ITEMIZED SERVICE BUDGET

CONTRACT SERVICE: Case Management (CMG-CAP)
Contract Period: 07/01/2015 - 06/30/2016

1. PERSONNEL

Number of Positions	FTE Level	Position Title	Total Salary for the Contract Period	TOTAL SERVICE COST	DES COST
1	1.00	Divisional Fiscal Manager	$46,280.52	$ 23,140	$ 11,570
1	1.00	Senior Accounting Clerk	$36,015.20	$ 27,011	$ 24,307
1	1.00	Case Manager	$33,690.80	$ 16,845	$ 16,845
1	1.00	Case Manager	$31,226.00	$ 15,613	$ 15,613
1	1.00	Clerk	$23,230.00	$ 11,615	$ 5,808
TOTAL PERSONNEL				$ 94,224	$ 74,143

2. EMPLOYEE RELATED EXPENSES

ITEM	BASIS			TOTAL COST	DES COST
Health Insurance	$638.26 per mo x 12 mo X 5 @ 75%			$ 28,722	$ 28,722
FICA	0.0765	X	$74,143	$ 5,672	$ 2,836
Workman's Comp	0.008607	X	$74,143	$ 638	$ 319
Retirement	0.1147	X	$74,143	$ 8,504	$ 4,252
TOTAL EMPLOYEE RELATED EXPENSES				$ 43,536	$ 36,129

3. PROFESSIONAL AND OUTSIDE SERVICES

ITEM	BASIS	TOTAL COST	DES COST
N/A		$ -	$ -
TOTAL PROFESSIONAL AND OUTSIDE SERVICES		$ -	$ -

4. TRAVEL

ITEM	BASIS	TOTAL COST	DES COST
Gas/Vehicles/Maint	$500 per month x 12 months	$ 6,000	$ 6,000
Per Diem	$25 per day for 60 days for 5 FTE's / Board Memt	$ 7,500	$ 7,500
TOTAL TRAVEL		$ 13,500	$ 13,500

ITEM	BASIS	TOTAL COST	DES COST
Rent - Globe Office	Rent $1,673 monthly X 12 months (Inclused elctricity, cleaning, water, etc.)	$ 20,076	$ 10,038
Sparkletts/Other Space Expense	$100 x 12 months	$ 1,200	$ 600
TOTAL SPACE		$ 21,276	$ 10,638

6. EQUIPMENT

ITEM	BASIS	TOTAL COST	DES COST
N/A		$ -	$ -
TOTAL EQUIPMENT		$ -	$ -

7. MATERIALS & SUPPLIES

ITEM	BASIS	TOTAL COST	DES COST
General Office Supplies	$200 per month x 5 FTE's x 12 months	$ 12,000	$ 4,505
Postage	$50 per month x 12 months	$ 600	$ 300
TOTAL MATERIALS AND SUPPLIES		$ 12,600	$ 4,805

8. OPERATING SERVICES

ITEM	BASIS	TOTAL COST	DES COST
Staff Training & Registration	$1000 for training sessions for 5 FTE's (inlcudes hotel, registration)	$ 5,000	$ 5,000
Adivisory Board Quarterly Meetings	Registrations and meals	$ 4,375	$ 4,375
Local Fax, 800 Line, Phone Line & Service Maintenance, Leases Agreements & Memberships/Dues	$2,000 x 12 months	$ 24,000	$ 6,285
TOTAL OPERATING EXPENSES		$ 33,375	$ 15,660

9. INDIRECT COSTS

ITEM	BASIS	TOTAL COST	DES COST
N/A		$ -	$ -
TOTAL INDIRECT COSTS		$ -	$ -

10. SUBTOTAL ADMIN COSTS		$ 218,511	$ 154,875

11. **VOUCHERS**

ITEM	BASIS	TOTAL COST	DES COST
LIHEAP		$ 116,560	$ 116,560
LIHCON		$ -	$ -
LLVG		$ -	$ -
NHN		$ 296	$ 296
TANF		$ 30,000	$ 30,000
TOTAL VOUCHERS		$ 146,856	$ 146,856

12	TOTAL SERVICE COST/DES TOTAL COST:	$ 365,367	$ 301,731

REVENUE SOURCES:		
DES Case Mgt.	$ 301,731	$ 301,731
Gila County	$ 63,636	
TOTAL REVENUE:	$ 365,367	$ 301,731

3/31/2016