



DEPARTMENT OF ECONOMIC SECURITY

Your Partner For A Stronger Arizona

Intergovernmental Agreement
CONTRACT AMENDMENT

Form with sections for Contractor Information, Contract ID Number, Amendment Number, Terms of Amendment, and Signatures. Includes details for Gila County Community Services Division and Arizona Department of Economic Security.

**GILA COUNTY DIVISION OF HEALTH COMMUNITY SERVICES
ALLOCATED FUNDS REPORT
SFY 2015**

CONTRACTOR	CONTRACT #	COUNTY	SVC	FUND SOURCE	COST TYPE	2015 AWARD	ADJ 1	ADJ 2	ADJ 3	ADJ 4	REVISED 2015 AWARD	COMMENTS
GILA COUNTY	DE1-11073-001	GILA	CMG-CAP	LIHEAP	A	9,695.00	(8,570.00)				1,125.00	5/12 Moved \$8,570 to Vouchers
				LIHEAP	V	140,541.00	8,570.00				149,111.00	5/12 Received \$8,570 from Admin
				LIHEAP A16	A	9,876.00	-				9,876.00	ACTV 3397
				LLVG	V	-	-				-	-
				NHN	V	316.00	-				316.00	-
				QWEST	A	905.00	-				905.00	-
				SSBGLP	A	8,048.00	-				8,048.00	-
				TANF	A	150,000.00	(30,000.00)				120,000.00	5/12 Moved \$30,000 to Vouchers
				TANF	V	-	30,000.00				30,000.00	5/12 Received \$30,000 from Admin
				CMT-A Total		319,381.00	-	-	-	-	319,381.00	-
			CSV-CAP	CSBG	A	150,000.00	(40,000.00)				110,000.00	5/12 Moved \$40,000 to Vouchers
				CSBG	V	-	40,000.00				40,000.00	5/12 Received \$40,000 from Admin
				CSBG	CFA	-	-				-	-
				CSV-B Total		150,000.00	-	-	-	-	150,000.00	-
				Contract Total		469,381.00	-	-	-	-	469,381.00	-

ITEMIZED SERVICE BUDGET
Gila County Community Services

CONTRACT SERVICE: Case Management (CMG-CAP)
Contract Period: 07/01/2014 - 06/30/2015

Attachment A

1. PERSONNEL

Number of Positions	FTE Level	Position Title	Total Salary for the Contract Period	TOTAL SERVICE COST	DES COST
1	1.00	Divisional Fiscal Manager	\$43,160	\$ 21,580	\$ 18,398
1	1.00	Senior Accounting Clerk	\$34,549	\$ 17,275	\$ 17,275
1	1.00	Case Manager	\$30,534	\$ 15,267	\$ 15,267
1	1.00	Case Manager	\$29,786	\$ 14,893	\$ 14,893
1	1.00	Clerk	\$22,152	\$ 11,076	\$ 11,076
TOTAL PERSONNEL				\$ 80,091	\$ 76,909

2. EMPLOYEE RELATED EXPENSES

ITEM	BASIS	TOTAL COST	DES COST
Health Insurance	\$80,091 * 46.9241%	\$ 37,582	\$ 28,492
FICA			
Workman's Comp			
Retirement			
TOTAL EMPLOYEE RELATED EXPENSES		\$ 37,582	\$ 28,492

3. PROFESSIONAL AND OUTSIDE SERVICES

ITEM	BASIS	TOTAL COST	DES COST
N/A		\$ -	\$ -
TOTAL PROFESSIONAL AND OUTSIDE SERVICES		\$ -	\$ -

4. TRAVEL

ITEM	BASIS	TOTAL COST	DES COST
Gas/Vehicles/Maint	\$500 per month x 12 months	\$ 6,000	\$ 4,500
Per Diem	\$25 per day for 20 days for 5 FTE's / Board Mem	\$ 2,500	\$ 1,625
TOTAL TRAVEL		\$ 8,500	\$ 6,125

5.

ITEM	BASIS	TOTAL COST	DES COST
Rent - Globe Office	Rent \$1,673 monthly X 12 months (Included electricity, cleaning, water, etc.)	\$ 20,076	\$ 10,038
Sparklets/Other Space Expense	\$100 x 12 months	\$ 1,200	\$ 600
TOTAL SPACE		\$ 21,276	\$ 10,638

6. **EQUIPMENT**

ITEM	BASIS	TOTAL COST	DES COST
N/A		\$ -	\$ -
TOTAL EQUIPMENT		\$ -	\$ -

7. **MATERIALS & SUPPLIES**

ITEM	BASIS	TOTAL COST	DES COST
General Office Supplies	\$200 per month x 5 FTE's x 12 months	\$ 12,000	\$ 4,505
Postage	\$250 per month x 12 months	\$ 3,000	\$ 1,500
TOTAL MATERIALS AND SUPPLIES		\$ 15,000	\$ 6,005

8. **OPERATING SERVICES**

ITEM	BASIS	TOTAL COST	DES COST
Staff Training & Registration	\$1000 for training sessions for 4 FTE's (includes hotel, registration)	\$ 4,000	\$ 4,000
Advisory Board Quarterly Meetings	Registrations and meals	\$ 1,500	\$ 1,500
Local Fax, 800 Line, Phone Line & Service	\$2,000 x 12 months	\$ 24,000	\$ 6,285
Maintenance, Leases Agreements & Memberships/Dues		\$ 29,500	\$ 11,785
TOTAL OPERATING EXPENSES		\$ 29,500	\$ 11,785

