

**BOARD OF SUPERVISORS MINUTES  
GILA COUNTY, ARIZONA**

Date: June 10, 2014

**MICHAEL A. PASTOR**  
Chairman

**MARIAN E. SHEPPARD**  
Clerk of the Board

**TOMMIE C. MARTIN**  
Vice-Chairman

By: Laurie J. Kline  
Deputy Clerk

**JOHN D. MARCANTI**  
Member

Gila County Courthouse  
Globe, Arizona

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PRESENT: Michael A. Pastor, Chairman; Tommie C. Martin, Vice-Chairman (via ITV); John D. Marcanti, Supervisor; Don E. McDaniel, Jr., County Manager; Jacque Griffin, Assistant County Manager/Librarian; Marian E. Sheppard, Clerk of the Board; and Laurie J. Kline, Deputy Clerk.

ABSENT: Bryan B. Chambers, Deputy Attorney Principal

**Item 1 – CALL TO ORDER - PLEDGE OF ALLEGIANCE**

The Gila County Board of Supervisors met in a work session at 10:00 a.m. this date in the Board of Supervisors' hearing room. Jacque Griffin led the Pledge of Allegiance.

**Item 2 – REGULAR AGENDA ITEMS:**

**A. Information/Discussion regarding a proposed revised fee schedule for the Assessor's Office.**

Lisa Romo, Chief Deputy Assessor, stated that the Assessor's Office seeks to increase various fees as outlined in the table shown below in order to keep up with the current economic times and be competitive with other counties' fees for Assessor's Office products and services. She explained that interdepartmental or governmental inquiries can vary from minimal to labor intensive; they are random and seldom do they recur. It has been customary to waive fees for these categories although some counties do charge for some of these services.

Commercial services are data requests by parties who intend to use Assessor data for profit. Commercial services can involve detailed preliminary research and the prolonged use of software. Fees can be static and may also include additional charges for the time it takes to complete the records request which

may include transmitting electronic data. As commercial services are large, and can vary in scope, they constitute a significant drain on staff time and impede the flow of daily operations. Fees for Commercial Services are established pursuant to A.R.S. § 39-121.03 which allows for the recovery of the commercial market value as best determined by the department delivering the services.

Ms. Romo presented the following “Proposed Fee Schedule Changes” and comparison information with regard to other counties:

### **Proposed Fee Schedule Changes**

Gila County Assessor Fee Schedule: General Services	Current	Proposed
Copy/Printout (per page) 8.5 x 11 or 8.5 x 14 includes property records & sketches, per page	.25	\$1
Faxes (must be paid in advance)	\$2.00	\$3 plus \$1 per page after 2 pages
Map 8.5 x 11 (B&W)	.25	\$1
Map 11 x 17 (B&W)	.25	\$1
Map 18 x 24 (B&W)	\$3	\$5
Map 18 x 24 Mylar	\$5	\$10
Map 24 x 36	\$10	\$10
Map 24 x 36 Mylar	\$10	\$25
Map 36 x 48	\$10	\$10
Map CD (.tif file or CAD file) Entire County	\$50	\$200
Notary Service	Free	Free
Gila County fee schedule: Commercial Services	Current	Proposed
Affidavit of property value/sales file -- .txt format	\$200	\$350
Minimum charge is \$25 per half hour (or \$50 hourly) with a half hour minimum for any commercial data request not specifically identified elsewhere	\$50/Hr.	\$50/Hr.
Data report (basic report)—Excel format	\$75	\$200
Data report (advanced report)—Excel format	\$150	\$350
Market/Cost Parcel DOR .txt format	\$250	\$350
Ownership – Excel format	\$50	\$100

Black and white prices as the Gila County Assessor does not offer a color option for those selections at this time.

All map compact discs (CDs) are tested before sending. The Assessor’s Office is not responsible if the purchaser’s computer system does not have the capability to view or print the items contained on the CD. Some maps may be

omitted from the CD due to work in progress. There is no guarantee that a CD will contain every map. Ownership data is not available on CD.

Ms. Romo also stated that the Assessor's Office proposes to continue *not* charging a fee to combine property parcels; however, a charge of \$50 is being proposed to split property parcels. She added that this proposed fee is only being presented for the Board of Supervisors' consideration at this time.

