



JANICE K. BREWER  
GOVERNOR

ALBERTO GUTIER  
DIRECTOR  
GOVERNOR'S HIGHWAY SAFETY REPRESENTATIVE

Sheriff Adam Shepherd  
Gila County Sheriff's Office  
P.O. Box 311  
Globe, Arizona 85502

**PROJECT REFERENCE:**

Contract Number: 2015-PT-054  
Purpose of Project: Federal 402 funds will support  
Capital Outlay: Ten (10) Radar Units to enhance  
Selective Traffic Enforcement (STEP) throughout Gila  
County.

Dear Sheriff Shepherd:

Enclosed are two (2) copies of the referenced Highway Safety Contract for your review and signature. This is ***not*** an authorization to proceed with the project.

Please complete the following steps:

1. Please review the entire contract as there have been **significant changes** throughout the contract;
2. Have your fiscal staff complete the Reimbursement Instructions (page 22) of both copies;
3. As Project Director, sign and date the signature page of both copies;
4. Obtain the signature of Michael A. Pastor, Chairman, Gila County Board of Supervisors, as the Authorized Official of Governmental Unit, on the signature page of both copies;
5. Return all signed copies of the contract to Governor's Office of Highway Safety, 3030 North Central Avenue, Suite 1550, Phoenix, Arizona, 85012.

Please ***do not*** incur any costs at this time as it would nullify the contract. Once the signed copies are received, I will approve and sign the contract as the GOHS Director/Governor's Highway Safety Representative and an original executed contract with a letter of authorization to proceed will be forwarded to you.

Sincerely,

Alberto Gutier, Director  
Governor's Highway Safety Representative

8-12-14  
Date

Enclosures  
AG: tcf