



Arizona
Department
of Housing

E-CK.4 CHECKLIST FOR HOUSING REHABILITATION PROJECTS (NON FLOODPLAIN)

(For Housing Rehab programs consisting of only reconstruction of units: do not complete the E-CK.4 or E-CK.5. Instead see E-CK.7

Reconstruction Non Floodplain or E-CK-8 Reconstruction in Floodplain. For Housing Rehab Programs with both rehab and reconstruction you will complete the E-CK.4 or E-CK.5 for the rehab units and either an E-CK.7 or E-CK.8 for each reconstruction unit)

ADOH Contract No.: CDBG FY 16-FY 19 Activity No.: 1 & 2

ENVIRONMENTAL REVIEW RECORD
Checklist for HOUSING REHABILITATION PROJECTS
(not located in a floodplain/wetlands)

In addition to the forms/documents listed, any additional ERR-related documents and correspondence should be included in this file. If an item is not applicable, indicate with N/A

Date Completed	Item	Date Completed	Item
<u>n/a</u>	E-CO: Certifying Officer Designation	_____	ADOH approval received
<u>n/a</u>	E-CO.1: Compliance Officer Designation (For Non-Profits Only)	_____	Publish E-P.6 in local Newspaper
<u>5-3-16</u>	Map of Project Location	_____	Affidavit of Publication received
<u>7-26-16</u>	Floodplain Map with project location clearly marked Note: If project is determined to be in a floodplain/wetland, use the Checklist for Housing Rehabilitation Floodplain/Wetlands, Form E-CK.5	_____	Form E-12 (Request for Release of Funds and Certification) <i>with original signature</i> , copies of E-P.6 publication and affidavit mailed to ADOH.
<u>7-26-16</u>	Form E-1: Project Narrative	_____	Form E-13: Authority to Use Grant Funds (issued by ADOH or HUD)
<u>7-26-16</u>	Form E-3: Level of Environmental Rev.	_____	Form E-5: Checklist for Tribal Consultation.
<u>7-23-16</u>	Form E-HR.1: Rehabilitation Environmental Review (if project is determined to be in floodplain/wetlands, use Checklist for Housing Rehabilitation - Floodplain/Wetlands, Form E-CK.5)	_____	E-HR.2 Appendix A for each individual assisted unit (must be completed prior to construction)
<u>7-23-16</u>	Form E-DD: Date Determination		NOTE: If your Housing Rehab program also includes reconstruction of units you must complete additional documentation. See E-CK.7 Reconstruction Non Floodplain or E-CK-8 Reconstruction in Floodplain.
<u>7-23-16</u>	Form E-P.6 (Draft of NOI/RROF) and copy of ERR (all items listed above including back up documentation) sent to ADOH for approval		



E-1 PROJECT NARRATIVE

Recipient: **Gila County**
ADOH Contract No.: **2016-2019 CDBG**

**ADOH ENVIRONMENTAL REVIEW RECORD
PROJECT NARRATIVE**

- 1. Project Title: **Owner Occupied Housing Rehabilitation**
- 2. Project Description: (attach additional pages as necessary) During the period of July 1, 2016 To June 30, 2019 Gila County will use approximately \$1,250,000 in FY2016 through FY 2018 HOME funds, \$450,000 in FY2016 through FY2018 CDBG Regional Account Funds and \$900,000 in FY2016 through FY2018 CDBG SSP account funds to assist approximately 25 income qualified households with owner-occupied housing rehabilitation for housing units that do not currently meet safety and energy efficiency standards as adopted by the Gila County Board of Supervisors. Maximum amount of assistance will not exceed \$55,000 per eligible household and will be provided through a deferred forgivable loan. Assisted households will have at least one member of the household that is either elderly (62 years of age and older); disabled; or under the age of 18yrs. Household income will not exceed 80% of the area median income for Gila County as determined by HUD.

Complete item a and b if the information is not included in the attachment.

