

**BOARD OF SUPERVISORS MEETING MINUTES  
GILA COUNTY, ARIZONA**

Date: June 9, 2015

**MICHAEL A. PASTOR**  
Chairman

**MARIAN E. SHEPPARD**  
Clerk of the Board

**TOMMIE C. MARTIN**  
Vice-Chairman

By: Laurie J. Kline  
Deputy Clerk

**JOHN D. MARCANTI**  
Member

Gila County Courthouse  
Globe, Arizona

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PRESENT: Michael A. Pastor, Chairman; Tommie C. Martin, Vice-Chairman (via ITV); John D. Marcanti, Member; Don E. McDaniel, Jr., County Manager; Bryan B. Chambers, Deputy County Attorney/Civil Bureau Chief; Jacque Griffin, Assistant County Manager/Librarian; Marian E. Sheppard, Clerk of the Board; and Laurie J. Kline, Deputy Clerk.

**Item 1 – CALL TO ORDER - PLEDGE OF ALLEGIANCE - INVOCATION**

The Gila County Board of Supervisors met in a regular session at 10:00 a.m. this date in the Board of Supervisors' hearing room. Debi Savage led the Pledge of Allegiance and Pastor Anthony Garrisi of the First Baptist Church (via ITV) delivered the invocation.

**Item 2 – PRESENTATIONS:**

**A. Presentation of the University of Arizona's Gila County Cooperative Extension Office Annual Report and 2015-2016 fiscal year budget request to be considered for approval during Gila County's regular budget process.**

Jim Sprinkle, Ph.D., University of Arizona Area Extension Agent, Animal Science and Gila County Cooperative Extension Director, thanked the Board for the opportunity to provide this presentation and to give an overview of some of the activities of Cooperative Extension. He provided a PowerPoint® presentation that contained results of the Cooperative Extension Stakeholder Survey and listed some of the goals of the Cooperative Extension Office as follows:

Goal 1: to educate and prepare people to manager and use natural resources in a way that helps the economies of local communities and the state;

Goal 2: to help individuals and families be physically, mentally, emotionally, and financially healthy;

Goal 3: to help develop leadership, workplace and life skills for youth and adults;

Goal 4: to enhance the growth and development of Arizona children and youth so that young people will contribute positively to the community; and

Goal 5: to promote safe, profitable, and sustainable plant and animal systems.

Dr. Sprinkle added that in connection with one of the priorities identified by the Cooperative Extension Stakeholder Survey, forest restoration, he provided information regarding an upcoming forest health public seminar titled "Central Arizona Forest: What are the Issues? What are the Solutions?" to be held on Wednesday, June 10, 2015, in Payson.

Vice-Chairman Martin inquired as to the desired expectations of the new (Forest Health Coordinator) position. Dr. Sprinkle read aloud a summary of the expectations of the Forest Health Coordinator position.

Supervisor Marcanti commented that he is pleased with the work being done in San Carlos and Dripping Springs at the Life Center. The Board held a brief supportive discussion with Dr. Sprinkle and thanked him for the presentation.

**B. Public recognition of four employees for June's "Spotlight on Employees" Program, as follows: Gary Eggert, David Hornung, Jeff McClure and Travis Todd.**

Erica Raymond, Human Resources Assistant Senior, read aloud a letter submitted by a citizen of Gila County nominating the following Sheriff's Office employees for their actions during a response to a 911 call for emergency help, as follows: David Hornung, Jeff McClure and Travis Todd, who all were present in Payson, and Gary Eggert who was unable to attend the meeting. Sheriff J. Adam Shepherd stated that he is proud and appreciative of the work being done by the Sheriff's Office employees. Supervisor Marcanti stated that he admires law enforcement officers' ability to make split second decisions and take action based on training and he thanked them for their efforts. Chairman Pastor stated that he has a son-in-law, who works as a law enforcement officer in Utah; therefore, he understands and appreciates all of the hard work that is being done for Gila County by local law enforcement officers.

