

**BOARD OF SUPERVISORS MEETING MINUTES  
GILA COUNTY, ARIZONA**

Date: October 6, 2015

**MICHAEL A. PASTOR**  
Chairman

**MARIAN E. SHEPPARD**  
Clerk of the Board

**TOMMIE C. MARTIN**  
Vice-Chairman

By: Laurie J. Kline  
Deputy Clerk

**JOHN D. MARCANTI**  
Member

Gila County Courthouse  
Globe, Arizona

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PRESENT: Michael A. Pastor, Chairman; Tommie C. Martin, Vice-Chairman (via telephone then ITV); John D. Marcanti, Member; Don E. McDaniel, Jr., County Manager; Michael Scannell, Deputy County Manager; Jacque Griffin, Assistant County Manager, Librarian; Jefferson R. Dalton, Deputy County Attorney, Civil Bureau Chief; Marian E. Sheppard, Clerk of the Board; and Laurie J. Kline, Deputy Clerk.

**Item 1 – CALL TO ORDER - PLEDGE OF ALLEGIANCE - INVOCATION**

The Gila County Board of Supervisors met in a regular session at 10:00 a.m. this date in the Board of Supervisors' hearing room. Max Emiliano Bergman led the Pledge of Allegiance and Minister Bart Campbell of the Church of Christ in Globe delivered the invocation.

**Item 2 – PUBLIC HEARINGS:**

**A. Information/Discussion/Action to adopt the amended Gila County Floodplain Management Ordinance.**

Upon motion by Supervisor Marcanti, seconded by Chairman Pastor, the Board adjourned as the Gila County Board of Supervisors and convened as the Gila County Flood Control District Board of Directors. (Note: Phone connection with Vice-Chairman Martin was temporarily lost during the vote.)

Darde deRoulhac, Flood Control District Chief Engineer, stated that this amendment was initiated by the need to correct some erroneous references in the Ordinance. Upon review of the Ordinance, it was observed that some sections could be better stated, so that the meaning and procedures would be easier to understand. Furthermore, many residents desire to build large parking buildings, which currently require a variance from the Board of Supervisors if the building is wet-flood proofed, not elevated, and larger than

600 square feet. After much discussion with the State, it was agreed that it would be appropriate to eliminate the variance requirement for wet-flood proofing any size large parking building on residential lots. Also, the lowest floor elevation requirement for manufactured homes is being modified to one foot above the flood elevation, which is well above the flood level and which makes it a more similar level of protection to that required of site-built homes. Additionally, obsolete agency names have been updated throughout the Ordinance.

Chairman Pastor opened the public hearing and no comments were received; therefore, he closed the public hearing. A brief discussion was held by the Board for further clarification.

At 10:17 a.m. the telephone call with Vice-Chairman Martin was ended and she joined the meeting via ITV in Payson. Upon motion by Vice-Chairman Martin, seconded by Supervisor Marcanti, the Board unanimously adopted the amended Gila County Floodplain Management Ordinance. Upon motion by Vice-Chairman Martin, seconded by Supervisor Marcanti, the Board unanimously adjourned as the Gila County Flood Control District Board of Directors and reconvened as the Gila County Board of Supervisors. **(A copy of the Ordinance is permanently on file in the Board of Supervisors' Office.)**

### **Item 3 – REGULAR AGENDA ITEMS:**

**A. Information/Discussion/Action to authorize the Chairman's signature on two 12D Fund Applications submitted by Gila Community College under the economic development category as the local trainer of workforce programs to the Apache Gold Casino; the first application in the amount of \$4,000, and the second application in the amount of \$5,560.**

Michael Pastor, District 2 Supervisor, advised that this is a standard funding request from Gila Community College (College) for which two applications for 12D funding from the Apache Gold Casino will be sought. In order to allow gaming in the state of Arizona there is an agreement in place whereby the San Carlos Apache Tribe shall make 12% of its total contribution in the form of distributions to cities, towns or counties for government services that benefit the general public, including public safety, mitigation of impact of gaming, or promotion of commerce and economic development. One of the applications will allow for the purchase of two defibrillators and accessories and the second application will allow the College to purchase eight Venipuncture and Injection Training Arms for students to practice giving shots and doing blood draws. Upon motion by Supervisor Marcanti, seconded by Vice-Chairman Martin, the Board unanimously authorized the Chairman's signature on two 12D Fund Applications submitted by Gila Community College under the economic development category as the local trainer of workforce programs to the Apache

Gold Casino; the first application in the amount of \$4,000, and the second application in the amount of \$5,560.