- a. Geographic Location (street names, compass direction, relation to town limit):
All of Gila County, excluding Tribal Lands and floodplains
- b. Size and/or Area (sq. ft. of building, size and length of pipe, no. of units):
Varies per individual project
- c. Existing Environmental Conditions (i.e., no sewer system, river contamination, unpaved streets, residential area, fully developed):
Gila County has a variety of conditions and services in different areas of the community. Failing septic systems are prevalent throughout the County, even though in some areas sewer services are available. Most of the County owned streets are paved, but their conditions vary from poor to fair.
- d. Purpose (i.e., to improve traffic and driving conditions by widening roads):
The purpose of the County's housing rehabilitation program is to: 1)eliminate health and safety hazards in homes, 2) benefit very low, and low to moderate income residents, and 3) improve neighborhoods and encourage stability. The focus of the program is to increase the life and improve the livability of homes owned by very low-, low- and moderate-income families by correcting code violations, solving health and safety issues, addressing accumulated deferred home maintenance projects, and providing sustainability by weatherizing homes.
- e. Cost:

Federal Funds	Source: <u>CDBG RA</u>	\$	\$520,000.00
Leverage/Other	Source: <u>S.S.P.</u>	\$	\$600,000.00



Arizona
Department
of Housing

Leverage/Other

Source: HOME PP

\$ \$600,000.00

TOTAL

\$ \$1,950,000.00

4. Map attached with project site clearly marked:

Yes

5. Prepared By:

Name: **Malissa Buzan**

Signature: _____

E-3 LEVEL OF ENVIRONMENTAL REVIEWRECIPIENT **GILA COUNTY**

ADOH Contract No: CDBG FY 16 - FY 19

ADOH ENVIRONMENTAL REVIEW RECORD***LEVEL OF ENVIRONMENTAL REVIEW***

Determine the type of environmental review necessary by checking the box that best describes the activity.

A. EXEMPT ACTIVITIES

1. The following are **EXEMPT** activities or components of an activity (§58.34). Check the appropriate box and complete the required documentation for Exempt activities.

- Environmental or other studies, resource identification, development of plans and strategies
- Information and financial services
- Administration and management Activities
- Public services that will not have a physical impact or result in any physical changes including but not limited to services concerned with employment, crime prevention, child care, health, drug abuse, education, counseling, energy conservation, and welfare or recreational needs
- Inspections and testing of properties for hazards or defects
- Purchase of insurance
- Purchase of tools
- Engineering or Design costs
- Technical assistance and training
- Assistance for temporary or permanent improvements that do not alter environmental conditions and are limited to protection, repair or restoration activities necessary only to control or arrest the effects from disasters or imminent threats to public safety including those resulting from physical deterioration
- Payment of principal and interest on loans made or obligations guaranteed by HUD

2. **The following activities are Categorically Excluded** (not subject to §58.5) and therefore considered **EXEMPT**. Check the appropriate box and complete the required documentation for Exempt activities.

- Supportive services including but not limited to health care, housing services, permanent housing placement, nutritional services, short term payments for rent/mortgage/utility costs, and assistance in gaining access to local, State, and Federal government benefits and services.
- Operating costs including maintenance, security, operation, utilities, furnishings, equipment, supplies, staff training and recruitment and other incidental costs.
- Equipment necessary to the operation of a service such as a fire truck, ambulance, transportation service vehicles, etc.

2. EXEMPT Activities (cont'd)

- Economic development activities including but not limited to, equipment purchase, inventory financing, interest subsidy, operating expenses and similar costs not associated with construction or expansion of existing operations.
- Activities to assist homebuyers to purchase existing dwelling units or dwelling units under construction, including closings costs and down payment assistance, interest buy-downs, and similar activities that result in the transfer of title. **(Dwelling units located in a Floodplain cannot be downgraded to exempt)**
- Affordable housing pre-development costs including legal, consulting, developer and other costs related to obtaining site options, project financing, administrative costs and fees for loan commitments, zoning approvals, and other related activities which do not have a physical impact.

B. CATEGORICALLY EXCLUDED activities. Check the appropriate box and complete the required documentation for CE activities.

