MINUTES OF THE REGULAR PUBLIC MEETING OF THE CHRISTOPHER KOHL'S FIRE DISTRICT GOVERNING BOARD.

A Regular Meeting of the Christopher Kohl's District Governing Board convened on Monday, July 20, 2015 at 6:00 pm at the Fire Station 51 Community Room.

Item #1: Call to Order/Pledge of Allegiance

Call to order 6:00 pm, Monday, July 20, 2015, followed by the Pledge of Allegiance.

Item #2: Roll Call

A. Board Members Present: Chairman Deborah Dawson
Treasurer Jeff Daniels
Clerk Karen Thornton
Board Member Steve Sundra

B. Board Members Absent None

C. Department Members: Chief Bob Lockhart
Linda Digman

The following matters were discussed, considered, and approved at the meeting:

BUSINESS

Item #3: Approval of Minutes

B. The Board reviewed the minutes of the Regular Meeting of June 15, 2015. Steve Sundra made a motion to approve the Regular Meeting minutes of June 15, 2015 with corrections. Karen Thornton seconded the motion.

Vote Results:

Ayes: Deborah Dawson, Steve Sundra, Karen Thornton
Nays: None
Abstain: Jeff Daniels

Item # 4 Reports and Correspondence

A. Chief's Report

Chief Lockhart reviewed call volume, brush loads, public assistance, mileage, and training for June. Chief Lockhart will attend the second Community Wide Protection Plan meeting on July 22. This group plans for all of Northern Gila County. Work on E511 remains in budget and the old rescue is being rehabbed for resale. Chief Lockhart will attend an Arizona Fire Chief's Association three-day conference in Phoenix. Banner Health will contract with Air Evac instead of Native Air for helicopter services. Houston Mesa Fire Department is in the process of negotiating a temporary agreement with the city of Payson for services. Chief Lockhart and Linda Digman will attend a one day Arizona State Retirement System Employer Conference. Chairman Dawson reminded the Chief to prepare a letter of accommodation for John Digman. For more information see the attached Chief's Report.

B. Treasurers Report

A. Treasurer Jeff Daniels read the corrected Treasurer's Report for June. There was a 40-cent error in the Register Balance for the Enterprise account. Linda Digman and Chief Lockhart commented on the issue. Karen Thornton moved to accept and approve the June Treasurer's Report with corrections. Jeff Daniels seconded the motion.

Vote Results:

Ayes: Deborah Dawson, Jeff Daniels, Steve Sundra, Karen Thornton
Nays: None

C. Chairman's Report & District Correspondence

The Creek Days Festival and Car Show will be on August 29, 2015 at the R – C Ranch. Chief Lockhart, Linda Digman, and Firebelles have been working hard to line up a great event. Helpers are needed to make this a successful event.

County Attorney, Bryan Chambers, has been appointed to a Judgeship. His replacement as County Attorney will be Jeff Dalton.

Our Levy Limit Worksheet has been received from the County.

Chief Lockhart asked to have the issue of the pump motor on Columbine placed on the August Agenda.

Jeff Daniels expressed his appreciation for the expressions of sympathy following his father's death.

OLD BUSINESS

No Old Business

NEW BUSINESS

Item #1 Discussion and possible action on filling the Board vacancy created by Rosemary Reed's resignation.

Local resident, Tom James, indicated an interest in serving on the Board. He submitted an impressive resume to the Board. He meets residency and voter registration requirements. Steve Sundra moved that the Board appoint Tom James as our fifth Board Member to replace Rosemary Reed. Karen Thornton seconded the motion.

Vote Results:

Ayes: Deborah Dawson, Jeff Daniels, Steve Sundra, Karen Thornton

Nays: None

Tom will meet with Linda Digman and Chief Lockhart to complete all paperwork and Open Meeting Law review in preparation for swearing in at the August Board Meeting.

Item #2 Discussion and possible action on the Chief's Job Description.

The Board asked for several additions and corrections to the tentative job description submitted by Chief Lockhart. It was agreed that the Chief would get First Responder certified sometime this fall or winter. The Chief's Job Description will be considered and possibly approved at the August Board Meeting after the requested changes and additions have been made

Item #3 Discussion and possible action on the revision of the By-Laws to replace the term "Treasurer".

The terms Recording Clerk and Financial Officer were considered as replacements for the term Treasurer. The Board agreed on the term Financial Officer. The By-Laws will be amended accordingly and approved at the August Board Meeting. Tom James commented on the issue.

Item #4 Discussion and possible action on appointing a new Treasurer

Jeff Daniels agreed to continue as Treasurer, which will be referred to as Financial Officer in the future.

Item #5 Discussion and possible action on an Engagement Letter from Accounting Professionals, LLC.

The Engagement Letter has been received and costs will remain the same. Steve Sundra moved to approve the Engagement Letter from Accounting Professionals, LLC, with our correct name entered on page 3, and to allow Chairman Dawson to sign for the Board. Jeff Daniels seconded the motion.

Vote Results:

Ayes: Deborah Dawson, Jeff Daniels, Steve Sundra, Karen Thornton

Nays: None

Item #6 Discussion and possible action on the Arizona Forestry IGA.

The County Attorney has signed this document. Our address needs to be corrected. Steve Sundra moved to approve and accept the Arizona Forestry IGA and direct Chairman Dawson to sign the document. Karen Thornton seconded the motion.

Vote Results:

Ayes: Deborah Dawson, Jeff Daniels, Steve Sundra, Karen Thornton
Nays: None

Item #7 Future Agenda Items

1. Swearing in of Tom James as our fifth Board member.
2. Discussion and possible action on the Chief's Job Description.
3. Discussion and possible action on revision of the By-Laws to replace the term "Treasurer".
4. Discussion and possible action on what to do with the unused pump motor on Columbine.
5. Discussion and possible action on EMT/Ambulance coverage for ASU scrimmage at Tontazona.
6. Orientation of new Board Member

Item #8 (Call to the Public)

No comments from the public

Item #9 Adjournment

Steve Sundra moved to adjourn. Jeff Daniels seconded the motion.

Vote Results:

Ayes: Deborah Dawson, Jeff Daniels, Steve Sundra, Karen Thornton
Nays: None

The meeting was adjourned at 8:00 pm

Approved by D Dawson **on** 8/17 **2015**