**Item 3 – PUBLIC HEARINGS:**

**A. Information/Discussion/Action to adopt Resolution 15-06-01 to name four previously unnamed roads in Tonto Basin as N. Ocotillo Court, W. Ocotillo Lane, W. Raven Cliff Way and S. Canyon Ridge Drive.**

Steve Sanders, Interim Public Works Division Director, stated that no feedback was received with regard to providing alternate road names for the above listed roads after residents were afforded the opportunity to do so. He advised that the purpose of naming unnamed roads in the County is to comply with the Gila County Street Naming and Property Numbering Ordinance No. 11-03 and the Gila County Enhanced 9-1-1 System. Chairman Pastor opened the public hearing and no comments were received; therefore, he closed the public hearing and asked for a motion from the Board. Upon motion by Vice-Chairman Martin, seconded by Supervisor Marcanti, the Board unanimously adopted Resolution 15-06-01 to name four previously unnamed roads in Tonto Basin as N. Ocotillo Court, W. Ocotillo Lane, W. Raven Cliff Way and S. Canyon Ridge Drive. **(A copy of the Resolution is permanently on file in the Board of Supervisors' Office.)**

#### **Item 4 – REGULAR AGENDA ITEMS:**

**A. Information/Discussion/Action to authorize the Treasurer's Office to correct ownership on Assessor's parcel numbers 206-16-007A, 206-16-007B, and 206-16-007C to be in the name of the Town of Miami; apply an exemption to abate the taxes, interest and fees on said parcels in order to be in compliance with Gila County Superior Court Judgment No. CV201200257; and authorize the Chairman's signature on each of the three related Certificate of Removal and Abatement of Tax forms.**

Debi Savage, Treasurer, stated that the Town of Miami won a judgment in the Gila County Superior Court of Arizona. There are three parcels named above that are under the ownership name of "Miami Trust Company." Judgment No. CV201200257 states that the ownership name for these three parcels is to be renamed as the "Town of Miami;" therefore, she recommends authorizing the ownership name change as well as the abatement of the delinquent taxes for the three aforementioned parcel numbers. The Board members concurred with the recommendation of Ms. Savage. Upon motion by Supervisor Marcanti, seconded by Vice-Chairman Martin, the Board unanimously authorized the Treasurer's Office to correct ownership on Assessor's parcel numbers 206-16-007A, 206-16-007B, and 206-16-007C to be in the name of the Town of Miami; applied an exemption to abate the taxes, interest and fees on said parcels in order to be in compliance with Gila County Superior Court Judgment No. CV201200257; and authorized the Chairman's signature on each of the three related Certificate of Removal and Abatement of Tax forms.

**B. Information/Discussion/Action to approve Professional Services Contracts to retain the services of attorneys for the period of July 1, 2015, through June 30, 2016; all of whom assist the Superior Court in Gila County as public defenders on an annual basis.**

Jeff Hessenius, Finance Division Director, stated that there are various Professional Services Contracts currently in place with attorneys that assist the Superior Court as public defenders, which are due to expire on June 30, 2015. This request is to authorize the contracts attached to this agenda item in order to retain the services of various attorneys for an additional year beginning July 1, 2015.

Vice-Chairman Martin inquired as to the total number of attorney contracts. Jonathan Bearup, Deputy Court Administrator, replied that in addition to these contracts, four more contracts will be presented to the Board for approval at a future meeting, which will bring the total number of attorney contracts to 15. Supervisor Marcanti inquired of Mr. Bearup as to the reason the contract price amounts vary from attorney to attorney. Mr. Bearup replied that the contract amount for each attorney is based on case load and the nature of the cases to be handled.

Upon motion by Vice-Chairman Martin, seconded by Supervisor Marcanti, the Board unanimously approved Professional Services Contracts to retain the services of attorneys for the period of July 1, 2015, through June 30, 2016; all of whom assist the Superior Court in Gila County as public defenders on an annual basis.

**C. Information/Discussion/Action to review the proposals received for Request for Proposals No. 032615 to provide food and laundry services at the Gila County Detention Center; award to the lowest, most responsive, responsible and qualified bidder; and authorize the Chairman's signature on the award contract for the winning bidder.**

Mr. Hessenius stated that this is long-standing contract for which a request for proposal was advertised in the Arizona Silver Belt newspaper on April 29, 2015, and May 6, 2015. A mandatory pre-bid walk-through was held on May 11, 2015, and two vendors were present; the current vendor for food and laundry services, and one other vendor. The bids were opened on May 18<sup>th</sup> and have been evaluated by County staff. The recommendation is for the Board to award this contract to Trinity Services Group, Inc.

