BOARD OF SUPERVISORS MEETING MINUTES
GILA COUNTY, ARIZONA

Date: August 15, 2016

MICHAEL A. PASTOR Chairman	**MARIAN E. SHEPPARD** Clerk of the Board
TOMMIE C. MARTIN Vice-Chairman	By: Laurie J. Kline Deputy Clerk
JOHN D. MARCANTI Member	Gila County Courthouse Globe, Arizona

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PRESENT: Michael A. Pastor, Chairman; Tommie C. Martin, Vice-Chairman (via ITV); John D. Marcanti, Member; Don E. McDaniel, Jr., County Manager; Jefferson R. Dalton, Deputy Gila County Attorney, Civil Bureau Chief; Marian E. Sheppard, Clerk of the Board; and, Laurie J. Kline, Deputy Clerk

Item 1 – CALL TO ORDER - PLEDGE OF ALLEGIANCE - INVOCATION

The Gila County Board of Supervisors met in a regular session at 10:00 a.m. this date in the Board of Supervisors' hearing room. Robert Mawson led the Pledge of Allegiance and Minister Lawrence Knowlton of the Church of Christ in Miami delivered the invocation.

Item 2 – PUBLIC HEARINGS:

A. Information/Discussion/Action to authorize the submission of a Federal Fiscal Year 2016 Community Development Block Grant (CDBG) Application to the State of Arizona, Department of Housing for CDBG Regional Account funding in the amount of $132,242 and adopt related Resolution Nos. 16-08-03, 16-08-04 and 16-08-05 for two proposed CDBG housing rehabilitation projects in Gila County.

Malissa Buzan, Community Services Division Director, stated that this is a public hearing and request to apply for Community Development Block Grant Regional Account funds from the State of Arizona, Department of Housing, for two proposed housing rehabilitation projects in Gila County. Per statutory requirement, a public hearing to obtain input from citizens was held; one in northern and one in southern Gila County, and now a public hearing must be held by the Board of Supervisors. It is also required that the Board adopt resolutions verifying that the application requirements have been met, and which must be included with the application. Chairman Pastor opened the public hearing; however, there were no comments, so he closed the public hearing and requested a motion from the Board. Upon motion by Vice-Chairman Martin,

seconded by Supervisor Marcanti, the Board unanimously authorized the submission of a Federal Fiscal Year 2016 Community Development Block Grant (CDBG) Application to the State of Arizona, Department of Housing, for CDBG Regional Account funding in the amount of $132,242 and adopted related Resolution Nos. 16-08-03, 16-08-04 and 16-08-05. **(Copies of the Resolutions are attached to the minutes and permanently on file in the Board of Supervisors' Office.)**

B. Information/Discussion/Action to adopt Order No. LL-16-03, an application submitted by Donald Taylor for a new Series 10 Beer and Wine Liquor License for Taylors Pine located in Pine.

Marian Sheppard, Clerk of the Board, stated that this is an application for a new Series 10 Beer and Wine Liquor License for Taylors Pine located in Pine. She explained the internal review process whereby the Building Permitting Department, Health Department and County Treasurer review the application to ensure that County requirements have been met. Ms. Sheppard advised that her office has not received any objections with regard to this application from anyone residing within a one-mile radius of the proposed liquor license location; therefore, she recommended proceeding with the public hearing. Chairman Pastor opened the public hearing; however, there were no comments, so he closed the public hearing and requested a motion from the Board. Upon motion by Supervisor Marcanti, seconded by Vice-Chairman Martin, the Board unanimously adopted Order No. LL-16-03.

Item 3 – REGULAR AGENDA ITEMS:

A. Information/Discussion/Action to set primary and secondary property tax rates for 2016 for all taxing jurisdictions within Gila County and convey tax rates for all jurisdictions to the County Treasurer, and adopt Resolution No. 16-08-02 providing for the collection of taxes for all jurisdictions by the County Treasurer for fiscal year 2016-2017.

Don McDaniel, County Manager, stated that this is the time set for the Board to set the tax rates for all taxing jurisdictions within the County and adopt a resolution allowing for the collection of those taxes. The tax rates are established by budget and financial information submitted to the County by the taxing authorities, such as special districts, school districts, or cities and towns. He stated that staff recommends that the Board set the primary and secondary property tax rates and adopt the resolution as stated above providing for the collection of those taxes for all jurisdictions in Gila County by the Gila County Treasurer. Upon motion by Vice-Chairman Martin, seconded by Supervisor Marcanti, the Board unanimously set primary and secondary property tax rates for 2016 for all taxing jurisdictions within Gila County, conveyed tax rates for all jurisdictions to the County Treasurer, and adopted Resolution No. 16-08-02. **(A copy of the resolution is attached to the minutes and permanently on file in the Board of Supervisors' Office.)**

B. Information/Discussion/Action to direct staff to begin negotiations with The Gordian Group to facilitate a Job Order Contract for the construction of the Superior Court North building at 110 W. Main Street in Payson.