**B. Property Tax Sale/Auction for the sale of Assessor's parcel number 206-21-201, a vacant parcel of land located in Miami, Arizona that was deeded to the State of Arizona by Treasurer's Deed in the year 1936.**

Marian Sheppard, Clerk of the Board, provided the following information: The County was recently contacted by someone interested in purchasing Assessor's tax parcel number 206-21-201, which is a vacant parcel of land comprised mostly of unusable hillside in Miami, Arizona. In 1936, this parcel of land was deeded by the County Treasurer to the State of Arizona c/o Board of Supervisors per statutory requirement. Arizona Revised Statutes § 42-18301 through 42-18303 outlines the procedures related to the responsibilities of the County Board of Supervisors once a property has been deeded by the County Treasurer to the State of Arizona. In accordance with the Arizona Revised Statutes, the Board of Supervisors has advertised the public sale of this property by live auction to take place on this date. The notice was advertised in the Arizona Silver Belt newspaper on September 16, 2015, and September 23, 2015. In addition, a letter sent by Certified Mail was mailed to all owners of land that adjoins the subject property to inform them of the sale date, time and location, and to provide them the same opportunity for purchase. Chairman Pastor stated that since the individual who inquired about this property is not present and no one else has registered for today's auction; the item should be tabled to the October 20, 2015. Upon motion by Vice-Chairman Martin, seconded by Supervisor Marcanti, the Board unanimously tabled this agenda item to the October 20, 2015, Board of Supervisors' regular meeting.

**C. Information/Discussion/Action to adopt Proclamation No. 2015-11 proclaiming October 2015 as "Domestic Violence Awareness Month" in Gila County.**

Carolyn Gillis, Horizon Domestic Violence Safe Home Program Supervisor, stated that she wanted to raise awareness regarding three types of abuse; child, elder, and partner. She provided statistical information for grant year 2015 as follows: total adults: 51; total children 62; average length of stay 25 nights; total bed nights 2,391; number of women sheltered 51; number of children (birth to 11) 60; number of teens (12-17) 2; number of elderly (over the age of 45) 5; and, one way miles 8,569. She added that these services are provided by a staff of 5, and that Horizon Human Services provides the vehicles for transportation services which are available 24 hours a day, 7 days a week. Chairman Pastor commented that it is not only women and children who experience abuse but men as well. Ms. Gillis added that 1 in 4 women and 1 in 7 men have experienced domestic violence in their lifetime.

Jon Cornell, KQSS reporter, inquired if there is one safe home for the entire County. Ms. Gillis replied that there is a safe home in Globe/Miami and there is a larger facility which is a "time out" shelter located in Payson. Upon motion by Supervisor Marcanti, seconded by Vice-Chairman Martin, the Board unanimously adopted Proclamation No. 2015-11 proclaiming October 2015 as "Domestic Violence Awareness Month" in Gila County.

**D. Information/Discussion/Action to approve Memorandum of Understanding Agreement No. 2015-405D-502 between the Governor's Office of Highway Safety and the Gila County Sheriff's Office to accept the regional DUI vehicle that will be utilized by all law enforcement agencies in Gila County for DUI enforcement whereby the Sheriff's Office fleet will be increased by one vehicle to accommodate the DUI vehicle.**

Chairman Pastor advised that there has been a request from the County Attorney's Office to continue this item to a later meeting. Upon motion by Vice-Chairman Martin, seconded by Supervisor Marcanti, the Board unanimously continued this item to a later meeting yet to be determined.

**E. Information/Discussion/Action to approve an Agreement-Economic Development Grant (Agreement No. 062615) between Gila County and the Bullion Plaza Cultural Center & Museum whereby the County will disburse \$10,000 to the Museum that will be used for Museum maintenance and improvements; and further, the Board determines this is for the benefit of the public and will improve or enhance the economic welfare of the inhabitants of Gila County.**

Don McDaniel, County Manager, stated that in July 2015 the annual report of the Bullion Plaza Cultural Center & Museum (BPCCM) was presented to the Board by Jose Sanchez, President of the Board of Directors for BPCCM. The County has provided this economic grant funding to BPCCM for the last three years and staff recommends approval of this funding for this year as well. He added that Mr. Sanchez is present in the audience to follow up if necessary or if the Board has questions or comments. Upon motion by Supervisor Marcanti, seconded by Vice-Chairman Martin, the Board unanimously approved an Agreement-Economic Development Grant (Agreement No. 062615) between Gila County and the Bullion Plaza Cultural Center & Museum whereby the County will disburse \$10,000 to the Museum that will be used for Museum maintenance and improvements; and further, the Board determines this is for the benefit of the public and will improve or enhance the economic welfare of the inhabitants of Gila County.