Chairman Pastor inquired if employees of the current vendor (Aramark) would be required to apply and interview for positions if the contract is awarded to Trinity Services Group, Inc., and if County benefits are provided to those employees. Justin M. Solberg, Sheriff's Office Detention Commander, replied that it is his understanding that if the contract is awarded to Trinity Services Group, Inc., the employees would be evaluated based on their qualifications and experience. He added that the County does not provide benefits to Aramark employees. Chairman Pastor asked for the number of Aramark

employees who are working in the kitchen at the Detention Center. Mr. Solberg answered that there are currently six Aramark employees.

Chairman Pastor inquired as to the billing procedures with regard to monthly food and laundry statements. Mr. Hessenius responded that bills are received by the Finance Department, forwarded to the departments for review and approval, and then they are returned to Finance for processing.

Chairman Pastor inquired if the vendor or the County would be responsible for problem resolution. Mr. Solberg replied that Trinity Services Group, Inc. would handle problem resolution and that it would not be the responsibility of the County. Chairman Pastor asked for the term of the contract, and Mr. Hessenius replied that it is a one-year contract with the option to renew the contract for three one-year periods.

Upon motion by Supervisor Marcanti, seconded by Vice-Chairman Martin, the Board unanimously awarded Request for Proposals No. 032615 to provide food and laundry services at the Gila County Detention Center to Trinity Services Group, Inc.; and authorized the Chairman's signature on the award contract for the winning bidder.

**D. Information/Discussion/Action to adopt Resolution No. 15-06-02 which authorizes the execution of Amendment No. One to an Intergovernmental Agreement (ADOT File No. IGA/JPA 08-132-I) between Gila County and the State of Arizona, Department of Transportation for the design of a bridge and approaches over Tonto Creek near Punkin Center.**

Mr. Sanders stated that the Arizona Department of Transportation (ADOT) initially requested \$10,000 for this project and has since requested the County's approval of an amendment which would add \$13,870 to the project for ADOT's Project Management and Design Review fee. The County would be responsible for the entire amount. The fee will be paid from the County's Half-Cent Transportation Excise Tax. ADOT has been billing the County monthly, and one bill in the amount of \$1,100 was paid; however, additional bills may not be paid legally without Board approval of this amendment via the resolution as stated above. Upon motion by Vice-Chairman Martin, seconded by Supervisor Marcanti, the Board unanimously adopted Resolution No. 15-06-02 which authorizes the execution of Amendment No. One to an Intergovernmental Agreement (ADOT File No. IGA/JPA 08-132-I) between Gila County and the State of Arizona, Department of Transportation for the design of a bridge and approaches over Tonto Creek near Punkin Center. **(A copy of the Resolution is permanently on file in the Board of Supervisors' Office.)**

**E. Information/Discussion/Action to approve the use of Mohave Educational Services Cooperative, Inc. Contract No. 14G-PMAC2-0903 with Pueblo Mechanical & Controls, Inc. in the amount of \$84,922.92 for modifications to the Globe Courthouse 2nd floor HVAC units and duct work.**

Mr. Hessenius stated that a need has been identified by County administration to improve the air circulation on the 2<sup>nd</sup> floor of the Globe Courthouse. Pueblo Mechanical & Controls, Inc. has an existing contract with Mohave Educational Services Cooperative, Inc. (MESC), which is utilized by other various government municipalities throughout the state. Pueblo Mechanical & Controls, Inc. has provided an engineering study and proposal to the County for this project. The recommendation from Public Works staff is to utilize the existing contract MESC has with Pueblo Mechanical & Controls, Inc. in order to complete this project.

Supervisor Marcanti advised that the MESC contract is run by the state and MESC uses various contractors, such as Pueblo Mechanical & Controls, Inc. He feels that the contract MESC has with Pueblo Mechanical & Controls, Inc. should only be used when there is a need for a “rush” job; otherwise, he feels the quoted price is too high. He proceeded to review the scope of work for this project and advised that there wasn’t anything “special” about this project; therefore, he felt the price to complete the project should be lower. He recommended not approving the use of MESC’s contract with Pueblo Mechanical and Controls, Inc. at this time, and to proceed with re-bidding the project. Chairman Pastor commented that Supervisor Marcanti has the professional expertise to comment on this projected work because that is the nature of his business aside from being a Supervisor, so he agreed with him.

Chairman Pastor advised that the Board is not obligated to use this contract as presented and the bid could be rejected. He asked for confirmation of that statement from Bryan Chambers, Deputy County Attorney/Civil Bureau Chief, which was done. Mr. Sanders advised that the County has used Pueblo Mechanical and Controls, Inc. in the past and it was pleased with their work. Vice-Chairman Martin stated that if modifications were made to the 2<sup>nd</sup> floor at this time, she questioned if there would be a need to make further modifications to the HVAC units and duct work in the future because she has experienced that situation on similar projects. Mr. Sanders didn’t foresee any future modifications as long as there weren’t any future modifications to the floor plan of the 2<sup>nd</sup> floor.

