWARD AGREEMENT**

This exhibit shall serve as the contract agreement to any Vendor, their agents, subcontractors or representatives, awarded this or any portion of this contract by the County, by submitting Bids to this or any other solicitation requiring sealed bids, does hereby agree to the following provisions. Proof of acceptance of these provisions will be the Vendor's signature(s) appearing on page 20, Vendors Offer Page, and Exhibit "D" Vendors Qualification and Certification form page 14. This Contract shall include the Invitation for Bids No. 111518-2 and all exhibits attached to it, including but not limited to the Qualification and Certification Form, Price Sheets, No Collusion Affidavit, Legal AZ Workers Act Compliance Form, Bidders Checklist and Addenda Acknowledgment Form, and Offer Page which are all incorporated into this agreement by this reference.

**Overcharges by Antitrust Violations**

The County maintains that, in actual practice, overcharges resulting from antitrust violations are borne by the purchaser. Therefore, to the extent permitted by law, the Vendor hereby assigns to the County any and all claims for such overcharges as to the goods or services used to fulfill the contract.

**Authority to Contract**

This contract shall be based upon the Invitation for Bids No. 111518-2, issued by the County, and the offer submitted by the Vendor in response to the IFB. The offer shall substantially conform to the terms, conditions, specifications and other requirements set forth within the text of the IFB which is incorporated by this reference into this agreement. The county reserves the right to clarify any contractual terms with the concurrence of the Vendor; however, any substantial non-conformity in the offer, as determined by the County Attorney, shall be deemed non-responsive and the offer rejected. The contract shall contain the entire agreement between Gila County and the Vendor relating to these requirements. The Contract shall prevail over any and all previous agreements, contracts, bids, negotiations, purchase orders, or master agreement in any form. The contract activity is issued under the authority of the Gila County Manager, after the Gila County Board of Supervisors approves the award. No alteration of any portion of the contract, any items or services awarded, or any other agreement that is based upon this contract may be made without express written approval of the Gila County Board of Supervisors in the form of an official contract amendment. Any attempt to alter any documents on the part of the Vendor or any agency is a violation of the Gila County Procurement Group Statement of Procedures. Any such action is subject to the legal and contractual remedies available to the County inclusive, but not limited to, contract cancellation, suspension or debarment of the Vendor.

**Contract Amendments**

The contract shall be modified only by a written contract amendment signed by the Gila County Board of Supervisors and persons duly authorized to enter into contracts on behalf of the Vendor.

**Contract Default**

A. The County, by written notice of default to the Vendor, may terminate the whole or any part of this contract in any one of the following circumstances:
   1. If the Vendor fails to make delivery of the supplies or to perform the services within the times specified; or

   2. If the Vendor fails to perform any of the other provisions of this contract; and fails to remedy the situation within a period of ten (10) days after receipt of notice.

B. In the event the County terminates this contract in whole or part, the County may procure supplies or services similar to those terminated, and the Vendor shall be liable to the County for any excess costs for such similar supplies or services.

**Right to Assurance**

Whenever one party to this contract in good faith has reason to question the other party's intent to perform, the other party may demand that the other party give a written assurance of this intent to perform. In the event that a demand is made, and no written assurance is given within five (5) days, the demanding party may treat this failure as an anticipatory repudiation of this contract.

**Costs and Payments**

Payments shall comply with the requirements of A.R.S. Title 35 and 41, Net 30 days. Upon receipt and acceptance of goods and services, the Vendor shall submit a complete and accurate invoice for payment.

IRS W9 Form: In order to receive payment, the Vendor shall have a current IRS W9 Form on file with the County unless not required by law.

**Co-op Use of Contract – Intergovernmental Purchasing**

Gila County has entered into an active purchasing agreement with other political subdivisions, cities, and towns of the State of Arizona in order to conserve resources, reduce procurement costs and improve timely acquisition and cost of supplies, equipment and services. The vendor(s) to whom this contract is awarded may be requested by other parties of said interactive purchasing agreements to extend to those parties the right to purchase supplies, equipment and services provided by the vendor under this contract, pursuant to the terms and conditions stated herein. Any such usage by other entities must be in accord with the rules and regulations of the respective entity and the approval of the Vendor.

**Cancellation of County Contracts**

This contract is subject to the cancellation provisions of **A.R.S. §38-511.**

**Termination of Contract**

The County, with or without cause, may terminate this contract at any time, or by giving **thirty** (30) days written notice to you. The County at its convenience, by written notice, may terminate this contract, in whole or in part. If this contract is terminated, the County shall be liable only for payment under the payment provisions of this contract for the services rendered and accepted material received by the County before the effective date of termination.

The County reserves the right to cancel the whole or any part of this contract due to failure of the Vendor(s) to carry out any term, promise, or condition of the contract. The County will issue a written ten (10) day notice of default to Vendor for acting or failing to act as in any of the following:

1. In the opinion of the County, the Vendor fails to perform adequately the stipulations, conditions or services and specifications required in the contract.
2. In the opinion of the County, the Vendor attempts to impose on the County material products, or workmanship, which is of unacceptable quality.
3. Vendor fails to furnish the required service or product within the time stipulated in the contract.
4. In the opinion of the County, the Vendor fails to make progress in the performance of the requirements of the contract or give the County a positive indication that Vendor will not, or cannot, perform to the requirements of the contract.

Each payment obligation of the County created hereby is conditioned upon the availability of County, State and Federal funds, which are appropriated or allocated for the payment of such an obligation. If funds are not allocated by the County and available for the continuance of service herein contemplated, the contract period for the service may be terminated by the County at the end of the period for which funds are available. The County shall notify the Vendor at the earliest possible time which service may be affected by a shortage of funds. No penalty shall accrue to the County in the event this provision is exercised, and the County shall not be obligated or liable for any future payments due or for any damages as a result of termination under this paragraph.

**General**

After receipt of all bids, each submittal shall be screened to determine if any shall be deemed non-responsive. Unsigned bids, unacknowledged Addenda, incomplete bids, non-conformance with mandatory requirements, etc., may result in the determination of non-responsive.

**Indemnification Clause**

Vendor shall indemnify, defend, save and hold harmless the County of Gila and its officers, officials, agents, and employees (hereinafter referred to as "Indemnitee") from and against any and all claims, actions, liabilities, damages, losses, or expenses (including court costs, attorneys' fees, and costs of claim processing, investigation and litigation) (hereinafter referred to as "Claims") for bodily injury or personal injury (including death), or loss or damage to tangible or intangible property caused, or alleged to be caused, in whole or in part, by the negligent or willful acts or omissions of Vendor or any of its owners, officers, directors, agents, employees or Subcontractors. This indemnity includes any claim or amount arising out of or recovered under the Workers' Compensation Law or arising out of the failure of such Vendor to conform to any federal, state or local law, statute, ordinance, rule, regulation or court decree. It is the specific intention of the parties that the Indemnitee shall, in all instances, except for Claims arising solely from the negligent or willful acts or omissions of the Indemnitee, be indemnified by Vendor from and against any and all claims. It is agreed that the Vendor will be responsible for primary loss investigation, defense and judgment costs.

## MINIMUM SPECIFICATIONS

**EXHIBIT "C" MINIMUM SPECIFICATIONS FOR: 111518-2**

**Purpose:** It is the intent of Gila County to establish, by this Invitation for Bids, a contract to Purchase of One (1) New Ford F150 Crew Cab 4X4. This Invitation for Bid No. 111518-2 including the Qualification and Certification Form, Price Sheets, No Collusion Form, Legal AZ Workers Act Compliance Form, Certification Regarding Debarment, Checklist and Addenda Acknowledgment Form, and Offer Page constitutes the entire Bid package and by this reference is hereby incorporated into this agreement.

**SECTION 1.0**

**General:**

1.1 All product specifications are **minimum**. Vendor must provide product specification sheet.

1.2 Vendor should have adequate manufacturing / stock facilities to serve the needs of Gila County.

1.3 All proposals must represent the entire package.

1.4 The parties specifically understand and agree that the quantities used for bidding purposes are estimates of County needs and in no event shall the County be obligated to purchase the exact quantities of any item set forth in the proposal. The County does not guarantee any maximum or minimum amounts of purchase.

**SECTION 2.0**

**Bid Pricing:**

2.1 The Vendor shall submit the bid in the form of a firm unit price for the contract period. Initial contract period is through April 1, 2019. Vendor shall incorporate all freight, profit, and discount into their price.

2.2 **The term of the contract shall commence upon award and shall remain in effect through April 1, 2019,** unless terminated, cancelled or extended as otherwise provided herein.

**SECTION 3.0**

**Ordering and Delivery:**

3.1 ORDERING: Gila County does not warrant the order quantity of any item prior to actual need. Gila County may re-order item as it becomes necessary or based on the required needs within the County during the term of this contract.

3.2 PRODUCT DELIVERY Location: Gila County Shop, 1001 W. Besich Blvd, Globe, AZ. The Board of Supervisors may designate other or alternate delivery sites at any time during the term of the contract. These needs may be based on, but not limited to, seasonal, emergency, historical usage data.

3.3 DELIVERY TIME: Vehicles must be delivered no later than April 1, 2019. Failure to provide delivery within this time period may result in termination of this contract and award to the next lowest, responsible bidder.

3.4 Vendor shall retain title and control of all goods until they are delivered, and the contract of coverage has been completed. All risks of transportation and all related charges shall be the responsibility of the Vendor. All claims for visible or concealed damage shall be filed by the Vendor. The County will assist the Vendor in arranging for inspection.

## QUALIFICATION AND CERTIFICATION FORM

**EXHIBIT "D" VENDORS QUALIFICATION AND REFERENCE LIST PURPOSE**

**This exhibit shall serve as a requirement to enable the evaluation team to assess the qualifications of Vendors under consideration for final award. The information may or may not be a determining factor in award.**

**CONTACT NUMBER 111518-2 Purchase of One (1) New Ford F150 Crew Cab 4X4**

**The applicant submitting this Bid warrants the following:**

2. **Name, Address, and Telephone Number of Principal Vendor:**

   **Tate's Auto Center Holbrook**

   **1001 Navajo Bvld Holbrook az 86025**

   **928-240-2624**

3. **Has Vendor (under its present or any previous name) ever failed to complete a contract? _____Yes X No. If "Yes", give details including the date, the contracting agency, and the reason Vendor failed to perform in the narrative part of this Contract.**

4. **Has Vendor (under its present or any previous name) ever been disbarred or prohibited from competing for a contract? _____ Yes X No. If "Yes", give details, including the date, the contracting agency, the reasons for the Vendors disqualifications, and whether this disqualification remains in effect in the narrative part of this Contract.**

5. **Has a contracting agency ever terminated a contract with the Vendor (under your firm's present or any previous name) prior to end of contract period? _____ Yes X No. If "Yes", give details including the date, the contracting agency, and the reasons offer was terminated in the narrative part of this Contract.**

6. **Vendor must also provide at least the following information:**
   a. **A Cost Bid shall be submitted on the Price Sheet, attached hereon and made a full part of this contract by this reference.**
   b. **Gila County reserves the right to request additional information.**

**Signature of Authorized Person to Sign**

**Printed Name**

**Wayne Bentley**

**Title**

**Government Sales Manager**

BID NO. 111518-2

## PRICE SHEET SHERIFF'S OFFICE TASK

**FORCE DESCRIPTION: ONE (1) New Ford F150 Crew Cab Vehicle Year, Make, & Model: 2019 Ford F150 Crew Cab 4x4**

Alternative Bid

| MINIMUM SPECIFICATIONS<br>One (1) New Ford F150 Crew cab 4x4 | MEETS MINIMUM SPECIFICATIONS | |
|---|---|---|
| | NO | YES |
| Exterior: ANY COLOR OTHER THAN WHITE, Red or Blue (Gray) | YES | |
| Front Tow Hooks | YES | |
| Interior: Charcoal or Light Color | YES | |
| Cloth Seats | YES | |
| | YES | |
| Power Features: Driver Seat; | YES | |
| Power steering; Door Locks; Windows; Mirrors. | YES | |
| Trailer Towing Package with Receiver Hitch, to include Engine and Transmission Oil Coolers, Brake Controller, etc., 7000 GVWR or similar. | YES | |
| Power Steering and Tilt Steering Wheel | YES | |
| A/C & Heat | YES | |
| Factory Solar Tinted Windows | YES | |
| Remote Keyless Entry PLUS 5 ENTRY AND IGNITION KEYS/FOBS AS | YES | |
| REQUIRED FOR ENTRY AND OPERATION | YES | |
| Cruise Control | YES | |
| AM / FM CD Radio W/Hands Free Bluetooth Cell Phone Capability | YES | |
| Gas Engine: V-6 Turbo Charged or V-8 Equivalent | YES | |
| Automatic Transmission | YES | |
| 5 Full Size LT (10 Ply) All Season On/Off Roads Tires | YES | |
| 3:73 Gear Ratio with Locking Differential | YES | |
| Skid Plate Package | YES | |
| 130 Amp Alternator | YES | |
| 4 Wheel Drive | YES | |
| Black Tube Style Step Bars on Driver Side and Passenger Side | YES | |
| Backup Camera System | YES | |
| Collision Avoidance System | YES | |
| Lane Departure System | NO | |
| Tire Jack and Tire Changing Tools. | YES | |
| Full Sized Spare Tire. | YES | |
| SUB - TOTAL AMOUNT | $ | 33,293.32 |
| OTHER COSTS | $ | |
| SALES TAX | $ | 2,983.78 |
| TOTAL AMOUNT OF DELIVERED VEHICLE | $ 36,277.10 | |

**Delivery Location: Gila County Fleet Management, 1001 W. Besich Blvd., Globe, AZ 85501**

**Estimated Date of Delivery:** April 1, 2019

**Vendor Name:** Tate's Auto Center Holbrook **Contact Number:** 928-248-2624

## PRICE SHEET

**DESCRIPTION: Aftermarket Upfitting of One (1) New Ford F150 Full Size Crew Cab for Law Enforcement Use**

*(Build Sheet Must Accompany Proposal)*

| MINIMUM SPECIFICATIONS<br>Aftermarket Upfitting of One (1) New Ford F150 Full Size Crew Cab for Law Enforcement Use | QUANTITY | MEETS MINIIMUM SPECIFICATIONS<br>YES NO |
|---|---|---|
| MISC - Whelen INNEREDGE FST WC TRAY 10 LAMP W/FLASHING TD's 2017+ F150 - F350 | 1 | Yes |
| Add DUO Series for FST/RST, 1 Red/White | 4 | Yes |
| Add DUO Series for FST/RST, 1 Blue/White | 4 | Yes |
| Whelen WeCan Hand Held Siren | 1 | Yes |
| Whelen 100 Watt Speaker | 1 | Yes |
| Whelen Universal Swivel Bracket<br>Whelen Bracket - sak - model: Universal/Swivel | 1 | Yes |
| Federal Signal Tail Light Flasher | 1 | Yes |
| Federal Signal FHL-HL Universal Head Light Flasher | 1 | Yes |
| Sho-Me 30" LED Strip RB Grill* | 1 | Yes |
| Sho-ME LED Flasher, Terminal | 1 | Yes |
| Federal Signal MicroPulse Ultra 6 Blue/Blue<br>Behind Grille*<br>Federal Signal MicroPulse Ultra 6-FedSig Blue/Blue | 1 | Yes |
| Federal Signal MicroPulse Ultra 6 Red/Red<br>Behind Grille *<br>Federal Signal MicroPulse Ultra 6-FedSig Red/Red | 1 | Yes |
| Federal Signal Mounting Bracket Behind Grille* | 2 | Yes |
| Firewire Safety Wire LED 49 Inch Red/Blue<br>Under Tailgate* | 1 | Yes |
| Sound Off All LED Dome Light, Red/White | 1 | Yes |
| Whelen Duo Linear Ion R/B<br>Front of Rear Door Panels* | 2 | Yes |
| Whelen 8 Head Dominator Plus Red/Blue<br>Inside Rear Window at Top* | 1 | Yes |

| | | |
|---|---|---|
| Whelen Mount L Bracket | 1 | Yes |
| Streamlight Stinger DS LED HL, Dual Switch Piggyback Model | 1 | Yes |
| MISC - B&B 225-2339 - 44 FT Single Drawer Box<br>44" W x 29 D x 15 Tall. Ford f150 2015+ | 1 | Yes |
| MISC - Diamondback SE Bed Cover, Black<br>2018 F150 5.7' Bed | 1 | Yes |
| Special Order Item - Not Returnable | 1 | Yes |
| Brookings Power Distribution Panel w/Timers | 1 | Yes |
| MISC - 150 Amp Circuit Breaker | 1 | Yes |
| Wire, Loom & Hardware for Installation | 1 | Yes |
| LABOR FOR INSTALLATION of Listed Equipment | 28 | Yes |
| Windows Tint - 20% Windshield Visor Strip | 1 | Yes |
| SHIPPING/HANDLING | 1 | Yes |
| *Run Power and Ground for 2 Radios to Center of Dash, Coiled<br>On Passenger Floorboard | | |
| SUB - TOTAL AMOUNT | $9,506.24 | |
| OTHER COSTS | $ | |
| SALES TAX | $865.06 | |
| TOTAL AMOUNT OF DELIVERED VEHICLE | $10,371.30 | |

**Delivery Location: Gila County Fleet Management, 1001 Besich Blvd., Globe, AZ.**

**Date of Delivery:** No later than April 1, 2019

**Vendor Name:** Tates Auto Center Holbrook/Pride Group Phoenix **Vendor Phone Number:** 928-240-2624

**BID NO. 111518-2**
**Purchase of One (1) New Ford F150 Crew Cab 4X4**

**AFFIDAVIT BY VENDOR**
**CERTIFYING THAT THERE WAS NO COLLUSION**
**IN BIDDING FOR CONTRACT**

STATE OF ARIZONA )
)ss
COUNTY OF: )

Wayne Bentley
(Name of Individual) being first duly sworn, deposes and says:

That he is Government Sales Manager
(Title)

of Tate's Auto Center Holbrook and
(Name of Business)

That he is bidding on **Gila County Bid No. 111518-2 - Purchase of One (1) New Ford F150 Crew Cab 4X4 and,**

That neither he nor anyone associated with the said Gila County
(Name of Business)

has, directly or indirectly entered into any agreement, participated in any collusion or otherwise taken any action in restraint of free competitive bidding in connection with the above-mentioned project.

Tate's Auto Center
**Name of Business**

Wayne Bentley
**By**

Government Sale Manager
**Title**

NOTARY PUBLIC
STATE OF ARIZONA
Navajo County
MELISSA KORKOSZ
My Commission Expires February 19, 2021

**Subscribed and sworn to before me this** 6 **day of** FEBRUARY**, 2019.**

Melissa Korkosz
**Notary Public**

**My Commission expires:**
2-19-21

Tuba Buddy

Commercial Sales Manager

Tuba's Bake Center

Tuba Buddy

Commercial Sales Manager

Tuba's Bake Center

NOTARY PUBLIC
STATE OF ARIZONA
Navajo County
MELISSA KORKOSZ
My Commission Expires February 13, 2021

## CERTIFICATION REGARDING DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS

The prospective participant certifies to the best of its knowledge and belief that it and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;

(b) Have not within a three year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission or embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) Are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, State, or local with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and

(d) Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State, or local) terminated for cause or default

I understand that a false statement on this certification may be grounds for rejection of this proposal or termination of the award. IN addition, under 18 USC Sec. 1001, a false statement may result in a fine of up to $10,000 or imprisonment for up to 5 years, or both.

Typed Name and Title of Authorized Representative

Wayne Bentley

Signature of Authorized Representative

I am unable to certify the above statements. My explanation is attached

## LEGAL ARIZONA WORKERS ACT COMPLIANCE

Vendor hereby warrants that it will at all times during the term of this Contract comply with all federal immigration laws applicable to Vendor's employment of its employees, and with the requirements of A.R.S. § 23-214 (A) (together the "State and Federal Immigration Laws"). Vendor shall further ensure that each Subcontractor who performs any work for Vendor under this contract likewise complies with the State and Federal Immigration Laws.

County shall have the right at any time to inspect the books and records of Vendor and any Subcontractor in order to verify such party's compliance with the State and Federal Immigration Laws.

Any breach of Vendor's or any Subcontractor's warranty of compliance with the State and Federal Immigration Laws, or of any other provision of this section, shall be deemed to be a material breach of this Contract subjecting Vendor to penalties up to and including suspension or termination of this Contract. If the breach is by a Subcontractor, and the subcontract is suspended or terminated as a result, and Gila County elects to continue the contract with the Vendor, Vendor shall be required to take such steps as may be necessary to either self-perform the services that would have been provided under the subcontract or retain a replacement Subcontractor, as soon as possible so as not to delay project completion.

Vendor shall advise each Subcontractor of County's rights, and the Subcontractor's obligations, under this Article by including a provision in each subcontract substantially in the following form:
"Subcontractor hereby warrants that it will at all times during the term of this contract comply with all federal immigration laws applicable to Subcontractor's employees, and with the requirements of A.R.S. § 23-214 (A). Subcontractor further agrees that County may inspect the Subcontractor's books and records to ensure that Subcontractor is in compliance with these requirements. Any breach of this paragraph by Subcontractor will be deemed to be a material breach of this contract subjecting Subcontractor to penalties up to and including suspension or termination of this contract."

Any additional costs attributable directly or indirectly to remedial action under this Article shall be the responsibility of Vendor. In the event that remedial action under this Article results in delay to one or more tasks on the critical path of Vendor's approved construction or critical milestones schedule, such period of delay shall be deemed excusable delay for which Vendor shall be entitled to an extension of time, but not costs.

Signature of Authorized Representative

Printed Name

Wayne Bentley

Title

Government Sales manager

## BIDDERS CHECKLIST & ADDENDA ACKNOWLEDGEMENT

**NOTICE IS HEREBY GIVEN** that all Bid Documents shall be completed, executed, and submitted with this IFB. If bidder fails to complete or execute any portion of the Bid Documents, this IFB will be determined to be "non-responsive" and rejected.

**CHECKLIST:**

| REQUIRED DOCUMENT | COMPLETED AND EXECUTED |
|---|---|
| QUALIFICATION & CERTIFICATION FORM | _____ |
| CERTIFICATION REGARDING DEBARMENT | _____ |
| PRICE SHEETS | _____ |
| NO COLLUSION AFFADAVIT | _____ |
| LEGAL ARIZONA WORKS ACT COMPLIANCE | _____ |
| BIDDERS CHECKLIST & ADDENDA ACKNOWLEDGEMENT | _____ |
| OFFER PAGE | _____ |

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**ACKNOWLEDGMENT OF RECEIPT OF ADDENDA:**

| | #1 | #2 | #3 | #4 | #5 |
|---|---|---|---|---|---|
| Initials | _____ | _____ | _____ | _____ | _____ |
| Date | _____ | _____ | _____ | _____ | _____ |

Signed and dated this _____ day of _____, 2019

_____
VENDOR:

_____
BY: (Signature)

Each bid shall be sealed in an envelope addressed to the Gila County Procurement Group and bearing the following statement on the outside of the envelope: **Invitation for Bids: Bid No. 111518-2 Purchase of One (1) New Ford F150 Crew Cab 4X4.** All bids shall be filed with the Gila County Finance Department at the Copper Building, 1400 E. Ash St., Globe, AZ on or before January 15, 2019, 4:00 PM.

**BID NO. 111518-2**
**Purchase of One (1) New Ford F150 Crew Cab 4X4**

## OFFER PAGE

**TO GILA COUNTY:**

The undersigned hereby offers and agrees to furnish the material or service in compliance with all terms and conditions, instruction, specifications, and any amendments contained in this invitation for bids.

Signature also certifies the Vendors bid is genuine, and is not in any way collusive or a sham; that the bid is not made with the intent to restrict or prohibit competition; that the Vendor submitting the bid has not revealed the contents of the bid to, or in any way colluded with, any other Vendor which may compete for the contract; and that no other Vendor which may compete for the contract has revealed the contents of a bid to, or in any way colluded with, the Vendor submitting this bid.

**CONTRACT NUMBER: 111518-2 Purchase of One (1) New Ford F150 Crew Cab 4X4**

**Firm Submitting Bid:**

Tate's Auto Center Holbrook
Company Name

1001 Navajo Bvld
Address

Holbrook AZ 86025
City State Zip

**For clarification of this offer, contact:**

Name: Wayne Bartley

Phone No.: 928-240-2624

Fax

Email: Wayne.bartley@tatesautocenter.com

Signature of Authorized Person to Sign

Wayne Bartley
Printed Name

Government Sales Manager
Title

Bid must be signed by a duly authorized officer(s) eligible to sign contract documents for the Firm.

## ACCEPTANCE OF OFFER

(For Gila County use only)

***The Offer is hereby Accepted:***

The Vendor Tate's Auto Center is now bound to provide the materials or services listed in Invitation for Bid No.: 111518-2 including all terms and conditions, specifications, amendments, etc. and the Vendor's Offer as accepted by County entity.

The contract shall henceforth be referenced to as ***Contract No. 111518-2.*** The Vendor has been cautioned not to commence any billable work or to provide any material or service under this Contract until Vendor receives written notice to proceed from Gila County.

**Awarded this** 19th **day of** February**, 2019**

**GILA COUNTY BOARD OF SUPERVISORS:**

**Tim R. Humphrey, Chairman, Board of Supervisors**

**ATTEST:**

**Marian Sheppard, Clerk of the Board**

**APPROVED AS TO FORM:**

Jefferson R Dalton, for Charles Shire

**The Gila County Attorney's Office**

Tates Ford Lincoln Mercury
DBA Tates Auto Center

Wayne Bentley - Comm Account Manager
928-240-2624

Item No. - -QTE

# Quote

## Customer Info

Name - Gila County
Address - 1350 east Monroe
City/State/Zip - Globe Az 85501
Phone -

## Details

Quote Date - 1/15/2018
VIN# - Order Specification
Dealer Rep. - Wayne Bentley
Days Net -

| QTY | Description | Unit Price | Total |
|---|---|---|---|
| 1 | 2019 Ford F150 Crew Cab 4x4 145"XL 101A Equipment package, (SG) Medium Earth 40/0/40 seating, (994) 3.5L V6 EcoBoost engine, (T8C) LT275/65R18C, (XL9) 3.55 e-locking axle, (53C) trailer tow package (413)Skid plates, (67T) brake controller, (18B) running boards, (66S) SSV package, (91P) 8-way power seat | $32,278.82 | $32,278.82 |
| | *3 extra keys* | $510.00 | $510.00 |
| | *Total Taxable* | *$32,788.82* | *$32,788.82* |
| | State of Arizona Navajo & Holbrook Sales Tax of 9.10% | $2,983.78 | $2,983.78 |
| | Dealer Documentary Fee | $499.50 | $499.50 |
| | License Fees | | |
| | DEQ Tire Tax | $5.00 | $5.00 |
| | *Per Unit Total* | *$36,277.10* | |
| | | Invoice Total | $36,277.10 |

## Misc. Info

Contact Name -
Contact E-Mail - bhurst@gilacountyaz.gov
Customer FIN# - QA521
Customer P.O.# -

*Estimated Build Time* *10 Weeks*
*Estimated Delivery Date* 3/30/2018

## Additional VIN#

Vehicle 2 -
Vehicle 3 -
Vehicle 4 -
Vehicle 5 -
Vehicle 6 -
Vehicle 7 -
Vehicle 8 -
Vehicle 9 -

*Thank You!!*

*Remit Payment to* Tate's Auto Center Holbrook
1001 Navajo blvd Holbrook Az 86025

# Selected Options

| Code | Description | MSRP | Invoice |
|---|---|---|---|
| **Base Vehicle** | | | |
| W1E | Base Vehicle Price (W1E) | $38,205.00 | $36,486.00 |
| **Packages** | | | |
| 101A | Equipment Group 101A Mid | $2,255.00 | $2,052.00 |
| | - Option Discount | -$750.00 | -$683.00 |
| | *Includes:*<br>*- Wheels: 17" Silver Steel*<br>*- Radio: AM/FM Stereo w/6 Speakers*<br>*Includes auxiliary audio input jack (not available with SYNC).*<br>*- XL Power Equipment Group*<br>*- Power Glass Sideview Mirrors w/Black Skull Caps*<br>*Includes manual-folding.*<br>*- Illuminated Entry*<br>*- MyKey*<br>*- Perimeter Alarm*<br>*- Power Door Locks*<br>*Includes flip key and integrated key transmitter keyless-entry (includes Autolock).*<br>*- Power Tailgate Lock*<br>*- Power Front & Rear Windows*<br>*- SYNC*<br>*Includes enhanced voice recognition communications and entertainment system. 911 assist, 4.2" LCD display in center stack. Applink and 1 smart charging USB port.* | | |
| **Powertrain** | | | |
| 994 | Engine: 3.5L V6 EcoBoost | $2,595.00 | $2,362.00 |
| | *Includes auto start-stop technology.*<br>*Includes:*<br>*- GVWR: 7,000 lbs Payload Package* | | |
| 44G | Transmission: Electronic 10-Speed Automatic | N/C | N/C |
| | *Includes selectable drive modes: normal/tow-haul/snow-wet/EcoSelect/sport.* | | |
| XL9 | Electronic Locking w/3.55 Axle Ratio | Included | Included |
| NONGV6 | GVWR: 7,000 lbs Payload Package | Included | Included |
| **Wheels & Tires** | | | |
| 64C | Wheels: 17" Silver Steel | STD | STD |
| **Other Options** | | | |
| 145WB | 145" Wheelbase | STD | STD |
| STDRD | Radio: AM/FM Stereo w/6 Speakers | STD | STD |
| | *Includes auxiliary audio input jack (not available with SYNC).* | | |
| 53B | Class IV Trailer Hitch Receiver | Included | Included |

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

**Prepared by: Wayne Bentley Date: 01/12/2019**

# Selected Options (cont'd)

| Code | Description | MSRP | Invoice |
|---|---|---|---|
| | Ordering the Trailer Tow Package does not include Integrated Brake Controller (67T). Integrated Brake Controller (67T) is a standalone option and must be ordered separately. | | |
| | *Includes towing capability up to TBD on 3.3L V6 PFDI engine (99B) and 2.7L EcoBoost engine (99P) or up to TBD on 3.5L EcoBoost engine (994), 3.5L EcoBoost High Output engine (99G) and 5.0L V8 engine (995), smart trailer tow connector and 4-pin/7-pin wiring harness.* | | |
| 53C_ | Max Trailer Tow Package w/101A | $1,295.00 | $1,179.00 |
| | Ordering the Max Trailer Tow Package does not include Trailer Tow Mirrors. Trailer Tow Mirrors are a standalone option and must be ordered separately. (Option Code: 54Y/59S). Max GCWR/max tow only achieved on SuperCrew equipped with 20" wheels. These trucks will also come equipped with max springs, steering gear and upgraded stabilizer bar for this configuration. | | |
| | *Includes max towing capability up to TBD and upgraded rear bumper.*<br>*Includes:*<br>*- Electronic Locking w/3.55 Axle Ratio*<br>*- Extended Range 36 Gallon Fuel Tank*<br>*- Auxiliary Transmission Oil Cooler*<br>*- Engine Oil Cooler*<br>*- Pro Trailer Backup Assist*<br>*- Class IV Trailer Hitch Receiver*<br>*Includes towing capability up to TBD on 3.3L V6 PFDI engine (99B) and 2.7L EcoBoost engine (99P) or up to TBD on 3.5L EcoBoost engine (994), 3.5L EcoBoost High Output engine (99G) and 5.0L V8 engine (995), smart trailer tow connector and 4-pin/7-pin wiring harness.*<br>*- Integrated Trailer Brake Controller*<br>*- Upgraded Front Stabilizer Bar* | | |
| 413 | Skid Plates | $160.00 | $146.00 |
| | *Includes fuel tank, transfer case and front differential.* | | |
| 18B | Black Platform Running Boards | $250.00 | $228.00 |
| 67T | Integrated Trailer Brake Controller | Included | Included |
| PAINT | Monotone Paint Application | STD | STD |
| **Fleet Options** | | | |
| 66S | XL SSV (Special Service Vehicle) Package | $50.00 | $46.00 |
| | Requires valid FIN code. | | |
| | *Includes:*<br>*- 240 Amp Alternator*<br>*- Cloth 40/Blank/40 Front-Seats (Fleet)*<br>*Center-section deleted. Includes restraint control module cover and vinyl rear bench seat.* | | |
| 85A | XL Power Equipment Group | N/C | N/C |
| | *Includes:*<br>*- Power Glass Sideview Mirrors w/Black Skull Caps*<br>*Includes manual-folding.*<br>*- Illuminated Entry*<br>*- MyKey*<br>*- Perimeter Alarm*<br>*- Power Door Locks*<br>*Includes flip key and integrated key transmitter keyless-entry (includes Autolock).*<br>*- Power Tailgate Lock*<br>*- Power Front & Rear Windows* | | |
| 52P | SYNC | N/C | N/C |

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# Selected Options (cont'd)

| Code | Description | MSRP | Invoice |
|---|---|---|---|
| | *Includes enhanced voice recognition communications and entertainment system, 911 assist, 4.2" LCD display in center stack, Applink and 1 smart charging USB port.* | | |
| T7C_ | Tires: LT245/70R17E BSW A/T (Fleet) | $295.00 | $269.00 |
| | Requires valid FIN code. | | |
| S | Cloth 40/Blank/40 Front-Seats (Fleet) | Included | Included |
| | *Center-section deleted. Includes restraint control module cover and vinyl rear bench seat.* | | |
| 91P | 8-Way Power Driver's Seat w/Power Lumbar (Fleet) | $350.00 | $319.00 |
| **Interior Colors** | | | |
| SG_01 | Dark Earth Gray | N/C | N/C |
| **Primary Colors** | | | |
| N1_02 | Blue Jeans Metallic | N/C | N/C |
| SUBTOTAL | | $44,705.00 | $42,404.00 |
| Fuel Charge | | $0.00 | $82.10 |
| Destination Charge | | $1,595.00 | $1,595.00 |
| TOTAL | | $46,300.00 | $44,081.10 |

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**Prepared by: Wayne Bentley Date: 01/12/2019**

# Selected Equipment & Specs

## Dimensions

Exterior length: 231.9" * Exterior width: 79.9" * Exterior height: 77.2" * Wheelbase: 145.0" * Turning radius: 23.9' * Min ground clearance: 9.3" * Max ground clearance: 10.2" * Front legroom: 43.9" * Rear legroom: 43.6" * Front headroom: 40.8" * Rear headroom: 40.4" * Front hiproom: 62.5" * Rear hiproom: 64.7" * Front shoulder room: 66.7" * Rear shoulder room: 65.9" * Passenger volume: 131.8cu.ft. * Approach angle: 25.5 deg * Departure angle: 26 deg * Maximum cargo volume: 51.9cu.ft. * Box length: 66.0"

## Powertrain

EcoBoost 375hp 3.5L DOHC 24 valve twin turbo V-6 engine with Ti-VCT variable valve control, port/direct injection * Auto stop-start feature * Recommended fuel : regular unleaded * LEV3-ULEV125 * 10 speed automatic transmission with overdrive * Part-time * Fuel Economy City: 17 mpg * Fuel Economy Highway: 23 mpg * Capless fuel filler

## Suspension/Handling

Front independent double wishbone suspension with HD anti-roll bar, gas-pressurized shocks * Rear rigid axle leaf spring suspension with gas-pressurized shocks * Speed-sensing electric power-assist rack-pinion Steering * Front and rear 17 x 7.5 silver steel wheels * LT245/70SR17 EBSW AT front and rear tires

## Body Exterior

4 doors * Conventional left rear passenger * Conventional right rear passenger * Driver and passenger power remote, manual folding door mirrors * Black door mirrors * Black bumpers * Running boards * Class IV trailer hitch with with brake controller and trailer sway control * Bed-rail protectors * Easy lift tailgate * Easy lower tailgate * Trailer harness * Box style: regular * Metallic paint * Front and rear 17 x 7.5 wheels * 2 front tow hook(s)

## Convenience

Manual air conditioning * Power windows * Driver and passenger 1-touch up * Driver and passenger 1-touch down * Remote power door locks with 2 stage unlock and illuminated entry * Manual tilt steering wheel * Manual telescopic steering wheel * Day-night rearview mirror * 911 Assist emergency SOS * Wireless phone connectivity * AppLink smart device integration * 2 1st row LCD monitors * Front and rear cupholders * Passenger visor mirror * Driver and passenger door bins * Rear door bins

## Seats and Trim

Seating capacity of 5 * Front 40-40 bucket seats * 8-way power driver seat adjustment * Power 2-way driver lumbar support * Power height adjustable driver seat * 4-way passenger seat adjustment * 60-40 folding rear split-bench seat * Cloth seat upholstery

## Entertainment Features

AM/FM stereo radio * Auxiliary audio input * SYNC external memory control * Steering wheel mounted radio controls * 6 speakers * Streaming audio * Fixed antenna

## Lighting, Visibility and Instrumentation

Halogen aero-composite headlights * Delay-off headlights * Fully automatic headlights * Variable intermittent front windshield wipers * Light tinted windows * Tachometer * Voltmeter * Oil pressure gauge * Compass * Outside temperature display * Camera(s) - rear * Low tire pressure warning * Trip computer * Trip odometer

## Safety and Security

4-wheel ABS brakes * Brake assist with hill hold control * Electric parking brake * 4-wheel disc brakes * Electronic stability control * ABS and driveline traction control * Dual front impact airbag supplemental restraint system * Dual seat mounted side impact airbag supplemental restraint system * Safety Canopy System curtain 1st and 2nd row overhead airbag supplemental restraint system * Airbag supplemental restraint system occupancy sensor * Remote activated perimeter/approach lighting * Power remote door locks with 2 stage unlock and panic alarm * Security system with SecuriLock immobilizer * MyKey restricted driving mode * Manually adjustable front head restraints * 3 manually adjustable rear head restraints * Automatic Emergency Braking Feature

## Dimensions

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

**Prepared by: Wayne Bentley Date: 01/12/2019**

# Selected Equipment & Specs (cont'd)

*General Weights*

Curb4,898 lbs.
Payload2,050 lbs.
GVWR7,000 lbs.

*Front Weights*

Front GAWR3,600 lbs.
Front axle capacity3,750 lbs.
Front tire/wheel capacity3,650 lbs.
Front curb weight2,918 lbs.
Front spring rating3,600 lbs.

*Rear Weights*

Rear GAWR4,050 lbs.
Rear axle capacity4,800 lbs.
Rear tire/wheel capacity4,050 lbs.
Rear curb weight1,980 lbs.
Rear spring rating4,050 lbs.

*Trailering Type*

TypeRegular
ClassIV
Brake controllerYes
HarnessYes
HitchYes
Trailer sway controlYes

*General Trailering*

5th-wheel towing capacity10200 lbs.
Towing capacity10700 lbs.
Gooseneck towing capacity10200 lbs.
GCWR16100 lbs.

*Fuel Tank type*

Capacity36.01 gal.
Capless fuel fillerYes

*Off Road*

Approach angle26 deg
Ramp breakover angle21 deg
Max ground clearance10 "
Departure angle26 deg
Min ground clearance9 "
Load floor height35 "

*Exterior cargo*

Length66.0 "
Volume52.8 cu.ft.
Maximum width65.2 "
Minimum width50.6 "
Pickup box depth21.4 "
Tailgate width60.3 "

*Interior cargo*

Maximum cargo volume51.9 cu.ft.

**Powertrain**

*Engine Type*

BrandEcoBoost
CylindersV-6
IgnitionSpark
Liters 3.5L
Recommended fuelRegular unleaded
ValvetrainDOHC
Forced induction Twin turbo
Block materialAluminum
Head materialAluminum
InjectionPort/direct injection
OrientationLongitudinal
Valves per cylinder4
Variable valve controlTi-VCT

*Engine Spec*

Bore3.64"
Displacement213 cu.in.
Compression ratio10.5:1
Stroke3.45"

*Engine Power*

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# Selected Equipment & Specs (cont'd)

SAEJ1349 AUG2004 compliantYes
Torque 470 ft.-lb @ 3,500 RPM
Output 375 HP @ 5,000 RPM

*Alternator*

TypeHD
Amps240

*Battery*

Amp hours70
Run down protectionYes
Cold cranking amps610

*Engine Extras*

Oil coolerYes
Auto stop-start featureYes

*Transmission*

Electronic controlYes
OverdriveYes
TypeAutomatic
Lock-upYes
Speed10

*Transmission Gear Ratios*

1st4.696
3rd2.146
5th1.52
7th1
9th0.689
Reverse Gear ratios4.866
2nd2.985
4th1.769
6th1.275
8th0.854
10th0.616

*Transmission Extras*

Driver selectable modeYes
Oil coolerRegular duty
Sequential shift controlSelectShift

*Drive Type*

4wd typePart-time
TypeFour-wheel

*Drive Feature*

Traction controlABS and driveline
Transfer case shiftElectronic
Locking hub controlAuto
Rear locking differentialDriver selectable

*Drive Axle*

Ratio3.55

*Exhaust*

MaterialStainless steel
System typeSingle

*Emissions*

CARBLEV3-ULEV125
EPATier 2 Bin 5

*fuel Economy*

City17 mpg
Fuel typeGasoline
Highway23 mpg
Combined19 mpg

*Fuel Economy (Alternate 1)*

City13 mpg
Combined15 mpg
Highway17 mpg

*Green Values*

Energy Impact Score (Barrels per year)17.3
Carbon FP / Tailpipe and upstream total GHG ($CO_2$, tons per year)9.3

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

**Prepared by: Wayne Bentley Date: 01/12/2019**

# Selected Equipment & Specs (cont'd)

Energy Impact Score (Barrels per year)5.0

## Driveability

*Brakes*

ABS4-wheel
Type4-wheel disc
Electric parking brakeYes
ABS channels4
Vented discsFront and rear

*Brake Assistance*

Brake assistYes
Hill hold controlYes

*Suspension Control*

RideRegular
Electronic stability controlStability control with anti-roll

*Front Suspension*

IndependenceIndependent
Anti-roll barHD
TypeDouble wishbone

*Front Spring*

TypeCoil
GradeRegular

*Front Shocks*

TypeGas-pressurized

*Rear Suspension*

IndependenceRigid axle
TypeLeaf

*Rear Spring*

TypeLeaf
GradeRegular

*Rear Shocks*

TypeGas-pressurized

*Steering*

Speed-sensingYes
TypeRack-pinion
ActivationElectric power-assist

*Steering Specs*

# of wheels2

## Exterior

*Front Wheels*

Diameter17"
Width7.50"

*Rear Wheels*

Diameter17"
Width7.50"

*Spare Wheels*

Wheel materialSteel

*Front and Rear Wheels*

AppearanceSilver
CoversHub
MaterialSteel

*Front Tires*

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**Prepared by: Wayne Bentley Date: 01/12/2019**

# Selected Equipment & Specs (cont'd)

Aspect70
SidewallsBSW
TreadAT
Width245mm
Diameter17"
SpeedS
TypeLT
LT load ratingE

*Rear Tires*

Aspect70
SidewallsBSW
TreadAT
Width245mm
Diameter17"
SpeedS
TypeLT
LT load ratingE

*Spare Tire*

MountUnderbody w/crankdown
TypeFull-size

*Wheels*

Turning radius23.9'
Wheelbase145.0"

*Body Features*

Running boardsYes
Body materialAluminum
Active grille shuttersYes
Skid plate(s)3
Side impact beamsYes
Front tow hook(s)2

*Body Doors*

Door count4
Right rear passengerConventional
Left rear passengerConventional
Rear cargoTailgate

*Pickup*

Box styleRegular
Easy lift tailgateYes
Bed-rail protectorsYes
Easy lower tailgateYes

*Exterior Dimensions*

Length231.9"
Body height77.2"
Frame yield strength (psi)49300.0
Body width79.9"
Frame section modulus5.0cu.in.
Front bumper to Front axle37.8"

## Safety

*Airbags*

Driver front-impactYes
Occupancy sensorYes
Passenger front-impactYes
Driver side-impactSeat mounted
OverheadSafety Canopy System curtain 1st and 2nd row
Passenger side-impactSeat mounted

*Seatbelt*

Rear centre 3 pointYes
Pre-tensionersFront
Height adjustableFront
Pre-tensioners (#)2

*Security*

ImmobilizerSecuriLock
Restricted driving modeMyKey
Panic alarmYes

## Seating

*Passenger Capacity*

Capacity5

*Front Seats*

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# Selected Equipment & Specs (cont'd)

Split40-40
Type Bucket

*Driver Seat*
Fore/aft Power
Reclining Power
Lumbar support Power 2-way
Height adjustable Power
Way direction control 8
Cushion tilt Power

*Passenger seat*
Fore/aft Manual
Way direction control 4
Reclining Manual

*Front Head Restraint*
Control Manual
Type Adjustable

*Rear Seats*
Descriptor Split-bench
Folding 60-40
Type Fixed
Facing Front
Folding position Fold-up cushion

*Rear Head Restraints*
Control Manual
Number 3
Type Adjustable

*Front Seat Trim*
Material Cloth
Back material Cloth

*Rear Seat Trim Group*
Material Vinyl
Back material Carpet

**Convenience**

*AC And Heat Type*
Air conditioning Manual
Underseat ducts Yes

*Audio System*
Auxiliary audio input Yes
Radio grade Regular
External memory control SYNC
Radio AM/FM stereo
Seek-scan Yes

*Audio Speakers*
Speaker type Regular
Speakers 6

*Audio Controls*
Steering wheel controls Yes
Streaming audio Bluetooth yes
Voice activation Yes

*Audio Antenna*
Type Fixed

*LCD Monitors*
1st row 2
Primary monitor size (inches) 8

*Convenience Features*
Retained accessory power Yes
Emergency SOS 911 Assist
Smart device integration App link
12V DC power outlet 3
Wireless phone connectivity Bluetooth

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**Prepared by: Wayne Bentley Date: 01/12/2019**

# Selected Equipment & Specs (cont'd)

*Door Lock Activation*
- TypePower with 2 stage unlock
- RemoteKeyfob (all doors)
- Integrated key/remoteYes
- Auto lockingYes

*Door Lock Type*
- Rear child safetyManual
- Tailgate/rear door lockIncluded with power door locks

*Instrumentation Type*
- DisplayAnalog

*Instrumentation Gauges*
- TachometerYes
- Oil pressureYes
- Engine temperatureYes
- VoltmeterYes
- InclinometerYes
- Transmission fluid tempYes

*Instrumentation Warnings*
- Oil pressureYes
- Engine temperatureYes
- BatteryYes
- Lights onYes
- KeyYes
- Low fuelYes
- Lighting malfunctionYes
- Door ajarYes
- Service intervalYes
- Brake fluidYes
- Low tire pressureTire specific

*Instrumentation Displays*
- ClockIn-radio display
- CompassYes
- Exterior tempYes
- Systems monitorYes
- Camera(s) - rearYes

*Instrumentation Feature*
- Trip computerYes
- Trip odometerYes
- Forward collisionMitigation

*Steering Wheel Type*
- MaterialUrethane
- TiltingManual
- TelescopingManual

*Front Side Windows*
- Window 1st row activationPower

*Windows Rear Side*
- 2nd row activationPower

*Window Features*
- 1-touch downDriver and passenger
- 1-touch upDriver and passenger
- TintedLight

*Front Windshield*
- WiperVariable intermittent

*Rear Windshield*
- WindowFixed

## Interior

*Passenger Visor*

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**Prepared by: Wayne Bentley Date: 01/12/2019**

# Selected Equipment & Specs (cont'd)

MirrorYes

*Rear View Mirror*

Day-nightYes

*Headliner*

CoverageFull

MaterialCloth

*Floor Trim*

CoverageFull

CoveringVinyl/rubber

*Trim Feature*

Gear shift knobUrethane
Interior accentsChrome

Cabback insulatorYes

*Lighting*

Dome light typeFade
Variable IP lightingYes

Illuminated entryYes

*Storage*

Driver door binYes
Glove boxYes
Rear yesYes
DashboardYes

Front Beverage holder(s)Yes
Passenger door binYes
Instrument panelBin
Rear door binsYes

*Legroom*

Front43.9"

Rear43.6"

*Headroom*

Front40.8"

Rear40.4"

*Hip Room*

Front62.5"

Rear64.7"

*Shoulder Room*

Front66.7"

Rear65.9"

*Interior Volume*

Passenger volume131.8 cu.ft.

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**Prepared by: Wayne Bentley Date: 01/12/2019**

EXHIBIT "K"

**BID RESULTS**

**GILA COUNTY**

**BID TITLE:** Purchase One (1) New Ford F150 Crew Cab 4x4

**BID NO.:** 111518-2

**DUE DATE:** 01/15/19 4:00PM

| RANKING | BIDDER FIRM NAME | BID AMOUNT | COMMENTS |
|---|---|---|---|
| 1 | TATES AUTO GROUP AFTER MARKET | $48,828.96<br>10,371.30 | |
| 2 | MCSPADDEN FORD AFTER MARKET | $38,528.82<br>11,238.48 | |
| 3 | Alternative Bid<br>Tates Auto Group | $36,277.10<br>10,371.30 | |
| 4 | | | |
| 5 | | | |
| 6 | | | |
| 7 | | | |
| 8 | | | |
| 9 | | | |
| 10 | | | |

# GILA COUNTY

## NOTICE OF INVITATION FOR BID

## BID NO. 111518-2

## Purchase of One (1) New Ford F150 Crew Cab 4X4


***BOARD OF SUPERVISORS***
**Tommie C. Martin, Chairman**
**Timothy Humphrey, Vice Chairman**
**Woody Cline, Member**

***COUNTY MANAGER***
**James Menlove**

# GILA COUNTY
## PROCUREMENT GROUP
## NOTICE OF INVITATION FOR BID

1400 E. Ash Street
Globe, Arizona
85501

**SOLICITATION NUMBER**
**111518-2**

**BID DUE DATE:** **Tuesday January 15, 2019** **TIME: 4:00 PM**

**DESCRIPTION:** **Purchase of One (1) New Ford F150 Crew Cab 4X4**

**Bid Opening Location:** **GILA COUNTY FINANCE DEPARTMENT**
**ATTN: BETTY HURST**
**COPPER BUILDING**
**1350 EAST MONROE GLOBE, ARIZONA 85501**

**Bid Submittal Location:** **GILA COUNTY FINANCE DEPARTMENT, 1400 E. Ash St., Globe, AZ 85501**

Invitation for Bid for the materials and services specified will be received by the Gila County Procurement Group at the above specified location until the time and date cited.

Request for submittals after the specified date and time to the Procurement Group shall not be considered. To receive bid documents, contact the Procurement Group at (928) 402-4355 or click on the following link to the County website. http://www.gilacountyaz.gov/government/finance/procurement/current_bids.php

Additional instructions for preparing a bid are provided on pages 4-6 of the bid documents to Offerors as contained within the solicitation.

The Board of Supervisors reserves the right to reject any or all proposals, or to accept any proposal, or to waive any informality in any proposal, or to withhold the award if deemed in the best interest of Gila County.

All procurement activities conducted by Gila County are in conformance with the rules and regulations of the Gila County Procurement Group Statement of Procedures. A copy of the Gila County Procurement Group Statement of Procedures is available for review in the Deputy Clerk of the Board's office, Globe, AZ.

Payson Roundup advertisement dates: December 11, 2018 and December 25, 2018

**BIDDERS ARE STRONGLY ENCOURAGED TO CAREFULLY READ THE ENTIRE SOLICITATION.**

| | |
|---|---|
| Designated Department: | Gila County Fleet Management |
| Type of contract: | Term |
| Term of Contract: | Twelve Months |
| Phone Number: | (928) 951-3705 |

Signed: _____ Date: _____
Tim R. Humphrey, Chairman, Board of Supervisors

Signed: _____ Date: _____
Jefferson R. Dalton, Deputy Gila County Attorney, Civil Bureau Chief
*for* Bradley D. Beauchamp, County Attorney

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## GENERAL SCOPE

It is the intent of this solicitation to award a contract for the Purchase of One (1) New Ford F150 Crew Cab 4X4 for the Sheriff's Office under Fleet Management in Gila County. Vehicles will be fully upfitted with security equipment.

The County may choose to award this contract as a whole, or make multiple awards, depending on what is deemed to be in the County's best interest considering price, specifications, and delivery date. The request for price of an item does not guarantee a purchase but merely provides the County with the option if the need arises.

See attached: **Exhibit "C" Pages 12-13, and Page 15-17 as specified on Price Sheet for total price being proposed.**

Vendors who agree to provide the Minimum Bid Specifications for this Invitation for Bid shall be considered for award.

## INSTRUCTIONS TO VENDORS

**IMPORTANT: EXHIBIT "A", INSTRUCTIONS TO VENDORS AND EXHIBIT "B", VENDORS AWARD AGREEMENT ARE BASIC CONTENT TO GILA COUNTY BID PACKAGES. INDIVIDUAL BIDS MAY REQUIRE DIFFERENT LANGUAGE FOR INSTRUCTIONS AND AWARD AGREEMENTS. WHERE APPLICABLE, SUCH CHANGES WILL APPEAR IN EXHIBIT "C", MINIMUM PRODUCT SPECIFICATIONS AND INFORMATION AND TAKE PRECEDENCE OVER THE LANGUAGE APPEARING IN EXHIBITS "A" & "B".**

### EXHIBIT "A" INSTRUCTIONS TO VENDORS

**Preparation of Sealed Bid**

A. Sealed Bids will be received by the Gila County Finance Department, from vendors, to deliver the product(s), goods and services contained to establish a contract for specified locations within Gila County. The County seeks sealed bids only from qualified, experienced vendors able to provide services which are, in all respects, responsive to the specifications. All bids shall be on the forms provided in this Invitation for Bid package. It is permissible to copy these forms if required.

B. Before submitting its bid, each vendor shall familiarize itself with the Scope of Work, laws, regulations and other factors affecting performance of work. It shall carefully correlate its observations with requirements of the Contract and otherwise satisfy itself of the expense and difficulties attending the performance of the work. The submission of a bid will constitute a representation of compliance by the vendor. There will be no subsequent financial adjustment, other than that provided for by the Contract, for lack of such familiarization.

C. Vendors must complete all forms provided in this Invitation for Bid package in full, original signature in ink, by the person(s) authorized to sign the Bid and to be submitted at the time of bid, and made a part of this contract. The County will use the Bid, and Qualification and Certification Form, in evaluating the capacity of vendor(s) to perform the Scope of Services as set forth in the Contract. Failure of any Vendor to complete and submit the Price Sheet and Signature and Offer Page at time and place of opening may be grounds for automatic disqualification of the vendor(s) from further consideration.

D. The names of all persons authorized to sign the Bid must also be legibly printed below the signature. Evidence of the authority of the person signing shall be furnished.

E. The full name of each person or company interested in the Invitation for Bids shall be listed on the Bid.

F. No alterations in Bids, or in the printed forms therefore, by erasures, interpolations, or otherwise will be acceptable unless each such alteration is signed or initialed by the vendor; if initialed, the County may require the vendor to identify any alteration so initialed.

**Amendments**

Any addendum issued as a result of any change in this Invitation for Bids must be acknowledged by all Vendors in the following manner:

1. Completion of the Bidder Checklist & Addenda Acknowledgment form, page 19.

Failure to indicate receipt of addenda in the above manner may result in a bid being rejected as non-responsive. If no addenda have been issued, please indicate so by writing "Not Applicable" in the space provided under #1. The Vendor Checklist & Addenda Acknowledgment form must be signed and dated.

**Inquiries**

Any questions related to this IFB must be directed to those whose names appear on the Notice. Questions should be submitted in writing when time permits. The Gila County Supervisors, at their sole discretion, may require all questions be submitted in writing. Any correspondence related to an Invitation for Bids should refer to the appropriate Invitation for Bids number, page, and paragraph number. However, the Vendor(s) must not place the IFB number on the outside of an envelope containing questions since such an envelope may be identified as a sealed Bid and may not be opened until after the official IFB due date and time. Questions received less than five (5) working days prior to the date for opening Bids will be answered only if time permits. Only questions answered by formal written addenda will be binding. Oral and other interpretations or clarifications will be without legal effect.

**Late Bids**

Any bid received later than the date and time specified on Notice for Sealed Bids shall not be considered.

***Submittal Bid Format:***

**It is requested that <u>One (1) Original and One (1) copy (2 TOTAL) with original signatures on both sets</u> of the Qualification and Certification Form, Price Sheets, No Collusion Form, Certification Regarding Debarment, Legal AZ Workers Act Compliance Form, Bidders Checklist and Addenda Acknowledgment Form, and Offer Page shall be submitted on the forms and in the format specified in the Invitation for Bid.** The County will not be liable for any cost incident to the preparation of Bid, materials, reproductions, presentations, copy-right infringements, etc. It is permissible to copy these forms if required. Facsimiles or mailgrams shall not be considered.

1. By signature in the offer section of the Offer and Acceptance page, Vendor certifies:

   A. The submission of the offer did not involve collusion or other anti-competitive practices.
   B. The Vendor has not given, offered to give, nor intends to give at any time hereafter, any economic opportunity, future employment, gift, loan, gratuity, special discount, trip, favor, or service to a public servant in connection with the submitted offer.
   C. In order to conserve resources, reduce procurement costs, improve timely acquisition and cost of supplies and to improve efficiency and economy of procurement, any political subdivision, State, County, City, Town, etc., of the State of Arizona, will be allowed by the Vendor(s) awarded the contract to provide the same services, at the same prices stated in the bid. Delivery charges may differentiate depending on geographical location.

*Instructions to Vendors continued...*

2. Bids submitted early may be modified or withdrawn by notice to the party receiving bids at the place and prior to the time designated for receipts of Bids.

3. The County is not responsible for any Vendor's errors or omissions. Negligence in preparing an offer confers no right to the Vendor unless the Vendor discovers and corrects such errors prior to the Bid deadline.

**All bids shall be submitted in a sealed envelope:**

- **Minimum of Two (2) copies with original signatures shall be provided by the Vendor;**
- **The words "Invitation for Bid" with Title "Purchase of One (1) New Ford F150 Crew Cab 4X4", "Bid No. 111518-2", "January 15, 2019" and "4:00 PM" shall be written on the face of the envelope;**
- **The Vendor shall assume full responsibility for timely delivery at the location designated in the Notice.**
- **No bids will be accepted after 4:00 P.M. AZ Time, Tuesday, January 15, 2019. Bids will be opened at 4:00 P.M., Tuesday January 15, 2019.**

## GENERAL TERMS AND CONDITIONS

**Award of Contract**

1. The Gila County Board of Supervisors reserves the right to award any Bid by individual line item, by group of line items or as total, or any part thereof, whichever is deemed to be in the best interest, most advantageous of the County of Gila.

   a. Notwithstanding any or other provisions of the Bid, the County reserves the right to:
      1. Waive any immaterial defects or informalities; or
      2. Reject any or all Bids; or portions thereof; or
      3. Reissue a Request for Bid.

2. It is the responsibility of the Gila County Board of Supervisors to let the County contracts to the lowest responsive and responsible Vendor(s). To ensure that all Vendors are experienced, reasonably equipped and adequately financed to meet their contractual obligations, a determination of responsibility shall be made by the Gila County Board of Supervisors prior to contract award.

3. Further, the County reserves the right to reject the Bid of any Vendor(s) who has previously failed to perform adequately after having once been awarded a prior Bid for furnishing and installing materials similar in nature.

4. All submitted forms provided in this Invitation for Bids will be reviewed by the Gila County Board of Supervisors.

5. Those Vendor(s) who, in the opinion of the Gila County Board of Supervisors, are best qualified and whose Bids are most advantageous to the County <u>may</u> be invited to appear before the Board for an oral review.

6. The apparent successful Vendor(s) shall sign and file with the County, within ten (10) days after Notice of Intent to Award, all documents necessary to successfully execute the contract.

**Protests**

Only other Vendors who have submitted a bid under this IFB have the right to protest. A protest of an award must be filed within ten (10) days after the award by the Board of Supervisors. A protest must be in writing and must include the following:

A. Name, address and telephone number of the protester.
B. Signature of the protester or its representative, and evidence of authority to sign.
C. Identification of the contract and the solicitation or contract number.
D. Detailed statement of the legal and factual grounds of protest including copies of relevant documents.
E. The form of relief requested.

All protests shall be sent to the attention of the Gila County Board of Supervisors, 1400 East Ash Street, Globe, Arizona 85501.

**Laws and Ordinances**

This agreement shall be enforced under the laws of the State of Arizona and Gila County. Firm shall maintain in current status all Federal, State and Local licenses and permits required for the operation of the business conducted by the Firm. The Firm shall comply with the applicable provisions of the Americans with Disabilities Act (Public Law 101-336, 42 U.S.C. 12101-12213) and applicable federal regulations under the act.

**EXHIBIT "B" CONTRACT AWARD AGREEMENT**

This exhibit shall serve as the contract agreement to any Vendor, their agents, subcontractors or representatives, awarded this or any portion of this contract by the County, by submitting Bids to this or any other solicitation requiring sealed bids, does hereby agree to the following provisions. Proof of acceptance of these provisions will be the Vendor's signature(s) appearing on page 20, Vendors Offer Page, and Exhibit "D" Vendors Qualification and Certification form page 14. This Contract shall include the Invitation for Bids No. 111518-2 and all exhibits attached to it, including but not limited to the Qualification and Certification Form, Price Sheets, No Collusion Affidavit, Legal AZ Workers Act Compliance Form, Bidders Checklist and Addenda Acknowledgment Form, and Offer Page which are all incorporated into this agreement by this reference.

