

**BOARD OF SUPERVISORS MEETING MINUTES
GILA COUNTY, ARIZONA**

Date: February 17, 2015

MICHAEL A. PASTOR
Chairman

MARIAN E. SHEPPARD
Clerk of the Board

TOMMIE C. MARTIN
Vice-Chairman

By: Laurie J. Kline
Deputy Clerk

JOHN D. MARCANTI
Member

Gila County Courthouse
Globe, Arizona

PRESENT: Michael A. Pastor, Chairman; Tommie C. Martin, Vice-Chairman (via telephone); John D. Marcanti, Member; Don E. McDaniel, Jr., County Manager; Bryan B. Chambers, Deputy County Attorney/Civil Bureau Chief; Jacque Griffin, Assistant County Manager/Librarian; and Laurie J. Kline, Deputy Clerk.

ABSENT: Marian E. Sheppard, Clerk of the Board.

Item 1 – CALL TO ORDER - PLEDGE OF ALLEGIANCE - INVOCATION

The Gila County Board of Supervisors met in a regular session at 10:00 a.m. this date in the Board of Supervisors' hearing room. Jeff Hessenius led the Pledge of Allegiance and Minister Robert Howard of the First Christian Church in Globe delivered the invocation.

Item 2 – PUBLIC HEARINGS:

A. Information/Discussion/Action to authorize the submission of an application for FY 2013/2014 State Community Development Block Grant (CDBG) State Special Projects funds in the amount of \$300,000 that will be used for a proposed CDBG owner occupied housing rehabilitation project in Gila County and adopt related Resolution Nos. 15-02-01, 15-02-02, and 15-02-03, which are included as part of this application.

Malissa Buzan, Community Services Division Director, stated that additional funds remaining from FY 2013/2014 have been made available from the Arizona Department of Housing for which the County may apply. The bidding is competitive; however, the County typically applies for this CDBG grant approximately every two years enabling the County to provide rehabilitation

services to citizens throughout Gila County. There is a four-year waiting list to receive housing rehabilitation services; however, the applicants are screened for eligibility prior to the funds becoming available in order to be ready as soon as the funds do become available.

Supervisor Marcanti inquired as to the reason there are remaining funds. Ms. Buzan replied that the funds are taken back by the Arizona Department of Housing (ADOH) statewide, from the regional accounts, to the cities and towns, and then ADOH requests proposals or applications to grant the funds again for current projects. Supervisor Marcanti also inquired if housing projects are completed countywide, to which Ms. Buzan stated that the housing assistance is provided throughout Gila County. She added that currently there is a housing assistance project in Hayden using some current grant funds. There are three projects in the Payson area, and one project in the Globe/Miami area. The State monitors the date-stamped applications for housing rehabilitation assistance provided to them by the County to ensure that a “first come, first served” process is maintained.

Chairman Pastor opened the public hearing and no comments were received; therefore, he closed the public hearing. Upon motion by Vice-Chairman Martin, seconded by Supervisor Marcanti, the Board unanimously authorized the submission of an application for FY 2013/2014 State Community Development Block Grant (CDBG) State Special Projects funds in the amount of \$300,000 that will be used for a proposed CDBG owner occupied housing rehabilitation project in Gila County and adopt related Resolution Nos. 15-02-01, 15-02-02, and 15-02-03, which are included as part of this application.

Item 3 – REGULAR AGENDA ITEMS:

A. Information/Discussion/Action to adopt Resolution 15-02-07 which authorizes the execution of an Intergovernmental Services Agreement between the Gila County Sheriff's Office and Tonto Apache Tribe for the collection of information required under Title I-Sex Offender Registration and Notification Act of the Adam Walsh Child Protection and Safety Act of 2006 for an initial term to begin once the Agreement has been fully executed and shall end on May 1, 2017.

Tim Scott, Sheriff's Office Patrol Commander Lieutenant, (via ITV from Payson), stated that adoption of the resolution as described above will enable the Sheriff's Office to work with the Tonto Apache Tribe on participation in the Sex Offender Registration and Notification Program and will ensure that the information is filed and made available to the public.

Supervisor Marcanti inquired if this program could be implemented on the San Carlos Apache Reservation, to which Mr. Scott replied not to his knowledge. Supervisor Marcanti also asked if implementing this program in San Carlos was something the Sheriff's Office could research. Sheriff Adam Shepherd explained that this program has become a requirement of the federal government and the process must be initiated by the individual tribes.