In addition to Supervisor Marcanti recommending that the Board reject the contract that was presented, he made a motion at this time to direct Public Works and Finance to solicit other proposals for this project. The Board held a

brief discussion on the proposed motion and it was agreed that Vice-Chairman Martin would restate the motion to first reject the use of Mohave Educational Services Cooperative, Inc. Contract No. 14G-PMAC2-0903 with Pueblo Mechanical & Controls, Inc. in the amount of \$84,922.92 for modifications to the Globe Courthouse 2nd floor HVAC units and duct work. Supervisor Marcanti seconded the motion, which was unanimously approved. The Board agreed to make another motion regarding the subsequent directives to County staff. Supervisor Marcanti then made a motion to direct Public Works and Finance staff to proceed to solicit competitive proposals for this project, which was seconded by Vice-Chairman Martin. Before Chairman Pastor called for the vote on the motion, he stated that the personnel on the 2<sup>nd</sup> floor should immediately be informed that a contract was not awarded at this time for the 2<sup>nd</sup> floor modifications. County Manager Don McDaniel clarified that implied in the Board's directive to go out for bids on this project is to also obtain the services of a professional HVAC engineer. In doing so, he stated that a Professional Services Agreement would also have to be approved by the Board with the chosen engineer whereby the chosen engineer would ultimately design and develop a scope of work for the project. Vice-Chairman Martin requested that the Board's directive to staff include a directive to expedite the process, of which that language was added to the motion and agreed to by the Board. Chairman Pastor called for the vote on the motion at this time, which passed unanimously.

**F. Information/Discussion/Action to approve an Intergovernmental Agreement (IGA) between Apache County, Gila County and Navajo County Northeastern Arizona Innovative Workforce Solutions which replaces the IGA between Apache County-Navajo County Workforce Investment Act (WIA) partnership to include Gila County in the consortium which provides WIA services to eligible clients in all three counties.**

Malissa Buzan, Community Services Division Director, stated that the Board is aware that the WIA partnership between Gila County and Pinal County will be ending on June 30, 2015. She added that for the first time Gila County is number one in the state for performance measures with regard to WIA programs. The purpose of the IGA described above is to continue to have a single recognized entity to administer and operate workforce investment programs to serve adults, dislocated workers, and youth, under Title 1 of the Federal Workforce Investment Act of 1998 (WIA) within Gila, Apache and Navajo Counties. She introduced Susan Tegmeyer of Navajo County Northeastern Arizona Innovative Workforce Solutions, who stated that Navajo and Apache Counties are very excited to be partnering with Gila County and she spoke highly of the work done by Ms. Buzan. She stated that currently the One-Stop Resource Center is in Show Low; however, the plan is to make Globe the comprehensive One-Stop Resource Center. Vice-Chairman Martin stated

that she is looking forward to a WIA partnership with a rural perspective. Both Supervisor Marcanti and Chairman Pastor agreed with Vice-Chairman Martin. Upon motion by Vice-Chairman Martin, seconded by Supervisor Marcanti, the Board unanimously approved an Intergovernmental Agreement (IGA) between Apache County, Gila County and Navajo County Northeastern Arizona Innovative Workforce Solutions which replaces the IGA between Apache County-Navajo County Workforce Investment Act (WIA) partnership to include Gila County in the consortium which provides WIA services to eligible clients in all three counties.

**G. Information/Discussion/Action to approve the Health and Emergency Services Division's request to apply for a prescription drug overdose prevention grant through the Arizona Department of Health Services and Centers for Disease Control and Prevention in the amount of \$100,000 per year to be awarded from October 2015 through September 2020, which would allow for the implementation of a comprehensive prescription drug overuse, misuse, and overdose intervention strategy to improve safe prescribing practices in Gila County.**

Michael O'Driscoll, Health and Emergency Services Division Director, stated that Gila County is the second highest ranking county in Arizona for prescription drug abuse. The Centers for Disease Control, via the Arizona Department of Health Services, inquired if the County would be interested in receiving a grant to help combat this issue. The grant would be used to hire a full-time employee to serve both northern and southern Gila County equally to work with doctors and pharmacists to garner participation in a statewide data base system that tracks patients' prescription drug use history. If the physician or pharmacist decides to participate in this program, he/she would have access to information regarding their patients' prescription drug history.