- An activity from Section A.2 that is in or will impact on a floodplain or airport clear zone.
- Acquisition, repair, improvement, reconstruction or rehabilitation of public facilities and improvements (*other than buildings*) when the facilities/improvements are in place and will be retained in the same use *without change in size or capacity of more than 20%*.
Examples: Replacement of water or sewer lines, sidewalk/curb reconstruction, street repaving.
- Special projects directed to the removal of material and architectural barriers that restrict the mobility of and accessibility to elderly and handicapped persons.
- Rehabilitation of a single family dwelling up to 4 units (*the "unit" reference pertains to the number of units to be included with each contract with a General Contractor*) if the density is not increased beyond four units, the land use is not changed, and the footprint of the building is not increased in a floodplain or wetland.
- Rehabilitation of multi-family if unit density is not changed more than 20%, the project does not involve changes in land use from residential to non-residential, the footprint of the building is not increased in a floodplain and the estimated cost of the rehab does not exceed 75% replacement value.
- Non residential rehabilitation (commercial, industrial, public buildings) only IF: the facilities and improvements are in place and will not be changed in size or capacity by more than 20%; and the activity does not involve a change in land use, such as from non-residential to residential, commercial to industrial, or from one industrial use to another.
- An individual action (*new construction; development, demolition, acquisition, disposition or refinancing*) on up to 4 dwelling units where there is a maximum of four units on any one site. The units can be four one-unit buildings or one four-unit building or any combination in between
- An individual action (*new construction; development, demolition, acquisition, disposition or refinancing*) on a project of 5 or more housing units developed on scattered sites when the sites are more than 2,000 feet apart and there are not more than four housing units on any one site.
- Acquisition (including leasing) or disposition of, or equity loans on an existing structure; , or disposition of an existing structure; or acquisition (including leasing) of vacant land provided that the structure or land acquired, financed or disposed of will be retained for the same use.

C. Those activities not described in Section A or B requires an **ENVIRONMENTAL ASSESSMENT**. Check the box below and complete the required documentation for EA activities.

D. Level of Environmental Review:

- This project is Exempt
- This project is Categorical Excluded considered Exempt per 24 CFR 58.35(b).
- This project is Categorical Excluded
- This project requires an Environmental Assessment

Compliance Officer (FOR NON-PROFITS ONLY) (*insert name and title*)

Signature

Date

Certifying Officer for Responsible Entity (*insert name and title*) Michael A. Pastor, Chairman, Board of Supervisors

Signature

Date



E-HR.1 REHABILITATION ENVIRONMENTAL REVIEW (HUD FORM RER 2011)

Recipient: Gila County
ADOH Contract No.: CDBG, HOME, SSP

[This RER tiered review format {per 24CFR §58.15} may only be used for the environmental review of the rehabilitation of existing single family residential structures per §58.35(a)(3)(i) with or without the acquisition and/or the disposition of the existing structure per §58.35(a)(5). It may also be used for the acquisition/rehabilitation/disposition of individual units in a multi-family structure, but *not* for the rehabilitation/acquisition/disposition of an entire multi-family building per §58.35(a)(3)(ii), where environmental review using a Statutory Worksheet may be appropriate]. It may not be used for projects involving changes of use or new construction activities.

Program/project name and description: (Include maximum number of units and maximum grant/loan amounts)

During the period of July 1, 2016 To June 30, 2019 Gila County will use approximately \$600,000 in FY2016 through FY 2018 HOME funds, \$750,000 in FY2016 through FY2018 CDBG Regional Account Funds and \$600,000 in FY2016 through FY2018 CDBG SSP account funds to assist approximately 18 income qualified households with owner-occupied housing rehabilitation for housing units that do not currently meet safety and energy efficiency standards as adopted by the Gila County Board of Supervisors. Maximum amount of assistance will not exceed \$55,000 per eligible household and will be provided through a deferred forgivable loan. Assisted households will have at least one member of the household that is either elderly (62 years of age and older); disabled; or under the age of 18yrs. Household income will not exceed 80% of the area median income for Gila County as determined by HUD.

