ITEMIZED SERVICE BUDGET

CONTRACT SERVICE: Case Management (CMG-CAP)
Contract Period: 07/01/2016 - 06/30/2017

1. PERSONNEL

Number of Positions	FTE Level	Position Title	Total Salary for the Contract Period	TOTAL SERVICE COST	DES COST
1	1.00	Fiscal Services Manager	$48,421.00	$ 24,211	$ 18,158
1	1.00	Accounting Clerk Senior	$37,540.00	$ 37,540	$ 31,909
1	1.00	Community Action Prog Admin	$35,102.00	$ 32,000	$ 14,668
1	1.00	Social Services Case Mgr	$32,710.00	$ 32,710	$ 14,590
1	1.00	Administrative Clerk Senior	$25,213.00	$ 25,213	$ 6,303
1	1.00	Administrative Clerk Senior	$23,299.00	$ 23,299	$ 5,436
TOTAL PERSONNEL				**$ 174,973**	**$ 91,064**

2. EMPLOYEE RELATED EXPENSES

ITEM	BASIS			TOTAL COST	DES COST
Health Insurance	$641.92 per mo x 12 mo X 6 @ 41.17%			$ 19,028	$ 19,028
FICA	0.0765	X	$91,064	$ 6,966	$ 3,482
Workman's Comp	0.008607	X	$91,064	$ 784	$ 392
Retirement	0.1147	X	$91,064	$ 10,445	$ 5,223
TOTAL EMPLOYEE RELATED EXPENSES				**$ 37,223**	**$ 28,125**

3. PROFESSIONAL AND OUTSIDE SERVICES

ITEM	BASIS	TOTAL COST	DES COST
		$ -	$ -
TOTAL PROFESSIONAL AND OUTSIDE SERVICES		**$ -**	**$ -**

4. TRAVEL

ITEM	BASIS	TOTAL COST	DES COST
Gas/Vehicles/Maint	~$450 per month x 12 months	$ 5,400	$ 5,400
Per Diem	$25 per day for 20 days for 5 FTE's / Board Membe	$ 2,500	$ 1,625
TOTAL TRAVEL		**$ 7,900**	**$ 7,025**

5. SPACE

ITEM	BASIS	TOTAL COST	DES COST
Rent - Globe Office	Rent $6820 monthly X 12 months (Inclused elctricity, cleaning, water, etc.)	$ 81,840	$ 12,276
Sparkletts/Other Space Expense	$75 x 12 months	$ 900	$ 450
TOTAL SPACE		**$ 82,740**	**$ 12,726**

6. EQUIPMENT

ITEM	BASIS	TOTAL COST	DES COST
N/A		$ -	$ -
TOTAL EQUIPMENT		**$ -**	**$ -**

7. MATERIALS & SUPPLIES

ITEM	BASIS	TOTAL COST	DES COST
General Office Supplies	$150 per month x 5 FTE's x 12 months	$ 9,000	$ 3,379
Postage	$25 per month x 12 months	$ 300	$ 250
TOTAL MATERIALS AND SUPPLIES		**$ 9,300**	**$ 3,629**

8. OPERATING SERVICES

ITEM	BASIS	TOTAL COST	DES COST
Staff Training & Registration	$2000 for training sessions for 2 FTE's (inlcudes hotel, registration)	$ 4,000	$ 4,000
Adivisory Board Quarterly Meetings	Registrations and meals	$ 1,500	$ 1,500
Local Fax, 800 Line, Phone Line & Service Maintenance, Leases Agreements & Memberships/Dues	$2,000 x 12 months	$ 24,000	$ 6,265
TOTAL OPERATING EXPENSES		**$ 29,500**	**$ 11,765**

9. INDIRECT COSTS

ITEM	BASIS	TOTAL COST	DES COST
N/A		$ -	$ -
TOTAL INDIRECT COSTS		**$ -**	**$ -**

10. SUBTOTAL ADMIN COSTS		**$ 341,636**	**$ 154,334**

11. **VOUCHERS**

ITEM	BASIS	TOTAL COST	DES COST
LIHEAP		$ 123,516	$ 123,516
LIHCON		$ -	$ -
LLVG		$ -	$ -
NHN		$ 295	$ 295
TANF		$ 20,000	$ 20,000
TOTAL VOUCHERS		**$ 143,811**	**$ 143,811**

12.	**TOTAL SERVICE COST/DES TOTAL COST:**	**$ 485,447**	**$ 298,145**

REVENUE SOURCES:		
DES Case Mgt.	$ 298,145	$ 298,145
Gila County	$ 187,302	
TOTAL REVENUE:	**$ 485,447**	**$ 298,145**

11/10/2015