Steve Sanders, Public Works Division Director, stated that the design of Phase I of the Superior Court North facility, which will be housed in the former NAPA building in Payson, has been completed. Canyon Country Design has prepared a design which includes electrical and mechanical drawings and it has been reviewed and approved by the County and stakeholders who will occupy the facility. Staff is ready to move forward to the next step in the process which is the construction phase. A Job Order Contract would be the preferred method of construction for this project as the County has used this method of construction for the Copper Administration Building and other smaller projects which have had positive results. Upon motion by Supervisor Marcanti, seconded by Vice-Chairman Martin, the Board unanimously directed staff to begin negotiations with The Gordian Group to facilitate a Job Order Contract for the construction of the Superior Court North building at 110 W. Main Street in Payson.

C. Information/Discussion/Action to authorize the advertisement of Invitation for Bid No. 070816 for the purchase of up to two new or used full sized, regular cab, 3/4 ton pickup trucks to be utilized by the Public Works Division.

Mr. Sanders stated that during the budget process, the Board of Supervisors approved the purchase of up to two trucks as described above of which funds for the purchase have been included in the current fiscal year budget. The vehicles will be assigned to the Facilities Department. Mr. Sanders clarified that this request is to obtain permission to advertise the Invitation for Bid in the newspaper. He added that when two trucks are purchased, at least two older vehicles will be eliminated at the same time so as not to increase the number of County fleet vehicles. Upon motion by Vice-Chairman Martin, seconded by Supervisor Marcanti, the Board unanimously authorized the advertisement of Invitation for Bid No. 070816.

D. Information/Discussion/Action to authorize the advertisement of Request for Proposals No. 080116 for WAN (Wide Area Network) and Internet Services.

Jacque Sanders, Assistant County Manager, Librarian, stated that this item, if approved, will allow for the advertisement of the Request for Proposals to secure services to increase bandwidth which will improve the inner connectivity in Globe. It has become evident across all County departments that the current Internet access bandwidth is not sufficient to allow staff to perform duties in a timely manner. Increasing County Internet bandwidth and point-to-point bandwidth between County facilities will be a first step in restoring regular communications speeds across all County departments. Upon motion by Supervisor Marcanti,

seconded by Vice-Chairman Martin, the Board unanimously authorized the advertisement of Request for Proposals No. 080116.

Item 4 – CONSENT AGENDA ACTION ITEMS: (Any matter on the Consent Agenda will be removed from the Consent Agenda and discussed and voted upon as a regular agenda item upon the request of any member of the Board of Supervisors.)

A. Approval of Amendment No. 1 to Funding Agreement No. 203-16 between the Arizona Department of Housing and the Gila County Division of Community Services, Housing Service, to amend the Scope of Work to indicate the change in Low Income Home Energy Assistance Program (LIHEAP) income eligibility level to 200% of the federal poverty guidelines and the LIHEAP rolling average per unit expenditure to $7,105.

B. Approval of an Application for Extension of Premises/Patio Permit submitted by Tamara Morken to temporarily extend the premises where liquor is permitted to be served at THAT Brewery Rimside Grill located in Pine for a Labor Day event to be held on September 3-4, 2016, an annual Oktoberfest event to be held on September 24-25, 2016, and a Halloween event to be held on October 29, 2016.

C. Approval of a Special Event Liquor License Application submitted by Pine Strawberry Fuel Reduction, Inc. to serve liquor at an event to be held at the Mary Ellen Randall Horse Arena located in Pine on September 16-18, 2016.

D. Approval to authorize the Gila County Animal Control Department to submit a grant application to the Arizona Companion Animal Spay and Neuter Committee for $10,000 to expand its discounted spay/neuter services in Gila County for a period of one year.

E. Acknowledgment of the June 2016 monthly activity report submitted by the Payson Regional Constable's Office.

F. Acknowledgment of the July 2016 monthly activity report submitted by the Payson Regional Constable's Office.

G. Acknowledgment of the Fiscal Year 2015-2016 Annual Report submitted by the Payson Regional Constable's Office.

H. Acknowledgment of the June 2016 monthly activity report submitted by the Recorder's Office.

I. Acknowledgment of the June 2016 monthly activity report submitted by the Clerk of the Superior Court's Office.

J. Acknowledgment of the July 2016 monthly activity report submitted by the Globe Regional Constable's Office.

K. Approval of the July 26, 2016, and August 3, 2016, Board of Supervisors' meeting minutes.

L. Acknowledgment of contracts under $50,000 which have been approved by the County Manager for the weeks of June 27, 2016 through July 01, 2016; and July 4, 2016 through July 8, 2016.

Upon motion by Vice-Chairman Martin, seconded by Supervisor Marcanti, the Board unanimously approved Consent Agenda action items 4A – 4L.

Item 5 – CALL TO THE PUBLIC: Call to the Public is held for public benefit to allow individuals to address the Board of Supervisors on any issue within the jurisdiction of the Board of Supervisors. Board members may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to Arizona Revised Statute §38-431.01(H), at the conclusion of an open call to the public, individual members of the Board of Supervisors may respond to criticism made by those who have addressed the Board, may ask staff to review a matter or may ask that a matter be put on a future agenda for further discussion and decision at a future date.

There were no comments from the public.

Item 6 – At any time during this meeting pursuant to A.R.S. §38-431.02(K), members of the Board of Supervisors and the County Manager may present a brief summary of current events. No action may be taken on information presented.

Each Board member and the County Manager presented information on current events.

There being no further business to come before the Board of Supervisors, Chairman Pastor adjourned the meeting at 10:33 a.m.

APPROVED:

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Michael A. Pastor, Chairman

ATTEST:

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Marian Sheppard, Clerk of the Board