**Overcharges by Antitrust Violations**

The County maintains that, in actual practice, overcharges resulting from antitrust violations are borne by the purchaser. Therefore, to the extent permitted by law, the Vendor hereby assigns to the County any and all claims for such overcharges as to the goods or services used to fulfill the contract.

**Authority to Contract**

This contract shall be based upon the Invitation for Bids No. 111518-2, issued by the County, and the offer submitted by the Vendor in response to the IFB. The offer shall substantially conform to the terms, conditions, specifications and other requirements set forth within the text of the IFB which is incorporated by this reference into this agreement. The county reserves the right to clarify any contractual terms with the concurrence of the Vendor; however, any substantial non-conformity in the offer, as determined by the County Attorney, shall be deemed non-responsive and the offer rejected. The contract shall contain the entire agreement between Gila County and the Vendor relating to these requirements. The Contract shall prevail over any and all previous agreements, contracts, bids, negotiations, purchase orders, or master agreement in any form. The contract activity is issued under the authority of the Gila County Manager, after the Gila County Board of Supervisors approves the award. No alteration of any portion of the contract, any items or services awarded, or any other agreement that is based upon this contract may be made without express written approval of the Gila County Board of Supervisors in the form of an official contract amendment. Any attempt to alter any documents on the part of the Vendor or any agency is a violation of the Gila County Procurement Group Statement of Procedures. Any such action is subject to the legal and contractual remedies available to the County inclusive, but not limited to, contract cancellation, suspension or debarment of the Vendor.

**Contract Amendments**

The contract shall be modified only by a written contract amendment signed by the Gila County Board of Supervisors and persons duly authorized to enter into contracts on behalf of the Vendor.

**Contract Default**

A. The County, by written notice of default to the Vendor, may terminate the whole or any part of this contract in any one of the following circumstances:
   1. If the Vendor fails to make delivery of the supplies or to perform the services within the times specified; or

   2. If the Vendor fails to perform any of the other provisions of this contract; and fails to remedy the situation within a period of ten (10) days after receipt of notice.

B. In the event the County terminates this contract in whole or part, the County may procure supplies or services similar to those terminated, and the Vendor shall be liable to the County for any excess costs for such similar supplies or services.

**Right to Assurance**

Whenever one party to this contract in good faith has reason to question the other party's intent to perform, the other party may demand that the other party give a written assurance of this intent to perform. In the event that a demand is made, and no written assurance is given within five (5) days, the demanding party may treat this failure as an anticipatory repudiation of this contract.

**Costs and Payments**

Payments shall comply with the requirements of A.R.S. Title 35 and 41, Net 30 days. Upon receipt and acceptance of goods and services, the Vendor shall submit a complete and accurate invoice for payment.

IRS W9 Form: In order to receive payment, the Vendor shall have a current IRS W9 Form on file with the County unless not required by law.

**Co-op Use of Contract – Intergovernmental Purchasing**

Gila County has entered into an active purchasing agreement with other political subdivisions, cities, and towns of the State of Arizona in order to conserve resources, reduce procurement costs and improve timely acquisition and cost of supplies, equipment and services. The vendor(s) to whom this contract is awarded may be requested by other parties of said interactive purchasing agreements to extend to those parties the right to purchase supplies, equipment and services provided by the vendor under this contract, pursuant to the terms and conditions stated herein. Any such usage by other entities must be in accord with the rules and regulations of the respective entity and the approval of the Vendor.

**Cancellation of County Contracts**

This contract is subject to the cancellation provisions of **A.R.S. §38-511.**

**Termination of Contract**

The County, with or without cause, may terminate this contract at any time, or by giving **thirty** (30) days written notice to you. The County at its convenience, by written notice, may terminate this contract, in whole or in part. If this contract is terminated, the County shall be liable only for payment under the payment provisions of this contract for the services rendered and accepted material received by the County before the effective date of termination.

The County reserves the right to cancel the whole or any part of this contract due to failure of the Vendor(s) to carry out any term, promise, or condition of the contract. The County will issue a written ten (10) day notice of default to Vendor for acting or failing to act as in any of the following:

1. In the opinion of the County, the Vendor fails to perform adequately the stipulations, conditions or services and specifications required in the contract.
2. In the opinion of the County, the Vendor attempts to impose on the County material products, or workmanship, which is of unacceptable quality.
3. Vendor fails to furnish the required service or product within the time stipulated in the contract.
4. In the opinion of the County, the Vendor fails to make progress in the performance of the requirements of the contract or give the County a positive indication that Vendor will not, or cannot, perform to the requirements of the contract.

Each payment obligation of the County created hereby is conditioned upon the availability of County, State and Federal funds, which are appropriated or allocated for the payment of such an obligation. If funds are not allocated by the County and available for the continuance of service herein contemplated, the contract period for the service may be terminated by the County at the end of the period for which funds are available. The County shall notify the Vendor at the earliest possible time which service may be affected by a shortage of funds. No penalty shall accrue to the County in the event this provision is exercised, and the County shall not be obligated or liable for any future payments due or for any damages as a result of termination under this paragraph.

**General**

After receipt of all bids, each submittal shall be screened to determine if any shall be deemed non-responsive. Unsigned bids, unacknowledged Addenda, incomplete bids, non-conformance with mandatory requirements, etc., may result in the determination of non-responsive.

**Indemnification Clause**

Vendor shall indemnify, defend, save and hold harmless the County of Gila and its officers, officials, agents, and employees (hereinafter referred to as "Indemnitee") from and against any and all claims, actions, liabilities, damages, losses, or expenses (including court costs, attorneys' fees, and costs of claim processing, investigation and litigation) (hereinafter referred to as "Claims") for bodily injury or personal injury (including death), or loss or damage to tangible or intangible property caused, or alleged to be caused, in whole or in part, by the negligent or willful acts or omissions of Vendor or any of its owners, officers, directors, agents, employees or Subcontractors. This indemnity includes any claim or amount arising out of or recovered under the Workers' Compensation Law or arising out of the failure of such Vendor to conform to any federal, state or local law, statute, ordinance, rule, regulation or court decree. It is the specific intention of the parties that the Indemnitee shall, in all instances, except for Claims arising solely from the negligent or willful acts or omissions of the Indemnitee, be indemnified by Vendor from and against any and all claims. It is agreed that the Vendor will be responsible for primary loss investigation, defense and judgment costs.

## MINIMUM SPECIFICATIONS

**EXHIBIT "C" MINIMUM SPECIFICATIONS FOR: 111518-2**

**Purpose:** It is the intent of Gila County to establish, by this Invitation for Bids, a contract to Purchase of One (1) New Ford F150 Crew Cab 4X4. This Invitation for Bid No. 111518-2 including the Qualification and Certification Form, Price Sheets, No Collusion Form, Legal AZ Workers Act Compliance Form, Certification Regarding Debarment, Checklist and Addenda Acknowledgment Form, and Offer Page constitutes the entire Bid package and by this reference is hereby incorporated into this agreement.

### SECTION 1.0

**General:**

1.1 All product specifications are **minimum.** Vendor must provide product specification sheet.

1.2 Vendor should have adequate manufacturing / stock facilities to serve the needs of Gila County.

1.3 All proposals must represent the entire package.

1.4 The parties specifically understand and agree that the quantities used for bidding purposes are estimates of County needs and in no event shall the County be obligated to purchase the exact quantities of any item set forth in the proposal. The County does not guarantee any maximum or minimum amounts of purchase.

### SECTION 2.0

**Bid Pricing:**

2.1 The Vendor shall submit the bid in the form of a firm unit price for the contract period. Initial contract period is through April 1, 2019. Vendor shall incorporate all freight, profit, and discount into their price.

2.2 **The term of the contract shall commence upon award and shall remain in effect through April 1, 2019,** unless terminated, cancelled or extended as otherwise provided herein.

### SECTION 3.0

**Ordering and Delivery:**

3.1 ORDERING: Gila County does not warrant the order quantity of any item prior to actual need. Gila County may re-order item as it becomes necessary or based on the required needs within the County during the term of this contract.

3.2 PRODUCT DELIVERY Location: Gila County Shop, 1001 W. Besich Blvd, Globe, AZ. The Board of Supervisors may designate other or alternate delivery sites at any time during the term of the contract. These needs may be based on, but not limited to, seasonal, emergency, historical usage data.

3.3 DELIVERY TIME: Vehicles must be delivered no later than April 1, 2019. Failure to provide delivery within this time period may result in termination of this contract and award to the next lowest, responsible bidder.

3.4 Vendor shall retain title and control of all goods until they are delivered, and the contract of coverage has been completed. All risks of transportation and all related charges shall be the responsibility of the Vendor. All claims for visible or concealed damage shall be filed by the Vendor. The County will assist the Vendor in arranging for inspection.

## QUALIFICATION AND CERTIFICATION FORM

**EXHIBIT "D" VENDORS QUALIFICATION AND REFERENCE LIST**

**PURPOSE**
This exhibit shall serve as a requirement to enable the evaluation team to assess the qualifications of Vendors under consideration for final award. The information may or may not be a determining factor in award.
**CONTACT NUMBER 111518-2 Purchase of One (1) New Ford F150 Crew Cab 4X4**
The applicant submitting this Bid warrants the following:

1. Name, Address, and Telephone Number of Principal Vendor:
   McSpadden Ford Inc
   601 N Broad. Globe AZ 85501
   (928) 425-4491

2. Has Vendor (under its present or any previous name) ever failed to complete a contract?
   _____ Yes ___X___ No. If "Yes", give details including the date, the contracting agency, and the reason Vendor failed to perform in the narrative part of this Contract.

3. Has Vendor (under its present or any previous name) ever been disbarred or prohibited from competing for a contract? _____ Yes ___X___ No. If "Yes", give details, including the date, the contracting agency, the reasons for the Vendors disqualifications, and whether this disqualification remains in effect in the narrative part of this Contract.

4. Has a contracting agency ever terminated a contract with the Vendor (under your firm's present or any previous name) prior to end of contract period? _____ Yes ___X___ No. If "Yes", give details including the date, the contracting agency, and the reasons offer was terminated in the narrative part of this Contract.

5. Vendor must also provide at least the following information:
   a. A Cost Bid shall be submitted on the Price Sheet, attached hereon and made a full part of this contract by this reference.
   b. Gila County reserves the right to request additional information.

Lisa Wielenga
**Signature of Authorized Person to Sign**

Lisa Wielenga
**Printed Name**

General Manager.
**Title**

## PRICE SHEET SHERIFF'S OFFICE TASK FORCE

**DESCRIPTION: ONE (1) New Ford F150 Crew Cab**
**Vehicle Year, Make, & Model: 2019 Ford F150 Crew Cab 4x4**

| MINIMUM SPECIFICATIONS<br>One (1) New Ford F150 Crew cab 4x4 | MEETS MINIMUM SPECIFICATIONS | |
|---|---|---|
| | NO | YES |
| **Exterior: ANY COLOR OTHER THAN WHITE, Red or Blue (Gray)** | | X |
| Front Tow Hooks | | X |
| **Interior:** Charcoal or Light Color | | X |
| Cloth Seats | | X |
| | | |
| **Power Features:** Driver Seat; | | X |
| Power steering; Door Locks; Windows; Mirrors. | | X |
| Trailer Towing Package with Receiver Hitch, to include Engine and Transmission Oil Coolers, Brake Controller, etc., 7000 GVWR or similar. | | X |
| Power Steering and Tilt Steering Wheel | | X |
| A/C & Heat | | X |
| Factory Solar Tinted Windows | | X |
| Remote Keyless Entry **PLUS 5 ENTRY AND IGNITION KEYS/FOBS AS** | | X |
| **REQUIRED FOR ENTRY AND OPERATION** | | |
| Cruise Control | | X |
| AM / FM CD Radio W/Hands Free Bluetooth Cell Phone Capability | | X |
| Gas Engine: V-6 Turbo Charged or V-8 Equivalent | | X |
| Automatic Transmission | | X |
| 5 Full Size LT (10 Ply) All Season On/Off Roads Tires | | X |
| 3:73 Gear Ratio with Locking Differential | X | |
| Skid Plate Package | | X |
| 130 Amp Alternator | | X |
| 4 Wheel Drive | | X |
| Black Tube Style Step Bars on Driver Side and Passenger Side | | X |
| Backup Camera System | | X |
| Collision Avoidance System | | X |
| Lane Departure System | X | |
| Tire Jack and Tire Changing Tools. | | X |
| Full Sized Spare Tire. | | X |
| **SUB – TOTAL AMOUNT** | $ | 35380.00 |
| **OTHER COSTS** | $ | -0- |
| **SALES TAX** | $ | 3148.82 |
| **TOTAL AMOUNT OF DELIVERED VEHICLE** | $ | 38528.82 |

**Delivery Location:** Gila County Fleet Management, 1001 W. Besich Blvd., Globe, AZ 85501

**Estimated Date of Delivery:** April 1, 2019

**Vendor Name:** McSpadden Ford Inc **Contact Number:** _____

CNGP530 VEHICLE ORDER CONFIRMATION 01/09/19 16:34:4

==> _____ _____ Dealer: F5648

2019 F-150 Page: 1 of

Order No: 1111 Priority: C1 Ord FIN: QA521 Order Type: 5B Price Level: 95

Ord Code: 150A Cust/Flt Name: GILA COUNTY PO Number:

| | | RETAIL |
|---|---|---|
| W1P | F150 POL RESP | $42955 |
| | 145" WHEELBASE | |
| UX | INGOT SILVER | |
| P | POLICE SEAT | |
| G | MED EARTH GRAY | |
| 150A | EQUIP GRP | |
| | .XL SERIES | |
| | .18" MACH WHEEL | |
| 994 | 3.5L V6 GTDI | |
| 44G | ELEC 10-SPDAUTO | |
| | .LT275/65R18C | |
| | .3.55 ELEC LOCK | |
| | LT CAPABILITY | |
| | 7000# GVWR | |
| 53A | TRAILER TOW PKG | 995 |

| | | RETAIL |
|---|---|---|
| | .PRO TRAILER AST | |
| 60P | PRE-COLLISION | 145 |
| 67T | TRL BRAKE CONTR | 275 |
| | SP DLR ACCT ADJ | |
| | SP FLT ACCT CR | |
| | FUEL CHARGE | |
| B4A | NET INV FLT OPT | NC |
| | PRICED DORA | NC |
| | DEST AND DELIV | 1595 |
| TOTAL | BASE AND OPTIONS | 45965 |
| TOTAL | | 45965 |

*THIS IS NOT AN INVOICE*

F1=Help F2=Return to Order F3/F12=Veh Ord Menu

F4=Submit F5=Add to Library

S099 - PRESS F4 TO SUBMIT QC059731

## PRICE SHEET

**DESCRIPTION: Aftermarket Upfitting of One (1) New Ford F150 Full Size Crew Cab for Law Enforcement Use**

*(Build Sheet Must Accompany Proposal)*

| MINIMUM SPECIFICATIONS<br>Aftermarket Upfitting of One (1) New Ford F150 Full Size Crew Cab for Law Enforcement Use | QUANTITY | MEETS MINIIMUM SPECIFICATIONS<br>YES NO |
|---|---|---|
| MISC – Whelen INNEREDGE FST WC TRAY 10 LAMP W/FLASHING TD's 2017+ F150 – F350 | 1 | X |
| Add DUO Series for FST/RST, 1 Red/White | 4 | X |
| Add DUO Series for FST/RST, 1 Blue/White | 4 | X |
| Whelen WeCan Hand Held Siren | 1 | X |
| Whelen 100 Watt Speaker | 1 | X |
| Whelen Universal Swivel Bracket<br>Whelen Bracket – sak - model: Universal/Swivel | 1 | X |
| Federal Signal Tail Light Flasher | 1 | X |
| Federal Signal FHL-HL Universal Head Light Flasher | 1 | X |
| Sho-Me 30" LED Strip RB Grill* | 1 | X |
| Sho-ME LED Flasher, Terminal | 1 | X |
| Federal Signal MicroPulse Ultra 6 Blue/Blue<br>Behind Grille*<br>Federal Signal MicroPulse Ultra 6-FedSig Blue/Blue | 1 | X |
| Federal Signal MicroPulse Ultra 6 Red/Red<br>Behind Grille *<br>Federal Signal MicroPulse Ultra 6-FedSig Red/Red | 1 | X |
| Federal Signal Mounting Bracket Behind Grille* | 2 | X |
| Firewire Safety Wire LED 49 Inch Red/Blue<br>Under Tailgate* | 1 | X |
| Sound Off All LED Dome Light, Red/White | 1 | X |
| Whelen Duo Linear Ion R/B<br>Front of Rear Door Panels* | 2 | X |
| Whelen 8 Head Dominator Plus Red/Blue<br>Inside Rear Window at Top* | 1 | X |

| | | |
|---|---|---|
| Whelen Mount L Bracket | 1 | X |
| Streamlight Stinger DS LED HL, Dual Switch Piggyback Model | 1 | X |
| MISC – B&B 225-2339 – 44 FT Single Drawer Box<br>44" W x 29 D x 15 Tall. Ford f150 2015+ | 1 | X |
| MISC – Diamondback SE Bed Cover, Black<br>2018 F150 5.7' Bed | 1 | X |
| Special Order Item – Not Returnable | 1 | X |
| Brookings Power Distribution Panel w/Timers | 1 | X |
| MISC – 150 Amp Circuit Breaker | 1 | X |
| Wire, Loom & Hardware for Installation | 1 | X |
| LABOR FOR INSTALLATION of Listed Equipment | 28 | X |
| Windows Tint – 20% Windshield Visor Strip | 1 | X |
| SHIPPING/HANDLING | 1 | X |
| *Run Power and Ground for 2 Radios to Center of Dash, Coiled On Passenger Floorboard | | |

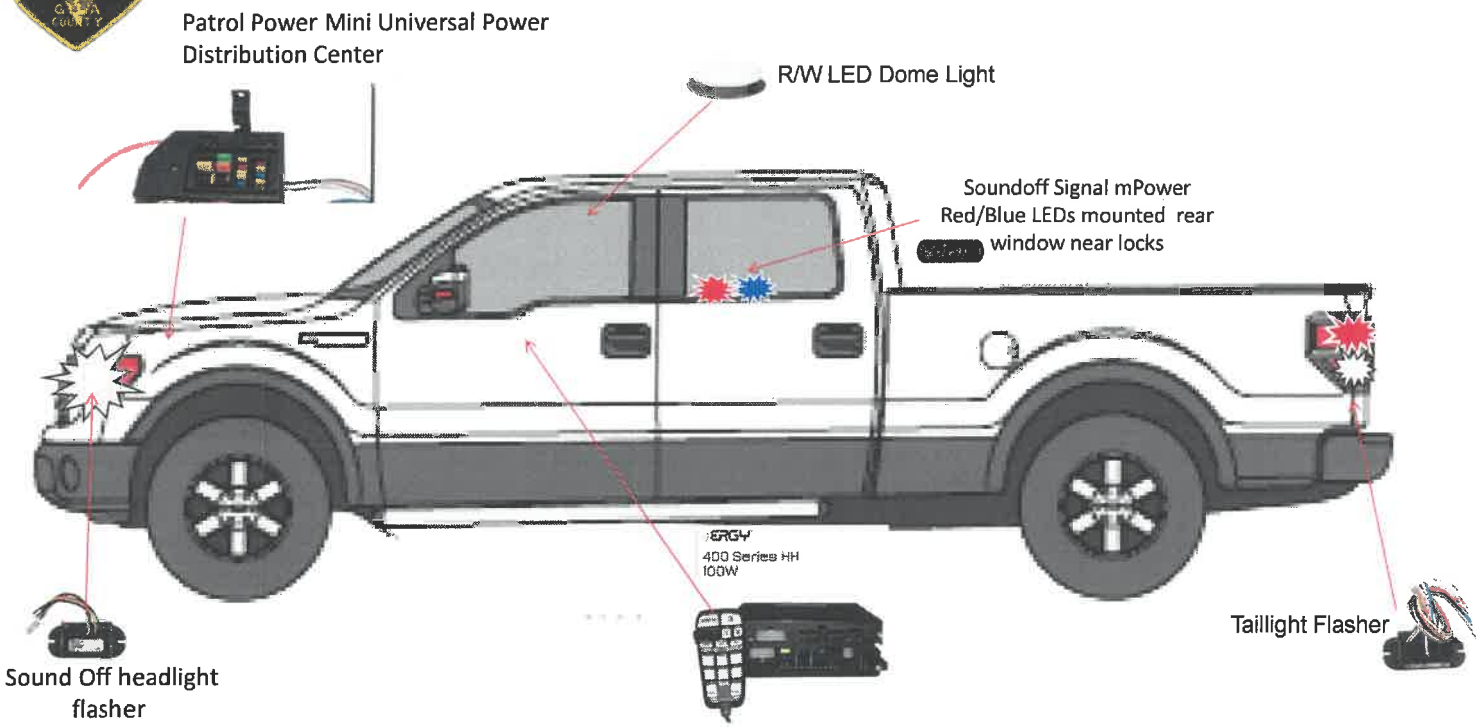
| | |
|---|---|
| **SUB – TOTAL AMOUNT** | $ 10,320 |
| **OTHER COSTS** | $ -0- |
| **SALES TAX** | $ 918.48 |
| **TOTAL AMOUNT OF DELIVERED VEHICLE** | $ 11,238.48 |

**Delivery Location:** Gila County Fleet Management, 1001 Besich Blvd., Globe, AZ.

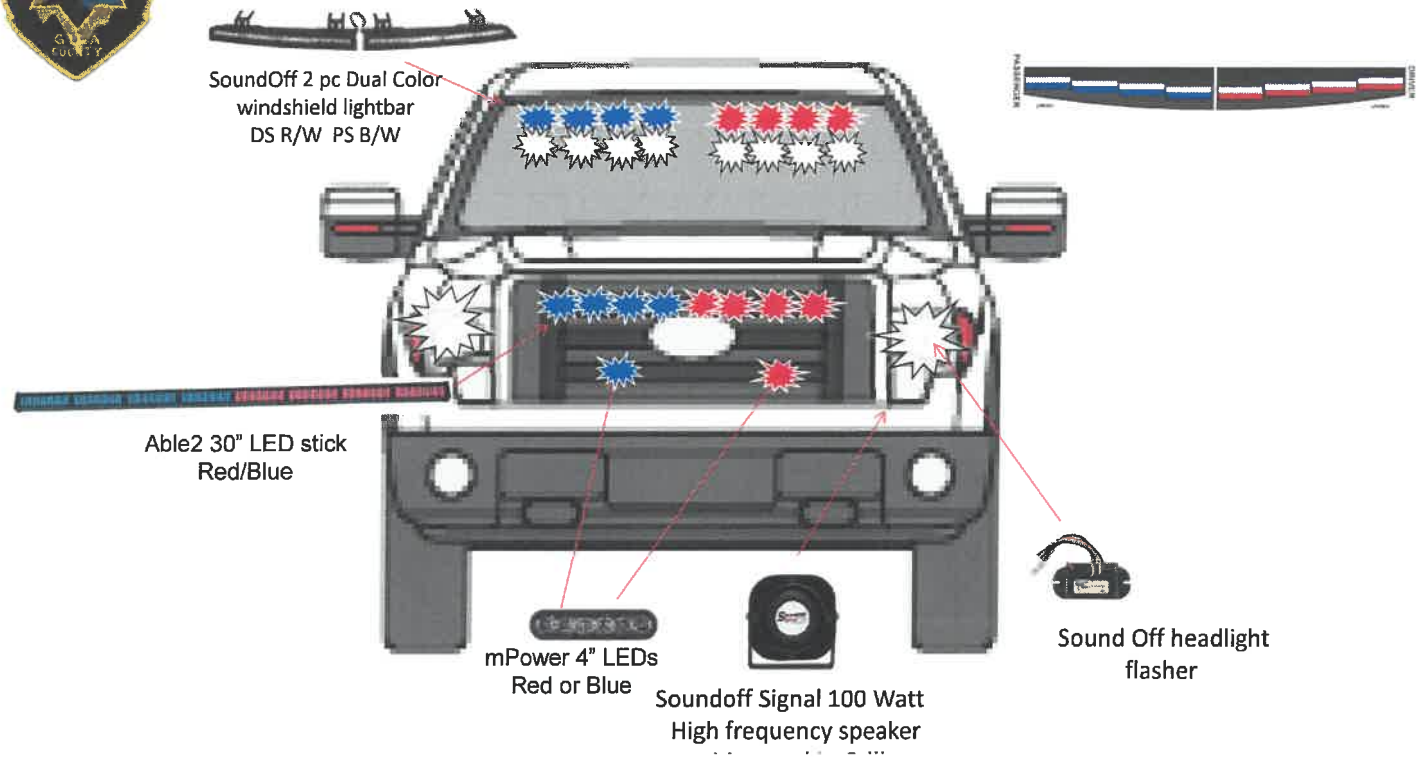
**Date of Delivery:** **No later than April 1, 2019**

**Vendor Name:** McSpaddenFord In **Vendor Phone Number:** (928) 425-4491

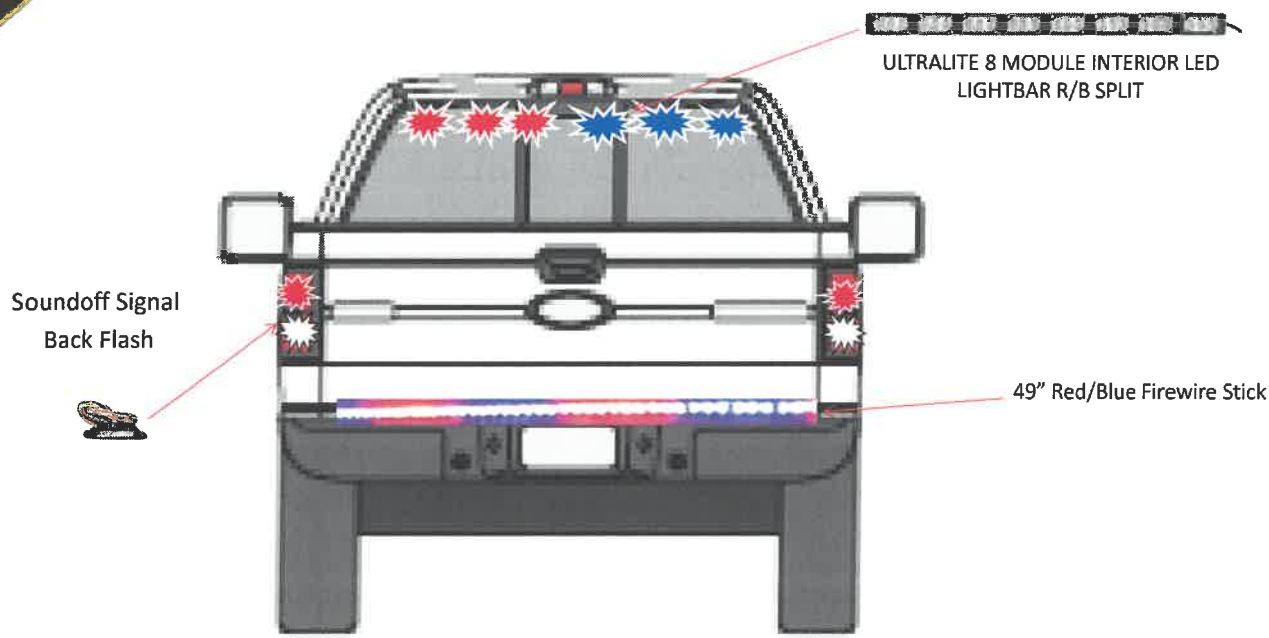
# Gila County Sheriff 2019 F150
# Under Cover Build



# Gila County Sheriff 2019 F150
# Under Cover Build



# Gila County Sheriff 2019 F150
# Under Cover Build



# Gila County Sheriff 2019 F150
# Under Cover Build

Diamondback SE Bed
Cover Black for F150 5.7"
Bed

**BID NO. 111518-2**
**Purchase of One (1) New Ford F150 Crew Cab 4X4**

---

**AFFIDAVIT BY VENDOR**
**CERTIFYING THAT THERE WAS NO COLLUSION**
**IN BIDDING FOR CONTRACT**

STATE OF ARIZONA )
)ss
COUNTY OF: )

Lisa Wielenge
(Name of Individual) being first duly sworn, deposes and says:

That he is General Manager
(Title)
of McSpadden Ford Inc. and
(Name of Business)

That he is bidding on **Gila County Bid No. 111518-2 - Purchase of One (1) New Ford F150 Crew Cab 4X4 and,**

That neither he nor anyone associated with the said McSpadden Ford Inc
(Name of Business)

has, directly or indirectly entered into any agreement, participated in any collusion or otherwise taken any action in restraint of free competitive bidding in connection with the above-mentioned project.

McSpadden Ford Inc
**Name of Business**

Lisa Wielenge
**By**

General Manager.
**Title**

**Subscribed and sworn to before me this** 11 **day of** January, **2019.**

Kim McSpadden
**Notary Public**

**My Commission expires:**
Jan 5, 2023

KIM McSPADDEN
Notary Public - State of Arizona
GILA COUNTY
Commission # 556484
Expires January 5, 2023

CERTIFICATION REGARDING DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS

The prospective participant certifies to the best of its knowledge and belief that it and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
(b) Have not within a three year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission or embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
(c) Are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, State, or local with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and
(d) Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State, or local) terminated for cause or default

I understand that a false statement on this certification may be grounds for rejection of this proposal or termination of the award. IN addition, under 18 USC Sec. 1001, a false statement may result in a fine of up to $10,000 or imprisonment for up to 5 years, or both.

Lisa Wieleniga General Manager
Typed Name and Title of Authorized Representative

Lisa LeDuke
Signature of Authorized Representative

☐ .....I am unable to certify the above statements. My explanation is attached

## LEGAL ARIZONA WORKERS ACT COMPLIANCE

Vendor hereby warrants that it will at all times during the term of this Contract comply with all federal immigration laws applicable to Vendor's employment of its employees, and with the requirements of A.R.S. § 23-214 (A) (together the "State and Federal Immigration Laws"). Vendor shall further ensure that each Subcontractor who performs any work for Vendor under this contract likewise complies with the State and Federal Immigration Laws.

County shall have the right at any time to inspect the books and records of Vendor and any Subcontractor in order to verify such party's compliance with the State and Federal Immigration Laws.

Any breach of Vendor's or any Subcontractor's warranty of compliance with the State and Federal Immigration Laws, or of any other provision of this section, shall be deemed to be a material breach of this Contract subjecting Vendor to penalties up to and including suspension or termination of this Contract. If the breach is by a Subcontractor, and the subcontract is suspended or terminated as a result, and Gila County elects to continue the contract with the Vendor, Vendor shall be required to take such steps as may be necessary to either self-perform the services that would have been provided under the subcontract or retain a replacement Subcontractor, as soon as possible so as not to delay project completion.

Vendor shall advise each Subcontractor of County's rights, and the Subcontractor's obligations, under this Article by including a provision in each subcontract substantially in the following form:
"Subcontractor hereby warrants that it will at all times during the term of this contract comply with all federal immigration laws applicable to Subcontractor's employees, and with the requirements of A.R.S. § 23-214 (A). Subcontractor further agrees that County may inspect the Subcontractor's books and records to ensure that Subcontractor is in compliance with these requirements. Any breach of this paragraph by Subcontractor will be deemed to be a material breach of this contract subjecting Subcontractor to penalties up to and including suspension or termination of this contract."

Any additional costs attributable directly or indirectly to remedial action under this Article shall be the responsibility of Vendor. In the event that remedial action under this Article results in delay to one or more tasks on the critical path of Vendor's approved construction or critical milestones schedule, such period of delay shall be deemed excusable delay for which Vendor shall be entitled to an extension of time, but not costs.

Lisa Wieling

**Signature of Authorized Representative**

Lisa Wieling

**Printed Name**

General Manager

**Title**

## BIDDERS CHECKLIST & ADDENDA ACKNOWLEDGEMENT

**NOTICE IS HEREBY GIVEN** that all Bid Documents shall be completed, executed, and submitted with this IFB. If bidder fails to complete or execute any portion of the Bid Documents, this IFB will be determined to be "non-responsive" and rejected.

**CHECKLIST:**

| REQUIRED DOCUMENT | COMPLETED AND EXECUTED |
|---|---|
| QUALIFICATION & CERTIFICATION FORM | ✓ |
| CERTIFICATION REGARDING DEBARMENT | ✓ |
| PRICE SHEETS | ✓ |
| NO COLLUSION AFFADAVIT | ✓ |
| LEGAL ARIZONA WORKS ACT COMPLIANCE | ✓ |
| BIDDERS CHECKLIST & ADDENDA ACKNOWLEDGEMENT | ✓ |
| OFFER PAGE | ✓ |

**ACKNOWLEDGMENT OF RECEIPT OF ADDENDA:**

| | #1 | #2 | #3 | #4 | #5 |
|---|---|---|---|---|---|
| Initials | GW | GW | GW | GW | GW. |
| Date | 1-11-19 | 1-11-19 | 1-11-19 | 1-11-19 | 1-11-19. |

Signed and dated this 11th day of Jan, 2019

McSpadden Ford Inc
VENDOR:

BY: (Signature)

Each bid shall be sealed in an envelope addressed to the Gila County Procurement Group and bearing the following statement on the outside of the envelope: **Invitation for Bids: Bid No. 111518-2 Purchase of One (1) New Ford F150 Crew Cab 4X4.** All bids shall be filed with the Gila County Finance Department at the Copper Building, 1400 E. Ash St., Globe, AZ on or before January 15, 2019, 4:00 PM.

**BID NO. 111518-2**
**Purchase of One (1) New Ford F150 Crew Cab 4X4**

## OFFER PAGE

**TO GILA COUNTY:**

The undersigned hereby offers and agrees to furnish the material or service in compliance with all terms and conditions, instruction, specifications, and any amendments contained in this Invitation for bids.

Signature also certifies the Vendors bid is genuine, and is not in any way collusive or a sham; that the bid is not made with the intent to restrict or prohibit competition; that the Vendor submitting the bid has not revealed the contents of the bid to, or in any way colluded with, any other Vendor which may compete for the contract; and that no other Vendor which may compete for the contract has revealed the contents of a bid to, or in any way colluded with, the Vendor submitting this bid.

**CONTRACT NUMBER: 111518-2 Purchase of One (1) New Ford F150 Crew Cab 4X4**

**Firm Submitting Bid:**

McSpadden Ford.
Company Name

1601 N Broad.
Address

Globe AZ 85501
City State Zip

**For clarification of this offer, contact:**

Name: Lisa Wieteng.

Phone No.: (928) 425-4491

Fax (928) 425-9390

Email: mcspaddensales@cableone.net.

Lisa Wieteng
**Signature of Authorized Person to Sign**

Lisa Wieteng
**Printed Name**

General Manager
**Title**

Bid must be signed by a duly authorized officer(s) eligible to sign contract documents for the Firm.

## ACCEPTANCE OF OFFER

(For Gila County use only)

***The Offer is hereby Accepted:***

The Vendor _____ is now bound to provide the materials or services listed in Invitation for Bid No.: 111518-2 including all terms and conditions, specifications, amendments, etc. and the Vendor's Offer as accepted by County entity.

The contract shall henceforth be referenced to as ***Contract No. 111518-2.*** The Vendor has been cautioned not to commence any billable work or to provide any material or service under this Contract until Vendor receives written notice to proceed from Gila County.

**Awarded this _____ day of _____, 2019**

**GILA COUNTY BOARD OF SUPERVISORS:**

_____

**Tim R. Humphrey, Chairman, Board of Supervisors**

**ATTEST:**

_____

**Marian Sheppard, Clerk of the Board**

**APPROVED AS TO FORM:**

_____

**The Gila County Attorney's Office**

BID NO. 111518-2

## PRICE SHEET SHERIFF'S OFFICE TASK

**FORCE DESCRIPTION: ONE (1) New Ford F150 Crew Cab Vehicle Year, Make, & Model: 2019 Ford F150 Crew Cab 4x4**

| MINIMUM SPECIFICATIONS<br>One (1) New Ford F150 Crew cab 4x4 | MEETS MINIMUM SPECIFICATIONS | |
|---|---|---|
| | NO | YES |
| Exterior: ANY COLOR OTHER THAN WHITE, Red or Blue (Gray) | | YES |
| Front Tow Hooks | | YES |
| Interior: Charcoal or Light Color | | YES |
| Cloth Seats | | YES |
| | | YES |
| Power Features: Driver Seat; | | YES |
| Power steering; Door Locks; Windows; Mirrors. | | YES |
| Trailer Towing Package with Receiver Hitch, to include Engine and Transmission Oil Coolers, Brake Controller, etc., 7000 GVWR or similar. | | YES |
| Power Steering and Tilt Steering Wheel | | YES |
| A/C & Heat | | YES |
| Factory Solar Tinted Windows | | YES |
| Remote Keyless Entry PLUS 5 ENTRY AND IGNITION KEYS/FOBS AS | | YES |
| REQUIRED FOR ENTRY AND OPERATION | | YES |
| Cruise Control | | YES |
| AM / FM CD Radio W/Hands Free Bluetooth Cell Phone Capability | | YES |
| Gas Engine: V-6 Turbo Charged or V-8 Equivalent | | YES |
| Automatic Transmission | | YES |
| 5 Full Size LT (10 Ply) All Season On/Off Roads Tires | | YES |
| 3:73 Gear Ratio with Locking Differential | | YES |
| Skid Plate Package | | YES |
| 130 Amp Alternator | | YES |
| 4 Wheel Drive | | YES |
| Black Tube Style Step Bars on Driver Side and Passenger Side | | YES |
| Backup Camera System | | YES |
| Collision Avoidance System | | YES |
| Lane Departure System | | YES |
| Tire Jack and Tire Changing Tools. | | YES |
| Full Sized Spare Tire. | | YES |
| SUB - TOTAL AMOUNT | $ | 44,798.23 |
| OTHER COSTS | $ | |
| SALES TAX | $ | 4,030.73 |
| TOTAL AMOUNT OF DELIVERED VEHICLE | $ 48,828.96 | |

**Delivery Location: Gila County Fleet Management, 1001 W. Besich Blvd., Globe, AZ 85501**

**Estimated Date of Delivery:** April 1, 2019

**Vendor Name:** Tate's Auto Center Holbrook **Contact Number:** _____

## PRICE SHEET

**DESCRIPTION: Aftermarket Upfitting of One (1) New Ford F150 Full Size Crew Cab for Law Enforcement Use**

*(Build Sheet Must Accompany Proposal)*

| MINIMUM SPECIFICATIONS<br>Aftermarket Upfitting of One (1) New Ford F150 Full Size Crew Cab for Law Enforcement Use | QUANTITY | MEETS MINIIMUM SPECIFICATIONS<br>YES NO |
|---|---|---|
| MISC - Whelen INNEREDGE FST WC TRAY 10 LAMP W/FLASHING TD's 2017+ F150 - F350 | 1 | Yes |
| Add DUO Series for FST/RST, 1 Red/White | 4 | Yes |
| Add DUO Series for FST/RST, 1 Blue/White | 4 | Yes |
| Whelen WeCan Hand Held Siren | 1 | Yes |
| Whelen 100 Watt Speaker | 1 | Yes |
| Whelen Universal Swivel Bracket<br>Whelen Bracket - sak - model: Universal/Swivel | 1 | Yes |
| Federal Signal Tail Light Flasher | 1 | Yes |
| Federal Signal FHL-HL Universal Head Light Flasher | 1 | Yes |
| Sho-Me 30" LED Strip RB Grill* | 1 | Yes |
| Sho-ME LED Flasher, Terminal | 1 | Yes |
| Federal Signal MicroPulse Ultra 6 Blue/Blue<br>Behind Grille*<br>Federal Signal MicroPulse Ultra 6-FedSig Blue/Blue | 1 | Yes |
| Federal Signal MicroPulse Ultra 6 Red/Red<br>Behind Grille *<br>Federal Signal MicroPulse Ultra 6-FedSig Red/Red | 1 | Yes |
| Federal Signal Mounting Bracket Behind Grille* | 2 | Yes |
| Firewire Safety Wire LED 49 Inch Red/Blue<br>Under Tailgate* | 1 | Yes |
| Sound Off All LED Dome Light, Red/White | 1 | Yes |
| Whelen Duo Linear Ion R/B<br>Front of Rear Door Panels* | 2 | Yes |
| Whelen 8 Head Dominator Plus Red/Blue<br>Inside Rear Window at Top* | 1 | Yes |

| | | |
|---|---|---|
| Whelen Mount L Bracket | 1 | Yes |
| Streamlight Stinger DS LED HL, Dual Switch Piggyback Model | 1 | Yes |
| MISC - B&B 225-2339 - 44 FT Single Drawer Box<br>44" W x 29 D x 15 Tall. Ford f150 2015+ | 1 | Yes |
| MISC - Diamondback SE Bed Cover, Black<br>2018 F150 5.7' Bed | 1 | Yes |
| Special Order Item - Not Returnable | 1 | Yes |
| Brookings Power Distribution Panel w/Timers | 1 | Yes |
| MISC - 150 Amp Circuit Breaker | 1 | Yes |
| Wire, Loom & Hardware for Installation | 1 | Yes |
| LABOR FOR INSTALLATION of Listed Equipment | 28 | Yes |
| Windows Tint - 20% Windshield Visor Strip | 1 | Yes |
| SHIPPING/HANDLING | 1 | Yes |
| *Run Power and Ground for 2 Radios to Center of Dash, Coiled<br>On Passenger Floorboard | | |
| SUB - TOTAL AMOUNT | $9,506.24 | |
| OTHER COSTS | $ | |
| SALES TAX | $865.06 | |
| TOTAL AMOUNT OF DELIVERED VEHICLE | $10,371.30 | |

**Delivery Location: Gila County Fleet Management, 1001 Besich Blvd., Globe, AZ.**

**Date of Delivery:** No later than April 1, 2019

**Vendor Name:** Tates Auto Center Holbrook/Pride Group Phoenix **Vendor Phone Number:** 928-240-2624

**BID NO. 111518-2**
**Purchase of One (1) New Ford F150 Crew Cab 4X4**

## QUALIFICATION AND CERTIFICATION FORM

**EXHIBIT "D" VENDORS QUALIFICATION AND REFERENCE LIST PURPOSE**

**This exhibit shall serve as a requirement to enable the evaluation team to assess the qualifications of Vendors under consideration for final award. The information may or may not be a determining factor in award.**
**CONTACT NUMBER 111518-2 Purchase of One (1) New Ford F150 Crew Cab 4X4**
**The applicant submitting this Bid warrants the following:**

2. **Name, Address, and Telephone Number of Principal Vendor:**

   **Tate's Auto Center Holbrook**

   **1001 Navajo Byld Holbrook az 86025**

   **928-240-2624**

3. **Has Vendor (under its present or any previous name) ever failed to complete a contract? _____Yes X No. If "Yes", give details including the date, the contracting agency, and the reason Vendor failed to perform in the narrative part of this Contract.**

4. **Has Vendor (under its present or any previous name) ever been disbarred or prohibited from competing for a contract? _____ Yes X No. If "Yes", give details, including the date, the contracting agency, the reasons for the Vendors disqualifications, and whether this disqualification remains in effect in the narrative part of this Contract.**

5. **Has a contracting agency ever terminated a contract with the Vendor (under your firm's present or any previous name) prior to end of contract period? _____ Yes X No. If "Yes", give details including the date, the contracting agency, and the reasons offer was terminated in the narrative part of this Contract.**

6. **Vendor must also provide at least the following information:**
   a. **A Cost Bid shall be submitted on the Price Sheet, attached hereon and made a full part of this contract by this reference.**
   b. **Gila County reserves the right to request additional information.**

**Signature of Authorized Person to Sign**

**Printed Name**

**Wayne Bentley**

**Title**

**Government Sales Manager**

**BID NO. 111518-2**
**Purchase of One (1) New Ford F150 Crew Cab 4X4**

## CERTIFICATION REGARDING DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS

**The prospective participant certifies to the best of its knowledge and belief that it and its principals:**

**(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;**

**(b) Have not within a three year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission or embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;**

**(c) Are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, State, or local with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and**

**(d) Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State, or local) terminated for cause or default**

**I understand that a false statement on this certification may be grounds for rejection of this proposal or termination of the award. IN addition, under 18 USC Sec. 1001, a false statement may result in a fine of up to $10,000 or imprisonment for up to 5 years, or both.**

**Typed Name and Title of Authorized Representative**

**Wayne Bentley**

**Signature of Authorized Representative**

**I am unable to certify the above statements. My explanation is attached**

## LEGAL ARIZONA WORKERS ACT COMPLIANCE

**Vendor hereby warrants that it will at all times during the term of this Contract comply with all federal immigration laws applicable to Vendor's employment of its employees, and with the requirements of A.R.S. § 23-214 (A) (together the "State and Federal Immigration Laws"). Vendor shall further ensure that each Subcontractor who performs any work for Vendor under this contract likewise complies with the State and Federal Immigration Laws.**

**County shall have the right at any time to inspect the books and records of Vendor and any Subcontractor in order to verify such party's compliance with the State and Federal Immigration Laws.**

**Any breach of Vendor's or any Subcontractor's warranty of compliance with the State and Federal Immigration Laws, or of any other provision of this section, shall be deemed to be a material breach of this Contract subjecting Vendor to penalties up to and including suspension or termination of this Contract. If the breach is by a Subcontractor, and the subcontract is suspended or terminated as a result, and Gila County elects to continue the contract with the Vendor, Vendor shall be required to take such steps as may be necessary to either self-perform the services that would have been provided under the subcontract or retain a replacement Subcontractor, as soon as possible so as not to delay project completion.**

**Vendor shall advise each Subcontractor of County's rights, and the Subcontractor's obligations, under this Article by including a provision in each subcontract substantially in the following form:**
**"Subcontractor hereby warrants that it will at all times during the term of this contract comply with all federal immigration laws applicable to Subcontractor's employees, and with the requirements of A.R.S. § 23-214 (A). Subcontractor further agrees that County may inspect the Subcontractor's books and records to ensure that Subcontractor is in compliance with these requirements. Any breach of this paragraph by Subcontractor will be deemed to be a material breach of this contract subjecting Subcontractor to penalties up to and including suspension or termination of this contract."**

**Any additional costs attributable directly or indirectly to remedial action under this Article shall be the responsibility of Vendor. In the event that remedial action under this Article results in delay to one or more tasks on the critical path of Vendor's approved construction or critical milestones schedule, such period of delay shall be deemed excusable delay for which Vendor shall be entitled to an extension of time, but not costs.**

**Signature of Authorized Representative**

**Printed Name**

**Wayne Bentley**

**Title**

**Government Sales manager**

Tates Ford Lincoln Mercury
DBA Tates Auto Center

Wayne Bentley - Comm Account Manager
928-240-2624

Item No. - -QTE

# Quote

## Customer Info

Name - Gila County
Address - 1350 east Monroe
City/State/Zip - Globe Az 85501
Phone -

## Details

Quote Date - 1/15/2018
VIN# - Order Specification
Dealer Rep. - Wayne Bentley
Days Net -

| QTY | Description | Unit Price | Total |
|---|---|---|---|
| 1 | 2019 Ford F150 Crew Cab 4x4 145"Lariat 502A Equipment package, (HC) Medium light camel 40/20/40 leather, (994) 3.5L V6 EcoBoost engine, (T8C) LT275/65R18C, (XL9) 3.55 e-locking axle, (53A) trailer tow package (55A) off road package, (67T) brake controller, (68T) technology package, (86L) lariat chrome package | $43,783.73 | $43,783.73 |
| | *3 extra keys* | $510.00 | $510.00 |
| | ***Total Taxable*** | ***$44,293.73*** | ***$44,293.73*** |
| | State of Arizona Navajo & Holbrook Sales Tax of 9.10% | $4,030.73 | $4,030.73 |
| | Dealer Documentary Fee | $499.50 | $499.50 |
| | License Fees | | |
| | DEQ Tire Tax | $5.00 | $5.00 |
| | ***Per Unit Total*** | ***$48,828.96*** | |
| | | **Invoice Total** | **$48,828.96** |

## Misc. Info

Contact Name -
Contact E-Mail - bhurst@gilacountyaz.gov
Customer FIN# - QA521
Customer P.O.# -

***Estimated Build Time*** ***10 Weeks***
***Estimated Delivery Date*** 3/30/2018

## Additional VIN#

Vehicle 2 -
Vehicle 3 -
Vehicle 4 -
Vehicle 5 -
Vehicle 6 -
Vehicle 7 -
Vehicle 8 -
Vehicle 9 -

***Thank You!!***

***Remit Payment to*** Tate's Auto Center Holbrook
1001 Navajo blvd Holbrook Az 86025

Tate's Auto Center
1001 Navajo Blvd, Holbrook, Arizona, 860252650
Office: 928-524-6268

**2019 F-150, SuperCrew Cab Styleside**
4x4 SuperCrew Cab Styleside 5.5' box 145" WB
Lariat(W1E)
**Price Level: 950**

# Selected Options

| Code | Description | MSRP | Invoice |
|---|---|---|---|
| **Base Vehicle** | | | |
| W1E | Base Vehicle Price (W1E) | $47,985.00 | $44,867.00 |
| **Packages** | | | |
| 502A | Equipment Group 502A Luxury | $7,050.00 | $6,416.00 |
| | - Option Discount | -$1,500.00 | -$1,365.00 |

*Includes:*
*- Transmission: Electronic 10-Speed Automatic*
*Includes selectable drive modes: normal/tow-haul/snow-wet/EcoSelect/sport.*
*- Leather-Trimmed Bucket Seats*
*Includes 4-way adjustable driver/passenger headrests, heated and ventilated 10-way power driver and passenger with power lumbar, memory driver's seat, flow through console with floor shift and 2nd outlet in console when ordered with 110V/400W outlet (91V).*
*- Blind Spot Information System (BLIS)*
*Includes cross-traffic alert and trailer tow monitoring (BLIS sensor in LED taillamp).*
*- Remote Start System w/Remote Tailgate Release*
*- Reverse Sensing System*
*- LED Sideview Mirror Spotlights*
*Includes high-intensity LED security approach lamps.*
*- Power Glass Sideview Mirr w/Chrome Skull Caps*
*Includes power-folding, heat, turn signal, memory and auto-dimming feature (driver's side).*
*- 110V/400W Outlet*
*Includes 2nd outlet in the console.*
*- Universal Garage Door Opener*
*- Radio: B&O Sound System by Bang & Olufsen*
*Includes HD Radio, SiriusXM radio, 10 speakers and subwoofer. Note: When ordered with voice-activated navigation system (50N) SiriusXM Traffic and Travel Link includes a 5-year prepaid subscription. SiriusXM Traffic and Travel Link service is not available in Alaska or Hawaii. SiriusXM audio and data services each require a subscription sold separately, or as a package, by Sirius XM Radio Inc. If you decide to continue service after your trial, the subscription plan you choose will automatically renew thereafter and you will be charged according to your chosen payment method at then-current rates. Fees and taxes apply. To cancel you must call SiriusXM at 1-866-635-2349. See SiriusXM Customer Agreement for complete terms at www.siriusxm.com. All fees and programming subject to change. Sirius, XM and all related marks and logos are trademarks of Sirius XM Radio Inc.*
*- Lariat Chrome Appearance Package*
*Includes 2 chrome front tow hooks.*
*- Wheels: 18" Chrome-Like PVD*
*- Chrome Angular Step Bars*
*- Chrome Door & Tailgate Handles w/Body-Color Bezel*
*- Single-Tip Chrome Exhaust*
*- Chrome Skull Caps on Exterior Mirrors*
*- Chrome 2-Bar Grille w/4 Minor Bars*
*Includes painted silver surround and background mesh.*
*- Heated Steering Wheel*
*- 2nd Row Heated Seats*
*- Power Tilt/Telescoping Steering Column w/Memory*
*- Quad Beam LED Headlamps & LED Taillamps/Fog Lamps*
*- Rain-Sensing Wipers*
*- Windshield Wiper De-Icer*

| | | | |
|---|---|---|---|
| **Powertrain** | | | |
| 994 | Engine: 3.5L V6 EcoBoost | $1,600.00 | $1,456.00 |

*Includes auto start-stop technology.*
*Includes:*
*- GVWR: 7,000 lbs Payload Package*

| | | | |
|---|---|---|---|
| 44G | Transmission: Electronic 10-Speed Automatic | Included | Included |

*Includes selectable drive modes: normal/tow-haul/snow-wet/EcoSelect/sport.*

| | | | |
|---|---|---|---|
| XL6 | Electronic Locking w/3.73 Axle Ratio | $150.00 | $137.00 |

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**Prepared by: Wayne Bentley Date: 01/12/2019**

# Selected Options (cont'd)

| Code | Description | MSRP | Invoice |
|---|---|---|---|
| NONGV6_ | GVWR: 7,000 lbs Payload Package | Included | Included |
| **Wheels & Tires** | | | |
| T8C | Tires: LT275/65R18C OWL A/T | $295.00 | $269.00 |
| 64T | Wheels: 18" Chrome-Like PVD | Included | Included |
| **Seats & Seat Trim** | | | |
| H | Leather-Trimmed Bucket Seats | Included | Included |
| | *Includes 4-way adjustable driver/passenger headrests, heated and ventilated 10-way power driver and passenger with power lumbar, memory driver's seat, flow through console with floor shift and 2nd outlet in console when ordered with 110V/400W outlet (91V).* | | |
| **Other Options** | | | |
| 145WB | 145" Wheelbase | STD | STD |
| NONRD | Radio: B&O Sound System by Bang & Olufsen | Included | Included |
| | *Includes HD Radio, SiriusXM radio, 10 speakers and subwoofer. Note: When ordered with voice-activated navigation system (50N) SiriusXM Traffic and Travel Link includes a 5-year prepaid subscription. SiriusXM Traffic and Travel Link service is not available in Alaska or Hawaii. SiriusXM audio and data services each require a subscription sold separately, or as a package, by Sirius XM Radio Inc. If you decide to continue service after your trial, the subscription plan you choose will automatically renew thereafter and you will be charged according to your chosen payment method at then-current rates. Fees and taxes apply. To cancel you must call SiriusXM at 1-866-635-2349. See SiriusXM Customer Agreement for complete terms at www.siriusxm.com. All fees and programming subject to change. Sirius, XM and all related marks and logos are trademarks of Sirius XM Radio Inc.* | | |
| 86L | Lariat Chrome Appearance Package | Included | Included |
| | *Includes 2 chrome front tow hooks.<br>Includes:<br>- Wheels: 18" Chrome-Like PVD<br>- Chrome Angular Step Bars<br>- Chrome Door & Tailgate Handles w/Body-Color Bezel<br>- Single-Tip Chrome Exhaust<br>- Chrome Skull Caps on Exterior Mirrors<br>- Chrome 2-Bar Grille w/4 Minor Bars<br>Includes painted silver surround and background mesh.* | | |
| 55A | FX4 Off-Road Package | $905.00 | $823.00 |
| | *Includes:<br>- 4x4 FX4 Off-Road Bodyside Decal<br>- Tray Style Floor Liner<br>- Hill Descent Control<br>- Off-Road Tuned Front Shock Absorbers<br>- Skid Plates<br>Includes fuel tank, transfer case and front differential.* | | |
| 53A | Trailer Tow Package | $995.00 | $906.00 |

Ordering the Trailer Tow Package does not include Trailer Tow Mirrors. Trailer Tow Mirrors are a standalone option and must be ordered separately. (Option Code: 54Y/59S). Ordering the Trailer Tow Package does not include Integrated Brake Controller (67T). Integrated Brake Controller (67T) is a standalone option and must be ordered separately.

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# Selected Options (cont'd)

| Code | Description | MSRP | Invoice |
|---|---|---|---|
| | *Towing capability up to TBD.*<br>*Includes:*<br>*- Class IV Trailer Hitch Receiver*<br>*Includes towing capability up to TBD on 3.3L V6 PFDI engine (99B) and 2.7L EcoBoost engine (99P) or up to TBD on 3.5L EcoBoost engine (994), 3.5L EcoBoost High Output engine (99G) and 5.0L V8 engine (995), smart trailer tow connector and 4-pin/7-pin wiring harness.*<br>*- Auxiliary Transmission Oil Cooler*<br>*- Engine Oil Cooler*<br>*- Pro Trailer Backup Assist*<br>*- Upgraded Front Stabilizer Bar* | | |
| 68T | Technology Package | $1,195.00 | $1,088.00 |
| | *Includes:*<br>*- Lane-Keeping System*<br>*Includes 360 camera with split-view display and dynamic hitch assist.*<br>*- Active Park Assist* | | |
| 67T | Integrated Trailer Brake Controller | $275.00 | $250.00 |
| 59S | LED Sideview Mirror Spotlights | Included | Included |
| | *Includes high-intensity LED security approach lamps.* | | |
| PAINT | Monotone Paint Application | STD | STD |
| 91V | 110V/400W Outlet | Included | Included |
| | *Includes 2nd outlet in the console.* | | |
| 76R | Reverse Sensing System | Included | Included |
| 47R | Tray Style Floor Liner | Included | Included |
| 188 | Chrome Angular Step Bars | Included | Included |
| **Interior Colors** | | | |
| HC_01 | Medium Light Camel | N/C | N/C |
| **Primary Colors** | | | |
| N1_02 | Blue Jeans Metallic | N/C | N/C |
| SUBTOTAL | | $58,950.00 | $54,847.00 |
| Fuel Charge | | $0.00 | $59.27 |
| Destination Charge | | $1,595.00 | $1,595.00 |
| TOTAL | | $60,545.00 | $56,501.27 |

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**Prepared by: Wayne Bentley Date: 01/12/2019**

Tate's Auto Center
1001 Navajo Blvd, Holbrook, Arizona, 860252650
Office: 928-524-6268

**2019 F-150, SuperCrew Cab Styleside**
4x4 SuperCrew Cab Styleside 5.5' box 145" WB
Lariat(W1E)
**Price Level: 950**

# Selected Equipment & Specs

## Dimensions

Exterior length: 231.9" * Exterior width: 79.9" * Exterior height: 77.2" * Wheelbase: 145.0" * Turning radius: 23.9' * Min ground clearance: 9.3" * Max ground clearance: 10.2" * Front legroom: 43.9" * Rear legroom: 43.6" * Front headroom: 40.8" * Rear headroom: 40.4" * Front hiproom: 62.5" * Rear hiproom: 64.7" * Front shoulder room: 66.7" * Rear shoulder room: 65.9" * Passenger volume: 131.8cu.ft. * Approach angle: 25.5 deg * Departure angle: 26 deg * Maximum cargo volume: 51.9cu.ft. * Box length: 66.0"

## Powertrain

EcoBoost 375hp 3.5L DOHC 24 valve twin turbo V-6 engine with Ti-VCT variable valve control, port/direct injection * Auto stop-start feature * Recommended fuel : regular unleaded * LEV3-ULEV125 * 10 speed automatic transmission with overdrive * Automatic full-time * Fuel Economy City: 17 mpg * Fuel Economy Highway: 23 mpg * Capless fuel filler

## Suspension/Handling

Front independent double wishbone suspension with HD anti-roll bar, HD shocks * Rear rigid axle leaf spring suspension with HD shocks * Off-road ride Suspension * Speed-sensing electric power-assist rack-pinion Steering * Front and rear 18 x 7.5 chrome PVD aluminum wheels * LT275/65SR18 COWL AT front and rear tires

## Body Exterior

4 doors * Conventional left rear passenger * Conventional right rear passenger * Driver auto dimming power remote heated, power folding door mirror with turn signal indicator, passenger power remote heated folding door mirror with turn signal indicator * Turn signal indicator in mirrors * Chrome door mirrors * Chrome bumpers * Running boards * Bed-rail protectors * Easy lift tailgate * Easy lower tailgate * Trailer harness * Box style: regular * Metallic paint * Badging * Front and rear 18 x 7.5 wheels * 2 front tow hook(s)

## Convenience

Dual zone front automatic air conditioning * Driver seat memory * Memory features include 2 Memory settings, door mirrors, steering wheel, pedals * Cruise control with steering wheel controls * Power windows * Driver and passenger 1-touch up * Driver and passenger 1-touch down * Remote power door locks with 2 stage unlock and illuminated entry * Intelligent Access proximity key doors and push button start * Extra FOB controls trunk/hatch/door/tailgate, remote engine start * Power tilt steering wheel * Power telescopic steering wheel * Auto tilt-away steering wheel * Heated steering wheel * Day-night rearview mirror with auto-dimming * Power adjustable pedals * FordPass Connect 4G Wi-Fi Modem internet access * Garage door transmitter * Emergency SOS * Wireless phone connectivity * 2 1st row LCD monitors * Front and rear cupholders * Dual illuminated visor mirrors * Full floor console * Full overhead console * Driver and passenger door bins * Rear door bins

## Seats and Trim

Seating capacity of 5 * Front bucket seats * 8-way power driver seat adjustment * Power 2-way driver lumbar support * Power height adjustable driver seat * 8-way power passenger seat adjustment with power cushion tilt * Power 2-way passenger lumbar support * Centre front armrest * Heated front seats * Heated rear seats * Ventilated front seats * 60-40 folding rear split-bench seat * Leather seat upholstery * Simulated wood/metal-look instrument panel insert * Simulated wood/metal-look console insert * Leather/chrome gear shift knob * Leather/metal-look steering wheel

## Entertainment Features

SiriusXM AM/FM/Satellite radio with radio data system * External memory control * Steering wheel mounted radio controls * 7 speakers * Streaming audio * Fixed antenna

## Lighting, Visibility and Instrumentation

LED low/high beam aero-composite headlights * Delay-off headlights * Fully automatic headlights * Front fog lights * LED brakelights * Variable intermittent front windshield wipers * Rain sensing wipers * Rear window defroster * Deep tinted windows * Front and rear reading lights * Tachometer * Voltmeter * Oil pressure gauge * Compass * Outside temperature display * Camera(s) - front with washer * Camera(s) - left side * Camera(s) - right side * Camera(s) - rear * Low tire pressure warning * Trip computer * Active Park Assist parking sensors * Trip odometer * Lane departure * BLIS blind spot sensor * Configurable digital/analog gauges

## Safety and Security

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**Prepared by: Wayne Bentley Date: 01/12/2019**

# Selected Equipment & Specs (cont'd)

4-wheel ABS brakes * Brake assist with hill descent control with hill hold control * Electric parking brake * 4-wheel disc brakes * Electronic stability control * ABS and driveline traction control * Dual front impact airbag supplemental restraint system * Dual seat mounted side impact airbag supplemental restraint system * Safety Canopy System curtain 1st and 2nd row overhead airbag supplemental restraint system * Airbag supplemental restraint system occupancy sensor * Remote activated perimeter/approach lighting * Power remote door locks with 2 stage unlock and panic alarm * Security system with SecuriLock immobilizer * MyKey restricted driving mode * Manually adjustable front head restraints with tilt * 3 manually adjustable rear head restraints * BLIS blind spot sensor * Automatic Emergency Braking Feature

## Dimensions

*General Weights*

Curb4,898 lbs.
Payload2,050 lbs.
GVWR7,050 lbs.