9. **INDIRECT COSTS**

ITEM	BASIS	TOTAL COST	DES COST
N/A		\$ -	\$ -
TOTAL INDIRECT COSTS		\$ -	\$ -

10. SUBTOTAL ADMIN COSTS		\$ 191,949	\$ 139,954
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11. **VOUCHERS**

ITEM	BASIS	TOTAL COST	DES COST
LIHEAP		\$ 149,111	\$ 149,111
LIHCON		\$ -	\$ -
LLVG		\$ -	\$ -
NHN		\$ 316	\$ 316
TANF		\$ 30,000	\$ 30,000
TOTAL VOUCHERS		\$ 179,427	\$ 179,427

12.	TOTAL SERVICE COST/DES TOTAL COST:	\$ 371,376	\$ 319,381
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REVENUE SOURCES:

DES Case Mgt.	\$ 319,381	\$ 319,381
Gila County	\$ 51,995	
TOTAL REVENUE:	\$ 371,376	\$ 319,381

5/12/2014

ITEMIZED SERVICE BUDGET

CONTRACT SERVICE: Community Services (CSV-CAP)

Contract Period: 07/01/2014 - 06/30/2015

Attachment B

1. PERSONNEL

Number of Positions	FTE Level	Position Title	Total Salary for the Contract Period	TOTAL SERVICE	
				COST	DES COST
1	1.00	Community Services Director	\$80,020	\$ 40,010	\$ 18,243
1	1.00	Senior Accounting Clerk	\$34,549	\$ 17,275	\$ 7,601
1	1.00	Divisional Fiscal Manager	\$43,160	\$ 21,580	\$ 11,940
1	1.00	Divisional Special Projects	\$32,560	\$ 16,280	\$ 7,163
1	1.00	Divisional Assistant	\$39,125	\$ 19,563	\$ 8,608
1	1.00	Case Manager	\$30,534	\$ 15,267	\$ 6,717
1	1.00	Case Manager	\$29,786	\$ 14,893	\$ 6,553
1	1.00	Clerk	\$22,152	\$ 11,076	\$ 4,873
TOTAL PERSONNEL				\$ 155,944	\$ 71,698

2. EMPLOYEE RELATED EXPENSES

ITEM	BASIS	TOTAL COST	DES COST
Health Insurance	\$155,944 * 31.3445%	\$ 48,880	\$ 31,180
FICA			
Workman's Comp			
Retirement			
TOTAL EMPLOYEE RELATED EXPENSES		\$ 48,880	\$ 31,180

3. PROFESSIONAL AND OUTSIDE SERVICES

ITEM	BASIS	TOTAL COST	DES COST
N/A		\$ -	\$ -
TOTAL PROFESSIONAL AND OUTSIDE SERVICES		\$ -	\$ -

4. TRAVEL

ITEM	BASIS	TOTAL COST	DES COST
Gas/Vehicles/Maint	\$500 per month x 12 months	\$ 6,000	\$ 2,298
Per Diem	\$25 per day for 20 days for 5 FTE's / Board Members	\$ 2,500	\$ 1,250
TOTAL TRAVEL		\$ 8,500	\$ 3,548

5. SPACE

ITEM	BASIS	TOTAL COST	DES COST
N/A		\$ -	\$ -
TOTAL SPACE		\$ -	\$ -

6. <u>EQUIPMENT</u>				
	ITEM	BASIS	TOTAL COST	DES COST
N/A			\$ -	\$ -
TOTAL EQUIPMENT			\$ -	\$ -

7. <u>MATERIALS & SUPPLIES</u>				
	ITEM	BASIS	TOTAL COST	DES COST
N/A			\$ -	\$ -
TOTAL MATERIALS AND SUPPLIES			\$ -	\$ -

8. <u>OPERATING SERVICES</u>				
	ITEM	BASIS	TOTAL COST	DES COST
N/A			\$ -	\$ -
TOTAL OPERATING EXPENSES			\$ -	\$ -

9. <u>INDIRECT COSTS</u>				
	ITEM	BASIS	TOTAL COST	DES COST
	Indirect Costs to Gila County	5% of Salary base \$71,567 @100%	\$ 3,574	\$ 3,574
TOTAL INDIRECT COSTS			\$ 3,574	\$ 3,574

10.	SUBTOTAL ADMIN COST		\$ 216,898	\$ 110,000
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11. <u>VOUCHERS</u>				
	ITEM	BASIS	TOTAL COST	DES COST
	Vouchers - Direct Client Services	Average \$500 x 80 households	\$ 40,000	\$ 40,000
TOTAL VOUCHERS			\$ 40,000	\$ 40,000

12.	TOTAL SERVICE COST/DES TOTAL COST:		\$ 256,898	\$ 150,000
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REVENUE SOURCES:

DES CSV	\$ 150,000	\$ 150,000
Gila County	\$ 106,898	
TOTAL REVENUE:	\$ 256,898	\$ 150,000