

**GILA COUNTY  
BUILDING USE APPLICATION FORM**

Please complete all items listed below and submit to the Gila County Administration Department at 1400 E. Ash, Globe, Arizona 85501. A copy will be submitted to Gila County Facilities Management once the application is approved. **Facilities Management MUST be notified 24 hours in advance to unlock doors automatically.** Lines 1 through 9 with signature must be filled out before application is considered complete.

1. \*\*Name of Organization: Gila County School Superintendent's Office  
\*\*Address: 1400 E. Ash. Street City, Zip Globe, AZ 85501  
\*\*Phone Number: 928-402-8784
2. \*\*Name of Responsible Person: Dr. Linda O'Dell
3. \*\*Building Requested: Pinal Mountain Little League Complex
4. \*\*Room or Area requested: The ball fields and restrooms
5. \*\*Date(s) wanted to use the above room or area: Thursday, March 27
6. \*\*Do You Need Doors Unlocked? Yes. Which Doors (give door #) men & women
7. \*\*Beginning Time: 6 a.m. Ending Time: 1:30 p.m.
8. \*\*Number of People Attending: 360
9. \*\*Type of Function (commercial, political, fundraiser, etc.): Educational Event
10. Table and Chairs Needed in Addition to what is provided: \_\_\_\_\_

11. Fees:

Rent: \$ \_\_\_\_\_  
Equipment: \$ \_\_\_\_\_  
Cleaning Deposit: \$ \_\_\_\_\_  
Other: \$ \_\_\_\_\_  
TOTAL: \$ \_\_\_\_\_

Cleaning Deposit to be refunded to: \_\_\_\_\_  
\_\_\_\_\_

12. Proof of Insurance – Certificate of Liability Insurance  Yes  No

Additional Information: Original Certificate held in Gila County Schools Office

Applicant Certifies that the above information is correct.

3/12/2014  
Date

Linda L. O'Dell  
Signature of Applicant

Permit, if required, will be issued pending approval. \_\_\_\_\_