Rim Trail Domestic Water Improvement District Board meeting minutes.
May 2, 2015
Held at Whispering Pines Fire Department

DRAFT UNTIL APPROVED AT THE NEXT BOARD MEETING

The meeting was called to order at 1:12 PM

In Attendance
Board: Dave McKibben, Ray Tanner.
District Manager: Don Ascoli
Public: Jeff Manley, Chris Menghini, Tom Melcher, Ed Hunter, Chuck Pfeiffer, Bruce Johnson
By Phone: Harry Jones

A roll call was called – Chairman Dave McKibben and Treasurer Ray Tanner were present and a quorum was established.

Dave McKibben moved that the minutes of the prior meeting be approved; Tanner seconded. Minutes were approved.

District Managers report:

1) No leaks reported since last meeting.
2) May need to replace up to three meters.
3) Don attended Arizona811 (new name for Blue Stake) training. Law requires homeowner to notify District of any excavation near any potential utility line. Call 811 to request a blue stake service.
4) Marking indicators are available to denote various types of utilities. Don will be placing markers as he is able to locate points.
5) Don indicated that the current mapping of the District infrastructure is missing many line and meter locations as well as some road names. He has contacted three firms which can provide services to provide an updated map. Bid prices: 1) $22345, 2) $13,500 to $14,000 plus per foot mapping, 3) $2,650 base plus per foot mapping. Tom Melcher suggested that the County has done mapping which would be a starting point at a very low cost. Complete mapping would be completed over several years due to cost. Don will start by contacting the County to see what is available from them.
6) Repair & upgrade projects:
    a. Possible installation of a meter in the White Tail Knob line. More study is required.
    b. Up to three meters may need to be replaced. Flow tests can be performed to determine if the meter is working properly.
    c. Installation of flush hydrant at the end of dead end lines (two).
    d. Cragin water line. Scheduled start August 5th. Actual sections to be completed first are still undetermined. Further details will be provided as they become available. Blue Ridge water is scheduled to start release on May 15th.
    e. Five member board: HB2660 signed into law by Gov. Ducey effective July 6, 2015. Requires 25% of District electors to petition for an election and provide potential member names. County Elections would call for a special election.
    f. Fair Property Tax: work in progress. Another option where assessment if more proportionate with a cap.

Treasurer's Report – Ray Tanner
District is in good condition financially. Revenue is about $12,000 over budget. About $20,000 under budget on expenses – due to projects that have not been completed though budgeted. Cash in bank about $91,000 but that will be depleted as projects are completed.

Chairman's Report – Dave McKibben

Based upon time available and amount of information already presented, nothing to report. Thanks to Don for his comprehensive report and proactive approach.

Executive session was not required.

Dates for budget and rate hearings: June 6 & June 27, 2015. June 27th will also be a regular Board meeting.

Replacement of open position vacated by Gary Richardson. Gary Richardson sent a letter of resignation on February 8, 2015 and the Board moved to accept the resignation. A call was put out for volunteers; Bruce Johnson was the only person that stepped forward. Bruce made a brief statement about why he wishes to serve and his background. Ray Tanner moved that Bruce Johnson be appointed to fill the vacancy; Dave McKibben seconded. Motion approved. Bruce cannot vote until the various paperwork is completed.

Updating the District map. This has already been discussed and decided.

Reinitiating discussions with SRP regarding water rights. Don Ascoli noted that the committee has gathered much information and a draft position paper has been prepared. Up to $5,000 was approved at the previous Board meeting to engage with an attorney. Ray Tanner suggested that the time has come to engage with the attorney. Ray will contact Dave Brown to schedule an appointment with Dave, Ray, Don, and Bruce.

Separate water meter on each section: has already been discussed.

White Tail Knob tank (10,000 gallons): the in-depth inspection performed last year indicates significant maintenance is needed. The cost to repair, using the company performing the inspection, would be around $23,000. Don is supervising an install of a new 12,000 gallon tank for another system – total cost $11,800. However, changing from 10K to 12K gallons would require an engineering study which would add significant cost (ca. $4,000) as would changing from metal to plastic. A new tank should also be coated inside at an additional cost. Additionally, a telemetry system should be added to measure and start water replenishment when the water level drops below a specified point. A temporary rented tank would be required during installation. An analysis needs to be performed to determine current usage in order to decide about increasing the storage capacity – Don will prepare this information. A flagging system should be installed to be able to perform a quick visual indication of tank status – this could be transferred to any new tank if installed on the current tank. Alternatively, a phone line could provide the information to the pump station at well # 3.

Chris Menghini damage claim issue: Chris restated that he had offered to pay $774 (22%) of the total bill. After discussion, the Board offered to split the bill 50/50; alternatively, if Chris supplies his insurance information, the District could file a claim. Chris agreed to respond with his decision by Monday, May 4. Don will make arrangements based upon Chris's decision. Ray Tanner moved that the District Manager negotiate the final outcome of the payment arrangement; Dave McKibben seconded. Motion passed.

Hiring a CPA to review District statements: Ray Tanner moved that the District proceed with engaging the firm currently used by Don Ascoli to perform the review; Dave McKibben seconded. Motion passed.

Future of telephonic option for Board meetings: it was decided to continue this practice.

Call to the Public: no questions.

Meeting adjourned at 3:45 pm.