

**GILA COUNTY  
BUILDING USE APPLICATION FORM**

Please complete all items listed below and submit to the Gila County Administration Department at 1400 E. Ash, Globe, Arizona 85501. A copy will be submitted to Gila County Facilities Management once the application is approved. Facilities Management **MUST** be notified 24 hours in advance to unlock doors automatically. Lines 1 through 9 with signature must be filled out before application is considered complete.

1. **\*\*Name of Organization:** Phoenix Metro Bicycle Club  
**\*\*Address:** P.O. Box 26788 City, Zip Tempe, 85285  
**\*\*Phone Number:** 480-998-9465
2. **\*\*Name of Responsible Person:** Charles W. Davis
3. **\*\*Building Requested:** County Courthouse
4. **\*\*Room or Area requested:** Parking lot
5. **\*\*Date(s) wanted to use the above room or area:** March 15, 2014
6. **\*\*Do You Need Doors Unlocked?** \_\_\_\_\_ Which Doors (give door #) \_\_\_\_\_
7. **\*\*Beginning Time:** 0800 Ending Time: 1200
8. **\*\*Number of People Attending:** 120
9. **\*\*Type of Function (commercial, political, fundraiser, etc.):** Bicycle Ride
10. **Table and Chairs Needed in Addition to what is provided:** \_\_\_\_\_

11. Fees:

Rent: \$ \_\_\_\_\_  
Equipment: \$ \_\_\_\_\_  
Cleaning Deposit: \$ \_\_\_\_\_  
Other: \$ \_\_\_\_\_  
TOTAL: \$ \_\_\_\_\_

Cleaning Deposit to be refunded to: \_\_\_\_\_

12. Proof of Insurance – Certificate of Liability Insurance  Yes  No

Additional Information: \_\_\_\_\_

Applicant Certifies that the above information is correct.

Charles W. Davis  
Signature of Applicant

2/14/2014

Permit, if required, will be issued pending approval.