



DEPARTMENT OF ECONOMIC SECURITY

Your Partner For A Stronger Arizona

Intergovernmental Agreement

CONTRACT AMENDMENT

1. CONTRACTOR (Name and address)  Gila County Board of Supervisors 5515 South Apache Avenue, Suite 200 Globe AZ 85501		2. CONTRACT ID NUMBER  DE111006001
		3. AMENDMENT NUMBER  08
4. THE PARTIES AGREE TO THE FOLLOWING AMENDMENT  Pursuant to Section 6.0 MANNER OF FINANCING, Paragraph 6.2, the following allocation of funds by Program and Fiscal Year are added:  PY11 WIA section 503 incentive funds \$56,507.00  Section 7.0 SERVICE DESCRIPTION is amended to add Paragraph 7.8 as follows: 7.8 TITLE V funds shall be used to support services listed in Attachment I.  Section 9.0 REPORTING REQUIREMENTS is amended to add Paragraph 9.4b as follows: 9.4 b ATTACHMENT J: QUARTERLY SUMMARY REPORT  Section 48 is amended to add Section 48.1.9 and 48.1.10 as follows: 48.1.9 Attachment I – TITLE V – Performance Incentive Services 48.1.10 Attachment J – Quarterly Summary Report  The reimbursement ceiling is increased from \$8,642,496.00 to \$8,699,003.00  Attachment H, Allocation by Program and Fiscal Year, revised 7/11/2012 is attached to this Amendment and reflects all current totals by Program and Fiscal Year		
5. In accordance with A.R.S. § 35-393.06, the Contractor certifies that the Contractor does not have scrutinized business operations in Iran.  In accordance with A.R.S. § 35-391.06, the Contractor certifies that the Contractor does not have scrutinized business operations in Sudan.		
6. EXCEPT AS PROVIDED HEREIN, ALL TERMS AND CONDITIONS OF THE ORIGINAL CONTRACT AS HERETOFORE CHANGED AND/OR AMENDED REMAIN UNCHANGED AND IN FULL FORCE AND EFFECT. THE AMENDMENT SHALL BECOME EFFECTIVE ON THE DATE OF LAST SIGNATURE UNLESS OTHERWISE SPECIFIED HEREIN. BY SIGNING THIS FORM ON BEHALF OF THE CONTRACTOR, THE SIGNATORY CERTIFIES HE/SHE HAS THE AUTHORITY TO BIND THE CONTRACTOR TO THIS CONTRACT.		
7. ARIZONA DEPARTMENT OF ECONOMIC SECURITY	8. NAME OF CONTRACTOR GILA COUNTY BOARD OF SUPERVISORS	
SIGNATURE OF AUTHORIZED INDIVIDUAL	SIGNATURE OF AUTHORIZED INDIVIDUAL	
TYPED NAME Elizabeth G. Csaki, CPPB	TYPED NAME Tommie C. Martin	
TITLE Procurement Manager	TITLE Chairman, Gila County Board of Supervisors	
DATE	DATE	
IN ACCORDANCE WITH ARS §11-952 THIS CONTRACT AMENDMENT HAS BEEN REVIEWED BY THE UNDERSIGNED WHO HAVE DETERMINED THAT THIS CONTRACT AMENDMENT IS IN APPROPRIATE FORM AND WITHIN THE POWERS AND AUTHORITY GRANTED TO EACH RESPECTIVE PUBLIC BODY.		

ARIZONA ATTORNEY GENERAL'S OFFICE

By: \_\_\_\_\_  
Assistant Attorney General

By: \_\_\_\_\_  
Public Agency Legal Counsel

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Attachment H - Allocation by Program and Fiscal Year

