

FILL THE GAP (FTG) APPLICATION

A. APPLICANT INFORMATION

1. COURT NAME: GILA COUNTY CLERK OF SUPERIOR COURT

2. CONTACT PERSON: VICKI S. AGUILAR

3. TITLE: CHIEF DEPUTY

4. ADDRESS (STREET, CITY, STATE, ZIP): 1400 E. ASH STREET, GLOBE, AZ 85501

5. PHONE: (928) 402-8559

6. FAX: (928) 425-7802

7. E-MAIL ADDRESS:
VAGUILAR@COURTS.AZ.GOV

B. BUDGET INFORMATION

8. PROJECT TITLE: PURCHASE OF ST VIEWSCAN III UNIVERSAL MICROFILM MACHINE

9. BEGIN DATE: DECEMBER 2015

END DATE: DECEMBER 2016

10. AMOUNT STATE FTG REQUESTED:
\$ 12,506.09

AMOUNT LOCAL FTG REQUESTED:
\$.00

LOCAL BALANCE
(COURT PORTION):
\$
AS OF:
(CERTIFIED BY LOCAL FINANCE)

11. OTHER ACTIVE APPROVED GRANTS FOR FTG (STATE \$ AMOUNT): .00

12. NEW REQUEST

CONTINUE PROJECT – TIME & \$

EXTEND PROJECT

CONTINUE PROJECT – ADDITIONAL STAFF

MORE TIME

NO ADDITIONAL FUNDS

GPT #

GPT #

C. PROJECT INFORMATION

13. DESCRIPTION OF PROJECT PLAN.

Gila County Clerk of the Superior Court would like to expedite work flow of microfilm searches. We have an antiquated machine that is not working to full capacity. Purchasing a new machine will allow customers to find documents in an expeditious manner. Superior Court Criminal archived case research is done on a daily basis by various agencies as well as individuals applying to restore their Civil Rights. Reproduction quality of the documents will be greatly improved.

14. DESCRIBE THE NEED FOR THIS PROJECT AND HOW THE EXPENDITURE OF THESE MONIES WILL ADDRESS THE NEED.

Gila County Clerk of the Superior Court would like to expedite work flow of searches. We have an antiquated machine that is not working to full capacity. Purchasing a new machine will allow customers to find documents in an expeditious manner. Criminal research is done on a daily basis by different agencies as well as well as individuals applying to restore their Civil Rights. Quality of the documents will be greatly improved.

15. LIST THE PROJECT'S PERFORMANCE MEASURES.

EASE OF FINDING DOCUMENTS QUICKLY AND THE QUALITY OF THE COPIES THAT WE ARE PROVIDING TO THE PUBLIC. IN ORDER TO CONTINUE TO PROVIDE THE MOST EFFICIENT MEANS OF ACCESS TO SUPERIOR COURT CRIMINAL ARCHIVAL CASES TO ALL USERS OF GILA COUNTY COURT RECORDS, IT IS NECESSARY TO REPLACE THE EXISTING ANTIQUATED FICHE / 16MM/35MM ROLL FILM EQUIPMENT WITH A PRODUCT CONSISTING OF UPGRADED TECHNOLOGY FEATURES THAT WILL PROVIDE QUALITY REPRODUCTION, SEARCHABLE TEXT TOOLS FOR IDENTIFYING DOCUMENTS QUICKLY, INCREASE CAMERA MAGNIFICATION, SIZE OF EQUIPMENT FOR LIMITED SPACE ALLOWANCE, ETC., IN CONDUCTING RESEARCH FROM THIS TYPE OF MEDIA. AT THIS TIME FUNDING RESOURCES ARE NOT AVAILABLE TO DIGITIZE ALL OF OUR OLD CRIMINAL MICROFILMED CASES, THEREFORE, THIS CUSTOMER SERVICE TOOL NEEDS TO BE AVAILABLE.

D. BUDGET (SUPERIOR COURT) (SEE ATTACHMENT FOR COMPLETE BREAKDOWN OF PROPOSED EXPENDITURE).

PERSONNEL	\$	_____
PROFESSIONAL SERVICES	\$	_____
TRAVEL	\$	_____
OTHER OPERATING	\$	_____
OFFICE EQUIPMENT	\$	_____
COMPUTER EQUIPMENT	\$	_____
TOTAL	\$	_____
PLEASE ENTER THE PORTION IN SECTION D. TOTAL THAT WAS PREVIOUSLY FUNDED BY LOCAL OR COUNTY FUNDS PRIOR TO 7/1/09. (SESSION LAW H.B. 2010, SUSPENDING A.R.S. 12-102.02 AND 12-102.03)	\$	_____