**F. Information/Discussion/Action to establish five vote centers within Gila County while maintaining eleven existing voting precincts, and authorize the Elections Director to submit a request for pricing from various vendors for the purchase of elections equipment.**

Eric Mariscal, Elections Director, stated that there is a correction to the information contained in the agenda review form (staff report) in the background section as follows: In the 2016 election cycle, the "Accu Vote units" will have been in use for **12 years**, not 16 years as written. In order to provide efficient and cost effective elections with the highest level of integrity and as directed by the Board of Supervisors, the Elections Director and the Gila County Recorder recommend that the County establish vote centers in Gila County which will consolidate larger numbers of people into far fewer polling places. If vote centers are equipped properly with electronic poll books, ballot and demand printers, and new elections software, voters will be able to vote in any vote center in the entire County without regard to an assigned voting precinct. Mr. Mariscal then reviewed Attachment B which indicates the proposed vote center locations to include 3 in Payson and 2 in the Globe-Miami area, and 11 precinct specific polling sites. Each of the vote center locations would be located within an approximate 20-minute proximity to the voters in each of the areas. He added that the polling sites in the outlying areas would remain as the distance to travel would be greater than 20 minutes for voters to travel to a vote center location. He then reviewed Attachment C, which includes maps of the proposed vote center locations. Vice-Chairman Martin commented that she thinks it's a good start for this year; however; she would like to see the Gisela, Whispering Pines and Zane Grey polling sites eventually eliminated, whereby those voters would be required to vote at one of the vote centers in Payson. She directed Mr. Mariscal to inform voters in those areas that the County is moving forward to have less polling sites. Mr. Mariscal replied that adjustment could be accomplished relatively easily, especially if the number of voters who vote in person at the polling sites continues to decline.

Chairman Pastor added that he has a community meeting in Gisela later this month and he will breech this subject and let the community know that this is something the County is exploring. Vice-Chairman Martin asked that the cost savings of fewer polling sites be included in the discussion with Gisela community members, to which Chairman Pastor agreed.

Supervisor Marcanti inquired if the smaller areas would have printed ballots in order to save money. Mr. Mariscal replied that the vote centers would have ballot on demand printers in order to print only those ballots that are utilized on Election Day. He added that the polling place in Young could be turned into a "micro vote center" whereby a voter may vote at that location, regardless if the person is registered in that particular voting precinct.

Mr. McDaniel stated that since this item is requesting permission to obtain pricing for election equipment, he asked Mr. Mariscal to explain the various pieces of equipment that are needed, both at vote centers and polling sites. Mr. Mariscal explained that all vote centers need connectivity in order to monitor activity, and this is done with an electronic poll book which is updated constantly to show voting activity as it occurs. According to federal law, all of

the vote centers will have an ADA (Americans with Disabilities) compliant device. He pointed out the differences between vote centers and precinct polling sites. All vote centers will have a ballot on demand printer eliminating the need to stock huge amounts of ballots at each of the sites. The outlying precincts will not have ballot on demand printers, and they will have an electronic poll book and an ADA compliant device.

Chairman Pastor confirmed that only one of the vendors that provided a presentation to the Board would be able to supply all of the necessary equipment without needing another supplier for any part of it. Mr. Mariscal replied that ES&S (Elections Systems and Software) is the vendor that could supply all of the necessary vote center equipment. Vice-Chairman Martin commented that she likes the idea of getting all of the vote center equipment from one vendor. Jon Cornell, KQSS reporter, inquired if there will be a vote center in San Carlos. Mr. Mariscal explained that the San Carlos Apache Reservation is a sovereign nation; however, tribal members participate in elections because San Carlos is a part of Gila County. Upon motion by Vice-Chairman Martin, seconded by Supervisor Marcanti, the Board unanimously established five vote centers within Gila County while maintaining eleven existing voting precincts, and authorized the Elections Director to submit a request for pricing from various vendors for the purchase of elections equipment.

**G. Information/Discussion/Action to authorize the Gila County Community Services Division to submit a 12D Fund Application in the amount of \$19,890 to the San Carlos Apache Tribe and the Apache Gold Casino Resort which, if approved, will be used to fund certification and training programs for local contractors.**

Malissa Buzan, Community Services Division Director, stated that this application for 12D funding would be used in the Housing Department for weatherization, specifically to help with training certifications costs for local contractors. The cost for training certifications is approximately \$1,000 to \$1,500; therefore, this funding helps locals contractors afford to get the training certifications required by the State in order to assist Gila County residents with its weatherization services. Upon motion by Supervisor Marcanti, seconded by Vice-Chairman Martin, the Board unanimously authorized the Gila County Community Services Division to submit a 12D Fund Application in the amount of \$19,890 to the San Carlos Apache Tribe and the Apache Gold Casino Resort which, if approved, will be used to fund certification and training programs for local contractors.