GILA COUNTY  
DE111006-001

PY/FY	Year	Program	Amount	Start Date	End Date	Final Report Submission Deadline
PY	2010	ADMIN	\$ 111,677.00	4/1/2010	6/30/2012	8/15/2012
FY	2011	ADMIN	\$ 161,884.00	10/1/2010	6/30/2012	8/15/2012
PY	2010	YOUTH	\$ 536,075.00	4/1/2010	6/30/2012	8/15/2012
PY	2010	ADULT	\$ 100,318.00	7/1/2010	6/30/2012	8/15/2012
FY	2011	ADULT	\$ 477,551.00	10/1/2010	6/30/2012	8/15/2012
PY	2010	DW	\$ 368,711.00	7/1/2010	6/30/2012	8/15/2012
FY	2011	DW	\$ 964,412.00	10/1/2010	6/30/2012	8/15/2012
PY	2010	RR	\$ 69,145.00	7/1/2010	6/30/2012	8/15/2012
FY	2011	RR	\$ 183,061.00	10/1/2010	6/30/2012	8/15/2012
PY	2010	SAS	\$ 37,809.00	7/1/2010	6/30/2013	8/15/2013
			\$ 3,010,643.00			
PY	2011	AD ADMIN	\$ 5,289.00	7/1/2011	6/30/2013	8/15/2013
PY	2011	YT ADMIN	\$ 63,600.00	4/1/2011	6/30/2013	8/15/2013
PY	2011	DW ADMIN	\$ 25,600.00	7/1/2011	6/30/2013	8/15/2013
FY	2012	AD ADMIN	\$ 64,301.00	10/1/2011	6/30/2013	8/15/2013
FY	2012	DW ADMIN	\$ 108,430.00	10/1/2011	6/30/2013	8/15/2013
PY	2011	YOUTH	\$ 572,396.00	4/1/2011	6/30/2013	8/15/2013
PY	2011	ADULT	\$ 47,599.00	7/1/2011	6/30/2013	8/15/2013
FY	2012	ADULT	\$ 578,705.00	10/1/2011	6/30/2013	8/15/2013
PY	2011	DW	\$ 230,396.00	7/1/2011	6/30/2013	8/15/2013
FY	2012	DW	\$ 975,869.00	10/1/2011	6/30/2013	8/15/2013
PY	2011	RR	\$ 31,403.00	7/1/2011	6/30/2013	8/15/2013
FY	2012	RR	\$ 133,011.00	10/1/2011	6/30/2013	8/15/2013
PY	2011	TITLE V	\$ 56,507.00	*1	*2	*3
			\$ 2,893,106.00			

Revised 3/13/2012

PY	2012	AD ADMIN	\$ 5,889.00	7/1/2012	6/30/2014	8/15/2014
PY	2012	YT ADMIN	\$ 70,037.00	4/1/2012	6/30/2014	8/15/2014
PY	2012	DW ADMIN	\$ 17,262.00	7/1/2012	6/30/2014	8/15/2014
FY	2013	AD ADMIN	\$ 71,300.00	10/1/2012	6/30/2014	8/15/2014
FY	2013	DW ADMIN	\$ 100,198.00	10/1/2012	6/30/2014	8/15/2014
PY	2012	YOUTH	\$ 630,336.00	4/1/2012	6/30/2014	8/15/2014
PY	2012	ADULT	\$ 53,004.00	7/1/2012	6/30/2014	8/15/2014
FY	2013	ADULT	\$ 641,698.00	10/1/2012	6/30/2014	8/15/2014
PY	2012	DW	\$ 155,350.00	7/1/2012	6/30/2014	8/15/2014
FY	2013	DW	\$ 901,786.00	10/1/2012	6/30/2014	8/15/2014
PY	2012	RR	\$ 21,807.00	7/1/2012	6/30/2014	8/15/2014
FY	2013	RR	\$ 126,587.00	10/1/2012	6/30/2014	8/15/2014
			\$ 2,795,254.00			

Revised 7/11/2012

signature on Amendment 9  
 e of last signature on Amendment 9  
 er date of last signature on Amendment 9

Funding provided through U.S. Department of Labor  
 Grant #'s AA-20181-10-55-A-4, AA-21382-11-55-A-4,  
 CFDA#17.258 Adult  
 CFDA#17.259 Youth  
 CFDA#17.278 Dislocated Worker

## ATTACHMENT I – TITLE V PERFORMANCE INCENTIVE SERVICES

### **GILA/PINAL WORKFORCE INVESTMENT AREA**

- A. Innovative – Services and activities beyond those the state conducts with its regular funds from these programs.