Jacque Griffin, Assistant County Manager/Librarian, commented that she is aware of the prescription drug abuse problem in the County with regard to "pill shopping" and overuse of prescription drugs. Vice-Chairman Martin inquired if the information identified in this program would be made public. Mr. O'Driscoll replied that the information obtained is anonymous and this program is intended to teach physicians and pharmacists how to access the data base information.

Jon Cornell of KQSS radio station inquired as to how the information would be delivered to the physicians and pharmacies. Mr. O'Driscoll replied that the individual hired for this position will personally reach out to each physician and pharmacist. Upon motion by Supervisor Marcanti, seconded by Vice-Chairman Martin, the Board unanimously approved the Health and Emergency Services Division's request to apply for a prescription drug overdose prevention

grant through the Arizona Department of Health Services and Centers for Disease Control and Prevention in the amount of \$100,000 per year to be awarded from October 2015 through September 2020, which would allow for the implementation of a comprehensive prescription drug overuse, misuse, and overdose intervention strategy to improve safe prescribing practices in Gila County.

**H. Information/Discussion/Action to approve an Intergovernmental Agreement (Contract No. ADHS15-094962) with the Arizona Department of Health Services to receive partial funding in the amount of \$217,128 (Phase I and II) for the contract period of July 1, 2015 to June 30, 2020, of which this agreement integrates various health-related grant contracts currently utilized by the Gila County Health Department.**

Mr. O'Driscoll stated that all 15 Arizona counties are working with the Arizona Department of Health Services (ADHS) to consolidate multiple grants that have been awarded by ADHS to each county into one Intergovernmental Agreement (IGA) for each county. This integrated IGA will allow the Gila County Health Department the flexibility to offer a variety of evidence-based strategies to best suit the needs of the local communities. The purpose of this IGA is to leverage multiple public health funding sources to support implementation of health priorities in the Arizona Health Improvement Plan and the Community Health Improvement Plans. Implementation of this IGA, if approved, will be completed in three phases that will occur in the first year of the IGA to accommodate funding cycles. Phase I will include Tobacco, Chronic Disease and Health in Arizona Policy Initiative (HAPI) and will begin July 2015. Phase II will include the Public Health and Health Services Block Grant and will begin October 2015. Phase III will include Teen Pregnancy Prevention, Family Planning and Maternal and Child Health will begin in January 2016. All three phases will be operational and fully implemented in years two through five with annual start dates of July 1<sup>st</sup>.

Chairman Pastor inquired if the amount of the funding would decrease, to which Mr. O'Driscoll replied that there would be no decrease in funding. Upon motion by Vice-Chairman Martin, seconded by Supervisor Marcanti, the Board unanimously approved an Intergovernmental Agreement (Contract No. ADHS15-094962) with the Arizona Department of Health Services to receive partial funding in the amount of \$217,128 (Phase I and II) for the contract period of July 1, 2015, to June 30, 2020, of which this agreement integrates various health-related grant contracts currently utilized by the Gila County Health Department.

**I. Information/Discussion/Action to approve Amendment No. 1 to Professional Services Contract No. 021315 - Public Health Emergency**

**Preparedness Website Development to increase the award amount from \$45,000 to \$56,000 which will allow Public Health Emergency Preparedness to expand the reach of the new Gila Ready website to include a communicable disease and infectious disease tab with multiple content sections as well as a tab for the on-boarding, marketing, and maintenance of the planned Mass Notification Emergency Alert System.**

Mr. O'Driscoll explained that Public Health Emergency Preparedness (PHEP) is seeking \$11,000 in additional assistance from Pinnacle Prevention for coordination and collaboration efforts supporting the development of the Gila County Emergency Management (EM)/PHEP website development. As part of the contract to develop a website for EM/PHEP, PHEP would like to amend the contract to include design and development of two additional website tabs focused on communicable disease, and the County's Emergency Mass Notification System, which will be implemented in the near future. This amendment will allow PHEP to meet the deliverables addressed under the Ebola and Infectious Diseases Grant. Mr. O'Driscoll stated that he has seen the draft of the enhancement and was impressed with it, and he expects to see the completed project in four to six weeks. Upon motion by Supervisor Marcanti, seconded by Vice-Chairman Martin, the Board unanimously approved Amendment No. 1 to Professional Services Contract No. 021315 - Public Health Emergency Preparedness Website Development to increase the award amount from \$45,000 to \$56,000.