Upon motion by Supervisor Marcanti, seconded by Vice-Chairman Martin, the Board unanimously adopted Resolution 15-02-07 which authorizes the execution of an Intergovernmental Services Agreement between the Gila County Sheriff's Office and Tonto Apache Tribe for the collection of information required under Title I-Sex Offender Registration and Notification Act of the Adam Walsh Child Protection and Safety Act of 2006 for an initial term to begin once the Agreement has been fully executed and shall end on May 1, 2017. **(A copy of the Resolution is permanently on file in the Board of Supervisors' Office.)**

B. Information/Discussion/Action to authorize the Gila County Sheriff's Office to electronically submit a Grant Application to the Governor's Office of Highway Safety which, if approved, will be used to purchase 25 Toughbook CF 31 computers with docking stations in the amount of \$156,054.85 for a performance period of October 1, 2015, through September 30, 2016.

Keith Thompson, Sheriff's Office Patrol Commander Lieutenant, stated that the Governor's Office of Highway Safety requires that an estimated amount for the purchase of Toughbook computers is stated in the Grant Application; therefore, the amount of \$156,054.85 is included in this agenda item. If awarded however, the Sheriff's Office will submit this item to the Finance Division/Purchasing Department to send out request for proposals prior to purchasing the Toughbook computers. He added that approval to purchase the Toughbook CF 31 computers would improve the response time between 9-1-1 dispatch and the Sheriff's deputies by having the 9-1-1 call information being sent directly into the responding officer's computer that is located in the patrol vehicle; thereby reducing the time it takes to transfer the 9-1-1 call information to the officer who would be assigned to respond.

Supervisor Marcanti inquired as to the existing practice of responding to 9-1-1 calls. Mr. Thompson explained that the process now is that the 9-1-1 dispatcher receives and logs the calls prior to sending the information to the responding officer. The process would remain the same, except that the information will go directly from the 9-1-1 dispatcher's computer to the officer's computer, providing more safety to the officer by that information not being

transmitted over a police scanner that is openly communicated to the public and providing a swifter response to the 9-1-1 caller.

Chairman Pastor inquired as to the deadline for submission of this Grant Application. Mr. Thompson stated that it was Saturday, February 28, 2015.

Upon motion by Vice-Chairman Martin, seconded by Supervisor Marcanti, the Board unanimously authorized the Gila County Sheriff's Office to electronically submit a Grant Application to the Governor's Office of Highway Safety which, if approved, will be used to purchase 25 Toughbook CF 31 computers with docking stations in the amount of \$156,054.85 for a performance period of October 1, 2015, through September 30, 2016.

C. Information/Discussion/Action to direct staff to begin the process to dispose of S. Burnham St. and a nearby alley in Midland City.

Steve Sanders, Public Works Division Deputy Director, provided information regarding the proposed request to begin the process to abandon property located at S. Burnham Street between Lot 13, Block 15, and Lot 24, Block 20 and the alley in Block 15, on Map of Midland City, Official Map No. 48, Gila County Records. Public Works staff has contacted adjoining property owners and they are receptive to acquiring the road and alley as described above through this process. Additionally, this action will get the property on the Gila County tax roll. Upon motion by Supervisor Marcanti, seconded by Vice-Chairman Martin, the Board unanimously directed staff to begin the process to dispose of S. Burnham St. and a nearby alley in Midland City.

D. Information/Discussion/Action to approve Intergovernmental Agreement (IGA) No. 111414 between Gila County and the City of Globe to facilitate the payment by the County to the City of Globe for any service-related work which may arise during the term of the IGA in an amount not to exceed \$50,000 without prior written approval for the period of December 2, 2014, to December 1, 2015.

Jeff Hassenius, Finance Division Director, stated that approval of this IGA with the City of Globe would enable the connection of City of Globe water lines to the Copper Administration Building as well as facilitate future project needs from the City of Globe that the County may have in relation to the Copper Administration Building. Upon motion by Vice-Chairman Martin, seconded by Supervisor Marcanti, the Board unanimously approved Intergovernmental Agreement (IGA) No. 111414 between Gila County and the City of Globe to facilitate the payment by the County to the City of Globe for any service-related work which may arise during the term of the IGA in an amount not to exceed

\$50,000 without prior written approval for the period of December 2, 2014, to December 1, 2015.

E. Information/Discussion/Action to approve a Commercial Service Order and Service Level Agreement between Gila County and Suddenlink for a 100 Mb point-to-point connection between the Globe Courthouse and the Payson Sheriff's Office, replacing the current T1 technology, for a term of 4 years at an annual cost of \$19,200 and a one-time activation and setup fee of \$250; and authorize the County Manager's signature on the Commercial Service Order and Service Level Agreement.

