

EXECUTIVE SUMMARY FORM

Contract Name:

Emergency Purchase Order to repair Sheriff's Office Control Room Monitor

Contract No.: 13024-S Maricopa County/ S.A.V.E. Co-op

Statement of Purpose and Need (3-5 Sentences)

During the weekend of April 19-20, 2014, the Control Room Monitor for the Sheriff's office jail detention center went down due to a system crash. Norment Security is the company that wrote the script for the software that makes the system work. The crashing of the system is a security issue. This is the system that controls and operates all of the gates and cell doors. Until it is up and running again, we have officers that have to enter the confined areas with keys to unlock the doors. The original system was purchased in 2009 and is no longer under warranty.

Contract End Date: As soon as possible

Renewal Option: [] Yes [x] No

Maximum Dollar Limit: Not to exceed \$5,000.00

Contract Information

Firm Name: Norment Security Group, Inc. Contact Person: Matt Bauer

Address: 446 North Austin Drive Suite 1 Phone No: 480-940-6970

City: Chandler State: AZ Fax: 480-753-3533 Email: matt.bauer@normentsecurity.com

Fund: Sheriff's Justice Enhancement/Sheriff/Patrol/Payson/Communications Equipment Expense

Type of Funds: [] Restricted

Fund Code: 3011.300.340.010.4230.20

[] Grant [] General Fund [] Other

Date Sent for Legal Review: n/a

Date Returned:

Special Notes:

Gila County is part of the Strategic Alliance for Volume Expenditures (S.A.V.E.), which includes Maricopa County, for cooperative purchasing. By using the Maricopa County contract with Norment Security Group, Inc., it will save the county in both time and money for a rate that already been established in the Maricopa County bidding process.

Authorization to use a Cooperative Purchasing Agreement with Maricopa County, Contract No. 13024-S, for Security Electronic Systems: Parts, Maintenance & Repair approved this 23 day of APRIL, 2014.

GILA COUNTY MANAGER

Don E. McDaniel, Jr. (Signature)



**GILA
COUNTY**

CONTRACT REQUEST

For departments requesting that a contract be prepared by the Gila County Procurement Group, please complete this form in its entirety. Form may be emailed or sent interoffice to Procurement. Please be sure to attach any backup documentation.

Contract No.: _____
(For Procurement Use Only)

Requesting Department: Sheriff's Office Date: 4/21/14

Contract Title: Norment Security Group Inc.

Contract Start Date: 4/21/14 Contract End Date: 6/30/14

Company Title or Vendor Name: Norment Security Group, Inc.

Contact Name: _____ E-mail: www.normentsecurity.com

Address – Street: 3224 Mobile Highway Phone: 480-940-6970
City: Montgomery
State, Zip Al, 36108

Contract Amount \$ 5,000.00 Project No.: _____
(If there are multiple fees & projects involved please provide)

Fund: 3011 Dept: 300 Program: _____ Location: 340 Account: 4230.20
(If there are multiple funds please include all)

STATEMENT OF PURPOSE AND NEED

Emergency P.O. for work done on Control Room Monitor due to PC crash. This operates the Control room panel that takes care of the all controls and operates the gates. Requesting the amount up to \$5,000. Please contact Major Solberg or Lt. Duarte regarding any questions in this matter.

SCOPE OF SERVICE/WORK

*Please provide a **DETAILED DESCRIPTION** of the scope of work/service to be included in the body of the contract. Including special terms/conditions. It is the responsibility of the requesting department to verify all specific information needed in the contract scope of service and specifications are provided below or attached to this form.*

Please contact Major Solberg or Lt. Duarte regarding this matter.

Individual Requesting: Joann Fane Extension: 1884