

# 2014 Application

## APPLICATION TO RENT GILA COUNTY FAIRGROUNDS' FACILITIES

Name of Individual or Organization:		Gila County Gem & Mineral Society Inc	
Address of Individual or Organization:		PO Box 487 Miami AZ 85539	
Function to be Held:		Gem & Mineral Show	
Contact Person for Event:		Jodi Brewster	
Telephone No.:		623 810 9780	
Date(s) Requested:	January 16 2015	thru	January 18 2015
Time of Event:	9:00 am	to	5:00 pm
Estimate How Many People Will Attend Event: 300 apx each day			
Liquor License No. and Sold by (Name):		N/A	
Will this event be public or private?		<input checked="" type="checkbox"/> Public <input type="checkbox"/> Private	
If public, would you like this event listed on the Gila County Fairgrounds webpage?		<input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Information to be posted on webpage: Is there an entrance fee?		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Adults:	\$ 3.00	Children:	\$ Free
	45 people	Seniors:	\$ 3.00

Which facility will be rented? Please check appropriate box, fill in # of days or hours and enter Total Fees).

### BUILDINGS

**Exhibit Hall:** The building is 60' x 120' (7200 sq ft) including kitchen and restrooms. Capacity is 480 people.

	Total Fee:	
First Day of Event - \$350.00		\$350.00
Each Additional Day of Event - \$250.00	2 Days	500.00
(\$50.00 of cleaning deposit is non-refundable) Cleaning Deposit \$150.00		150.00
Key Deposit - \$25.00		25.00

**Commercial Building:** Capacity is 320 people.

	Total Fee:	
First Day of Event - \$200.00		200.00
Each additional Day - \$100.00	2 Days	200.00

### OUTDOOR FACILITIES

E.M.T. required for Go-kart and all High Risk events. Horse Racing Events required to have ambulance and E.M.T.

<input type="checkbox"/>	ATV Grounds	\$75.00 per day; \$300.00 per week (5 days)	Days
<input type="checkbox"/>	Rodeo Arena	First Day of Event - \$1,200.00 + set up charges \$ 150.00 for each additional day \$25.00 per hour for lights	Days Hours
<input type="checkbox"/>	Grandstand Area	First Day of Event - \$500.00 \$150.00 each additional day	Days
<input type="checkbox"/>	Livestock Shed A (60 x 120)	\$150.00 per day	Days
<input type="checkbox"/>	Livestock Shed B (80 x 120)	\$150.00 per day	Days
<input type="checkbox"/>	Livestock Shed C (30 x 120)	\$150.00 per day	Days
<input type="checkbox"/>	Horse Stall(s)	\$10.00 Each per day	FA Days
<input type="checkbox"/>	Car Track/Motor Cross	\$150.00 per day	Days
<input type="checkbox"/>	Other Areas at Fairgrounds	\$150.00 per day	Days

**TOTAL FEE(S) DUE: \$1435**

**POLICIES/PROCEDURES: Please read carefully.**

1. Gila County requires the event sponsor/individual to provide security/traffic control personnel for events where:
  - a. Alcohol/liquor is served or sold;
  - b. Events are offered for public attendance;
  - c. More than 480 persons are expected to attend a private event;
  - d. Under all other circumstances the event sponsor/individual will provide adequate security. It is further understood that the number of security/traffic control personnel needed for the event will be determined by Detective Johnny Holmes. **At a minimum no less than two (2) law enforcement officers are required for every 480 persons in attendance. At least one (1) officer must be an Arizona Post Certified Officer and the other may be a Gila County Sheriff Posse Reserve.**
2. If alcohol/liquor is sold or served, it is the Gila County Board of Supervisors' policy not to allow alcohol/liquor outside the building. Law Enforcement Officers have been instructed to enforce this policy.
3. All functions are to end by 12 midnight. This includes removing all personal property. Gila County will not be responsible or liable for any personal property left after the function ends.
4. The refundable portion of the clearing deposit will be forfeit if there are any damages to the building or related equipment.
5. Prior to picking up the key from the Public Works Facilities Department, all fees must be paid, arrangements for security secured, and certificate of insurance verified. Public Works Facilities Department' hours from 8am to 5pm. phone number 928-402-4368.
6. Insurance is required for all individual events. Some County sponsored events or functions may be required to provide additional insurance. A copy of the insurance certificate is required 10 days prior to the date of the event.
7. No tape of any kind, nails, thumb tacks, or pins will be allowed on the walls for decorating.
8. All requests to waive rent fees for the use of the Fairgrounds' facilities must be submitted 30 days in advance in written form and approved by the Gila County Board of Supervisors. The event contact will be notified via phone, cell phone, or e-mail of waiver status.
9. **The event contact person should communicate with Nicole Weaver (928) 402-4368 at least ten (10) working days before the event to review facility setup.**
10. The event application may be downloaded from the internet ([www.gilacountyaz.gov](http://www.gilacountyaz.gov)) and completed on line, print, and mail original to:
 

