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**Clerk of the Board of Supervisors**  
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June 10, 2015

Certified Mail # 7014 1200 0001 1572 4423

Greystone Enterprises, Inc.  
c/o Jonathan Hepp  
2307 Bollinger Crest Common  
San Ramon, CA 94583

RE: GILA COUNTY COMMUNITY DEVELOPMENT DIVISION CASE NO. CP1304-011

Dear Mr. Hepp:

I am in receipt of the Notice of Request for Appellate Review you submitted to appeal the Gila County Hearing Officer's decision on the above-referenced case before the Board of Supervisors.

Pursuant to **GILA COUNTY ORDINANCE 05-01, GILA COUNTY HEARING OFFICER RULES OF PROCEDURE**, the record of this matter was delivered to me on June 4, 2015. In accordance with Ordinance No. 05-01, please be advised that you are entitled to submit additional written memoranda to me by June 18, 2014, as to the reason the Gila County Board of Supervisors should affirm, modify, or reverse the decision of the Hearing Officer; however, your memoranda shall ***not*** raise new facts or issues not previously presented before the Hearing Officer.

The hearing for oral arguments before the Gila County Board of Supervisors is set for Tuesday, June 23, 2015, at 1:30 p.m., in the Board of Supervisors' hearing room located on the second floor at 1400 E. Ash Street, Globe, AZ, 85501. The meeting will also be conducted via video conference at 610 E. Highway 260, Board of Supervisors' conference room, Payson, Arizona. Oral arguments shall be limited to five (5) minutes.

Sincerely,

Marian Sheppard, Clerk of the Board

xc: B. Chambers, Deputy County Attorney/Civil Bureau Chief  
B. Gould, Community Development Division Director  
M. Chapman, Code Compliance Supervisor