

**GILA COUNTY
CONFLICT OF INTEREST QUESTIONNAIRE**

Name: _____ Date: _____

Office/Department: _____ Title: _____

Pursuant to Arizona Revised Statutes § 38-501 thru § 38-511, every public/elected official or employee of Gila County who has a “substantial interest” in any contract, sale, purchase, service or decision involving any department or elected official of Gila County government, shall “make that interest known in the official records of Gila County” and shall refrain from voting upon or otherwise participating in any manner in such contract, sale, purchase, service or decision.

All public/elected officials and employees of Gila County government shall complete, sign, and return this Questionnaire to the Human Resources Department.

If the answer to any of the following questions is in the affirmative (Yes), then the public/elected official or employee must “make known the substantial interest” by filing a **Gila County Conflict of Interest Statement** with the Human Resources Department:

1. Do you OR any of your relatives have currently or expect to have within the next 12 months, a substantial interest in any contract, sale, purchase, or service with Gila County government including any of its elected officials?

YES ____ or NO ____

2. Do you OR any of your relatives currently or expect to have within the next 12 months, a substantial interest in any decision of Gila County government including any of its elected officials?

YES ____ or NO ____

3. Do you OR any of your relatives currently supply any equipment, material, supplies or services (outside of services related to your employment) to Gila County government including any of its elected officials and/or have you or any of your relatives received the award or contract without going through a public competitive bidding process?

YES ____ or NO ____

Definitions per Arizona Revised Statutes § 38-501- § 38-511:

RELATIVE means the spouse, child, child’s child, parent, grandparent, brother or sister of the whole or half blood and their spouses and the parent, brother, sister or child of a spouse.

SUBSTANTIAL INTEREST specifically means, any pecuniary (monetary) or proprietary (ownership) interest, either direct or indirect, other than a remote interest.

REMOTE INTEREST means:

- (a) That of a nonsalaried officer of a nonprofit corporation.
- (b) That of a landlord or tenant of the contracting party.
- (c) That of an attorney or a contracting party.
- (d) That of a member of a nonprofit cooperative marketing association.
- (e) The ownership of less than three percent of the shares of a corporation, provided the total annual income from dividends, including the value of stock dividends, from the corporation does not exceed five percent of the total annual income of such officer or employee and any other payments made to him by the corporation do not exceed five percent of his total annual income.
- (f) That of a public officer or employee in being reimbursed for his actual and necessary expenses incurred in the performance of official duty.
- (g) That of a recipient of public services generally provided by the incorporated city or town, political subdivision or state department, commission, agency, body or board of which he is a public officer or employee, on the same terms and conditions as if he were not an officer or employee.
- (h) That of a public school board member when the relative involved is not a dependent, as defined in section 43-1001, or a spouse.
- (i) That of a public officer or employee, or that of a relative of a public officer or employee, unless the contract or decision involved would confer a direct economic benefit or detriment upon the officer, employee or his relative, of any of the following:
 - (i) Another political subdivision.
 - (ii) A public agency of another political subdivision.
 - (iii) A public agency except if it is the same government entity.
- (j) That of a member of a trade, business occupation, profession or class of persons consisting of at least ten members which is no greater than the interest of the other members of that trade, business, occupation, profession or class of persons.

OTHER PERTINENT DEFINITIONS can be found in A.R.S. § 38-502.

I have read, and signed this **Conflict of Interest Questionnaire** this ____ day of _____, 20 ____, and I understand that I must file a **Conflict of Interest Statement** with the Gila County Human Resources Department if I answered YES to any of the above questions.

Signature