Jacque Griffin, Assistant County Manager/Librarian, explained that this is step one of a two-step process to improve connectivity and access to the Payson County offices and departments from the Globe Courthouse. The new Commercial Service Order and Service Level Agreement with Suddenlink will provide expanded bandwidth at a lower cost to the County and will improve the connectivity. She stated that there will be another request in the future to increase the Internet access, which is needed in order to improve both of those elements to operate efficiently.

Vice-Chairman Martin expressed that she is pleased to be at this point in the process, and that it didn't come too soon. She also thanked staff for taking the necessary steps at the necessary times to achieve the positive results thus far.

Ms. Griffin added that while the ITV (interactive television) connection is occurring, no other communication can be transmitted between Globe and Payson, which emphasizes the need for improved connectivity and Internet access for communications operations between all County offices. Upon motion by Supervisor Marcanti, seconded by Vice-Chairman Martin, the Board unanimously approved a Commercial Service Order and Service Level Agreement between Gila County and Suddenlink for a 100 Mb point-to-point connection between the Globe Courthouse and the Payson Sheriff's Office, replacing the current T1 technology, for a term of 4 years at an annual cost of \$19,200 and a one-time activation and setup fee of \$250; and authorized the County Manager's signature on the Commercial Service Order and Service Level Agreement.

F. Information/Discussion/Action to approve the purchase of the property at 1309 S. South Street in Globe, Arizona, in an amount not to exceed \$57,500 plus closing costs, and authorize the Chairman's signature on the title documents and deed.

Mr. Hessenius stated that the purchase of this property, as described above, would be aligned with the Gila County Long Range Facilities Management Plan.

He added that Steve Stratton, Public Works Division Director, negotiated a purchase price lower than the appraised price to acquire the property.

Vice-Chairman Martin stated that she was in favor of the purchase and appreciated the work put forth by staff. Supervisor Marcanti added that this is a property that the County has been attempting to acquire for quite some time; he is also in favor of moving forward with this purchase.

Upon motion by Vice-Chairman Martin, seconded by Supervisor Marcanti, the Board unanimously approved the purchase of the property at 1309 S. South Street in Globe, Arizona, in an amount not to exceed \$57,500 plus closing costs, and authorized the Chairman's signature on the title documents and deed.

G. Information/Discussion/Action to approve Agreement No. 122314-1 between Gila County and the Globe-Miami Regional Chamber of Commerce for continued County financial assistance in the amount of \$30,000 to aide in the marketing campaigns of the Globe-Miami Chamber of Commerce, the Payson Chamber of Commerce, and the Tonto Basin Chamber of Commerce for FY 2014-2015.

Don McDaniel, County Manager, stated that this agreement would formalize the long-standing informal agreement the County has had with the Globe-Miami Chamber of Commerce (Chamber). He then introduced Ellen Kretsch, Chamber Executive Director, who conveyed that the funds provided by the County are used with a funding match from the Arizona Office of Tourism. The Chamber advertises in the PHOENIX Magazine, newspapers, etc. As a result of the match funding from the Arizona Office of Tourism, it allows the Chamber to double the marketing budget, advertise more frequently, and reach more individuals outside of Gila County. She also stated that the funds are not used for overhead costs.

Vice-Chairman Martin inquired if there was a way to measure the success of the advertising efforts, to which Ms. Kretsch replied that the Chamber keeps track of the number of visitors and their home states. She stated that the number of visitors to the Chamber has increased; however, it is difficult to measure the source or reason there are visitors who come to the Chamber. Vice-Chairman Martin added that society is moving more toward using the Internet and that it has become a very popular vehicle for attracting people. She advised that the Chamber may want to look into doing something with regard to an informational video on the Chamber's website. Ms. Kretsch replied that the Chamber is working hard to increase its presence, such as advertising in the Trip Advisor, etc. Currently, the Chamber is working on a

new website and has solicited advertising from local businesses to be included on the website.