From (month/year): 7/2016

To (month/year): 6/2019

Area of Consideration: (Define the geographic area from which applications for this rehabilitation program will be accepted. Attach a composite map showing target area of consideration and floodplains).

All of Gila County, excluding Tribal Lands and floodplains.

INSTRUCTIONS for completing the RER (2011)

The Factors addressed in this RER review phase apply to the entire area of consideration. Prepare an RER form once for the maximum scope and magnitude of each program that meets the criteria of rehabilitation/acquisition/disposition at §58.35(a)(3) and (5), and retain it in the Environmental Review Record (ERR). A new RER must be completed whenever there is a new Consolidated Plan, Public Housing Plan or changes in the area of consideration or changes in the environmental conditions which could affect the program. After completion of the RER, publish or disseminate a Notice of Intent to Request Release of Funds (NOI/RROF) according to §58.70. The NOI/RROF shall identify the issues to be addressed in the site-specific review phase (Appendix A 2012). Do not commit HUD funds to any specific activity before obtaining the Authority to Use Grant Funds (HUD form 7015.16 {ADOH Form E-13}) for the program or before successfully completing the site-specific Appendix A 2012.

Site specific factors listed at Sections 58.5 and 58.6 (including historic preservation, explosive/flamable operations, toxic substances, airport clear zones and flood insurance) shall be addressed by completing an Appendix A when an individual loan or grant application is received. Complete the Appendix A before approving any specific loans or grants. An Appendix A shall be completed and maintained for each site to document compliance with these laws and authorities. Documents supporting compliance as well as the implementation of required mitigation measures shall be maintained in the ERR.

AREA-WIDE FACTORS

Floodplain Management

Is any part of the area of consideration located in a Special Flood Hazard Area (SFHA, i.e. area designated "A" or "V" Zone by FEMA or best available information if the area is unmapped)?

YES; complete Part I, Floodplain Management, on page 2 of this form.

NO; provide Source Documentation (FIRM panel number(s) and dates: 04007C0043 through 04007C2582, Dated 12/04/2007

The entire program is in compliance with Executive Order 11988, Floodplain Management.

Coastal Zone Management

Is any part of the area of consideration within the Coastal Zone according to the California Coastal Commission, Hawaii Coastal Commission, San Francisco Bay Conservation & Development Commission or the Planning Department (for certified Local Coastal Plans)?

YES; complete Part II, Coastal Zone Management, on page 2 of this form.

NO; provide Source Documentation: Arizona is not located in a Coastal Zone.

This entire project is in compliance with Executive Order 11988 and 24 CFR Part 55.

NOTES: Normally, these laws/authorities listed at 24 CFR 58.5 are not invoked by housing rehabilitation projects: Executed Order 11990 Protection of Wetlands; Endangered Species Act, 16 USC 1531 et seq. as amended, particularly 16 USC 1536, 50 CFR 402; Wild and Scenic Rivers Act of 1968, 16 U.S.C. 1271 et. seq., as amended [particularly Sections 7(b) and (c)]; Clean Air Act, 42 U.S.C. 7401 et seq. as amended, particularly section 176(c) and (d), Farmland Protection Act, 7 CFR 658.3(c); Noise Abatement, 24 CFR 51.101(a)(2); Sole Source Aquifers, Memorandum of Agreement between HUD Region IX and U.S. Environmental Protection Agency Region IX, dated 4/30/90, and Executive Order 12898 Environmental Justice. However, if exceptional circumstances require compliance steps with any of these authorities, such compliance must be documented prior to approving the site-specific loan or grant.

Part I FLOODPLAIN MANAGEMENT

1. Will this program will involve the following activities within Special Flood Hazard Areas (100 yr. floodplain): a) rehabilitation of single family units costing more than 50% of the market value of the structure before rehabilitation, or b) rehabilitation of unit in multifamily residential structures. (NOTE: Work may be conducted in a Floodplain without conducting an 8 step process [Executive Order 11988 Floodplain Management] provided that the cost of the rehabilitation is not more than 50% of the market value of the structure before rehabilitation.)