*Front Weights*

Front GAWR3,600 lbs.
Front axle capacity3,750 lbs.
Front tire/wheel capacity3,650 lbs.
Front curb weight2,918 lbs.
Front spring rating3,600 lbs.

*Rear Weights*

Rear GAWR4,050 lbs.
Rear axle capacity4,800 lbs.
Rear tire/wheel capacity4,056 lbs.
Rear curb weight1,980 lbs.
Rear spring rating4,050 lbs.

*Trailering Type*

HarnessYes
Trailer sway controlYes

*General Trailering*

Towing capacity5000 lbs.
GCWR10300 lbs.

*Fuel Tank type*

Capacity25.99 gal.
Capless fuel fillerYes

*Off Road*

Approach angle26 deg
Ramp breakover angle21 deg
Max ground clearance10 "
Departure angle26 deg
Min ground clearance9 "
Load floor height35 "

*Exterior cargo*

Length66.0 "
Volume52.8 cu.ft.
Maximum width65.2 "
Minimum width50.6 "
Pickup box depth21.4 "
Tailgate width60.3 "

*Interior cargo*

Maximum cargo volume51.9 cu.ft.

## Powertrain

*Engine Type*

BrandEcoBoost
CylindersV-6
IgnitionSpark
Liters 3.5L
Recommended fuelRegular unleaded
ValvetrainDOHC
Forced induction Twin turbo
Block materialAluminum
Head materialAluminum
InjectionPort/direct injection
OrientationLongitudinal
Valves per cylinder4
Variable valve controlTi-VCT

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**Prepared by: Wayne Bentley Date: 01/12/2019**

# Selected Equipment & Specs (cont'd)

*Engine Spec*
Bore3.64"
Compression ratio10.5:1
Displacement213 cu.in.
Stroke3.45"

*Engine Power*
SAEJ1349 AUG2004 compliantYes
Output 375 HP @ 5,000 RPM
Torque 470 ft.-lb @ 3,500 RPM

*Alternator*
Amps200

*Battery*
Amp hours70
Cold cranking amps610
Run down protectionYes

*Engine Extras*
Oil coolerYes
Auto stop-start featureYes

*Transmission*
Electronic controlYes
Lock-upYes
OverdriveYes
Speed10
TypeAutomatic

*Transmission Gear Ratios*
1st4.696
2nd2.985
3rd2.146
4th1.769
5th1.52
6th1.275
7th1
8th0.854
9th0.689
10th0.616
Reverse Gear ratios4.866

*Transmission Extras*
Driver selectable modeYes
Sequential shift controlSelectShift
Oil coolerRegular duty

*Drive Type*
4wd typeAutomatic full-time
TypeFour-wheel

*Drive Feature*
Traction controlABS and driveline
Locking hub controlAuto
Transfer case shiftElectronic
Rear locking differentialDriver selectable

*Drive Axle*
Ratio3.73

*Exhaust*
MaterialStainless steel
System typeSingle
Tailpipe finisherChrome

*Emissions*
CARBLEV3-ULEV125
EPATier 2 Bin 5

*fuel Economy*
City17 mpg
Highway23 mpg
Fuel typeGasoline
Combined19 mpg

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**Prepared by: Wayne Bentley Date: 01/12/2019**

# Selected Equipment & Specs (cont'd)

*Green Values*

Energy Impact Score (Barrels per year)17.3

Carbon FP / Tailpipe and upstream total GHG (CO2, tons per year)9.3

**Driveability**

*Brakes*

ABS4-wheel

ABS channels4

Type4-wheel disc

Vented discsFront and rear

Electric parking brakeYes

*Brake Assistance*

Brake assistYes

Hill descent controlYes

Hill hold controlYes

*Suspension Control*

RideOff-road

Electronic stability controlStability control with anti-roll

*Front Suspension*

IndependenceIndependent

TypeDouble wishbone

Anti-roll barHD

*Front Spring*

TypeCoil

GradeRegular

*Front Shocks*

TypeHD

*Rear Suspension*

IndependenceRigid axle

TypeLeaf

*Rear Spring*

TypeLeaf

GradeRegular

*Rear Shocks*

TypeGas-pressurized

*Steering*

Speed-sensingYes

ActivationElectric power-assist

TypeRack-pinion

*Steering Specs*

# of wheels2

**Exterior**

*Front Wheels*

Diameter18"

Width7.50"

*Rear Wheels*

Diameter18"

Width7.50"

*Spare Wheels*

Wheel materialSteel

*Front and Rear Wheels*

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# Selected Equipment & Specs (cont'd)

AppearanceChrome PVD
MaterialAluminum

*Front Tires*

Aspect65
Diameter18"
SidewallsOWL
SpeedS
TreadAT
TypeLT
Width275mm
LT load ratingC

*Rear Tires*

Aspect65
Diameter18"
SidewallsOWL
SpeedS
TreadAT
TypeLT
Width275mm
LT load ratingC

*Spare Tire*

MountUnderbody w/crankdown
TypeFull-size

*Wheels*

Turning radius23.9'
Wheelbase145.0"

*Body Features*

Running boardsYes
Skid plate(s)3
Body materialAluminum
Side impact beamsYes
Active grille shuttersYes
Front tow hook(s)2

*Body Doors*

Door count4
Left rear passengerConventional
Right rear passengerConventional
Rear cargoTailgate

*Pickup*

Box styleRegular
Bed-rail protectorsYes
Easy lift tailgateYes
Easy lower tailgateYes

*Exterior Dimensions*

Length231.9"
Body width79.9"
Body height77.2"
Frame section modulus5.0cu.in.
Frame yield strength (psi)49300.0
Front bumper to Front axle37.8"

## Safety

*Airbags*

Driver front-impactYes
Driver side-impactSeat mounted
Occupancy sensorYes
OverheadSafety Canopy System curtain 1st and 2nd row
Passenger front-impactYes
Passenger side-impactSeat mounted

*Seatbelt*

Rear centre 3 pointYes
Height adjustableFront
Pre-tensionersFront
Pre-tensioners (#)2

*Security*

ImmobilizerSecuriLock
Panic alarmYes
Restricted driving modeMyKey

## Seating

*Passenger Capacity*

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**Prepared by: Wayne Bentley Date: 01/12/2019**

# Selected Equipment & Specs (cont'd)

Capacity5

*Front Seats*

SplitBuckets
TypeBucket
VentilatedDriver and passenger
Heated-cushionDriver and passenger
Heated-seatbackDriver and passenger

*Driver Seat*

Fore/aftPower
RecliningPower
Lumbar supportPower 2-way
Height adjustablePower
Way direction control8
Cushion tiltPower

*Passenger seat*

Fore/aftPower
Way direction control8
Lumbar supportPower 2-way
RecliningPower
Height adjustablePower
Cushion tiltPower

*Front Head Restraint*

ControlManual
TypeW/tilt

*Front Armrest*

CentreYes

*Rear Seats*

DescriptorSplit-bench
Folding60-40
TypeFixed
FacingFront
Folding positionFold-up cushion
HeatedYes

*Rear Head Restraints*

ControlManual
Number3
TypeAdjustable

*Rear Armrests*

CentreYes

*Front Seat Trim*

Material Leather
Back materialLeatherette

*Rear Seat Trim Group*

Material Leather/leatherette
Back materialCarpet

*Memory Settings*

SeatsDriver
Includes door mirror(s)Yes
Includes pedalsYes
Memory setting(s)2
Includes steering wheelYes

## Convenience

*AC And Heat Type*

Air conditioningAutomatic
Underseat ductsYes
Console ductsYes
Dual zone frontYes
Voice activationYes

*Audio System*

RadioSiriusXM AM/FM/Satellite
Radio gradeRegular
Radio data systemYes
Seek-scanYes

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# Selected Equipment & Specs (cont'd)

External memory controlExternal memory control

*Audio Speakers*

Speaker typeRegular
Speakers7

*Audio Controls*

Speed sensitive volumeYes
Voice activationYes
Steering wheel controlsYes
Streaming audioBluetooth yes

*Audio Antenna*

TypeFixed

*LCD Monitors*

1st row2
Primary monitor size (inches)8

*Cruise Control*

Cruise controlWith steering wheel controls

*Convenience Features*

Retained accessory powerYes
12V DC power outlet3
Adjustable pedalsPower
AC power outlet1
Garage door transmitterYes
Emergency SOSMobile device
Wireless phone connectivityBluetooth
Smart device integrationMirroring

*Door Lock Activation*

TypePower with 2 stage unlock
KeypadYes
Auto lockingYes
RemoteKeyfob (all doors)
Integrated key/remoteYes
Proximity keyIntelligent Access doors and push button start

*Door Lock Type*

Rear child safetyManual
Tailgate/rear door lockIncluded with power door locks

*Door Locks Extra FOB Controls*

Trunk/hatch/door/tailgateYes
Remote engine startKeyfob

*Instrumentation Type*

DisplayDigital/analog
ConfigurableYes

*Instrumentation Gauges*

TachometerYes
Engine temperatureYes
InclinometerYes
Oil pressureYes
VoltmeterYes
Transmission fluid tempYes

*Instrumentation Warnings*

Oil pressureYes
BatteryYes
KeyYes
Low washer fluidYes
Door ajarYes
Brake fluidYes
Engine temperatureYes
Lights onYes
Low fuelYes
Lighting malfunctionYes
Service intervalYes
Low tire pressureTire specific

*Instrumentation Displays*

ClockIn-radio display
Exterior tempYes
CompassYes
Systems monitorYes

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**Prepared by: Wayne Bentley Date: 01/12/2019**

# Selected Equipment & Specs (cont'd)

Redundant digital speedometer Yes
Camera(s) - left side Yes
Camera(s) - rear Yes
Camera(s) - front With washer
Camera(s) - right side Yes

*Instrumentation Feature*

Trip computer Yes
Parking sensors Rear
Blind spot sensor Warning
Rear collision Warning
Trip odometer Yes
Lane departure Active
Forward collision Mitigation

*Steering Wheel Type*

Material Leather/metal-look
Telescoping Power
Heated Yes
Tilting Power
Auto tilt-away Yes

*Front Side Windows*

Window 1st row activation Power

*Windows Rear Side*

2nd row activation Power

*Window Features*

1-touch down Driver and passenger
Tinted Deep
1-touch up Driver and passenger

*Front Windshield*

Wiper Variable intermittent
Rain detecting wipers Yes
Heating Wiper park

*Rear Windshield*

Defroster Yes
Window Power

## Interior

*Driver Visor*

Illuminated Yes
Mirror Yes

*Passenger Visor*

Illuminated Yes
Mirror Yes

*Rear View Mirror*

Day-night Yes
Auto-dimming Yes

*Headliner*

Coverage Full
Material Cloth

*Floor Trim*

Coverage Full
Mats Vinyl/rubber front and rear
Covering Carpet

*Trim Feature*

Instrument panel insert Simulated wood/metal-look
Cabback insulator Yes
Console insert Simulated wood/metal-look
Gear shift knob Leather/chrome
Door panel insert Simulated wood/metal-look
Interior accents Chrome

*Lighting*

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**Prepared by: Wayne Bentley Date: 01/12/2019**

# Selected Equipment & Specs (cont'd)

Dome light type Fade
Illuminated entry Yes
Variable IP lighting Yes
Front reading Yes
Rear reading Yes

*Floor Console Storage*
Storage Locking
Type Full

*Overhead Console Storage*
Storage Yes
Type Full

*Storage*
Driver door bin Yes
Glove box Yes
Seatback storage pockets 2
Instrument panel Bin
Rear door bins Yes
Front Beverage holder(s) Yes
Passenger door bin Yes
Rear yes Yes
Dashboard Yes
2nd row underseat Yes

*Legroom*
Front 43.9"
Rear 43.6"

*Headroom*
Front 40.8"
Rear 40.4"

*Hip Room*
Front 62.5"
Rear 64.7"

*Shoulder Room*
Front 66.7"
Rear 65.9"

*Interior Volume*
Passenger volume 131.8 cu.ft.

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BID NO. 111518-2

**PRICE SHEET SHERIFF'S OFFICE TASK**

**FORCE DESCRIPTION: ONE (1) New Ford F150 Crew Cab Vehicle Year, Make, & Model: 2019 Ford F150 Crew Cab 4x4**

Alternative Bid

| MINIMUM SPECIFICATIONS<br>One (1) New Ford F150 Crew cab 4x4 | MEETS MINIMUM SPECIFICATIONS<br>NO | YES |
|---|---|---|
| Exterior: ANY COLOR OTHER THAN WHITE, Red or Blue (Gray) | | YES |
| Front Tow Hooks | | YES |
| Interior: Charcoal or Light Color | | YES |
| Cloth Seats | | YES |
| | | YES |
| Power Features: Driver Seat; | | YES |
| Power steering; Door Locks; Windows; Mirrors. | | YES |
| Trailer Towing Package with Receiver Hitch, to include Engine and Transmission Oil Coolers, Brake Controller, etc., 7000 GVWR or similar. | | YES |
| Power Steering and Tilt Steering Wheel | | YES |
| A/C & Heat | | YES |
| Factory Solar Tinted Windows | | YES |
| Remote Keyless Entry PLUS 5 ENTRY AND IGNITION KEYS/FOBS AS | | YES |
| REQUIRED FOR ENTRY AND OPERATION | | YES |
| Cruise Control | | YES |
| AM / FM CD Radio W/Hands Free Bluetooth Cell Phone Capability | | YES |
| Gas Engine: V-6 Turbo Charged or V-8 Equivalent | | YES |
| Automatic Transmission | | YES |
| 5 Full Size LT (10 Ply) All Season On/Off Roads Tires | | YES |
| 3:73 Gear Ratio with Locking Differential | | YES |
| Skid Plate Package | | YES |
| 130 Amp Alternator | | YES |
| 4 Wheel Drive | | YES |
| Black Tube Style Step Bars on Driver Side and Passenger Side | | YES |
| Backup Camera System | | YES |
| Collision Avoidance System | | YES |
| Lane Departure System | | NO |
| Tire Jack and Tire Changing Tools. | | YES |
| Full Sized Spare Tire. | | YES |
| SUB - TOTAL AMOUNT | $ | 33,293.32 |
| OTHER COSTS | $ | |
| SALES TAX | $ | 2,983.78 |
| TOTAL AMOUNT OF DELIVERED VEHICLE | $ 36,277.10 | |

**Delivery Location: Gila County Fleet Management, 1001 W. Besich Blvd., Globe, AZ 85501**

**Estimated Date of Delivery:** April 1, 2019

**Vendor Name:** Tate's Auto Center Holbrook **Contact Number:** 928-240-2624

## PRICE SHEET

**DESCRIPTION: Aftermarket Upfitting of One (1) New Ford F150 Full Size Crew Cab for Law Enforcement Use**

*(Build Sheet Must Accompany Proposal)*

| MINIMUM SPECIFICATIONS<br>Aftermarket Upfitting of One (1) New Ford F150 Full Size Crew Cab for Law Enforcement Use | QUANTITY | MEETS MINIIMUM SPECIFICATIONS<br>YES NO |
|---|---|---|
| MISC - Whelen INNEREDGE FST WC TRAY 10 LAMP W/FLASHING TD's 2017+ F150 - F350 | 1 | Yes |
| Add DUO Series for FST/RST, 1 Red/White | 4 | Yes |
| Add DUO Series for FST/RST, 1 Blue/White | 4 | Yes |
| Whelen WeCan Hand Held Siren | 1 | Yes |
| Whelen 100 Watt Speaker | 1 | Yes |
| Whelen Universal Swivel Bracket<br>Whelen Bracket - sak - model: Universal/Swivel | 1 | Yes |
| Federal Signal Tail Light Flasher | 1 | Yes |
| Federal Signal FHL-HL Universal Head Light Flasher | 1 | Yes |
| Sho-Me 30" LED Strip RB Grill* | 1 | Yes |
| Sho-ME LED Flasher, Terminal | 1 | Yes |
| Federal Signal MicroPulse Ultra 6 Blue/Blue<br>Behind Grille*<br>Federal Signal MicroPulse Ultra 6-FedSig Blue/Blue | 1 | Yes |
| Federal Signal MicroPulse Ultra 6 Red/Red<br>Behind Grille *<br>Federal Signal MicroPulse Ultra 6-FedSig Red/Red | 1 | Yes |
| Federal Signal Mounting Bracket Behind Grille* | 2 | Yes |
| Firewire Safety Wire LED 49 Inch Red/Blue<br>Under Tailgate* | 1 | Yes |
| Sound Off All LED Dome Light, Red/White | 1 | Yes |
| Whelen Duo Linear Ion R/B<br>Front of Rear Door Panels* | 2 | Yes |
| Whelen 8 Head Dominator Plus Red/Blue<br>Inside Rear Window at Top* | 1 | Yes |

| | | |
|---|---|---|
| Whelen Mount L Bracket | 1 | Yes |
| Streamlight Stinger DS LED HL, Dual Switch Piggyback Model | 1 | Yes |
| MISC - B&B 225-2339 - 44 FT Single Drawer Box<br>44" W x 29 D x 15 Tall. Ford f150 2015+ | 1 | Yes |
| MISC - Diamondback SE Bed Cover, Black<br>2018 F150 5.7' Bed | 1 | Yes |
| Special Order Item - Not Returnable | 1 | Yes |
| Brookings Power Distribution Panel w/Timers | 1 | Yes |
| MISC - 150 Amp Circuit Breaker | 1 | Yes |
| Wire, Loom & Hardware for Installation | 1 | Yes |
| LABOR FOR INSTALLATION of Listed Equipment | 28 | Yes |
| Windows Tint - 20% Windshield Visor Strip | 1 | Yes |
| SHIPPING/HANDLING | 1 | Yes |
| *Run Power and Ground for 2 Radios to Center of Dash, Coiled<br>On Passenger Floorboard | | |
| SUB - TOTAL AMOUNT | $9,506.24 | |
| OTHER COSTS | $ | |
| SALES TAX | $865.06 | |
| TOTAL AMOUNT OF DELIVERED VEHICLE | $10,371.30 | |

**Delivery Location: Gila County Fleet Management, 1001 Besich Blvd., Globe, AZ.**

**Date of Delivery:** No later than April 1, 2019

**Vendor Name:** Tates Auto Center Holbrook/Pride Group Phoenix **Vendor Phone Number:** 928-240-2624

## QUALIFICATION AND CERTIFICATION FORM

**EXHIBIT "D" VENDORS QUALIFICATION AND REFERENCE LIST PURPOSE**

**This exhibit shall serve as a requirement to enable the evaluation team to assess the qualifications of Vendors under consideration for final award. The information may or may not be a determining factor in award.**

**CONTACT NUMBER 111518-2 Purchase of One (1) New Ford F150 Crew Cab 4X4**

**The applicant submitting this Bid warrants the following:**

2. **Name, Address, and Telephone Number of Principal Vendor:**

   **Tate's Auto Center Holbrook**

   **1001 Navajo Bvld Holbrook az 86025**

   **928-240-2624**

3. **Has Vendor (under its present or any previous name) ever failed to complete a contract? _____Yes X No. If "Yes", give details including the date, the contracting agency, and the reason Vendor failed to perform in the narrative part of this Contract.**

4. **Has Vendor (under its present or any previous name) ever been disbarred or prohibited from competing for a contract? _____ Yes X No. If "Yes", give details, including the date, the contracting agency, the reasons for the Vendors disqualifications, and whether this disqualification remains in effect in the narrative part of this Contract.**

5. **Has a contracting agency ever terminated a contract with the Vendor (under your firm's present or any previous name) prior to end of contract period? _____ Yes X No. If "Yes", give details including the date, the contracting agency, and the reasons offer was terminated in the narrative part of this Contract.**

6. **Vendor must also provide at least the following information:**
   a. **A Cost Bid shall be submitted on the Price Sheet, attached hereon and made a full part of this contract by this reference.**
   b. **Gila County reserves the right to request additional information.**

**Signature of Authorized Person to Sign**

**Printed Name**

**Wayne Bentley**

**Title**

**Government Sales Manager**

**BID NO. 111518-2**
**Purchase of One (1) New Ford F150 Crew Cab 4X4**

## CERTIFICATION REGARDING DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS

**The prospective participant certifies to the best of its knowledge and belief that it and its principals:**

**(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;**

**(b) Have not within a three year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission or embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;**

**(c) Are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, State, or local with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and**

**(d) Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State, or local) terminated for cause or default**

**I understand that a false statement on this certification may be grounds for rejection of this proposal or termination of the award. IN addition, under 18 USC Sec. 1001, a false statement may result in a fine of up to $10,000 or imprisonment for up to 5 years, or both.**

**Typed Name and Title of Authorized Representative**

**Wayne Bentley**

**Signature of Authorized Representative**

**I am unable to certify the above statements. My explanation is attached**

## LEGAL ARIZONA WORKERS ACT COMPLIANCE

**Vendor hereby warrants that it will at all times during the term of this Contract comply with all federal immigration laws applicable to Vendor's employment of its employees, and with the requirements of A.R.S. § 23-214 (A) (together the "State and Federal Immigration Laws"). Vendor shall further ensure that each Subcontractor who performs any work for Vendor under this contract likewise complies with the State and Federal Immigration Laws.**

**County shall have the right at any time to inspect the books and records of Vendor and any Subcontractor in order to verify such party's compliance with the State and Federal Immigration Laws.**

**Any breach of Vendor's or any Subcontractor's warranty of compliance with the State and Federal Immigration Laws, or of any other provision of this section, shall be deemed to be a material breach of this Contract subjecting Vendor to penalties up to and including suspension or termination of this Contract. If the breach is by a Subcontractor, and the subcontract is suspended or terminated as a result, and Gila County elects to continue the contract with the Vendor, Vendor shall be required to take such steps as may be necessary to either self-perform the services that would have been provided under the subcontract or retain a replacement Subcontractor, as soon as possible so as not to delay project completion.**

**Vendor shall advise each Subcontractor of County's rights, and the Subcontractor's obligations, under this Article by including a provision in each subcontract substantially in the following form:**
**"Subcontractor hereby warrants that it will at all times during the term of this contract comply with all federal immigration laws applicable to Subcontractor's employees, and with the requirements of A.R.S. § 23-214 (A). Subcontractor further agrees that County may inspect the Subcontractor's books and records to ensure that Subcontractor is in compliance with these requirements. Any breach of this paragraph by Subcontractor will be deemed to be a material breach of this contract subjecting Subcontractor to penalties up to and including suspension or termination of this contract."**

**Any additional costs attributable directly or indirectly to remedial action under this Article shall be the responsibility of Vendor. In the event that remedial action under this Article results in delay to one or more tasks on the critical path of Vendor's approved construction or critical milestones schedule, such period of delay shall be deemed excusable delay for which Vendor shall be entitled to an extension of time, but not costs.**

**Signature of Authorized Representative**

**Printed Name**

**Wayne Bentley**

**Title**

**Government Sales manager**

Tates Ford Lincoln Mercury
DBA Tates Auto Center

Wayne Bentley - Comm Account Manager
928-240-2624

Item No. - -QTE

# Quote

## Customer Info

Name - Gila County
Address - 1350 east Monroe
City/State/Zip - Globe Az 85501
Phone -

## Details

Quote Date - 1/15/2018
VIN# - Order Specification
Dealer Rep. - Wayne Bentley
Days Net -

| QTY | Description | Unit Price | Total |
|---|---|---|---|
| 1 | 2019 Ford F150 Crew Cab 4x4 145"XL 101A Equipment package, (SG) Medium Earth 40/0/40 seating, (994) 3.5L V6 EcoBoost engine, (T8C) LT275/65R18C, (XL9) 3.55 e-locking axle, (53C) trailer tow package (413)Skid plates, (67T) brake controller, (18B) running boards, (66S) SSV package, (91P) 8-way power seat | $32,278.82 | $32,278.82 |
| | *3 extra keys* | $510.00 | $510.00 |
| | *Total Taxable* | *$32,788.82* | *$32,788.82* |
| | State of Arizona Navajo & Holbrook Sales Tax of 9.10% | $2,983.78 | $2,983.78 |
| | Dealer Documentary Fee | $499.50 | $499.50 |
| | License Fees | | |
| | DEQ Tire Tax | $5.00 | $5.00 |
| | *Per Unit Total* | *$36,277.10* | |
| | | Invoice Total | $36,277.10 |

## Misc. Info

Contact Name -
Contact E-Mail - bhurst@gilacountyaz.gov
Customer FIN# - QA521
Customer P.O.# -

*Estimated Build Time* *10 Weeks*
*Estimated Delivery Date* 3/30/2018

## Additional VIN#

Vehicle 2 -
Vehicle 3 -
Vehicle 4 -
Vehicle 5 -
Vehicle 6 -
Vehicle 7 -
Vehicle 8 -
Vehicle 9 -

*Thank You!!*

*Remit Payment to* Tate's Auto Center Holbrook
1001 Navajo blvd Holbrook Az 86025

# Selected Options

| Code | Description | MSRP | Invoice |
|---|---|---|---|
| **Base Vehicle** | | | |
| W1E | Base Vehicle Price (W1E) | $38,205.00 | $36,486.00 |
| **Packages** | | | |
| 101A | Equipment Group 101A Mid | $2,255.00 | $2,052.00 |
| | - Option Discount | -$750.00 | -$683.00 |
| | *Includes:*<br>*- Wheels: 17" Silver Steel*<br>*- Radio: AM/FM Stereo w/6 Speakers*<br>*Includes auxiliary audio input jack (not available with SYNC).*<br>*- XL Power Equipment Group*<br>*- Power Glass Sideview Mirrors w/Black Skull Caps*<br>*Includes manual-folding.*<br>*- Illuminated Entry*<br>*- MyKey*<br>*- Perimeter Alarm*<br>*- Power Door Locks*<br>*Includes flip key and integrated key transmitter keyless-entry (includes Autolock).*<br>*- Power Tailgate Lock*<br>*- Power Front & Rear Windows*<br>*- SYNC*<br>*Includes enhanced voice recognition communications and entertainment system, 911 assist, 4.2" LCD display in center stack, Applink and 1 smart charging USB port.* | | |
| **Powertrain** | | | |
| 994 | Engine: 3.5L V6 EcoBoost | $2,595.00 | $2,362.00 |
| | *Includes auto start-stop technology.*<br>*Includes:*<br>*- GVWR: 7,000 lbs Payload Package* | | |
| 44G | Transmission: Electronic 10-Speed Automatic | N/C | N/C |
| | *Includes selectable drive modes: normal/tow-haul/snow-wet/EcoSelect/sport.* | | |
| XL9 | Electronic Locking w/3.55 Axle Ratio | Included | Included |
| NONGV6 | GVWR: 7,000 lbs Payload Package | Included | Included |
| **Wheels & Tires** | | | |
| 64C | Wheels: 17" Silver Steel | STD | STD |
| **Other Options** | | | |
| 145WB | 145" Wheelbase | STD | STD |
| STDRD | Radio: AM/FM Stereo w/6 Speakers | STD | STD |
| | *Includes auxiliary audio input jack (not available with SYNC).* | | |
| 53B | Class IV Trailer Hitch Receiver | Included | Included |

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

**Prepared by: Wayne Bentley Date: 01/12/2019**

# Selected Options (cont'd)

| Code | Description | MSRP | Invoice |
|---|---|---|---|
| | Ordering the Trailer Tow Package does not include Integrated Brake Controller (67T). Integrated Brake Controller (67T) is a standalone option and must be ordered separately.<br>*Includes towing capability up to TBD on 3.3L V6 PFDI engine (99B) and 2.7L EcoBoost engine (99P) or up to TBD on 3.5L EcoBoost engine (994), 3.5L EcoBoost High Output engine (99G) and 5.0L V8 engine (995), smart trailer tow connector and 4-pin/7-pin wiring harness.* | | |
| 53C_ | Max Trailer Tow Package w/101A | $1,295.00 | $1,179.00 |
| | Ordering the Max Trailer Tow Package does not include Trailer Tow Mirrors. Trailer Tow Mirrors are a standalone option and must be ordered separately. (Option Code: 54Y/59S). Max GCWR/max tow only achieved on SuperCrew equipped with 20" wheels. These trucks will also come equipped with max springs, steering gear and upgraded stabilizer bar for this configuration.<br>*Includes max towing capability up to TBD and upgraded rear bumper.*<br>*Includes:*<br>*- Electronic Locking w/3.55 Axle Ratio*<br>*- Extended Range 36 Gallon Fuel Tank*<br>*- Auxiliary Transmission Oil Cooler*<br>*- Engine Oil Cooler*<br>*- Pro Trailer Backup Assist*<br>*- Class IV Trailer Hitch Receiver*<br>*Includes towing capability up to TBD on 3.3L V6 PFDI engine (99B) and 2.7L EcoBoost engine (99P) or up to TBD on 3.5L EcoBoost engine (994), 3.5L EcoBoost High Output engine (99G) and 5.0L V8 engine (995), smart trailer tow connector and 4-pin/7-pin wiring harness.*<br>*- Integrated Trailer Brake Controller*<br>*- Upgraded Front Stabilizer Bar* | | |
| 413 | Skid Plates | $160.00 | $146.00 |
| | *Includes fuel tank, transfer case and front differential.* | | |
| 18B | Black Platform Running Boards | $250.00 | $228.00 |
| 67T | Integrated Trailer Brake Controller | Included | Included |
| PAINT | Monotone Paint Application | STD | STD |
| **Fleet Options** | | | |
| 66S | XL SSV (Special Service Vehicle) Package | $50.00 | $46.00 |
| | Requires valid FIN code.<br>*Includes:*<br>*- 240 Amp Alternator*<br>*- Cloth 40/Blank/40 Front-Seats (Fleet)*<br>*Center-section deleted. Includes restraint control module cover and vinyl rear bench seat.* | | |
| 85A | XL Power Equipment Group | N/C | N/C |
| | *Includes:*<br>*- Power Glass Sideview Mirrors w/Black Skull Caps*<br>*Includes manual-folding.*<br>*- Illuminated Entry*<br>*- MyKey*<br>*- Perimeter Alarm*<br>*- Power Door Locks*<br>*Includes flip key and integrated key transmitter keyless-entry (includes Autolock).*<br>*- Power Tailgate Lock*<br>*- Power Front & Rear Windows* | | |
| 52P | SYNC | N/C | N/C |

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# Selected Options (cont'd)

| Code | Description | MSRP | Invoice |
|---|---|---|---|
| | *Includes enhanced voice recognition communications and entertainment system, 911 assist, 4.2" LCD display in center stack, Applink and 1 smart charging USB port.* | | |
| T7C_ | Tires: LT245/70R17E BSW A/T (Fleet) | $295.00 | $269.00 |
| | Requires valid FIN code. | | |
| S | Cloth 40/Blank/40 Front-Seats (Fleet) | Included | Included |
| | *Center-section deleted. Includes restraint control module cover and vinyl rear bench seat.* | | |
| 91P | 8-Way Power Driver's Seat w/Power Lumbar (Fleet) | $350.00 | $319.00 |
| **Interior Colors** | | | |
| SG_01 | Dark Earth Gray | N/C | N/C |
| **Primary Colors** | | | |
| N1_02 | Blue Jeans Metallic | N/C | N/C |
| SUBTOTAL | | $44,705.00 | $42,404.00 |
| Fuel Charge | | $0.00 | $82.10 |
| Destination Charge | | $1,595.00 | $1,595.00 |
| TOTAL | | $46,300.00 | $44,081.10 |

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# Selected Equipment & Specs

## Dimensions

Exterior length: 231.9" * Exterior width: 79.9" * Exterior height: 77.2" * Wheelbase: 145.0" * Turning radius: 23.9' * Min ground clearance: 9.3" * Max ground clearance: 10.2" * Front legroom: 43.9" * Rear legroom: 43.6" * Front headroom: 40.8" * Rear headroom: 40.4" * Front hiproom: 62.5" * Rear hiproom: 64.7" * Front shoulder room: 66.7" * Rear shoulder room: 65.9" * Passenger volume: 131.8cu.ft. * Approach angle: 25.5 deg * Departure angle: 26 deg * Maximum cargo volume: 51.9cu.ft. * Box length: 66.0"

## Powertrain

EcoBoost 375hp 3.5L DOHC 24 valve twin turbo V-6 engine with Ti-VCT variable valve control, port/direct injection * Auto stop-start feature * Recommended fuel : regular unleaded * LEV3-ULEV125 * 10 speed automatic transmission with overdrive * Part-time * Fuel Economy City: 17 mpg * Fuel Economy Highway: 23 mpg * Capless fuel filler

## Suspension/Handling

Front independent double wishbone suspension with HD anti-roll bar, gas-pressurized shocks * Rear rigid axle leaf spring suspension with gas-pressurized shocks * Speed-sensing electric power-assist rack-pinion Steering * Front and rear 17 x 7.5 silver steel wheels * LT245/70SR17 EBSW AT front and rear tires

## Body Exterior

4 doors * Conventional left rear passenger * Conventional right rear passenger * Driver and passenger power remote, manual folding door mirrors * Black door mirrors * Black bumpers * Running boards * Class IV trailer hitch with with brake controller and trailer sway control * Bed-rail protectors * Easy lift tailgate * Easy lower tailgate * Trailer harness * Box style: regular * Metallic paint * Front and rear 17 x 7.5 wheels * 2 front tow hook(s)

## Convenience

Manual air conditioning * Power windows * Driver and passenger 1-touch up * Driver and passenger 1-touch down * Remote power door locks with 2 stage unlock and illuminated entry * Manual tilt steering wheel * Manual telescopic steering wheel * Day-night rearview mirror * 911 Assist emergency SOS * Wireless phone connectivity * AppLink smart device integration * 2 1st row LCD monitors * Front and rear cupholders * Passenger visor mirror * Driver and passenger door bins * Rear door bins

## Seats and Trim

Seating capacity of 5 * Front 40-40 bucket seats * 8-way power driver seat adjustment * Power 2-way driver lumbar support * Power height adjustable driver seat * 4-way passenger seat adjustment * 60-40 folding rear split-bench seat * Cloth seat upholstery

## Entertainment Features

AM/FM stereo radio * Auxiliary audio input * SYNC external memory control * Steering wheel mounted radio controls * 6 speakers * Streaming audio * Fixed antenna

## Lighting, Visibility and Instrumentation

Halogen aero-composite headlights * Delay-off headlights * Fully automatic headlights * Variable intermittent front windshield wipers * Light tinted windows * Tachometer * Voltmeter * Oil pressure gauge * Compass * Outside temperature display * Camera(s) - rear * Low tire pressure warning * Trip computer * Trip odometer

## Safety and Security

4-wheel ABS brakes * Brake assist with hill hold control * Electric parking brake * 4-wheel disc brakes * Electronic stability control * ABS and driveline traction control * Dual front impact airbag supplemental restraint system * Dual seat mounted side impact airbag supplemental restraint system * Safety Canopy System curtain 1st and 2nd row overhead airbag supplemental restraint system * Airbag supplemental restraint system occupancy sensor * Remote activated perimeter/approach lighting * Power remote door locks with 2 stage unlock and panic alarm * Security system with SecuriLock immobilizer * MyKey restricted driving mode * Manually adjustable front head restraints * 3 manually adjustable rear head restraints * Automatic Emergency Braking Feature

## Dimensions

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

**Prepared by: Wayne Bentley Date: 01/12/2019**

# Selected Equipment & Specs (cont'd)

*General Weights*

Curb4,898 lbs.
Payload2,050 lbs.
GVWR7,000 lbs.

*Front Weights*

Front GAWR3,600 lbs.
Front axle capacity3,750 lbs.
Front tire/wheel capacity3,650 lbs.
Front curb weight2,918 lbs.
Front spring rating3,600 lbs.

*Rear Weights*

Rear GAWR4,050 lbs.
Rear axle capacity4,800 lbs.
Rear tire/wheel capacity4,050 lbs.
Rear curb weight1,980 lbs.
Rear spring rating4,050 lbs.

*Trailering Type*

TypeRegular
ClassIV
Brake controllerYes
HarnessYes
HitchYes
Trailer sway controlYes

*General Trailering*

5th-wheel towing capacity10200 lbs.
Towing capacity10700 lbs.
Gooseneck towing capacity10200 lbs.
GCWR16100 lbs.

*Fuel Tank type*

Capacity36.01 gal.
Capless fuel fillerYes

*Off Road*

Approach angle26 deg
Ramp breakover angle21 deg
Max ground clearance10 "
Departure angle26 deg
Min ground clearance9 "
Load floor height35 "

*Exterior cargo*

Length66.0 "
Volume52.8 cu.ft.
Maximum width65.2 "
Minimum width50.6 "
Pickup box depth21.4 "
Tailgate width60.3 "

*Interior cargo*

Maximum cargo volume51.9 cu.ft.

## Powertrain

*Engine Type*

BrandEcoBoost
CylindersV-6
IgnitionSpark
Liters 3.5L
Recommended fuelRegular unleaded
ValvetrainDOHC
Forced induction Twin turbo
Block materialAluminum
Head materialAluminum
InjectionPort/direct injection
OrientationLongitudinal
Valves per cylinder4
Variable valve controlTi-VCT

*Engine Spec*

Bore3.64"
Displacement213 cu.in.
Compression ratio10.5:1
Stroke3.45"

*Engine Power*

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**Prepared by: Wayne Bentley Date: 01/12/2019**

# Selected Equipment & Specs (cont'd)

SAEJ1349 AUG2004 compliantYes
Output 375 HP @ 5,000 RPM
Torque 470 ft.-lb @ 3,500 RPM

*Alternator*

TypeHD
Amps240

*Battery*

Amp hours70
Cold cranking amps610
Run down protectionYes

*Engine Extras*

Oil coolerYes
Auto stop-start featureYes

*Transmission*

Electronic controlYes
Lock-upYes
OverdriveYes
Speed10
TypeAutomatic

*Transmission Gear Ratios*

1st4.696
2nd2.985
3rd2.146
4th1.769
5th1.52
6th1.275
7th1
8th0.854
9th0.689
10th0.616
Reverse Gear ratios4.866

*Transmission Extras*

Driver selectable modeYes
Sequential shift controlSelectShift
Oil coolerRegular duty

*Drive Type*

4wd typePart-time
TypeFour-wheel

*Drive Feature*

Traction controlABS and driveline
Locking hub controlAuto
Transfer case shiftElectronic
Rear locking differentialDriver selectable

*Drive Axle*

Ratio3.55

*Exhaust*

MaterialStainless steel
System typeSingle

*Emissions*

CARBLEV3-ULEV125
EPATier 2 Bin 5

*fuel Economy*

City17 mpg
Highway23 mpg
Fuel typeGasoline
Combined19 mpg

*Fuel Economy (Alternate 1)*

City13 mpg
Highway17 mpg
Combined15 mpg

*Green Values*

Energy Impact Score (Barrels per year)17.3
Carbon FP / Tailpipe and upstream total GHG (CO2, tons per year)9.3

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

**Prepared by: Wayne Bentley Date: 01/12/2019**

# Selected Equipment & Specs (cont'd)

Energy Impact Score (Barrels per year)5.0

## Driveability

*Brakes*

ABS4-wheel
ABS channels4
Type4-wheel disc
Vented discsFront and rear
Electric parking brakeYes

*Brake Assistance*

Brake assistYes
Hill hold controlYes

*Suspension Control*

RideRegular
Electronic stability controlStability control with anti-roll

*Front Suspension*

IndependenceIndependent
TypeDouble wishbone
Anti-roll barHD

*Front Spring*

TypeCoil
GradeRegular

*Front Shocks*

TypeGas-pressurized

*Rear Suspension*

IndependenceRigid axle
TypeLeaf

*Rear Spring*

TypeLeaf
GradeRegular

*Rear Shocks*

TypeGas-pressurized

*Steering*

Speed-sensingYes
ActivationElectric power-assist
TypeRack-pinion

*Steering Specs*

# of wheels2

## Exterior

*Front Wheels*

Diameter17"
Width7.50"

*Rear Wheels*

Diameter17"
Width7.50"

*Spare Wheels*

Wheel materialSteel

*Front and Rear Wheels*

AppearanceSilver
MaterialSteel
CoversHub

*Front Tires*

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# Selected Equipment & Specs (cont'd)

Aspect70
SidewallsBSW
TreadAT
Width245mm
Diameter17"
SpeedS
TypeLT
LT load ratingE

*Rear Tires*

Aspect70
SidewallsBSW
TreadAT
Width245mm
Diameter17"
SpeedS
TypeLT
LT load ratingE

*Spare Tire*

MountUnderbody w/crankdown
TypeFull-size

*Wheels*

Turning radius23.9'
Wheelbase145.0"

*Body Features*

Running boardsYes
Body materialAluminum
Active grille shuttersYes
Skid plate(s)3
Side impact beamsYes
Front tow hook(s)2

*Body Doors*

Door count4
Right rear passengerConventional
Left rear passengerConventional
Rear cargoTailgate

*Pickup*

Box styleRegular
Easy lift tailgateYes
Bed-rail protectorsYes
Easy lower tailgateYes

*Exterior Dimensions*

Length231.9"
Body height77.2"
Frame yield strength (psi)49300.0
Body width79.9"
Frame section modulus5.0cu.in.
Front bumper to Front axle37.8"

## Safety

*Airbags*

Driver front-impactYes
Occupancy sensorYes
Passenger front-impactYes
Driver side-impactSeat mounted
OverheadSafety Canopy System curtain 1st and 2nd row
Passenger side-impactSeat mounted

*Seatbelt*

Rear centre 3 pointYes
Pre-tensionersFront
Height adjustableFront
Pre-tensioners (#)2

*Security*

ImmobilizerSecuriLock
Restricted driving modeMyKey
Panic alarmYes

## Seating

*Passenger Capacity*

Capacity5

*Front Seats*

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

# Selected Equipment & Specs (cont'd)

Split40-40
Type Bucket

*Driver Seat*
Fore/aft Power
Reclining Power
Lumbar support Power 2-way
Height adjustable Power
Way direction control 8
Cushion tilt Power

*Passenger seat*
Fore/aft Manual
Way direction control 4
Reclining Manual

*Front Head Restraint*
Control Manual
Type Adjustable

*Rear Seats*
Descriptor Split-bench
Folding 60-40
Type Fixed
Facing Front
Folding position Fold-up cushion

*Rear Head Restraints*
Control Manual
Number 3
Type Adjustable

*Front Seat Trim*
Material Cloth
Back material Cloth

*Rear Seat Trim Group*
Material Vinyl
Back material Carpet

**Convenience**

*AC And Heat Type*
Air conditioning Manual
Underseat ducts Yes

*Audio System*
Auxiliary audio input Yes
Radio grade Regular
External memory control SYNC
Radio AM/FM stereo
Seek-scan Yes

*Audio Speakers*
Speaker type Regular
Speakers 6

*Audio Controls*
Steering wheel controls Yes
Streaming audio Bluetooth yes
Voice activation Yes

*Audio Antenna*
Type Fixed

*LCD Monitors*
1st row 2
Primary monitor size (inches) 8

*Convenience Features*
Retained accessory power Yes
Emergency SOS 911 Assist
Smart device integration App link
12V DC power outlet 3
Wireless phone connectivity Bluetooth

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

**Prepared by: Wayne Bentley Date: 01/12/2019**

# Selected Equipment & Specs (cont'd)

*Door Lock Activation*
- Type Power with 2 stage unlock
- Remote Keyfob (all doors)
- Integrated key/remote Yes
- Auto locking Yes

*Door Lock Type*
- Rear child safety Manual
- Tailgate/rear door lock Included with power door locks

*Instrumentation Type*
- Display Analog

*Instrumentation Gauges*
- Tachometer Yes
- Oil pressure Yes
- Engine temperature Yes
- Voltmeter Yes
- Inclinometer Yes
- Transmission fluid temp Yes

*Instrumentation Warnings*
- Oil pressure Yes
- Engine temperature Yes
- Battery Yes
- Lights on Yes
- Key Yes
- Low fuel Yes
- Lighting malfunction Yes
- Door ajar Yes
- Service interval Yes
- Brake fluid Yes
- Low tire pressure Tire specific

*Instrumentation Displays*
- Clock In-radio display
- Compass Yes
- Exterior temp Yes
- Systems monitor Yes
- Camera(s) - rear Yes

*Instrumentation Feature*
- Trip computer Yes
- Trip odometer Yes
- Forward collision Mitigation

*Steering Wheel Type*
- Material Urethane
- Tilting Manual
- Telescoping Manual

*Front Side Windows*
- Window 1st row activation Power

*Windows Rear Side*
- 2nd row activation Power

*Window Features*
- 1-touch down Driver and passenger
- 1-touch up Driver and passenger
- Tinted Light

*Front Windshield*
- Wiper Variable intermittent

*Rear Windshield*
- Window Fixed

## Interior

*Passenger Visor*

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

**Prepared by: Wayne Bentley Date: 01/12/2019**

# Selected Equipment & Specs (cont'd)

MirrorYes

*Rear View Mirror*

Day-nightYes

*Headliner*

CoverageFull

MaterialCloth

*Floor Trim*

CoverageFull

CoveringVinyl/rubber

*Trim Feature*

Gear shift knobUrethane
Interior accentsChrome

Cabback insulatorYes

*Lighting*

Dome light typeFade
Variable IP lightingYes

Illuminated entryYes

*Storage*

Driver door binYes
Glove boxYes
Rear yesYes
DashboardYes

Front Beverage holder(s)Yes
Passenger door binYes
Instrument panelBin
Rear door binsYes

*Legroom*

Front43.9"

Rear43.6"

*Headroom*

Front40.8"

Rear40.4"

*Hip Room*

Front62.5"

Rear64.7"

*Shoulder Room*

Front66.7"

Rear65.9"

*Interior Volume*

Passenger volume131.8 cu.ft.

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

**Prepared by: Wayne Bentley Date: 01/12/2019**

**ARF-5375** **Consent Agenda Item 3. C.**

**Regular BOS Meeting**

Meeting Date: 04/02/2019
Submitted For: Steve Sanders, Director
Submitted By: Shannon Boyer, Executive Administrative Asst.
Department: Public Works

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## Information

### Request/Subject

Public Works Department Policy No. PWS-003 – Commercial Driver License (CDL) Expenses, which replaces Policy No. RM 09-02.

### Background Information

Public Works Department Policy No. RM 09-02 – Commercial Driver License (CDL) Expenses was originally approved by the Board of Supervisors on June 23, 2009, with a revision being approved on September 4, 2012.

### Evaluation

The format of the policy has been updated to the format used for all Countywide policies adopted by the Board of Supervisors. The policy number is being changed according to the table of contents for the Countywide policies as adopted by the Board of Supervisors.

### Conclusion

The proposed revisions address the change to the policy number and document format.

### Recommendation

The Gila County Public Works Department recommends approval of the proposed revisions to the Public Works Department Policy "Commercial Driver License (CDL) Expenses" and the policy format and number change from RM 09-02 to PWS-003.

### Suggested Motion

Approval of revised Public Works Department Policy - Commercial Driver License (CDL) Expenses to change the format of the policy; and change the policy number from RM 09-02 to PWS-003.

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Attachments

Proposed Policy No. PWS-003

Policy No. RM 09-02 with changes in red

## I. PURPOSE:

To clarify Commercial Driver License (CDL) requirements for employees and define what CDL related expenses will be paid by the Gila County Public Works Department.

## II. POLICY:

This policy is intended to supplement Rule 10 – Drugs and Alcohol of the Gila County Merit System Rules and Policies Manual. The Gila County Merit System Rules and Policies take precedence in the event of any conflict between the policies.

It is the intent of the Public Works Department's Managers and Supervisors to ensure that Public Works employees that are required to have a CDL receive their required medical physical exam every twenty-four (24) months. Therefore, in the interest of reducing liability, Gila County will pay up to $100 once every twenty-four (24) months for the CDL required physical exam for a Regular Status Full-Time employee that has successfully completed probation. Any endorsements required will also be reimbursed to the employee up to the amount charged by the MVD of Arizona.

This policy and the CDL requirements discussed herein pertain only to the classifications that require a CDL and/or endorsements. Drivers of all commercial vehicles are required to have a medical examination every two years.

A commercial motor vehicle is any self-propelled or towed vehicle used on public highways when:

A. The vehicle's gross weight rating or gross combination is over 26,001 pounds.
B. The vehicle is designed to transport more than 15 passengers including the driver; or
C. The vehicle is used in the transportation of hazardous materials in quantities requiring placard under the Hazardous Transportation Act.

## III. RESPONSIBILITIES:

Supervisors will uphold the requirement for a Class A and B CDL with endorsements and will prohibit any employee from operating equipment requiring a CDL without endorsements, physicals, renewals, and refreshers, except for training and/or testing purposes. This responsibility is set in 49 CFR (Code of Federal Regulations) Part 172.704 *Training Requirements,* (c) (ii)(4) *Compliance* and Part 391 *Qualifications of Driver.* Any employee performing a safety sensitive function on a commercial class vehicle must have a current CDL.

A. It is the supervisor's responsibility to be sure their employees comply with the requirements of obtaining and maintaining a CDL and the associated endorsements.
B. It is the employee's responsibility to obtain and maintain the CDL and the endorsements as a condition of employment. In the event a CDL is suspended or a citation is received, the CDL and endorsement must be renewed at the employee's expense using personal time for testing and physicals. If loss of CDL privileges occurs, the employee must immediately (within 24 hours) notify their supervisor upon receipt of the suspension, revocation or loss of CDL privileges.

Waivers, for employees who can't renew their CDL privileges due to health issues or driving record issues, will not be granted.

**SIGNATURE:**

_____ _____

**CHAIRMAN, BOARD OF SUPERVISORS** **DATE**

## GILA COUNTY

## PROCEDURES FOR COMMERCIAL DRIVER LICENSE (CDL) EXPENSES

1. The testing fees for original CDL and endorsements will be reimbursed with proper documentation provided by MVD.

2. Renewal fees for CDL and endorsements will be reimbursed with proper documentation provided by MVD.

3. The County does not have a clinic or physician under contract so the employee may use the doctor of their choice. Gila County will reimburse the employee up to $100 for the physical every two years (24 months) or will pay the doctor directly up to $100 once presented with a detailed or itemized invoice showing that the physical exam was for the CDL.

   Employee cannot use their County credit card to pay for the CDL physical, testing fees, or endorsements. Employees may use County time but not overtime or travel expense to take their CDL required physical. Employees must use personal time for renewal of the CDL required physical if the CDL license is suspended or revoked.

**GILA COUNTY**
**DEPARTMENT~~IVISION~~ OF PUBLIC WORKS**

# DEPARTMENT~~IVISION~~ POLICY or PROCEDURE

| | | |
|---|---|---|
| **Title:**<br><br>Commercial Driver License (CDL) Expenses | **Effective Date:**<br>6-23-09<br>**Revised:**<br>9-4-12<br>Revised:<br>April 2, 2019 | **Division~~epartment~~:**<br>Consolidated Roads, ~~Auto/Equipment Maintenance~~General Services, & Recycling & Landfill Management |
| **Purpose:**<br><br>To clarify CDL requirements for employees and define what CDL related expenses will be paid by the Gila County Public Works Department~~ivision~~. | **Authorized Signature:**<br><br>_____<br>Steve Sanders~~Stratton~~,<br>Director of Public Works<br><br>_____<br>Jeff Dalton~~Bryan Chambers~~<br>Chief Deputy County Attorney | |
| | | |

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**Policy Statement:**

This policy is intended to supplement Rule 10 – Drugs and Alcohol of the Gila County Merit System Rules and Policies Manual. The Gila County Merit System Rules and Policies take precedence in the event of any conflict between the policies.

It is the intent of the Public Works Department's Managers and Supervisors to ensure that Public Works employees that are required to have a CDL~~ommercial Driver License~~ receive their required medical physical exam every twenty-four (24) months. Therefore, in the interest of reducing liability, Gila County will pay up to $100 once every twenty-four (24) months for the CDL required physical exam for a Regular Status Full-Time employee that has successfully completed probation. Any endorsements required will also be reimbursed to the employee up to the amount charged by the MVD of Arizona.

**1. Background:**

This policy and the CDL requirements discussed herein pertain only to the classifications that require a CDL and/or endorsements. Drivers of all commercial vehicles are required to have a medical examination every two years.

A commercial motor vehicle is any self-propelled or towed vehicle used on public highways when:

A. The vehicle's gross weight rating or gross combination is over 26,001 pounds.
B. The vehicle is designed to transport more than 15 passengers including the driver; or
C. The vehicle is used in the transportation of hazardous materials in quantities requiring placard under the Hazardous Transportation Act.

**2. Responsibilities:**

Supervisors will uphold the requirement for a Class A and B CDL with endorsements and will prohibit any employee from operating equipment requiring a CDL without endorsements, physicals, renewals, and refreshers, except for training and/or testing purposes. This responsibility is set in 49 CFR (Code of Federal Regulations) Part 172.704 *Training Requirements,* (c) (ii)(4) *Compliance* and Part 391 *Qualifications of Driver.* Any employee performing a safety sensitive function on a commercial class vehicle must have a current CDL.

A. It is the supervisor's responsibility to be sure their employees comply with the requirements of obtaining and maintaining a CDL and the associated endorsements.
B. It is the employee's responsibility to obtain and maintain the CDL and the endorsements as a condition of employment. In the event a CDL is suspended or a citation is received, the CDL and endorsement must be renewed at the employee's expense using personal time for testing and physicals. If loss of CDL privileges occurs, the employee must immediately (within 24 hours) notify their supervisor upon receipt of the suspension, revocation or loss of CDL privileges.

Waivers, for employees who can't renew their CDL privileges due to health issues or driving record issues, will not be granted.

**3. Procedures:**

A. The testing fees for original CDL and endorsements will be reimbursed with proper documentation provided by MVD.

B. Renewal fees for CDL and endorsements will be reimbursed with proper documentation provided by MVD.

C. The County does not have a clinic or physician under contract so the employee may use the doctor of their choice. Gila County will reimburse the employee up to $100 for the physical every 2 years (24 months) or will pay the doctor directly up to $100 once presented with a detailed or itemized invoice showing that the physical exam was for the CDL.

Employee cannot use their County credit card to pay for the CDL physical, testing fees, or endorsements. Employees may use County time but not overtime or travel expense to take their CDL-required physical. Employees must use personal time for renewal of the CDL-required physical if the CDL license is suspended or revoked.

**Attachments:**

None.

**ARF-5384** **Consent Agenda Item 3. D.**

**Regular BOS Meeting**

Meeting Date: 04/02/2019

Submitted By: Melissa Henderson, Deputy Clerk

Department: Clerk of the Board of Supervisors

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## Information

### Request/Subject

Pinal Mountain Elks Lodge #2809 Special Event Liquor License Application for March 30, 2019.

### Background Information

A qualified organization may submit an application to serve liquor at a special event for up to 10 days per year. The Arizona Department of Liquor Licenses and Control (DLLC) approves all liquor-related applications; however, part of the DLLC's process requires that the local governing body review the application and submit a recommendation for approval or disapproval to the DLLC.

The Pinal Mountain Elks Lodge #2809 submitted a Special Event Liquor License Application to the Clerk of the Board on March 21, 2019, as they were hired to serve liquor at a wedding reception that was being held on March 30, 2019. The next scheduled Board meeting was not until April 2, 2019, so it was not possible to obtain Board approval before the date of the event. On March 21, 2019, Chairman Humphrey signed the application to recommend the DLLC's approval of the application.

### Evaluation

The Clerk of the Board of Supervisors reviewed the Special Event Liquor License Application and determined that it was filled out correctly. The Chairman signed the application so that it could be hand-delivered to the DLLC for final approval before March 30, 2019, the day of the wedding reception.

### Conclusion

The Special Event Liquor License Application needs to be presented to the Board of Supervisors for ratification of the Board's approval of the application.

### Recommendation

The Clerk of the Board recommends that the Board of Supervisors ratify its approval of a Special Event Liquor License Application submitted by Pinal Mountain Elks Lodge #2809.

Suggested Motion

Ratification of the Board of Supervisors' approval of a Special Event Liquor License Application submitted by Pinal Mountain Elks Lodge #2809 to serve liquor at a wedding reception that was held on March 30, 2019.

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Attachments

Special Event License Application

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**Arizona Department of Liquor Licenses and Control**
**800 W Washington 5th Floor**
**Phoenix, AZ 85007-2934**
**www.azliquor.gov**
**(602) 542-5141**

| FOR DLLC USE ONLY |
|---|
| Received Date: |
| Job #: |
| CSR: |
| License #: |

## APPLICATION FOR SPECIAL EVENT LICENSE

**Fees: $25.00 per day for 1-10 days (consecutive) *Cash Checks or Money Orders Only***
**A service fee of $25.00 will be charged for all dishonored checks (A.R.S § 44-6852)**

**IMPORTANT INFORMATION: This document must be fully completed or it will be returned.**
**The Department of Liquor Licenses and Control must receive this application ten (10) business days prior to the event.**

**SECTION 1** **Applicant must be a member of a qualifying nonprofit organization, political party, or Government entity and authorized by an Officer, Director, or Chairperson of the Organization.**

1. Applicant: Mercer (Last) Jullie (First) Ann (Middle) 12-30-52 (Date of Birth)
2. Applicant's mailing address: 1524 Country Lane (Street) Miami (City) AZ (State) 85539 (Zip)
3. Applicant's home/cell phone: (928) 812-4854 Applicant's business phone: (928) 425-2161
4. Applicant's email address: jullie mercer@yahoo.com

**SECTION 2** Name of Organization, Candidate or Political Party/Gov.: Pinal Mtn Elks Lodge #2809

**SECTION 3** Non-Profit/IRS Tax Exempt Number: 86-0947792

**SECTION 4** Event Location: Gila County Fairgrounds

Event Address: _____

**SECTION 5** Dates and Hours of Event. Days must be consecutive but may not exceed 10 consecutive days.
**See A.R.S. § 4-244(15) and (17) for legal hours of service.**

***PLEASE FILL OUT A SEPARATE APPLICATION FOR EACH "NON-CONSECUTIVE" DAY***

| | Date | Day of Week | Event Start Time AM/PM | License End Time AM/PM |
|---|---|---|---|---|
| DAY 1: | 3-30-19 | Saturday | 4:00 | 10:00 PM |
| DAY 2: | | | | |
| DAY 3: | | | | |
| DAY 4: | | | | |
| DAY 5: | | | | |
| DAY 6: | | | | |
| DAY 7: | | | | |
| DAY 8: | | | | |
| DAY 9: | | | | |
| DAY10: | | | | |


Individuals requiring ADA accommodations call (602)542-2999

**SECTION 6** What type of security and control measures will you take to prevent violations of liquor laws at this event?
**(List type and number of police/security personnel and type of fencing or control barriers, if applicable.)**

_____ Number of Police 2 Number of Security Personnel ☐ Fencing ☒ Barriers

Explanation: There will be a security person at the entrance/exit doors of the facility. There will be a tall (4'-5') wooden bar that seperates all liquor for purchase. behind it.

**SECTION 7** Will this event be held on a currently licensed premise and within the already approved premises? ☐ Yes ☒ No
**(If yes, Local Governing Body Signature not required)**

| Name of Business | License Number | Phone (Include Area Code) |
|---|---|---|
| | | |

**SECTION 8** How is this special event going to conduct all dispensing, serving, and selling of spirituous liquors? Please read R-19-318 for explanation and check one of the following boxes.