#### Success Coaches

A success coaches program is one of the most significant retention strategies for WIA participants attending Central Arizona College and Gila Community College. Success coaches will be second-year college students with a record of academic success (i.e. a cumulative college G.P.A. of at least 2.5). The coaches will work with cohorts of first-year Central Arizona College and Gila Community College students who are Workforce Investment Act participants. Success Coaches will provide peer leadership and mentoring and help facilitate access to college resources. Each success coach will meet with his or her assigned WIA participants at least twice a month.

The WIA Case Managers will supervise the success coaches. The success coach must complete a brief meeting summary record each time he or she meets with a student participant and log each attempt to contact the student. This record will describe the main issues of any problems discussed. The WIA Case Manager will compile a report on a monthly basis for the WIA Project Coordinator. The WIA Project Coordinator and Case Managers will select the success coaches through an application, interview, and recommendation process. Each success coach will receive a stipend and will be responsible for up to 15 students.

The WIA Case Managers will provide the success coaches with 15-20 hours of WIA training during summer and training will be mandatory for all new and returning success coaches each year they participate in the program. Training sessions will cover their roles, expectations, differences between high school and college.

For experience, the success coaches must be able to demonstrate ability to function effectively in a team environment and to communicate professionally with people from diverse cultural and personal backgrounds. Success coaches must have a positive attitude and enthusiasm about education and career goal attainment and be able to relate to the participants.

This type of mentoring will assist in retaining participants and help remove any barriers participants may have during their participation in the WIA program.

**ATTACHMENT I – TITLE V PERFORMANCE INCENTIVE SERVICES**

- B. Comprehensive and coordinated – Combined activities and services that are authorized by different programs.

Success coach program involves a high degree of collaboration with education, business, and community partners. Both major partners, Central Arizona College and Gila Community College have well-established relationships with schools, community-based organizations, human service agencies, and faith-based organizations, other community colleges, and business employers.

An Advisory Committee will be the key mechanism for maintaining, strengthening, and expanding the partnership. The committee will be comprised of representatives from the partnering organizations and will have at least one youth representative. This group will play a central role in achieving the level of communication and coordination required for continuous quality management and for achieving successful program outcomes.

Following is a chart describing the established partnerships for the WIA Program.

<b>PARTNERSHIP RESOURCE MATRIX</b>	
Central Arizona College	Access to vocational courses, study skills programs, work readiness classes, available curricula, student employment services, advising services, use of classrooms, computer labs, and meeting rooms.
Gila Community College	Occupational skills training, program oversight, planning and coordination activities with Central Arizona College, staff supervision, facilities, equipment, supplies, fiscal staff support.
Vista Verde High School	Outreach and recruitment, referrals, facility space.
Central Arizona Valley Institute of Technology (CAVIT)	Vocational training, service learning opportunities for WIA participants.
Seeds of Hope	Summer programming activities, referrals from agency, accept referrals from WIA staff for client services.
Coolidge Youth Coalition	Referral of eligible youth
Pinal Hispanic Council	Referral of eligible youth, guidance counseling
Coolidge Rotary Club	Referral of eligible youth, transportation assistance, scholarship opportunities
Great Western Bank	Financial Literacy classes, banking services overview, and overview of careers in banking (covers both counties)
United States Forest Service	Develop worksites/provide supervision, workshops speakers
Cobre Valley Institute of Technology	Referral of eligible youth, promotion within community.

**ATTACHMENT I – TITLE V PERFORMANCE INCENTIVE SERVICES**

- C. Targeted to improving system performance – Activities that serve needs and population that are likely to result in improving states systems of employment, training, and education, including those linking to green occupations and high-growth industries.

