

**MINUTES OF THE REGULAR PUBLIC MEETING OF THE CHRISTOPHER KOHL'S FIRE DISTRICT GOVERNING BOARD.**

A Regular Meeting of the Christopher Kohl's District Governing Board convened on Monday, March 16, 2015 at 6:00 pm at the Fire Station 51 Community Room.

**Item #1: Call to Order/Pledge of Allegiance**

Call to order 6:00 pm, Monday, March 16, 2015, followed by the Pledge of Allegiance.

**Item #2: Roll Call**

A. Board Members Present: Chairman Deborah Dawson  
Treasurer Jeff Daniels (by phone until 6:20 pm)  
Clerk Karen Thornton  
Board Member Steve Sundra

B. Department Members: Chief Bob Lockhart  
Linda Digman  
John Digman  
Chad St Luka  
Rhett Connolly

The following matters were discussed, considered, and approved at the meeting:

**BUSINESS**

**Item #3: Approval of Minutes**

A. The Board reviewed the Regular Meeting minutes of February 17, 2015. Steve Sundra made a motion to approve the Regular Meeting minutes of February 17, 2015. Karen Thornton seconded the motion.

**Vote Results:**

**Ayes: Deborah Dawson, Jeff Daniels, Steve Sundra, Karen Thornton**

**Nays: None**

**Item # 4 Reports and Correspondence**

**A. Chief's Report**

Chief Lockhart reviewed call volume, brush loads, public assistance, mileage, and training for January. Burning is continuing when appropriate and will be completed by the December deadline. Firebelles will sponsor a yard sale at Station 51 on Saturday, April 11. Items not sold will be donated to charity. Donations received from Donation and Newsletter mailing total \$3570 so far. Steve Sundra presented the Chief with a check from Ponderosa Springs HOA for \$1500, bringing the total to \$5070. Thank you notes or postcards will be mailed to all donors. Steve Sundra will contact all HOA's, camps, and churches in the district. Two Budget Workshops are scheduled in April. Scheduled dates are published on our website and in the Newsletter. Jeff Daniels (attending by phone) reported that the sound quality of the meeting was very poor. Chief Lockhart will investigate purchase of a Polycom device, which may solve this problem. Chief Lockhart will take vacation time August 6-15, 2015. For more information see the attached Chief's Report.

**B. Treasurers Report**

A. Treasurer, Jeff Daniels, authorized Linda Digman to read the Treasurer's Report for February. Steve Sundra praised the format of the Profit and Loss Statement. Linda Digman spoke to the issue. Karen Thornton moved to accept the February Treasurer's Report as presented. Steve Sundra seconded the motion.

**Vote Results:**

**Ayes: Deborah Dawson, Steve Sundra, Karen Thornton**

**Nays: None**

**Absent: Jeff Daniels**

### **C. Chairman's Report & District Correspondence**

Chairman Dawson mentioned the election notice from Gila County for an August 25 election. This is not applicable to the Board at this time. The annual survey of electrical use at Station 51 showed a significant drop in usage. This may be attributed to the new insulation and the new, donated air conditioning unit. A letter from a resident discussing grants and their administration was discussed. Over the years the department has benefited from \$380,238 in grants. Grants are closely audited by the state on a quarterly basis. Chad StLuka pointed out that Grant activities provide opportunities for great team building and training. Chairman Dawson directed the Chief to further discuss Grants and Grant Administration with the resident.

### **OLD BUSINESS**

#### **Item #1 Discussion and possible action on filling the Board vacancy created by Sharon Marksbury's illness.**

Rosemary Reed, a full-time resident of Kohls Ranch, indicated an interest in filling the open Board position. Her business background and full-time residency will make her a valuable addition to the Board. Karen Thornton moved to seat Rosemary Reed at the next Board meeting. Steve Sundra seconded the motion.

**Vote Results:**

**Ayes: Deborah Dawson, Steve Sundra, Karen Thornton**

**Nays: None**

**Absent: Jeff Daniels**

### **NEW BUSINESS**

#### **Item #2 Discussion and possible action on the proposed Budget.**

Chief Lockhart distributed a proposed Budget, which reflects an approximate 3% increase in expenses over the previous budget. He mentioned the need to take into consideration the costs of deterioration of equipment and the increased costs of maintenance, Chief Lockhart is hoping to have a fund raiser at either Whispering Hope or R-Bar-C sometime this summer. Karen Thornton mentioned that Board members need time to study the proposed budget and suggested scheduling a Special Meeting to deal with Budget discussions. A Special Meeting was scheduled for March 30, 2015 at 6:00 pm. An Oath of Office for Rosemary Reed will be administered at the beginning of the Special Meeting. Chief Lockhart will notify Board members of a realistic tax rate for the proposed budget before the meeting date.

#### **Item #3 Future Agenda Items**

1. Discussion and possible action on the Annual Audit presented by Kay Green. If approved, the Board will accept the Annual Audit and direct that copies be sent to the Gila County Treasurer and District 1 Supervisor.
2. Discussion and possible action on signing a new IGA with Central Yavapai Fire District.
3. Discussion and possible action on Option 3A to prepare Rescue 511's old cab/chassis for resale.
4. Discussion and possible action on the Chief's Job Description in May or June.
5. Discussion and possible action on the proposed Budget.
6. Discussion and possible action on the Brush Load Program and fee schedule.
7. Approval of the February Executive Session Minutes.

#### **Item #4 (Call to the Public)**

No comments from the public

#### **Item #5 Adjournment**

Karen Thornton moved to adjourn. Steve Sundra seconded the motion.

**Vote Results:**

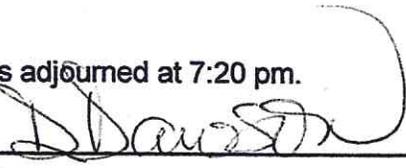
**Ayes: Deborah Dawson, Steve Sundra, Karen Thornton**

**Nays: None**

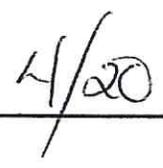
**Absent: Jeff Daniels**

The meeting was adjourned at 7:20 pm.

Approved by



on



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