- ☐ Place license in non-use
- ☒ Dispense and serve all spirituous liquors under retailer's license
- ☒ Dispense and serve all spirituous liquors under special event
- ☐ Split premise between special event and retail location

***(IF USING RETAIL LICENSE, PLEASE SUBMIT A LETTER OF AGREEMENT FROM THE AGENT/OWNER OF THE LICENSED PREMISES TO SUSPEND OR RUN CONCURRENT WITH THE PERMANENT LICENSE DURING THE EVENT. IF THE SPECIAL EVENT IS ONLY USING A PORTION OF THE PREMISES, AGENT/OWNER WILL NEED TO SUSPEND THAT PORTION OF THE PREMISES.)***

**SECTION 9** What is the purpose of this event?

☒ On-site consumption ☐ Off-site (auction/wine/distilled spirits pull) ☐ Both

**SECTION 10**

1. Has the applicant been convicted of a felony, or had a liquor license revoked within the last five (5) years?
   ☐ Yes ☒ No **(If yes, attach explanation.)**

2. How many special event days have been issued to this organization during the calendar year? none
   **(The number cannot exceed 10 days per year.)**

3. Is the Organization using the services of a Licensed Contractor?

   ☐ Yes ☒ No If yes, please provide the following: Name of Licensed Contractor: _____

4. Is the organization using the services of a series 6, 7, 11, or 12 licensee to manage the sale or service of alcohol?

   ☒ Yes ☐ No If yes, please provide the following: Name of Licensee BPOE #2809 License #: 06040020

5. List all people and organizations who will receive the proceeds. Account for 100% of the proceeds. The organization applying must receive 25% of the gross revenues of the special event liquor sales. Attach an additional page if necessary.

   Name Pinal Mountain Elks #2809 Percentage: 100%

   Address 1910 E. Maple St., Globe, AZ 85501

   Name _____ Percentage: _____

   Address _____
   Street City State Zip


Individuals requiring ADA accommodations call (602)542-2999

**Please read A.R.S. § 4-203.02 Special event license; rules and R19-1-205 Requirements for a Special Event License.**

**Note: ALL ALCOHOLIC BEVERAGE SALES MUST BE FOR CONSUMPTION AT THE EVENT SITE ONLY.**

**NO ALCOHOLIC BEVERAGES SHALL LEAVE A SPECIAL EVENT UNLESS THEY ARE IN AUCTION WINE OR DISTILLED SPIRITS PULL SEALED CONTAINERS OR THE SPECIAL EVENT LICENSE IS STACKED WITH WINE /CRAFT DISTILLERY FESTIVAL LICENSE.**

**SECTION 11** License premises diagram. The licensed premises for your special event is the area in which you are authorized to sell, dispense or serve alcoholic beverages under the provisions of your license. Please attach a diagram of your special event licensed premises. Please show dimensions, serving areas, fencing, barricades, or other control measures and security position.

# ATTACH DIAGRAM

**If the special event will be held at a location without a permanent liquor license or if the event will be on any portion of a location that is not covered by the existing liquor license, this application must be approved by the local government before submission to the Department of Liquor Licenses and Control.** ***Please contact the local governing board for additional application requirements and submission deadlines. Additional licensing fees may also be required before approval may be granted. For more information, please contact your local jurisdiction.***

I, **(Print Full Name)** Jullie A. Mercer, hereby swear under penalty of perjury and in compliance with A.R.S. § 4-210(A)(2) and (3) that I have read and understand the foregoing and verify that the information and statements that I have made herein are true and correct to the best of my knowledge.

**Applicant Signature:** Jullie A. Mercer

**LOCAL GOVERNING BOARD**

Date Received: 3/21/2019

I, Tim R. Humphrey (Government Official) Chairman of the Board (Title) recommend ☒ APPROVAL ☐ DISAPPROVAL

On behalf of Gila County (City, Town, County) [signature] (Signature), 3/21/19 (Date), 928-402-4390 (Phone)

**DLLC USE ONLY**

☐ APPROVAL ☐ DISAPPROVAL BY: _____ DATE: ____/____/____

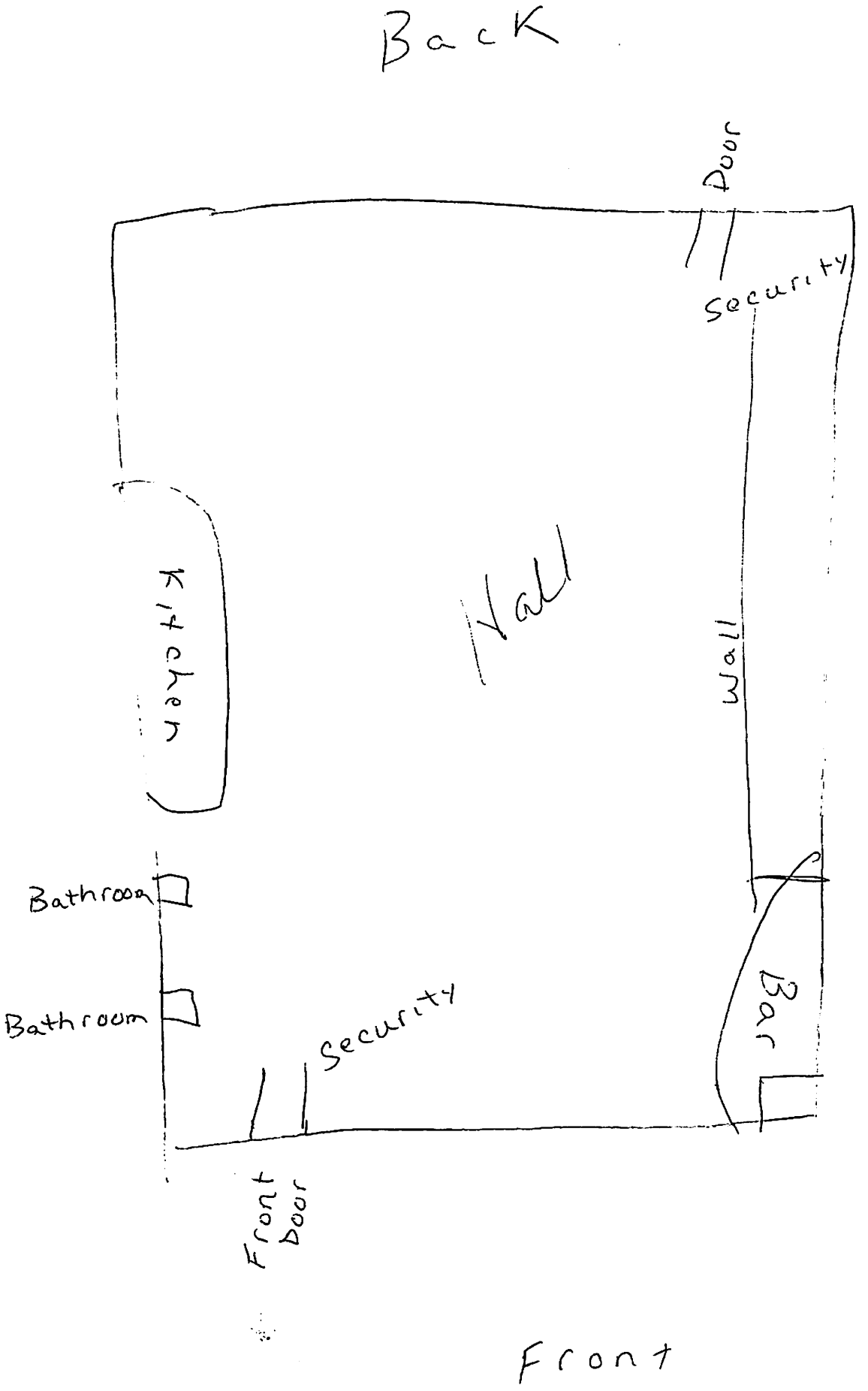
**A.R.S. § 41-1030. Invalidity of rules not made according to this chapter; prohibited agency action; prohibited acts by state employees; enforcement; notice**

B. An agency shall not base a licensing decision in whole or in part on a licensing requirement or condition that is not specifically authorized by statute, rule or state tribal gaming compact. A general grant of authority in statute does not constitute a basis for imposing a licensing requirement or condition unless a rule is made pursuant to that general grant of authority that specifically authorizes the requirement or condition.

D. THIS SECTION MAY BE ENFORCED IN A PRIVATE CIVIL ACTION AND RELIEF MAY BE AWARDED AGAINST THE STATE. THE COURT MAY AWARD REASONABLE ATTORNEY FEES, DAMAGES AND ALL FEES ASSOCIATED WITH THE LICENSE APPLICATION TO A PARTY THAT PREVAILS IN AN ACTION AGAINST THE STATE FOR A VIOLATION OF THIS SECTION.

E. A STATE EMPLOYEE MAY NOT INTENTIONALLY OR KNOWINGLY VIOLATE THIS SECTION. A VIOLATION OF THIS SECTION IS CAUSE FOR DISCIPLINARY ACTION OR DISMISSAL PURSUANT TO THE AGENCY'S ADOPTED PERSONNEL POLICY.

F. THIS SECTION DOES NOT ABROGATE THE IMMUNITY PROVIDED BY SECTION 12-820.01 OR 12-820.


Back
Door
Security
Wall
Wall
Kitchen
Bathroom
Bathroom
Security
Bar
Front Door
Front

**ARF-5386** **Consent Agenda Item** **3. E.**

**Regular BOS Meeting**

**Meeting Date:** 04/02/2019

**Reporting Period:** March 12, 2019, March 19, 2019, and March 25, 2019

**Submitted By:** Melissa Henderson, Deputy Clerk

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## Information

**Subject**

March 12, 2019, March 19, 2019, and March 25, 2019 Board of Supervisors' Meeting Minutes

**Suggested Motion**

Approval of the March 12, 2019, March 19, 2019, and March 25, 2019, Board of Supervisors' meeting minutes.

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## Attachments

03-12-19 Meeting Notes

03-19-19 Meeting Notes

03-25-19 Meeting Notes

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**BOARD OF SUPERVISORS MEETING MINUTES**
**GILA COUNTY, ARIZONA**

Date: March 12, 2019

| | |
|---|---|
| **TIM R. HUMPHREY**<br>Chairman | **MARIAN SHEPPARD**<br>Clerk of the Board |
| **WOODY CLINE**<br>Vice-Chairman | By: Marian Sheppard<br>Clerk |
| **TOMMIE C. MARTIN**<br>Member | Gila County Courthouse<br>Globe, Arizona |

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PRESENT: Tim R. Humphrey; Chairman; Woody Cline, Vice-Chairman; Tommie C. Martin, Member (via phone); W. James Menlove, County Manager; Jacque Sanders, Deputy County Manager, District Librarian; Jefferson R. Dalton, Deputy Gila County Attorney, Civil Bureau Chief; Charles Shire, Deputy Gila County Attorney Senior-Civil (via ITV); Marian Sheppard, Clerk of the Board; and Melissa Henderson, Deputy Clerk of the Board.

**Item 1 – CALL TO ORDER - PLEDGE OF ALLEGIANCE – INVOCATION**

Chairman Humphrey called the regular session to order at 10:00 a.m. this date in the Board of Supervisors' hearing room. Adam Shepherd led the Pledge of Allegiance and Jeff Dalton delivered the invocation.

**Item 2 – PRESENTATIONS:**

**A. Public recognition of one employee through the County's Spotlight on Employees Program, as follows: Leonard Kerszykowski.**

Erica Raymond, Human Resources Assistant Senior, read aloud a letter of nomination for Leonard Kerszykowski due to his actions during a recent emergency response situation. He was scheduled to receive this recognition at the Board of Supervisors' meeting on January 8, 2019; however, he was absent so Ms. Raymond requested to present it at a later date. Mr. Kerszykowski has been employed with the County for 18 years. Ms. Raymond presented a gift card to Mr. Kerszykowski and the Board members thanked him for his service to Gila County.

**B. Presentation of the 2018 Annual Report for the Gila County Sheriff's Office.**

J. Adam Shepherd, Gila County Sheriff, addressed the Board and commented that is has been a goal of his Office to not only produce this annual report each year so that citizens are aware of Sheriff's Office activities, but to provide information that will be useful to others. Sarah White, Chief Administrative Officer, proceeded to review the PowerPoint presentation of the annual report. Each Supervisor thanked Sheriff Shepherd, Ms. White and staff for this excellent report.

**Item 3 – REGULAR AGENDA ITEMS:**

**A. Information/Discussion/Action to approve Intergovernmental Agreement No. YH16-0018-06 between Gila County and the Arizona Health Care Cost Containment System (AHCCCS) for Inmate Hospitalization for the performance period of March 1, 2019 and shall remain in effect for a period of four years with an option to renew on agreement of the parties.**

Justin Solberg, Detention Bureau Commander, advised that this Intergovernmental Agreement will allow the federal government to pay up to 90% on a claim for an inmate's hospital stay or hospital visit. Upon execution of the IGA, claims must be submitted to AHCCCS for processing. The County is required to have a minimum of $10,000 on deposit with AHCCCS for administrative fees and the amount is based on 10% of the previous year's claims. Commander Solberg advised that there weren't many inmates that visited or stayed in the hospital last year so claims are low. Each Board member thanked Commander Solberg for getting this IGA into place. Upon motion by Supervisor Martin, seconded by Vice-Chairman Cline, the Board unanimously approved the IGA No. YH16-0018-06.

**B. Information/Discussion/Action to approve the sale of Assessor's tax parcel number 101-10-009 to Gila County to be used for a public purpose related to transportation pursuant to A.R.S. § 42-18303; and authorize the Chairman's signature on the related Quit Claim Deed.**

Vice-Chairman Cline advised that this agenda item pertains to a motel in the Hayden-Winkelman area that was deeded to the State of Arizona in care of the Board of Supervisors years ago for non-payment of property taxes. Over the years, the building has become dangerously dilapidated and considered a hazard to the health and safety of the citizens in the area.

Vice-Chairman Cline and his Executive Assistant Cathy Melvin gathered information on this property and submitted a written request for assistance and documentation in the form of pictures of the subject property to the staff of Governor Ducey. The Governor's Office contacted the Arizona Department of Revenue (ADOR) and the Arizona Department of Environmental Quality (ADEQ) to research this property and work with Gila County staff to review the

property ownership and condition. It was determined that the property should have a lead-based paint and asbestos survey conducted as soon as possible. Travis Barnum with ADEQ was charged with expediting the process and provided a Brownfields State Response Grant Application form to County staff to request the funding to conduct the lead and asbestos survey. The application was submitted by the County to ADEQ and approved, and a contract was developed and submitted to Gila County.

On January 8, 2019, the Board of Supervisors approved Contract No. ADEQ19-BF1909 with ADEQ; whereby ADEQ provided funding in the amount of $13,000 for ADEQ to provide the lead and asbestos survey for the vacant building on behalf of the Gila County Board of Supervisors. The asbestos and lead survey and oversight were performed in accordance with the National Emissions Standard for Hazardous Air Pollutants (NESHAP) program. ADEQ hired a contractor to perform the lead-based paint and asbestos survey. The contractor began the survey on the building; however, it was not completed due to the inability to access the second story of the building as the structure is dangerously unstable. The survey results that were gathered are still being assessed. Upon ADEQ hearing about the dangerous condition of the building, this project was elevated to a higher level. ADEQ informed the County that the building needs to be demolished. In order to apply for additional Brownsfield State Response Grant funding to have the building demolished, the County needs to own the building.

If the Board of Supervisors approves the sale of this parcel to the County, another Brownsfield State Response Grant Application will be submitted to ADEQ to obtain the funding for a contractor to demolish the building. If a grant is awarded, ADEQ will perform the project management for the building demolition and hire the contractor.

Supervisor Martin expressed her appreciation to Vice-Chairman Cline and Ms. Melvin for their efforts on this issue to the point that it will soon be demolished. Chairman Humphrey also thanked Vice-Chairman Cline and Ms. Melvin for their efforts. He is pleased that blighted properties, such as this one, are going to be cleaned up and hopefully the property will be sold in the future so that it can get back on the County's tax rolls.

Upon motion by Supervisor Martin, seconded by Vice-Chairman Cline, the Board unanimously authorized the sale of Assessor's tax parcel number 101-10-009 to Gila County to be used for a public purpose related to transportation pursuant to A.R.S. § 42-18303; and authorize the Chairman's signature on the related Quit Claim Deed.

Chairman Humphrey stated that he would like Consent Agenda item number 4B moved from the consent agenda to the regular agenda for discussion and action. Supervisor Martin made the motion to move agenda item 4B to the

regular agenda, which was seconded by Vice-Chairman Cline. Cheryl Sluyter, Executive Assistant to Supervisor Martin, advised that Mr. Garvin and Mr. McKeen were present at the meeting, and Mr. Garvin has requested to address the Board. Chairman Humphrey agreed to let Mr. Garvin speak after the Board voted on the motion. He asked for the vote and each Board member voted "aye" to move agenda item 4B to the regular agenda; therefore, the vote passed unanimously.

**C. Approval of the appointments of the Donald Garvin and Danny E. McKeen as Justices of the Peace Pro Tempores for the Payson Justice Court with all terms expiring December 31, 2019.**

James Menlove, County Manager, advised that Timothy Wright, Presiding Judge of the Superior Court, has requested that the Board table this agenda item to the next Board meeting. Mr. Menlove stated that Mr. McKeen is a full-time County employee and the County Attorney's Office has some questions that need to be resolved regarding paying Mr. McKeen for his services as a Justice of the Peace Pro Tempore. Mr. Garvin advised that he is not a County employee and he requested that the Board approve his appointment today because Judge Dorothy Little has requested Mr. Garvin's assistance tomorrow. Cassie Ornelas, Deputy Court Administrator, also requested the Board to appoint Mr. Garvin today. Upon motion by Supervisor Martin, seconded by Vice-Chairman Cline, the Board unanimously approved the appointment of Donald Garvin as a Justice of the Peace Pro Tempore for the Payson Justice Court with a term to expire on December 31, 2019. Upon motion by Supervisor Martin, seconded by Vice-Chairman Cline, the Board unanimously tabled the appointment of Danny E. McKeen to a future Board meeting.

**Item 4 - CONSENT AGENDA ACTION ITEMS: (Any matter on the Consent Agenda will be removed from the Consent Agenda and discussed and voted n as a regular agenda item upon the request of any member of the Board of Supervisors.)**

**A. Approval of Modification No. 4 to Cooperative Law Enforcement Agreement No. 16-LE-11031200 between the Gila County Sheriff's Office and the U.S. Department of Agriculture, Forest Service, to add funding in the amount of $74,800 for a performance period of January 1, 2019, through December 31, 2019.**

**~~B. Approval of the appointments of the Donald Garvin and Danny E. McKeen as Justices of the Peace Pro Tempores for the Payson Justice Court with all terms expiring December 31, 2019.~~ This agenda item was moved to the regular agenda for discussion and action (see above) before the Consent Agenda was addressed.**

**C. Approval of revised Public Works Department Policy "Record of Survey and/or Minor Land Division Map" to change the format of the policy; and change the policy number from ENG02-07 to PWS-002.**

**D. Approval of the February 5, 2019, February 19, 2019, and February 20, 2019, Board of Supervisors' meeting minutes.**

**E. Acknowledgment of the Human Resources reports for the weeks of February 5, 2019, February 12, 2019, February 19, 2019, and February 26, 2019.**

**FEBRUARY 5, 2019**

DEPARTURES:
1. Rachel Cliburn – Health and Emergency Services – Breastfeeding Peer Counselor (.375) – 01/31/19 – WIC Fund – DOH 07/23/18

NEW HIRES:
2. Fernando Morales – Public Works – Road Maintenance Worker – 02/04/19 – Public Works Fund – Replacing Guadalupe Aldape
3. Jenny Shults – Public Works – Road Maintenance and Equipment Operator – 02/04/19 – Public Works Fund – Replacing Sidney Wells
4. Chris Spencer – Public Works – Building Maintenance Technician – 02/04/19 – Facilities Management Fund – Replacing W. Tyrel Sanders

END PROBATIONARY PERIOD:
5. Joseph Lara – Sheriff's Office – Deputy Sheriff – 02/07/19 – General Fund
6. Michael Killion – Assessor's Office – Field Data Technician – 02/13/19 – General Fund

DEPARTMENTAL TRANSFERS:
7. Therese Berumen – From Community Development – To Health and Emergency Services – From Administrative Assistant – To Accounting Clerk Senior – 02/18/19 – From General Fund – To Various Funds – Replacing Sarah Chavez

OTHER ACTIONS:
8. Gavin Erickson – Sheriff's Office – Deputy Sheriff – 03/26/19 – General Fund – Extending probationary period an additional six months
9. Brandi Kriley – Sheriff's Office – Detention Officer Sgt. – 02/12/19 – General Fund – Extending probationary period an additional six months

REQUEST TO POST:
10. Health and Emergency Services – Breastfeeding Peer Counselor (.375) – Vacated by Rachel Cliburn

**FEBRUARY 12, 2019**

DEPARTURES:
1. Ricky Cayouette Jr. – Community Services -Temporary Mobile Crew – 01/28/19 – GEST Fund – DOH 10/29/07
2. Jay Valenzuela – Sheriff's Office – Deputy Sheriff – 02/18/19 – General Fund – DOH 03/31/03

NEW HIRES:
3. Kayla Evans – County Attorney's Office – Deputy County Attorney – 02/19/19 – General Fund – Replacing Kyle Hopson
4. Noemia Binney – Sheriff's Office –Records Clerk (.48) – 02/19/19 – General Fund – Replacing Beverly Valenzuela

END PROBATIONARY PERIOD:
5. Ashley Boyse – Public Works – Road Maintenance and Equipment Operator – 02/05/19 – Public Works Fund
6. Ryan Alcorn – County Attorney's Office – Deputy County Attorney – 10/02/18 – General Fund
7. Clayton Johnson – Public Works – Construction Project Manager – 02/27/19 – Public Works Fund

DEPARTMENTAL TRANSFERS:
8. John Digman – Public Works – From Road Maintenance and Equipment Operator Senior – To Public Works Roads Supervisor – 02/18/19 – Public Works Fund – Replacing Barney Branstetter

OTHER ACTIONS:
9. Jacque Sanders – Library District/Board of Supervisors – Deputy County Manager – 07/09/18 – From Library Assistance Fund – To General (.75)/Library Assistance (.25) Funds – Change in fund code
10. Cassie Ornelas – Superior Court – Deputy Court Administrator – 01/07/19 – General Fund – Temporary assignment

REQUEST TO POST:
11. Community Development – Administrative Assistant – Vacated by Therese Berumen
12. Recorder's Office – Voter Outreach Assistant – Vacated by Louisa Talahytewa

**FEBRUARY 19, 2019**

DEPARTURES:
1. Samantha Jerome – Health and Emergency Services – Nutrition Manager – 03/22/19 – WIC Fund – DOH 07/16/12

2. Laura Lee – Sheriff's Office – Nurse – 02/20/19 – General Fund – DOH 08/06/18
3. Stephanie Guerrero – Sheriff's Office – 911 Dispatcher – 02/11/19 – General Fund – DOH 10/02/06

NEW HIRES:
4. Cody Thomason – Sheriff's Office – Deputy Sheriff – 02/25/19 – General Fund – Replacing Thor Nudson

END PROBATIONARY PERIOD:
5. W. Tyrel Sanders – Public Works – Building Maintenance Technician Senior – 02/19/19 – Facilities Management Fund
6. David Dumler -Public Works – Building Maintenance Technician – 02/27/19 – Facilities Management Fund
7. Rebecca Phillips – Clerk of Superior Court – Court Clerk (.40) – 02/05/19 – General Fund
8. Jessica Fox – Public Works – Scalehouse Attendant – 03/10/19 – Recycling and Landfill Management Fund

OTHER ACTIONS:
9. Jennifer Kimes – Clerk of Superior Court – Court Services Business Manager – 01/29/19 – General Fund – Extending probationary period

REQUEST TO POST:
10. Health and Emergency Services – Nutrition Manager – Vacated by Samantha Jerome

**FEBRUARY 26, 2019**

DEPARTURES:
1. Karen Miller – Public Fiduciary – Public Fiduciary Services Specialist Senior – 04/30/19 – General Fund – DOH 02/21/11

NEW HIRES:
2. Patrick Turney – Public Works – Recycling and Landfill Equipment Operator – 03/05/19 – Recycling and Landfill Management Fund – Replacing Kevin Steveson

END PROBATIONARY PERIOD:
3. Stacey Espinoza – Library District/Finance – Administrative Assistant – 03/04/19 – Various Funds

DEPARTMENTAL TRANSFERS:
4. Justin McClelland – Public Works – From Building Maintenance Technician – To Building Maintenance Technician Senior – 03/04/19 – Facilities Management Fund – Replacing R. Brent Henry

REQUEST TO POST:
5. Public Fiduciary – Public Fiduciary Services Specialist Senior – Vacated by Karen Miller
6. Health and Emergency Services – Medical Case Manager – FY19 grant funded position

**F. Acknowledgment of the January 2019 monthly activity report submitted by the Clerk of the Superior Court's Office.**

**G. Acknowledgement of the January 2019 monthly activity report submitted by the Recorder's Office.**

**H. Acknowledgment of the January 2019 monthly activity report submitted by the Globe Regional Justice of the Peace's Office.**

**I. Acknowledgement of the January 2019 monthly activity report submitted by the Payson Regional Justice of the Peace's Office.**

**J. Acknowledgment of the January 2019 monthly activity report submitted Payson Regional Constable's Office.**

**K. Acknowledgment of the January 2019 monthly activity report submitted by the Globe Regional Constable's Office.**

Upon motion by Vice-Chairman Cline, seconded by Supervisor Martin, the Board unanimously approved Consent Agenda action items 4A through 4K with the exception on 4B.

**Item 5 – CALL TO THE PUBLIC: Call to the Public is held for public benefit to allow individuals to address the Board of Supervisors on any issue within the jurisdiction of the Board of Supervisors. Board members may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to Arizona Revised Statute §38-431.01(H), at the conclusion of an open call to the public, individual members of the Board of Supervisors may respond to criticism made by those who have addressed the Board, may ask staff to review a matter or may ask that a matter be put on a future agenda for further discussion and decision at a future date.**

No comments were provided by the public.

**Item 6 - At any time during this meeting pursuant to A.R.S. §38-431.02(K), members of the Board of Supervisors and the County Manager may present a brief summary of current events. No action may be taken on information presented.**

Supervisors Cline and Humphrey presented a summary of current events. Supervisor Martin advised that she did not have any current events to report.

Chairman Humphrey stated that agenda item 8 will be addressed before agenda item 9 to accommodate those present who are here to hear about agenda item 8.

**Item 8 – WORK SESSION ITEMS:**

**A. Information/Discussion regarding the development of a Continuum of Care plan as defined by the Arizona Department of Housing, which includes the creation of a local coalition to coordinate housing and services for homeless families and individuals in Gila County.**

Malissa Buzan, Community Services Department Director, addressed the Board and she stated that there were Continuum of Care (CofC) partners from the state and local level present at the meeting. Ms. Buzan commented that in December 2018, the Board of Supervisors approved a contract (with the Arizona Department Housing) to receive $2,500 of Continuum of Care (CoC) Planning Funds. The purpose of today's meeting is to receive information from David Bridge, Balance of State CoC Coordinator for the Arizona Department of Housing (ADOH), with the goal of creating a local coalition. Ms. Buzan introduced Mr. Bridge who continued with the PowerPoint presentation. He advised that under the Housing and Urban Development (HUD) McKinney Vento rules (HEARTH Act), all geographic areas must be part of a CoC to receive HUD CoC funding which provides support toward ending homelessness in communities. Arizona has three HUD approved continuums: Maricopa County, Pima County, and the Balance of State Continuum of Care (BOSCOC). The BOSCOC includes all 13 counties outside of Maricopa and Pima Counties. The Arizona Department of Housing administers the BOSCOC. The BOSCOC is responsible for the effective utilization of HUD homeless funding, but more importantly, the BOSCOC is responsible for overall development of an effective system of care involving all stakeholders to end homelessness throughout the Balance of State as reflected in the HEARTH Act goals.

Mr. Bridge explained that he has met with County staff recently to discuss developing a CoC plan which includes the creation of a local coalition to end homelessness. This coalition will be responsible for coordinating local resources and homeless services; coordinating point in time counts at the local community level; creating local gaps analysis; recruiting local stakeholder participation; implementing and managing local Coordinated Entry; case conferencing; and system coordination efforts. He stated that Gila County is the largest Balance of State county that does not have an active coalition and is the only county that has not applied for funding. Mr. Bridge stated that if the County helps identify other local partners that provide shelter to the homeless,

or provide outreach to the homeless, etc., HUD would help identify funding sources and help partners. He also advised that HUD works with other statewide partners, such as the Department of Economic Security, and they are required to participate with coalitions. He complimented the Board of Supervisors for taking the lead on addressing the homeless situation in Gila County and he said that the Gila County Board of Supervisors is the first board that has asked for this presentation.

Ms. Buzan addressed the last slide, which was entitled "Where are We at Now?" She advised that she has been looking to hire someone to help establish the coalition who has ties to the community and local partners. She contacted several people who meet those criteria; however, every offer of employment was declined. Last week Ms. Buzan spoke with Daren Fry, Northern Operations Director, Community Bridges, and he suggested someone that would be a great fit for the job. Ms. Buzan introduced Mr. Fry and asked him to speak. Mr. Fry advised that Community Bridges does community education and prevention. He identified Jacob Garner, who is a staff member of Community Bridges, and provided a brief overview of his professional background. Mr. Fry stated that Mr. Garner would be able to assist the County in its efforts to form a coalition. Mr. Fry introduced the following partners who were in the audience: Sandra Wills, Program Supervisor, Horizon Human Services; Elena McGroarty, Program Site Director, Horizon Human Services; and Ed O'Brien, Housing Manager, Southwest Behavioral Health Services. Ms. Buzan stated, "We have lots of groups and individuals providing homeless services, but the issue is because we are not sitting at the same table; we don't always get the bang for the buck." She then thanked Cathy Melvin, Executive Assistant to Supervisor; Tammie Mounce, Executive Assistant to the Board of Supervisors; and other staff members for working on this effort. Vice-Chairman Cline asked Ms. Buzan if she would be able to handle the oversight of the coalition and related efforts in her department to which she replied that by shifting some of her staff's responsibilities and hiring Mr. Garner part-time, she should be able to manage this endeavor. Ms. Buzan commented that eventually she would like the part-time position to become a full-time position to coordinate the coalition and related activities. James Menlove, County Manager, reiterated that a CoC plan must be written and it is hope that by adding a part-time position, it will ensure that the plan will be written in the short-term. Chairman Humphrey commented on the importance of gathering data on the homeless and he inquired whether the County would be able to gather enough data to receive funding. Ms. Buzan replied that when an active coalition is in place, that group will be applying for various grants, and the data gathering is a significant component and requirement of the CoC plan. The Board members thanked Mr. Bridge and Ms. Buzan for the presentation of information.

Upon motion by Vice-Chairman Cline, seconded by Chairman Humphrey, the Board voted to go into executive session to address agenda item 7A at 11:22

a.m. (The phone connection with Supervisor Martin was temporarily lost when the motion was made, and vote taken.)

Chairman Humphrey reconvened the regular meeting at 11:51 a.m. and asked for a motion from the Board on agenda item 7A.

**Item 7 – EXECUTIVE SESSION ITEMS:**

**A. Information/Discussion/Action: The Gila County Board of Supervisors may hold an executive session under A.R.S. Section 38-431.03(A)(3) and (4) to consider the Arizona Attorney General's proposal to resolve Gila County's alleged violation of A.R.S. Section 11-410.**

Upon motion by Vice-Chairman Cline, seconded by Supervisor Martin, the Board unanimously directed the County Attorney's Office to proceed as directed in the executive session.

There being no further business to come before the Board of Supervisors, Chairman Humphrey adjourned the meeting at 11:52 a.m.

APPROVED:

_____

Tim R. Humphrey, Chairman

ATTEST:

_____

Marian Sheppard, Clerk of the Board

**BOARD OF SUPERVISORS MEETING MINUTES**
**GILA COUNTY, ARIZONA**

Date: March 19, 2019

| | |
|---|---|
| **TIM R. HUMPHREY**<br>Chairman | **MARIAN SHEPPARD**<br>Clerk of the Board |
| **WOODY CLINE**<br>Vice-Chairman | By: Marian Sheppard<br>Clerk of the Board |
| **TOMMIE C. MARTIN**<br>Member | Gila County Courthouse<br>Globe, Arizona |

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PRESENT: Tim R. Humphrey; Chairman; Woody Cline, Vice-Chairman; Tommie C. Martin, Member (via ITV); W. James Menlove, County Manager; Charles Shire, Deputy Gila County Attorney Senior-Civil (via ITV); and Marian Sheppard, Clerk of the Board.

ABSENT: Jefferson R. Dalton, Deputy Gila County Attorney, Civil Bureau Chief; and Melissa Henderson, Deputy Clerk of the Board.

**Item 1 – CALL TO ORDER - PLEDGE OF ALLEGIANCE – INVOCATION**

Chairman Humphrey called the regular session to order at 10:00 a.m. this date in the Board of Supervisors' hearing room. Woody Cline led the Pledge of Allegiance and Nick Jones of the Maranatha Baptist Church in Globe delivered the invocation.

**Item 2 - PRESENTATIONS:**

**A. Update on the activities of the Resolution Copper Mining Project.**

Bryan Seppala, Community and Social Performance Analyst, with Resolution Copper provided a PowerPoint presentation on the recent activities of the Resolution Copper Mining Project located in Superior, Arizona. The Board members made comments and asked questions throughout the presentation. At the end of the presentation, each Board member thanked Mr. Seppala for the information. Chairman Humphrey advised that Mr. Seppala has provided similar presentations at Chairman Humphrey's community meetings, which is very much appreciated. He thanked Mr. Seppala for Resolution Copper's continued commitment to hire local people.

**B. Update on the current activities and projects of Capstone Mining Corporation's Pinto Valley Mine.**

Timothy Ralston, Manager of Land, Permitting & Regulatory Affairs, with Capstone Mining Company (Company) provided a PowerPoint presentation on the recent activities and projects of Capstone's Pinto Valley Mine located outside of Miami, Arizona. Mike Wickersham, General Manager, Pinto Valley Mine, was also present at the meeting. At the end of the presentation, Chairman Humphrey advised that the County recently implemented a new website to market the various events, activities, destinations and tourism opportunities within and adjacent to the geographical area of Gila County. Since Gila County has numerous copper mines, Chairman Humphrey asked about the possibility of Pinto Valley allowing mine tours for the public. Mr. Ralston replied that due to safety concerns it is unlikely that the public would be allowed to enter the mine site; however, he stated that the Company would certainly consider offering self-guided mine tours with pictorial representation or provide leaflets and brochures with information pertaining to the mine. James Menlove, County Manager, asked Mr. Ralston if there was anything the County could do to help the Company. Mr. Ralston replied that the Pinto Valley Mine intends on expanding its pit and tailings facilities onto National Forest Land. As such, the mine must go through the NEPA (National Environmental Policy Act) process which consists of an evaluation of the environmental effects of a federal undertaking including its alternatives. Preparation of an Environmental Impact Statement is required, and part of that process requires the Company to conduct community meetings; however, Mr. Ralston stated that those meetings are not well attended. Mr. Ralston commented that it would be very helpful if the County could help with that effort, so the Company could hear from those in the community. Mr. Menlove suggested to Mr. Ralston that he provide the County with the dates of their community meetings, so they may be added to a calendar of events on the County's new website, to which Mr. Ralston agreed. Each Board member thanked Mr. Ralston for the presentation of information.

**Item 3 – REGULAR AGENDA ITEMS:**

**A. Information/Discussion/Action to authorize the Sheriff's Office electronic submission of a FY 2020 Drug, Gang and Violent Crime Control Grant Application in the amount $821,714 (25% match requirement) submitted to the Arizona Criminal Justice Commission to renew grant funding that will be used for the salaries and benefits of the Gila County Sheriff's Office Drug, Gang, and Violent Crimes Task Force.**

Travis Baxley, Task Force Commander, for the Sheriff's Office presented this agenda item. He stated that Sheriff Adam Shepherd has taken an aggressive stance on gang and drug issues within the County, so the County has "pushed hard" to obtain funding from the Arizona Criminal Justice Commission (ACJC)

to continually support the Task Force. If grant funding is awarded, the funds will be used for the salaries and employee-related expenses of Task Force members. Each Board member offered their support of the Task Force. Upon motion by Supervisor Martin, seconded by Vice-Chairman Cline, the Board unanimously authorized the Sheriff's Office electronic submission of a FY 2020 Drug, Gang and Violent Crime Control Grant Application to the ACJC.

**B. Information/Discussion regarding a list of potential projects to be included in the Gila County Fiscal Year 2020 Capital Investment Plan.**

Mr. Menlove provided the Board with a list of proposed Capital Investment Plan (CIP) for infrastructure in northern and southern Gila County. He advised that the list has been modified from the CIP attached to this agenda item. Mr. Menlove proceeded to review the CIP list, as follows:

**FISCAL YEAR 2019-20 CAPITAL INVESTMENT PROJECTS**
**BOS MEETING MARCH 19,2019**
**LIST OF DEPARTMENTS BY FACILITY**

| Northern Gila County Facilities | Investment |
|---|---|
| 112 W. Cedar Lane – commercial office space acquisition<br>• Probation<br>• Juvenile Restoration | $350,000 |
| 110 W. Main Street – former retail auto parts store<br>• Health Department<br>• Emergency Services<br>• Facilities Management | $200,000 |
| 108 W. Main Street – GCSO<br>• Gila County Sheriff's Office with Sally Port | $1,250,000 |
| 714 S. Beeline Highway – existing courthouse<br>• Superior Court – Payson<br>• Justice Court – Payson<br>• Clerk of the Court<br>• County Attorney | $0 |
| ~700 S. Beeline Highway – new build $10,000 sq. ft. facility<br>• ~3,000 sq. ft. multipurpose meeting room<br>  o Superior Court – Payson jury trials<br>  o Board of Supervisors hearing room<br>  o Planning & Zoning Commission meetings<br>  o Other | $2,740,000 |

- ~1,500 sq. ft. Superior Court jury trial offices
- ~1,500 sq. ft. Elected Official offices
  - Assessor
  - Recorder
  - Superintendent of Schools
  - Treasurer
- ~1,500 sq. ft. Board of Supervisors
- ~2,500 sq. ft. common areas
  - Facility security
  - Foyer
  - Restrooms
  - Conference rooms
  - Other
- Sally Port

Beeline Highway & Main Street County Complex $550,000

- Demolition, grading, draining and parking lot pavement
  - Demolition – 107 & 201 W. Frontier Street

610 E. Highway 260 – existing commercial office space $20,000

- Community Development (P&Z) – building permits
- Floodplain Administration
- Library District
- UofA Cooperative Extension
- Community Services
- Information Technology
- Administration – Finance/HR
- Public Fiduciary

5318 E. Highway 260, Star Valley $0

- Public Works
- Floodplain Administration
- Elections

3597 N. Highway 87, Pine $0

- Landfill

Total Capital Investment Payson $5,110,000

| **Southern Gila County Facilities** | **Investment** |
|---|---|
| 1400 E. Ash – existing courthouse and office space | $150,000 |

- Superior Court – Divisions I & II Globe
- Justice Court - Globe
- Clerk of the Court

- County Attorney
- Assessor
- Recorder
- Superintendent of Schools
- Treasurer
- Board of Supervisors

1400 E. Ash, Guerrero Building – existing office space $0
- County Attorney Child Support Enforcement

1400 E. Ash, Copper Building – existing office space $0
- Human Resources
- Finance
- Administrative Services
- Library District
- Probation

1400 E. Ash, Dispatch – existing office space $0
- GCSO Dispatch

1400 E. Ash – County Complex $200,000
- Repave existing parking lots

1177 E. Monroe – existing office space $0
- GCSO Patrol

1425 E. South Street – existing secure facility and office space $0
- GCSO Administration & Records Retention

1100 E. South Street – existing secure facility and office space $1,150,000
- GCSO Detention

5515 S. Apache Avenue – existing office space $0
- Health Department
- Community Services
- Public Fiduciary
- Elections
- Emergency Management
- UofA Cooperative Extension

5891 Hope Lane $0
- Landfill

745 Rose Mofford Way – existing office space $0
- Public Works

- Community Development (P&Z)
- Information Technology

| | |
|---|---|
| W. Besich Boulevard – existing office space<br>• Facilities Management | $0 |
| W. Besich Boulevard – existing office space<br>• Public Works – Auto Shop | $0 |
| 900 Fairgrounds Road – fairgrounds<br>• Fairgrounds | $250,000 |
| 900 Fairgrounds Road – new construction<br>• Animal shelter | $3,000,000 |
| 157 S. Broad Street, Michaelson Building – existing office space<br>• Community cooperative & business incubator center | $100,000 |
| Total Capital Investment Globe | $4,850,000 |
| Total County-wide Capital Investment | $9,960,000 |

Mr. Menlove stated that the preferred financing for these proposed projects would be a private placement loan to be repaid over a period of 20 years. If the Board chose to finance these projects with a bond, the County could do a lease-purchase; however, the cost would be significantly more than a private placement loan at a cost of approximately $30,000. He stated, "We would not put an additional tax burden on our taxpayers; it would be built into our General Fund operating costs. As a Board, I know each of you stated that we are not going to increase taxes." Vice-Chairman Cline commented that should the Board decide to proceed with these proposed projects and obtain a loan to do them, the County should consider selling the approximate 30 acres of land that is owned in northern Gila County to help finance the endeavor. He acknowledged that there is "a lot to think about." Mr. Menlove replied that he could proceed to get an appraisal of the land in northern Gila County, which would cost about $7,500. Chairman Humphrey commented that should these infrastructure improvements last 20 years, the County must continue to provide maintenance. If all projects are approved, he stated that it would be a benefit to the Board's constituents; as an example, the citizens in Payson would not be required to travel to Globe for jury selection and jury trials. He added that by placing a new animal control facility at the County fairgrounds, the County could possibly utilize prisoners to help with the animals as the prison is near the fairgrounds. Supervisor Martin suggested that the County expand its consideration of CIP projects to include the areas of Tonto Basin, Pine, Strawberry, and Young. Mr. Menlove stated that he provided a list of all County facilities; however, he may have missed some. His main concern is for

the safety of County employees and stated, "This is an attempt to consolidate and increase the safety level for all employees." Supervisor Martin commented that the way the County does business is constantly changing and evolving as technology changes. She stated, "It is the best beginning we have. We probably need less space, but more technology." Mr. Menlove agreed and stated, "We need to think how we do business."

**C. Information/Discussion/Action to purchase a building at 112 W. Cedar Lane in Payson for the purpose of moving the Probation Division at a cost of approximately $289,000 plus fees and closing costs.**

Steven Lessard, Chief Probation Officer, advised that in 2017, the Juvenile Detention Center in Globe was closed which saved the County hundreds of thousands of dollars. Those juveniles that need to be detained are now detained in Pinal County per an agreement between Gila County and Pinal County.

The Probation Division has outgrown the current office space and is doubling up in offices due to lack of space and treatment groups are being run out of a conference and jury room in the building. Moving the Probation Division to an off-site space with probation offices, group treatment rooms, individual treatment rooms, a juvenile respite center, and teen center will fulfill the current needs in the Probation Division. In addition, law enforcement will have a place to take kids for a "cooling off" period when they are not eligible for detention.

The 112 W. Cedar Lane facility has the "bones" for combined use as offices for the Probation Division and a youth center requiring very little demolition and remodeling. Half of the facility is already equipped with offices and the other half open space can be utilized for a teen center. The facility can be purchased with budgeted General Fund Capital Improvements money.

Requested renovation and remodel are estimated to be $140,000. County General Fund Capital Improvements can be used to purchase paint and new flooring at a cost not to exceed $30,000. The remaining renovation cost, if necessary, will be paid from Probation Division Special Revenue Funds. Community service probationers can be utilized to do some of the work, such as painting.

Each Supervisor commented that the proposed use of this building is an excellent idea. Supervisor Cline requested to see statistics on those juveniles that have been picked up, brought to the Teen Center for a cooling off period to meet with certain agencies that will work with the juvenile; and whether that helped the juvenile moving forward. Mr. Lessard agreed to provide that information to the Board.

Upon motion by Vice-Chairman Cline, seconded by Supervisor Martin, the Board unanimously agreed to purchase a building at 112 W. Cedar Lane in Payson for the purpose of moving the Probation Division at a cost of approximately $289,000 plus fees and closing costs.

Chairman Humphrey advised that he received a public participation form from Lori Smith requesting to address this item. Ms. Smith had a concern that the CIP was on this meeting agenda as it was her understanding that it would not be presented to the Board of Supervisors until April. She commented that the purchase of this property was included on the CIP list, which was presented for discussion only; however, the Board acted to approve the property purchase. She stated that her only conclusion was that there was some urgency to purchasing the property; otherwise, it would not have been done. She commented that she still had a problem with closing the Juvenile Detention Center. She agreed with utilizing the building in part as a teen center and added that a teen center should also be established in Globe.

Chairman Humphrey asked if any consent agenda items needed to be moved to the regular agenda for discussion and a separate action. Vice-Chairman Cline advised that he wanted to comment on item 4F, which is the acknowledgment of contracts under $50,000 that have been approved by the County Manager. He advised that a contract has been executed with Kimley Horn to provide a study of the Tri-City Regional Sanitary District's proposed project to construct its own wastewater treatment plant and system as he wanted the public to have that information.

**Item 4 - CONSENT AGENDA ACTION ITEMS: (Any matter on the Consent Agenda will be removed from the Consent Agenda and discussed and voted upon as a regular agenda item upon the request of any member of the Board of Supervisors.)**

**A. Approval of Amendment No. 1 to Contract No. 111518 with McSpadden Ford for the purchase of three (3) new Ford Expedition SSVs to extend the contract to October 1, 2019, to allow for completion of the required upfitting of the vehicles.**

**B. Approval of Amendment No. 1 to Contract No. 111518-1 with McSpadden Ford for the purchase of four (4) new Ford Expedition SSVs to extend the contract to October 1, 2019, to allow for completion of the required upfitting of the vehicles.**

**C. Approval of two Applications for Extension of Premises/Patio Permit submitted by Albert Keehn to temporarily extend the premises where liquor is permitted to be served at the Sportsman's Chalet located in Strawberry.**

**D. Authorization of the Chairman's signature on the Quit Claim Deed for the Clerk of the Board's over-the-counter sale of Assessor's tax parcel number 304-33-057 to Donald Flowers and Robbin McKinion.**

**E. Approval of finance reports/demands/transfers for the reporting month of February 2019.**

Approve demands and budget amendments for operating transfers. Warrant numbers 295038 through 295130, 295132 through 295364, 295366 through 295459, and 295461 through 295496, totaling $3,430,598.12 for the period 02-01-19 through 02-28-19.

Pursuant to A.R.S. §11-217(C), the published minutes shall include all demands and warrants approved by the Board in excess of one thousand dollars except that multiple demands and warrants from a single supplier or individual under one thousand dollars whose cumulative total exceeds one thousand dollars in a single reporting period shall also be published. **(A listing of issued warrants and voided warrants are permanently attached to these minutes.)**

**F. Acknowledgment of contracts under $50,000 which have been approved by the County Manager beginning 2-1-19 through 2-28-19**

Upon motion by Supervisor Martin, seconded by Vice-Chairman Cline, the Board unanimously approved Consent Agenda item numbers 4A through 4F.

**Item 5 - CALL TO THE PUBLIC**: **Call to the public is held for public benefit to allow individuals to address the Board of Supervisors on any issue within the jurisdiction of the Board of Supervisors. Board members may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to Arizona Revised Statute §38-431.01(H), at the conclusion of an open call to the public, individual members of the Board of Supervisors may respond to criticism made by those who have addressed the Board, may ask staff to review a matter or may ask that a matter be put on a future agenda for further discussion and decision at a future date.**

No one offered public comment.

**Item 6 - At any time during this meeting pursuant to A.R.S. §38-431.02(K), members of the Board of Supervisors and the County Manager may present a brief summary of current events. No action may be taken on information presented.**

Supervisor Martin advised that she did not have any current events to present. Supervisors Humphrey and Cline, and the Deputy County Manager presented a summary of current events.

**Item 7 – WORK SESSION ITEMS:**

**A. Information/Discussion regarding a Strategic Plan update and presentation of a new Gila County Mission Statement and Vision Statement.**

There being no further business to come before the Board of Supervisors, Chairman Humphrey adjourned the meeting at 12:17 p.m.

APPROVED:

_____

Tim R. Humphrey, Chairman

ATTEST:

_____

Marian Sheppard, Clerk of the Board

**BOARD OF SUPERVISORS MEETING MINUTES**
**GILA COUNTY, ARIZONA**

Date: March 25, 2019

| | |
|---|---|
| **TIM R. HUMPHREY**<br>Chairman | **MARIAN SHEPPARD**<br>Clerk of the Board |
| **WOODY CLINE**<br>Vice-Chairman | By: Marian Sheppard<br>Clerk of the Board |
| **TOMMIE C. MARTIN**<br>Member | Gila County Courthouse<br>Globe, Arizona |

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PRESENT: Tim R. Humphrey, Chairman; Woody Cline, Vice-Chairman; Tommie C. Martin, Member (by phone); W. James Menlove, County Manager; Jefferson R. Dalton, Deputy Gila County Attorney, Civil Bureau Chief; Charles Shire, Deputy Gila County Attorney Senior-Civil (via ITV); and Marian Sheppard, Clerk of the Board.

ABSENT: Melissa Henderson, Deputy Clerk of the Board.

**Item 1 – CALL TO ORDER - PLEDGE OF ALLEGIANCE**

Chairman Humphrey called the special session to order at 10:00 a.m. this date in the Board of Supervisors' hearing room. James Menlove led the Pledge of Allegiance.

**Item 2 – REGULAR AGENDA ITEMS:**

**A. Information/Discussion/Action to affirm, modify or reverse the decision of the Gila County Hearing Officer regarding Community Development Department Complaint No. CP1804-015.**

Chairman Humphrey read aloud paragraph 23.8 entitled "Oral Argument" of Gila County Ordinance No. 05-01- *Hearing Officer Rules of Procedure.* This paragraph states that oral arguments shall be limited to 5 minutes unless extended by the Board of Supervisors.

Scott Buzan, Community Development Department Director, provided the history pertaining to this case. On April 24, 2018, the Code Enforcement Officer for the Community Development Department received a complaint about a zoning violation on the property located at 915 Deer Creek Drive, Deer Creek, Arizona. The complaint consisted of violations of unregistered vehicles, 8 dogs and 4 pot-bellied pigs on the property. The owners of the subject

property are Christopher Pfeil and Lisa Head. A hearing was held before Hearing Officer Donald Voakes on November 8, 2018, regarding Community Development Department Complaint No. CP1804-015, which is the property owned by Mr. Pfeil and Ms. Head. Mr. Pfeil and Ms. Head, the Defendants, were found to be responsible for violating Section 103.1(A) of Gila County Zoning Ordinance No. Z15-03. The Civil Violation Decision, Order and Judgment states:

1) The Defendants shall be fined in the amount of $750 for said zoning violation.

2) The Defendants are ordered to bring the violating property into compliance with Gila County Zoning Ordinance Z15-03 by November 9, 2018. This includes: A) Removing all pot-bellied pigs from the property.

3) The Defendants shall be fined in the amount of $750 every day following November 13, 2018, that the property does not comply with Gila County Ordinance No. Z15-03.

4) If this Civil Violation Decision, Order and Judgment is recorded with the Gila County Recorder's Office, the above-listed fines may be turned over to a collection agency for collection purposes.

5) Schedule a review of the Orders of the Hearing Officer. The date, time and location this hearing is: Gila County Board of Supervisors' conference room, 610 E. Highway 260, Payson, Arizona.

A second hearing was held on February 14, 2019. Hearing Officer Voakes ordered that the following judgment shall be entered against the Defendants, as follows:

1) A Final Judgment as of February 14, 2019, of $70,500 is hereby entered against the Defendants, jointly and severally, for said zoning violation. The daily $750 fine will continue until all pot-bellied pigs are removed from the property.

2) This Final Judgment shall be recorded with the Gila County Recorder's Office after the expiration of the appeal period, and the above-listed fines may be turned over to a collection agency for collection purposes.

Mr. Pfeil advised that he moved to Payson with his mother in 2006, and they brought 6 pot-bellied pigs with them. They never had complaints regarding the pot-bellied pigs at their first residence in Gila County. Approximately 7 years ago Mr. Pfeil met Ms. Head and together they had 4 pot-bellied pigs and added two more when Mr. Pfeil's mother passed away. Mr. Pfeil stated that before he and Ms. Head moved to their current residence at 915 Deer Creek Drive, they

contacted the homeowners' association to ask about the pot-bellied pigs and were told there was no issue with the pot-bellied pigs as they were not considered as livestock. They were also told that the pot-bellied pigs needed to be housed on the back part of the property. Mr. Pfeil advised that he and Ms. Head lived at the subject property for one year prior with the pot-bellied pigs before the first complaint was filed with the County. Mr. Pfeil stated that he and Ms. Head are asking the Board of Supervisors to reverse the Hearing Officer's decision based on the following reasons:

1) The City of Globe and Town of Payson allow pot-bellied pigs within their city/town limits and they are referred to as pets. "The Gila County Zoning Ordinance last updated in September 1985, pre-dates the introduction of pot-bellied pigs into the U.S., which entered the U.S. in 1987 as expensive, exotic pets."

2) The United States Department of Agriculture does not consider pot-bellied pigs as livestock because they are not promotionally raised for consumption or utility but referred to as companion animals. As an example, rabbits are separated into two different categories: livestock and companion pet rabbits, and the same should be done for pot-bellied pigs.

3) "The consensus of the general public is that pot-bellied pigs are called pets; not livestock."

4) "The Internet is filled with a ton of reasonable doubt about where pot-bellied pigs fit into today's society. Cities all over the country now have adopted them into their society as pets."

5) "The definition of livestock according to Wikipedia is: livestock is commonly defined as domesticated animals raised in an agricultural setting to produce labor and commodities such as meat, eggs, milk, fur, leather, and wool. Pot-bellied pigs are none of those. They have only one use as companion pets."

6) "At the September 20, 2018, Board of Adjustment hearing, one of the Board members stated they (pot-bellied pigs) could be permitted with a (County) use permit, but they didn't want to create animosity between neighbors. There has already been animosity between the neighbors. One main reason that we were denied a use permit is because they were considered as livestock."

7) "Pot-bellied pigs are covered under exotic pet insurance, not livestock insurance as we found out when we were actively searching to board the pot-bellied pigs. There is only one place in Arizona, which is Ironwood Pig Sanctuary and at the time they told me they could not accommodate my pigs."

Mr. Pfeil added that he and Ms. Head spent weeks trying to find new homes for the pot-bellied pigs but were unsuccessful. Mr. Pfeil stated, "We are working

on building an heirloom pig society, which my mom and I started back in 1994, so removing the pigs out of my life would basically make the last 25 years of my life worthless and I would need to be compensated by the County at the rate of $20,000 per year." Mr. Pfeil stated that he and Ms. Head have decided to move out of Gila County. He asked the Board to remove the fines and stated that he and Ms. Head would place their house for sale and will move as soon as it is sold.

Chairman Humphrey asked Ms. Head if she wanted to speak and she declined.

Vice-Chairman Cline asked Mr. Buzan to restate the amount of the fine. Mr. Buzan replied that as of February 14, 2019, the date of the judgment, the fine totaled $70,500; however, it continues to accumulate at a rate of $750 per day. Mr. Buzan stated, "The idea of the daily fine was to get the attention of the property owners and to motivate them. It was never the intention to accumulate such a large amount and to lien the property; that is not our intention. Staff is agreeable to a reduced fine by all means."

The Board members entered into a discussion with Mr. Pfeil regarding the situation. Jefferson Dalton, Deputy Gila County Attorney, Civil Bureau Chief, stated that one way the County would preserve its position legally and at the same time help Mr. Pfeil and Ms. Head with the sale of their home is to not record the lien. In that way, prospective buyers would not know there is a judgment against Mr. Pfeil and Ms. Head and a lien against the property. Mr. Dalton reiterated that the judgment would still be in place whether or not the lien is recorded. Mr. Buzan commented that his department's goal is not about the money, but rather finding a solution to these types of issues. He requested for his staff to have access to the property to periodically check on the pot-bellied pigs, either weekly or every two weeks. He advised that the other issue is the odor from the pot-bellied pigs' waste matter, which is the neighbors' biggest complaint, so he asked that Mr. Pfeil and Ms. Head ensure that the waste is picked up on a regular basis to eliminate the odor. James Menlove, County Manager, asked Mr. Pfeil if there are any restrictions on the home loan that would delay selling the house to which Mr. Pfeil replied there are no restrictions. Supervisor Martin commented that the Board needs assurance from Mr. Pfeil that he will stop threatening County staff. She also stated that a timeline needs to be set to resolve all issues. Mr. Buzan addressed the fine and advised that as of this date, the total fine is $99,750. He suggested that if Mr. Pfeil and Ms. Head made efforts to eliminate the odor from the pot-bellied pigs and allow staff to check on them, staff would recommend that the fine be reduced to $2,500 with the condition that the house would be sold. Mr. Dalton reviewed the powers of the Board with regard to the judgment and fines, and he provided possible actions that could be taken by the Board. Vice-Chairman Cline told Mr. Pfeil that the Board is making efforts today to resolve this issue, and he asked Mr. Pfeil if he would be willing to stop threatening County staff and work with the Board to resolve the matter. Mr. Pfeil replied, "Yes, I am

willing to work with you." Mr. Buzan asked Mr. Dalton to explain the Board's recourse should the neighbors continue to file complaints regarding the odor. Mr. Dalton replied that the lien is in place, so a foreclosure could take place. He added that the Arizona Revised Statutes allow the Board of Supervisors or the County Attorney's Office to bring an action and abatement, which is a Superior Court action, to remove the animals from the property. Both actions could be done simultaneously.

The Board members discussed the content of the proposed motion. With input from the Board members, Vice-Chairman Cline made a motion for the Board to affirm the decision of Hearing Officer Voakes regarding Complaint No. CP1804-015 with the following conditions: County staff will be able to safely visit the property on a bi-monthly basis without any threats from Mr. Pfeil; the odor from the pot-bellied pigs' waste would be reduced to a level acceptable by County staff; this case will be reviewed by the Board in 90 days and if any of the above conditions are breached before the 90 days has been reached, the Board will immediately schedule another meeting to review this case; the Board will withhold recording the lien to collect the fine; and the total number of animals on the property shall not be increased.

Mr. Dalton commented on the proposed motion and provided some clarification. He advised that if the Board's motion is to affirm the decision of Hearing Officer Voakes, that allows Mr. Pfeil to appeal this case to the Superior Court if he so chooses. The other conditions being mentioned in the motion should be an announcement from the Board as they have to do with enforcement of the judgment, which can be separated from the order regarding the case. Mr. Dalton stated that the announcement includes those actions that would be taken by the County should Mr. Pfeil and Ms. Head not do certain tasks as outlined by the Board in today's discussion, and those actions that would be taken by the County should Mr. Pfeil and Ms. Head cooperate with the Board. Vice-Chairman Cline's motion died for lack of a second.

Vice-Chairman Cline asked Mr. Dalton for clarification regarding the content of the motion. Mr. Dalton replied that the Board needs to take a vote on the Final Judgment of Hearing Officer Voakes; to affirm, modify or reverse Hearing Officer Voakes' decision on this case. He added that no other Board action is required for this hearing; the other statements that were made in the earlier motion can be a conversation with Mr. Pfeil and Ms. Head on the work they need to do to get this matter resolved and "more of a good faith explanation on how we (the County) will proceed…"

Vice-Chairman Cline made a motion to affirm Hearing Officer Voakes' decision on Community Development Department Complaint No. CP1804-015 and instructed County staff to work with Mr. Pfeil and Ms. Head on this matter, which was seconded by Supervisor Martin and unanimously approved by the Board.

**Item 3 – CALL TO THE PUBLIC: Call to the Public is held for public benefit to allow individuals to address the Board of Supervisors on any issue within the jurisdiction of the Board of Supervisors. Board members may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to Arizona Revised Statute §38-431.01(H), at the conclusion of an open call to the public, individual members of the Board of Supervisors may respond to criticism made by those who have addressed the Board, may ask staff to review a matter or may ask that a matter be put on a future agenda for further discussion and decision at a future date.**

There was no public comment.

**Item 4 - At any time during this meeting pursuant to A.R.S. §38-431.02(K), members of the Board of Supervisors and the County Manager may present a brief summary of current events. No action may be taken on information presented.**

Supervisor Cline provided a brief summary of current events. The other Board members and the County Manager did not have any current events to report.

There being no further business to come before the Board of Supervisors, Chairman Humphrey adjourned the meeting at11:14 a.m.

APPROVED:

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Tim R. Humphrey, Chairman

ATTEST:

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Marian Sheppard, Clerk of the Board

**ARF-5269** **Consent Agenda Item 3. F.**

**Regular BOS Meeting**

**Meeting Date:** 04/02/2019

**Reporting Period:** 03/05/19, 03/12/19, 03/19/19, and 03/26/19

**Submitted For:** Shelley McPherson, HR and Risk Management Director

**Submitted By:** Erica Raymond, Human Resources Assistant Sr.

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## Information

### Subject

Human Resources reports for the weeks of March 5, 2019, March 12, 2019, March 19, 2019, and March 26, 2019.

### Suggested Motion

Acknowledgment of the Human Resources reports for the weeks of March 5, 2019, March 12, 2019, March 19, 2019, and March 26, 2019.