The Board agreed that it is not the intention of the County to make a profit on any of these types of fees and that it may be wise to incorporate pricing that is similar to the fees that are being charged by other Arizona counties' Assessor's Offices. The County strives to keep all fees affordable to Gila County citizens. Chairman Pastor directed Don McDaniel, County Manager, to meet with staff from the Assessor's Office to build on the foundation of a new proposed fee schedule that was presented this date.

**B. Information/Discussion regarding acquiring property for a new animal shelter.**

Michael O'Driscoll, Health and Emergency Services Division Director, stated that the current location of the Gila County Animal Shelter is required to be relocated because it is currently situated on land that is owned by the City of Globe and of which the building is owned by the Humane Society. He stated that Steve Stratton, Public Works Division Director, has been working with Brent Billingsley, City of Globe Manager, to determine a viable agreement between the City of Globe and the County which would benefit the local community.

Mr. Stratton showed an aerial photo of a 2 acre parcel which was an old well site. He described the construction modifications to the land that would be necessary in order to create an ingress and egress to a new animal shelter building which would be completed by the County. The City of Globe would be responsible to supply the running water and sewer to the property. In discussions between Mr. McDaniel and Mr. Stratton, it was acknowledged that the City of Globe does not have any capital to invest in the building. It was agreed that the Board may consider having the County pay for the building and the City could reimburse 50% of the cost to the County over a number of years which has yet to be determined.

Mr. O'Driscoll added that the County Finance Division is currently working on composing a draft agreement which may be presented to the Board of Supervisors in approximately 4 to 6 weeks.

The Board was favorable to instruct staff to move forward with this project.

Mr. McDaniel stated that it would be advisable for the Public Works Division staff to prepare a plan and complete a package with a cost estimate that would be presented to the Board at a future meeting. Chairman Pastor concurred and stated that an information package provided to the Board would be beneficial in order to ensure successful results with regard to this project.

**C. Information/Discussion/Action to consider issuing official comments from the Board of Supervisors to the Tonto National Forest regarding the Resolution Baseline Hydrological and Geotechnical Data Gathering Activities Plan.**

Jacque Griffin, Assistant County Manager/Librarian, stated that currently there is a public comment period which ends June 23, 2014, regarding a proposed Plan of Operations for the Resolution Baseline Hydrological and Geotechnical Data Gathering Activities Plan. She emphasized the importance for the County to express its continued support of Resolution Copper Mining, LLC. The Tonto National Forest (TNF) has determined that an Environmental Assessment is the appropriate level of analysis for this proposed Plan. The TNF is initiating scoping efforts to identify those issues and questions to be considered for evaluation. Ms. Griffin advised that by the Board of Supervisors providing comments to this scoping phase of the environmental assessment, it will be considered part of the public record of this analysis done by the TNF as it moves forward in this project, and it will ensure that Gila County is kept informed as the process continues.

Although this portion of the project is not located in Gila County, the County has a vested interest in supporting the moving parts of Resolution Copper projects and staying informed as to the progress of each part of the process. She added that the local community has been a part of the conversation with Resolution Copper during public meetings and the general consensus of the public is in agreement with the process. Additionally, the economic benefit to the local area as well as to Arizona is expected to continue for approximately 50 years.

Each of the Board members expressed support of this ongoing effort to benefit the County. Upon motion by Vice-Chairman Martin, seconded by Supervisor Marcanti, the Board unanimously approved issuing official comments from the Board of Supervisors to the Tonto National Forest regarding the Resolution Baseline Hydrological and Geotechnical Data Gathering Activities Plan.

**3. CALL TO THE PUBLIC: Call to the Public is held for public benefit to allow individuals to address the Board of Supervisors on any issue within the jurisdiction of the Board of Supervisors. Board members may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to Arizona Revised Statute §38-431.01(H), at the conclusion of an open call to the public, individual members of the Board of Supervisors**

**may respond to criticism made by those who have addressed the Board, may ask staff to review a matter or may ask that a matter be put on a future agenda for further discussion and decision at a future date.**

There were no requests to speak from the public.

There being no further business to come before the Board of Supervisors, Chairman Pastor adjourned the meeting at 11:00 a.m.

APPROVED:

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Michael A. Pastor, Chairman

ATTEST:

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Marian Sheppard, Clerk of the Board