E. BUDGET (CLERK OF THE COURT)		
PERSONNEL	\$	_____
PROFESSIONAL SERVICES	\$	_____
TRAVEL	\$	_____
OTHER OPERATING	\$	_____
OFFICE EQUIPMENT/FURNITURE	\$	_____
COMPUTER EQUIPMENT	\$	_____
TOTAL	\$	_____
PLEASE ENTER THE PORTION IN SECTION D. TOTAL THAT WAS PREVIOUSLY FUNDED BY LOCAL OR COUNTY FUNDS PRIOR TO 7/1/09. (SESSION LAW H.B. 2010, SUSPENDING A.R.S. 12-102.02 AND 12-102.03)		
	\$	_____

F. BUDGET (JUSTICE COURT)		
PERSONNEL	\$	_____
PROFESSIONAL SERVICES	\$	_____
TRAVEL	\$	_____
OTHER OPERATING	\$	_____
OFFICE EQUIPMENT	\$	_____
COMPUTER EQUIPMENT	\$	_____
TOTAL	\$	_____
PLEASE ENTER THE PORTION IN SECTION D. TOTAL THAT WAS PREVIOUSLY FUNDED BY LOCAL OR COUNTY FUNDS PRIOR TO 7/1/09. (SESSION LAW H.B. 2010, SUSPENDING A.R.S. 12-102.02 AND 12-102.03)		
	\$	_____

SUPERIOR COURT

Type of Equipment	Amount
N/A	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
Total	\$

CLERK OF THE COURT

Type of Equipment/Furniture/Other Operating	Amount
ST ViewScan III Universal Base; 7MP Camera, USB 3.0 Interface, 7X-105X Lens: Motorized combo fiche and 16 mm/35mm roll film carrier base; ST Basic Software & License; 1 year Manufacturer's Warranty; all cables & adapters	\$ 6,140.00
ST Premium Software License (upgrade from Basic)	\$ 1,195.00
Cruise Control, with Rapid Advance	\$ 995.00
Onsite Installation & Training	\$ 450.00
ST ViewScan OCR Searchable Text Tools	\$ 505.00
On-site Service Contract (full 2 year total)	\$ 795.00
	\$
Subtotal	\$10,080.00
Sales Taxes (8.3%)	\$ 836.64
Shipping	\$ 75.00
Total – STI VSIII Combo System	\$10,991.64
	\$
HP Laser Jet Pro P1102w	\$ 78.23
HP CAE285A Black Toner Cartridge	\$ 101.25
HP Pavilion 550-040 Desktop PC, complete Desktop PC	\$ 729.00
Asus vx248H 24" LED Monitor, Full HD1080P, 1920X1080 Resolution, 80M:1DCR, 1ms RT, HDMI, VGA	\$ 219.00
APC Back-UPS ES 750VABATTER BACKUP	\$ 108.29
Subtotal; VSIII Workstation	\$
Sales Taxes (8.3%)	\$ 78.68
Total – VSIII Workstation	\$ 1,314.45
Trip Charge; maximum (to be shared if possible)	\$ 200.00
	\$ 1,514.45
Total	\$ 12,506.09

JUSTICE COURT

Type of Equipment	Amount
N/A	\$
	\$
	\$
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	\$
	\$
	\$
Total	\$

I. SIGNATURES OF SUBMITTING PARTIES

AGREE
 DISAGREE (ATTACH EXPLANATION)

AGREE
 DISAGREE (ATTACH EXPLANATION)



12/3/15

PRESIDING JUDGE SUPERIOR COURT

DATE

CHAIRMAN, BOARD OF SUPERVISORS

DATE

HONORABLE TIMOTHY WRIGHT

PLEASE PRINT NAME

PLEASE PRINT NAME

AGREE
 DISAGREE (ATTACH EXPLANATION)

AGREE
 DISAGREE (ATTACH EXPLANATION)



12/3/15



12-3-15

CLERK OF THE SUPERIOR COURT

DATE

PRESIDING JUSTICE OF THE PEACE

DATE

HONORABLE ANITA ESCOBEDO

PLEASE PRINT NAME

HONORABLE DOROTHY LITTLE

PLEASE PRINT NAME

**RETURN COMPLETE APPLICATION AND SEND TO:
JERRI MEDINA, GRANT SPECIALIST
COURT SERVICES DIVISION
ADMINISTRATIVE OFFICE OF THE COURTS
1501 W. WASHINGTON, SUITE 410
PHOENIX, AZ 85007**