**J. Information/Discussion/Action to approve Amendment No. 1 to Professional Services Contract No. 010815-1 - Emergency Management Program Consultation Services for Operational Plans increasing the current contract amount by \$10,000 for a new total contract amount of \$55,000, which will meet the Emergency Management Program Grant deliverable of performing an exercise associated with our revised Gila County Emergency Operations Plan.**

Mr. O'Driscoll stated that this is a request to shift \$10,000, currently budgeted, to Willdan Homeland Solutions in order to design and facilitate an emergency operations workshop with regional and community partners, and which will be included as part of the required deliverables of the Emergency Management Program Grant. Chairman Pastor inquired if this workshop will be available to other counties and the time frame for completion, to which Mr. O'Driscoll affirmed that it will be available to other counties, but he was not sure which counties or the date of completion. He anticipates that the workshop will be completed in April. Upon motion by Vice-Chairman Martin, seconded by Supervisor Marcanti, the Board unanimously approved Amendment No. 1 to Professional Services Contract No. 010815-1 - Emergency Management

Program Consultation Services for Operational Plans increasing the current contract amount by \$10,000 for a new total contract amount of \$55,000.

**K. Information/Discussion/Action to approve Attachment A to this agenda item, which is the annual adjustment to the Compensation Plan based upon the annual increase in the Consumer Price Index equal to 1.8% and adjust all employees' salaries by 1.8% effective June 29, 2015.**

Don McDaniel, County Manager, provided the following background information by stating that in November 2012, the Board of Supervisors approved a lump sum payment to employees based upon the increase in the Consumer Price Index (CPI). The 1.7% payment was the first pay increase employees had received since January 2008. In July 2013, the Board approved a performance based lump sum payment to employees ranging from 1.5% to 3.5% based upon the individual's performance. In December 2013, the Board approved a lump sum payment to employees based upon the 1.8% increase in the CPI. In June 2014, the Board approved a performance based lump sum payment to employees ranging from 1.5% to 3.5% based upon the individual's performance. The Board has been responsive on a six-month basis or driven by employee performance to the Classification and Compensation Study resulting in all employees receiving an increase in pay with the exception of recent hires, as those salaries were already correct. Mr. McDaniel stated that it is important to maintain the proper salary distribution in the Compensation Plan regardless of the availability of funds. Staff recommends that the Board keep the Compensation Plan up-to-date on an annual basis by providing to the employees the benefit of the Plan which provides for a 1.8% increase in salaries based on the CPI.

Jon Cornell of KQSS radio station requested clarification with regard to performance based pay increases. Mr. McDaniel explained that this is a 2-step process and this action today is one of the steps. He also explained that each year employees will have the opportunity to receive a salary increase based on the CPI, if funds are available. Every six months employees will also have the opportunity to receive a lump-sum payment based on performance. Chairman Pastor added that those payments and salary increases are based on Board approval on an annual basis. Upon motion by Supervisor Marcanti, seconded by Vice-Chairman Martin, the Board unanimously approved Attachment A to this agenda item, which is the annual adjustment to the Compensation Plan based upon the annual increase in the Consumer Price Index equal to 1.8% and adjusted all employees' salaries by 1.8% effective June 29, 2015.

**Item 5 – CONSENT AGENDA ACTION ITEMS: (Any matter on the Consent Agenda will be removed from the Consent Agenda and discussed and voted**

upon as a regular agenda item upon the request of any member of the Board of Supervisors.)

**A. Approval of Amendment No. 1 to Service Agreement No. 021915-1 between Gila County and Rodriguez Constructions, Inc. for Major Rehabilitation Project No. HH#6510 which increases the original contract amount by \$1,000 for a new total contract amount of \$64,102.59 in order to perform additional work as outlined in the Amendment.**

**B. Approval of a Special Event Liquor License Application submitted by the Isabelle Hunt Memorial Public Library of Pine, Arizona, to serve liquor at a fund-raising event on October 10, 2015 in Pine.**

**C. Authorization of the Chairman's signature on the Quit Claim Deed for the sale of Assessor's parcel number 302-60-200-C to Jason Vagalatos.**

**D. Acknowledgment of the April 2015 monthly activity report submitted by the Clerk of the Superior Court's Office.**

**E. Acknowledgment of the April 2015 monthly activity report submitted by the Globe Regional Justice of the Peace's Office.**

