



DEPARTMENT OF ECONOMIC SECURITY

Your Partner For A Stronger Arizona

Intergovernmental Agreement
CONTRACT AMENDMENT

Form with sections for Contractor Information, Amendment Details, and Signatures. Includes fields for name, address, contract ID (ADES15-089113), amendment number (1), and signature lines for both the Arizona Department of Economic Security and the Public Agency Legal Counsel.

## ITEMIZED SERVICE BUDGET

**CONTRACT SERVICE:** Case Management (CMG-CAP)  
**Contract Period:** 07/01/2015 - 06/30/2016

**1. PERSONNEL**

Number of Positions	FTE Level	Position Title	Total Salary for the Contract Period	TOTAL SERVICE	
				COST	DES COST
1	1.00	Divisional Fiscal Manager	\$46,280.52	\$ 23,140	\$ 11,570
1	1.00	Senior Accounting Clerk	\$36,015.20	\$ 27,011	\$ 24,307
1	1.00	Case Manager	\$33,690.80	\$ 16,845	\$ 16,845
1	1.00	Case Manager	\$31,226.00	\$ 15,613	\$ 15,613
1	1.00	Clerk	\$23,230.00	\$ 11,615	\$ 5,808
<b>TOTAL PERSONNEL</b>				<b>\$ 94,224</b>	<b>\$ 74,143</b>

**2. EMPLOYEE RELATED EXPENSES**

ITEM	BASIS	TOTAL COST	DES COST
Health Insurance	\$638.26 per mo x 12 mo X 5 @ 75%	\$ 28,722	\$ 28,722
FICA	0.0765 X \$74,143	\$ 5,672	\$ 2,836
Workman's Comp	0.008607 X \$74,143	\$ 638	\$ 319
Retirement	0.1147 X \$74,143	\$ 8,504	\$ 4,252
<b>TOTAL EMPLOYEE RELATED EXPENSES</b>		<b>\$ 43,536</b>	<b>\$ 36,129</b>

**3. PROFESSIONAL AND OUTSIDE SERVICES**

ITEM	BASIS	TOTAL COST	DES COST
N/A		\$ -	\$ -
<b>TOTAL PROFESSIONAL AND OUTSIDE SERVICES</b>		<b>\$ -</b>	<b>\$ -</b>

**4. TRAVEL**

ITEM	BASIS	TOTAL COST	DES COST
Gas/Vehicles/Maint	\$500 per month x 12 months	\$ 6,000	\$ 6,000
Per Diem	\$25 per day for 60 days for 5 FTE's / Board Memt	\$ 7,500	\$ 7,500
<b>TOTAL TRAVEL</b>		<b>\$ 13,500</b>	<b>\$ 13,500</b>

ITEM	BASIS	TOTAL COST	DES COST
Rent - Globe Office	Rent \$1,673 monthly X 12 months (Included electricity, cleaning, water, etc.)	\$ 20,076	\$ 10,038
Sparklets/Other Space Expense	\$100 x 12 months	\$ 1,200	\$ 600
<b>TOTAL SPACE</b>		<b>\$ 21,276</b>	<b>\$ 10,638</b>

6. EQUIPMENT

ITEM	BASIS	TOTAL COST	DES COST
N/A		\$ -	\$ -
<b>TOTAL EQUIPMENT</b>		<b>\$ -</b>	<b>\$ -</b>

7. MATERIALS & SUPPLIES

ITEM	BASIS	TOTAL COST	DES COST
General Office Supplies	\$200 per month x 5 FTE's x 12 months	\$ 12,000	\$ 4,505
Postage	\$50 per month x 12 months	\$ 600	\$ 300
<b>TOTAL MATERIALS AND SUPPLIES</b>		<b>\$ 12,600</b>	<b>\$ 4,805</b>

8. OPERATING SERVICES

ITEM	BASIS	TOTAL COST	DES COST
Staff Training & Registration	\$1000 for training sessions for 5 FTE's (includes hotel, registration)	\$ 5,000	\$ 5,000
Advisory Board Quarterly Meetings	Registrations and meals	\$ 4,375	\$ 4,375
Local Fax, 800 Line, Phone Line & Service	\$2,000 x 12 months	\$ 24,000	\$ 6,285
Maintenance, Leases Agreements & Memberships/Dues		\$ 33,375	\$ 15,660
<b>TOTAL OPERATING EXPENSES</b>		<b>\$ 33,375</b>	<b>\$ 15,660</b>

9. INDIRECT COSTS

ITEM	BASIS	TOTAL COST	DES COST
N/A		\$ -	\$ -
<b>TOTAL INDIRECT COSTS</b>		<b>\$ -</b>	<b>\$ -</b>

<b>10. SUBTOTAL ADMIN COSTS</b>		<b>\$ 218,511</b>	<b>\$ 154,875</b>
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11. VOUCHERS

ITEM	BASIS	TOTAL COST	DES COST
LIHEAP		\$ 116,560	\$ 116,560
LIHCON		\$ -	\$ -
LLVG		\$ -	\$ -
NHN		\$ 296	\$ 296
TANF		\$ 30,000	\$ 30,000
<b>TOTAL VOUCHERS</b>		<b>\$ 146,856</b>	<b>\$ 146,856</b>

**12. ~~TOTAL SERVICE COST/DES TOTAL COST: \$ 365,367 \$ 301,731~~** ✓

REVENUE SOURCES:

DES Case Mgt.	\$	301,731	\$	301,731
Gila County	\$	63,636		
<b>TOTAL REVENUE:</b>	<b>\$</b>	<b>365,367</b>	<b>\$</b>	<b>301,731</b>

3/31/2016