

2016 State Homeland Security Grant Application

Submitted by Todd Whitney on March 7, 2016 - 1:01pm

PROJECT ADMINISTRATION

PROJECT INFO

Subrecipient Agreement #:

160302-01

Organization Name:

Gila County Health and Emergency Services

Project Title:

Regional Training

Project Description:

This project will be utilized for the funding of regional training to include the four counties of Gila, Pinal, Graham and Greenlee. Regional training will support the advanced and continuing cooperative approach to enhance the Eastern Arizona regions support of goals identified in the Arizona SPR.

COMMENTS/REVIEW

Funding Year:

2016

APPLICANT CONTACT

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HEAD OF AGENCY CONTACT

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PROGRAM INITIATIVES

Initiatives:

Implement NIMS and NRP Capabilities

Is this project a Law Enforcement Terrorism Prevention Activity (LETPA)?:

No

STATE HOMELAND SECURITY STRATEGY

- Goal 1: Enhance Arizona's Common Capabilities › 1.1.0 › 1.1.1
- Goal 2: Prevent Terrorist Attacks › 2.1.0 › 2.1.1

RISK PROFILE/PROJECT NEED

Describe your understanding of the terrorism risk that your area faces.:

The eastern region of Arizona has many mining facilities that create a bi-product of Sulfuric Acid, that; can be utilized in a manner that could create mass casualties if obtained illegally. Furthermore, the region is home to the main water supply to the Phoenix metro area (Roosevelt lake) and the Roosevelt Dam is listed as a part of critical infrastructure of the State of Arizona.

Describe your understanding of the natural hazards risk that your area faces. :

The natural hazards that exist in the Easter region of Arizona are primarily wildfire, followed by flooding and other weather related hazards. One other major hazard to the region is the isolation that exists and the few roadways that exist to support regional efforts.

What assets and capabilities does your agency currently have that allows for addressing these risks?:

Each county in the Eastern Region has representatives that operate their perspective emergency management departments that oversee funding and capabilities for the entire Eastern Region. EM Departments organize and sponsor training events to many different agencies to enhance the overall capabilities for the region.

How would this project help your agency address these risks?:

Each county in the Eastern Region has representatives that operate their perspective emergency management departments that oversee funding and capabilities for the entire Eastern Region. EM Departments organize and sponsor training events to many different agencies to enhance the overall capabilities for the region. This project would provide for funding of many departments training and exercises to ensure that readiness of regional jurisdictions are prepared through training, exercises and conference updates.

Describe why your agency needs this project to be funded.:

Rural Arizona is isolated from the metro areas of the State. Continued and advanced training is essential to the successful response and capabilities outlined in the State Preparedness report and the Multi-year Training and Exercise plan.

If grant funding were no longer available, would your agency continue to maintain, support and sustain this capability?:

No

Describe the reasons your agency will not continue to maintain this capability.:

Rural communities are significantly underfunded due to the lack of taxable income in the region. If training funding was not available, there would be a dramatic affect on the quality and availability of advanced training.

Are the assets requested in this grant physically mobile and available for use outside of your jurisdiction?:

No

Describe which agencies will directly benefit from this project, aside from your own.:

Emergency management departments organize training of ICS courses and other advanced learning courses that support regional readiness and preparedness. This project is being submitted on behalf of a 4 county region.

Does this project support a NIMS typed resource?:

No

Has your agency previously been awarded funding to support this project?:

Yes

Please list the award amounts previously received in support of this project and their corresponding grant years.:

\$29,000 FY2016

Will your agency be requesting funding to support this project in future grant cycles?:

Yes

Please explain why your agency will be requesting additional grant funds to support this project.:

This funding request is a yearly (multi-county) training request.

CORE CAPABILITIES

- Operational Coordination › Organization › NIMS/ICS compliance
- Planning › Planning › Training › Whole community involvement and coordination
- Situational Assessment › Training › Analyzing information

Describe how your project addresses the selected gap(s):

This project is a request for funding a multi-county training project that will enhance basic and advanced courses for many agencies in the Eastern Region. Courses such as ICS 300, 400 will be funded through this project. Furthermore, advanced management courses and conferences will be funded for regional leaders to plan for and exercise command, control and coordination of resources and personnel for the Eastern Arizona region. Conferences provide for understanding and maintaining National trends of real events that aid the preparation and coordination of assets and personnel in the Arizona region.