**F. Acknowledgment of the April 2015 monthly activity report submitted by the Payson Regional Constable's Office.**

**G. Acknowledgment of the April 2015 monthly activity report submitted by the Payson Regional Justice of the Peace's Office.**

**H. Acknowledgment of the April 2015 monthly activity report submitted by the Recorder's Office.**

**I. Approval of the May 26, 2015, Board of Supervisors' meeting minutes.**

**J. Acknowledgment of the Human Resources reports for the weeks of May 5, 2015, May 12, 2015, May 19, 2015, and May 26, 2015.**

**MAY 5, 2015**

**DEPARTURES:**

1. Thomas Seagraves – Probation – Juvenile Detention Officer – 04/23/15 – General Fund – DOH 04/13/15

**NEW HIRES:**

2. Kathleen Miranti – Probation – Juvenile Detention Officer – 05/11/15 – General Fund – Replacing Guadalupe Aldape

**END PROBATIONARY PERIOD:**

3. C. Lynn Mata – Assessor’s Office – Chief Appraiser – 05/10/15 – General Fund

REQUEST TO POST:

4. Constituent Services 2 – Temporary Laborer – Vacated by Destinee Barajas and Savannah Barajas

**MAY 12, 2015**

DEPARTURES:

1. James Weeks – Community Development – Hearing Officer – 03/30/15 – General Fund – DOH 07/31/10

2. Jordan Klabbatz – Sheriff’s Office – 911 Dispatcher – 04/26/15 – General Fund – DOH 12/15/14

3. Steve Stratton – Public Works – Director of Public Works – 06/30/15 – Public Works Fund – DOH 06/03/02

NEW HIRES:

4. Jacob Allen – Public Works – Automotive Service Worker – 05/18/15 – Public Works Fund – Replacing Tyler Pearce

END PROBATIONARY PERIOD:

5. Susan Aliprandini – School Superintendent’s Office – Accounting Clerk – 05/07/15 – General Fund

6. Jacqueline Tobin – Health and Emergency Services – Breastfeeding Counselor – 05/17/15 – WIC Fund

7. Jeff McClure – Sheriff’s Office – Deputy Sheriff – 04/28/15 – General Fund

DEPARTMENTAL TRANSFERS:

8. Jason Fajardo – Sheriff’s Office – From Deputy Sheriff – To Detention Officer – 05/04/15 – General Fund – Replacing Kenneth Warden

9. Heather Lutye – From Probation – To County Attorney’s Office – From Administrative Clerk Senior – To Legal Secretary Senior – 05/18/15 – From General(.80)/Diversion Consequences(.20) Funds – To General Fund – Replacing Robin Miller

10. Art Epperson II – Public Works – From Vehicle and Equipment Mechanic Lead – To Vehicle and Equipment Maintenance Supervisor – 05/18/15 – Public Works Fund – Replacing John Root

OTHER ACTIONS:

11. Steven Sanders – Public Works – From Deputy Director of Public Works – To Acting Director of Public Works – 05/11/15 - Public Works Fund – Temporary assignment

**MAY 19, 2015**

DEPARTURES:

1. Judy Esteves – Assessor’s Office – Cartography GIS Analyst – 06/30/15 – General Fund – DOH 03/04/02

2. Derek Bartling – Public Works – Vehicle and Equipment Mechanic – 05/29/15 – Public Works Fund – DOH 12/30/13

3. Amy Wacker – Payson Justice Court – Justice Court Clerk – 06/02/15 – General Fund – DOH 01/28/08

OTHER ACTIONS:

4. Stephanie Hunsaker – Payson Justice Court – Justice Court Clerk Associate – 05/25/15 – General Fund – Moving from part-time to full-time

REQUEST TO POST:

5. Health and Emergency Services – Temporary Executive Administrative Assistant

6. Public Works – Director of Public Works – Vacated by Steve Stratton

7. Payson Justice Court- Justice Court Clerk Associate – Vacated by Amy Wacker

**MAY 26, 2015**

DEPARTURES:

1. Miranda Davis – Recorder’s Office – Temporary Recorder’s Clerk – 11/04/14 – General Fund – DOH 10/21/14

2. Joseph Cook – Sheriff’s Office – Detention Officer – 05/17/15 – General Fund – DOH 12/24/12

3. Cynthia Reid – Sheriff’s Office – Detention Officer – 06/15/15 – General Fund – DOH 02/04/08

4. Ruth Lopez – School Superintendent’s Office – Account Clerk Senior – 06/01/15 – General Fund – DOH 05/01/00

END PROBATIONARY PERIOD:

5. Alex Cunningham – Public Works – Building Maintenance Technician Senior – 06/01/15 – Facilities Management Fund

6. Gabriel Valenzuela – Sheriff’s Office – Deputy Sheriff Sgt. – 02/17/15 – General Fund

7. Shealene Stidham – Recorder’s Office – Recorder’s Clerk Sr. – 05/22/15 – General Fund

8. Kassandra Seaver – Recorder’s Office – Recorder’s Clerk – 06/15/15 – General Fund

OTHER ACTIONS:

9. Michael Hill – Sheriff’s Office – From Deputy Sheriff – To Deputy Sheriff Task Force Detective (Temporary Assignment) – 06/01/15 – From General Fund – To Drug Gang Violent Crime Control Fund – Temporary assignment

10. Russell Toumberlin – Sheriff’s Office – From Deputy Sheriff Task Force Detective (Temporary Assignment) – To Deputy Sheriff – From Drug Gang Violent Crime Control Fund – To General Fund – End of temporary assignment

11. Ted Schaefer – Sheriff’s Office – Detention Officer (.48) – 06/30/14 – General Fund – Classification and Compensation salary update

REQUEST TO POST:

12. School Superintendent’s Office – Account Clerk Senior – Vacated by Ruth Lopez

**K. Acknowledgment of contracts under \$50,000 which have been approved by the County Manager for the weeks of May 4, 2015, to May 8, 2015; and May 11, 2015 to May 15, 2015.**

**L. Approval of finance reports/demands/transfers for the weeks of May 26, 2015, and June 9, 2015.**

**May 26, 2015**

\$2,051,198.79 was disbursed for County expenses by check numbers 270311 through 270454.

**June 9, 2015**

\$1,711,010.94 was disbursed for County expenses by check numbers 270552 through 270737. **(An itemized list of disbursements is permanently on file in the Board of Supervisors' Office.)**

Upon motion by Vice-Chairman Martin, seconded by Supervisor Marcanti, the Board unanimously approved the Consent Agenda action items 5A – 5L.

**Item 6 – CALL TO THE PUBLIC: Call to the Public is held for public benefit to allow individuals to address the Board of Supervisors on any issue within the jurisdiction of the Board of Supervisors. Board members may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to Arizona Revised Statute §38-431.01(H), at the conclusion of an open call to the public, individual members of the Board of Supervisors may respond to criticism made by those who have addressed the Board, may ask staff to review a matter or may ask that a matter be put on a future agenda for further discussion and decision at a future date.**

There were no comments from the public.

**Item 7 – At any time during this meeting pursuant to A.R.S. §38-431.02(K), members of the Board of Supervisors and the County Manager may present a brief summary of current events. No action may be taken on issues presented.**

Each Board member and the County Manager presented information on current events.

**Item 8 – EXECUTIVE SESSION ITEMS: (The Board of Supervisors may vote to go into executive session on one or all of the items listed in this section. No action will be taken by the Board while in executive session.)**

At 11:51 a.m., upon motion by Vice-Chairman Martin, seconded by Supervisor Marcanti, the Board unanimously moved to go into executive session.

**A. Information/Discussion/Action to vote to go into executive session to receive legal advice from its attorney regarding the lawsuit of Strawberry Ridge Estates LLC v. Gila County, 1 CA-TX-14-0004; consider its position in the lawsuit; and instruct its attorney how to proceed pursuant to A.R.S. § 38-431.03(A)(3)-(4). If the Board does go into executive session, the County Attorney’s Office suggests that after adjourning from executive session, the Board vote to instruct the County Attorney’s Office to proceed as directed in executive session.**

Chairman Pastor reconvened the meeting at 12:24 p.m. and requested a motion from the Board. Upon motion by Supervisor Marcanti, seconded by Vice-Chairman Martin, the Board unanimously instructed the County Attorney’s Office to proceed as directed in the executive session regarding the lawsuit of Strawberry Ridge Estates LLV v. Gila County, case number 1 CA-TX-14-004.

There being no further business to come before the Board of Supervisors, Chairman Pastor adjourned the meeting at 12:25 p.m.

APPROVED:

\_\_\_\_\_  
Michael A. Pastor, Chairman

ATTEST:

\_\_\_\_\_  
Marian Sheppard, Clerk of the Board