Yes, proceed to question #2.

No, compliance with Executive Order 11988 is established by program definition.

2. Comply with Executive Order 11988 by completing the 8-step-decision-making process per 24 CFR §55.20, for the entire area of consideration, before approving rehabilitation activities within a SFHA. KEEP (and attach) A COPY OF THIS 8-STEP PROCESS (including copies of all published notices) in the ERR. .

3. Did the 8-step process result in a determination that there is no practicable alternative to carrying out the residential rehabilitation/acquisition/disposition activities within the Special Flood Hazard Area (SFHA)?

Yes; proceed No; proceed

4. Is the community participating in the National Flood Insurance Program?

Yes; proceed No; proceed

5. Select only one of the following choices:

Either the answer to questions #3 or #4 (or to both) is "No", therefore, rehabilitation activities from this program cannot be approved within a SFHA.

Both the answer to questions #3 and #4 are "Yes", therefore, rehabilitation activities may proceed in SFHA's, subject to the implementation of mitigation measures identified in the 8-Step Process. *

(* NOTE: As an alternative to doing the 8-step process, the responsible entity may choose to revise the boundaries of the area of consideration (target area) to exclude all the Special Flood Hazard Areas (SFHA's). However, properties within the excluded portions would then be ineligible for HUD-assisted rehabilitation loans or grants under this review).

WARNING: The Flood Disaster Protection Act (listed at §58.6) additionally mandates the purchase of flood insurance for buildings located in SFHA's as a condition of approval for federal financial assistance. Flood insurance protection is mandatory for acquisition, construction, reconstruction, repair and improvement activities, but not for routine maintenance activities. Recipients with projects located in SFHA's are responsible for ensuring that flood insurance is maintained for the statutorily prescribed period and dollar amount. In the case of grants, flood insurance must be maintained for the life of the building. In the case of loans, flood insurance must be maintained for the term of the loan. The necessary documentation for compliance is the Policy Declaration form. The amount of flood insurance coverage must be at least equal to the total project cost (less the estimated land cost) or to the maximum limit of coverage made available by the Act.

Part II COASTAL ZONE MANAGEMENT

Complete this part if any part of the area of consideration lies within the designated Coastal Zone.

1. Have all rehabilitation activities under this entire rehabilitation program been found to be consistent with the applicable Coastal Zone Management Plan? Yes, proceed to next question; No; proceed to next question.

Source of this finding is:

- Certified local Planning Department
 California Coastal Commission / Hawaii Coastal Commission
 San Francisco Bay Conservation & Development Commission

Source Documentation (attach permit or determination of consistency):

a) If question #1 was answered "Yes" and documented, STOP HERE. Compliance with the Coastal Zone Management Act is established.

b) If question #1 was answered "No", obtain the coastal zone permit or determination of consistency.

DO NOT APPROVE the loan or grant within the COASTAL ZONE before doing this.

Preparer Name and Title

Malissa Buzan, Director, Gila County Community Services Division



Name and Title

Michael A. Pastor
Signature Date

Certifying Officer for Responsible Entity
Michael A. Pastor, Chairman, Gila County Board of Supervisors

Name and Title

Signature Date

E-DD: DETERMINING DATES FOR CE or RER

Complete all shaded areas.

NOTE: The ROF date calculated here is for use in the NOI/RROF publication. The actual ROF date may differ depending on the date notices are actually received. The actual ROF date will be the date indicated on HUD form 7015.16, Authority to Use Grant Funds.