MILESTONES

MILESTONE 1

Accept funding award through each County Board of Supervisors. Host two regional courses Complete quarterly report

MILESTONE 2

Attend one conference Host three regional courses Complete quarterly report

MILESTONE 3

Attend one conference Host three regional courses Complete quarterly report

MILESTONE 4

Attend one conference Host three regional courses Complete quarterly report

EQUIPMENT REQUEST

Equipment Item	Age/Condition of Equipment	Qty Requested	Cost Per Unit	Total Requested	Total Awarded
		0	\$0	\$0	\$0
				\$0	\$0

Equipment Requested Total:

\$0

Equipment Awarded Total:

\$0

Can partial funding be accepted for this equipment?:

No

TRAINING REQUEST

Training Item	Backfill / Overtime	Workshops / Conferences	Trainers / Contractors / Consultants	Supplies	Travel	Total Requested	Total Awarded
Training Name: ICS 300 Training Description: ICS-300 Intermediate ICS for Expanding Incidents: ICS-300 provides training and resources for personnel who require advanced knowledge and application of the ICS. This course expands upon information covered in the ICS-100 and ICS-200 courses. Trainers / Contractors / Consultants Details: Course instructors and instructional materials for (2) courses in the region.	\$0	\$0	\$5,000 Award - \$5,000	\$0	\$0	\$5,000	\$5,000
						\$51,800	\$51,800

Training Item	Backfill / Overtime	Workshops / Conferences	Trainers / Contractors / Consultants	Supplies	Travel	Total Requested	Total Awarded
Training Name: ICS 400 Training Description: ICS-400 Advanced ICS: This course provides training and resources for personnel who require advanced application of ICS. This course expands upon information covered in ICS-100 through ICS-300. Trainers / Contractors / Consultants Details: Instructors and materials costs for (2) courses in the region	\$0	\$0	\$5,000 Award - \$5,000	\$0	\$0	\$5,000	\$5,000
Training Name: IAEM Conference (Georgia) Training Description: This conference will support Collaboration: Improve job proficiency through critical information sharing with other emergency management professionals in all levels of government, private sector, public health and related professions with more than 2,500 participants. Best value for obtaining/learning new skillsets Learn best practices from the field's most respected speakers and hear lessons learned from actual disasters Workshops / Conferences Details: (3) attendee spots for the IAEM conference Travel Details: flights, rooms and per diem to attend conference.	\$0	\$2,000 Award - \$2,000	\$0	\$0	\$3,500 Award - \$3,500	\$5,500	\$5,500
Training Name: Mitigation for Emergency Managers Training Description: This course covers the effective mitigation requires that we all understand local risks, address the hard choices, and invest in long-term community well-being. Without mitigation actions, we jeopardize our safety, financial security and self-reliance. Disasters can happen at anytime and anyplace; their human and financial consequences are hard to predict. The number of disasters each year is increasing but only 50% of events trigger Federal assistance. FEMA's mitigation programs help reduce the impact of events—and our dependence on taxpayers and the Treasury for disaster relief. Trainers / Contractors / Consultants Details: Mitigation for Emergency Managers	\$0	\$0	\$4,000 Award - \$4,000	\$0	\$0	\$4,000	\$4,000
						\$51,800	\$51,800