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## Attachments

HR Summary Report

03/05/19 Human Resources Report

03/12/19 Human Resources Report

03/19/19 Human Resources Report

03/26/19 Human Resources Report

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Summary

# Human Resources Action Items

| | Year To Date | Jan-19 | Feb-19 | Mar-19 | Apr-19 | May-19 | Jun-19 | Jul-19 | Aug-19 | Sep-19 | Oct-19 | Nov-19 | Dec-19 |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **DEPARTURES** | **27** | 10 | 7 | 10 | | | | | | | | | |
| **NEW HIRES REGULAR STATUS** | **25** | 8 | 7 | 10 | | | | | | | | | |
| **NEW HIRES TEMPORARY STATUS** | **1** | 1 | 0 | 0 | | | | | | | | | |
| **END OF PROBATIONARY PERIOD** | **29** | 9 | 10 | 10 | | | | | | | | | |
| **DEPARTMENTAL TRANSFERS** | **7** | 3 | 3 | 1 | | | | | | | | | |
| **OTHER ACTIONS** | **29** | 15 | 5 | 9 | | | | | | | | | |
| **REQUEST TO POST** | **18** | 5 | 6 | 7 | | | | | | | | | |
| **Total Transactions** | **136** | **51** | **38** | **47** | **0** | **0** | **0** | **0** | **0** | **0** | **0** | **0** | **0** |

**HUMAN RESOURCES ACTION ITEMS**
**MARCH 5, 2019**

NEW HIRES:

1. David Staten – Probation – Deputy Probation Officer II – 03/11/19 – Adult Intensive Probation Supervision Fund – Replacing Lisa Foster

END PROBATIONARY PERIOD:

2. Virgilio Dodd – Sheriff's Office – Deputy Sheriff Lt. – 04/16/19 – General Fund
3. Dan Rodriguez – Globe Constable's Office – Deputy Constable(.50) – 03/04/19 – General Fund

DEPARTMENTAL TRANSFERS:

4. Steven Seaman – Public Works – From Road Maintenance and Equipment Operator Senior – To Public Works Roads Supervisor – 03/18/19 – Public Works Fund – Replacing Allen Oswalt

OTHER ACTIONS:

5. Jennifer Hicklin – Health and Emergency Services – Environmental Health Specialist – 12/26/18 – From Health Service(.70)/PHEP(.30) Funds – To Health Service Fund – Change of fund code
6. Joshua Beck – Health and Emergency Services – EM/PHEP Manager – 02/18/19 – Various Funds – Change of fund codes
7. Elliana Cabrera – Sheriff's Office – From Deputy Sheriff – To Deputy Sheriff Task Force Detective – 03/04/19 – From General Fund – To Drug Gang Violent Crim Fund – Temporary assignment
8. Robert Deck – Probation – From Deputy Probation Officer I – To Deputy Probation Officer II – 03/06/19 – General Fund – Obtained level 2 certification
9. Donald Engler – Sheriff's Office – Deputy Sheriff Sgt. – 04/16/19 – General Fund – Extending probationary period an additional three months

REQUEST TO POST:

10. Public Works – Road Maintenance and Equipment Operator Senior – Vacated by John Digman and Steve Seaman
11. Recorder's Office – Recorder's Clerk – Vacated by Katie Judd

**HUMAN RESOURCES ACTION ITEMS**
**MARCH 12, 2019**

DEPARTURES:

1. Rubin Mays – Sheriff's Office – Detention Officer – 03/15/19 – General Fund – DOH 12/14/15

NEW HIRES:

2. Timothy Moore – Sheriff's Office – Detention Officer – 03/18/19 – General Fund – Replacing Maria Lechuga
3. Tashina Swift – Library District – Early Literacy Program Coordinator – 03/18/19 – Library District Grants Fund – Replacing Kateri Thompson
4. Jacqueline Tobin – Health and Emergency Services – Breastfeeding Peer Counselor(.375) – 03/18/19 – WIC Fund – Replacing Rachel Cliburn

END PROBATIONARY PERIOD:

5. Kevin Steveson – Public Works – Recycling and Landfill Equipment Operator Senior – 03/24/19 – Recycling and Landfill Management Fund

OTHER ACTIONS:

6. Brandon Allinson – Community Services - Temporary Community Services Worker – 03/01/19 – From GEST Fund – To Supplemental Nutrition Assistance Program Fund – Change of fund code

REQUEST TO POST:

7. Public Works – Building Maintenance Technician – Vacated by Justin McClelland

**HUMAN RESOURCES ACTION ITEMS**
**MARCH 19, 2019**

DEPARTURES:

1. Patrick Turney – Public Works – Recycling and Landfill Equipment Operator – 03/13/19 – Recycling and Landfill Management Fund – DOH 03/05/19
2. Robert Gould – Community Development – Temporary Planner – 05/24/18 – General Fund – DOH 01/04/16
3. John Nelson – Board of Supervisors – Temporary Advisor to County Manager – 07/23/17 – General Fund – DOH 01/10/17
4. Elizabeth Nordquist – Community Development – Permit Technician – 03/18/19 – General Fund – DOH 10/23/17

NEW HIRES:

5. Jacob Gardner – Community Services – Continuum of Care Coordinator – 03/18/19 – Housing/Community Services/HAP Gila Budgetary Fund – Special project for the COC Local Coalition

END PROBATIONARY PERIOD:

6. Katie Judd – Recorder's Office – Voter Registration Coordinator – 03/18/19 – General Fund
7. Candice Carbajal – Sheriff's Office – 911 Dispatcher – 03/26/19 – General Fund
8. Linda Hom – Sheriff's Office – Detention Officer – 03/26/19 – General Fund
9. Saban Mata – Sheriff's Office – Detention Officer – 03/26/19 – General Fund
10. Chrystelle Crick – Clerk of Superior Court – Court Clerk – 03/11/19 – General Fund
11. Mary Springer – Finance – Finance Director – 09/26/18 – General Fund

OTHER ACTIONS:

12. Tucker Kilbourne – Sheriff's Office – From Deputy Sheriff – To Deputy Sheriff Detective - 03/18/19 – General Fund – Special assignment
13. Rubin Mays – Sheriff's Office – Detention Officer – 03/22/19 – General Fund – Changing resignation date from 03/15/19 to 03/22/19

REQUEST TO POST:

14. Community Development – Permit Technician – Vacated by Elizabeth Nordquist
15. Public Works – Recycling and Landfill Equipment Operator – Vacated by Patrick Turney

**HUMAN RESOURCES ACTION ITEMS**
**MARCH 26, 2019**

DEPARTURES:

1. John Johnson – Public Works – Custodian – 03/29/19 – Facilities Management Fund – DOH 10/15/18
2. Donald Voakes – Community Development – Temporary Hearing Officer – 04/29/18 – General Fund – DOH 01/20/15
3. Jade Kaufman – Community Development – Code Compliance Specialist – 05/03/19 – General Fund – DOH 04/27/15
4. Bethany Cheney – Health and Emergency Services – Community Health Policy Analyst – 04/12/19 – SNAP Education Fund – DOH 10/07/13
5. Victoria Garcia – Sheriff's Office – Detention Officer – 05/01/19 – General Fund – DOH 04/13/09

NEW HIRES:

6. Kristina Hernandez – Sheriff's Office – 911 Dispatcher – 04/01/19 – General Fund – Replacing Adriean Evans
7. Courtney White – Sheriff's Office – Deputy Sheriff – 04/01/19 – General Fund – Replacing Jay Valenzuela
8. Linda Robertson – Health and Emergency Services – Public Health Nurse – 04/01/19 – Immunization(.95)/Family Planning(.05) Funds – Replacing Michele Middleton
9. Donald Garvin – Payson Justice Court – Judge Pro Tempore – 03/12/19 – General Fund – Replacing Charles Adornetto

END PROBATIONARY PERIOD:

10. Bianca Melford – Health and Emergency Services – Administrative Clerk Senior – 03/04/19 – Health Service Fund

OTHER ACTIONS:

11. Sharon Listiak – Health and Emergency Services – PHEP Coordinator – 04/01/19 – From PHEP Fund – To Population Health Initiative(.70)/PHEP(.30) Funds – Change in fund code

REQUEST TO POST:

12. Public Works – Custodian – Vacated by John Johnson
13. Community Development – Code Enforcement Specialist – Vacated by Jade Kaufman

**ARF-5353** **Consent Agenda Item 3. G.**

**Regular BOS Meeting**

**Meeting Date:** 04/02/2019

**Reporting Period:** February 2019

**Submitted For:** Anita Escobedo, Clerk of the Superior Court

**Submitted By:** Esther Canez, Chief Deputy Clerk of the Superior Court

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## Information

### Subject

Clerk of the Superior Court Monthly Report for the month of February 2019

### Suggested Motion

Acknowledgment of the February 2019 monthly activity report submitted by the Clerk of the Superior Court

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## Attachments

Clerk's Report February 2019

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IN THE SUPERIOR COURT OF THE STATE OF ARIZONA

IN AND FOR THE COUNTY OF GILA

- - - - -

# CLERK'S REPORT

# FOR

# FEBRUARY 2019

STATE OF ARIZONA )
) ss:
County of Gila )

ANITA ESCOBEDO, being first duly sworn according to law, deposes and says:

That she is the Clerk of the Superior Court of the State of Arizona, in and for the County of Gila, and that the annexed and foregoing report contains a true and correct statement of all fees collected by her in the office of said Clerk during the month of February 2019.

ANITA ESCOBEDO
Clerk of the Superior Court
Of Gila County, Arizona

SUBSCRIBED AND SWORN to before me this 4th day of March 2019.

ESTHER CANEZ
Chief Deputy

TO THE HONORABLE BOARD OF SUPERVISORS:

I herewith present the annexed report as and for a true and correct account of all fees earned and collected by me as Clerk of the Superior Court.

ANITA ESCOBEDO
Clerk of the Superior Court
of Gila County, Arizona

# Summary Allocation by Agency Report

GILA COUNTY SUPERIOR COURT

*Report generated on : 3/4/2019 3:56:22 PM*

**Criteria :** From Date : 2/1/2019 To Date :2/28/2019

| Agency Code | Agency Name | GL Account Num | GL Account Name | Receipt Amount | Dishonored Amount | Adjusted Amount | Bond Forfeiture Amount | Net Amount | 5% Set Aside |
|---|---|---|---|---|---|---|---|---|---|
| **Agency Name :** | | | | | | | | | |
| | | 5555 | HOLD ACCOUNT | $3035.00 | | ($885.00) | | $2150.00 | $0.00 |
| **Agency Name : ALLOCATION ADJUSTMENT REFUNDS** | | | | | | | | | |
| AAR | ALLOCATION ADJUSTMENT REFUNDS | AARA | ALLOCATION ADJUSTMENT REFUND ACCOUNT | | | $20.00 | | $20.00 | $0.00 |
| **Agency Name : BOND POSTED - THIS COURT** | | | | | | | | | |
| ZBND | BOND POSTED - THIS COURT | ZBND | BOND POSTED - THIS COURT | $33487.00 | | | | $33487.00 | $0.00 |
| **Agency Name : ELECTED OFFICIALS RETIRE. FUND** | | | | | | | | | |
| ZEORF | ELECTED OFFICIALS RETIRE. FUND | ZEORF | ELECTED OFFICIALS RETIRE. FUND | $2900.08 | | | | $2900.08 | $145.00 |
| | | ZEORP | ELECTED OFFICIALS RETIREMENT PLAN (EMPLOYERS CONTRIBUTIONS) | $974.48 | | | | $974.48 | $48.72 |
| **Agency Name : GILA COUNTY TREASURER** | | | | | | | | | |
| CTREAS | GILA COUNTY TREASURER | ZOS2 | 2011 ADDTNL ASSMNT-CNTY TRSR | $12.77 | | $1.00 | | $13.77 | $0.69 |
| | | ZOS1 | 2011 ADDTNL ASSMNT-STATE TRSR | $102.15 | | $8.00 | | $110.15 | $5.51 |
| | | ZVAPB | 30% INTERSTATE COMPACT | $151.50 | | | | $151.50 | $7.58 |
| | | ZIAAF | ADMINISTRATIVE INDIGENT ASSESSMENT | $803.00 | | $25.00 | | $828.00 | $0.00 |

***THIS REPORT IS FOR INTERNAL USE ONLY. DO NOT DISTRIBUTE OR SHARE !***

# Summary Allocation by Agency Report

GILA COUNTY SUPERIOR COURT

| Agency Code | Agency Name | GL Account Num | GL Account Name | Receipt Amount | Dishonored Amount | Adjusted Amount | Bond Forfeiture Amount | Net Amount | 5% Set Aside |
|---|---|---|---|---|---|---|---|---|---|
| CTREAS | GILA COUNTY TREASURER | ZADR | ALTER. DISPUTE RESOLUTION FUND | $67.50 | | | | $67.50 | $3.38 |
| | | ZATT | ATTORNEY FEE REIMBURSEMENT | $12.42 | | $1400.00 | | $1412.42 | $0.00 |
| | | ZALTF | AZ LENGTHY TRIAL FUND | $465.00 | | | | $465.00 | $23.25 |
| | | ZFEE | BASE FEES (GENERAL FUND) | $6083.93 | | | | $6083.93 | $304.20 |
| | | ZFINE | BASE FINES | $4138.85 | | $195.00 | | $4333.85 | $216.69 |
| | | ZCIEF | CHILDREN ISSUES EDUC FUND | $737.60 | | | | $737.60 | $36.88 |
| | | ZCEF | CLEAN ELECTIONS FUND | $497.59 | | | | $497.59 | $0.00 |
| | | ZCAA1 | CONFIDENTAL ADDRESS ASSESSMENT FUND-STATE | $72.10 | | | | $72.10 | $3.61 |
| | | ZCAA2 | CONFIDENTIAL ADDRESS ASSESSMENT FUND-LOCAL | $3.79 | | | | $3.79 | $0.19 |
| | | ZCIF | CONFIDENTIAL INTERMEDIARY FUND | $48.79 | | | | $48.79 | $2.44 |
| | | ZJDET | COUNTY JUV DETENTION | $49.03 | | | | $49.03 | $2.45 |
| | | ZCLLF | COUNTY LAW LIBRARY FUND | $2899.84 | | | | $2899.84 | $144.99 |
| | | ZCJEF | CRIMINAL JUSTICE ENHANCE FUND | $2722.31 | | | | $2722.31 | $136.12 |
| | | ZDNAS | DNA STATE SURCHARGE | $244.55 | | | | $244.55 | $12.23 |

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# Summary Allocation by Agency Report

GILA COUNTY SUPERIOR COURT

| Agency Code | Agency Name | GL Account Num | GL Account Name | Receipt Amount | Dishonored Amount | Adjusted Amount | Bond Forfeiture Amount | Net Amount | 5% Set Aside |
|---|---|---|---|---|---|---|---|---|---|
| CTREAS | GILA COUNTY TREASURER | ZDS | DOCUMENT STOR. & RETRIEVAL FND | $1239.60 | | | | $1239.60 | $61.98 |
| | | ZDVCA | DOM. VIOL.-CHLD ABUSE PREV FND | $366.00 | | | | $366.00 | $18.30 |
| | | ZDREF | DOMESTIC RELATIONS EDUCATION | $279.37 | | | | $279.37 | $13.97 |
| | | ZDVSF2 | DOMESTIC VIOLENCE SERVICE FUND | $1497.97 | | | | $1497.97 | $74.90 |
| | | ZDVSF | DOMESTIC VIOLENCE SHELTER FUND | $258.10 | | | | $258.10 | $12.91 |
| | | ZDECJ | DRUG & GANG ENFORCEMENT FINES | $1602.85 | | | | $1602.85 | $80.14 |
| | | ZDGEF | DRUG & GANG ENFORCEMENT FUND | $30.77 | | | | $30.77 | $1.54 |
| | | ZCSVF | EXPEDITED CHILD SUPPORT AND | $1019.79 | | | | $1019.79 | $50.99 |
| | | ZWITN | EXPERT WITNESS FUND | $780.00 | | | | $780.00 | $0.00 |
| | | ZEXAP | EXTRA ADULT PROBATION ASMNT | $125.97 | | | | $125.97 | $6.30 |
| | | ZFAR2 | FARE DELINQUENCY FEE | $478.92 | | | | $478.92 | $0.00 |
| | | ZFAR1 | FARE SPEC COLLECTIONS | $404.39 | | | | $404.39 | $0.00 |
| | | ZFTGS | FILL-THE-GAP SURCHARGE (7%) | $348.33 | | | | $348.33 | $17.42 |
| | | ZFIF | FORENSIC INVESTIGATION FUND | $22.61 | | | | $22.61 | $1.13 |
| | | ZCC | GEN JURIS CONCILIATION COURT | $2111.45 | | | | $2111.45 | $105.57 |

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# Summary Allocation by Agency Report

GILA COUNTY SUPERIOR COURT

| Agency Code | Agency Name | GL Account Num | GL Account Name | Receipt Amount | Dishonored Amount | Adjusted Amount | Bond Forfeiture Amount | Net Amount | 5% Set Aside |
|---|---|---|---|---|---|---|---|---|---|
| CTREAS | GILA COUNTY TREASURER | ZGCAT | GILA COUNTY ATTORNEY - 60% | $5020.63 | | ($715.80) | | $4304.83 | $0.00 |
| | | ZGCLK | GILA COUNTY CLERK OF THE COURT - 10% | $836.77 | | ($119.30) | | $717.47 | $0.00 |
| | | ZGCSC | GILA COUNTY SUPERIOR COURT - 30% | $2510.32 | | ($357.90) | | $2152.42 | $0.00 |
| | | ZJCLF | JUDIC. COLLECT. ENHANCE. FUND - LOCAL | $1424.30 | | | | $1424.30 | $71.22 |
| | | ZJCSF | JUDIC. COLLECT. ENHANCE. FUND - STATE | $3550.31 | | ($13.00) | | $3537.31 | $176.87 |
| | | ZJCL | JUDICIAL COLLECT ENHANCE FUND - LOCAL | $116.83 | | $21.00 | | $137.83 | $0.00 |
| | | ZJCS | JUDICIAL COLLECT ENHANCE FUND - STATE | $216.96 | | $52.00 | | $268.96 | $0.00 |
| | | ZJDO | JUVENILE DIVERSN FUND OVER $40 | $123.00 | | | | $123.00 | $6.15 |
| | | ZJDU | JUVENILE DIVERSN FUND UNDER $40 | $50.00 | | $150.00 | | $200.00 | $10.00 |
| | | ZMSEF | MEDICAL SERVICES ENHANCE FUND | $740.83 | | | | $740.83 | $37.04 |
| | | ZOS3 | OFFCR SAFETY EQUIP-CITY POLICE | $8.00 | | $4.00 | | $12.00 | $0.60 |
| | | ZOS4 | OFFCR SAFETY EQUIP-SHERIFF | $43.08 | | | | $43.08 | $2.15 |
| | | ZOVF | OVERPAYMENT FORFEITED | $1.00 | | | | $1.00 | $0.05 |
| | | ZPP | PASSPORT APPLICATION FEES | $1680.00 | | | | $1680.00 | $84.00 |

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# Summary Allocation by Agency Report

GILA COUNTY SUPERIOR COURT

| Agency Code | Agency Name | GL Account Num | GL Account Name | Receipt Amount | Dishonored Amount | Adjusted Amount | Bond Forfeiture Amount | Net Amount | 5% Set Aside |
|---|---|---|---|---|---|---|---|---|---|
| CTREAS | GILA COUNTY TREASURER | ZPCOF | PRISON CONSTRUCTION AND | $1120.40 | | | | $1120.40 | $56.02 |
| | | ZPRS6 | PROB SURCH 2006 | $1.19 | | | | $1.19 | $0.06 |
| | | ZPBA | PROBATION FEE ADULT | $10167.62 | | $65.00 | | $10232.62 | $511.63 |
| | | ZPSEF | PUBLIC SAFETY EQUIPMENT FUND | $1640.10 | | | | $1640.10 | $0.00 |
| | | ZRCF | RESOURCE CENTER FUND | $215.24 | | | | $215.24 | $10.76 |
| | | ZSMEN | SPOUSAL MAINTENANCE FUND | $153.58 | | | | $153.58 | $7.68 |
| | | ZTECH | TECHNICAL REGISTRATION FUND | $8.00 | | $15.00 | | $23.00 | $1.15 |
| | | ZVAF | VICTIMS ASSISTANCE FUND | $353.50 | | | | $353.50 | $17.68 |
| | | ZVREA | VICTIMS RIGHTS ENFORCEMENT FUND | $6.00 | | | | $6.00 | $0.30 |
| | | ZVRIF | VICTIMS RIGHTS IMPLEMENTATION | $50.00 | | $100.00 | | $150.00 | $7.50 |
| | | ZPRS9 | ZPRS9 | $205.00 | | $35.00 | | $240.00 | $12.00 |
| **Agency Name : RESTITUTION** | | | | | | | | | |
| ZREST | RESTITUTION | ZREST | RESTITUTION | $4869.23 | | | | $4869.23 | $0.00 |
| | | | **Total:** | **$105187.29** | | **$0.00** | | **$105187.29** | **$2551.94** |

| Less Shaded Areas: | |
|---|---|
| Bond | $-33487.00 |
| | $ 71700.29 |
| Restitution | $-4869.23 |
| | $66831.06 |
| Hold | $-2150.00 |
| | $ 64681.06 |
| Allocation Adjustment | $ 20.00 |
| | $ 64661.06 |

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**ARF-5373** **Consent Agenda Item** **3. H.**

**Regular BOS Meeting**

**Meeting Date:** 04/02/2019

**Reporting Period:** February 2019

**Submitted For:** Sadie Bingham, Recorder

**Submitted By:** Charlotte Williams, Chief Deputy Recorder

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## Information

### Subject

Recorder's Office Monthly Report for February 2019.

### Suggested Motion

Acknowledgment of the February 2019 monthly activity report submitted by the Recorder's Office.

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## Attachments

February 2019

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# Gila County Recorder

REPORT FOR THE MONTH OF FEBRUARY 2019

I, SADIE JO BINGHAM, Recorder in and for the County of Gila, State of Arizona hereby state and certify that the fees earned for this month are as set forth in the attached report.

Sadie Jo Bingham

Sadie Jo Bingham, Gila County Recorder

# Bank Deposit

**From02/01/2019To02/28/2019**

## Deposit Totals

| Payment Type | Actual Total | Adjusted Total |
|---|---|---|
| Cash | $864.00 | |
| Check | $9,207.95 | |
| Electronic Transfer | $8,421.00 | |
| Total Deposit | $18,492.95 | |

## Included Tills

| Bank Deposit | Deposited | Till | Expected | Actual | Adjusted | Bank Account |
|---|---|---|---|---|---|---|
| 6167 | Feb 1, 2019 | 15_Payson_Fri / 6023 | $234.00 | $234.00 | | Bank Account |
| 6169 | Feb 4, 2019 | previousday / 6026 | $0.00 | $0.00 | | Bank Account |
| 6171 | Feb 4, 2019 | 11_Payson_Mon / 6025 | $327.00 | $327.00 | | Bank Account |
| 6172 | Feb 4, 2019 | 1_ReceiptStation1_Mon / 6024 | $558.00 | $558.00 | | Bank Account |
| 6173 | Feb 5, 2019 | 2_ReceiptStation1_Tue / 6028 | $349.00 | $349.00 | | Bank Account |
| 6174 | Feb 5, 2019 | 12_Payson_Tue / 6029 | $543.50 | $543.50 | | Bank Account |
| 6175 | Feb 6, 2019 | 13_Payson_Wed / 6031 | $140.00 | $140.00 | | Bank Account |
| 6176 | Feb 6, 2019 | 3_ReceiptStation1_Wed / 6030 | $977.00 | $977.00 | | Bank Account |
| 6177 | Feb 7, 2019 | 14_Payson_Thu / 6032 | $163.00 | $163.00 | | Bank Account |
| 6178 | Feb 7, 2019 | 4_ReceiptStation1_Thu / 6033 | $514.00 | $514.00 | | Bank Account |
| 6190 | Feb 1, 2019 | 5_ReceiptStation1_Fri / 6021 | $2,584.45 | $2,584.45 | | Bank Account |
| 6196 | Feb 8, 2019 | 15_Payson_Fri / 6034 | $293.00 | $293.00 | | Bank Account |
| 6197 | Feb 8, 2019 | 5_ReceiptStation1_Fri / 6035 | $527.00 | $527.00 | | Bank Account |
| 6198 | Feb 11, 2019 | 11_Payson_Mon / 6040 | $269.00 | $269.00 | | Bank Account |
| 6199 | Feb 11, 2019 | 1_ReceiptStation1_Mon / 6039 | $760.00 | $760.00 | | Bank Account |
| 6200 | Feb 12, 2019 | 12_Payson_Tue / 6041 | $312.50 | $312.50 | | Bank Account |
| 6201 | Feb 12, 2019 | 2_ReceiptStation1_Tue / 6042 | $2,971.00 | $2,971.00 | | Bank Account |
| 6202 | Feb 13, 2019 | 13_Payson_Wed / 6043 | $198.00 | $198.00 | | Bank Account |
| 6203 | Feb 13, 2019 | 3_ReceiptStation1_Wed / 6044 | $523.00 | $523.00 | | Bank Account |
| 6204 | Feb 14, 2019 | 4_ReceiptStation1_Thu / 6046 | $298.00 | $298.00 | | Bank Account |
| 6205 | Feb 14, 2019 | 14_Payson_Thu / 6045 | $289.00 | $289.00 | | Bank Account |
| 6206 | Feb 15, 2019 | 5_ReceiptStation1_Fri / 6048 | $527.00 | $527.00 | | Bank Account |
| 6207 | Feb 15, 2019 | 15_Payson_Fri / 6047 | $460.00 | $460.00 | | Bank Account |
| 6208 | Feb 19, 2019 | 12_Payson_Tue / 6050 | $496.00 | $496.00 | | Bank Account |
| 6209 | Feb 19, 2019 | 2_ReceiptStation1_Tue / 6049 | $350.00 | $350.00 | | Bank Account |
| 6210 | Feb 20, 2019 | 13_Payson_Wed / 6052 | $556.00 | $556.00 | | Bank Account |
| 6211 | Feb 20, 2019 | 3_ReceiptStation1_Wed / 6051 | $1,019.00 | $1,019.00 | | Bank Account |
| 6212 | Feb 21, 2019 | 4_ReceiptStation1_Thu / 6053 | $825.00 | $825.00 | | Bank Account |
| 6213 | Feb 25, 2019 | 1_ReceiptStation1_Mon / 6054 | $1,024.00 | $1,024.00 | | Bank Account |
| 6214 | Feb 25, 2019 | 11_Payson_Mon / 6055 | $1,399.50 | $1,399.50 | | Bank Account |
| 6215 | Feb 26, 2019 | 12_Payson_Tue / 6056 | $484.00 | $484.00 | | Bank Account |
| 6216 | Feb 26, 2019 | 2_ReceiptStation1_Tue / 6057 | $1,828.00 | $1,828.00 | | Bank Account |
| 6217 | Feb 27, 2019 | 3_ReceiptStation1_Wed / 6059 | $2,987.00 | $2,987.00 | | Bank Account |
| 6219 | Feb 27, 2019 | 13_Payson_Wed / 6058 | $709.00 | $709.00 | | Bank Account |
| 6220 | Feb 28, 2019 | 4_ReceiptStation1_Thu / 6061 | $1,084.00 | $1,084.00 | | Bank Account |
| 6221 | Feb 28, 2019 | 14_Payson_Thu / 6060 | $759.00 | $759.00 | | Bank Account |
| 6222 | Feb 28, 2019 | previousday / 6064 | $724.00 | $724.00 | | Bank Account |
| 6236 | Feb 28, 2019 | previousday / 6078 | $7.00 | $7.00 | | Bank Account |
| | | Total | $28,068.95 | $28,068.95 | | |
| | | Non-Deposit Total | ($9,576.00) | ($9,576.00) | | |
| | | **Deposit Total** | **$18,492.95** | **$18,492.95** | | |
| | | Total Till Over/Short | | $0.00 | | |



*cwilliams @ Tue Mar 12 13:06:10 MST 2019*

# Bank Deposit

**From02/01/2019To02/28/2019**

## Journal Activity

| Account | | Debits | Credits | Net |
|---|---|---|---|---|
| **Asset** | | | | |
| 1005SuspensePrePayAccounts | 1005 Suspense - Prepay | $1,155.00 | ($200.00) | $955.00 |
| Cash | Cash/Check | $10,071.95 | $0.00 | $10,071.95 |
| D-1005-120-01-4612-023 | Recording Fee (deferred) | $12.00 | ($12.00) | $0.00 |
| D-7145-120-01-4775-004 | Recorder Storage and Retrieval (deferred) | $12.00 | ($12.00) | $0.00 |
| ETransfer | Electronic Transfers | $8,421.00 | $0.00 | $8,421.00 |
| | **Total** | **$19,671.95** | **($224.00)** | **$19,447.95** |
| **Liability** | | | | |
| 1005SuspenseChargeAccounts | 1005 Suspense - Charge | $24.00 | ($24.00) | $0.00 |
| | **Total** | **$24.00** | **($24.00)** | **$0.00** |
| **Expense** | | | | |
| | **Total** | **$0.00** | **$0.00** | **$0.00** |
| **Revenue** | | | | |
| 1005-120-01-4612-001 | Copies | $0.00 | ($355.00) | ($355.00) |
| 1005-120-01-4612-002 | Certified Seal | $0.00 | ($39.00) | ($39.00) |
| 1005-120-01-4612-003 | Postage | $0.00 | ($208.00) | ($208.00) |
| 1005-120-01-4612-005 | Affidavit of Property Value | $0.00 | ($280.00) | ($280.00) |
| 1005-120-01-4612-008 | Additional Transaction Fee | $0.00 | ($141.00) | ($141.00) |
| 1005-120-01-4612-012 | Overpayment | $0.00 | ($9.00) | ($9.00) |
| 1005-120-01-4612-018 | Misc Fees (Notification) | $0.00 | ($28.00) | ($28.00) |
| 1005-120-01-4612-023 | Recording Fee | $0.00 | ($10,636.50) | ($10,636.50) |
| 1005-120-01-4612-023-1 | General Fund - Voter | $0.00 | ($1,288.95) | ($1,288.95) |
| 1005-120-01-4612-026 | Refunds | $0.00 | ($10.00) | ($10.00) |
| 7145-120-01-4775-004 | Recorder Storage and Retrieval | $0.00 | ($4,731.00) | ($4,731.00) |
| 7147-120-01-4612-018 | Voter | $0.00 | ($991.50) | ($991.50) |
| 7147-120-01-4774-031 | Miscellaneous | $0.00 | ($730.00) | ($730.00) |
| eRecording | eRecording | $8,397.00 | ($8,397.00) | $0.00 |
| | **Total** | **$8,397.00** | **($27,844.95)** | **($19,447.95)** |
| | **Total** | **$28,092.95** | **($28,092.95)** | **$0.00** |

## Range Summary

| Range | Account | Debits | Credits | Net |
|---|---|---|---|---|
| **Cash/Check** | | | | |
| | Cash Cash/Check | $10,071.95 | $0.00 | $10,071.95 |
| | **Range Total** | **$10,071.95** | **$0.00** | **$10,071.95** |

# House Account Summary

Gila County AZ Recorder

For the Period of 02/01/2019 - 02/28/2019

Immediate and Deferred Accounts

| House Account ID | House Account Name | Starting Balance | Charges | Payments | Ending Balance |
|---|---|---|---|---|---|
| ACCU | ACCUSEARCH | (97.00) | 2.00 | 0.00 | (95.00) |
| ADOT | AZ DEPT OF TRANS | (240.00) | 0.00 | 0.00 | (240.00) |
| APS | APS/COPIES | (135.00) | 2.00 | 0.00 | (133.00) |
| APSR | APS/RECORDINGS | (289.00) | 0.00 | 0.00 | (289.00) |
| ARARS | AZ RESEARCH &AMP RETRIEVAL SVCS | (169.00) | 4.00 | 0.00 | (165.00) |
| AWC | ARIZONA WATER COMPANY | (39.00) | 0.00 | 0.00 | (39.00) |
| AZDORI | ADOR ACCOUNTS PAYABLE | (1,050.80) | 0.00 | 0.00 | (1,050.80) |
| AZDWR | ARIZONA DEPARTMENT OF WATER RESOURCES | (100.00) | 0.00 | 0.00 | (100.00) |
| AZRE/RECORDING | ARIZONA DEPT OF REALESTATE | (2,042.00) | 0.00 | 0.00 | (2,042.00) |
| BK | BILL KING | (48.00) | 7.00 | 0.00 | (41.00) |
| CRSI | Colorado Records Sooner Inc | (69.00) | 1.00 | 0.00 | (68.00) |
| CTS | COMPLETE TITLE SOLUTIONS | (57.00) | 5.00 | 0.00 | (52.00) |
| D2 | D2 SURVEYING LLC | (106.00) | 0.00 | 0.00 | (106.00) |
| D3 | D3 Title Agency | (100.00) | 0.00 | 0.00 | (100.00) |
| DS | DATA SERVICES | (1,000.00) | 4,709.00 | (4,709.00) | (1,000.00) |
| EMP | EMPIRE WEST TITLE AGENCY LLC | (7.00) | 0.00 | 0.00 | (7.00) |
| EPN | eRecording Partners Network | (1,000.00) | 531.00 | (531.00) | (1,000.00) |
| EQUIT | EQUITY SERVICES | (112.00) | 3.00 | 0.00 | (109.00) |
| FARES | CORELOGIC | (1,371.40) | 95.00 | 0.00 | (1,276.40) |
| FATM | FIRST AMERICAN MICROFICHE | (2,983.20) | 175.00 | 0.00 | (2,808.20) |
| FNDS | BLACK KNIGHT FINANCIAL SERVICES | (1,273.20) | 95.00 | 0.00 | (1,178.20) |
| GCCD | GILA COUNTY COMMUNITY | 164.50 | 0.00 | 0.00 | 164.50 |

# House Account Summary

Gila County AZ Recorder

For the Period of 02/01/2019 - 02/28/2019

Immediate and Deferred Accounts

| House Account ID | House Account Name | Starting Balance | Charges | Payments | Ending Balance |
|---|---|---|---|---|---|
| | DEVELOPMENT | | | | |
| HANSEN-ENGINEERING | HANSEN ENGINEERING & SURVEYING | (56.00) | 0.00 | 0.00 | (56.00) |
| IMAPP | IMAPP , INC | (53.40) | 0.00 | 0.00 | (53.40) |
| INDECOMM | INDECOMM | (1,000.00) | 40.00 | (40.00) | (1,000.00) |
| Ingeo | Ingeo - eRecording | (1,127.00) | 716.00 | (716.00) | (1,127.00) |
| IRS | INTERNAL REVENUE SERVICE | (82.00) | 24.00 | (24.00) | (82.00) |
| LA001 | First American Title Lenders Advantage | (428.50) | 0.00 | 0.00 | (428.50) |
| LTIC | Lawyers Title of Arizona inc | (156.00) | 0.00 | 0.00 | (156.00) |
| MHK | MORRIS HALL KINGHORN | (266.00) | 0.00 | 0.00 | (266.00) |
| NDTS-TSG | FIRST AMERICAN TITLE INSURANCE COMPANY | (857.00) | 0.00 | 0.00 | (857.00) |
| NewAcct1 | Applied Technology Resources Inc | (200.00) | 0.00 | 0.00 | (200.00) |
| NTC | NATIONWIDE TITLE CLEARING | (982.00) | 0.00 | 0.00 | (982.00) |
| PIONE | PIONEER TITLE AGENCY FICHE | (446.00) | 175.00 | 0.00 | (271.00) |
| PTP2 | PIONEER TITLE AGENCY RECORDINGS 2 | (7,589.00) | 471.00 | 0.00 | (7,118.00) |
| Public Works Floodplain | Gila County | (81.00) | 0.00 | 0.00 | (81.00) |
| RSSI | RECORD SEARCHING SERVICES INC | (48.00) | 25.00 | (200.00) | (223.00) |
| RUI | RESEARCH UNLIMITED INC | (83.00) | 0.00 | 0.00 | (83.00) |
| simplifile | Simplifile - eRecording | (1,285.00) | 2,401.00 | (2,401.00) | (1,285.00) |
| SOUTHWES DIV | FIRST AMERICAN TITLE | (996.20) | 0.00 | 0.00 | (996.20) |
| TD | Timely Documents | (98.00) | 0.00 | 0.00 | (98.00) |
| ZILL | ZILLOW | (680.00) | 95.00 | 0.00 | (585.00) |

# House Account Summary

Gila County AZ Recorder

For the Period of 02/01/2019 - 02/28/2019

Immediate and Deferred Accounts

| House Account ID | House Account Name | Starting Balance | Charges | Payments | Ending Balance |
|---|---|---|---|---|---|
| **Totals** | | **(28,638.20)** | **9,576.00** | **(8,621.00)** | **(27,683.20)** |

| Column1 | Column2 | Column3 | Column4 | Column5 | Column6 | Column610 | Column7 | Column8 | Column9 | Column10 |
|---|---|---|---|---|---|---|---|---|---|---|
| **Sadie Bingham** | | | | | | | | | | |
| **Gila County Recorder** | | | | | | | | | | |
| | | | | | | | | | | |
| | | | | | | | | | | |
| | FY | 2019 | | | | | | | | |
| **Month** | **No of Doc.** | **Recorder Storage & Retrieval 7145** | **Recording Fees 1005** | **Computer Svcs 7147** | **Mining Fee 7146** | **State mining** | **Interest** | **Refunds** | **MISC** | **Recorder Check to Treasurer** |
| | | | | | | | | | | |
| **July** | 1100 | $ 3,688.00 | $ 12,335.50 | $ 945.00 | $ 5.00 | $ 20.00 | $ 0.21 | $ (162.00) | | $ 16,831.71 |
| **Aug** | 1204 | $ 4,184.00 | $ 16,842.00 | $ 1,438.99 | $ 18.00 | $ 72.00 | $ 0.21 | $ (3,800.00) | | $ 18,755.20 |
| **Sept** | 946 | $ 3,388.00 | $ 13,493.50 | $ 635.00 | $ 2.00 | $ 8.00 | $ 0.31 | $ (870.00) | | $ 16,656.81 |
| **Oct** | 1107 | $ 3,952.00 | $ 14,472.95 | $ 1,510.51 | $ 3.00 | $ 12.00 | $ 0.34 | $ - | | $ 19,950.80 |
| **Nov** | 976 | $ 3,608.00 | $ 11,603.70 | $ 1,504.00 | $ 1.00 | $ 4.00 | $ 0.30 | $ (6.00) | $ 15.00 | $ 16,730.00 |
| **Dec** | 1090 | $ 3,504.00 | $ 11,372.00 | $ 815.00 | $ 4.00 | $ 16.00 | $ 0.23 | $ (1,207.00) | | $ 14,504.23 |
| **Jan** | 1284 | $ 4,671.00 | $ 31,963.30 | $ 16,752.00 | $ 3.00 | $ 12.00 | $ 0.32 | $ (99.00) | | $ 53,302.62 |
| **Feb** | 1281 | $ 4,731.00 | $ 12,995.45 | $ 1,721.50 | $ - | $ - | $ 0.41 | $ (10.00) | | $ 19,438.36 |
| **Mar** | | | | | | | | | | $ - |
| **Apr** | | | | | | | | | | $ - |
| **May** | | | | | | | | | | $ - |
| **June** | | | | | | | | | | $ - |
| | | | | | | | | | | $ - |
| | | | | | | | | | | $ - |
| | | | | | | | | | | $ - |
| **Total** | 8988 | $ 31,726.00 | $ 125,078.40 | $ 25,322.00 | $ 36.00 | $ 144.00 | $ 2.33 | $ (6,154.00) | $ 15.00 | $ 176,169.73 |
| | | | | | | | | | | |
| | | | | | | | | | | |
| **Fiscal Year** | | | | | | | | | | |
| **All Monies** | | $ 176,169.73 | | | | | | | | |

| Account | DS | EPN | Indecomm | Ingeo | IRS | Simplifile |
|---|---|---|---|---|---|---|
| **Amount applied** | $ 4,018.00 | $ 384.00 | $ 40.00 | $ 716.00 | $ 24.00 | $ 2,202.00 |
| **Amount to come in MARCH** | $ 378.00 | $ 147.00 | | | | $ 199.00 |
| | $ 313.00 | | | | | |
| | | | | | | |
| **Total** | $ 4,709.00 | $ 531.00 | $ 40.00 | $ 716.00 | $ 24.00 | $ 2,401.00 |

# GILA COUNTY TREASURER'S RECEIPT
# GILA COUNTY, ARIZONA

GILA COUNTY TREASURER
RECEIVED
124976 MAR 14 9

DATE 3/12/19

CONTRACT # _____

GRANT # _____

DEPOSIT TO FUND General FUND # 1005

REMITTING AGENCY Recorder (120)

BILLING PERIOD February 1-28, 2019

| Account Code | Direct Deposit / Check # | Revenue Description | Amount | |
|---|---|---|---|---|
| 1005.120.3400.99 | | Recording Fee | 12985 | 45 |
| 7145.120.3400.99 | | Recording storage | 4731 | — |
| 7147.120.3400.99 | | Computer Svs | 1721 | 50 |
| 1005.120.3600.10 | | Interest | | 41 |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | 19438 | 36 |

Preparer Signature: _____ Title Chief Deputy

Approved Signature: Nancy Burgess Title Recorder

SUMMARY OF DEPOSIT

| | |
|---|---|
| Currency | |
| Coins | |
| Checks | 19438 36 |
| Total | 19438 36 |

TREASURER By _____ Date 3/14/19

ORIGINAL OFFICE

127496

**ARF-5365** **Consent Agenda Item** **3. I.**

**Regular BOS Meeting**

**Meeting Date:** 04/02/2019

**Reporting Period:** Globe Regional Constable Office

**Submitted For:** Ruben Mancha, Globe Regional Constable

**Submitted By:** Michael Sellars, Constable Clerk

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## Information

**Subject**

Globe Regional Constable's Office Monthly Report for February 2019

**Suggested Motion**

Acknowledgment of the February 2019 monthly activity report submitted by the Globe Regional Constable's Office.

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## Attachments

February 2019

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RUBEN A MANCHA
GLOBE REGIONAL
CONSTABLE

1400 E ASH ST
GLOBE, AZ 85501
928-402-8758

# FEBRUARY 2019

# MONTHLY REPORT

## TABLE OF CONTENTS

MONTHLY ACTIVITY LETTER

FEES COLLECTED

CONSTABLE LOG

TREASURER'S RECEIPT

**Richard Taylor**
Deputy Constable

**Michael Sellars**
Constable Clerk

Office of
**Globe Regional Constable**
**Ruben Mancha**

Februry, 2019

Gila County Board of Supervisors
1400 East Ash St
Globe AZ 85501

**GLOBE REGIONAL CONSTABLE'S OFFICE MONTHLY ACTIVITY LETTER**

For the month of February 2019, the Globe Regional Constable's Office:

Received a total of **160** papers for service with **325**attempts.

Drove a total of **912** miles.

Mailed a total of **0** warrant letters.

Bailiff for Justice Court **5**.

Collected a total of **$1561.48** as follows:

| | |
|---|---|
| Total Deposited: | $1,561.48 |
| Less Refunds | ($8.00) |
| Paid to General Fund: | $1,553.48 |

Respectfully submitted,

Ruben Mancha
Globe Regional Constable
Gila County, Globe, Arizona

1400 E Ash St Globe, AZ 85501 - Phone (928)408-8758

# GLOBE REGIONAL CONSTABLE OFFICE
## FEES COLLECTED
## FEBRUARY 2019

| DATE | RECEIVED FROM | PROCESS NUMBER | AMOUNT | PAYMENT METHOD | RECEIPT NUMBER | REFUNDS |
|---|---|---|---|---|---|---|
| 1/28/2019 | Darrel Stubbs | 1901CO109 | $56.00 | Ncourt | 462954 | |
| 1/30/2019 | Jimmie Earven | 1901CO222 | $40.00 | Ncourt | 462956 | |
| 2/4/2019 | Stephanie Borunda | 1902CO001 | $56.00 | Cash | 462957 | |
| 2/7/2019 | GPS Servers | 1901CO080 | $24.00 | Check | 462958 | |
| 2/7/2019 | GPS Servers | 1902CO020 | $138.48 | Check | 462959 | |
| 2/7/2019 | GPS Servers | 1902CO019 | $64.00 | Check | 462960 | |
| 2/7/2019 | GPS Servers | 1902CO018 | $64.00 | Check | 462961 | |
| 2/7/2019 | GPS Servers | 1902CO017 | $64.00 | Check | 462962 | |
| 2/7/2019 | GPS Servers | 1902CO016 | $64.00 | Check | 462963 | |
| 2/7/2019 | Justin Alaniz | 1902CO052 | $40.00 | Ncourt | 462964 | |
| 2/8/2019 | Law office of John Perlman | 1902CO054<br>1902CO055 | $96.00 | Check | 462965 | |
| 2/11/2019 | Stella Burgett | 1902CO056 | $82.00 | Cash | 462966 | |
| 2/11/2019 | Kody States | 1902CO057 | $56.00 | Check | 462967 | |
| 2/13/2019 | Law office of Jennings, Haug& Cunningham | 1902CO066 | $261.00 | Check | 462968 | |
| 2/13/2019 | GPS Servers | 1902CO067 | VOIDED | Check | 462969 | |
| 2/14/2019 | Service First Realty | 1902CO068 | $40.00 | Check | 462970 | |
| 2/19/2019 | Hacienda Estates MHP | 1902CO079 | $40.00 | Check | 462971 | |
| 2/19/2019 | Service First Realty | 1902CO080 | $40.00 | Check | 462972 | |
| 2/25/2019 | Law office of John Perlman | 1902CO087<br>1902CO088 | $96.00 | Check | 462973 | |
| 2/26/2019 | Law office of John Perlman | 1902CO129 | $48.00 | Check | 462974 | |
| 2/26/2019 | GPS Servers | 1902CO137 | $64.00 | Check | 462975 | |
| 2/28/2019 | GPS Servers | 1902CO161 | $64.00 | Check | 507370 | |
| 2/28/2019 | GPS Servers | 1902CO162 | $64.00 | Check | 511244 | |
| Collected: | | | $1,561.48 | | | |
| Refund: | | | $8.00 | | | |
| Total: | | | $1,553.48 | | | |

# Constable Activity Log - Monthly

**Constable:** Ruben Mancha

**Deputy:** Dan Rodriguez
Constable Clerk: Michael Sellars

**County:** Gila
**Precinct:** Globe

Total Cases Served/Attempted: 325

Mileage Total: 912

| Date Received | Type of Document | Case No. | Court | Plaintiff | Defendant | Address | Person Served/ Served Via | Date Served | Service | Mileage Start | Mileage End | Daily Mileage | Notes & Served By |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 1/29/19 | Order to Show Cause | J0403TR2009-893 | Globe Regional Justice Court | State of Arizona | Candace Nicole Tafoya | Candance Tafoya/2165 N. Wheatfields Rd, #63, Globe, Az | None | 1/29/19 | Attempted | | | | Rodriguez |
| 1/29/19 | Order to Show Cause | J0403CR2009-938 | Globe Regional Justice Court | State of Arizona | Candace Nicole Tafoya | Candance Tafoya/2165 N. Wheatfields Rd, #63, Globe, Az | None | 1/29/19 | Attempted | | | | Rodriguez |
| 1/29/19 | Order to Show Cause | J0403TR2009-1160 | Globe Regional Justice Court | State of Arizona | Candace Nicole Tafoya | Candance Tafoya/2165 N. Wheatfields Rd, #63, Globe, Az | None | 1/29/19 | Attempted | | | | Rodriguez |
| 1/29/19 | Order to Show Cause | J0403CR2010-150 | Globe Regional Justice Court | State of Arizona | Candace Nicole Tafoya | Candance Tafoya/2165 N. Wheatfields Rd, #63, Globe, Az | None | 1/29/19 | Attempted | | | | Rodriguez |
| 1/29/19 | Order to Show Cause | J0403TR2018-2333 | Globe Regional Justice Court | State of Arizona | Anastacio Ruiz Morales Jr | Anastacio Morales/590 E. Mesquite St, Globe, AZ | None | 1/29/19 | Attempted | | | | Rodriguez |
| 1/29/19 | Order to Show Cause | J0403TR2009-893 | Globe Regional Justice Court | State of Arizona | Candace Nicole Tafoya | Candance Tafoya/2165 N. Wheatfields Rd, #63, Globe, Az | None | 1/30/19 | Attempted | | | | Rodriguez |
| 1/29/19 | Order to Show Cause | J0403CR2009-938 | Globe Regional Justice Court | State of Arizona | Candace Nicole Tafoya | Candance Tafoya/2165 N. Wheatfields Rd, #63, Globe, Az | None | 1/30/19 | Attempted | | | | Rodriguez |
| 1/29/19 | Order to Show Cause | J0403CR2010-150 | Globe Regional Justice Court | State of Arizona | Candace Nicole Tafoya | Candance Tafoya/2165 N. Wheatfields Rd, #63, Globe, Az | None | 1/30/19 | Attempted | | | | Rodriguez |
| 1/29/19 | Order to Show Cause | J0403TR2009-1160 | Globe Regional Justice Court | State of Arizona | Candace Nicole Tafoya | Candance Tafoya/2165 N. Wheatfields Rd, #63, Globe, Az | None | 1/30/19 | Attempted | | | | Rodriguez |
| 1/29/19 | Order to Show Cause | J0403TR2018-2290 | Globe Regional Justice Court | State of Arizona | Patricia L. Alderman | Patricia Alderman/913 Merritt St, Miami, AZ 85509 | None | 1/30/19 | Attempted | | | | Rodriguez |
| 1/29/19 | Order to Show Cause | J0403TR2018-2290 | Globe Regional Justice Court | State of Arizona | Patricia L. Alderman | Patricia Alderman/913 Merritt St, Miami, AZ 85509 | None | 1/30/19 | Attempted | | | | Rodriguez |
| 1/29/19 | Order to Show Cause | J0403TR2018-2333 | Globe Regional Justice Court | State of Arizona | Anastacio Ruiz Morales Jr | Anastacio Morales/590 E. Mesquite St, Globe, AZ | None | 1/30/19 | Attempted | | | | Rodriguez |
| 1/29/19 | Order to Show Cause | J0403CR2009-938 | Globe Regional Justice Court | State of Arizona | Candace Nicole Tafoya | Candance Tafoya/2165 N. Wheatfields Rd, #63, Globe, Az | None | 1/31/19 | Attempted | | | | Rodriguez |
| 1/29/19 | Order to Show Cause | J0403TR2009-893 | Globe Regional Justice Court | State of Arizona | Candace Nicole Tafoya | Candance Tafoya/2165 N. Wheatfields Rd, #63, Globe, Az | None | 1/31/19 | Attempted | | | | Rodriguez |
| 1/29/19 | Order to Show Cause | J0403TR2009-1160 | Globe Regional Justice Court | State of Arizona | Candace Nicole Tafoya | Candance Tafoya/2165 N. Wheatfields Rd, #63, Globe, Az | None | 1/31/19 | Attempted | | | | Rodriguez |
| 1/29/19 | Order to Show Cause | J0403CR2010-150 | Globe Regional Justice Court | State of Arizona | Candace Nicole Tafoya | Candance Tafoya/2165 N. Wheatfields Rd, #63, Globe, Az | None | 1/31/19 | Attempted | | | | Rodriguez |
| 1/29/19 | Order to Show Cause | J0403TR2018-2333 | Globe Regional Justice Court | State of Arizona | Anastacio Ruiz Morales Jr | Anastacio Morales/590 E. Mesquite St, Globe, AZ | None | 2/1/19 | Attempted | | | 37 | Rodriguez |
| 1/29/19 | Order to Show Cause | J0403TR2018-2333 | Globe Regional Justice Court | State of Arizona | Anastacio Ruiz Morales Jr | Anastacio Morales/590 E. Mesquite St, Globe, AZ | None | 2/2/19 | Attempted | | | | Rodriguez |
| 1/29/19 | Order to Show Cause | J0403TR2018-2333 | Globe Regional Justice Court | State of Arizona | Anastacio Ruiz Morales Jr | Anastacio Morales/590 E. Mesquite St, Globe, AZ | None | 2/4/19 | Attempted | | | 38 | Rodriguez |
| 2/4/19 | Order to Show Cause | J0403TR2018-2333 | Globe Regional Justice Court | State of Arizona | Anastacio Ruiz Morales Jr | Anastacio Morales/590 E. Mesquite St, Globe, AZ | Anastacio Morales/590 E. Mesquite St, Globe, AZ | 2/4/19 | Served | | | | Rodriguez |
| 2/4/19 | Child Custody Packet | D02019-0017 | Gila County Superior Court | Sabrina Cano | Jose Emanuel Salvador Frayrez | Jose Frayrez/305 Mesquite St., Globe, AZ 85501 | Sabrina Cano/5900 N. Main St., #68, Globe, AZ 85501 | 2/4/19 | Served | | | | Mancha |
| 2/4/19 | Warrant Letter | J0403CR2003-211 | Globe Regional Justice Court | State of Arizona | Trisha Simmons | Trisha Simmons/541W. Hackney Ave #23, Globe, AZ | Warrant Letter Mailed | 2/4/19 | Mailed | | | | Mancha |
| 2/4/19 | Warrant Letter | J0403CR2010-490 | Globe Regional Justice Court | State of Arizona | Trisha Simmons | Trisha Simmons/541W. Hackney Ave #23, Globe, AZ | Warrant Letter Mailed | 2/4/19 | Mailed | | | | Mancha |
| 2/4/19 | Warrant Letter | J0403TR2008-3442 | Globe Regional Justice Court | State of Arizona | Trisha Simmons | Trisha Simmons/541W. Hackney Ave #23, Globe, AZ | Warrant Letter Mailed | 2/4/19 | Mailed | | | | Mancha |
| 2/4/19 | Warrant Letter | J0403TR2014-2036 | Globe Regional Justice Court | State of Arizona | Trisha Simmons | Trisha Simmons/541W. Hackney Ave #23, Globe, AZ | Warrant Letter Mailed | 2/4/19 | Mailed | | | | Mancha |
| 2/4/19 | Warrant Letter | J0403CR2012-741 | Globe Regional Justice Court | State of Arizona | Trisha Simmons | Trisha Simmons/541W. Hackney Ave #23, Globe, AZ | Warrant Letter Mailed | 2/4/19 | Mailed | | | | Mancha |
| 2/4/19 | Warrant Letter | J0403CR2013-085 | Globe Regional Justice Court | State of Arizona | Trisha Simmons | Trisha Simmons/541W. Hackney Ave #23, Globe, AZ | Warrant Letter Mailed | 2/4/19 | Mailed | | | | Mancha |
| 2/4/19 | Warrant Letter | J0403CR2002-880 | Globe Regional Justice Court | State of Arizona | Trisha Simmons | Trisha Simmons/541W. Hackney Ave #23, Globe, AZ | Warrant Letter Mailed | 2/4/19 | Mailed | | | | Mancha |
| 2/4/19 | Warrant Letter | J0403CR2009-064 | Globe Regional Justice Court | State of Arizona | Trisha Simmons | Trisha Simmons/541W. Hackney Ave #23, Globe, AZ | Warrant Letter Mailed | 2/4/19 | Mailed | | | | Mancha |
| 2/4/19 | Warrant Letter | J0403CR2003-210 | Globe Regional Justice Court | State of Arizona | Trisha Simmons | Trisha Simmons/541W. Hackney Ave #23, Globe, AZ | Warrant Letter Mailed | 2/4/19 | Mailed | | | | Mancha |
| 2/4/19 | Warrant Letter | J0403CR2005-269 | Globe Regional Justice Court | State of Arizona | Carissa Rose Moore | Carissa Moore/135 S. Corcoran Ave, Miaimi, AZ 85532 | Warrant Letter Mailed | 2/4/19 | Mailed | | | | Mancha |
| 2/4/19 | Warrant Letter | J0403CR2014-756 | Globe Regional Justice Court | State of Arizona | Carissa Rose Moore | Carissa Moore/135 S. Corcoran Ave, Miaimi, AZ 85532 | Warrant Letter Mailed | 2/4/19 | Mailed | | | | Mancha |

# Constable Activity Log - Monthly

**Constable:** Ruben Mancha

**Deputy:** Dan Rodriguez
**Constable Clerk:** Michael Sellars

**County:** Gila
**Precinct:** Globe

Total Cases Served/Attempted: 325

Mileage Total: 912

| Date Received | Type of Document | Case No. | Court | Plaintiff | Defendant | Address | Person Served/ Served Via | Date Served | Service | Mileage Start | Mileage End | Daily Mileage | Notes & Served By |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 2/4/19 | Warrant Letter | J0403CR2017-247 | Globe Regional Justice Court | State of Arizona | Dennis Roy Umphenour Jr | Dennis Umphenour/5900 N. Main ST, #173 Globe, AZ | Warrant Letter Mailed | 2/4/19 | Mailed | | | | Mancha |
| 2/4/19 | Warrant Letter | J0403CR2017-182 | Globe Regional Justice Court | State of Arizona | Dennis Roy Umphenour Jr | Dennis Umphenour/5900 N. Main ST, #173 Globe, AZ | Warrant Letter Mailed | 2/4/19 | Mailed | | | | Mancha |
| 2/4/19 | Warrant Letter | J0403CR2017-531 | Globe Regional Justice Court | State of Arizona | Jessica Lynn Phillips | Jessica Phillips/p.o. box 2246, Claypool, AZ | Warrant Letter Mailed | 2/4/19 | Mailed | | | | Mancha |
| 2/4/19 | Warrant Letter | J0403CR2018-314 | Globe Regional Justice Court | State of Arizona | Jessica Lynn Phillips | Jessica Phillips/p.o. box 2246, Claypool, AZ | Warrant Letter Mailed | 2/4/19 | Mailed | | | | Mancha |
| 2/4/19 | Warrant Letter | J0403TR2001-3329 | Globe Regional Justice Court | State of Arizona | Suzanne Yvonne Fernandez | Suzane Fernandez/14526 N. Warfield Circle, Marana, AZ | Warrant Letter Mailed | 2/4/19 | Mailed | | | | Mancha |
| 2/4/19 | Warrant Letter | J0403TR2013-1956 | Globe Regional Justice Court | State of Arizona | Suzanne Yvonne Fernandez | Suzane Fernandez/14526 N. Warfield Circle, Marana, AZ | Warrant Letter Mailed | 2/4/19 | Mailed | | | | Mancha |
| 2/4/19 | Warrant Letter | J0403CR2018-0493 | Globe Regional Justice Court | State of Arizona | Albert James Titla | Albert Titla/P.O. Box 1143, Globe, AZ | Warrant Letter Mailed | 2/4/19 | Mailed | | | | Mancha |
| 2/4/19 | Warrant Letter | J0403CR2004-0250 | Globe Regional Justice Court | State of Arizona | Albert James Titla | Albert Titla/P.O. Box 1143, Globe, AZ | Warrant Letter Mailed | 2/4/19 | Mailed | | | | Mancha |
| 2/4/19 | Warrant Letter | J0403TR2014-1098 | Globe Regional Justice Court | State of Arizona | Michelle Renae Tidwell | Michelle Tidwell/3855 E. Sioux Dr, Flagstaff, AZ 86001 | Warrant Letter Mailed | 2/4/19 | Mailed | | | | Mancha |
| 2/4/19 | Warrant Letter | J0403TR2015-1872 | Globe Regional Justice Court | State of Arizona | Michelle Renae Tidwell | Michelle Tidwell/3855 E. Sioux Dr, Flagstaff, AZ 86001 | Warrant Letter Mailed | 2/4/19 | Mailed | | | | Mancha |
| 2/4/19 | Warrant Letter | J0403CR2007-0988 | Globe Regional Justice Court | State of Arizona | Rayna Lynn Zaragoza | Rayna Zaragoza/P.O. Box 375, Claypool, AZ 85532 | Warrant Letter Mailed | 2/4/19 | Mailed | | | | Mancha |
| 2/4/19 | Warrant Letter | J0403CR2008-0124 | Globe Regional Justice Court | State of Arizona | Rayna Lynn Zaragoza | Rayna Zaragoza/P.O. Box 375, Claypool, AZ 85532 | Warrant Letter Mailed | 2/4/19 | Mailed | | | | Mancha |
| 2/4/19 | Warrant Letter | J0403TR2014-2395 | Globe Regional Justice Court | State of Arizona | Devin Johnathan Fryer | Devin Fryer/546 E. Bucky O'Neal St, Globe, AZ 85501 | Warrant Letter Mailed | 2/4/19 | Mailed | | | | Mancha |
| 2/4/19 | Warrant Letter | J0403TR2003-1071 | Globe Regional Justice Court | State of Arizona | Devin Johnathan Fryer | Devin Fryer/546 E. Bucky O'Neal St, Globe, AZ 85501 | Warrant Letter Mailed | 2/4/19 | Mailed | | | | Mancha |
| 2/4/19 | Warrant Letter | J0403CR2002-1363 | Globe Regional Justice Court | State of Arizona | Christopher Lee Goseyun | Christopher Goseyun/P.O. Box 50, Peridot, AZ 85542 | Warrant Letter Mailed | 2/4/19 | Mailed | | | | Mancha |
| 2/4/19 | Warrant Letter | J0403CR2014-0324 | Globe Regional Justice Court | State of Arizona | Christopher Lee Goseyun | Christopher Goseyun/P.O. Box 50, Peridot, AZ 85542 | Warrant Letter Mailed | 2/4/19 | Mailed | | | | Mancha |
| 2/4/19 | Warrant Letter | J0403CR2013-0152 | Globe Regional Justice Court | State of Arizona | Christopher Lee Goseyun | Christopher Goseyun/P.O. Box 50, Peridot, AZ 85542 | Warrant Letter Mailed | 2/4/19 | Mailed | | | | Mancha |
| 2/4/19 | Warrant Letter | J0403CR000096-1023 | Globe Regional Justice Court | State of Arizona | Christopher Lee Goseyun | Christopher Goseyun/P.O. Box 50, Peridot, AZ 85542 | Warrant Letter Mailed | 2/4/19 | Mailed | | | | Mancha |
| 2/4/19 | Warrant Letter | J0403CR2013-0605 | Globe Regional Justice Court | State of Arizona | Christopher Lee Goseyun | Christopher Goseyun/P.O. Box 50, Peridot, AZ 85542 | Warrant Letter Mailed | 2/4/19 | Mailed | | | | Mancha |
| 2/4/19 | Warrant Letter | J0403CR2016-0595 | Globe Regional Justice Court | State of Arizona | Zenia Monica Bond | Zenia Bond/P.O. Box 753, Peridot, AZ 85542 | Warrant Letter Mailed | 2/4/19 | Mailed | | | | Mancha |
| 2/4/19 | Warrant Letter | J0403CR2013-0690 | Globe Regional Justice Court | State of Arizona | Zenia Monica Bond | Zenia Bond/P.O. Box 753, Peridot, AZ 85542 | Warrant Letter Mailed | 2/4/19 | Mailed | | | | Mancha |
| 2/4/19 | Warrant Letter | J0403TR2011-1450 | Globe Regional Justice Court | State of Arizona | Brett Tyrone Hicks | Brett Hicks/1233 N. Mesa Dr, Apt #1068, Mesa, AZ 85201 | Warrant Letter Mailed | 2/4/19 | Mailed | | | | Mancha |
| 2/4/19 | Warrant Letter | J0403TR2017-1452 | Globe Regional Justice Court | State of Arizona | Brett Tyrone Hicks | Brett Hicks/1233 N. Mesa Dr, Apt #1068, Mesa, AZ 85201 | Warrant Letter Mailed | 2/4/19 | Mailed | | | | Mancha |
| 2/4/19 | Warrant Letter | J0403CR2018-356 | Globe Regional Justice Court | State of Arizona | Timothy E. Culler | Timonthy Culler/1775 N. Broad St #76, Globe, AZ 85501 | Warrant Letter Mailed | 2/4/19 | Mailed | | | | Mancha |
| 2/4/19 | Warrant Letter | J0403TR2017-1257 | Globe Regional Justice Court | State of Arizona | Timothy E. Culler | Timonthy Culler/1775 N. Broad St #76, Globe, AZ 85501 | Warrant Letter Mailed | 2/4/19 | Mailed | | | | Mancha |
| 2/4/19 | Warrant Letter | J0403CR2012-167 | Globe Regional Justice Court | State of Arizona | Augustin Sanchez Calvillo | Augustin Calvillo/P.O. Box 1708, Claypool, AZ 85532 | Warrant Letter Mailed | 2/4/19 | Mailed | | | | Mancha |
| 2/4/19 | Warrant Letter | J0403CR2001-1412 | Globe Regional Justice Court | State of Arizona | Augustin Sanchez Calvillo | Augustin Calvillo/P.O. Box 1708, Claypool, AZ 85532 | Warrant Letter Mailed | 2/4/19 | Mailed | | | | Mancha |
| 2/4/19 | Warrant Letter | J0403TR2006-495 | Globe Regional Justice Court | State of Arizona | Augustin Sanchez Calvillo | Augustin Calvillo/P.O. Box 1708, Claypool, AZ 85532 | Warrant Letter Mailed | 2/4/19 | Mailed | | | | Mancha |
| 2/4/19 | Warrant Letter | J0403TR2000-1212 | Globe Regional Justice Court | State of Arizona | Augustin Sanchez Calvillo | Augustin Calvillo/P.O. Box 1708, Claypool, AZ 85532 | Warrant Letter Mailed | 2/4/19 | Mailed | | | | Mancha |
| 2/4/19 | Warrant Letter | 0403TR2000-2716 | Globe Regional Justice Court | State of Arizona | Augustin Sanchez Calvillo | Augustin Calvillo/P.O. Box 1708, Claypool, AZ 85532 | Warrant Letter Mailed | 2/4/19 | Mailed | | | | Mancha |
| 2/4/19 | Warrant Letter | J0403TR2006-1845 | Globe Regional Justice Court | State of Arizona | Augustin Sanchez Calvillo | Augustin Calvillo/P.O. Box 1708, Claypool, AZ 85532 | Warrant Letter Mailed | 2/4/19 | Mailed | | | | Mancha |
| 2/4/19 | Warrant Letter | J0403CR2017-111 | Globe Regional Justice Court | State of Arizona | Jonathan Rockey Swann | Jonathan Swann/137 W. Santee ST., Globe, AZ 85501 | Warrant Letter Mailed | 2/4/19 | Mailed | | | | Mancha |