	Days of Comment Periods	Date	Comments	Reference in NOI/RROF
First Comment Period Comments are to be directed to the local unit of government that is the grantee, or, if a nonprofit grantee, to ADOH	Date of Publication:	8/3/2016	Enter Date of publication. Save the entire newspaper page to send with the Request for Release of Funds (RROF). Keep extra copy for Environmental Review Record (ERR) file.	Top left hand corner of p.1
	Day 1	8/4/2016	Day 1 of 1 st comment period is the <u>day after</u> publication.	Not Applicable
	2	8/5/2016	List successive dates after Day 1 in the shaded "Date" column.	
	3	8/6/2016		
	4	8/7/2016		
	5	8/8/2016		
	6	8/9/2016		
	7	8/10/2010 (Stop!)	Is day 7 a business day? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, enter this date on the next line as the last day of 1 st comment period. If no, enter the next business day after day 7 on the next line as the last day of 1 st comment period.	
	Last day of 1st comment period	8-10-16	Do not send the RROF prior to close of business on this day. The public is entitled to 7 full days to make comments	In ¶ entitled "Public Comments"
	On or About Date:	8/11/2016	Date expected to receive the RROF. RROF may be faxed or mailed. If using U.S. mail, allow extra days for delivery and receipt.	1 st sentence of Notice
Second Comment Period Comments are directed to ADOH or HUD (in the case of nonprofits)	Day 1	8/12/2016	Day 1 of the 2 nd comment period is the <u>day after</u> the "on or about date," i.e., the day after RROF is received.	Not Applicable
	2	8/13/2016	List successive dates after Day 1 in the shaded "Date" column.	
	3	8/14/2016		
	4	8/15/2016		
	5	8/16/2016		
	6	8/17/2016		
	7	8/18/2016		
	8	8/19/2016		
	9	8/20/2016		
	10	8/21/2016		
	11	8/22/2016		
	12	8/23/2016		
	13	8/24/2016		
	14	8/25/2016		

	15	8/26/20 16 (Stop!)	Is day 15 a business day? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, enter this date on the next line as the last day of 2 nd comment period. If no, enter the next business day after day 15 on the next line as the last day of 2 nd comment period.	
	Last day of 2 nd Comment Period:	8-26-16	The last day of the 2 nd comment period must be a business day.	
	Release of Funds (ROF) Date:	8-27-16	The <u>day after last day of 2nd comment period</u> . This date does not have to be a business day, but it cannot be a federal holiday. If a federal holiday, use the day after the holiday as the ROF date. This ROF date is calculated here for use in the publication. DO NOT INCUR PROJECT COSTS until HUD 7015.16 is received.	

E-P.6 - NOTICE OF INTENT TO REQUEST RELEASE OF FUNDS FOR RESIDENTIAL REHABILITATION PROJECTS USING RER/APPENDIX A TIERED REVIEW PROTOCOL

August 3, 2016

Name of Responsible Entity [RE]: Gila County Board of Supervisors

Address: 5515 S. Apache Avenue, Suite 200

City, State, Zip Code: Globe, Arizona 85501

Telephone Number of RE: 928-425-7631

REQUEST FOR RELEASE OF FUNDS

On or about August 10, 2016 the Gila County Board of Supervisors will authorize the Gila County Community Services Division to submit a request to the Arizona Department of Housing for the release of HOME, CDBG, or CDBG State Special Project funds under Title II of the National Affordable Housing Act of 1990(HOME) and Title I of the Housing and Community Development Act of 1974 (CDBG), as amended, to undertake a project known as Owner Occupied Housing Rehabilitation, for the purpose of:

providing owner-occupied housing rehabilitation assistance to low to moderate income households who have at least one member of the household that is either elderly (62 years of age and older); disabled; or under the age of 18yrs. Assistance will be provided through a deferred forgivable loan. Household income will not exceed 80% of the area median income for Gila County as determined by HUD.

During the period July 1, 2016 through June 30, 2019 approximately \$600,000 in FY 2016 through FY 2018 HOME, \$750,000 in FY 2016 through FY 2018 CDBG Regional Account Funds, and \$600,000 in FY 2016 through 2018 CDBG SSP accounty funds will be used by Gila County Community Services to rehabilitate approximately 18 owner-occupied housing units that do not currently meet safety and energy efficiency standards as adopted by the Gila County Board of Supervisors, maximum amount of assistance will not exceed \$55,000 per eligible homes/units. The area of consideration for this program is: all of Gila County, excluding Floodplains and Native American Tribal Lands.

