MEMORANDUM OF UNDERSTANDING

BETWEEN

THE GILA COUNTY DIVISION OF HEALTH AND EMERGENCY SERVICES

THE GILA COUNTY BOARD OF SUPERVISORS

AND

GLOBE UNIFIED SCHOOL DISTRICT # 1

I. Purpose:

The purpose of this Memorandum of Understanding will be to outline the responsibilities, obligations and duties of Tobacco Free Environments Program, a program operating under the Gila County Division of Health and Emergency Services and the Globe Unified School District # 1 for the 2012/2013 school year.

II. Responsibilities:

The Tobacco Free Environments Program

1. will serve as a resource to school administrators, teachers, support staff and students;
2. will utilize Health Smart curriculum ;
3. will provide instruction to students through community health educator and youth coalition members and;
4. will utilize programs 2012/2013 contract action plan/strategy to identify health priorities for schools through the use of the school health index (SHI).

The Globe Unified School District #1

1. will adopt Health Smart curriculum prescribed by the Tobacco Free Environments Program;
2. will provide office/storage space for community health educator, between the hours of 7:00 a.m. to 4:00 p.m. Monday through Thursday, to begin on July 1, 2012, and end on June 30, 2013 and;
3. will provide necessary equipment for community health educator to effectively perform his/her duties i.e., desk, telephone line, appropriate computer & outlets and internet access.

III. Termination:

This agreement will be effective July 1, 2012 through June 30, 2013. Prior to the termination date the agreement will be reviewed with options for renewal. This discussion will take place prior to the date of the Gila County Division of Health and Emergency Services/Tobacco Free Environments Program Grant Application is submitted to the Arizona Department of Health Services/ Bureau of Tobacco and Chronic Disease.

IV. Cancelation:

This agreement contains all the terms and conditions agreed to by the parties. No other understanding, oral or otherwise, regarding the subject matter of this Agreement shall be deemed to exist or to bind any of the parties hereto. Nothing in this Agreement shall be construed as consent to any suit or waiver of any defense in a suit brought against Gila County, or the Contractor, in any State or Federal Court. This Agreement is subject to the cancelation provision of ARS 38-511.

The parties to this Agreement are aware that the Gila County Attorney has represented, or pursuant to statutory duty may represent in the future more than one party to this Agreement in various matters. In the drafting of this agreement, however, the Gila County Attorney only represents the Gila County Board of Supervisors. Pursuant to A.R.S. § 15-434, the Globe Unified School District has employed legal counsel to represent it in the drafting of this agreement.

10/4/2012

Globe Unified School District #1
Superintendent, Mr. Jerry Jennex

Gila County Division of Health and Emergency Services Director, Michael O'Driscoll

Signed this 10th day of October, 20 12

Gila County Board of Supervisors
Tommie C. Martin, Chairman

Attest:

Gila County Clerk of Board of Supervisors
Marion Sheppard, Chief Deputy Clerk

Gila County Attorney's Office
Bryan B. Chambers, Chief Deputy County Attorney

Signed this _____ day of _____, 20_____

Goal: Reduce the incidence of the four leading causes of chronic disease death in Arizona through advancement of school health policies.			**Strategy is integrated with (check all that apply):** ☐ Tobacco Prevention Policy ☐ Chronic Disease Self -Management ☐ Tobacco Cessation Policy ☒ School Health Policy ☐ Other (i.e. increase community collaboration):				
Objective: By June 30, 2013 cultivate two schools that will support and develop a network/group of individuals concerned about tobacco and 4 leading causes of chronic disease (heart, cancer, lung, stroke) prevention and health related issues in school setting and implementing a school health policy.							
Agency Lead: Gila County **Partners: School/School Districts, School Broads, Teachers, PTO, Parents, Students, Business Owner**	**Related policy change:** School based policies related to tobacco and chronic disease prevention	**Related environmental change:** Healthy school environments					
What do you plan to do?	**Who will do the work?**	**What does success look like?**	**What non financial resources are needed?**	**Q1** **Sept. 30th**	**Q2** **Dec. 31st**	**Q3** **March 30th**	**Q4** **June 30th**
Action 1: Recruit members for Wellness Committees	Program Manager, Community Health Assistants	Established School Health Index (SHI) Committees in two schools	Volunteers/Committee Participants		X		
Action 2: Implementation of the School Health Index	Program Manager, Community Health Assistants	Completion of the SHI in targeted schools	Compilation of data & help with data interpretation and reporting				X