**H. Information/Discussion/Action to accept an Arizona Nutrition Network Supplemental Nutrition Assistance and Education Program award offer for Request for Grant Application (RFGA) No. ADHS15-00004836 from the Arizona Department of Health Services in the amount of**

**\$200,638 per year for a 3-year period which, if accepted, will enable the Health and Emergency Services Division to implement a policy, systems and environmental change focus to be used for population health initiatives in the areas of food systems, active living, school health, and early childhood education.**

Paula Horn, Health & Emergency Services Division Deputy Director of Health, stated that on March 3, 2015, the Board of Supervisors authorized the submission of an application to receive grant funds from the Arizona Nutrition Network through its Supplemental Nutrition Assistance and Education Program. On August 28, 2015, the County received notification of the acceptance of the application and grant award by the Arizona Department of Health Services effective October 1, 2015, for federal fiscal year 2016. Supervisor Marcanti asked for clarification regarding the services to be provided. Ms. Horn stated that this program does not offer meals; however, the program does offer education to eligible families in order to help them make better choices with regard to healthy eating habits.

Jon Cornell, KQSS reporter, encouraged Ms. Horn to contact the radio station so that public service announcements could be provided regarding this program. Upon motion by Vice-Chairman Martin, seconded by Supervisor Marcanti, the Board unanimously accepted an Arizona Nutrition Network Supplemental Nutrition Assistance and Education Program award offer for Request for Grant Application (RFGA) No. ADHS15-00004836 from the Arizona Department of Health Services in the amount of \$200,638 per year for a 3-year period.

**I. Information/Discussion/Action to consider selling Assessor's parcel number 101-12-109A, which is owned by the State of Arizona in care of the Board of Supervisors, to the Town of Winkelman in the amount of \$1.00.**

John Marcanti, District 3 Supervisor, stated that he was contacted by the Mayor of the Town of Winkelman seeking to acquire parcel number 101-12-109A. This property was advertised for sale at the Board of Supervisors' August 4, 2015, annual property tax sale/auction and no one submitted a bid to purchase it. It would benefit the Town of Winkelman to purchase this property as the Town owns adjoining property and plans to fence the property and use it as a maintenance yard. By selling the property to the Town of Winkelman for \$1.00, the property would once again be on the County's tax rolls. Upon motion by Supervisor Marcanti, seconded by Vice-Chairman Martin, the Board unanimously sold Assessor's parcel number 101-12-109A to the Town of Winkelman in the amount of \$1.00.

**J. Information/Discussion/Action to consider a sealed bid for the purchase of Assessor's tax parcel number 101-07-116 that is owned by the State of Arizona in care of the Board of Supervisors.**

Ms. Sheppard stated that in 2014, this property was deeded to the State of Arizona in care of the Board of Supervisors because the previous owner had not paid property taxes for 7 consecutive years. The parcel was included in the Board's August 4, 2015, property tax sale/auction of all properties that were deeded to the State by the County Treasurer in 2014; however, no one submitted a bid on the property. The property was later added to a list that is comprised of State-owned properties that did not sell at previous Board property tax sales/auctions. The subject property is located at 718 N. San Pedro Road, Hayden, Arizona, and it contains a small vacant house. When posting signs at the subject property, the Treasurer noted that the house is a fire hazard as are other vacant houses in the immediate area. Chairman Pastor directed Ms. Sheppard to open the sealed bid and she advised that Celestino Torres submitted a bid in the amount of \$50 for the subject property. She added that Mr. Torres owns adjoining property and, per County policy, he submitted proof of adjoining property ownership at the time the sealed bid was submitted. Mr. Torres conveyed to Ms. Sheppard that he was concerned about the fire hazard, so he wants to clean up the property if he is able to purchase it. Upon motion by Vice-Chairman Martin, seconded by Supervisor Marcanti, the Board unanimously accepted a sealed bid in the amount of \$50 from Celestino Torres for the purchase of Assessor's tax parcel number 101-07-116.

**K. Information/Discussion/Action to: 1) Reject all bids submitted for the Copper Administration Building Renovation Project, which item was tabled at the Board's Regular Meeting of September 1, 2015; 2) Approve Option "B" utilizing the Job Order Contract method of construction; 3) Approve a budget amendment transferring \$1.2M from Capital Projects Reserves to the Copper Administration Building Remodel Project; 4) Instruct staff to replenish the Capital Projects Reserves fund as soon as reasonably possible; and, 5) Endorse the continuation of the Copper Administration Building Project Team's involvement for the duration of the project.**