The activities proposed are categorically excluded under HUD regulations at 24 CFR Part 58 from National Environmental Policy Act (NEPA). An Environmental Review Record (ERR) that documents the environmental determinations for this project is on file at Gila County Community Services Division, 5515 S. Apache Ave., Suite 200, Globe, Arizona 85501 and may be examined or copied weekdays from 8:00 A.M to 5:00 P.M. Gila County Board of Supervisors will use the Appendix A format to supplement this ERR with additional site-specific reviews further addressing Historic Preservation, Explosive and Flammable Operations, Airport Clear Zones, Flood Insurance, Toxic Substances and Hazardous Materials prior to approving any loan or grant under these programs.

PUBLIC COMMENTS

Any individual, group, or agency may submit written comments on the ERR to the Gila County Community Services Division. All comments received by August 10, 2016 will be considered by the Gila County Board of Supervisors prior to authorizing submission of a request for release of funds.

ENVIRONMENTAL CERTIFICATION

The Gila County Board of Supervisors certifies to Arizona Department of Housing that Michael A. Pastor in his capacity as Chairman, Gila County Board of Supervisors consents to accept the jurisdiction of the Federal Courts if an action is brought to enforce responsibilities in relation to the environmental review process and that these responsibilities have been satisfied. Arizona Department of Housing's approval of the certification satisfies its responsibilities under NEPA and related laws and authorities and allows the Gila County Community Services Division to use Program funds.

OBJECTIONS TO RELEASE OF FUNDS

Arizona Department of Housing will consider objections to its release of funds and the Gila County Community Services Division certification received by August 26, 2016 or for a period of fifteen days following its actual receipt of the request (whichever is later) only if they are on one of the following bases: (a) the certification was not executed by the Certifying Officer of the Gila County Board of Supervisors ;(b) the Gila County Community Services Division has omitted a step or failed to make a decision or finding required by HUD regulations at 24 CFR Part 58; (c) the grant recipient or other participants in the project have committed funds or incurred costs not authorized by 24 CFR Part 58 before approval of a release of funds by Arizona Department of Housing; or (d) another Federal agency acting pursuant to 40 CFR Part 1504 has submitted a written finding that the project is unsatisfactory from the standpoint of environmental quality. Objections must be prepared and submitted in accordance with the required procedures (24 CFR Part 58) and shall be addressed to Arizona Department of Housing at 1110 West Washington, Suite 310, Phoenix, Arizona 85007. Potential objectors should contact the Arizona Department of Housing to verify the actual last day of the objection period.

Signature of RE Certifying Officer

Michael A. Pastor, Chairman, Gila County Board of Supervisors



E-12 Request for Release of Funds and Certification
(HUD Form 7015.15/ OMB No. 2506-0087 exp. 10/31/2014)

This form is to be used by Responsible Entities and Recipients (as defined in 24 CFR 58.2) when requesting the release of funds, and requesting the authority to use such funds, for HUD programs identified by statutes that provide for the assumption of the environmental review responsibility by units of general local government and States. Public reporting burden for this collection of information is estimated to average 36 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless that collection displays a valid OMB control number.

Part 1. Program Description and Request for Release of Funds (to be completed by Responsible Entity)

1. Program Title(s) Number (Optional) CDBG, HOME, SSP,	2. HUD/State Identification Number 86-6004791	3. Recipient Identification Gila County Community Services
4. OMB Catalog Number(s) (CFDA #) 25006-0087	5. Name and Address of Responsible Entity Michael A. Pastor Gila County Board of Supervisors 1400 E. Ash Street Globe, Arizona 85501	
6. For information about this request, contact (name and phone number) Malissa Buzan Phone: 928-425-7631		
7. HUD or State Agency and office unit to receive request		8. Name and address of Recipient (if different than Responsible Entity) Gila County Community Services

The recipient(s) of assistance under the program listed above requests the release of funds and removal of environmental grant conditions governing the use of the assistance for the following:

