



Arizona Criminal Justice Commission

May 27, 2015

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Tucson Police Department

VACANT
Former Judge

Executive Director
John A. Blackburn, Jr.

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The Honorable Bradley D Beauchamp
Gila County Attorney's Office
1400 E. Ash Street
Globe, Arizona 85501

Re: Victim Assistance Grant Number VA-16-020

Dear Mr. Bradley Beauchamp,

On May 21, 2015 the Arizona Criminal Justice Commission (ACJC) approved the Crime Victim Committee's recommendation to award \$1,444,200 in Crime Victim Assistance funds to Government and Non-profit agencies for FY2016. The amount of your award is \$17,600.00. Other funds totaling \$17,600.00 are required to match this grant. The award period begins July 1, 2015 and ends June 30, 2016.

Please find included the Grant Agreement, with instructions for obtaining signatures and formal action. Please return the agreement with authorized signatures to the Commission office within 90 days of the award date of July 1, 2015 or the agreement may be cancelled. In addition, please mail a copy of your most recent Certificate of Liability Insurance. Also included is the summary of scores and comments from the grant reviewers for your review.

Grantees may make budget adjustments among approved budget categories as long as there are no changes to the purpose or scope of project. If a budget adjustment is necessary to reallocate funds to different budget categories that were not approved, please submit a detailed request in writing via e-mail, fax, or mail to ACJC Victim Services staff for approval. All grant budget adjustments to unapproved categories must be approved by ACJC program staff.

ACJC Victim Assistance grant funds will be paid through a monthly reimbursement process. All monthly reimbursement request will be submitted through the ACJC Grants Management System (GMS) at the following link: <http://www.azcjc.gov/GMS3/LogIn.aspx>. Please note all grant payments will be made through the Automated Clearing House (ACH) Vendor Payments.

If you have any questions concerning your award you may contact me at 602-364-1154 or Vernie Bruehler at 602-364-1177.

Sincerely,

Larry Grubbs, Program Manager
Crime Victim Services

CC: Debra Blair

ARIZONA CRIMINAL JUSTICE COMMISSION

GRANT AGREEMENT INSTRUCTIONS

To help expedite your agency's receipt of grant funds, please review the grant agreement and then forward to the appropriate approval authority for execution. Funds cannot be disbursed to your agency until the Agreement is properly and fully executed.

Your agency is the GRANTEE for the purposes of this grant agreement. On the signature page, under the heading FOR GRANTEE, there are 3 lines that must be completed (Non-Profit does not need Legal Council approval).

- A. The first line is the signature of the individual **authorized to make agreements** for your governmental subdivision.
 - 1. For County Offices, the Chairman of the County Board of Supervisors **must** sign the grant agreement. If someone other than the Chairman is designated to sign agreements, please enclose a copy of the resolution authorizing this. If the Board's rules require an attestation or certification of the signature by the Clerk of the Board, it may be typed in anywhere it is convenient on the signature page.
 - 2. For City Offices, the Mayor or the City Manager must sign the grant agreement. If someone other than the Mayor or City Manager is designated to sign agreements, please enclose a copy of the resolution authorizing this. If the Council rules require an attestation or certification of the signature by the Clerk, it may be typed in anywhere it is convenient on the signature page.
 - 3. A signed copy of the Board of Supervisors or City Council's approved agenda item or resolution listing this grant agreement must be attached to the signed agreement when it is returned to the Criminal Justice Commission.
 - 4. For State Agencies, the Director or Chief Executive Officer of the Agency must sign the grant agreement where indicated.
 - 5. For Non-Profit Agencies, the Executive Director or Chairman of the Board must sign the agreement where indicated.
- B. The line requesting the signature of the **Legal counsel for GRANTEE** should be signed by the Deputy County Attorney or Assistant Attorney General who provides legal counsel to the governing body. This individual is approving the agreement as to form and attesting to the legal authority of the governing body to perform the agreement activities. State Agencies should check if this is required by their legal counsel. Non-Profit Agencies this field is not required.
- C. The final line under FOR GRANTEE refers to the Arizona Revised Statute that gives the governing body legal authority to perform the agreement activities.

If there are any questions regarding the execution of this agreement, please contact the Grant Coordinator at (602) 364-1146.