**Nicole Weaver, Admin. Clerk Specialist**  
1400 E. Ash Street, Globe, AZ 85501
11. Events may be scheduled up to two (2) years in advance. The Fairgrounds' Master Calendar is maintained and coordinated by **Nicole Weaver**. Call 928-402-4368 to request the availability of specific dates and times.
12. Gila County reserves the right to unilaterally cancel a reservation for the Fairgrounds' facility due to unforeseen circumstances, such as damages from natural or man-made causes. A full refund will be issued to the reserving party if another suitable Fairgrounds' facility cannot be substituted.
13. The Fairgrounds Foreman will have the right to review simultaneously scheduled events for appropriateness, compatibility and safety. Alternate event dates will be offered to all requesters if criteria cannot be satisfied.
14. Rental rates for Fairgrounds' facilities shall be based on the Fairgrounds' Rate Schedule in effect on the date the approval is given by the Gila County Board of Supervisors.

I have read and understand this application:

Applicant Signature: <u><i>[Signature]</i></u> (Do not write below this line)	Date: <u>3/4/14</u>
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E.M.F.G. Checklist			
Conflict with Dates:	Rental Fees:	Security:	Insurance:
	Approved:		Disapproved:
Signature: <u><i>[Signature]</i></u>	County Personnel Signature		Date: <u>5/12/14</u>
Signature:	Chairman Gila County Board of Supervisors		Date

## APPLICATION FOR SECURITY AT THE GILA COUNTY FAIRGROUNDS FACILITY

Name of Individual or Organization:	Gila County Gem & Mineral Soc Inc		
Address of Individual or Organization:	PO Box 487 Phoenix AZ 85539		
Function to be Held:	Gem & Mineral Show		
Contact Person for Event:	Jed: Brewster		
Telephone Number:	(623) 510-9780		
Date(s) Requested:	January 18 <sup>th</sup> 2015 - January 19 <sup>th</sup> 2015		
Time of Event:	Start: 9:00 am	End:	5 pm
Estimate How Many People Will Attend Event:	300		
Will Liquor Be on the Premises:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	
Where Will Event Be Held:	Exhibit Hall	<input checked="" type="checkbox"/>	Commercial Bldg. <input type="checkbox"/>
	Rodeo Arena	<input type="checkbox"/>	Grandstands <input type="checkbox"/>
	Other Area:		
How Many AZ Post Certified Officers Needed:			
How Many Sheriff's Office Reserves Needed:	1		

I verify that the information I have provided is accurate and complete. I understand that it is my responsibility to notify Nicole Weaver (928-402-4368) and Detective Johnny Holmes from the Sheriff's Office (928 812-0828) of any cancellations or changes in this application.

Applicant Signature: John Brewster

Date: 3 / 4 / 2014

(DO NOT WRITE BELOW THIS LINE)

Security Will Be Provide for the Above Event and Date:		YES <input type="checkbox"/>	NO <input type="checkbox"/>
Name of Officers Who Will Provide Security:			
Name of Reserves Who Will Provide Security:			

I verify that the above Officers and Reserves have been scheduled to be present as security for the event and event date listed above.

Sheriff's Office Representative

Date