9. Program Activity(ies)/Project Name(s) OOHR Projects 1 through 18 or more	10. Location (Street address, city, county state) All of Gila County, excluding Indian Reservations and Floodplains.
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11. Program Activity/Project Description

During the period of July 1, 2016 To June 30, 2019 Gila County will use approximately \$600,000 in FY2016 through FY 2018 HOME funds, \$750,000 in FY2016 through FY2018 CDBG Regional Account Funds and \$600,000 in FY2016 through FY2018 CDBG SSP account funds to assist approximately 18 income qualified households with owner-occupied housing rehabilitation for housing units that do not currently meet safety and energy efficiency standards as adopted by the Gila County Board of Supervisors. Maximum amount of assistance will not exceed \$55,000 per eligible household and will be provided through a deferred forgivable loan. Assisted households will have at least one member of the household that is either elderly (62 years of age and older); disabled; or under the age of 18yrs. Household income will not exceed 80% of the area median income for Gila County as determined by HUD. The location of the projects will be throughout all of Gila County with the exception of Native American Tribal Lands and floodplains.

Part 2. Environmental Certification (to be completed by Responsible Entity)

With reference to the above Program Activity(ies)/Project(s), I, the undersigned officer of the Responsible Entity, certify that:

1. The Responsible Entity has fully carried out its responsibilities for environmental review, decision-making and action pertaining to the Project(s) named above.
2. The Responsible Entity has assumed responsibility for and complied with and will continue to comply with, the National Environmental Policy Act of 1969, as amended, and the environmental procedures, permit requirements and statutory obligations of the laws cited in 24 CFR 58.5; and also agrees to comply with the authorities in 24 CFR 58.6 and applicable State and local laws.
3. The responsible entity has assumed responsibility for and complied with and will continue to comply with Section 106 of the National Historic Preservation Act, and its implementing regulations 36 CFR 800, including consultation with the State Historic Preservation Officer, Indian tribes and Native Hawaiian organizations, and the public.
4. After considering the type and degree of environmental effects identified by the environmental review completed for the proposed project described in Part 1 of this request, I have found that the proposal did did not require the preparation and dissemination of an environmental impact statement.
5. The Responsible Entity has disseminated and/or published in the manner prescribed by 24 CFR 58.43 and 58.55 a notice to the public in accordance with 24 CFR 58.70 and as evidenced by the attached copy (copies) or evidence of posting and mailing procedure.
6. The dates for all statutory and regulatory time periods for review, comment or other action are in compliance with procedures and requirements of 24 CFR Part 58.
7. In accordance with 24 CFR 58.71(b), the Responsible Entity will advise the recipient (if different from the Responsible Entity) of any special environmental conditions that must be adhered to in carrying out the project.

As the duly designated Certifying Official of the Responsible Entity, I also certify that:

8. I am authorized to and do consent to assume the status of Federal official under the National Environmental Policy Act of 1969 and each provision of law designated in the 24CFR 58.5 list of NEPA-related authorities insofar as the provisions of these laws apply to the HUD responsibilities for environmental review, decision-making and action that have been assumed by the Responsible Entity.
9. I am authorized to and do accept, on behalf of the recipient personally, the jurisdiction of the Federal courts for the enforcement of all these responsibilities, in my capacity as Certifying Officer of the Responsible Entity.

Signature of Certifying Officer of the Responsible Entity	Title of Certifying Officer Chairman, Gila County Board of Supervisors
X	Date Signed
Address of Certifying Officer Gila County Board of Supervisors, 1400 E. Ash Street, Globe, Arizona 85501	

Part 3. To be completed when the Recipient is not the Responsible Entity

The recipient requests the release of funds for the programs and activities identified in Part 1 and agrees to abide by the special conditions procedures and requirements of the environmental review and to advise the responsible entity of any proposed change in the scope of the project or any change in environmental conditions in accordance with 24 CFR 58.71(b).

Signature of Authorized Officer of the Recipient	Title of Authorized Officer
X	Date Signed

WARNING: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; U.S.C. 3729, 3802)

PREVIOUS EDITIONS ARE OBSOLETE