Jeff Hassenius, Finance Division Director, provided information as follows: On September 1, 2015, the Board of Supervisors, upon staff recommendation, tabled an agenda item to award a contract for interior renovation of the Copper Administration Building (CAB). During an earlier meeting to review the status of the CAB Project, the new Deputy County Manager, the Finance Director and the Public Works Director determined that the \$1.95M budget would be insufficient to complete the project as planned. Subsequently, staff formed a Copper Administration Building Project Team (CABPT) for the purpose of evaluating the options with respect to the completion of the project on time and within a revised budget. On September 29, 2015, CABPT presented two

options to the Board of Supervisors as the result of their extensive review of available avenues to deliver the project at a cost which approximates the amount of funding that was initially made available when the project was first conceived, and to deliver the project as soon as practicable. The CABPT believes the Job Order Contract (JOC) model would be the most beneficial to the County because the Arizona Department of Administration State Procurement Office (ADSPO) already has a JOC model which is utilized by multiple counties in the state of Arizona. ADSPO awarded a contract to the Gordian Group to create a JOC Model of Construction for the State of Arizona and provide the subsequent consultation for the program. A JOC program consists of a list of qualified contractors, which have been issued JOC contracts by ADSPO and under the State's procurement protocols, agreeing to be bound by a uniform pricing schedule for all facets of a project. The CABPT believes that using the State's JOC model will be more cost effective than Option "A." The CABPT believes that utilizing Option "B" eliminates costly change orders, provides for value engineering, and will increase the probability of delivering a project that will be fully functional and on time.

Supervisor Marcanti inquired of Steve Sanders, Public Works Division Director, as to who would oversee inspections of the construction of the project. Mr. Sanders stated that the Facilities Department will work with the general contractor to ensure that inspections are done along the way and prior to continuing to the next portion of the project. He didn't know if the inspections would be done by the City of Globe or the County, but he believes that the County will work in conjunction with the City of Globe to do inspections of the project during construction. Upon motion by Supervisor Marcanti, seconded by Vice-Chairman Martin, the Board unanimously 1) Rejected all bids submitted for the Copper Administration Building Renovation Project, which item was tabled at the Board's Regular Meeting of September 1, 2015; 2) Approved Option "B" utilizing the Job Order Contract method of construction; 3) Approved a budget amendment transferring \$1.2M from Capital Projects Reserves to the Copper Administration Building Remodel Project; 4) Instructed staff to replenish the Capital Projects Reserves fund as soon as reasonably possible; and, 5) Endorsed the continuation of the Copper Administration Building Project Team's involvement for the duration of the project.

**L. Information/Discussion/Action to reject all bids related to IFB No. 032315-1 for the Copper Administration Building Interior Renovation Project allowing the Board to proceed with the Job Order Contracting method of project implementation.**

Mr. Hessenius stated that this agenda item is to instruct staff to inform all of the bidders that all of the bids have been rejected by the County and to provide a status to each of the bidders that the County will be utilizing a Job Order Contracting method with respect to the Copper Administration Building. Upon motion by Vice-Chairman Martin, seconded by Supervisor Marcanti, the Board

unanimously rejected all bids related to IFB No. 032315-1 for the Copper Administration Building Interior Renovation Project allowing the Board to proceed with the Job Order Contracting method of project implementation.

Chairman Pastor advised that he received a request to move Consent Agenda Action Item 4E to the Regular Agenda Items for discussion; he then asked for a motion from the Board. Upon motion by Supervisor Marcanti, seconded by Vice-Chairman Martin, the Board unanimously moved Consent Agenda Action Item 4E to the Regular Agenda.

**Consent Agenda Action Item 4E. Acknowledgment of the appointment of Malissa Buzan, Jeri Byrne, Deborah Osborn, and Cliff Potts to the Northeastern Arizona Innovative Workforce Solutions Workforce Development Board by the Navajo County Board of Supervisors.**

Ms. Buzan stated that on July 1, 2015, Navajo County, Apache County, and Gila County merged to form the Northeastern Arizona Innovative Workforce Solutions local area to administer Workforce Innovation and Opportunity Act requirements for all three counties. The Navajo County Board of Supervisors is the Chief Elected Official of the Northeastern Arizona Workforce Development Board. The Chief Elected Official will make the appointments to the Local Workforce Development Board. On July 14, 2015, the Navajo County Board of Supervisors appointed 4 new members to represent Gila County on the Board. There was an inference in the staff report by the use of the word “from” instead of “for” representation of Gila County and the clarification was made by Ms. Buzan that the appointed members stated above are representatives “for” Gila County and not necessarily “from” Gila County; Ms. Osborn is the only member that does not reside in Gila County. Upon motion by Vice-Chairman Martin, seconded by Supervisor Marcanti, the Board unanimously acknowledged the appointment of Malissa Buzan, Jeri Byrne, Deborah Osborn, and Cliff Potts to the Northeastern Arizona Innovative Workforce Solutions Workforce Development Board by the Navajo County Board of Supervisors.