Supervisor Marcanti stated that throughout his travels, he has seen the Chamber's marketing information on brochures in almost every one of the Phoenix hotels he has visited. He asked if the Chamber uses a marketing company to distribute the brochures. Ms. Kretsch replied that the bulk of the brochures, etc. are distributed by a marketing company to the hotels. Additionally, RV parks are able to stock the brochures as well. Supervisor Marcanti asked Mr. McDaniel how the \$30,000 was disbursed. Mr. McDaniel responded that there is one check made payable to the Chamber and the funds are distributed accordingly by Ms. Kretsch. Chairman Pastor asked for the exact distribution of the funds. Ms. Kretsch clarified that a distribution of \$10,800 is made to the Payson Chamber of Commerce, \$10,800 to the Globe-Miami Chamber of Commerce, and \$8,400 to the Tonto Basin Chamber of Commerce. Chairman Pastor mentioned that during a recent visit to the airport, he saw a poster advertising the local Besh Ba Gowah Archeological Park and Museum. Ms. Kretsch clarified that the advertisement was for the Festival of Lights that is held annually at Besh Ba Gowah. She added that the Arizona Office of Tourism is responsible for rotating various advertisements of Arizona events at the airports.

Upon motion by Supervisor Marcanti, seconded by Vice-Chairman Martin, the Board unanimously approved Agreement No. 122314-1 between Gila County and the Globe-Miami Regional Chamber of Commerce for continued County financial assistance in the amount of \$30,000 to aide in the marketing campaigns of the Globe-Miami Chamber of Commerce, the Payson Chamber of Commerce, and the Tonto Basin Chamber of Commerce for FY 2014-2015.

H. Information/Discussion/Action to approve the proposal option selected by the Board of Supervisors, between Gila County and Empire CAT for the purchase or lease-purchase of one 2015, CT660S SBA 6x4 roll-on/roll-off truck in the total amount of the Option selected.

Mr. Hessenius stated that the purchase of a roll-on/roll-off truck, as described above, would be for the use of the Recycling and Landfill Department in order to transport recycling. The reason there is a purchase option and a lease-purchase option is that there may be a possibility that the County will not be required to pay Arizona Transaction Privilege Tax (TPT) should the lease-purchase option be approved by the Board. The Finance Division staff is awaiting an opinion (response) from the Arizona Department of Revenue regarding the lease-purchase option.

Chairman Pastor inquired as to the reason the County would need to get an opinion from the Arizona Department of Revenue. Mr. Hessenius replied that the County wouldn't want to choose the lease-purchase option if, at a later date, the TPT had to be paid to the State of Arizona. He then asked if Bryan Chambers, Deputy County Attorney/Civil Bureau Chief, had an opinion as to the TPT. Mr. Chambers didn't have an opinion as to the TPT. Mr. Chambers advised that the Board didn't have to make a decision at this time, and he added that he may have other issues with a lease-purchase option. Chairman Pastor inquired if it may be wise to postpone taking a Board action on this item. He asked Mr. Hessenius about the savings to the County should the lease-purchase item be approved. Mr. Hessenius replied that in the lease-purchase option there was approximately \$14,700 identified as tax. Chairman Pastor then inquired as to the restrictions and length of the lease. Mr. Hessenius stated that the lease-purchase document has not been made available for review from Empire CAT at this time; therefore, it will be necessary to review the restrictions once the document is received and perhaps come back to the Board for approval of a lease-purchase agreement.

Mr. Chambers added that if a lease-purchase option would be considered, the item would need to be presented to the Board at a future time considering there isn't a lease-purchase agreement that is attached to this agenda item. Also, there are certain statutory requirements of which the County must comply. If the Board takes any action today it wouldn't be approving a lease-purchase agreement because one has not yet been presented to the Board.

Chairman Pastor clarified that if an action is taken by the Board today, the action would be to approve the purchase as opposed to the lease-purchase of the roll-on/roll-off truck.

Mr. Chambers replied that he was correct; also, if there was a request to enter into a lease-purchase agreement in the future, it would need to be presented to the Board.

The Board had a brief discussion and agreed not to take an action at this time. Mr. Chambers clarified that the Board could table or continue the item to a future meeting. Vice-Chairman Martin made a motion to table this discussion to be continued in the future, which was seconded by Supervisor Marcanti and unanimously approved by the Board.

Item 4 – CONSENT AGENDA ACTION ITEMS: (Any matter on the Consent Agenda will be removed from the Consent Agenda and discussed and voted upon as a regular agenda item upon the request of any member of the Board of Supervisors.)

A. Approval of Amendment No. 1 to an Intergovernmental Agreement (Contract No. KR13-0132) between the Arizona Supreme Court, Administrative Office of the Courts (AOC), and the Gila County Board of Supervisors through the County School Superintendent for Title I, Special Education, and other associated funds in the amount of \$36,786 to support the Gila County Juvenile Detention Education Program effective upon the date of final signature through June 30, 2016.