# Constable Activity Log - Monthly

**Constable:** Ruben Mancha

**Deputy:** Dan Rodriguez
**Constable Clerk:** Michael Sellars

**County:** Gila
**Precinct:** Globe

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Mileage Total: 912

| Date Received | Type of Document | Case No. | Court | Plaintiff | Defendant | Address | Person Served/ Served Via | Date Served | Service | Mileage Start | Mileage End | Daily Mileage | Notes & Served By |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 2/4/19 | Warrant Letter | J0403CR2016-117 | Globe Regional Justice Court | State of Arizona | Jonathan Rockey Swann | Jonathan Swann/137 W. Santee ST., Globe, AZ 85501 | Warrant Letter Mailed | 2/4/19 | Mailed | | | | Mancha |
| 2/4/19 | Warrant Letter | J0403CR2015-052 | Globe Regional Justice Court | State of Arizona | Jonathan Rockey Swann | Jonathan Swann/137 W. Santee ST., Globe, AZ 85501 | Warrant Letter Mailed | 2/4/19 | Mailed | | | | Mancha |
| 2/4/19 | Warrant Letter | J0403CR2011-164 | Globe Regional Justice Court | State of Arizona | Arron James Stanley | Arron Stanley/P.O. Box 127, San Carlos, AZ 85550 | Warrant Letter Mailed | 2/4/19 | Mailed | | | | Mancha |
| 2/4/19 | Warrant Letter | J0403CR2011-713 | Globe Regional Justice Court | State of Arizona | Arron James Stanley | Arron Stanley/P.O. Box 127, San Carlos, AZ 85550 | Warrant Letter Mailed | 2/4/19 | Mailed | | | | Mancha |
| 2/4/19 | Warrant Letter | J0403CR2010-601 | Globe Regional Justice Court | State of Arizona | Arron James Stanley | Arron Stanley/P.O. Box 127, San Carlos, AZ 85550 | Warrant Letter Mailed | 2/4/19 | Mailed | | | | Mancha |
| 2/4/19 | Warrant Letter | J0403CR2018-543 | Globe Regional Justice Court | State of Arizona | Arron James Stanley | Arron Stanley/P.O. Box 127, San Carlos, AZ 85550 | Warrant Letter Mailed | 2/4/19 | Mailed | | | | Mancha |
| 2/4/19 | Warrant Letter | J0403CR2009-644 | Globe Regional Justice Court | State of Arizona | Arron James Stanley | Arron Stanley/P.O. Box 127, San Carlos, AZ 85550 | Warrant Letter Mailed | 2/4/19 | Mailed | | | | Mancha |
| 2/4/19 | Warrant Letter | J0403CR2008-498 | Globe Regional Justice Court | State of Arizona | Arron James Stanley | Arron Stanley/P.O. Box 127, San Carlos, AZ 85550 | Warrant Letter Mailed | 2/4/19 | Mailed | | | | Mancha |
| 2/4/19 | Warrant Letter | J0403CR2007-186 | Globe Regional Justice Court | State of Arizona | Jeremy Jack Yazzie | Jeremy Yazzie/1445 E. Cherry Creek Rd, Apt#B, Camp Verde, AZ 86322 | Warrant Letter Mailed | 2/4/19 | Mailed | | | | Mancha |
| 2/4/19 | Warrant Letter | J0403CR2009-798 | Globe Regional Justice Court | State of Arizona | Jeremy Jack Yazzie | Jeremy Yazzie/1445 E. Cherry Creek Rd, Apt#B, Camp Verde, AZ 86322 | Warrant Letter Mailed | 2/4/19 | Mailed | | | | Mancha |
| 2/4/19 | Warrant Letter | J0403CR2011-552 | Globe Regional Justice Court | State of Arizona | Jeremy Jack Yazzie | Jeremy Yazzie/1445 E. Cherry Creek Rd, Apt#B, Camp Verde, AZ 86322 | Warrant Letter Mailed | 2/4/19 | Mailed | | | | Mancha |
| 2/4/19 | Warrant Letter | J0403CR2011-578 | Globe Regional Justice Court | State of Arizona | Jeremy Jack Yazzie | Jeremy Yazzie/1445 E. Cherry Creek Rd, Apt#B, Camp Verde, AZ 86322 | Warrant Letter Mailed | 2/4/19 | Mailed | | | | Mancha |
| 2/4/19 | Warrant Letter | J0403CR2000-745 | Globe Regional Justice Court | State of Arizona | Jason ray Vinck | Jason ray Vinck/491 W. Hackney Ave, Globe, AZ 85501 | Warrant Letter Mailed | 2/4/19 | Mailed | | | | Mancha |
| 2/4/19 | Warrant Letter | J0403TR2001-985 | Globe Regional Justice Court | State of Arizona | Jason ray Vinck | Jason ray Vinck/491 W. Hackney Ave, Globe, AZ 85501 | Warrant Letter Mailed | 2/4/19 | Mailed | | | | Mancha |
| 2/4/19 | Warrant Letter | J0403TR2001-1461 | Globe Regional Justice Court | State of Arizona | Jason ray Vinck | Jason ray Vinck/491 W. Hackney Ave, Globe, AZ 85501 | Warrant Letter Mailed | 2/4/19 | Mailed | | | | Mancha |
| 1/29/19 | Warrant Letter | J0403CR2016-352 | Globe Regional Justice Court | State of Arizona | Jason ray Vinck | Jason ray Vinck/491 W. Hackney Ave, Globe, AZ 85501 | Warrant Letter Mailed | 2/4/19 | Mailed | | | | Mancha |
| 1/29/19 | Order to Show Cause | J0403TR2018-2084 | Globe Regional Justice Court | State of Arizona | Richard Owens | Richard Owens/421 Tremont Globe, Az 85501 | None | 2/4/19 | Attempted | | | | Rodriguez |
| 2/4/19 | Order to Show Cause | J0403TR2018-2084 | Globe Regional Justice Court | State of Arizona | Richard Owens | Richard Owens/421 Tremont Globe, Az 85501 | Richard Owens/421 Tremont Globe, Az 85501 | 2/4/19 | Served | | | | Rodriguez |
| 2/4/19 | Warrant Letter | J0403TR2017-219 | Globe Regional Justice Court | State of Arizona | Aaron Jacob Landa | Aaron Landa/312 S. Hill ST, Globe, AZ 85501 | Warrant Letter Mailed | 2/4/19 | Mailed | | | | Mancha |
| 2/4/19 | Warrant Letter | J0403TR2017-221 | Globe Regional Justice Court | State of Arizona | Aaron Jacob Landa | Aaron Landa/312 S. Hill ST, Globe, AZ 85501 | Warrant Letter Mailed | 2/4/19 | Mailed | | | | Mancha |
| 2/4/19 | Warrant Letter | J0403TR2017-942 | Globe Regional Justice Court | State of Arizona | Aaron Jacob Landa | Aaron Landa/312 S. Hill ST, Globe, AZ 85501 | Warrant Letter Mailed | 2/4/19 | Mailed | | | | Mancha |
| 2/4/19 | Warrant Letter | J0403TR2002-3621 | Globe Regional Justice Court | State of Arizona | Christopher Angelo Amado | Christopher Amado/P.O. Box 1640, Claypool, AZ 85532 | Warrant Letter Mailed | 2/4/19 | Mailed | | | | Mancha |
| 2/4/19 | Warrant Letter | J0403CR2003-108 | Globe Regional Justice Court | State of Arizona | Christopher Angelo Amado | Christopher Amado/P.O. Box 1640, Claypool, AZ 85532 | Warrant Letter Mailed | 2/4/19 | Mailed | | | | Mancha |
| 2/4/19 | Warrant Letter | J0403CR2014-0038 | Globe Regional Justice Court | State of Arizona | Christopher Angelo Amado | Christopher Amado/P.O. Box 1640, Claypool, AZ 85532 | Warrant Letter Mailed | 2/4/19 | Mailed | | | | Mancha |
| 2/4/19 | Warrant Letter | J0403CR2011-087 | Globe Regional Justice Court | State of Arizona | Michael Angel Jimenez | Michael Jimenez/P.O. Box 2876, Globe, AZ 85501 | Warrant Letter Mailed | 2/4/19 | Mailed | | | | Mancha |
| 2/4/19 | Warrant Letter | J0403CR2013-882 | Globe Regional Justice Court | State of Arizona | Michael Angel Jimenez | Michael Jimenez/P.O. Box 2876, Globe, AZ 85501 | Warrant Letter Mailed | 2/4/19 | Mailed | | | | Mancha |
| 2/4/19 | Warrant Letter | J0403CR2011-017 | Globe Regional Justice Court | State of Arizona | Michael Angel Jimenez | Michael Jimenez/P.O. Box 2876, Globe, AZ 85501 | Warrant Letter Mailed | 2/4/19 | Mailed | | | | Mancha |
| 2/4/19 | Warrant Letter | J0403CR2007-699 | Globe Regional Justice Court | State of Arizona | Aaron Brown | Aaron Brown/738, San Carlos, AZ 85550 | Warrant Letter Mailed | 2/4/19 | Mailed | | | | Mancha |
| 2/4/19 | Warrant Letter | J0403CR2008-053 | Globe Regional Justice Court | State of Arizona | Aaron Brown | Aaron Brown/738, San Carlos, AZ 85550 | Warrant Letter Mailed | 2/4/19 | Mailed | | | | Mancha |
| 2/4/19 | Warrant Letter | J0403CR2015-378 | Globe Regional Justice Court | State of Arizona | Aaron Brown | Aaron Brown/738, San Carlos, AZ 85550 | Warrant Letter Mailed | 2/4/19 | Mailed | | | | Mancha |
| 2/4/19 | Warrant Letter | J0403CR2016-655 | Globe Regional Justice Court | State of Arizona | Aaron Brown | Aaron Brown/738, San Carlos, AZ 85550 | Warrant Letter Mailed | 2/4/19 | Mailed | | | | Mancha |
| 2/4/19 | Warrant Letter | J0403CR2016-394 | Globe Regional Justice Court | State of Arizona | Aaron Brown | Aaron Brown/738, San Carlos, AZ 85550 | Warrant Letter Mailed | 2/4/19 | Mailed | | | | Mancha |

# Constable Activity Log - Monthly

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**Deputy:** Dan Rodriguez
Constable Clerk: Michael Sellars

**County:** Gila
**Precinct:** Globe

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Mileage Total: 912

| Date Received | Type of Document | Case No. | Court | Plaintiff | Defendant | Address | Person Served/ Served Via | Date Served | Service | Mileage Start | Mileage End | Daily Mileage | Notes & Served By |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 2/4/19 | Warrant Letter | J0403TR2010-3234 | Globe Regional Justice Court | State of Arizona | Jessica Evonne Morales | Jessica Morales/5550 S. Glendale Ave., Globe, AZ 85501 | Warrant Letter Mailed | 2/4/19 | Mailed | | | | Mancha |
| 2/4/19 | Warrant Letter | J0403CR2011-313 | Globe Regional Justice Court | State of Arizona | Jessica Evonne Morales | Jessica Morales/5550 S. Glendale Ave., Globe, AZ 85501 | Warrant Letter Mailed | 2/4/19 | Mailed | | | | Mancha |
| 2/4/19 | Warrant Letter | J0403CR2009-471 | Globe Regional Justice Court | State of Arizona | Jessica Evonne Morales | Jessica Morales/5550 S. Glendale Ave., Globe, AZ 85501 | Warrant Letter Mailed | 2/4/19 | Mailed | | | | Mancha |
| 2/4/19 | Warrant Letter | J0403CR2013-214 | Globe Regional Justice Court | State of Arizona | Jessica Evonne Morales | Jessica Morales/5550 S. Glendale Ave., Globe, AZ 85501 | Warrant Letter Mailed | 2/4/19 | Mailed | | | | Mancha |
| 2/4/19 | Warrant Letter | J0403CR2014-291 | Globe Regional Justice Court | State of Arizona | Jessica Evonne Morales | Jessica Morales/5550 S. Glendale Ave., Globe, AZ 85501 | Warrant Letter Mailed | 2/4/19 | Mailed | | | | Mancha |
| 2/4/19 | Warrant Letter | J0403CR2013-454 | Globe Regional Justice Court | State of Arizona | Jessica Evonne Morales | Jessica Morales/5550 S. Glendale Ave., Globe, AZ 85501 | Warrant Letter Mailed | 2/4/19 | Mailed | | | | Mancha |
| 2/4/19 | Warrant Letter | J0403TR2014-1202 | Globe Regional Justice Court | State of Arizona | Jessica Evonne Morales | Jessica Morales/5550 S. Glendale Ave., Globe, AZ 85501 | Warrant Letter Mailed | 2/4/19 | Mailed | | | | Mancha |
| 2/4/19 | Warrant Letter | J0403CR2009-1062 | Globe Regional Justice Court | State of Arizona | Jessica Evonne Morales | Jessica Morales/5550 S. Glendale Ave., Globe, AZ 85501 | Warrant Letter Mailed | 2/4/19 | Mailed | | | | Mancha |
| 2/4/19 | Warrant Letter | J0403CR2010-523 | Globe Regional Justice Court | State of Arizona | Jessica Evonne Morales | Jessica Morales/5550 S. Glendale Ave., Globe, AZ 85501 | Warrant Letter Mailed | 2/4/19 | Mailed | | | | Mancha |
| 2/4/19 | Warrant Letter | J0403CR2011-047 | Globe Regional Justice Court | State of Arizona | Jessica Evonne Morales | Jessica Morales/5550 S. Glendale Ave., Globe, AZ 85501 | Warrant Letter Mailed | 2/4/19 | Mailed | | | | Mancha |
| 2/4/19 | Warrant Letter | J0403CR2013-616 | Globe Regional Justice Court | State of Arizona | Orlando James Tuffly | Orlando Tuffly/P.O. Box 292, Globe, AZ 85501 | Warrant Letter Mailed | 2/4/19 | Mailed | | | | Mancha |
| 2/4/19 | Warrant Letter | J0403CR2013-597 | Globe Regional Justice Court | State of Arizona | Orlando James Tuffly | Orlando Tuffly/P.O. Box 292, Globe, AZ 85501 | Warrant Letter Mailed | 2/4/19 | Mailed | | | | Mancha |
| 2/4/19 | Warrant Letter | J0403CR2006-942 | Globe Regional Justice Court | State of Arizona | Orlando James Tuffly | Orlando Tuffly/P.O. Box 292, Globe, AZ 85501 | Warrant Letter Mailed | 2/4/19 | Mailed | | | | Mancha |
| 2/4/19 | Warrant Letter | J0403CR2007-119 | Globe Regional Justice Court | State of Arizona | Orlando James Tuffly | Orlando Tuffly/P.O. Box 292, Globe, AZ 85501 | Warrant Letter Mailed | 2/4/19 | Mailed | | | | Mancha |
| 2/4/19 | Warrant Letter | J0403CR2008-715 | Globe Regional Justice Court | State of Arizona | Orlando James Tuffly | Orlando Tuffly/P.O. Box 292, Globe, AZ 85501 | Warrant Letter Mailed | 2/4/19 | Mailed | | | | Mancha |
| 2/4/19 | Warrant Letter | J0403CR2008-3905 | Globe Regional Justice Court | State of Arizona | Orlando James Tuffly | Orlando Tuffly/P.O. Box 292, Globe, AZ 85501 | Warrant Letter Mailed | 2/4/19 | Mailed | | | | Mancha |
| 2/4/19 | Warrant Letter | J0403CR2016-379 | Globe Regional Justice Court | State of Arizona | Jeremy Wayne Shores | Jeremy Shores/1156 N. Broad St. Globe, AZ | Warrant Letter Mailed | 2/4/19 | Mailed | | | | Mancha |
| 2/4/19 | Warrant Letter | J0403CR2016-332 | Globe Regional Justice Court | State of Arizona | Jeremy Wayne Shores | Jeremy Shores/1156 N. Broad St. Globe, AZ | Warrant Letter Mailed | 2/4/19 | Mailed | | | | Mancha |
| 2/4/19 | Warrant Letter | J0403CR2016-071 | Globe Regional Justice Court | State of Arizona | Jeremy Wayne Shores | Jeremy Shores/1156 N. Broad St. Globe, AZ | Warrant Letter Mailed | 2/4/19 | Mailed | | | | Mancha |
| 2/4/19 | Warrant Letter | J0403CR2017-1546 | Globe Regional Justice Court | State of Arizona | Manuel Jordan Yowell | Manuel Yowell/p.o. box 1327, Globe, Az | Warrant Letter Mailed | 2/4/19 | Mailed | | | | Mancha |
| 2/4/19 | Warrant Letter | J0403CR2017-1745 | Globe Regional Justice Court | State of Arizona | Manuel Jordan Yowell | Manuel Yowell/p.o. box 1327, Globe, Az | Warrant Letter Mailed | 2/4/19 | Mailed | | | | Mancha |
| 2/4/19 | Warrant Letter | J0403CR2014-372 | Globe Regional Justice Court | State of Arizona | Manuel Jordan Yowell | Manuel Yowell/p.o. box 1327, Globe, Az | Warrant Letter Mailed | 2/4/19 | Mailed | | | | Mancha |
| 2/4/19 | Warrant Letter | J0403CR2005-1076 | Globe Regional Justice Court | State of Arizona | Melissa Ann Cruz | Melissa Cruz/1272 E. Dragonfly Rd, San Tan Valley, AZ 85143 | Warrant Letter Mailed | 2/4/19 | Mailed | | | | Mancha |
| 2/4/19 | Warrant Letter | J0403CR2006-043 | Globe Regional Justice Court | State of Arizona | Melissa Ann Cruz | Melissa Cruz/1272 E. Dragonfly Rd, San Tan Valley, AZ 85143 | Warrant Letter Mailed | 2/4/19 | Mailed | | | | Mancha |
| 2/4/19 | Warrant Letter | J0403CR2007-0948 | Globe Regional Justice Court | State of Arizona | Melissa Ann Cruz | Melissa Cruz/1272 E. Dragonfly Rd, San Tan Valley, AZ 85143 | Warrant Letter Mailed | 2/4/19 | Mailed | | | | Mancha |
| 2/4/19 | Warrant Letter | J0403CR2015-191 | Globe Regional Justice Court | State of Arizona | Melissa Ann Cruz | Melissa Cruz/1272 E. Dragonfly Rd, San Tan Valley, AZ 85143 | Warrant Letter Mailed | 2/4/19 | Mailed | | | | Mancha |
| 2/4/19 | Warrant Letter | J0403CR2016-204 | Globe Regional Justice Court | State of Arizona | Jody Irene Gibson | Jody Gibson/P.O. Box 931, Claypool, AZ 85532 | Warrant Letter Mailed | 2/4/19 | Mailed | | | | Mancha |
| 2/4/19 | Warrant Letter | J0403CR2016-603 | Globe Regional Justice Court | State of Arizona | Jody Irene Gibson | Jody Gibson/P.O. Box 931, Claypool, AZ 85532 | Warrant Letter Mailed | 2/4/19 | Mailed | | | | Mancha |
| 2/4/19 | Warrant Letter | J0403CR2017-224 | Globe Regional Justice Court | State of Arizona | Jody Irene Gibson | Jody Gibson/P.O. Box 931, Claypool, AZ 85532 | Warrant Letter Mailed | 2/4/19 | Mailed | | | | Mancha |
| 2/4/19 | Warrant Letter | J0403CR2016-414 | Globe Regional Justice Court | State of Arizona | Amanda M. Babb | Amanda Babb/2165 Wheatfields Rd #32, Globe, AZ 85501 | Warrant Letter Mailed | 2/4/19 | Mailed | | | | Mancha |
| 2/4/19 | Warrant Letter | J0403CR2010-057 | Globe Regional Justice Court | State of Arizona | Jason Jay Winters | Jason Winters/P.O. P.O. Box 597, Claypool, AZ 85532 | Warrant Letter Mailed | 2/4/19 | Mailed | | | | Mancha |
| 2/4/19 | Warrant Letter | J0403CR2009-594 | Globe Regional Justice Court | State of Arizona | Jason Jay Winters | Jason Winters/P.O. P.O. Box 597, Claypool, AZ 85532 | Warrant Letter Mailed | 2/4/19 | Mailed | | | | Mancha |

# Constable Activity Log - Monthly

**Constable:** Ruben Mancha

**Deputy:** Dan Rodriguez
**Constable Clerk:** Michael Sellars

**County:** Gila
**Precinct:** Globe

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| Date Received | Type of Document | Case No. | Court | Plaintiff | Defendant | Address | Person Served/ Served Via | Date Served | Service | Mileage Start | Mileage End | Daily Mileage | Notes & Served By |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 2/4/19 | Warrant Letter | J0403CR2007-810 | Globe Regional Justice Court | State of Arizona | Jason Jay Winters | Jason Winters/P.O. P.O. Box 597, Claypool, AZ 85532 | Warrant Letter Mailed | 2/4/19 | Mailed | | | | Mancha |
| 2/4/19 | Warrant Letter | J0403CR2008-685 | Globe Regional Justice Court | State of Arizona | Jason Jay Winters | Jason Winters/P.O. P.O. Box 597, Claypool, AZ 85532 | Warrant Letter Mailed | 2/4/19 | Mailed | | | | Mancha |
| 2/4/19 | Warrant Letter | J0403CR2016-479 | Globe Regional Justice Court | State of Arizona | Travis Lee Cron | Travis Cron/233 S. Broad ST., Globe, AZ 85532 | Warrant Letter Mailed | 2/4/19 | Mailed | | | | Mancha |
| 2/4/19 | Warrant Letter | J0403CR2017-199 | Globe Regional Justice Court | State of Arizona | Travis Lee Cron | Travis Cron/233 S. Broad ST., Globe, AZ 85532 | Warrant Letter Mailed | 2/4/19 | Mailed | | | | Mancha |
| 2/4/19 | Criminal Subpoena | J0403CR2018-642 | Globe Regional Justice Court | State of Arizona | Marilyn Iris Cruz | Robert Bulloch/1100 E. South St., Globe, AZ 85501 | Jessical Carbajal/1100 E. South ST., Globe, AZ 85501 | 2/5/19 | Served | | | 51 | Rodriguez |
| 2/4/19 | Criminal Subpoena | J0403CR2018-642 | Globe Regional Justice Court | State of Arizona | Marilyn Iris Cruz | Protected Information | None | 2/5/19 | Attempted | | | | Mancha |
| 2/4/19 | Criminal Subpoena | J0403CR2018-642 | Globe Regional Justice Court | State of Arizona | Marilyn Iris Cruz | Protected Information | Protected Information | 2/5/19 | Served | | | | Mancha |
| 2/5/19 | Criminal Subpoena | J0403CR2018-642 | Globe Regional Justice Court | State of Arizona | Marilyn Iris Cruz | Matthew Havey/1100 E. South St., Globe, AZ 85501 | Jessical Carbajal/1100 E. South ST., Globe, AZ 85501 | 2/5/19 | Served | | | | Rodriguez |
| 2/5/19 | Order of Protection | J0403CV2019-045 | Globe Regional Justice Court | Protected Information | Chris Spencer | Chris Spencer/757 W. Sundance Ln Globe, Az 85501 | None | 2/5/19 | Attempted | | | | Rodriguez |
| 2/5/19 | Order of Protection | J0403CV2019-045 | Globe Regional Justice Court | Protected Information | Chris Spencer | Chris Spencer/757 W. Sundance Ln Globe, Az 85501 | None | 2/6/19 | Attempted | | | 75 | Rodriguez |
| 2/6/19 | Order of Protection | J0403CV2019-045 | Globe Regional Justice Court | Protected Information | Chris Spencer | Chris Spencer/757 W. Sundance Ln Globe, Az 85501 | Chris Spencer/725 N. Rose Mofford Way Globe, Az 85501 | 2/6/19 | Served | | | | Mancha |
| 2/6/19 | Notice to Appear; Petition | JV2019-00017 | Gila County Superior Court | State of Arizona | Protected Information | Protected Information | Protected Information | 2/6/19 | Served | | | | Rodriguez |
| 2/6/19 | Hearing Order on IAH | J0403CV2019-16 | Globe Regional Justice Court | Protected Information | Jesse Mata | Protected Information | Protected Information | 2/6/19 | Served | | | | Rodriguez |
| 2/6/19 | Summons | J0403CR2019-68 | Globe Regional Justice Court | State of Arizona | Gabriel Velenzuela | Gabriel Valenzuela/868 W. Merritt St. Miami, Az 85539 | None | 2/7/19 | Attempted | | | 51 | Rodriguez |
| 2/7/19 | Summons | J0403CR2019-68 | Globe Regional Justice Court | State of Arizona | Gabriel Velenzuela | Gabriel Valenzuela/224 Adonis Ave. Miami, Az 85539 | None | 2/7/19 | Attempted | | | | Rodriguez |
| 2/7/19 | Summons & Complaint | J0403CV2019-28 | Globe Regional Justice Court | LVNV Funding | Virginia Avalos | Virginia Avalos/295 N. Hill St #2 Globe, Az 85501 | Virginia Avalos/295 N. Hill St #2 Globe, Az 85501 | 2/7/19 | Served | | | | Mancha |
| 2/6/19 | Summons & Complaint | J0403CV2019-38 | Globe Regional Justice Court | Portfolio Recovery | Gloriajean Nelson | Gloriajean Nelson/719 E. Cottonwood St Globe, Az 85501 | Gloriajean Nelson/1100 E. Monroe Globe, Az 85501 | 2/7/19 | Served | | | | Mancha |
| 2/6/19 | Summons | J0403CR2019-74 | Globe Regional Justice Court | State of Arizona | Brent Smith | Brent Smith/270 W. Ruiz Cyn Globe, Az 85501 | Brent Smith/5900 N. Main St #66 Globe, Az 85501 | 2/7/19 | Served | | | | Mancha |
| 1/29/19 | Summons | J0403CR2019-73 | Globe Regional Justice Court | State of Arizona | Brent Smith | Brent Smith/270 W. Ruiz Cyn Globe, Az 85501 | Brent Smith/5900 N. Main St #66 Globe, Az 85501 | 2/7/19 | Served | | | | Mancha |
| 2/7/19 | Order to Show Cause | J0403TR2018-1598 | Globe Regional Justice Court | State of Arizona | Stacy Waddell | Stacy Waddell/51500 N. Signal Mountain Rd Miami, Az 85539 | Stacy Waddell/610 N. Broad St Globe, Az 85501 | 2/7/19 | Served | | | | Mancha |
| 1/23/19 | Answer | J0403CV2018-567 | Globe Regional Justice Court | Sabriina Alaniz | Justin Alaniz | Sabrina Alaniz/5772 S. Russell Rd Globe, Az 85501 | Sabrina Alaniz/5772 S. Russell Rd Globe, Az 85501 | 2/7/19 | Served | | | | Rodriguez |
| 2/7/19 | Summons and Complaint | J0403CV2019-29 | Globe Regional Justice Court | LVNV Funding LLC | Gabriel Brandon Madrid | Gabriel Madrid/261 Deport Hill Ave, Miami, AZ | None | 2/7/19 | Attempted | | | | Mancha |
| 1/23/19 | Order to Show Cause | J0403TR2018-4833 | Globe Regional Justice Court | State of Arizona | Stephanie Weaver | Stephanie Weaver/300 S. Cherry Flats # 38 Globe, Az 85501 | Joann Goss/300 S. Cherry Flats # 38 Globe, Az 85501 | 2/8/19 | Served | | | 31 | Rodriguez |
| 1/23/19 | Order to Show Cause | J0403TR2007-1888 | Globe Regional Justice Court | State of Arizona | Stephanie Weaver | Stephanie Weaver/300 S. Cherry Flats # 38 Globe, Az 85501 | Joann Goss/300 S. Cherry Flats # 38 Globe, Az 85501 | 2/8/19 | Served | | | | Rodriguez |
| 2/7/19 | Order to Show Cause | J0403TR2016-1303 | Globe Regional Justice Court | State of Arizona | Stephanie Weaver | Stephanie Weaver/300 S. Cherry Flats # 38 Globe, Az 85501 | Joann Goss/300 S. Cherry Flats # 38 Globe, Az 85501 | 2/8/19 | Served | | | | Rodriguez |
| 2/7/19 | Order to Show Cause | J0403CR2017-499 | Globe Regional Justice Court | State of Arizona | David Powell Jr | David Powell Jr/191 S. Cedar Ave Globe, Az 85501 | David Powell Sr/195 Live Oak St Miami, Az 85539 | 2/8/19 | Served | | | | Rodriguez |
| 2/8/19 | Order to Show Cause | J0403CR2018-679 | Globe Regional Justice Court | State of Arizona | Isaiah Gilmore | Isaiah Gilmore/546 R. Bucky O'neal Globe, Az 85501 | None | 2/8/19 | Attempted | | | | Rodriguez |
| 2/7/19 | Summons; Forcible Detainer | J0403TR2018-4833 | Globe Regional Justice Court | Pinal Mountain Apartments | Laci Chase | Laci Chase/979 E. Saguaro Dr #207Globe, Az 85501 | Posted on door & certified mail | 2/8/19 | Served | | | | Rodriguez |
| 2/7/19 | Order to Show Cause | J0403TR2015-1938 | Globe Regional Justice Court | State of Arizona | George Singh Jr | George Singh Jr/1114 W. Fredrick St Miami, Az 85539 | None | 2/8/19 | Attempted | | | | Rodriguez |
| 2/7/19 | Order to Show Cause | J0403TR2018-2441 | Globe Regional Justice Court | State of Arizona | George Singh Jr | George Singh Jr/1114 W. Fredrick St Miami, Az 85539 | None | 2/8/19 | Attempted | | | | Rodriguez |
| 2/7/19 | Order to Show Cause | J0403TR2014-2032 | Globe Regional Justice Court | State of Arizona | George Singh Jr | George Singh Jr/1114 W. Fredrick St Miami, Az 85539 | None | 2/8/19 | Attempted | | | | Rodriguez |
| 2/7/19 | Order to Show Cause | J0403TR2018-2817 | Globe Regional Justice Court | State of Arizona | George Singh Jr | George Singh Jr/1114 W. Fredrick St Miami, Az 85539 | None | 2/8/19 | Attempted | | | | Rodriguez |

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**Deputy:** Dan Rodriguez
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**County:** Gila
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|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 2/8/19 | Order to Show Cause | J0403TR2016-1450 | Globe Regional Justice Court | State of Arizona | George Singh Jr | George Singh Jr/1114 W. Fredrick St Miami, Az 85539 | None | 2/8/19 | Attempted | | | | Rodriguez |
| 2/7/19 | Order to Show Cause | J0403TR2018-139 | Globe Regional Justice Court | State of Arizona | Scott Mills | Scott Mills/223 S. High St Globe, Az 85501 | None | 2/8/19 | Attempted | | | | Rodriguez |
| 2/6/19 | Summons; Forcible Detainer | J0403CV2019-049 | Globe Regional Justice Court | Pinal Mountain Apartments | Brandy Reeder | Brandy Reeder/979 E. Saguaro Dr #206 Globe, Az 85501 | Posted on door & certified mail | 2/8/19 | Served | | | | Rodriguez |
| 2/7/19 | Summons | J0403CV2019-75 | Globe Regional Justice Court | State of Arizona | Austin Joe Spurgeon | Austin Spurgeon/6145 S. Calle De Loma, Claypool, AZ | None | 2/8/19 | Attempted | | | | Rodriguez |
| 2/7/19 | Summons | J0403CV2019-75 | Globe Regional Justice Court | State of Arizona | Austin Joe Spurgeon | Austin Spurgeon/6145 S. Calle De Loma, Claypool, AZ | None | 2/8/19 | Attempted | | | | Rodriguez |
| 2/7/19 | Order to Show Cause | J0403TR2018-2069 | Globe Regional Justice Court | State of Arizona | Damien Goss | Damien Goss/214 S. Adonis Ave Miami, Az 85539 | None | 2/8/19 | Attempted | | | | Rodriguez |
| 2/9/19 | Order to Show Cause | J0403TR2017-1028 | Globe Regional Justice Court | State of Arizona | Breann Reveles | Breann Reveles/555 N. East St Globe, Az 85501 | None | 2/9/19 | Attempted | | | | Rodriguez |
| 2/11/19 | Summons | J0403CR2019-68 | Globe Regional Justice Court | State of Arizona | Gabriel Velenzuela | Gabriel Valenzuela/224 Adonis Ave. Miami, Az 85539 | None | 2/9/19 | Attempted | | | | Rodriguez |
| 2/8/19 | Writ of Restitution | J0403CV2019-37 | Globe Regional Justice Court | Stella Burgett | Charles Ortiz | Charles Ortiz/314 Silver St Globe, Az 85501 | Charles Ortiz/314 Silver St Globe, Az 85501 | 2/11/19 | Served | | | 23 | Mancha |
| 2/6/19 | Order to Show Cause | 2018CR12184 | Globe Regional Justice Court | State of Arizona | Marissa Fleischaker | Marissa Fleischaker/324 E. Garrel Star Valley, Az | Marissa Fleischaker/1100 E. South St. Globe, Az 85501 | 2/11/19 | Served | | | | Mancha |
| 2/7/19 | Summons | J0403CR2019-68 | Globe Regional Justice Court | State of Arizona | Gabriel Velenzuela | Gabriel Valenzuela/224 Adibus Ave. Miami, Az 85539 | None | 2/12/19 | Attempted | | | 131 | Rodriguez |
| 2/7/19 | Order to Show Cause | J0403TR2018-1339 | Globe Regional Justice Court | State of Arizona | Scott Mills | Scott Mills/223 S. High St Globe, Az 85501 | None | 2/12/19 | Attempted | | | | Rodriguez |
| 2/7/19 | Order to Show Cause | J0403CR2017-160 | Globe Regional Justice Court | State of Arizona | James Granato Jr | James Granato Jr/7744 S. Hopi Ave Globe, Az 85501 | None | 2/12/19 | Attempted | | | | Mancha |
| 2/7/19 | Order to Show Cause | J0403CR2013-865 | Globe Regional Justice Court | State of Arizona | James Granato Jr | James Granato Jr/7744 S. Hopi Ave Globe, Az 85501 | None | 2/12/19 | Attempted | | | | Mancha |
| 2/7/19 | Order to Show Cause | J0403CR2014-172 | Globe Regional Justice Court | State of Arizona | James Granato Jr | James Granato Jr/7744 S. Hopi Ave Globe, Az 85501 | None | 2/12/19 | Attempted | | | | Mancha |
| 2/7/19 | Order to Show Cause | J0403CR2018-136 | Globe Regional Justice Court | State of Arizona | James Granato Jr | James Granato Jr/7744 S. Hopi Ave Globe, Az 85501 | None | 2/12/19 | Attempted | | | | Mancha |
| 2/7/19 | Order to Show Cause | J0403CR2014-310 | Globe Regional Justice Court | State of Arizona | James Granato Jr | James Granato Jr/7744 S. Hopi Ave Globe, Az 85501 | None | 2/12/19 | Attempted | | | | Mancha |
| 2/7/19 | Order to Show Cause | J0403CR2014-635 | Globe Regional Justice Court | State of Arizona | James Granato Jr | James Granato Jr/7744 S. Hopi Ave Globe, Az 85501 | None | 2/12/19 | Attempted | | | | Mancha |
| 2/7/19 | Order to Show Cause | J0403CR2017-160 | Globe Regional Justice Court | State of Arizona | James Granato Jr | James Granato Jr/7744 S. Hopi Ave Globe, Az 85501 | James Granato Jr/7744 S. Hopi Ave Globe, Az 85501 | 2/12/19 | Served | | | | Mancha |
| 2/7/19 | Order to Show Cause | J0403CR2013-865 | Globe Regional Justice Court | State of Arizona | James Granato Jr | James Granato Jr/7744 S. Hopi Ave Globe, Az 85501 | James Granato Jr/7744 S. Hopi Ave Globe, Az 85501 | 2/12/19 | Served | | | | Mancha |
| 2/7/19 | Order to Show Cause | J0403CR2014-172 | Globe Regional Justice Court | State of Arizona | James Granato Jr | James Granato Jr/7744 S. Hopi Ave Globe, Az 85501 | James Granato Jr/7744 S. Hopi Ave Globe, Az 85501 | 2/12/19 | Served | | | | Mancha |
| 2/7/19 | Order to Show Cause | J0403CR2018-136 | Globe Regional Justice Court | State of Arizona | James Granato Jr | James Granato Jr/7744 S. Hopi Ave Globe, Az 85501 | James Granato Jr/7744 S. Hopi Ave Globe, Az 85501 | 2/12/19 | Served | | | | Mancha |
| 2/7/19 | Order to Show Cause | J0403CR2014-310 | Globe Regional Justice Court | State of Arizona | James Granato Jr | James Granato Jr/7744 S. Hopi Ave Globe, Az 85501 | James Granato Jr/7744 S. Hopi Ave Globe, Az 85501 | 2/12/19 | Served | | | | Mancha |
| 2/11/19 | Order to Show Cause | J0403CR2014-635 | Globe Regional Justice Court | State of Arizona | James Granato Jr | James Granato Jr/7744 S. Hopi Ave Globe, Az 85501 | James Granato Jr/7744 S. Hopi Ave Globe, Az 85501 | 2/12/19 | Served | | | | Mancha |
| 2/7/19 | Order to Show Cause | J0403TR2018-2416 | Globe Regional Justice Court | State of Arizona | Dillon Boehme | Dillion Boehme/5934 S. El Campo Claypool, AZ 85532 | None | 2/12/19 | Attempted | | | | Rodriguez |
| 2/7/19 | Child Custody Packet | 180M2682 | Wyandotte County Kansas City | Protected Information | Protected Information | Protected Information | None | 2/12/19 | Attempted | | | | Mancha |
| 2/7/19 | Order to Show Cause | J0403TR2014-996 | Globe Regional Justice Court | State of Arizona | Cole Johnson | Cole Johnson/8102 E. Hazen Rd Globe, Az 85501 | None | 2/12/19 | Attempted | | | | Mancha |
| 2/7/19 | Order to Show Cause | J0403TR2018-2611 | Globe Regional Justice Court | State of Arizona | Cole Johnson | Cole Johnson/8102 E. Hazen Rd Globe, Az 85501 | None | 2/12/19 | Attempted | | | | Mancha |
| 2/7/19 | Order to Show Cause | J0403TR2007-3786 | Globe Regional Justice Court | State of Arizona | Cole Johnson | Cole Johnson/8102 E. Hazen Rd Globe, Az 85501 | None | 2/12/19 | Attempted | | | | Mancha |
| 2/7/19 | Order to Show Cause | J0403TR2014-996 | Globe Regional Justice Court | State of Arizona | Cole Johnson | Cole Johnson/8102 E. Hazen Rd Globe, Az 85501 | Ashley Cashin/8102 E. Hazen Rd Globe, Az 85501 | 2/12/19 | Served | | | | Mancha |
| 2/7/19 | Order to Show Cause | J0403TR2018-2611 | Globe Regional Justice Court | State of Arizona | Cole Johnson | Cole Johnson/8102 E. Hazen Rd Globe, Az 85501 | Ashley Cashin/8102 E. Hazen Rd Globe, Az 85501 | 2/12/19 | Served | | | | Mancha |
| 2/12/19 | Order to Show Cause | J0403TR2007-3786 | Globe Regional Justice Court | State of Arizona | Cole Johnson | cole Johnson/8102 E. Hazen Rd Globe, Az 85501 | Ashley Cashin/8102 E. Hazen Rd Globe, Az 85501 | 2/12/19 | Served | | | | Mancha |

# Constable Activity Log - Monthly

**Constable:** Ruben Mancha

**Deputy:** Dan Rodriguez
**Constable Clerk:** Michael Sellars

**County:** Gila
**Precinct:** Globe

Total Cases Served/Attempted: 325

Mileage Total: 912

| Date Received | Type of Document | Case No. | Court | Plaintiff | Defendant | Address | Person Served/ Served Via | Date Served | Service | Mileage Start | Mileage End | Daily Mileage | Notes & Served By |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 12/20/18 | Child Custody Packet | 180M2682 | Wyandotte County Kansas City | Protected Information | Protected Information | Protected Information | Protected Information | 2/12/19 | Served | | | | Mancha |
| 2/6/19 | Injunction Against Harassment | J0403CV2018-593 | Globe Regional Justice Court | Protected Information | Christopher Gonzales | Christopher Gonzales/355 N. High St Globe, Az 85501 | Christopher Gonzales/1400 E. Ash St Globe, Az 85501 | 2/12/19 | Served | | | | Mancha |
| 2/12/19 | Summons | J0403CR2019-67 | Globe Regional Justice Court | State of Arizona | Mary Mendoza | Mary Mendoza/338 N. Sutherland St Globe, Az 85501 | None | 2/12/19 | Attempted | | | | Mancha |
| 2/7/19 | Order to Show Cause | J0403CR2018-654 | Globe Regional Justice Court | State of Arizona | Jessica Lopez | Jessica Lopez/1715 E. Maple St Globe, Az 85501 | None | 2/12/19 | Attempted | | | | Mancha |
| 2/7/19 | Order to Show Cause | J0403CR2018-128 | Globe Regional Justice Court | State of Arizona | Lance Longknife | Lance Longknife/Old Winkleman San Carlos, Az 85550 | Taylor Thompson/1264 E. Montecito Dr #42 Globe, Az 85501 | 2/12/19 | Served | | | | Mancha |
| 2/6/19 | Order to Show Cause | J0403CR2016-744 | Globe Regional Justice Court | State of Arizona | Randy Van Eaton | Randy Van Eaton/2165 N. Wheatfields #45 Globe, Az 85501 | Karen Schear/2165 N. Wheatfields Rd #45 Globe, Az 85501 | 2/12/19 | Served | | | | Mancha |
| 2/6/19 | Notice to Appear; Petition | JV2019-00018 | Globe Regional Justice Court | State of Arizona | Protected Information | Protected Information | None | 2/12/19 | Attempted | | | | Mancha |
| 2/6/19 | Notice to Appear; Petition | JV2019-00018 | Globe Regional Justice Court | State of Arizona | Protected Information | Beatriz Quintana/358 N. Stage Coach Trl, Roosevelt, AZ | None | 2/12/19 | Attempted | | | | Mancha |
| 2/7/19 | Order to Show Cause | J0403CR2018-484 | Globe Regional Justice Court | State of Arizona | Christopher Castaneda | Christopher Castaneda/5611 E. Block Ave #1 Globe, Az 85501 | None | 2/13/19 | Attempted | | | 32 | Mancha |
| 2/13/19 | Summons | J0403CR2019-67 | Globe Regional Justice Court | State of Arizona | Mary Mendoza | Mary Mendoza/338 N. Sutherland St Globe, Az 85501 | None | 2/13/19 | Attempted | | | | Mancha |
| 2/13/19 | Notice to Appear; Petition | JV2019-00022 | Gila County Superior Court | State of Arizona | Protected Information | Protected Information | Protected Information | 2/13/19 | Served | | | | Mancha |
| 2/13/19 | Notice to Appear; Petition | JV2019-00022 | Gila County Superior Court | State of Arizona | Protected Information | Protected Information | Protected Information | 2/13/19 | Served | | | | Rodriguez |
| 2/13/19 | Notice to Appear; Petition | JV2019-00020 | Gila County Superior Court | State of Arizona | Protected Information | Protected Information | Protected Information | 2/13/19 | Served | | | | Rodriguez |
| 2/7/19 | Order to Show Cause | J0403CR2018-242 | Globe Regional Justice Court | State of Arizona | Christopher Higginbotham | Christopher Higginbotham/810 S. Anderson St Globe, Az 85501 | None | 2/13/19 | Attempted | | | | Mancha |
| 2/7/19 | Order to Show Cause | J0403CR2018-212 | Globe Regional Justice Court | State of Arizona | Christopher Higginbotham | Christopher Higginbotham/810 S. Anderson St Globe, Az 85501 | None | 2/13/19 | Attempted | | | | Mancha |
| 2/14/19 | Notice to Appear; Petition | JV2019-00020 | Gila County Superior Court | State of Arizona | Protected Information | Protected Information | None | 2/13/19 | Attempted | | | | Rodriguez |
| 2/14/19 | Order to Show Cause | J0403CR2018-484 | Globe Regional Justice Court | State of Arizona | Christopher Castaneda | Christopher Castaneda/5611 E. Block Ave #1 Globe, Az 85501 | None | 2/14/19 | Attempted | | | 62 | Rodriguez |
| 2/7/19 | Order to Show Cause | J0403TR2017-1028 | Globe Regional Justice Court | State of Arizona | Breann Reveles | Breann Reveles/555 N. East St Globe, Az 85501 | None | 2/14/19 | Attempted | | | | Rodriguez |
| 2/7/19 | Summons | J0403CV2019-75 | Globe Regional Justice Court | State of Arizona | Austin Joe Spurgeon | Austin Spurgeon/6145 S. Calle De Loma, Claypool, AZ | None | 2/14/19 | Attempted | | | | Mancha |
| 2/7/19 | Summons and Complaint | J0403CV2019-29 | Globe Regional Justice Court | LVNV Funding LLC | Gabriel Brandon Madrid | Gabriel Madrid/261 Deport Hill Ave, Miami, AZ | None | 2/14/19 | Attempted | | | | Mancha |
| 2/7/19 | Five Day Notice | None | None | Service First Realty | David Meyers | David Meyers/382 E. Cedar St #3 Globe, Az 85501 | Posted on door | 2/14/19 | Served | | | | Mancha |
| 2/7/19 | Order to Show Cause | J0403TR2017-1214 | Globe Regional Justice Court | State of Arizona | Cory Stevenson | Cory Stevenson/2061 W. Pioneer Hills Rd Globe, Az 85501 | None | 2/14/19 | Attempted | | | | Mancha |
| 2/6/19 | Order to Show Cause | J0403CR2018-563 | Globe Regional Justice Court | State of Arizona | luke Thompson | Luke Thompson/5666 Inspiration Dr Globe, Az 85501 | None | 2/14/19 | Attempted | | | | Mancha |
| 2/14/19 | Summons | J0403CR2019-66 | Globe Regional Justice Court | State of Arizona | Mario Dias-Hernandez | Mario Dias-Hernandez/1775 N. Broad St #98 Globe, Az 85501 | None | 2/14/19 | Attempted | | | | Mancha |
| 2/7/19 | Order to Show Cause | J0403TR2017-1028 | Globe Regional Justice Court | State of Arizona | Breann Reveles | Breann Reveles/555 N. East St Globe, Az 85501 | None | 2/14/19 | Attempted | | | | Mancha |
| 2/6/19 | Order of Protection | J0403CV2019-71 | Globe Regional Justice Court | Protected Information | Virginia Jimenez | Virginia Jimenez/261 S. Loomis Ave Miami, Az 85539 | Virginia Jimenez/261 S. Loomis Ave Miami, Az 85539 | 2/14/19 | Served | | | | Rodriguez |
| 2/7/19 | Summons | J0403CR2019-67 | Globe Regional Justice Court | State of Arizona | Mary Mendoza | Mary Mendoza/338 N. Sutherland St Globe, Az 85501 | Mary Mendoza/1400 E. Ash St Globe, Az 85501 | 2/14/19 | Served | | | | Mancha |
| 2/6/19 | Summons & Complaint | J0403CV2019-71 | Globe Regional Justice Court | Midland Funding LLC | Richard Collins | Richard Collins/583 N. Garfield Rd Hayden, Az 85135 | Richard Collins/583 N. Garfield Rd Hayden, Az 85135 | 2/14/19 | Served | | | | Mancha |
| 2/6/19 | Notice to Appear; Petition | JV2019-00017 | Gila County Superior Court | State of Arizona | Protected Information | Protected Information | None | 2/14/19 | Attempted | | | | Mancha |
| 2/6/19 | Notice to Appear; Petition | JV2019-00017 | Gila County Superior Court | State of Arizona | Protected Information | Protected Information | Protected Information | 2/14/19 | Served | | | | Mancha |
| 2/7/19 | Summons | J0403CR2019-68 | Globe Regional Justice Court | State of Arizona | Gabriel Velenzuela | Gabriel Valenzuela/224 Adonis Ave. Miami, Az 85539 | Gabriel Valenzuela/224 Adonis Ave. Miami, Az 85539 | 2/14/19 | Served | | | | Mancha |
| 2/6/19 | Order to Show Cause | J0403CR2018-563 | Globe Regional Justice Court | State of Arizona | luke Thompson | luke Thompson/5666 Inspiration Dr Globe, Az 85501 | luke Thompson/5666 Inspiration Dr Globe, Az 85501 | 2/14/19 | Served | | | | Mancha |

# Constable Activity Log - Monthly

**Constable:** Ruben Mancha

**Deputy:** Dan Rodriguez
**Constable Clerk:** Michael Sellars

**County:** Gila
**Precinct:** Globe

Total Cases Served/Attempted: 325

Mileage Total: 912

| Date Received | Type of Document | Case No. | Court | Plaintiff | Defendant | Address | Person Served/ Served Via | Date Served | Service | Mileage Start | Mileage End | Daily Mileage | Notes & Served By |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 2/6/19 | Summons | J0403CR2019-66 | Globe Regional Justice Court | State of Arizona | Mario Dias-Hernandez | Mario Dias-Hernandez/1775 N. Broad St #98 Globe, Az 85501 | Mario Dias-Hernandez/1775 N. Broad St #98 Globe, Az 85501 | 2/14/19 | Served | | | | Mancha |
| 2/13/19 | Notice to Appear; Petition | JV2019-00021 | Globe Regional Justice Court | State of Arizona | Protected Information | Protected Information | Protected Information | 2/14/19 | Attempted | | | | Mancha |
| 2/7/19 | Order to Show Cause | J0403CR2018-299 | Globe Regional Justice Court | State of Arizona | Waylon Ijaciach | Waylon Ijaciach/5732 S. McKinney Ave Globe, Az 85501 | None | 2/14/19 | Attempted | | | | Mancha |
| 2/13/19 | Notice to Appear; Petition | JV2019-00021 | Globe Regional Justice Court | State of Arizona | Protected Information | Emilio Altamirano Lopez Jr/5839 S. Van Winkle Ave, Claypool, AZ | None | 2/14/19 | Attempted | | | | Mancha |
| 2/7/19 | Order to Show Cause | J0403TR2018-2069 | Globe Regional Justice Court | State of Arizona | Damien Goss | Damien Goss/214 S. Adonis Ave Miami, Az 85539 | None | 2/15/19 | Attempted | | | 64 | Rodriguez |
| 2/6/19 | Notice to Appear; Petition | JV2019-00018 | Globe Regional Justice Court | State of Arizona | Protected Information | Protected Information | Protected Information | 2/15/19 | Served | | | | Mancha |
| 2/6/19 | Notice to Appear; Petition | JV2019-00018 | Globe Regional Justice Court | State of Arizona | Protected Information | Beatriz Quintana/358 N. Stage Coach Trl, Roosevelt, AZ | Beatriz Quintana/358 N. Stage Coach Trl, Roosevelt, AZ | 2/15/19 | Served | | | | Mancha |
| 2/7/19 | Summons and Complaint | J0403CV2019-39 | Globe Regional Justice Court | Portfolio Recovery | Melinda Ann McCray | Melinda McCray/9565 S. Kellner Canyon, Globe, AZ | None | 2/15/19 | Attempted | | | | Mancha |
| 2/7/19 | Order to Show Cause | J0403CR2018-242 | Globe Regional Justice Court | State of Arizona | Christopher Higginbotham | Christopher Higginbotham/810 S. Anderson St Globe, Az 85501 | None | 2/15/19 | Attempted | | | | Mancha |
| 2/12/19 | Order to Show Cause | J0403CR2016-194 | Globe Regional Justice Court | State of Arizona | James Davenport Jr | James Davenport Jr/1775 N. Broad St #6 Globe, Az 85501 | None | 2/15/19 | Attempted | | | | Mancha |
| 2/7/19 | Summons and Complaint | J0403CV2019-39 | Globe Regional Justice Court | Portfolio Recovery | Melinda Ann McCray | Melinda McCray/9565 S. Kellner Canyon, Globe, AZ | Melinda McCray/ 100 S. Ragus Rd, Claypool. AZ | 2/15/19 | Served | | | | Mancha |
| 2/7/19 | Summons and Complaint | J0403CV2019-29 | Globe Regional Justice Court | LVNV Funding LLC | Gabriel Brandon Madrid | Gabriel Madrid/261 Deport Hill Ave, Miami, AZ | Gabriel Madrid/ no permanent address | 2/15/19 | Served | | | | Mancha |
| 2/7/19 | Summons | J0403CV2019-75 | Globe Regional Justice Court | State of Arizona | Austin Joe Spurgeon | Austin Spurgeon/6145 S. Calle De Loma, Claypool, AZ | None | 2/15/19 | Attempted | | | | Mancha |
| 2/7/19 | Order to Show Cause | J0403TR2017-1028 | Globe Regional Justice Court | State of Arizona | Breann Reveles | Breann Reveles/555 N. East St Globe, Az 85501 | None | 2/15/19 | Attempted | | | | Mancha |
| 2/7/19 | Summons | J0403CV2019-75 | Globe Regional Justice Court | State of Arizona | Austin Joe Spurgeon | Austin Spurgeon/6145 S. Calle De Loma, Claypool, AZ | Austin Spurgeon/5880 S. Hospital Dr. Globe, AZ | 2/15/19 | Served | | | | Mancha |
| 2/7/19 | Order to Show Cause | J0403TR2016-1512 | Globe Regional Justice Court | State of Arizona | Alice Larue Johnson Nechville | Alice Nechville/8969 S. Six Shooter Cyn. Globe, AZ | Alice Nechville/8969 S. Six Shooter Cyn. Globe, AZ | 2/15/19 | Served | | | | Mancha |
| 2/13/19 | Notice to Appear; Petition | JV2019-00021 | Globe Regional Justice Court | State of Arizona | Protected Information | Protected Information | Protected Information | 2/15/19 | Served | | | | Mancha |
| 2/13/19 | Notice to Appear; Petition | JV2019-00021 | Globe Regional Justice Court | State of Arizona | Protected Information | Emilio Altamirano Lopez Jr/5839 S. Van Winkle Ave, Claypool, AZ | Emilio Lopez/100 S. Ragus Rd, Claypool, AZ | 2/15/19 | Served | | | | Mancha |
| 1/24/19 | Summons & Complaint | J0403CV2019-18 | Globe Regional Justice Court | LVNV Funding LLC | Kristina Boutwell | Kristina Boutwell/1246 E. Blazer Dr Globe, Az 85501 | None | 2/15/19 | Attempted | | | | Rodriguez |
| 2/15/19 | Hearing Order on OP | J0403CV2019 | Globe Regional Justice Court | Protected Information | Virginia Jimenez | Protected Information | Protected Information | 2/15/19 | Served | | | | Rodriguez |
| 2/7/19 | Order to Show Cause | J0403TR2018-1339 | Globe Regional Justice Court | State of Arizona | Scott Mills | Scott Mills/223 S. High St Globe, Az 85501 | None | 2/19/19 | Attempted | | | 78 | Rodriguez |
| 2/7/19 | Order to Show Cause | J0403CR2018-299 | Globe Regional Justice Court | State of Arizona | Waylon Ijaciach | Waylon Ijaciach/5732 S. McKinney Ave Globe, Az 85501 | None | 2/19/19 | Attempted | | | | Rodriguez |
| 2/7/19 | Order to Show Cause | J0403CR2018-484 | Globe Regional Justice Court | State of Arizona | Christopher Castaneda | Christopher Castaneda/5611 E. Block Ave #1 Globe, Az 85501 | None | 2/19/19 | Attempted | | | | Rodriguez |
| 2/14/19 | Subpoena | J0403TR2019-118 | Globe Regional Justice Court | State of Arizona | Aron Olivares | D. Deatherage/DPS Hwy 60/70, Globe, AZ | M. Sneezy/DPSHwy 60/70 Globe, az | 2/19/19 | Served | | | | Rodriguez |
| 2/14/19 | Subpoena | J0403TR2019-054 | Globe Regional Justice Court | State of Arizona | Jack Loren Whiting | Phil Hogan/DPS Hwy 60/70, Globe, AZ | M. Sneezy/DPSHwy 60/70 Globe, az | 2/19/19 | Served | | | | Rodriguez |
| 2/14/19 | Criminal Subpoena | CR2017-00466 | Gila County Superior Court | State of Arizona | Jason Dean Murphy | Travis Baxley/1100 South St, Globe, AZ | Jessica Carbajal/1177 E. Monroe, Globe, AZ | 2/19/19 | Served | | | | Rodriguez |
| 2/14/19 | Criminal Subpoena | CR2017-00466 | Gila County Superior Court | State of Arizona | Jason Dean Murphy | Emmett Dickison/1100 South St, Globe, AZ | Jessica Carbajal/1177 E. Monroe, Globe, AZ | 2/19/19 | Served | | | | Rodriguez |
| 2/14/19 | Criminal Subpoena | CR2017-00466 | Gila County Superior Court | State of Arizona | Jason Dean Murphy | Michael Hill/1100 South St, Globe, AZ | Jessica Carbajal/1177 E. Monroe, Globe, AZ | 2/19/19 | Served | | | | Rodriguez |
| 2/14/19 | Criminal Subpoena | CR2017-00466 | Gila County Superior Court | State of Arizona | Jason Murphy | Commander Detective Rice/1100 South St Globe, Az 85501 | None | 2/19/19 | Attempted | | | | Rodriguez |
| 2/14/19 | Criminal Subpoena | CR2017-00466 | Gila County Superior Court | State of Arizona | Jason Dean Murphy | Joseph Bramlet/1100 South St, Globe, AZ | Jessica Carbajal/1177 E. Monroe, Globe, AZ | 2/19/19 | Served | | | | Rodriguez |
| 2/7/19 | Order to Show Cause | J0403TR2018-2416 | Globe Regional Justice Court | State of Arizona | Dillon Boehme | Dillon Boehme/5934 S. El Campo Claypool, AZ 85532 | None | 2/19/19 | Attempted | | | | Rodriguez |
| 2/19/19 | Seven Day Notice | None | Globe Regional Justice Court | Hacienda Estates MHP | Christopher Ross Johnson | Christopher Johnson/1025 N. Wheatfields Rd, #13 | none | 2/19/19 | Attempted | | | | Mancha |