Training Item	Backfill / Overtime	Workshops / Conferences	Trainers / Contractors / Consultants	Supplies	Travel	Total Requested	Total Awarded
Training Name: PERRC Conference Training Description: It is the mission of this consortium to bring together healthcare, medical, public health and volunteer emergency management personnel involved in disaster recovery and response efforts representing the governmental, public and private sectors to discuss shared practices in preparedness, mitigation, response and recovery. This forum will provide a hands-on, adult learning environment promoting the sharing of ideas and discussion of best practices. Workshops / Conferences Details: Conference fees for (2) regional persons to attend Travel Details: flights, rooms and per diem costs for (2) attending conference.	\$0	\$1,200 Award - \$1,200	\$0	\$0	\$6,000 Award - \$6,000	\$7,200	\$7,200
Training Name: All Hazards Public information officer Training Description: This course is designed for a Public Information Officer (PIO) assigned to an incident as a member of an All-Hazards Incident Management Team (AHIMT) and local IMTs, as well as for the PIO assigned to an incident as an Assistant PIO in a variety of capacities. This course will help participants develop a strong set of core PIO skills and the ability to apply them within the context of an AHIMT. This course is also distinct from other information function courses in that it combines elements from both the basic and advanced functions to concentrate training on the fundamental duties and responsibilities of the PIO in an all-hazards environment. The course material does not assume or require experience as a PIO, but also is not a basic PIO course. Exercises, simulations, discussions, and a final exam enable participants to process and apply their new knowledge. Trainers / Contractors / Consultants Details: Costs for instructors and classroom materials	\$0	\$0	\$7,500 Award - \$7,500	\$0	\$0	\$7,500	\$7,500
Training Name: Hazardous Materials Operations Course Training Description: Emergency Responder Hazardous Materials Technician for CBRNE Incidents (ERHM) is a five-day course that provides training based on Occupational Safety and Health Administration (OSHA) standards for hazardous materials (HAZMAT) training. Participants receive hands-on training in identifying HAZMAT, using advanced surveying and monitoring equipment, selecting and using the appropriate level of personal protective equipment (PPE), and performing decontamination procedures Trainers / Contractors / Consultants Details: Course instructors and materials for class	\$0	\$0	\$5,000 Award - \$5,000	\$0	\$0	\$5,000	\$5,000
						\$51,800	\$51,800

Training Item	Backfill / Overtime	Workshops / Conferences	Trainers / Contractors / Consultants	Supplies	Travel	Total Requested	Total Awarded
Training Name: Preparedness Summit Training Description: <i>The Preparedness Summit is the first and longest running national conference on public health preparedness. Since its beginning in 2006, the National Association of County and City Health Officials (NACCHO) has taken a leadership role in convening a wide array of partners to participate in the Summit; presenting new research findings, sharing tools and resources, and providing a variety of opportunities for attendees to learn how to implement model practices that enhance the nation's capabilities to prepare for, respond to, and recover from disasters and other emergencies.</i> Workshops / Conferences Details: <i>Conference fees for (2) to attend from the Eastern Region.</i> Travel Details: <i>(2) attendees travel, room and per diem to attend conference</i>	\$0	\$2,000 Award - \$2,000	\$0	\$0	\$6,000 Award - \$6,000	\$8,000	\$8,000
Training Name: HSEEP Training Program Training Description: <i>intermediate-level course that provides a comprehensive overview of exercise design along with practical skill development in accordance with the HSEEP Doctrine. This course uses activities that will give participants an opportunity to interact with many of the templates and other materials that are provided by the National Exercise Division to ensure exercises are conducted in a consistent manner.</i> Trainers / Contractors / Consultants Details: <i>Instructor Costs and classroom materials.</i>	\$0	\$0	\$4,600 Award - \$4,600	\$0	\$0	\$4,600	\$4,600
						\$51,800	\$51,800

Training Request Total:

\$51,800

Training Award Total:

\$51,800

Does your agency have a MYTEP?:

Yes

MYTEP Document:

 [Download MYTEP](#) (226.69 KB)

Can partial funding be accepted for this training?:

Yes

EXERCISE REQUEST

Description	Exercise Type	Backfill / Overtime	Workshops / Conference	Contractors / Consultants	Supplies	Travel	Total Requested	Total Awarded
		\$0	\$0	\$0	\$0	\$0	\$0	\$0
							\$0	\$0

Exercise Requested Total:

\$0

Exercise Awarded Total:

\$0

Can partial funding be accepted for this exercise?:

Yes

PLANNING REQUEST

Description	Backfill and Overtime	Workshops / Conference	Staff / Contractors / Consultants	Materials	Travel	Total Requested	Total Awarded
	\$0	\$0	\$0	\$0	\$0	\$0	\$0
						\$0	\$0

Planning Request Total:

\$0

Planning Award Total:

\$0

Can partial funding be accepted for this planning?:

No

ORGANIZATION ACTIVITY REQUEST

Description	Overtime	Operational Expenses	Staff / Contractors / Consultants	Total Requested	Total Awarded
	\$0	\$0	\$0	\$0	\$0
				\$0	\$0

Organizational Activity Request Total:

\$0

Organizational Activity Award Total:

\$0

Can you accept partial funding for this Organization activity?:

No

MANAGEMENT AND ADMINISTRATION REQUEST

Description	Backfill / Overtime	Personnel / Contractor / Consultant	Travel	Materials	Total Requested
	\$0	\$0	\$0	\$0	\$0
					\$0

M&A Total Requested:

\$0

M&A Awarded Total:

\$0

Can you accept partial funding for this Management and Administration activity?:

No

PROJECT REQUEST TOTAL

Cost Category	Total Requested	Total Awarded
Equipment Total	\$0	\$0
Training Total	\$51,800	\$51,800
Exercise Total	\$0	\$0
Planning Total	\$0	\$0
Organization Total	\$0	\$0
Project Total	\$51,800	\$51,800
	M&A Amount Requested	M&A Amount Awarded
Management and Administration	\$0	\$0
	Indirect Costs Requested	Indirect Costs Approved
Indirect Costs	No	No

PARTIAL FUNDING

Partial Funding Details:

Last year's award for the four county region of \$29,000 was severely underestimated as there were many gaps that had not previously been identified prior the last application period. Advances and changes in personnel throughout the region required for many additional courses to be requested and fulfilled. Due to limited budgets, some of these employment training gaps will be advanced to this request. It is requested that \$50,000 in funding be approved in order for the (4) county region maintain proficiency in the State Preparedness Report goals and objectives.

Has your organization received a Federal or State Grant within the last two years?:

Yes

Has your organization received funding from the Arizona Department of Homeland Security within the past two years?:

Yes

Specify the grant contract numbers:

150301-01

Has your organization been audited by an independent Certified Public Accountant within the past two years?:

Yes

Has your organization completed a Single Audit as required by 2 CFR 200 Subpart F within the past two years?:

Yes

Does your organization undergo an annual independent audit in accordance with 2 CFR 200 Subpart F?:

Yes

Has your organization been granted tax-exempt status by the Internal Revenue Service?:

No

Does your organization have policies related to salary scales, fringe benefits, travel reimbursement & personnel policies?:

Yes

Which of the following describes your organization's accounting system?:

Automated

How frequently do you post to the General Ledger?:

Daily

Does the accounting system completely & accurately track the receipt & disbursements of funds by each grant or funding source?:

Yes

Does the accounting system record actual costs compared to budgeted costs for each budget line item?:

Yes

Are time & effort distribution reports maintained for employees working fully or partially on state or federal grant programs which account for 100% of each employee's time?:

Yes

Is your organization familiar with Federal Cost Principles (2 CFR Part 200 Subpart E)?:

Yes

Are duties of the bookkeeper/accountant segregated from the duties of cash receipt or cash disbursement?:

Yes

Are checks signed by individuals whose duties exclude recording cash received, approving vouchers for payment and the preparation of payroll?:

Yes

Are all accounting entries and payments supported by source documentation?:

Yes

Are cash or in-kind matching funds supported by source documentation?:

Yes

Are employee time sheets supported by appropriately approved/signed documents?:

Yes

Does the organization maintain policies which include procedures for assuring compliance with applicable Code of Federal Regulations and terms of each grant award? :

Yes

Does the organization maintain written codes of conduct for employees involved in awarding or administering procurement contracts?:

Yes

Does the organization conduct purchases in a manner that encourages open and free competition among vendors?:

Yes

Does the organization complete some level of cost or price analysis for every purchase?:

Yes

Does the organization maintain a system of contract administration to ensure contractor conformance with the terms and conditions of each contract?:

Yes

Does the organization maintain written procurement policies and procedures?:

Yes

Are you on the disbarred/suspended list?:

No

STANDARD DATA COLLECTION

HIGHEST RANKING OFFICIAL

Name of Highest Ranking Official:

Michael Pastor

Address:

1400 E. Ash Street
Globe AZ 85501-9730

EMPLOYER IDENTIFICATION

Employer Identification Number (EIN):

86-6000444

Have you previously conducted business with the State using this EIN?:

Yes

DUNS Number:

183011634

What is your organization's Fiscal Year end date?:

06/30

FEDERAL INFORMATION

In which Congressional (Federal) District is your agency headquartered?:

1

FEDERAL FUNDING ACCOUNTABILITY AND TRANSPARENCY ACT (FFATA) REPORTING

Is 80% or more of your annual gross revenues from Federal Awards?:

No

Do you receive \$25 Million or more annually from Federal Awards?:

Yes