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- General info

It is the intent of Gila County to hire a design engineering firm to complete the site plans for the new Copper Administration Building site. The bidding firms will be provided with a 20% design prepared by Gila County. The bidding firms will need to submit a proposal to complete the design per the attached Scope of Work, including all deliverables, and the amount of time required for completion. The bidding firms will be scored based on the attached criteria. There will be a prebid walk through on January 5, 2015. After the prebid walk through, all questions must be submitted in writing through e-mail to Mike Gillette at [mgillette@gilacountyaz.gov](mailto:mgillette@gilacountyaz.gov) no later than January 9, 2015 at 5pm. All questions will be answered in writing no later than January 12, 2015 at 5pm. Bid proposals will be due January 13, 2015 at 5pm.

- Scoring

Bid proposals will be ranked based on the following criteria. This project is being completed on an accelerated schedule; therefore, time required to complete and provide deliverables will be evaluated with the highest possible number at 40 points. Qualifications and experience with similar work will be evaluated with 30 possible points. A possible 30 points will be given based on the firms understanding of and approach to the project. After the bid proposals have been evaluated the proposal with the highest score will be awarded the contract.

- Time required to provide the deliverables. 40 points
- Qualifications and experience with similar work. 30 points
- Understanding and Approach 30 points

Mark | Mike  
 38 | 40  
 30 | 30  
 26 | 25

- Bid Tab

Bid Item	Description	Time to complete design	
No. 1	Overall site design		
No. 2	Stairs		
No. 3	ADA Access		
No. 4	Lower stairs		

**Bid item No. 1:** This bid item is for completion of the overall site design and should include an overall site plan. The construction portion of this project will be completed in multiple phases. Gila County will need the designer to provide plans and specifications grouped into construction bid packages. Please provide a cost estimate to complete construction drawings and specifications for the following construction bid packages. Please also include the amount of time to complete a construction bid package for each of the following,

- A. Building sidewalks/site concrete, paving, earthwork , drainage(prepare separate plans and specifications to be put out for bid for construction)