



**Memorandum of Agreement Between Arizona Community Action Association and the Gila County Community Services**

1. **PARTIES.** This Memorandum of Agreement (MOA) is made and entered into by and between the Arizona Community Action Association (ACAA) and the GILA COUNTY COMMUNITY SERVICES.
2. **PURPOSES OF THE MOA.** The purpose of this MOA is to establish the terms and conditions under which ACAA agrees to provide payment, to GILA COUNTY COMMUNITY SERVICES, to enable GILA COUNTY COMMUNITY SERVICES to continue to utilize CAP60's case management software platform.
3. **TERM OF THE MOA.** This MOA shall be effective from July 1, 2015 until June 30, 2016.
4. **PAYMENT TERMS.** ACAA agrees to pay GILA COUNTY COMMUNITY SERVICES a one-time lump sum of \$7,539 to cover the costs incurred by GILA COUNTY COMMUNITY SERVICES in the operation of the CAP60 case management software for State Fiscal Year 2016 (July 1, 2015-June 30, 2016).
5. **RESPONSIBILITIES OF ACAA.** ACAA agrees to the following provisions:
  - a. Submit payment to GILA COUNTY COMMUNITY SERVICES in the amount of \$7,539 upon receipt of signed MOA.
6. **RESPONSIBILITIES OF GILA COUNTY COMMUNITY SERVICES.** GILA COUNTY COMMUNITY SERVICES agrees to the following provisions:
  - a. To ensure the Agency contract held with CAP60 includes the delivery of the CMT Monthly, LIHEAP Annual (except Weatherization data), and the ROMA IS reports.

7. **EFFECTIVE DATE AND SIGNATURE.** This MOA shall be agreed to and effective upon the signature of ACAA and GILA COUNTY COMMUNITY SERVICES authorized officials.

**Arizona Community Action Association**

**GILA COUNTY COMMUNITY SERVICES**

Cynthia Zwick, Executive Director

\_\_\_\_\_  
Authorizing Agent

\_\_\_\_\_  
Name and Title (Please Print)

\_\_\_\_\_  
Signature  


\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date  
AUGUST 6, 2015

\_\_\_\_\_  
Date