B. Approval of Amendment No. 1 to an Intergovernmental Agreement (Contract No. ADHS13-028437) between Gila County and the Arizona Department of Health Services decreasing the total Agreement amount from \$238,000 to \$102,000 for the period of January 1, 2015, through July 31, 2017, that is used to provide for the Maternal, Infant, and Early Childhood Home Visiting program.

C. Approval of an Intergovernmental Agreement between Gila County and the Town of Kearny, whereby the Town of Kearny Library will become a designated "Access Point" under the Workforce Investment Act for the period of January 1, 2015, through June 30, 2015.

D. Approval of an Independent Contractor Agreement - 2015 Utility Assistance Programs (Contract No. 01142015) between the Arizona Community Action Association (ACAA) and the Gila County Community Services Division, Community Action Program, whereby ACAA will administer funding in the amount of \$9,000 which will be used to provide weatherization services, utility repair and replacement, utility deposits, and bill payment assistance to eligible citizens residing in Gila County for the period of January 14, 2015, through September 30, 2015.

E. Approval of a Memorandum of Understanding between Gila County and Greater Florence Chamber of Commerce, whereby Greater Florence Chamber of Commerce will become a designated "Access Point" under the Workforce Investment Act for the period of January 19, 2015, through June 30, 2015.

F. Approval of Subgrantee Agreement No. 14-AZDOHS-HSGP-140302-02 between Arizona Department of Homeland Security and the Gila County Sheriff's Office in the amount of \$35,375 for the Critical Incident Responder Safety and Health-Dive Team Project for a performance period of October 1, 2014, through September 30, 2015.

G. Approval of Subgrantee Agreement No. 14-AZDOHS-HSGP-140302-01 between Arizona Department of Homeland Security and the Gila County Sheriff's Office in the amount of \$25,912 for the Communications

Upgrade-Dispatch Project for a performance period of October 1, 2014, through September 30, 2015.

H. Approval of Sub-grantee Agreement-Reallocation No. 13-AZDOHS-HSGP-130301-02 between Arizona Department of Homeland Security and the Gila County Sheriff's Office in the amount of \$12,956 for the Communications Upgrade-Dispatch Project for a performance period of January 1, 2015, through July 31, 2015.

I. Approval of the following precinct committeemen appointments as submitted by the Gila County Republican Committee: Star Valley - Laura Bartlett-Armstrong; Star Valley - Dawn Brunson; and, Star Valley - Michael White.

J. Acknowledgment of the January 2015 monthly activity report submitted by the Globe Regional Constable's Office.

K. Acknowledgment of the January 2015 monthly activity report submitted by the Payson Regional Constable's Office

L. Approval of the January 20, 2015, Board of Supervisors' meeting minutes.

M. Acknowledgment of contracts under \$50,000 which have been approved by the County Manager for the weeks of January 19, 2015, to January 23, 2015; and January 26, 2015 to January 30, 2015.

N. Approval of finance reports/demands/transfers for the weeks of February 10, 2015, and February 17, 2015.

February 10, 2014

\$1,113,552.66 was disbursed for County expenses by check numbers 268049 through 268191.

February 17, 2014

\$1,493,075.02 was disbursed for County expenses by check numbers 268192 through 268363. **(An itemized list of disbursements is permanently on file in the Board of Supervisors' Office.)**

Upon motion by Supervisor Marcanti, seconded by Vice-Chairman Martin, the Board unanimously approved Consent Agenda action items 4-A through 4-N.

Item 5 – CALL TO THE PUBLIC: Call to the Public is held for public benefit to allow individuals to address the Board of Supervisors on any issue within the jurisdiction of the Board of Supervisors. Board members may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to Arizona Revised Statute §38-431.01(H), at the conclusion of an open call to the public, individual members of the Board of Supervisors may respond to criticism made by those who have addressed the Board, may ask staff to review a matter or may ask that a matter be put on a future agenda for further discussion and decision at a future date.

There were no comments from the public.

Item 6 – At any time during this meeting pursuant to A.R.S. §38-431.02(K), members of the Board of Supervisors and the County Manager may present a brief summary of current events. No action may be taken on issues presented.

Each Board member and the County Manager presented information on current events.

There being no further business to come before the Board of Supervisors, Chairman Pastor adjourned the meeting at 11:00 a.m.

APPROVED:

Michael A. Pastor, Chairman

ATTEST:

Marian Sheppard, Clerk of the Board