SOLICITATION AMENDMENT 1

ARIZONA DEPARTMENT OF HEALTH SERVICES
1740 West Adams, Room 303
Phoenix, AZ 85007
(602) 542-1040
(602) 542-1741 fax

Solicitation Due Date: April 24, 2014 3:00 P.M. Local Arizona Time

Contact: **Mr. Tracey Thomas**

Acknowledge receipt of Amendment in ProcureAZ or

Submit a signed copy of this Amendment with your Solicitation Response.

Solicitation No. ADHS14-00003830 is amended as follows:

1. The Table of Contents, Part Six (6), Attachments, is hereby revised by deleting Implementation Plan – Attachment D and Budget Development Guidelines and Worksheet Attachment E.

2. Part Two (2), Solicitation, Scope of Work, Section 1, Background is hereby revised as follows:

1.1 Goals

The goals of the Community Nursing Program are:

1.1.1 To reduce infant mortality and morbidity. This is accomplished by specially trained Community Health Nurses (CHN's) and other qualified health professionals who through a home visiting program complete a physical, developmental, psychosocial and environmental assessment of infants and children (please see the Policy and Procedure manual for a complete listing of qualified professionals), provide evidence based education, family support and early intervention along with referral services to community resources as needed and provide interconception support and education to the mother;

1.1.2 To assure that high standards of care and service are provided and maintained; and

1.1.3 To implement a family-centered, interdisciplinary approach to home based service.

Vendor hereby acknowledges receipt and understanding of above amendment

Tommie C Martin

Signature

4/22/2014
Date

Tommie C. Martin

Name and Title:
Supervisor - District I

Name of Company: Gila County

The above referenced Solicitation Amendment is hereby executed this ____day of_____, 2014 in Phoenix, Arizona.

On File

Signature

Title: Christine Ruth, Chief Procurement Officer

1.1 Program Enrollment

1.1.1 In Federal Fiscal Year (FFY) 2012 there were 3,817 infants enrolled in NICP and in FFY 2013 there were 3,886 infants enrolled in NICP; and

1.1.2 ADHS anticipates that there will be approximately 3800 infants enrolled in NICP.

3. Part Two (2), Solicitation, Scope of Work, Section 3.1, Tasks, Item 3.1.2 is hereby revised and replaced with:

   3.1.2 Identify and enroll infants, toddlers and children meeting the requirements for OCSHCN,

4. Part Two (2), Solicitation, Scope of Work, Section 4, Requirements, Item 4.4.2 is hereby revised and replaced with:

   4.4.2 Map and/or list of zip codes of areas to be served, including but not limited to, the total projected number of clients to be served,

5. Part Two (2), Solicitation, Scope of Work, Section 6, Approvals, Item 6.3 is hereby revised and replaced with:

   6.3 Review and approval of Quality Improvement Indicators shall be submitted to ADHS at formal site visits; and

6. Part Two (2), Scope of Work, Section 9, Notices, Correspondence, Reports and Invoices is hereby revised and replaced with:

   Notices, Correspondence, Reports and Invoices from the Contractor shall be sent to:

7. Part Two (2), Exhibits, is hereby revised by attaching:

   Exhibits One (1), HRPP/NICP Fact Sheet; and

   Exhibit Two (2) Current HRPP/NICP Community Nursing Contracts in ProcureAZ

8. Part Five (5), Special Instructions to Offerors, Section 2, Proposal Requirements, Provision 2.4 Experience and Expertise, Item 2.4.4 is hereby revised and replaced with the following:

   2.4.4 Provide three (3) references including past similar contracts that support your company's abilities to provide the proposed services. Use the format on Attachment B to include the Contract Title, a description of the services performed, Contract Term/Dates of Work, Reference Company, the Telephone Number, the Contact Person related to the referenced Contract and the Address with an authorized signature from reference. ADHS personnel shall not be provided as a reference.

9. Part Five (5), Special Instructions to Offerors, Section 2, Proposal Requirements, Provision 2.5, Pricing, is hereby revised and replaced with:

   2.5 Pricing

   2.5.1 Complete Item Pricing (located and completed in ProcureAZ under the Items Tab) by providing all-inclusive hourly rates for:

SERVICE DESCRIPTION	UNIT OF MEASURE
Regular Home Visit	Per Visit
Out of Town Home Visits (All class of visit) Thirty (30) or more miles from start point (home/office)	Per Visit
Out of County Home Visits(All class of visits)	Per Visit
Interim Local Home Visits	Per Visit
Shadowing Local Home Visits	Per Visit

Family Local Home Visits	Per Visit
Multi-Disciplinary Staffing Local Home Visits	Per Visit
NICP/ Other Sponsored Training – Local	Per Person/Per Day
NICP/ Other Sponsored Training - Non Local	Per Person/Per Day
Newborn Screening Follow-up	Per Visit
Low Risk Letter	Per Letter

10. Part Five (5), Special Instructions to Offerors, Section 5, Evaluation Criteria, is hereby revised and replaced with:

5. Evaluation Criteria:

In accordance with the A.R.S. § 41-2534, Competitive Sealed Proposals, awards shall be made to the responsible Offeror(s) whose proposal(s) is(are) determined in writing to be the most advantageous to the ADHS based upon the evaluation criteria listed below. The evaluation factors are listed in their relative order of importance.

Exceptions to Terms and Conditions, as stated in the Uniform Instructions Section C.4, will impact an Offeror's susceptibility for award.

5.1 Method of Approach (Methodology),

5.2 Experience and Expertise; and

5.3 Cost.

11. Part Six (6), Offer and Acceptance Page and Attachments, is hereby revised by replacing IFP with RFP in header of Attachments B and C.