**Item 4 – CONSENT AGENDA ACTION ITEMS: (Any matter on the Consent Agenda will be removed from the Consent Agenda and discussed and voted upon as a regular agenda item upon the request of any member of the Board of Supervisors.)**

**A. Approval of Amendment No. 3 and Amendment No. 4 to the Cenpatico Prevention Services Agreement to address underage drinking and drug abuse in Gila County for the period of July 1, 2015, to September 30, 2015, whereby \$8,517 will be added to the total agreement amount.**

**B. Approval of Amendment No. 8 to Intergovernmental Agreement (Contract No. ADHS12-007886) between the Arizona Department of Health Services and the Gila County Health and Emergency Services Division to**

**provide a total contract amount of \$200,419.00 and extend the contract period from July 1, 2015, through June 30, 2016, in order to provide continued public health emergency preparedness services.**

**C. Acknowledgment of Ed Carpenter's resignation from the Gila County Sheriff's Office Correctional Officers Retirement Plan (CORP) Local Board for Detention Officers and Non-Uniformed Officers, and the CORP Local Board for Dispatchers, and the appointment of Gary Andress to each Local Board to fulfill Ed Carpenter's unexpired term of office, effective October 6, 2015, through December 31, 2015.**

**D. Acknowledgment of Rosemary Reed's resignation from the Christopher Kohl's Fire District Board of Directors and the appointment of Tom James to fulfill Mrs. Reed's unexpired term for the period of August 17, 2015, to December 31, 2016.**

**E. Acknowledgment of the appointment of Malissa Buzan, Jeri Byrne, Deborah Osborn, and Cliff Potts to the Northeastern Arizona Innovative Workforce Solutions Workforce Development Board by the Navajo County Board of Supervisors.**

The Board voted to move Consent Agenda Action Item 4E to the Regular Agenda and voted separately on this item.

**F. Acknowledgment of the August 2015 monthly activity report submitted by the Globe Regional Justice of the Peace's Office.**

**G. Acknowledgment of the August 2015 monthly activity report submitted by the Payson Regional Justice of the Peace's Office.**

**H. Acknowledgment of the August 2015 monthly activity report submitted by the Globe Regional Constable's Office.**

**I. Acknowledgment of the August 2015 monthly activity report submitted by the Payson Regional Constable's Office.**

**J. Acknowledgment of the August 2015 monthly activity report submitted by the Clerk of the Superior Court's Office.**

**K. Approval of the September 15, 2015, and September 16, 2015, Board of Supervisors' meeting minutes.**

**L. Acknowledgment of the Human Resources reports for the weeks of September 1, 2015, September 8, 2015, September 15, 2015, September 22, 2015, and September 29, 2015.**

**SEPTEMBER 1, 2015**

**DEPARTURES:**

1. Megan Winters – Probation – Administrative Clerk Senior – 08/28/15 – General (.80)/Diversion Consequences (.20) Funds – DOH 07/20/15
2. Destinee Barajas – Constituent Services 2 – Temporary Laborer – 08/14/15 – General Fund – DOH 06/08/15
3. Savannah Barajas – Constituent Services 2 – Temporary Laborer – 08/14/15 – General Fund – DOH 06/08/15

**NEW HIRES:**

4. Karen Brake – Sheriff’s Office –Administrative Clerk – 09/08/15 – General Fund – Replacing Lisa Dzera
5. Nancy Hinojos – Clerk of Superior Court – Court Clerk – 09/08/15 – General Fund – Replacing Stephanie Perez
6. Valerie Pizano – Clerk of Superior Court – From Temporary Court Clerk – To Court Clerk – 09/08/15 – From Superior Court Cost of Prosecution Fund – To General Fund – Replacing Ann Garlinghouse
7. Dawnie Lyon – School Superintendent’s Office – Accounting Clerk – 09/08/15 – General Fund - Replacing Susan Aliprandini
8. Lorraine Fowler – Probation – Administrative Clerk Senior – 09/08/15 - General (.80)/Diversion Consequences (.20) Funds – Replacing Megan Winters

**END PROBATIONARY PERIOD:**

9. Cole LaBonte – Sheriff’s Office – Deputy Sheriff – 08/04/15 – General Fund
10. Glen Farnham – Public Works – Vehicle and Equipment Maintenance Supervisor – 09/30/15 – Public Works Fund
11. Karrie Powers – Globe Regional Justice Court – Justice Court Clerk Senior – 09/09/15 – General Fund

**DEPARTMENTAL TRANSFERS:**

12. Rose Holiday – Sheriff’s Office – From Records Clerk – To Civil Clerk – 09/07/15 – General Fund – Replacing Patricia Dodd
13. Bryan Chambers – From County Attorney’s Office – To Superior Court Division 1 – From Civil Bureau Chief – To Superior Court Judge – 08/31/15 – General Fund – Replacing Peter Cahill
14. Stephanie Perez – Clerk of Superior Court – From Court Clerk – To Courtroom Clerk IV-D – 08/31/15 – General Fund – Replacing Karen Yanez