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**Constable:** Ruben Mancha

**Deputy:** Dan Rodriguez
Constable Clerk: Michael Sellars

**County:** Gila
**Precinct:** Globe

Total Cases Served/Attempted: 325

Mileage Total: 912

| Date Received | Type of Document | Case No. | Court | Plaintiff | Defendant | Address | Person Served/ Served Via | Date Served | Service | Mileage Start | Mileage End | Daily Mileage | Notes & Served By |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 2/19/19 | Seven Day Notice | None | Globe Regional Justice Court | Hacienda Estates MHP | Christopher Ross Johnson | Christopher Johnson/1025 N. Wheatfields Rd, #13 | Christopher Johnson/1025 N. Wheatfields Rd, #13 | 2/19/19 | Served | | | | Mancha |
| 2/19/19 | Criminal Subpoena | CR2017-00466 | Gila County Superior Court | State of Arizona | Jason Murphy | Deputy Toumberlin/1100 South St Globe, Az 85501 | None | 2/19/19 | Attempted | | | | Rodriguez |
| 2/19/19 | Five Day Notice | None | Globe Regional Justice Court | Service First Realty | Anthony Gene Newman Jr | Anthony Newman/5693 S. Mckinney Ave, Central Hgts, Globe, AZ | Posted on Door, Pictures Newman home unlocked vehicle | 2/19/19 | Served | | | | Mancha |
| 2/12/19 | Order to Show Cause | J0403CR2016-194 | Globe Regional Justice Court | State of Arizona | James Davenport Jr | James Davenport Jr/1775 N. Broad St #6 Globe, Az 85501 | None | 2/20/19 | Attempted | | | 37 | Rodriguez |
| 1/30/19 | Criminal Subpoena | CR2016-491 | Gila County Superior Court | State of Arizona | John Morales | Protected Information | None | 2/20/19 | Attempted | | | | Rodriguez |
| 1/30/19 | Criminal Subpoena | CR2016-491 | Gila County Superior Court | State of Arizona | John Morales | Protected Information | None | 2/20/19 | Attempted | | | | Rodriguez |
| 2/7/19 | Notice | J0403CV2018-413 | Globe Regional Justice Court | Midland Funding LLC | Sylvia Alvarado | Sylvia Alvarado/1339 Daybreak Globe, Az 85501 | None | 2/21/19 | Attempted | | | 26 | Rodriguez |
| 2/20/19 | Child Custody Packet | FC2019-000606 | Gila County Superior Court | Jeremy Trujillo | Selena Rocha | Selena Rocha/1100 S. South St, Globe, AZ | Selena Rocha/1100 S. South St, Globe, AZ | 2/21/19 | Served | | | | Mancha |
| 2/21/19 | Order of Protection | J0403CV2019-78 | Globe Regional Justice Court | Protected Information | Annette Kannon | Protected Information | Annette Kannon/1100 South St. Globe, Az 85501 | 2/21/19 | Served | | | | Rodriguez |
| 2/12/19 | Order to Show Cause | J0403CR2016-194 | Globe Regional Justice Court | State of Arizona | James Davenport Jr | James Davenport Jr/1775 N. Broad St #6 Globe, Az 85501 | None | 2/21/19 | Served | | | | Rodriguez |
| 2/20/19 | Notice to Appear; Petition | JV2018-171 | Gila County Superior Court | State of Arizona | Protected Information | Protected Information | None | 2/22/19 | Attempted | | | | Rodriguez |
| 2/20/19 | Notice to Appear; Petition | JV2018-171 | Gila County Superior Court | State of Arizona | Protected Information | Protected Information | None | 2/22/19 | Attempted | | | | Rodriguez |
| 2/21/19 | Subpoena | J0403TR2019-99 | Globe Regional Justice Court | State of Arizona | Emery Ted Real Bird | Deatherage/DPS, 60/70 Hwy Globe, AZ | Tom Gamboa, DPS 60/70 Hwy, Globe, AZ | 2/23/19 | Served | | | 18 | Rodriguez |
| 2/20/19 | Notice to Appear; Petition | JV2018-171 | Gila County Superior Court | State of Arizona | Protected Information | Protected Information | None | 2/24/19 | Attempted | | | | Rodriguez |
| 1/30/19 | Criminal Subpoena | CR2016-00491 | Gila County Superior Court | State of Arizona | John Morales | Protected Information | Protected Information | 2/24/19 | Served | | | | Rodriguez |
| 1/30/19 | Criminal Subpoena | CR2016-00491 | Gila County Superior Court | State of Arizona | John Morales | Protected Information | Protected Information | 2/24/19 | Served | | | | Rodriguez |
| 2/20/19 | Notice to Appear; Petition | JV2018-171 | Gila County Superior Court | State of Arizona | Protected Information | Protected Information | None | 2/24/19 | Attempted | | | | Rodriguez |
| 2/25/19 | Subpoena | J0403TR2019-191 | Globe Regional Justice Court | State of Arizona | William Menlove | Trooper Deatherage/DPS Why 60/70 Globe, Az 85501 | M. Sneezy/DPSHwy 60/70 Globe, az | 2/25/19 | Served | | | 38 | Rodriguez |
| 2/25/19 | Summons; Forcible Detainer | J0403CV2019-81 | Globe Regional Justice Court | Holiday Hills MHP | William McGee | William McGee/2165 N. Wheatfields Rd #34 Globe, Az 85501 | William McGee/2165 N. Wheatfields Rd #34 Globe, Az 85501 | 2/25/19 | Served | | | | Rodriguez |
| 2/25/19 | Summons; Forcible Detainer | J0403CV2019-80 | Globe Regional Justice Court | Holiday Hills MHP | Denise Hendrix | Denise Hendrix/2165 N. Wheatfields Rd #203 Globe, Az 85501 | Denise Hendrix/2165 N. Wheatfields Rd #203 Globe, Az 85501 | 2/25/19 | Served | | | | Rodriguez |
| 2/25/19 | Criminal Subpoena | CR2018-212 | Gila County Superior Court | State of Arizona | Jason Murphy | Commander Baxley/1100 South St Globe, Az 85501 | J. Carbajal GCSO Records/1177 E. Monroe Globe, AZ 85501 | 2/25/19 | Served | | | | Rodriguez |
| 2/25/19 | Criminal Subpoena | CR2018-212 | Gila County Superior Court | State of Arizona | Jason Murphy | Officer Meintzer-GPD/175 N. Pine St Globe, Az 85501 | A. Martinez-GPD/175 N. Pine St Globe, Az 85501 | 2/25/19 | Served | | | | Rodriguez |
| 2/25/19 | Criminal Subpoena | CR2018-212 | Gila County Superior Court | State of Arizona | Jason Murphy | Officer Teran-GPD/175 N. Pine St Globe, Az 85501 | A. Martinez-GPD/175 N. Pine St Globe, Az 85501 | 2/25/19 | Served | | | | Rodriguez |
| 2/25/19 | Criminal Subpoena | CR2018-212 | Gila County Superior Court | State of Arizona | Jason Murphy | Sergeant Castaneda-GPD/175 N. Pine St. Globe, Az 85501 | A. Martinez-GPD/175 N. Pine St Globe, Az 85501 | 2/25/19 | Served | | | | Rodriguez |
| 2/25/19 | Criminal Subpoena | CR2018-212 | Gila County Superior Court | State of Arizona | Jason Murphy | Officer McCall-GPD/175 N. Pine St. Globe, Az 85501 | A. Martinez-GPD/175 N. Pine St Globe, Az 85501 | 2/25/19 | Served | | | | Rodriguez |
| 2/25/19 | Criminal Subpoena | CR2018-212 | Gila County Superior Court | State of Arizona | Jason Murphy | Fire Marshall Bracamonte/130 W. Cedar St Globe, Az 85501 | Deputy Chief Bejarano/130 W. Cedar St Globe, Az 85501 | 2/25/19 | served | | | | Rodriguez |
| 2/25/19 | Criminal Subpoena | CR2018-212 | Gila County Superior Court | State of Arizona | Jason Murphy | Deputy Toumberlin/1100 South St Globe, Az 85501 | None | 2/25/19 | Attempted | | | | Rodriguez |
| 2/25/19 | Criminal Subpoena | CR2018-212 | Gila County Superior Court | State of Arizona | Jason Murphy | Detective Rice/1100 South St Globe, Az 85501 | None | 2/25/19 | Attempted | | | | Rodriguez |
| 2/25/19 | Child Custody Packet | FC2019-606 | Maricopa County Superior Court | Jeremy Trujillo | Selena Rocha | Selena Rocha/304 W. Camino Dr Payson, Az 85541 | Selena Rocha/1100 S. South St, Globe, AZ | 2/25/19 | Served | | | | Mancha |
| 2/25/19 | Order to Show Cause | J0403CR2013-319 | Globe Regional Justice Court | State of Arizona | Adrian Eylicio Jr | Adrian Eylicio Jr/1038 Live Oak Miami, Az 85539 | None | 2/26/19 | Attempted | | | 35 | Rodriguez |
| 2/25/19 | Order to Show Cause | J0403CR2016-138 | Globe Regional Justice Court | State of Arizona | Adrian Eylicio Jr | Adrian Eylicio Jr/1038 Live Oak Miami, Az 85539 | None | 2/26/19 | Attempted | | | | Rodriguez |
| 2/25/19 | Order to Show Cause | J0403TR2003-1684 | Globe Regional Justice Court | State of Arizona | Adrian Eylicio Jr | Adrian Eylicio Jr/1038 Live Oak Miami, Az 85539 | None | 2/26/19 | Attempted | | | | Rodriguez |

# Constable Activity Log - Monthly

Constable: Ruben Mancha

Deputy: Dan Rodriguez
Constable Clerk: Michael Sellars

County: Gila
Precinct: Globe

Total Cases Served/Attempted: 325

Mileage Total: 912

| Date Received | Type of Document | Case No. | Court | Plaintiff | Defendant | Address | Person Served/ Served Via | Date Served | Service | Mileage Start | Mileage End | Daily Mileage | Notes & Served By |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 2/25/19 | Order to Show Cause | J0403TR2006-250 | Globe Regional Justice Court | State of Arizona | Adrian Eylicio Jr | Adrian Eylicio Jr/1038 Live Oak Miami, Az 85539 | None | 2/26/19 | Attempted | | | | Rodriguez |
| 2/25/19 | Order to Show Cause | J0403TR2016-1021 | Globe Regional Justice Court | State of Arizona | Adrian Eylicio Jr | Adrian Eylicio Jr/1038 Live Oak Miami, Az 85539 | None | 2/26/19 | Attempted | | | | Rodriguez |
| 2/25/19 | Criminal Subpoena | CR2018-212 | Gila County Superior Court | State of Arizona | Jessica Smith | Jessica Smith/5338 E. Golden St Globe, Az 85501 | None | 2/26/09 | Attempted | | | | Rodriguez |
| 2/25/19 | Order to Show Cause | J0403TR2014-975 | Globe Regional Justice Court | State of Arizona | David Palmer | David Palmer/5982 S. Palmer Ln Miami, Az 85539 | None | 2/26/19 | Attempted | | | | Rodriguez |
| 2/25/19 | Order to Show Cause | J0403TR2002-535 | Globe Regional Justice Court | State of Arizona | Isaias Garcia | Isaias Garcia/702 Smith St Miami, Az 85539 | Isaias Garcia/702 Smith St Miami, Az 85539 | 2/26/19 | Served | | | | Rodriguez |
| 2/25/19 | Order to Show Cause | M0441TR2003-7159 | Globe Regional Justice Court | State of Arizona | Isaias Garcia | Isaias Garcia/702 Smith St Miami, Az 85539 | Isaias Garcia/702 Smith St Miami, Az 85539 | 2/26/19 | Served | | | | Rodriguez |
| 2/25/19 | Order to Show Cause | J0403TR2002-3090 | Globe Regional Justice Court | State of Arizona | Isaias Garcia | Isaias Garcia/702 Smith St Miami, Az 85539 | Isaias Garcia/702 Smith St Miami, Az 85539 | 2/26/19 | Served | | | | Rodriguez |
| 2/25/19 | Order to Show Cause | J0403TR2008-3986 | Globe Regional Justice Court | State of Arizona | Isaias Garcia | Isaias Garcia/702 Smith St Miami, Az 85539 | Isaias Garcia/702 Smith St Miami, Az 85539 | 2/26/19 | Served | | | | Rodriguez |
| 2/25/19 | Order to Show Cause | J0403TR2013-46 | Globe Regional Justice Court | State of Arizona | Isaias Garcia | Isaias Garcia/702 Smith St Miami, Az 85539 | Isaias Garcia/702 Smith St Miami, Az 85539 | 2/26/19 | Served | | | | Rodriguez |
| 2/25/19 | Criminal Subpoena | CR2018-212 | Criminal Subpoena | State of Arizona | Jason Murphy | Protected Information | None | 2/26/19 | Attempted | | | | Rodriguez |
| 2/25/19 | Order to Show Cause | J0403TR2014-975 | Globe Regional Justice Court | State of Arizona | David Palmer | David Palmer/5982 S. Palmer Ln Miami, Az 85539 | None | 2/26/19 | Attempted | | | | Rodriguez |
| 2/26/19 | Summons; Forcible Detainer | J0403CV2019-083 | Globe Regional Justice Court | Santiago Copper Country MHP | Anita Talkalai | Anita Talkalai/5900 N. Main St #177 Globe, Az 85501 | Posted on door & certified mail | 2/26/19 | Served | | | | Rodriguez |
| 2/26/19 | Order of Protection | J0403CV2019-84 | Globe Regional Justice Court | Protected Information | James Johnson | James Johnson/1160 N. Wheatfields Rd Globe, Az 85501 | James Johnson/GCSO - 1100 South St Globe, Az 85501 | 2/26/19 | Served | | | | Mancha |
| 2/26/19 | Order to Show Cause | J0403CR2012-713 | Globe Regional Justice Court | State of Arizona | Debra Falquez | Debra Falquez/699 E. Ash St Globe, Az 85501 | None | 2/26/19 | Attempted | | | | Rodriguez |
| 2/26/19 | Order to Show Cause | J0403CR2017-1624 | Globe Regional Justice Court | State of Arizona | Samuel Madueno Sr | Samuel Madueno Sr/5900 N. Main St #27 Globe, Az 85501 | None | 2/27/19 | Attempted | | | 40 | Rodriguez |
| 2/26/19 | Order to Show Cause | J0403TR2009-3460 | Globe Regional Justice Court | State of Arizona | Charles Hayes | Charles Hayes/636 W. Superstition Cir Globe, Az 85501 | None | 2/27/19 | Attempted | | | | Rodriguez |
| 2/12/19 | Order to Show Cause | J0403CR2016-194 | Globe Regional Justice Court | State of Arizona | James Davenport Jr | James Davenport Jr/1775 N. Broad St #6 Globe, Az 85501 | None | 2/27/19 | Attempted | | | | Rodriguez |
| 2/27/19 | Order to Show Cause | J0403TR2018-2336 | Globe Regional Justice Court | State of Arizona | Nancy McNeal | Nancy McNeal/158 E. Hardy St Miami, Az 85539 | None | 2/27/19 | Attempted | | | | Rodriguez |
| 2/27/19 | Order to Show Cause | J0403CR2017-542 | Globe Regional Justice Court | State of Arizona | Lonard Digeno | Leonard Digeno/187 S. Prospect Ave Miami, Az 85539 | None | 2/27/19 | Attempted | | | | Rodriguez |
| 2/27/19 | Order to Show Cause | J0403TR2018-236 | Globe Regional Justice Court | State of Arizona | Nancy McNeal | Nancy McNeal/158 E. Hardy St Miami, Az 85539 | Justin Pesce/158 E. Hardy St Miami, Az 85539 | 2/27/19 | Served | | | | Rodriguez |
| 2/27/19 | Order to Show Cause | M0441TR2008-7447 | Globe Regional Justice Court | State of Arizona | Mark Courtney | Mark Courtney/642 David Cyn Loop Miami, Az 85539 | Caselyn Courtney/642 Davis Cyn Loop Miami, Az 85539 | 2/27/19 | Served | | | | Rodriguez |
| 2/25/19 | Order to Show Cause | J0403TR2016-1021 | Globe Regional Justice Court | State of Arizona | Adrian Eylicio Jr | Adrian Eylicio Jr/1038 Live Oak Miami, Az 85539 | Adrian Eylicio Jr/1038 Live Oak Miami, Az 85539 | 2/27/19 | Served | | | | Rodriguez |
| 2/25/19 | Order to Show Cause | J0403TR2006-250 | Globe Regional Justice Court | State of Arizona | Adrian Eylicio Jr | Adrian Eylicio Jr/1038 Live Oak Miami, Az 85539 | Adrian Eylicio Jr/1038 Live Oak Miami, Az 85539 | 2/27/19 | Served | | | | Rodriguez |
| 2/25/19 | Order to Show Cause | J0403TR2003-1684 | Globe Regional Justice Court | State of Arizona | Adrian Eylicio Jr | Adrian Eylicio Jr/1038 Live Oak Miami, Az 85539 | Adrian Eylicio Jr/1038 Live Oak Miami, Az 85539 | 2/27/19 | Served | | | | Rodriguez |
| 2/25/19 | Order to Show Cause | J0403CR2013-319 | Globe Regional Justice Court | State of Arizona | Adrian Eylicio Jr | Adrian Eylicio Jr/1038 Live Oak Miami, Az 85539 | Adrian Eylicio Jr/1038 Live Oak Miami, Az 85539 | 2/27/19 | Served | | | | Rodriguez |
| 2/25/19 | Order to Show Cause | J0403CR2016-138 | Globe Regional Justice Court | State of Arizona | Adrian Eylicio Jr | Adrian Eylicio Jr/1038 Live Oak Miami, Az 85539 | Adrian Eylicio Jr/1038 Live Oak Miami, Az 85539 | 2/27/18 | Served | | | | Rodriguez |
| 2/27/19 | Order to Show Cause | J0403CR2017-568 | Globe Regional Justice Court | State of Arizona | Mark Ramos | Mark Ramos/541 W. Hackney Ave #1 Globe, Az 85501 | None | 2/27/19 | Attempted | | | | Rodriguez |
| 2/25/19 | Order to Show Cause | J0403TR2014-975 | Globe Regional Justice Court | State of Arizona | David Palmer | David Palmer/5982 S. Palmer Ln Miami, Az 85539 | None | 2/27/19 | Attempted | | | | Rodriguez |
| 2/25/19 | Order to Show Cause | J0403TR2014-975 | Globe Regional Justice Court | State of Arizona | David Palmer | David Palmer/5982 S. Palmer Ln Miami, Az 85539 | David Palmer/5982 S. Palmer Ln Miami, Az 85539 | 2/27/19 | Served | | | | Rodriguez |
| 2/26/19 | Summons and Complaint | J0403CV2019-044 | Globe Regional Justice Court | State of Arizona | Leroyce Conner-Tavares | Leroyce Conner-Tavares/1519 S. Upper Pinal Creek Globe, AZ 85501 | Leroyce Conner-Tavares/1519 S. Upper Pinal Creek Globe, AZ 85501 | 2/27/19 | Served | | | | Rodriguez |
| 2/27/19 | Order to Show Cause | J0403TR2018-2198 | Globe Regional Justice Court | State of Arizona | Jesus Ramirez Flores | Jesus Ramires Flores/179 W. Blake St Globe, Az 85501 | Alissa Hrper/179 W. Blake St Globe, Az 85501 | 2/27/19 | Served | | | | Rodriguez |
| 2/28/19 | Writ of Garnishment | J0403CV2018-365 | Globe Regional Justice Court | Cach, LLC | Salvatore Fiorella | Globe Unified School District/460 N. Willow St Globe, Az 85501 | A. Gonzales Globe Unified School District HR/460 N. Willow st Globe, Az 85501 | 2/28/19 | Served | | | 45 | Rodriguez |

# Constable Activity Log - Monthly

**Constable:** Ruben Mancha

**County:** Gila
**Precinct:** Globe

**Deputy:** Dan Rodriguez
**Constable Clerk:** Michael Sellars

Total Cases Served/Attempted: 325

Mileage Total: 912

| Date Received | Type of Document | Case No. | Court | Plaintiff | Defendant | Address | Person Served/ Served Via | Date Served | Service | Mileage Start | Mileage End | Daily Mileage | Notes & Served By |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 2/27/19 | Order to Show Cause | J0403CR2018-37 | Globe Regional Justice Court | State of Arizona | Randall Grane | Randall Grane/335 S. Third St Globe, Az 85501 | None | 2/28/19 | Attempted | | | | Rodriguez |
| 2/27/19 | Summons | J0403CR2019-98 | Globe Regional Justice Court | State of Arizona | Ruben Campos | Ruben Campos/6008 S. El Camino Claypool, Az 85532 | None | 2/28/19 | Attempted | | | | Rodriguez |
| 2/27/19 | Order to Show Cause | J0403CR2017-542 | Globe Regional Justice Court | State of Arizona | Leonard Digeno | Leonard Digeno/187 S. Prospect Ave Miami, Az 85539 | None | 2/28/19 | Attempted | | | | Rodriguez |
| 2/27/19 | Order to Show Cause | J0403TR2016-657 | Globe Regional Justice Court | State of Arizona | Manuel Pesqueira | Manuel Pesqueira/5975 S. Morrow Ave Claypool, Az 85532 | Juan Gutierrez/5975 S. Morrow Ave Claypool, Az 85532 | 2/28/19 | Served | | | | Rodriguez |
| 2/27/19 | Order to Show Cause | M0441CR2007-7088 | Globe Regional Justice Court | State of Arizona | Jeffrey Kramer | Jeffrey Kramer/833 Beer Tree Crossing Globe, Az 85501 | Jeffrey Kramer/833 Beer Tree Crossing Globe, Az 85501 | 2/28/19 | Served | | | | Rodriguez |
| 2/27/19 | Order to Show Cause | M0441CR2008-7009 | Globe Regional Justice Court | State of Arizona | Jeffrey Kramer | Jeffrey Kramer/833 Beer Tree Crossing Globe, Az 85501 | Jeffrey Kramer/833 Beer Tree Crossing Globe, Az 85501 | 2/28/19 | Served | | | | Rodriguez |
| 2/28/19 | Summons | J0403CR2019-100 | Globe Regional Justice Court | State of Arizona | Joseph McNeil | Joseph McNeil/500 E. Ash St Globe, Az 85501 | None | 2/28/19 | Attempted | | | | Rodriguez |
| 2/28/19 | Summons | J0403CR2019-101 | Globe Regional Justice Court | State of Arizona | John Crump Jr | John Crump Jr/1065 N. wheatfields Rd #4 Globe, Az 85501 | None | 2/28/19 | Attempted | | | | Rodriguez |
| 2/27/19 | Order to Show Cause | J0403CR2017-568 | Globe Regional Justice Court | State of Arizona | Mark Ramos | Mark Ramos/541 W. Hackney Ave #1 Globe, Az 85501 | None | 2/28/19 | Attempted | | | | Rodriguez |
| 2/27/19 | Order to Show Cause | J0403CR2018-37 | Globe Regional Justice Court | State of Arizona | Randall Grane | Randall Grane/335 S. Third St Globe, Az 85501 | None | 2/28/19 | Attempted | | | | Rodriguez |

# GILA COUNTY TREASURER'S RECEIPT
# GILA COUNTY, ARIZONA

DATE 3/1/19

CONTRACT #

GRANT #

DEPOSIT TO FUND GENERAL FUND FUND #

REMITTING AGENCY Globe Regional Constable

BILLING PERIOD FEBRUARY 2019

| Account Code | Direct Deposit / Check # | Revenue Description | Amount | |
|---|---|---|---|---|
| 1005.321.3405.80 | CASH | | 138 | 00 |
| | 1085 | | 40 | - |
| | 09643 | | 56 | - |
| | 6640 | | 96 | - |
| | 1041 | | 136 | - |
| | 3061 | | 24 | - |
| | 3062 | | 138 | 48 |
| | 502141 | | 64 | - |
| | 503030 | | 64 | - |
| | 501504 | | 64 | - |
| | 501785 | | 64 | - |
| | | | 854 | 48 |
| | | | 1561.48 | |

Preparer Signature: Michael Sawyer Title Clerk

Approved Signature: Robert Mack Title Constable

SUMMARY OF DEPOSIT

| | |
|---|---|
| Currency | 138.00 |
| Coins | |
| Checks | 1,423.48 |
| Total | 1,561.48 |

6 @ 20.00 = 120.00
2 @ 5.00 = 10.00
8 @ 1.00 = 8.00
138.00

TREASURER By Date

ORIGINATING OFFICE

141328

# GILA COUNTY TREASURER'S RECEIPT
# GILA COUNTY, ARIZONA

DATE 3/1/19

CONTRACT #

GRANT #

DEPOSIT TO FUND GENERAL FUND FUND #

REMITTING AGENCY Globe Regional Constable

BILLING PERIOD FEBRUARY 2019

| Account Code | Direct Deposit / Check # | Revenue Description | Amount | |
|---|---|---|---|---|
| 1005.321.3405.80 | 3,0849 | | 261 | 00 |
| | 6587 | | 40 | 00 |
| | 6598 | | 40 | 00 |
| | 6638 | | 96 | 00 |
| | 6643 | | 48 | 00 |
| | 501959 | | 64 | 00 |
| | 507370 | | 64 | 00 |
| | 511244 | | 64 | 00 |
| | | | | |
| | | | | |
| | | | | |
| | | | 677 | 00 |

Preparer Signature: (Michele Lucero) Title Clerk

Approved Signature: Robert Mabe Title CONSTABLE

SUMMARY OF DEPOSIT

| | |
|---|---|
| Currency | |
| Coins | |
| Checks | |
| Total | |

TREASURER By Date

ORIGINATING OFFICE

141326

**ARF-5361** **Consent Agenda Item 3. J.**

**Regular BOS Meeting**

**Meeting Date:** 04/02/2019

**Reporting Period:** Payson Regional Constable's Office Monthly Report for February 2019

**Submitted For:** Tony McDaniel, Payson Regional Constable

**Submitted By:** Kimberly Rust, Constable Clerk

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## Information

### Subject

Payson Regional Constable's Office Monthly Report for February 2019

### Suggested Motion

Acknowledgment of the February 2019 monthly activity report submitted by the Payson Regional Constable's Office

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## Attachments

February 2019

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**Terry Phillips**
Deputy Constable

**Kimberly Rust**
Constable Clerk

Office of
**Payson Regional Constable**
**Tony McDaniel**

March 4, 2019

Gila County Board of Supervisors
1400 East Ash St
Globe AZ 85501

## PAYSON REGIONAL CONSTABLE'S OFFICE MONTHLY ACTIVITY LETTER

For the month of **February 2019**, the Payson Regional Constable's Office:

Received a total of **113** papers for service with **165** attempts.

Drove a total of **1519.8** miles.

Collected a total of **$1405.08** as follows:

| | |
|---|---|
| Total Deposited: | $1,405.08 |
| Less Refunds: | $28.60 |
| Paid to General Fund: | $1,376.48 |
| Additonal Funds from an IGA from the Town of Paysc | $875.00 |
| Grand Total Paid to General Fund: | **$2,251.48** |

Respectfully submitted,

6/8

Tony McDaniel
Payson Regional Constable
Gila County, Payson, Arizona

108 W Main St Payson Az 85541 / Phone (928)474-3844

# PAYSON REGIONAL CONSTABLE OFFICE
## FEES COLLECTED
## FEBRUARY 2019

| DATE | RECEIVED FROM | PROCESS NUMBER | AMOUNT | PAYMENT METHOD | RECEIPT NUMBER | REFUNDS |
|---|---|---|---|---|---|---|
| 1/28/2019 | BKS Investments | 1901PR145 | $69.20 | Ncourt | 535200 | |
| 1/31/2019 | Oscar Culp | 1901PR165 | $48.00 | Check | *980402 | |
| 1/31/2019 | Owens Law Firm | 1901PR166 | $40.00 | Check | 980403 | |
| 2/5/2019 | Lloyd Law Group | 1901PR163 | $40.00 | Check | 980404 | |
| 2/6/2019 | Cross Heating & Cooling | 1901PR167 | $40.00 | Check | 980405 | |
| 2/7/2019 | GPS Servers | 1902PR036 | $64.00 | Check | 980406 | |
| 2/7/2019 | GPS Servers | 1902PR037 | $24.00 | Check | 980407 | |
| 2/7/2019 | GPS Servers | 1902PR037 | $40.00 | Check | 980407 | |
| 2/7/2019 | GPS Servers | 1902PR040 | $40.00 | Check | 980408 | |
| 2/7/2019 | GPS Servers | 1902PR040 | $52.64 | Check | 980408 | |
| 2/7/2019 | GPS Servers | 1902PR041 | $24.00 | Check | 980409 | |
| 2/7/2019 | GPS Servers | 1902PR041 | $40.00 | Check | 980409 | |
| 2/7/2019 | Krystal Rodriguez | 1902PR042 | $56.00 | Check | 980410 | |
| 2/7/2019 | Protected Information | 1902PR043 | $49.44 | Cash | 980411 | |
| 2/8/2019 | Protected Information | 1902PR046 | $40.00 | Ncourt | 980412 | |
| 2/11/2019 | Joseph Federico | 1902PR058 | $32.00 | Ncourt | 980413 | |
| 2/11/2019 | Crosby & Gladner | 1902PR061 | $40.00 | Check | 980414 | |
| 2/11/2019 | GPS Servers | 1902PR062 | $64.00 | Check | 980415 | |
| 2/19/2019 | Law Office Scott Clark | 1902PR080 | $87.00 | Check | 980416 | $5.00 |
| 2/20/2019 | Protected Information | 1902PR082 | $64.80 | Cash | 980418 | |
| 2/20/2019 | Protected Information | 1902PR085 | $24.00 | Check | 980419 | |
| 2/25/2019 | GPS Servers | 1901PR026 | $59.00 | Check | 980420 | $0.60 |
| 2/25/2019 | GPS Servers | 1902PR086 | $64.00 | Check | 980421 | |
| 2/25/2019 | Joseph Federico | 1902PR087 | $48.00 | Cash | 980422 | $8.00 |
| 2/25/2019 | Provest | 1902PR089 | $69.00 | Check | 980423 | $5.00 |
| 2/25/2019 | Provest | 1902PR090 | $69.00 | Check | 980424 | $5.00 |
| 2/25/2019 | Provest | 1902PR091 | $69.00 | Check | 980425 | $5.00 |
| 2/25/2019 | Karen Wood | 1902PR092 | $48.00 | Ncourt | 980426 | |
| | Receipt 980417 March Fee Log (Ncourt Pymt | | | | | |
| | 980401 Voided in Book | | | | | |
| | *New Receipt Book | | | | | |
| | | | | | | |
| Collected: | | | $1,405.08 | | | |
| Refunds: | | | $28.60 | | | |
| Balance: | | | $1,376.48 | | | |

# Constable Activity Log - Monthly

**Constable:** Tony McDaniel

**Deputy:** Terry Phillips
Constable Clerk: Kimberly Rust

**County:** Gila
**Precinct:** Payson

Total Cases Served/Attempted: 165

Mileage Total: 1519.8

| Date Received | Type of Document | Case No. | Court | Plaintiff | Defendant | Address | Person Served/ Served Via | Date Served | Service | Mileage Start | Mileage End | Daily Mileage | Notes & Served By |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 2/1/19 | Subpoena | J0404TR2018003678 | Payson Regional Justice Court | State of Arizona | Brandon Lee Lewis | Trooper Halenar / 201 N Colcord Payson | DPS Clipboard / 201 N. Colcord Rd. Payson, AZ 85541 | 2/1/19 | Served | | | 75.7 | Phillips |
| 2/1/19 | Subpoena | J0404TR2019000415 | Payson Regional Justice Court | State of Arizona | Anthony Michael Stevens | Deputy Chagolla / 108 W. Main St. Payson, AZ 85541 | GCSO Clipboard / 108 W. Main St. Payson, AZ 85541 | 2/1/19 | Served | | | | Phillips |
| 2/1/19 | Subpoena | M0444TR2018013059 | Payson Magistrate Court | State of Arizona | Lindsey Jo Johnson | Officer Rush / 303 N. Beeline Hwy. Payson, AZ 85541 | PPD Front Desk Reception / 303 N Beeline HWY Payson AZ 85541 | 2/1/19 | Served | | | | Phillips |
| 2/1/19 | Subpoena | M0444TR2018013038 | Payson Magistrate Court | State of Arizona | Damian Herrera Duran | Officer Bogatko / 303 N. Beeline Hwy. Payson, AZ 85541 | PPD Front Desk Reception / 303 N Beeline HWY Payson AZ 85541 | 2/1/19 | Served | | | | Phillips |
| 2/1/19 | Notice to Appear | JV201900013 | Gila County Superior Court | State of Arizona | Protected Information | Denisya Sanchez / Protected Information | None | 2/1/19 | Attempted | | | | Phillips |
| 2/1/19 | Hearing Order on IAH | J404CV2019000060 | Payson Regional Justice Court | Protected Information | Peter Alan Bruce | Peter Alan Bruce / 403 N. Whitetail Dr. Payson, AZ 85541 | Peter Alan Bruce / 403 N. Whitetail Dr. Payson, AZ 85541 | 2/1/19 | Served | | | | Phillips |
| 2/4/19 | Subpoena | 2018CR252 | Payson Regional Justice Court | State of Arizona | Bryanna Wright | Deputy Chagolla / 108 W. Main St. Payson, AZ 85541 | GCSO Clipboard / 108 W. Main St. Payson, AZ 85541 | 2/4/19 | Served | | | 87.2 | McDaniel |
| 2/4/19 | Subpoena | 2018CR252 | Payson Regional Justice Court | State of Arizona | Bryanna Wright | Deputy Cross / 108 W Main St Payson AZ 5541 | GCSO Clipboard / 108 W. Main St. Payson, AZ 85541 | 2/4/19 | Served | | | | McDaniel |
| 2/4/19 | Subpoena | 2018CR252 | Payson Regional Justice Court | State of Arizona | Bryanna Wright | Joseph Shipp / Protected Information | None | 2/4/19 | Attempted | | | | McDaniel |
| 1/28/19 | Order to Show Cause | 2017TR394 | Payson Regional Justice Court | State of Arizona | Candace Cleburn | Candace Cleburn / 62 Mars Payson AZ 85541 | None | 2/4/19 | Attempted | | | | McDaniel |
| 1/28/19 | Order to Show Cause | 2016TR2160 | Payson Regional Justice Court | State of Arizona | Candace Cleburn | Candace Cleburn / 62 Mars Payson AZ 85541 | None | 2/4/19 | Attempted | | | | McDaniel |
| 1/4/19 | Child Support Packet | DO2007095 | Gila County Superior Court | State of Arizona | Steven Helms | Steven Helms / Chaparrel Pines Construction Entrance Payson AZ 85541 | Steven Helms / Chaparrel Pines Construction Entrance Payson AZ 85541 | 2/4/19 | Served | | | | McDaniel |
| 2/4/19 | Subpoena | 2018CR252 | Payson Regional Justice Court | State of Arizona | Bryanna Wright | Joseph Shipp / Protected Information | Joseph Shipp / Protected Information | 2/4/19 | Served | | | | McDaniel |
| 2/1/19 | Notice to Appear | JV201900013 | Gila County Superior Court | State of Arizona | Protected Information | Denisya Sanchez / Protected Information | None | 2/4/09 | Attempted | | | | McDaniel |
| 2/5/19 | Subpoena | J0404TR2018003664 | Payson Regional Justice Court | State of Arizona | Gerald Anderson | Trooper Montgomery / 201 N Colcord Payson AZ 85541 | DPS Clipboard / 201 N. Colcord Rd. Payson, AZ 85541 | 2/5/19 | Served | | | 36.0 | McDaniel |
| 2/5/19 | Subpoena | 2018CR12404 | Payson Magistrate Court | State of Arizona | Kristyanna Zimmrman | Kristen Wright / Protected Information | None | 2/5/19 | Attempted | | | | McDaniel |
| 2/5/19 | Subpoena | 2018CR12406 | Payson Magistrate Court | State of Arizona | Kristyanna Zimmrman | Kristen Wright / Protected Information | None | 2/5/19 | Attempted | | | | McDaniel |
| 2/5/19 | Subpoena | 2018CR12281 | Payson Magistrate Court | State of Arizona | Donna Adair | Kristen Wright / Protected Information | None | 2/5/19 | Attempted | | | | McDaniel |
| 2/5/19 | Criminal Subpoena | CR2018538 | Gila County Superior Court | State of Arizona | Jerad Crockett | Officer Lee / 303 N Beeline HWY Payson AZ 85541 | PPD Front Desk Reception / 303 N Beeline HWY Payson AZ 85541 | 2/5/19 | Served | | | | McDaniel |
| 2/5/19 | Criminal Subpoena | CR2018538 | Gila County Superior Court | State of Arizona | Jerad Crockett | Office Meza / 303 N Beeline HWY Payson AZ 85541 | PPD Front Desk Reception / 303 N Beeline HWY Payson AZ 85541 | 2/5/19 | Served | | | | McDaniel |
| 2/5/19 | Criminal Subpoena | CR2018538 | Gila County Superior Court | State of Arizona | Jerad Crockett | Officer Lynch / 303 N Beeline HWY Payson AZ 85541 | PPD Front Desk Reception / 303 N Beeline HWY Payson AZ 85541 | 2/5/19 | Served | | | | McDaniel |

# Constable Activity Log - Monthly

**Constable:** Tony McDaniel
**County:** Gila
**Precinct:** Payson

**Deputy:** Terry Phillips
Constable Clerk: Kimberly Rust

Total Cases Served/Attempted: 165

Mileage Total: 1519.8

| Date Received | Type of Document | Case No. | Court | Plaintiff | Defendant | Address | Person Served/ Served Via | Date Served | Service | Mileage Start | Mileage End | Daily Mileage | Notes & Served By |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 2/5/19 | Subpoena | 2018CR12404 | Payson Magistrate Court | State of Arizona | Kristyanna Zimmrman | Kristen Wright / Protected Information | None | 2/5/19 | Attempted | | | | McDaniel |
| 2/5/19 | Subpoena | 2018CR12406 | Payson Magistrate Court | State of Arizona | Kristyanna Zimmrman | Kristen Wright / Protected Information | None | 2/5/19 | Attempted | | | | McDaniel |
| 2/5/19 | Subpoena | 2018CR12281 | Payson Magistrate Court | State of Arizona | Donna Adair | Kristen Wright / Protected Information | None | 2/5/19 | Attempted | | | | McDaniel |
| 2/1/19 | Notice to Appear | JV201900013 | Gila County Superior Court | State of Arizona | Protected Information | Calvin Johnson / Protected Information | Calvin Johnson / Protected Information | 2/5/19 | Served | | | | McDaniel |
| 2/5/19 | Order to Show Cause | 2018CR12357 | Payson Magistrate Court | State of Arizona | Donald Woods | Donald Woods / 313 W Aero Payson AZ 85541 | None | 2/6/19 | Attempted | | | 86.8 | Phillips |
| 2/5/19 | Order to Show Cause | 2017CR12518 | Payson Magistrate Court | State of Arizona | Donald Woods | Donald Woods / 313 W Aero Payson AZ 85541 | None | 2/6/19 | Attempted | | | | Phillips |
| 2/5/19 | Order to Show Cause | 2016TR2446 | Payson Regional Justice Court | State of Arizona | Donald Woods | Donald Woods / 313 W Aero Payson AZ 85541 | None | 2/6/19 | Attempted | | | | Phillips |
| 2/5/19 | Order to Show Cause | 2018CR12063 | Payson Magistrate Court | State of Arizona | Tanner Williams | Tanner Williams / 801 E Frontier #14 Payson AZ 85541 | None | 2/6/19 | Attempted | | | | Phillips |
| 2/5/19 | Order to Show Cause | 2018TR12933 | Payson Magistrate Court | State of Arizona | Tanner Williams | Tanner Williams / 801 E Frontier #14 Payson AZ 85541 | None | 2/6/19 | Attempted | | | | Phillips |
| 2/5/19 | Order to Show Cause | 2017CR12226 | Payson Magistrate Court | State of Arizona | Michael Romo | Michael Romo / 200 W Coral Dr Payson AZ 85541 | None | 2/6/19 | Attempted | | | | Phillips |
| 2/5/19 | Order to Show Cause | 2017CR12233 | Payson Magistrate Court | State of Arizona | Michael Romo | Michael Romo / 200 W Coral Dr Payson AZ 85541 | None | 2/6/19 | Attempted | | | | Phillips |
| 2/5/19 | Order to Show Cause | 2017CR12226 | Payson Magistrate Court | State of Arizona | Michael Romo | Michael Romo / 107 E Airline Payson AZ 85541 | None | 2/6/19 | Attempted | | | | Phillips |
| 2/5/19 | Order to Show Cause | 2017CR12233 | Payson Magistrate Court | State of Arizona | Michael Romo | Michael Romo / 107 E Airline Payson AZ 85541 | None | 2/6/19 | Attempted | | | | Phillips |
| 2/5/19 | Order to Show Cause | 2017CR456 | Payson Regional Justice Court | State of Arizona | Timothy Griffin | Timothy Griffin / 1401 W Country Club Rd Payson AZ 85541 | Timothy Griffin / 1401 W Country Club Payson AZ 85541 | 2/6/19 | Served | | | | Phillips |
| 2/5/19 | Order to Show Cause | 2018CR12063 | Payson Magistrate Court | State of Arizona | Tanner Williams | Tanner Williams / 801 E Frontier #14 Payson AZ 85541 | None | 2/6/19 | Served | | | | Phillips |
| 2/5/19 | Order to Show Cause | 2018TR12933 | Payson Magistrate Court | State of Arizona | Tanner Williams | Tanner Williams / 801 E Frontier #14 Payson AZ 85541 | None | 2/6/19 | Served | | | | Phillips |
| 2/5/19 | Criminal Subpoena | CR2018538 | Gila County Superior Court | State of Arizona | Jerad Crockett | Jeremy Lee / Protected Information | None | 2/6/19 | Attempted | | | | Phillips |
| 2/5/19 | Criminal Subpoena | CR2018538 | Gila County Superior Court | State of Arizona | Jerad Crockett | Jeremy Lee / Protected Information | None | 2/6/19 | Attempted | | | | Phillips |
| 2/5/19 | Criminal Subpoena | CR2018538 | Gila County Superior Court | State of Arizona | Jerad Crockett | Jeremy Lee / Protected Information | None | 2/6/19 | Served | | | | Phillips |
| 2/6/19 | Subpoena | J0404TR2019000005 | Payson Regional Justice Court | State of Arizona | Ramon Morales | Trooper Vacca / 201 N Colcord Payson AZ 85541 | Captain White / 201 n Colcord Payson AZ 85541 | 2/6/19 | Served | | | | Phillips |
| 2/6/19 | Order to Show Cause | 2018TR12216 | Payson Magistrate Court | State of Arizona | Timothy Schofield | Timothy Scholfield / 7401 S USFS Rd 184 #8 Tonto Basin AZ 85553 | Timothy Schofield / 7401 S USFS Rd 184 #8 Tonto Basin AZ 85553 | 2/6/19 | Served | | | | Phillips |

# Constable Activity Log - Monthly

**Constable:** Tony McDaniel

**Deputy:** Terry Phillips
Constable Clerk: Kimberly Rust

**County:** Gila
**Precinct:** Payson

Total Cases Served/Attempted: 165

Mileage Total: 1519.8

| Date Received | Type of Document | Case No. | Court | Plaintiff | Defendant | Address | Person Served/ Served Via | Date Served | Service | Mileage Start | Mileage End | Daily Mileage | Notes & Served By |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 2/7/19 | Summons & Complaint | 2019CV26UN | Payson Regional Justice Court | LVNV Funding | Heather Middleton & J. Doe | Heather Middleton / 313 S Rimrock Pt Payson AZ 85541 | None | 2/7/19 | Attempted | | | 109.3 | Phillips |
| 2/7/19 | Child Custody Packet | DO20050239 | Gila County Superior Court | Krystal Rodriguez | Adam Glasscock | Adam Glasscock / 1015 S Sycamore Payson AZ 85541 | None | 2/7/19 | Attempted | | | | Phillips |
| 2/7/19 | Child Custody Packet | DO201900037 | Gila County Superior Court | Michael Budell | Kaitlyn Armistead | Kaitlyn Armistead / 2704 W Nicklaus Dr Payson AZ 85541 | Kaitlyn Armistead / 2704 W Nicklaus Dr Payson AZ 85541 | 2/7/19 | Served | | | | Phillips |
| 2/7/19 | Injunction Against Harassment | 19-C-H30-1 | Chandler Municipal | Protected Information | Jodi Darlington | Jodi Darlington / 16557 N AZ HWY 87 #25 Rye AZ 85541 | None | 2/7/19 | Attempted | | | | Phillips |
| 2/7/19 | Order of Protection | 19-C-DV70-1 | Chandler Municipal | Protected Information | Jodi Darlington | Jodi Darlington / 16557 N AZ HWY 87 #25 Rye AZ 85541 | None | 2/7/19 | Attempted | | | | Phillips |
| 2/7/19 | Summons & Complaint | 2019CV25UN | Payson Regional Justice Court | LVNV Funding | Scott Hoskins & J. Doe Hoskins | Scott Hoskins & J. Doe Hoskins / 211 S Ponderosa St #19 Payson AZ 85541 | Scott Hoskins / 211 S Ponderosa St #19 Payson AZ 85541 | 2/7/19 | Served | | | | Phillips |
| 2/7/19 | Summons & Complaint | 2018CV742UN | Payson Regional Justice Court | Portfolio Recovery Associates | Susan Chester & J. Doe Chester | Susan Chester & J. Doe Chester / 8278 Fossil Creek Strawberry AZ 85544 | Susan Chester 8278 Fossil Creek Strawberry AZ 85544 | 2/7/19 | Served | | | | Phillips |
| 2/7/19 | Summons & Complaint | 2019CV48UN | Payson Regional Justice Court | Portfolio Recovery Associates | James Nelson Jr & J. Doe | James Nelson Jr & J. Doe Nelson / 300 S Tonto St Payson AZ 85541 | None | 2/7/19 | Attempted | | | | Phillips |
| 2/7/19 | Summons & Complaint | 2019CV48UN | Payson Regional Justice Court | Portfolio Recovery Associates | James Nelson Jr & J. Doe | James Nelson Jr / 108 W Main St Payson AZ 85541 | James Nelson / 108 W Main St Payson AZ 85541 | 2/7/19 | Served | | | | Rust |
| 2/7/19 | Injunction Against Harassment | J0404CV2019000067 | Payson Regional Justice Court | Protected Information | Ryan Harelson | Ryan Harelson / 1514 W Paint Pony Dr Pine AZ 85544 | Ryan Harelson / 1514 W Paint Pony Dr Pine AZ 85544 | 2/7/19 | Served | | | | Deputy Cross |
| 2/7/19 | Order to Show Cause | 2018TR649 | Payson Regional Justice Court | State Of Arizona | Larry Bauman III | Larry Bauman III / 108 W Main St Payson AZ 85541 | Larry Bauman II / 108 W Main St Payson AZ 85541 | 2/8/19 | Served | | | 140.1 | Phillips |
| 2/7/19 | Order to Show Cause | 2017CR1241S | Payson Magistrate Court | State Of Arizona | Larry Bauman III | Larry Bauman III / 108 W Main St Payson AZ 85541 | Larry Bauman II / 108 W Main St Payson AZ 85541 | 2/8/19 | Served | | | | Phillips |
| 2/7/19 | Child Custody Packet | DO20050239 | Gila County Superior Court | Krystal Rodriguez | Adam Glasscock | Adam Glasscock / 1015 S Sycamore Payson AZ 85541 | Adam Glasscock / 1015 S Sycamore Payson AZ 85541 | 2/8/19 | Served | | | | Phillips |
| 2/6/19 | Injunction Against Harassment | J0404CV2019000066 | Payson Regional Justice Court | Protected Information | Mark Miller | Mark Miller / 108 W Main St Pason AZ 85541 | Mark Miller / 108 W Main St Payson AZ 85541 | 2/8/19 | Served | | | | Deputy Lara |
| 2/7/19 | Summons & Complaint | 209CV26UN | Payson Regional Justice Court | LVNV Funding | Heather Middleton & J. Doe | Heather Middleton / 108 W Main St Payson AZ 85541 | Heather Middleton / 108 W Main St Payson AZ 85541 | 2/8/19 | Served | | | | Deputy Lara |
| 2/8/19 | Order to Appear | DO20050239 | Gila County Superior Court | Krystal Rodriguez | Adam Glasscock | Adam Glasscock / Rim Club Entrance Payson AZ 85541 | Adam Glasscock / Rim Club Entrance Payson AZ 85541 | 2/8/19 | Served | | | | Phillips |
| 2/8/19 | Subpoena | M0444TR20180129533 | Payson Magistrate Court | State of Arizona | April Bartlett | Officer Cadwell / 303 N Beeline HWY Payson AZ 85541 | PPD Front Desk Reception / 303 N Beeline HWY Payson AZ 85541 | 2/8/19 | Served | | | | Phillips |
| 2/8/19 | Injunction Against Harassment | J0404CV2019000068 | Payson Regional Justice Court | Protected Information | Joseph Terborg | Joseph Terborg / 1303 N Beeline HWY Payson AZ 85541 | Jospeh Terborg / 1303 N Beeline HWY Payson AZ 85541 | 2/8/19 | Served | | | | Phillips |
| 2/8/19 | Order to Show Cause | 2018CR12184 | Payson Magistrate Court | State of Arizona | Marissa Fleischaker | Marissa Fleischaker / 119 E Chuckwagon Trl Payson AZ 85541 | None | 2/8/19 | Attempted | | | | Phillips |
| 2/8/19 | Order to Show Cause | 2018CR12388 | Payson Magistrate Court | State of Arizona | Marissa Fleischaker | Marissa Fleischaker / 119 E Chuckwagon Trl Payson AZ 85541 | None | 2/8/19 | Attempted | | | | Phillips |
| 2/8/19 | Order to Show Cause | 2018CR12017 | Payson Magistrate Court | State of Arizona | Marissa Fleischaker | Marissa Fleischaker / 119 E Chuckwagon Trl Payson AZ 85541 | None | 2/8/19 | Attempted | | | | Phillips |

# Constable Activity Log - Monthly

**Constable:** Tony McDaniel

**County:** Gila
**Precinct:** Payson

**Deputy:** Terry Phillips
Constable Clerk: Kimberly Rust

Total Cases Served/Attempted: 165

Mileage Total: 1519.8

| Date Received | Type of Document | Case No. | Court | Plaintiff | Defendant | Address | Person Served/ Served Via | Date Served | Service | Mileage Start | Mileage End | Daily Mileage | Notes & Served By |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 2/8/19 | Order to Show Cause | 2018CR12184 | Payson Magistrate Court | State of Arizona | Marissa Fleischaker | In Custody | Emailed to Globe Constable | 2/8/19 | Emailed | | | | Rust |
| 2/8/19 | Order to Show Cause | 2018CR12388 | Payson Magistrate Court | State of Arizona | Marissa Fleischaker | In Custody | Emailed to Globe Constable | 2/8/19 | Emailed | | | | Rust |
| 2/8/19 | Order to Show Cause | 2018CR12017 | Payson Magistrate Court | State of Arizona | Marissa Fleischaker | In Custody | Emailed to Globe Constable | 2/8/19 | Emailed | | | | Rust |
| 2/8/19 | Order to Show Cause | 2013CR400 | Payson Regional Justice Court | State of Arizona | Horace Craven | Horace Craven / 1304 N Beeline HWY #46 Payson AZ 85541 | Decea sed | 2/8/19 | Attempted | | | | Phillips |
| 2/8/19 | Summons | J0404CR2019000019 | Payson Regional Justice Court | State of Arizona | Betty Hall | Betty Hall / 148 Rice Rd Tonto Basin, AZ 85553 | Betty Hall / 148 Rice Rd Tonto Basin AZ 85553 | 2/8/19 | Served | | | | Phillips |
| 2/8/19 | Summons | J0404TR2019000544 | Payson Regional Justice Court | State of Arizona | Olive Matus | Olive Matus / 1001 W Driftwood Payson AZ 85541 | Olive Matus / 1001 W Driftwood Payson AZ 85541 | 2/8/19 | Served | | | | Phillips |
| 2/8/19 | Summons | M0444CR2019012031 | Payson Magistrate Court | State of Arizona | Johnny Lozano | Johnny Lozano / 305 W McKamey Payson AZ 85541 | Moved | 2/8/19 | Attempted | | | | Phillips |
| 2/8/19 | Summons | M0444CR2019012031 | Payson Magistrate Court | State of Arizona | Larry Bauman II | Larry Bauman II / 206 S Ash St Payson AZ 85541 | None | 2/8/09 | Attempted | | | | Phillips |
| 2/8/19 | Summons | M0444CR2019012031 | Payson Magistrate Court | State of Arizona | Larry Bauman II | Larry Bauman II / 2000 N Beeline HWY Payson AZ 85541 | None | 2/8/09 | Attempted | | | | Phillips |
| 2/8/19 | Summons | J0404CR2019000022 | Payson Regional Justice Court | State of Arizona | Kamille Mares | Kamille Mares / 190 N cornerstone Way #6 Payson AZ 85541 | None | 2/8/19 | Attempted | | | | Phillips |
| 2/8/19 | Order of Protection | 2019CV000071 | Payson Regional Justice Court | Protected Information | Thomas Sieracki | Thomas Sieracki / 3300 N Juniper TRL Pine AZ 85544 | None | 2/8/19 | Attempted | | | | Phillips |
| 2/8/19 | Order of Protection | 2019CV000071 | Payson Regional Justice Court | Protected Information | Thomas Sieracki | Thomas Sieracki / 3300 N Juniper TRL Pine AZ 85544 | None | 2/8/19 | Attempted | | | | Deputy Chagolla |
| 2/8/19 | Order of Protection | 2019CV000071 | Payson Regional Justice Court | Protected Information | Thomas Sieracki | Thomas Sieracki / 3300 N Juniper TRL Pine AZ 85544 | Thomas Sieracki / MP 262 SR 87 Payson AZ 85541 | 2/9/19 | Served | | | | Deputy Highstreet |
| 2/11/19 | Summons & Complaint | CC2019001796RC | ManisteePrecinct Justice Court | LVNV Funding | Shirley & J. Doe Weaver | Shirley & J. Doe Weaver / 807 Westerly #209 Payson, AZ 85541 | None | 2/11/19 | Attempted | | | 88.4 | McDaniel |
| 2/11/19 | Summons & Complaint | CC2019001796RC | ManisteePrecinct Justice Court | LVNV Funding | Shirley & J. Doe Weaver | Shirley & J. Doe Weaver / 301 N Mclane Rd #A Payson, AZ 85541 | Shirley Weaver / 301 N McLane Rd #A Payson AZ 85541 | 2/11/19 | Served | | | | McDaniel |
| 2/11/19 | Debtors Exam | CV201800287 | Gila County Superior Court | American Family Mutual Insurance Company | Wesley White | Wesley White / 1007 W Saddle Ln Payson AZ 85541 | Wesley White / 1007 W Saddle Ln Payson AZ 85541 | 2/11/19 | Served | | | | McDaniel |
| 2/11/19 | Summons Eviction Action | 2019CV74FD | Payson Regional Justice Court | Joseph Federico | Jodi Darlington | Jodi Darlington / 801 N Beeline HWY Payson AZ 85541 | None | 2/11/19 | Attempted | | | | McDaniel |
| 2/7/19 | Injunction Against Harassment | 19-C-H30-1 | Chandler Municipal | Protected Information | Jodi Darlington | Jodi Darlington / 801 N Beeline HWY Payson AZ 85541 | None | 2/11/19 | Attempted | | | | McDaniel |
| 2/7/19 | Order of Protection | 19-C-DV70-1 | Chandler Municipal | Protected Information | Jodi Darlington | Jodi Darlington / 801 N Beeline HWY Payson AZ 85541 | None | 2/11/19 | Attempted | | | | McDaniel |
| 2/11/19 | Hearing Order on Order of Protection | 2019CV30OP | Payson Regional Justice Court | Protected Information | Andrea Braswell | Protected Information | None | 2/11/19 | Attempted | | | | McDaniel |
| 2/11/19 | Order of Protection | J0404CV2019000073 | Payson Regional Justice Court | Protected Information | Daniel Hager | Daniel Hager / 200 W Forest Dr Payson AZ 85541 | None | 2/11/19 | Attempted | | | | McDaniel |

# Constable Activity Log - Monthly

**Constable:** Tony McDaniel
**Deputy:** Terry Phillips
Constable Clerk: Kimberly Rust

**County:** Gila
**Precinct:** Payson

Total Cases Served/Attempted: 165

Mileage Total: 1519.8

| Date Received | Type of Document | Case No. | Court | Plaintiff | Defendant | Address | Person Served/ Served Via | Date Served | Service | Mileage Start | Mileage End | Daily Mileage | Notes & Served By |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 2/11/19 | Summons Eviction Action | 2019CV74FD | Payson Regional Justice Court | Joseph Federico | Jodi Darlington | Jodi Darlington / 206 S Beeline HWY Payson AZ 85541 | None | 2/11/19 | Attempted | | | | McDaniel |
| 2/7/19 | Injunction Against Harassment | 19-C-H30-1 | Chandler Municipal | Protected Information | Jodi Darlington | Jodi Darlington / 206 S Beeline HWY Payson AZ 85541 | None | 2/11/19 | Attempted | | | | McDaniel |
| 2/7/19 | Order of Protection | 19-C-DV70-1 | Chandler Municipal | Protected Information | Jodi Darlington | Jodi Darlington / 206 S Beeline HWY Payson AZ 85541 | None | 2/11/19 | Attempted | | | | McDaniel |
| 2/11/19 | Hearing Order on Order of Protection | 2019CV30OP | Payson Regional Justice Court | Protected Information | Andrea Braswell | Protected Information | Protected Information | 2/11/19 | Served | | | | McDaniel |
| 2/11/19 | Order of Protection | J0404CV2019000073 | Payson Regional Justice Court | Protected Information | Daniel Hager | Daniel Hager / 200 W Forest Dr Payson AZ 85541 | Daniel Hager / 200 W Forest Dr Payson AZ 85541 | 2/11/19 | Served | | | | McDaniel |
| 2/11/19 | Summons Eviction Action | 2019CV74FD | Payson Regional Justice Court | Joseph Federico | Jodi Darlington | Jodi Darlington / 16557 N AZ HWY 7 #25 Rye, AZ 85541 | Jodi Darlington / 16557 N AZ HWY 7 #25 Rye, AZ 85541 | 2/11/19 | Served | | | | McDaniel |
| 2/7/19 | Injunction Against Harassment | 19-C-H30-1 | Chandler Municipal | Protected Information | Jodi Darlington | Jodi Darlington / 16557 N AZ HWY 7 #25 Rye, AZ 85541 | Jodi Darlington / 16557 N AZ HWY 7 #25 Rye, AZ 85541 | 2/11/19 | Served | | | | McDaniel |
| 2/7/19 | Order of Protection | 19-C-DV70-1 | Chandler Municipal | Protected Information | Jodi Darlington | Jodi Darlington / 16557 N AZ HWY 7 #25 Rye, AZ 85541 | Jodi Darlington / 16557 N AZ HWY 7 #25 Rye, AZ 85541 | 2/11/19 | Served | | | | McDaniel |
| 2/5/19 | Order to Show Cause | 2017CR12226 | Payson Magistrate Court | State of Arizona | Michael Romo | Michael Romo / 107 E Airline Payson AZ 85541 | None | 2/11/19 | Attempted | | | | McDaniel |
| 2/5/19 | Order to Show Cause | 2017CR12233 | Payson Magistrate Court | State of Arizona | Michael Romo | Michael Romo / 107 E Airline Payson AZ 85541 | None | 2/11/19 | Attempted | | | | McDaniel |
| 2/5/19 | Order to Show Cause | 2017CR12226 | Payson Magistrate Court | State of Arizona | Michael Romo | Michael Romo / 110 W Airport Rd #22 Payson AZ 85541 | Michael Romo / 110 W Airport Rd #22 Payson AZ 85541 | 2/11/19 | Served | | | | McDaniel |
| 2/5/19 | Order to Show Cause | 2017CR12233 | Payson Magistrate Court | State of Arizona | Michael Romo | Michael Romo / 110 W Airport Rd #22 Payson AZ 85541 | Michael Romo / 110 W Airport Rd #22 Payson AZ 85541 | 2/11/19 | Served | | | | McDaniel |
| 2/8/19 | Summons | M0444CR2019012031 | Payson Magistrate Court | State of Arizona | Larry Bauman II | Larry Bauman II / 303 W Juniper Payson AZ 85541 | None | 2/11/19 | Attempted | | | | McDaniel |
| 2/8/19 | Summons | M0444CR2019012031 | Payson Magistrate Court | State of Arizona | Larry Bauman II | Larry Bauman II / 2000 N Beeline HWY Payson AZ 85541 | None | 2/11/19 | Attempted | | | | McDaniel |
| 2/8/19 | Summons | M0444CR2019012031 | Payson Magistrate Court | State of Arizona | Larry Bauman II | Larry Bauman II / 2000 N Beeline HWY Payson AZ 85541 | Larry Bauman II / 2000 N Beeline HWY Payson AZ 85541 | 2/11/19 | Served | | | | McDaniel |
| 2/11/29 | Order to Appear; Temporary Orders | DO20190037 | Gila County Superior Court | Michael Budell | Kaitlyn Armistead | Kaitlyn Armistead / 2704 W Nicklaus Dr Payson AZ 85541 | Kaitlyn Armistead / 2704 W Nicklaus Dr Payson AZ 85541 | 2/11/19 | Served | | | | McDaniel |
| 2/11/19 | Summons | J0404TR2019000477 | Payson Regional Justice Court | State Of Arizona | Richard Price | Richard Price / 407 S Mudsprings Rd Payson AZ 85541 | None | 2/11/19 | Attempted | | | | McDaniel |
| 2/8/19 | Summons | J0404CR2019000022 | Payson Regional Justice Court | State of Arizona | Kamille Mares | Kamille Mares / 190 N cornerstone Way #16 Payson AZ 85541 | Moved to Valley | 2/11/19 | Attempted | | | | McDaniel |
| 2/11/19 | Summons | J0404TR2019000477 | Payson Regional Justice Court | State Of Arizona | Richard Price | Richard Price / 8327 W Fossil Creek Rd Strawberry AZ 85544 | Moved to Valley | 2/12/19 | Attempted | | | 63.2 | McDaniel |
| 2/11/19 | Order to Show Cause | 2018CR126 | Payson Regional Justice Court | State Of Arizona | Anthony Crombie | Anthony Crombie / 4230 N HWY 87 #6 Pine AZ 85544 | Moved | 2/12/19 | Attempted | | | | McDaniel |
| 2/12/19 | Order to Show Cause | 2016CR210 | Payson Regional Justice Court | State of Arizona | Crystal Davis | Cystal Davis / 100 N Tonto St Payson AZ 85541 | Crystal Davis / 100 N Tonto St Payson AZ 85541 | 2/13/19 | Served | | | 96.3 | Phillips |

# Constable Activity Log - Monthly

**Constable:** Tony McDaniel

**Deputy:** Terry Phillips
Constable Clerk: Kimberly Rust

**County:** Gila
**Precinct:** Payson

Total Cases Served/Attempted: 165

Mileage Total: 1519.8

| Date Received | Type of Document | Case No. | Court | Plaintiff | Defendant | Address | Person Served/ Served Via | Date Served | Service | Mileage Start | Mileage End | Daily Mileage | Notes & Served By |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 2/12/19 | Order to Show Cause | 2018TR1618 | Payson Regional Justice Court | State of Arizona | Crystal Davis | Cystal Davis / 100 N Tonto St Payson AZ 85541 | Crystal Davis / 100 N Tonto St Payson AZ 85541 | 2/13/19 | Served | | | | Phillips |
| 2/12/19 | Order to Show Cause | 2016TR12280 | Payson Magistrate Court | State of Arizona | Crystal Davis | Cystal Davis / 100 N Tonto St Payson AZ 85541 | Crystal Davis / 100 N Tonto St Payson AZ 85541 | 2/13/19 | Served | | | | Phillips |
| 2/12/19 | Order to Show Cause | 2016TR1437 | Payson Regional Justice Court | State of Arizona | Crystal Davis | Cystal Davis / 100 N Tonto St Payson AZ 85541 | Crystal Davis / 100 N Tonto St Payson AZ 85541 | 2/13/19 | Served | | | | Phillips |
| 2/12/19 | Order to Show Cause | 2016CR12188 | Payson Magistrate Court | State of Arizona | Crystal Davis | Cystal Davis / 100 N Tonto St Payson AZ 85541 | Crystal Davis / 100 N Tonto St Payson AZ 85541 | 2/13/19 | Served | | | | Phillips |
| 2/12/19 | Order to Show Cause | 2018TR1463 | Payson Regional Justice Court | State of Arizona | Travis Slayman | Travis Slayman / 6773 W Ridge Rd Pine AZ 85544 | Moved | 2/13/19 | Attempted | | | | Phillips |
| 2/13/19 | Order of Protection | J0404CV2019000075 | Payson Regional Justice Court | Protected Information | Thomas Chambers | Thomas Chambers / 1000 S Cedarcrest Cir Payson AZ 85541 | Thomas Chambers / 1000 S Cedarcrest Dr Payson AZ 85541 | 2/13/19 | Served | | | | Phillips |
| 2/13/19 | Notice to Appear; Petition | JV201900019 | Gila County Superior Court | State of Arizona | Protected Information | Protected Information | Moved out of State | 2/14/19 | Attempted | | | 76.8 | Phillips |
| 2/13/19 | Notice to Appear; Petition | JV201900019 | Gila County Superior Court | State of Arizona | Protected Information | James Mason / Protected Information | James Mason / Protected Information | 2/14/19 | Served | | | | Phillips |
| 2/13/19 | Divorce Packet | DO201900045 | Gila County Superior Court | Angelica Klingensmith | Reynaldo Medina Jr | Reynaldo Medina Jr / Protected Information | Reynaldo Medina Jr / Protected Information | 2/14/19 | Served | | | | Phillips |
| 2/14/19 | Divorce Packet | DO201900046 | Gila County Superior Court | Amy French | Thomas French | Thomas French / 601 E HWY 260 Payson AZ 85541 | None | 2/14/19 | Served | | | | Phillips |
| 2/14/19 | Divorce Packet | DO201900046 | Gila County Superior Court | Amy French | Thomas French | Thomas French / 801 E Frontier #17 Payson AZ 85541 | Thomas French / 801 E Frontier #17 Payson AZ 85541 | 2/14/19 | Served | | | | Phillips |
| 2/19/19 | Hearing Order on Order of Protection | 2018CV652 | Payson Regional Justice Court | Protected Information | Christine Lee | Protected Information | None | 2/19/19 | Attempted | | | 61.6 | McDaniel |
| 2/19/19 | Writ of Restitution | 2019CV59FD | Payson Regional Justice Court | Center Ridge Apartments | Hayley Wilson | Hayley Wilson / 105 E Main St #203 Payson AZ 85541 | Posted / 105 E Main St #203 Payson AZ 85541 | 2/19/19 | Served | | | | McDaniel |
| 2/15/19 | Subpoena | M0444TC2019012001 | Payson Magistrate Court | State of Arizona | Johnathon Kast | Officer Mark / 303 N Beeline HWY Payson AZ 85541 | PPD Front Desk Reception / 303 N Beeline HWY Payson AZ 85541 | 2/19/19 | Served | | | | McDaniel |
| 2/15/19 | Child Support Packet | DO20190041 | Gila County Superior Court | State of Arizona | Daniel Morris | Daniel Morris / 315 E Pine St Payson AZ 85541 | Daniel Morris / 315 E Pine St Payson AZ 85541 | 2/19/19 | Served | | | | McDaniel |
| 2/19/19 | Guardianship | GC201900007 | Gila County Superior Court | Christopher Tyree | Julia Tyree | Julia Tyree / 807 W Longhorn Rm 509 Payson AZ 85541 | Julia Tyree / 807 W Longhorn Rm 509 Payson AZ 85541 | 2/19/19 | Served | | | | McDaniel |
| 2/19/19 | Order to Appear | FC2012050390 | Maricopa County Superior Court | Lynette Skinner | Colt Skinner | Colt Skinner / 1304 W Red Baron Rd Payson AZ 85541 | None | 2/19/19 | Attempted | | | | McDaniel |
| 2/19/19 | Order to Appear | FC2012050390 | Maricopa County Superior Court | Lynette Skinner | Colt Skinner | Colt Skinner / 1304 W Red Baron Rd Payson AZ 85541 | Colt Skinner / 1304 W Red Baron Rd Payson AZ 85541 | 2/19/19 | Served | | | | McDaniel |
| 2/19/19 | Injunction Agaisnt Workplace Harassement | PO201900018 | Gila County Superior Court | Protected Information | Jay Joslin | Jay Joslin / 108 W Main St (GCSO Jail) Payson AZ 85541 | Jay Joslin / 108 W Main St (GCSO Jail) Payson AZ 85541 | 2/19/19 | Served | | | | Sgt Binney |
| 2/20/19 | Hearing Order on Order of Protection | 2018CV652 | Payson Regional Justice Court | Protected Information | Christine Lee | Christine Lee / 1107 S McLane Payson AZ 85541 | Christine Lee / 1107 S McLane Payson AZ 85541 | 2/20/19 | Served | | | 164.2 | Phillips |
| 2/20/19 | Injunction Against Harassment | J0404CV2019000081 | Payson Regional Justice Court | Protected Information | Melinda Bryan | Melinda Bryan / 144 E Andrew Dr Gisela AZ 85541 | Melinda Bryan / 144 E Andrew Dr Gisela AZ 85541 | 2/20/19 | Served | | | | Phillips |

# Constable Activity Log - Monthly

**Constable:** Tony McDaniel

**Deputy:** Terry Phillips
Constable Clerk: Kimberly Rust

**County:** Gila
**Precinct:** Payson

Total Cases Served/Attempted: 165

Mileage Total: 1519.8

| Date Received | Type of Document | Case No. | Court | Plaintiff | Defendant | Address | Person Served/ Served Via | Date Served | Service | Mileage Start | Mileage End | Daily Mileage | Notes & Served By |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 2/20/19 | Summons & Complaint | 2019CV85OV | Payson Regional Justice Court | Sharon Rhoda | Lynne Krahn | Lynne Krahn / 1501 N Convair Dr Payson AZ 85541 | None | 2/20/19 | Attempted | | | | Phillips |
| 2/20/19 | Summons & Complaint | 2019CV85OV | Payson Regional Justice Court | Sharon Rhoda | Lynne Krahn | Lynne Krahn / 1501 N Convair Dr Payson AZ 85541 | Lynne Krahn / 108 W. Main ST Payson AZ 85541 | 2/20/19 | Served | | | | McDaniel |
| 2/25/19 | Summons & Complaint | 2019CV72OV | Payson Regional Justice Court | Cach LLV | Cheri Cline & J. Doe Cline | Cheri Cline & J. Doe Cline / 904 N Beeline HWY STE C Payson AZ 85541 | Cheri Cline / 904 N Beeline HWY STE C Payson AZ 85541 | 2/25/19 | Served | | | 100.6 | McDaniel |
| 2/25/19 | Summons Eviction Action | 2019CV87FD | Payson Regional Justice Court | Joseph Federico | Jodi Darlington | Jodi Darlington / 801 N Beeline HWY Payson AZ 85541 | Jodi Darlington / 801 N Beeline HWY Payson AZ 85541 | 2/25/19 | Served | | | | McDaniel |
| 2/25/19 | Order of Protection | J0404CV2019000088 | Payson Regional Justice Court | Protected Information | Jason Lamere | Jason Lamere / 6112 Hardscrabble Mesa Rd Pine AZ 85544 | Jason Lamere / 6112 Hardscrabble Mesa Rd Pine AZ 85544 | 2/25/19 | Served | | | | McDaniel |
| 2/25/19 | Summons & Complaint | 2019CV56UN | Payson Regional Justice Court | Midland Funding | Cody Myers & J. Doe Myers | Cody Myers Garza / 603 S Colcord #C Payson AZ 85541 | Cody Myers Garza / 603 S Colcord #C Payson AZ 85541 | 2/25/19 | Served | | | | McDaniel |
| 2/25/19 | Summons & Complaint | 2019CV55UN | Payson Regional Justice Court | Midland Funding | Daniel Flores & J. Doe Flores | Daniel Flores / 1401 N McLane Rd Payson AZ 85541 | None | 2/25/19 | Attempted | | | | McDaniel |
| 2/25/19 | Summons & Complaint | 2019CV55UN | Payson Regional Justice Court | Midland Funding | Daniel Flores & J. Doe Flores | Daniel Flores / 113 N McLane Payson AZ 85541 | None | 2/25/19 | Attempted | | | | McDaniel |
| 2/25/19 | Summons & Complaint | 2019CV55UN | Payson Regional Justice Court | Midland Funding | Daniel Flores & J. Doe Flores | Daniel Flores / 618 E Hunter Cir Payson AZ 85541 | Daniel Flores / 618 E Hunter Cir Payson AZ 85541 | 2/25/19 | Served | | | | McDaniel |
| 2/25/19 | Summons Eviction Action | 2019CV89FD | Payson Regional Justice Court | Karen Wood | Ame Johnson & Josh McCann | Ame Johnson & Josh McCann / 603 N Granite Dr Payson AZ 85541 | Posted & Certified Mailed 603 N Granite Dr Payson AZ 85541 | 2/25/19 | Served | | | | McDaniel |
| 2/25/19 | Order of Protection | J0404CV2019000090 | Payson Regional Justice Court | Protected Information | Ralph Mitchell Jr | Ralph Mitchell Jr / 480 S Rainbow Dr #35 Payson AZ 85541 | Ralph Mitchell Jr / 480 S Rainbow Dr #35 Payson AZ 85541 | 2/25/19 | Served | | | | McDaniel |
| 2/25/19 | Summons & Complaint | 2019CV58UN | Payson Regional Justice Court | Citibank | Gerald Gordon | Gerald Gordon / 511 S Moonlight Dr Star Valley AZ 85541 | None | 2/25/19 | Attempted | | | | McDaniel |
| 2/25/19 | Summons & Complaint | 2019CV58UN | Payson Regional Justice Court | Citibank | Gerald Gordon | Gerald Gordon / 511 S Moonlight Dr Star Valley AZ 85541 | Gerald Gordon / 511 S Moonlight Dr Star Valley AZ 85541 | 2/26/19 | Served | | | 39.2 | McDaniel |
| 2/26/18 | Assist | None | None | | Assisted GCSO in Arrest of Jennifer Huge | | Arrested | 2/26/19 | | | | | McDaniel |
| 2/26/19 | Subpoena | M0444TR2018013021 | Payson Magistrate Court | State of Arizona | Ryan Lashua | Officer Oldeschulte / 303 N Beeline HWY Payson AZ 85541 | PPD Front Desk Reception / 303 N Beeline HWY Payson AZ 85541 | 2/26/19 | Served | | | | McDaniel |
| 2/26/19 | Order to Show Cause | 2018TR817 | Payson Regional Justice Court | State of Arizona | Jennifer Hopson | Jennifer Hopson / 803 E HWY 260 Payson AZ 85541 | Jennifer Hopson / 803 E HWY 260 Payson AZ 85541 | 2/26/19 | Served | | | | McDaniel |
| 2/26/19 | Order to Show Cause | 2018CR194 | Payson Regional Justice Court | State of Arizona | Jennifer Hopson | Jennifer Hopson / 803 E HWY 260 Payson AZ 85541 | Jennifer Hopson / 803 E HWY 260 Payson AZ 85541 | 2/26/19 | Served | | | | McDaniel |
| 2/26/19 | Order to Show Cause | 2018TR3029 | Payson Regional Justice Court | State of Arizona | Jennifer Hopson | Jennifer Hopson / 803 E HWY 260 Payson AZ 85541 | Jennifer Hopson / 803 E HWY 260 Payson AZ 85541 | 2/26/19 | Served | | | | McDaniel |
| 2/26/19 | Subpoena | 2018CR265 | Payson Regional Justice Court | State of Arizona | Michael Sandoval Mouchette | Deputy Chagolla / 108 W. Main St. Payson, AZ 85541 | GCSO Clipboard / 108 W. Main St. Payson, AZ 85541 | 2/27/19 | Served | | | 51.1 | McDaniel |
| 2/27/19 | Criminal Subpoena | CR2018442 | Gila County Superior Court | State of Arizona | Ashley Bravo | Deputy Highstreet / 108 W Main St Payson AZ 85541 | GCSO Clipboard / 108 W. Main St. Payson, AZ 85541 | 2/27/19 | Served | | | | McDaniel |
| 2/27/19 | Criminal Subpoena | CR2018442 | Gila County Superior Court | State of Arizona | Ashley Bravo | Deputy Kilbourne / 108 W Main St Payson AZ 85541 | GCSO Clipboard / 108 W. Main St. Payson, AZ 85541 | 2/27/19 | Served | | | | McDaniel |

# Constable Activity Log - Monthly

**Constable:** Tony McDaniel
**Deputy:** Terry Phillips
Constable Clerk: Kimberly Rust

**County:** Gila
**Precinct:** Payson

Total Cases Served/Attempted: 165

Mileage Total: 1519.8

| Date Received | Type of Document | Case No. | Court | Plaintiff | Defendant | Address | Person Served/ Served Via | Date Served | Service | Mileage Start | Mileage End | Daily Mileage | Notes & Served By |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 2/26/19 | Subpoena | 2018CR265 | Payson Regional Justice Court | State of Arizona | Michael Sandoval Mouchette | Deputy Todd / 108 W Main St Payson AZ 85541 | GCSO Clipboard / 108 W. Main St. Payson, AZ 85541 | 2/27/19 | Served | | | | McDaniel |
| 2/26/19 | Subpoena | 2018CR265 | Payson Regional Justice Court | State of Arizona | Michael Sandoval Mouchette | Alecia Starkey / Protected Information | None | 2/27/19 | Attempted | | | | McDaniel |
| 2/26/19 | Subpoena | 2018CR265 | Payson Regional Justice Court | State of Arizona | Michael Sandoval Mouchette | Alecia Starkey / Protected Information | None | 2/27/19 | Attempted | | | | McDaniel |
| 2/27/19 | Criminal Subpoena | CR2018442 | Gila County Superior Court | State of Arizona | Ashley Bravo | Trooper Smith / 201 N Colcord Payson AZ 85541 | Sgt Manjarres / 201 N Colcord Payson AZ 85441 | 2/27/19 | Served | | | | McDaniel |
| 2/27/19 | Criminal Subpoena | CR2018442 | Gila County Superior Court | State of Arizona | Ashley Bravo | Trooper Nyhart / 201 N Colcord Payson AZ 85541 | Sgt Manjarres / 201 N Colcord Payson AZ 85441 | 2/27/19 | Served | | | | McDaniel |
| 2/27/19 | Criminal Subpoena | CR2018442 | Gila County Superior Court | State of Arizona | Ashley Bravo | Trooper Halenar / 201 N Colcord Payson AZ 85541 | Sgt Manjarres / 201 N Colcord Payson AZ 85441 | 2/27/19 | Served | | | | McDaniel |
| 2/27/19 | Criminal Subpoena | CR2018442 | Gila County Superior Court | State of Arizona | Ashley Bravo | Sgt Manjarres / 201 N Colcord Payson AZ 85441 | Sgt Manjarres / 201 N Colcord Payson AZ 85441 | 2/27/19 | Served | | | | McDaniel |
| 2/27/19 | Criminal Subpoena | CR2018442 | Gila County Superior Court | State of Arizona | Ashley Bravo | Officer Lee / 303 N Beeline HWY Payson AZ 85541 | PPD Front Desk Reception / 303 N Beeline HWY Payson AZ 85541 | 2/27/19 | Served | | | | McDaniel |
| 2/27/19 | Criminal Subpoena | CR2018442 | Gila County Superior Court | State of Arizona | Ashley Bravo | Mariah Lantz / Protected Information | Mariah Lantz / Protected Information | 2/27/19 | Served | | | | McDaniel |
| 2/27/19 | Notice | 19-012097 | Payson Regional Justice Court | State of Arizona | Alejandro Santo Salas | Officer Giese / ADOT Payson AZ 85541 | Officer Giese / ADOT Payson AZ 85541 | 2/28/19 | Emailed | | | 243.3 | Phillips |
| 2/28/19 | Order to Show Cause | 2018TR12406 | Payson Magistrate Court | State of Arizona | Jack Vasquez | Jack Vasquez / 1020S Ponderosa St Payson AZ 85541 | None | 2/28/19 | Attempted | | | | McDaniel |
| 2/28/19 | Order to Show Cause | 2018TR12406 | Payson Magistrate Court | State of Arizona | Jack Vasquez | Jack Vasquez / 207 E Longhorn Payson AZ 85541 | None | 2/28/19 | Attempted | | | | McDaniel |
| 2/28/19 | Order to Show Cause | 2018TR12406 | Payson Magistrate Court | State of Arizona | Jack Vasquez | Jack Vasquez / 108 W Main St Payson AZ 85541 | Jack Vasquez / 108 W Main St Payson AZ 85541 | 2/28/19 | Served | | | | Rust |
| 2/27/19 | Release Conditions & Release Order | 1902201184 | Payson Regional Justice Court | State of Arizona | Larry Sellier | Larry Sellier / 585 N Sleepy Hollow Ln #14 Tonto Basin AZ 85553 | Larry Sellier / 585 N Sleepy Hollow Ln #14 Tonto Basin AZ 85553 | 2/28/19 | Served | | | | Phillips |
| 2/28/19 | Order of Protection | J0404CV2019000104 | Payson Regional Justice Court | Protected Information | Darrell Johnson IV | Darrell Johnson IV / 239 Palomino Dr Beaver Valley AZ 85541 | None | 2/28/19 | Attempted | | | | Phillips |
| 2/28/19 | Order of Protection | J0404CV2019000104 | Payson Regional Justice Court | Protected Information | Darrell Johnson IV | Darrell Johnson IV / 2010 N Beeline HWY Payson AZ 85541 | Darrell Johnson IV / 2010 N Beeline HWY Payson AZ 85541 | 2/28/19 | Served | | | | Phillips |
| 2/28/19 | Criminal Summons | J0404CR2019000092 | Payson Regional Justice Court | State of Arizona | Christopher Jerry Gibbons | Christopher Jerry Gibbons / 250 Rocky Rd. Tonto Basin, AZ 85553 | None | 2/28/19 | Attempted | | | | Phillips |
| 2/28/19 | Criminal Summons | J0404CR2019000092 | Payson Regional Justice Court | State of Arizona | Christopher Jerry Gibbons | Christopher Jerry Gibbons / 802 S. Manzanita Dr. Payson, AZ 85553 | None | 2/28/19 | Attempted | | | | Phillips |
| | | | | | | | | | | | | | |
| | | | | | | | | | | | | | |
| | | | | | | | | | | | | | |

# GILA COUNTY TREASURER'S RECEIPT
# GILA COUNTY, ARIZONA

PAYSON COURTS
MAR 06 2019

DATE 2-28-19

CONTRACT #

GRANT #

DEPOSIT TO FUND General Fund FUND #

REMITTING AGENCY Payson Regional Constable #324

BILLING PERIOD Service Fees February 2019

| Account Code | Direct Deposit / Check # | Revenue Description | Amount | |
|---|---|---|---|---|
| 1005.324.3405.80 | CASH | Service Fees | 48 | 00 |
| | 1043 | | 1150 | 08 |
| | 45400 | | 69 | 00 |
| | 45398 | | 69 | 00 |
| | 45399 | | 69 | 00 |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | 1405 | 08 |

Preparer Signature: Kimberley Buist Title Constable Clerk

Approved Signature: 6/B Title Constable

SUMMARY OF DEPOSIT

| | |
|---|---|
| Currency | 48.00 |
| Coins | |
| Checks | 1357.08 |
| Total | 1405.08 |

2 x 20 = 40
1 x 5 = 5
3 x 1 = 3
48.00

TREASURER By Date 3/1/19

ORIGINATING OFFICE

141218

**ARF-5385** **Consent Agenda Item** **3. K.**

**Regular BOS Meeting**

**Meeting Date:** 04/02/2019

**Reporting Period:** Financial and statistical reports for February 2019

**Submitted For:** Dorothy Little, Justice of the Peace-Payson Region

**Submitted By:** Dorothy Little, Justice of the Peace-Payson Region

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## Information

### Subject

Payson Regional Justice of Peace's Office Monthly Report for February 2019

### Suggested Motion

Acknowledgement of the February 2019 monthly activity report submitted by the Payson Regional Justice of the Peace's Office.

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## Attachments

February 2019 reports

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# LIMITED JURISDICTION COURTS MONTHLY STATISTICAL REPORT

## Page 1 Processing

Court ID: 404

County: PAYSON REGIONAL JUSTICE COURT Report Month/Year: February 2019

**CRIMINAL TRAFFIC**

| | D.U.I. (a) | Serious* Violations (b) | All Other Violations (c) | TOTAL (d) |
|---|---|---|---|---|
| **Pending 1st of Month** | **132** | **4** | **106** | **242** |
| Filed | **3** | **2** | **12** | **17** |
| Transferred In | **0** | **0** | **0** | **0** |
| **SUBTOTAL** | **135** | **6** | **118** | **259** |
| Transferred Out | **0** | **0** | **0** | **0** |
| Other Terminations | **11** | **1** | **4** | **16** |
| **TOTAL TERMINATIONS** | **11** | **1** | **4** | **16** |
| Statistical Correction | 0 | 0 | 0 | **0** |
| **Pending End of Month** | **124** | **5** | **114** | **243** |

***A.R.S. 28-661 (if misdemeanor), -662,-663,-664,-665,-693,-708. See Instructions.**

**TRAFFIC FAILURE TO APPEAR****

| Pending 1st of Month | Filed | Trans In | SUB-TOTAL | Trans Out | Other Term. | TOTAL TERM. | Stat. Corr. | Pending End of Month |
|---|---|---|---|---|---|---|---|---|
| 258 | 10 | 0 | **268** | **0** | **1** | **1** | 0 | **267** |

****READ:** These are FORMAL FTA FILINGS AND DISPOSITIONS CHARGING ANOTHER CRIMINAL OFFENSE, not bench warrants for failure to appear. FTA filings should also have original traffic complaint recorded in the CRIMINAL TRAFFIC SECTION above until that traffic filing has been terminated. Issuing a bench warrant or an FTA does not terminate the traffic filing.

Criminal Traffic/FTA Court Trials Held: **1** Criminal Traffic/FTA Jury Trials Held: **0**

**CIVIL TRAFFIC**

| Pending 1st of Month | Filed | Trans In | SUB-TOTAL | Trans Out | Default Judg-ment | Other Term. | TOTAL TERM. | Stat. Corr. | Pending End of Month |
|---|---|---|---|---|---|---|---|---|---|
| 649 | 409 | 0 | 1,058 | 0 | 22 | 398 | 420 | 0 | 638 |

Civil Traffic Hearings Held: **2**

**VIOLATIONS OF A.R.S. 28-702.01 AND 28-702.04**
**(Part of Civil Traffic Above)**

Filed **152** Trans In **0** **TOTAL** **152**

# LIMITED JURISDICTION COURTS MONTHLY STATISTICAL REPORT

Court ID: 404 **Page 2 Processing**

County: PAYSON REGIONAL JUSTICE COURT Report Month/Year: February 2019

## MISDEMEANOR

| | Pending 1st of Month (a) | Filed (b) | Trans In (c) | SUB TOTAL (d) | Tran Out (e) | Other Term (f) | TOTAL TERM (g) | Stat. Corr. (h) | Pending End of Month (j) |
|---|---|---|---|---|---|---|---|---|---|
| Misdemeanor (Non-Traffic) | 519 | 27 | 0 | **546** | 0 | 16 | 16 | *0* | **530** |
| Failure to Appear (Non-Traffic) | 26 | 0 | 0 | **26** | 0 | 1 | 1 | *0* | **25** |
| TOTAL | 545 | 27 | 0 | **572** | 0 | 17 | 17 | 0 | **555** |

## TRIALS HELD

Misdemeanor Court/FTA Trials Held: **2** Misdemeanor/FTA Jury Trials Held: **0**

## FELONY

| Pending 1st of Month (a) | Filed (b) | Trans In (c) | SUB TOTAL (d) | Trans Out (e) | Other Term (f) | TOTAL TERM (g) | Stat. Corr. (h) | Pending End of Month (j) |
|---|---|---|---|---|---|---|---|---|
| **5** | **31** | **0** | 36 | **0** | **27** | 27 | 0 | **9** |

Felony Preliminary Hearings Held: **0** Felony, Misdemeanor, Criminal Traffic Initial: Appearances: **71**

## LOCAL NON-CRIMINAL ORDINANCES

| | Pending 1st of Month | Filed | SUB-TOTAL | Terminated | Stat. Corr. | Pending End of Month |
|---|---|---|---|---|---|---|
| Parking | **0** | **0** | 0 | **0** | 0 | **0** |
| Non-Parking | **0** | **0** | 0 | **0** | 0 | **0** |
| TOTAL | 0 | 0 | 0 | 0 | 0 | **0** |

# LIMITED JURISDICTION COURTS MONTHLY STATISTICAL REPORT

## Page 3 Processing

Court ID: 404

County: PAYSON REGIONAL JUSTICE COURT Report Month/Year: February 2019

### CIVIL COMPLAINTS

| | Small Claims (a) | Forcible Detainer/ Eviction Action (b) | Other Civil (c) | TOTAL (d) |
|---|---|---|---|---|
| **Pending 1st of Month** | **17** | **5** | **104** | **126** |
| Filed | **2** | **5** | **25** | **32** |
| Transferred In | **0** | **0** | **0** | **0** |
| **SUBTOTAL** | **19** | **10** | **129** | **158** |
| Transferred Out | **0** | **0** | **0** | **0** |
| Other Terminations | **4** | **5** | **16** | **25** |
| **TOTAL TERMINATIONS** | **4** | **5** | **16** | **25** |
| Statistical Correction | 0 | 0 | 0 | 0 |
| **Pending End of Month** | **15** | **5** | **113** | **133** |

Small Claims Hearings Held/Defaults: **4**

Civil Court Trials Held: **2**

Small Claims Hearings Held/Defaults Before Volunteer Hearing Officer: **0**

Civil Jury Trials Held: **0**

### DOMESTIC VIOLENCE/HARASSMENT PETITIONS

| | Filed | Order Issued | Petition Denied | TOTAL TERM. |
|---|---|---|---|---|
| Domestic Violence | **8** | **8** | **0** | **8** |
| Harassment | **6** | **6** | **1** | **7** |

### HEARINGS HELD TO REVOKE OR MODIFY ORDER OF PROTECTION INJUNCTION AGAINST HARASSMENT

Order of Protection: **3**

Injunction Against: **3**

### SPECIAL PROCEEDINGS/ACTIVITIES

Peace Bond Complaints Filed: **0**

Fugitive Complaints Filed: **2**

Juvenile Hearings Held: **0**

Search Warrants Issued: **10**

# LIMITED JURISDICTION COURTS MONTHLY STATISTICAL REPORT

## Page 4 Processing

Court ID: 404

County: PAYSON REGIONAL JUSTICE COURT

Report Month/Year: February 2019

### WARRANTS OUTSTANDING

#### TRAFFIC WARRANTS OUTSTANDING

| | |
|---|---|
| D.U.I. | 113 |
| Serious Violations | 6 |
| All Other Violations | 422 |
| **TRAFFIC TOTAL** | **541** |

#### CRIMINAL WARRANTS OUTSTANDING

| | |
|---|---|
| Felony | 29 |
| Misdemeanor | 465 |
| **CRIMINAL TOTAL** | **494** |

**MAIL BY THE 20TH WORKING DAY OF MONTH:**

**Arizona Supreme Court**
Administrative Office of the Courts
1501 W. Washington St., Suite 410
Phoenix, AZ 85007-3327

**ATTN: Research/Statistics Unit**
(602) 542-9376

Signature of the Judge/Magistrate (or designee)

Dorothy Little
Name of Preparer

3-2019
Date of Preparation

PAYSON JUSTICE COURT TREASURER'S RECAP

| FEBRUARY, 2019 FUND NAME | AZTEC CODE | ACCOUNT CODE | ACCOUNT CODE | TOTAL AMOUNT ALLOCATED | 5% FILL THE GAP SET ASIDE | ADJUSTED BALANCE |
|---|---|---|---|---|---|---|
| AZ DPS Forensics Fund | ZADPS | 0872-000-000-2061-00 | 0872-2061 | $ 774.26 | $ 38.71 | $ 735.55 |
| Alternative Dispute Resolution | ZADR | 0848000-000-000-2061-00 | T848-2061 | $ 67.48 | $ 3.37 | $ 64.11 |
| Attorney Fee Reimbursement | ZATT | 1005000-314-000-3400-11 | X10501314004383 | $ 78.96 | | $ 78.96 |
| Confidential Address Assessment - State Treasurer | ZCAA1 | 0884000-000-000-2061-00 | | $ - | $ - | $ - |
| Confidential Address Assessment - Local | ZCAA2 | 1005000-302-000-3800 30 | | $ - | $ - | $ - |
| Constable Ethics Committee Fund | ZCECF | 0874000-2061-00 | 0874-2061 | $ 65 00 | $ 3 25 | $ 61 75 |
| Citizens Clean Elections | ZCEF | 0888000-000-000-2061-00 | T888-2061 | $ 1,881 18 | | $ 1,881 18 |
| Criminal Justice Enhancement 67% | ZCJEF | 0812000-000-000-2061-00 | T812-2061 | $ 7,875 28 | $ 393 76 | $ 7,481 52 |
| Defensive Driving Diversion Fee | ZDDS | 1005000-314-000-3400-90 | X105-4609 | $ 9,600 00 | $ 480 00 | $ 9,120 00 |
| DNA State Surcharge 3% 12-116 01C | ZDNAS | 0872000-000-000-2061-00 | T872-2061 | $ 277 83 | $ 13 89 | $ 263 94 |
| Elected Officials Retirement Fund 15 30% | ZEORF | 0801000-000-000-2061-00 | T801-2061 | $ 503.07 | $ 25.15 | $ 477 92 |
| Elected Officials Retirement Plan 6% | ZEORP | 0874-2061 | 0874-2061 | $ 214 10 | $ 10 71 | $ 203 39 |
| Base Fees (General Fund) | ZFEE | 1005000-314-000-3400-15 | X105-4615 | $ 1,136 25 | $ 56 81 | $ 1,079 44 |
| Base Fines (General Fund) | ZFINE | 1005000-314-000-3510-10 | X105-4831 | $ 15,267 18 | $ 763 36 | $ 14,503.82 |
| Fill the Gap Surcharge 7% | ZFTGS | 0870000-000-000-2061-00 | T870-2061 | $ 1,220.27 | $ 61 01 | $ 1,159.26 |
| Failure To Pay Warrant Surcharge 10% | ZFTPS | 1005000-314-000-3400-17 | X10501314004861 | $ - | $ - | $ - |
| Extra DUI Assessment $500 | ZGFDU | 0912000-000-000-2061-00 | T912-2061 | $ 590 00 | $ 29 50 | $ 560 50 |
| Judicial Collection Enhancement $7 | ZJCL | 4741000-314-000-3400-15 | X36001314004615 | $ 607 84 | | $ 607 84 |
| Judicial Collection Enhancement Local % | ZJCLF | 4741000-314-000-3400-15 | X36001314004615 | $ 224 03 | $ 11.20 | $ 212 83 |
| Judicial Collection Enhancement $13 | ZJCS | 0818000-000-000-2061-00 | T818-2061 | $ 1,128.88 | | $ 1,128.88 |
| Judicial Collection Enhancement %PC | ZJCSF | 0840000-000-000-2061-00 | T840-2061 | $ 578.87 | $ 28 94 | $ 549.93 |
| Jail (Incarceration) Fees | ZJF | 1005000-300-340-3405-40 | X10502340004651 | $ 425 00 | | $ 425 00 |
| Local Costs | ZLCL | 1005000-314-000-3510-10 | X105-4831 | $ - | $ - | $ - |
| Administrative Costs | ZMISC | 1005000-314-000-3400-99 | X105-4886 | $ 844.20 | $ 42.21 | $ 801 99 |
| Medical Services Enhancement 13% | ZMSEF | 0813000-000-000-2061-00 | T813-2061 | $ 2,267 02 | $ 113 35 | $ 2,153.67 |
| 2011 Additional Assessment - State Treasurer | ZOS1 | 0930000-000-000-2061-00 | | $ 2,380 30 | $ 119.02 | $ 2,261 28 |
| 2011 Additional Assessment - County Treasurer | ZOS2 | 0931000-000-000-2061-00 | | $ 297 51 | $ 14 88 | $ 282 63 |
| Officer Safety Equipment - City Police (CP) | ZOS3 | 0932000-000-000-2061-00 | | $ 4.01 | $ 0 20 | $ 3 81 |
| Officer Safety Equipment - Sheriff (SHF) | ZOS4 | 0933000-000-000-2061-00 | | $ 94 89 | $ 4 74 | $ 90 15 |
| Officer Safety Equipment - DPS (DPS) | ZOS5 | 0934000-000-000-2061-00 | | $ 1,071 70 | $ 53 59 | $ 1,018 11 |
| Officer Safety Equipment - MVD/ADOT (MVD) | ZOS6 | 0935000-000-000-2061-00 | | $ 0 26 | $ 0.01 | $ 0 25 |
| Officer Safety Equipment - Game and Fish (GF) | ZOS7 | 0936000-000-000-2061-00 | | $ 4.99 | $ 0.25 | $ 4 74 |
| Officer Safety - Registrar of Contractors (ROC) | ZOS8 | 0937-2061 | | $ - | $ - | $ - |
| Officer Safety Equipment - Animal Control (AC) | ZOS10 | 0942000-000-000-2061-00 | | $ - | $ - | $ - |
| Officer Safety - Tonto Apache Police (TAR) | ZOS15 | 0950000-000-000-2061-00 | | $ 14.32 | $ 0.72 | $ 13.60 |
| Officer Safety - Department of Agriculture | ZOS17 | 0951000-000-000-2061-00 | | $ - | $ - | $ - |
| Overpayment Forfeited | ZOVF | 1005000-314-000-3510-10 | X105-4831 | $ 16.55 | $ 0.83 | $ 15.72 |
| Adult Probation Fee | ZPBA | 4042000-335-000-3405-30 | X25001335-4835 | $ - | $ - | $ - |
| Peace Officer Training Equipment Fund | ZPOTE | 0963-2061 | | $ 714 76 | $ 84 15 | $ 630 61 |
| Probation Surcharge 2006 ($10 00) | ZPRS6 | 0871000-000-000-2061-00 | T871-2061 | $ 7 93 | $ 0.40 | $ 7 53 |
| Probation Surcharge 2009 ($20.00) | ZPRS9 | 0871000-000-000-2061-00 | T871-2061 | $ 5,907 66 | $ 295.38 | $ 5,612.28 |
| Probation Surcharge $5.00 | ZPRSU | 0871000-000-000-2061-00 | T871-2061 | $ - | $ - | $ - |
| Public Safety Equipment | ZPSEF | 0912000-000-000-2061-00 | T912-2061 | $ 881.01 | $ 44.05 | $ 836 96 |
| Reimbursement to County Attorney 60% | ZREIM | 3544000-301-000-3400-11 | X18201301004777 | $ 591 63 | | $ 591 63 |
| Reimbursement to Superior Court 40% | ZREIM | 4574000-333-000-3400-16 | X226333004864 | $ 394 41 | | $ 394 41 |
| Security Enhancement Fee (Local) | ZSECE | | | $ - | $ - | $ - |
| Technical Registration Fund ($15 Drug Offenses) | ZTECH | 0833000-000-000-2061-00 | | $ - | $ - | $ - |
| Victim Comp Assistance Fund | ZVCAF | 0954-2061 | | $ 607.44 | $ 30 37 | $ 577 07 |
| Victim Rights Enforcement Fund | ZVREA | 0957000-2061-00 | | $ 589 68 | $ 29 48 | $ 560 20 |
| Victims Rights Fund | ZVRF | 847-2061 | | $ 1,009 80 | $ 50 49 | $ 959.31 |
| Warrant Fee (Local) | ZWAR | 1005000-314-000-3510-10 | X105-4831 | $ - | $ - | $ - |
| AZ Native Plant Fund | ZANP | | STATE | $ - | $ - | $ - |
| Child Passenger Restraint | ZCPRF | | STATE | $ 385.20 | $ 19 26 | $ 365 94 |
| Drug and Gang Enforcement Fines | ZDECJ | | STATE | $ 657.99 | $ 32 90 | $ 625.09 |
| DUI Abatement | ZDUIA | | STATE | $ 39.00 | $ 1 95 | $ 37.05 |
| Domestic Violence Services Fund | ZDVSF | | STATE | $ - | $ - | $ - |
| FARE Special Collection Fee 19% | ZFAR1 | | STATE | $ 1,766.09 | | $ 1,766.09 |
| FARE Delinquency Fee $35.00 | ZFAR2 | | STATE | $ 1,008.53 | | $ 1,008.53 |
| Game and Fish - Wildlife | ZGF | | STATE | $ 50.27 | $ 2.51 | $ 47.76 |
| HURF 1 28-5438, 2533C | ZHRF1 | | STATE | $ 107.05 | $ 5.35 | $ 101.70 |
| HURF 3 28-5433C, 4139 | ZHRF3 | | STATE | $ - | $ - | $ - |
| HURF - to DPS | ZHRFD | | STATE | $ - | $ - | $ - |
| Prison Construction Fund | ZPCOF | | STATE | $ 1,683.01 | $ 84 15 | $ 1,598.86 |
| Registrar of Contractors | ZRCA | | STATE | $ - | $ - | $ - |
| State Highway Fund | ZSHWY | | STATE | $ - | $ - | $ - |
| State Highway Work Zone Fund | ZSHWZ | | STATE | $ - | $ - | $ - |
| Display Suspended Plates (DPS) | ZSLPD | | STATE | $ 421.39 | $ 21 07 | $ 400.32 |
| State Photo Enforcement Base Fine | ZSPBF | | STATE | $ - | $ - | $ - |
| State Photo Enforcement Clean Election Surcharge | ZSPCE | | STATE | $ - | $ - | $ - |
| Bad Check Program - County Attorney | ZBAD | | COUNTY ATTY | $ - | | $ - |
| HURF - to Sheriff's Office 28-5533G | ZHRFS | | SHERIFF | $ - | $ - | $ - |
| Display Suspended Plates (Sheriff's Office) | ZSLPS | | SHERIFF | $ 150.05 | $ 7 50 | $ 142 55 |
| HURF - to City Police | ZHRFC | | CITY POLICE | $ - | $ - | $ - |
| Display Suspended Plates (City Police) | ZSLPC | | CITY POLICE | $ 108.32 | $ 5.42 | $ 102.90 |
| Display Suspended Plates (T.A.R.) | ZSLPA | | Tonto Apache PD | $ - | $ - | $ - |
| **TOTALS** | | | | $ 66,592.45 | $ 2,983.89 | $ 63,608.56 |
| | | | **TOTAL ADJUSTED BALANCE VERIFICATION** | | | $ 63,608.56 |

| DATE | Check | AMOUNT | MONTHLY REMITTANCE TO: |
|---|---|---|---|
| 3/6/2019 | 6344 | $ 60,395.66 | GILA COUNTY TREASURER |
| | 6345 | $ 5,951.34 | ARIZONA STATE TREASURER |
| | | $ - | GILA COUNTY BAD CHECK PROGRAM |
| | 6346 | $ 142.55 | SHERIFF SUSPENDED PLATES AND HURF |
| | 6347 | $ 102.90 | CITY POLICE SUSPENDED PLATES AND HURF |
| | | $ - | T.A.R. POLICE SUSPENDED PLATES |
| | | $ 66,592.45 | TOTAL DISTRIBUTIONS THIS MONTH |

**I, DOROTHY A. LITTLE, Gila County Justice of the Peace, do hereby certify this is a true and correct copy of the funds collected by Payson Justice Court for FEBRUARY, 2019.**

**DOROTHY A. LITTLE**
**Gila County Justice of the Peace**

**ARF-5360** **Consent Agenda Item** **3. L.**

**Regular BOS Meeting**

**Meeting Date:** 04/02/2019

**Reporting Period:** Monthly Report for February 2019

**Submitted For:** Mary Navarro, Justice Court Operations Mgr.

**Submitted By:** Mary Navarro, Justice Court Operations Mgr.

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## Information

### Subject

Globe Regional Justice Justice of the Peace's Monthly Report for February 2019

### Suggested Motion

Acknowledgment of the February 2019 monthly activity report submitted by the Globe Regional Justice of the Peace's Office.

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## Attachments

Monthly Report for February 2019

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| February, 2019<br>FUND NAME | AZTEC<br>CODE | ACCOUNT<br>CODE | ACCOUNT<br>CODE | TOTAL AMOUNT<br>ALLOCATED | 5% FILL THE<br>GAP SET ASIDE | ADJUSTED<br>BALANCE |
|---|---|---|---|---|---|---|
| Bulk Merchandise Civil Penalty | ZBULK | | STATE | $ - | $ - | $ - |
| Automobile Theft Authority Fund | ZATA | | STATE | $ - | $ - | $ - |
| Child Passenger Restraint | ZCPRF | | STATE | $ 441.93 | $ 22.10 | $ 419.83 |
| Drug and Gang Enforcement Fines | ZDECJ | | STATE | $ 396.61 | $ 19.84 | $ 376.77 |
| Domestic Violence Shelter Fund | ZDVSF | | STATE | $ 111.18 | $ 5.56 | $ 105.62 |
| FARE Special Collection Fee 19% | ZFAR1 | | STATE | $ 5,668.08 | $ - | $ 5,668.08 |
| FARE Delinquency Fee $35.00 | ZFAR2 | | STATE | $ 3,243.52 | $ - | $ 3,243.52 |
| Game and Fish - Wildlife | ZGF | | STATE | $ - | $ - | $ - |
| Extra DUI Assessment $500 | ZGFDU | | STATE | $ 408.62 | $ 20.44 | $ 388.18 |
| HURF 1 28-5438, 2533C | ZHRF1 | | STATE | $ - | $ - | $ - |
| HURF 3 28-5433C, 4139 | ZHRF3 | | STATE | $ - | $ - | $ - |
| HURF - to DPS | ZHRFD | | STATE | $ - | $ - | $ - |
| Registrar of Contractors | ZRCA | | STATE | $ - | $ - | $ - |
| Display Suspended Plates (DPS) | ZSLPD | | STATE | $ 553.41 | $ 27.68 | $ 525.73 |
| State Photo Enforcement Base Fine | ZSPBF | | STATE | $ - | $ - | $ - |
| State Photo Enforcement Clean Election Surcharge | ZSPCE | | STATE | $ - | $ - | $ - |
| Public Safety Equipment Fund | ZPSEF | | STATE | $ 2,190.16 | $ 109.51 | $ 2,080.65 |
| State Treasurer General Fund | ZSTAT | | STATE | $ - | $ - | $ - |
| AZ DPS Forensics Fund | ZADPS | 0872-2061 | | $ 723.91 | $ 36.20 | $ 687.71 |
| Alternative Dispute Resolution | ZADR | 848-2061 | T848-2061 | $ 43.58 | $ 2.18 | $ 41.40 |
| Arson Detection Reward Fund 41-2167D | ZADRF | 901-2061 | T901-2061 | $ - | $ - | $ - |
| Confidential Address Assessment - State Treasurer | ZCAA1 | 884-2061 | | $ 105.62 | $ 5.29 | $ 100.33 |
| Confidential Address Assessment - Local | ZCAA2 | 1005-311-3800-30 | | $ 5.56 | $ 0.28 | $ 5.28 |
| $5 Constable Fee | ZCECF | 0874-2061 | 0874 | $ 80.00 | $ 4.00 | $ 76.00 |
| Citizens Clean Elections | ZCEF | 888-2061 | T888-2061 | $ 2,253.14 | $ - | $ 2,253.14 |
| Criminal Justice Enhancement 67% | ZCJEF | 812-2061 | T812-2061 | $ 10,608.68 | $ 530.44 | $ 10,078.24 |
| Defensive Driving Diversion Fee | ZDDS | 1005.311-3510.10 | X105-4831 | $ 4,500.00 | $ 225.00 | $ 4,275.00 |
| DNA State Surcharge 3% 12-116.01C | ZDNAS | 872-2061 | T872-2061 | $ 528.93 | $ 26.45 | $ 502.48 |
| DUI Abatement | ZDUIA | 889-2061 | T889-2061 | $ 250.00 | $ 12.50 | $ 237.50 |
| Elected Officials Retirement Fund 14.09% | ZEORF | 801-2061 | T801-2061 | $ 324.80 | $ 16.24 | $ 308.56 |
| Elected Officials Retirement Plan 6.00% | ZEORP | | 0874-2061 | $ 138.22 | $ 6.92 | $ 131.30 |
| Extra Adult Probation Assessment | ZEXAP | 4042.335-3405.30 | X25001335-483 | $ 65.29 | $ 3.27 | $ 62.02 |
| Base Fees (General Fund) | ZFEE | 1005.311-3400.15 | X105-4615 | $ 719.94 | $ 36.00 | $ 683.94 |
| Base Fines (General Fund) | ZFINE | 1005.311-3510.10 | X105-4831 | $ 19,486.01 | $ 974.31 | $ 18,511.70 |
| Fill the Gap Surcharge 7% | ZFTGS | | T870-2061 | $ 1,555.91 | $ 77.80 | $ 1,478.11 |
| Failure To Pay Warrant Surcharge 10% | ZFTPS | 1005.311.3400.17 | X10501311-486 | $ 3,594.12 | $ 179.71 | $ 3,414.41 |
| HURF - to Sheriff's Office 28-5533G | ZHRFS | 1005.300-3400.15 | X1050234-4615 | $ - | $ - | $ - |
| Judicial Collection Enhancement $7 | ZJCL | 4740.311-3400.15 | X357-4615 | $ 866.40 | $ - | $ 866.40 |
| Judicial Collection Enhancement Local % | ZJCLF | 1005.311-3400.15 | X105-4615 | $ 144.68 | $ - | $ 144.68 |
| Judicial Collection Enhancement $13 | ZJCS | 840-2061 | T840-2061 | $ 1,608.96 | $ - | $ 1,608.96 |
| Judicial Collection Enhancement %PC | ZJCSF | 840-2061 | T840-2061 | $ 373.83 | $ 18.70 | $ 355.13 |
| Jail (Incarceration) Fees | ZJF | 1005.300-3405.40 | X10502442-465 | $ 1,272.84 | $ - | $ 1,272.84 |
| Local Costs | ZLCL1-5 | 1005.311-3400.10 | X105-4450 | $ 362.22 | $ 18.12 | $ 344.10 |
| Cost of Prosecution Reimbursement 60% | ZLCL6 | 3544.301-3400.11 | X182-4620 | $ 271.44 | $ - | $ 271.44 |
| Cost of Prosecution Reimbursement 40% | ZLCL6 | 4574.333-3400.16 | X22601333-486 | $ 180.96 | $ - | $ 180.96 |
| County Attorney Bad Check Program | ZLCL7 | 3545.301-3400.11 | X183-4620 | $ 18.58 | $ 0.93 | $ 17.65 |
| Law Enforcement Boating Safety Fund | ZLEAB | | | $ - | $ - | $ - |
| Miscellaneous Fees - Local | ZMISC | 1005.311-3400.15 | X105-4615 | $ 558.95 | $ 27.95 | $ 531.00 |
| Medical Services Enhancement 13% | ZMSEF | 813-2061 | T813-2061 | $ 2,988.80 | $ 149.44 | $ 2,839.36 |
| 2011 Additional Assessment - State Treasurer | ZOS1 | 930-2061 | T930-2061 | $ 1,942.72 | $ 97.14 | $ 1,845.58 |
| 2011 Additional Assessment - County Treasurer | ZOS2 | 931-2061 | T931-2061 | $ 242.90 | $ 12.15 | $ 230.75 |
| Officer Safety Equipment - City Police - Globe (CP) | ZOS3 | 932-2061 | T932-2061 | $ 68.48 | $ 3.43 | $ 65.05 |
| Officer Safety Equipment - Sheriff (SHF) | ZOS4 | 933-2061 | T933-2061 | $ 115.47 | $ 5.78 | $ 109.69 |
| Officer Safety Equipment - DPS (DPS) | ZOS5 | 934-2061 | T934-2061 | $ 774.90 | $ 38.75 | $ 736.15 |
| Officer Safety Equipment - MVD/ADOT (MVD) | ZOS6 | 935-2061 | T935-2061 | $ - | $ - | $ - |
| Officer Safety Equipment - Game and Fish (GF) | ZOS7 | 936-2061 | T936-2061 | $ - | $ - | $ - |
| Officer Safety - Registrar of Contractors (ROFC) | ZOS8 | 937-2061 | T937-2061 | $ - | $ - | $ - |
| Officer Safety Equipment-Animal Control | ZOS10 | | T942-2061 | $ - | $ - | $ - |
| Officer Safety Equipment - Globe Fire (FD) | ZOS13 | 938-2061 | T938-2061 | $ - | $ - | $ - |
| Officer Safety Equipment - County Attorney | ZOS14 | 953-2061 | 0953-2061 | $ - | $ - | $ - |
| Arizona Department of Insurance (ADOI) | ZOS15 | 939-2061 | T939-2061 | $ - | $ - | $ - |
| Officer Safety Equipment - Miami Police Dept. (MPD) | ZOS16 | 940-2061 | T940-2061 | $ 11.03 | $ 0.56 | $ 10.47 |
| Health and Human Services (HHS) | ZOS17 | 941-2061 | T941-2061 | $ - | $ - | $ - |
| Gila County Animal Control (R) | ZOS18 | 942-2061 | T942-2061 | $ - | $ - | $ - |
| Officer Safety - San Carlos Tribal Police (SCPD) | ZOS19 | 943-2061 | T943-2061 | $ 0.56 | $ 0.03 | $ 0.53 |
| TriCity Fire Department (TRIFI) | ZOS20 | 944-2061 | T944-2061 | $ - | $ - | $ - |
| San Carlos Game and Fish (SCGF) | ZOS23 | 945-2061 | T945-2061 | $ - | $ - | $ - |
| Officer Safety Equip. - Hayden Police Dept. (HPD) | ZOS24 | 946-2061 | T946-2061 | $ 0.82 | $ 0.05 | $ 0.77 |
| Arizona Department of Liquor (ADL) | ZOS25 | 947-2061 | T947-2061 | $ - | $ - | $ - |
| Officer Safety Equipment - Attorney General Office | ZOS26 | 953-2061 | | $ - | $ - | $ - |
| Overpayment Forfeited | ZOVF | 1005.311.3510.10 | X105-4831 | $ 251.39 | $ 12.57 | $ 238.82 |
| Over Payment Refund | ZOVR | | | $ 97.00 | $ - | $ 97.00 |
| Adult Probation Fee | ZPBA | 4042.335-3405.30 | X25001335-483 | $ 293.10 | $ 14.66 | $ 278.44 |
| Prison Construction Fund | ZPCOF | 908-2061 | T908-2061 | $ 2,821.13 | $ 141.06 | $ 2,680.07 |
| Peace Officer Train. Equip. Fund $4 | ZPOTE | 0963-2061 | | $ 478.79 | $ 23.94 | $ 454.85 |

| | | | | | | |
|---|---|---|---|---|---|---|
| Probation Surcharge 2006 ($10.00) | ZPRS6 | 871-2061 | T871-2061 | $ 61.71 | $ 3.09 | $ 58.62 |
| Probation Surcharge 2009 ($20.00) | ZPRS9 | 871-2061 | T871-2061 | $ 5,068.62 | $ 253.43 | $ 4,815.19 |
| Probation Surcharge $5.00 | ZPRSU | 871-2061 | T871-2061 | $ 29.37 | $ 1.47 | $ 27.90 |
| Public Defender Fees | ZPUBZ | 1005.345-3300.00 | X105-4429 | $ 168.15 | $ - | $ 168.15 |
| Reimbursement to County Attorney 60% | ZREIM | 3544.301.3400.11 | X182-4620 | $ 2,108.93 | $ - | $ 2,108.93 |
| Reimbursement to County Attorney 40% | ZREIM | 4574.333.3400.16 | X22601333-486 | $ 1,405.95 | $ - | $ 1,405.95 |
| Security Enhancement Fee | ZSECE | | | $ - | $ - | $ - |
| State Highway Fund | ZSHWY | | | $ - | $ - | $ - |
| State Highway Work Zone Fund | ZSHWZ | | T855-2061 | $ - | $ - | $ - |
| Display Suspended Plates (Sheriff's Office) | ZSLPS | 1005.300-3510.10 | X105-4264 | $ 336.25 | $ 16.82 | $ 319.43 |
| Technical Registration Fund ($15 Drug offenses) | ZTECH | 0833-2061 | | $ - | $ - | $ - |
| Victims Assistance Fund | ZVAF | | T814-2061 | $ - | $ - | $ - |
| Victims Compensation Assist. Fund $9 | ZVCAF | 0954-2061 | | $ 408.22 | $ 20.42 | $ 387.80 |
| Victim Rights Enforcement Fund | ZVREA | 957-2061 | T957-2061 | $ 467.92 | $ 23.40 | $ 444.52 |
| Victims Rights Assessment Fund | ZVRF | 963-2061 | | $ 678.49 | $ 33.93 | $ 644.56 |
| Local Warrant Fee | ZWAR | | | $ - | $ - | $ - |
| DARE - Sheriff's Office | ZDASO | | SHERIFF D.A.R | $ 50.00 | $ 2.50 | $ 47.50 |
| HURF - to City Police | ZHRFC | | CITY POLICE | $ - | $ - | $ - |
| Display Suspended Plates (Miami Police Dept.) | ZSLMP | | CITY POLICE | $ 30.69 | $ 1.54 | $ 29.15 |
| Display Suspended Plates (Globe City Police) | ZSLPC | | CITY POLICE | $ 27.98 | $ 1.40 | $ 26.58 |
| **TOTALS** | | | | **$ 84,585.45** | **$ 3,264.98** | **$ 81,320.47** |

| | |
|---|---|
| TOTAL ADJUSTED BALANCE VERIFICATION | $ 81,320.47 |
| **TOTAL RESTITUTION RECEIVED** | **$ 1,072.82** |
| **TOTAL RECEIPTS THIS MONTH** | **$ 85,658.27** |

| DATE | CHECK NO. | AMOUNT | MONTHLY REMITTANCE TO: |
|---|---|---|---|
| 03/04/19 | 511 | $ 12,808.38 | ARIZONA STATE TREASURER |
| 03/04/19 | 512 | $ 71,576.84 | GILA COUNTY TREASURER |
| 03/04/19 | 513 | $ 47.50 | GILA COUNTY SHERIFF D.A.R.E. |
| 03/04/19 | 514 | $ 26.58 | GPD SUSPENDED PLATES |
| 03/04/19 | 515 | $ 29.15 | MPD SUSPENDED PLATES |
| | | **$ 84,488.45** | **TOTAL DISTRIBUTIONS THIS MONTH** |
| 2/19/2019 | 505 | $ 97.00 | Over Payment Refunded |

**I, Jordan Reardon, Justice of the Peace Interim for the Globe Regional Justice Court, do hereby certify that the foregoing is a true and correct account of funds, to the best of my knowledge and belief, collected by me for the month of February, 2019.**

**Justice of the Peace**

# GLOBE REGIONAL JUSTICE COURT
# MONTHLY TRUST REPORT

## For the Month of: February, 2019

## BONDS

| | | |
|---|---|---|
| **BALANCE AT THE BEGINNING OF THE MONTH** | **$** | **2,344.95** |
| **RECEIVED DURING THE MONTH** | **$** | **8,723.55** |
| **DISBURSED DURING THE MONTH** | **$** | **3,888.95** |
| **BALANCE AT THE END OF THE MONTH** | **$** | **7,179.55** |

**Financial Clerk**

**Justice of the Peace/Court Manager**

*Auditor General: Monthly trust report-summarize the courts bond and deposit transactions - although bond and deposit monies remain in the court bonds account, it must be included in financial reports – the report must be filed with the county disbursement and it must indicate beginning balances, deposits, withdrawals and balances due.

**ARF-5349** **Work Session Item** **6. A.**

**Regular BOS Meeting**

Meeting Date: 04/02/2019
Submitted For: Mary Springer, Finance Director
Submitted By: Mary Springer, Finance Director
Department: Finance

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## Information

### Request/Subject

FY19 Financial Status Review.

### Background Information

Items for discussion may include: FY19 financial review, revenue and expenditure trend information, cash balance trend information, and FY20 budget priorities.

### Evaluation

N/A

### Conclusion

N/A

### Recommendation

N/A

### Suggested Motion

Information/Discussion of FY 2020 County budget priorities and FY 2019 County financial status review.**(Mary Springer)**

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## Attachments

*No file(s) attached.*

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