**OTHER ACTIONS:**

15. Brian Dirks – Sheriff’s Office – Deputy Sheriff – 07/03/15 – General Fund – Extending probationary period to 01/03/16
16. Oulono Folau – Sheriff’s Office – Deputy Sheriff – 07/03/15 – General Fund – Extending probationary period to 01/03/16

**SEPTEMBER 8, 2015**

**DEPARTURES:**

1. Patsy Clayton – Community Development – Code Compliance Specialist – 09/23/15 – General Fund – DOH 01/02/96
2. Marci Lantz – Probation – Juvenile Detention Officer – 08/31/15 – General Fund – DOH 03/02/15

3. Kristin Baker – Constituent Services 2 – Temporary Laborer – 07/06/15 – General Fund – DOH 07/06/15

NEW HIRES:

4. Yolanda Spurgeon – Probation – Juvenile Detention Officer – 09/14/15 – General Fund – Replacing Philip York

5. Michael Thrall – County Attorney’s Office – Deputy County Attorney – 09/28/15 – Cost of Prosecution Reimbursement Fund – Replacing Robert Swinford

6. Bernadette Munoz – Public Works – Rural Addressing Analyst – 09/14/15 – General Fund – Replacing Steve McGill

TEMPORARY HIRES TO COUNTY SERVICES:

7. Roshanda Wesley – Library District – Temporary Early Literacy Program Coordinator – 09/14/15 – Library District Grants Fund – Replacing Candelaria Brown

DEPARTMENTAL TRANSFERS:

8. Mark Kaufman – Community Development – From Zoning and Building Inspector – To Building Safety Specialist – 09/14/15 – General Fund – Replacing Caryn Paige

9. Rebecca Taylor – Public Works – From Custodian (.85) – To Custodian – 09/14/15 – Facilities Management Fund – Replacing Antoinette Gonzales

OTHER ACTIONS:

10. Megan Winters – Probation – Administrative Clerk Senior – 08/25/15 – General (.80)/Diversion Consequences (.20) Funds – Changing resignation date from 08/28/15 to 08/25/15

REQUEST TO POST:

11. Public Works – Custodian (.85) – Vacated by Rebecca Taylor

12. Public Works – Building Maintenance Technician Senior – Vacated by William McDaniel

13. Community Development – Zoning and Building Inspector – Vacated by Mark Kaufman

**SEPTEMBER 15, 2015**

DEPARTURES:

1. Sandra Pena – Health and Emergency Services – Communicable Disease Specialist – 09/11/15 – Bio Terrorism Program – DOH 03/10/14

2. Denice Bondurant – Probation – Probation Fiscal Services Manager – 09/11/15 – General (.70)/Diversion Intake (.30) Funds – DOH 02/05/90

NEW HIRES:

3. Matthew Archuleta – Probation – Juvenile Detention Officer – 09/21/15 – General Fund – Replacing Marci Lantz

4. Robert Deck – Probation – Juvenile Detention Officer – 09/21/15 – General Fund – Replacing Nora Palmer

END PROBATIONARY PERIOD:

5. Julie Taylor – Recorder’s Office – Recorder’s Clerk – 08/23/15 – General Fund

6. Connor Stenson – Probation – From Deputy Probation Officer 1 – To Deputy Probation Officer 2 – 09/29/15 – Adult Probation Service Fees Fund

7. Kimberly Zamora – Probation – From Deputy Probation Officer 1 – To Deputy Probation Officer 2 – 09/29/15 – State Aid Enhancement Fund

DEPARTMENTAL TRANSFERS:

8. Lynn Trimble – Probation – From Deputy Probation Officer 2 – To Deputy Probation Officer 4-Fiscal Manager – 09/14/15 – From State Aid Enhancement Fund – To General(.70)/Diversion Intake(.30) Funds – Replacing Denice Bondurant

9. Nora Palmer – Probation – From Juvenile Detention Officer – To Juvenile Detention Shift Supervisor – 09/21/15 – General Fund – Replacing Deloris Rascon

10. Rhonda Rolf – Recorder’s Office – From Recorder’s Clerk – To Recorder’s Clerk Senior – 09/10/15 – General Fund – Replacing Shealene Stidham

REQUEST TO POST:

11. Health and Emergency Services – Temporary Public Health Emergency Preparedness Planner – Vacated by B. Todd Whitney

12. Health and Emergency Services – Community Health Policy Analyst – New grant funded position

13. Health and Emergency Services – Communicable Disease Specialist – Vacated by Sandra Pena

**SEPTEMBER 22, 2015**

NEW HIRES:

1. David O’Brien – Public Works – Vehicle and Equipment Mechanic – 10/05/15 – Public Works Fund – Replacing Derek Bartling

2. Jordon Montgomery – Recorder’s Office – Recorder’s Clerk – 10/05/15 – General Fund – Replacing Shealene Stidham

END PROBATIONARY PERIOD:

3. Stephanie Hunsaker – Payson Regional Justice Court – Justice Court Clerk Associate – 09/30/15 – General Fund

REQUEST TO POST:

4. Clerk of Superior Court – Temporary Court Clerk – Vacated by Valerie Pizano

**SEPTEMBER 29, 2015**

DEPARTURES:

1. Kiani Kame – Constituent Services 2 – Temporary Laborer – 09/25/15 – General Fund – DOH 07/06/15

NEW HIRES

2. Nola Magneson – Library District – Public Services Librarian – 10/5/15 – Library District Grants (.30)/Library Assistance (.70) Funds – Replacing Pamela Beerens

TEMPORARY HIRES TO COUNTY SERVICES:

3. Frank Gonzales – Constituent Services 2 – Temporary Laborer – 10/05/15 – General Fund – Replacing Kiani Kame

END PROBATIONARY PERIOD:

4. Sidney Wells, Jr. – Public Works – Road Maintenance and Equipment Operator – 10/13/15 – Public Works Fund
5. Austin Livingood – Public Works – Road Maintenance Worker – 10/06/15 – Public Works Fund

DEPARTMENTAL TRANSFERS:

6. Wayne Sukosky – Sheriff’s Office – From 911 Dispatcher – To Detention Officer – 09/14/15 – General Fund – Replacing Elois Corn
7. Amy Farley - Probation – Deputy Probation Officer 1 – 09/28/15 – From Diversion Intake Fund – To State Aid Enhancement Fund – Replacing Lynn Trimble
8. Alberta Lancieri – Probation – Deputy Probation Officer 2 – 09/28/15 – From Juvenile Intensive Probation Supervision Fund – To Diversion Intake Fund – Replacing Amy Farley
9. Jessica Ortega – Probation – From Juvenile Detention Shift Supervisor – To Deputy Probation Officer 1 – 09/28/15 – From General Fund – To Juvenile Intensive Probation Supervision Fund – Replacing Alberta Lancieri
10. Emelle Silvers – Probation – From Juvenile Detention Officer – To Juvenile Detention Shift Supervisor – 09/28/15 – General Fund – Replacing Jessica Ortega

OTHER ACTIONS:

11. John Scott – Public Works – Automotive Mechanic – 10/27/15 – Public Works Fund – Extending probationary period an additional month

REQUEST TO POST:

12. Clerk of the Superior Court – Courtroom Clerk Technician – Vacated by Sally Denny
13. Clerk of the Superior Court – Court Clerk – Vacated by Nancy Hinojos
14. Public Works – Deputy Director of Public Works – Vacated by Steve Sanders

**M. Acknowledgment of contracts under \$50,000 which have been approved by the County Manager for the weeks of August 31, 2015 through September 4, 2015; September 7, 2015, through September 11, 2015; and, September 14, 2015, through September 18, 2015.**

**N. Approval of finance reports/demands/transfers for the weeks of September 22, 2015, September 29, 2015, and October 6, 2015.**

**September 22, 2015**

\$728,242.15 was disbursed for County expenses by check numbers 272588 through 272684.

**September 29, 2015**

\$1,517,847.99 was disbursed for County expenses by check numbers 272685 through 272831.

**October 6, 2015**

\$734,133.84 was disbursed for County expenses by check numbers 272832 through 272940. **(An itemized list of disbursements is permanently on file in the Board of Supervisors' Office.)**

Upon motion by Supervisor Marcanti, seconded by Vice-Chairman Martin, the Board unanimously approved Consent Agenda Action Items 4A – 4N excluding 4E.

**Item 6 – CALL TO THE PUBLIC: Call to the Public is held for public benefit to allow individuals to address the Board of Supervisors on any issue within the jurisdiction of the Board of Supervisors. Board members may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to Arizona Revised Statute §38-431.01(H), at the conclusion of an open call to the public, individual members of the Board of Supervisors may respond to criticism made by those who have addressed the Board, may ask staff to review a matter or may ask that a matter be put on a future agenda for further discussion and decision at a future date.**

There were no comments from the public.

**Item 7 – At any time during this meeting pursuant to A.R.S. §38-431.02(K), members of the Board of Supervisors and the County Manager may present a brief summary of current events. No action may be taken on issues presented.**

Each Board member and the County Manager presented information on current events.

There being no further business to come before the Board of Supervisors, Chairman Pastor adjourned the meeting at 11:38 a.m.

APPROVED:

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Michael A. Pastor, Chairman

ATTEST:

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Marian Sheppard, Clerk of the Board