Both Central Arizona College and Gila Community College in this partnership have training program geared toward the “green economy”. Jobs in the emerging employment fields of renewable energy and sustainable practices are projected grow rapidly in our region. These jobs provide good ways and are usually difficult to outsource to other countries. They also offer career paths and opportunities for entrepreneurship. Sectors that have been identified as part of the green economy include construction, transportation, sustainable energy such as solar, wind, and cellulosic bio-fuels, green manufacturing, reforestation, waste and water management.

Success Coaches will refer participant to training and education that prepares them for work in the emerging green economy as well high-growth emerging industries. The following programs, resources and activities coordinated by the Success Coaches along with the WIA Case Managers will assist the WIA participants to remain in the program to achieve their training goals.

<b>Central Arizona College</b>	<b>Gila Community College</b>
Bio-Fuels Certificate (12 credits)	Electrical/Instrumentation Technology
Solar Technician (9 credits)	Industrial Plant Technology
Renewable Energy Technician (Associate Degree)	Renewable Sustainable Energy
Home Weatherization courses	Home Weatherization courses

The Workforce Investment Act youth training programs struggle with the challenge of retaining participants. A central goal of the success coach program is to retain its participants, help them complete school or college, and ensure they finish job training.

<b>Program, Resource or Activity</b>	<b>Support of Retention</b>	<b>Support of Completion.</b>
<b>Dual Enrollment –</b> Central Arizona College and Gila Community College offer dual enrollment classes for high school students.	Earning college credits in high school can give students more confidence in college	Dual Enrollment can reinforce the value of a high school education, thereby contributing to a student staying in school and graduating with a high school diploma.
<b>Work Readiness Workshops –</b> Provide participants with the soft skills they will need during work experience assignments. The workshops will also provide direction in finding and obtaining employment,	The ability to hold a part-time job, coupled with WIA services and financial aid, can give participants the level of support they need to stay in school or college.	Participants who have successful work experiences because they are prepared for the work environment are more likely to find value in the WIA program, which enhances program completion.

**ATTACHMENT I – TITLE V PERFORMANCE INCENTIVE SERVICES**

<p><b>Financial Literacy Workshops</b> – Teach students sound financial strategies and help them to avoid making financial mistakes that damage their future prospects.</p>	<p>If participants are able to feel financially secure, they will be more likely to remain in school and complete their course of study.</p>	<p>Participants will gain the financial knowledge that enhances the likelihood of completing college.</p>
<p><b>Career Exploration</b> – Career counseling provided by college, staff, high school career counselors, and case managers will help provide participants with the knowledge and support they need to make informed decisions about their future.</p>	<p>If participants feel more confident in their career decisions, they will be more inclined to stay in school or college, which supports school, college, and program retention</p>	<p>Participants with established career goals are more likely to complete college and job training programs and to value the WIA program.</p>
<p><b>Study Skills Program</b> – Help participants develop the study skills needed for success in an academic setting.</p>	<p>Success in completion of high school and college classes due to enhanced study skills will increase retention in the WIA program.</p>	<p>Acquiring study skills can lead to improved grades, which would increase the extent to which the student values the WIA program.</p>

ARIZONA DEPARTMENT OF ECONOMIC SECURITY  
ATTACHMENT J  
WIA Section 503 Incentive Grant Funds  
Program Year 2010/Fiscal Year 2011  
QUARTERLY SUMMARY REPORT

Contract # \_\_\_\_\_

Reporting Entity: \_\_\_\_\_

Report Period: \_\_\_\_\_

Report Prepared By: \_\_\_\_\_  
(Name and Title)

Date: \_\_\_\_\_

Report Submitted By: \_\_\_\_\_  
(Name and Title)

<b>1. Major activities and accomplishments toward the stated goals during this reporting period</b>
<b>2. Problems/Barriers and how they are being addressed</b>
<b>3. Is the project on schedule? Ahead of schedule? Behind schedule?</b>
<b>4. Best practices or program innovations</b>
<b>5. Data</b>
<b>6. Vignettes</b>

## Instructions for Preparing the Quarterly Report

### FORMAT

Quarterly progress reports should give the Department of Economic Security sufficient information for a full understanding of the grant performance. No page minimum or limitations are prescribed regarding the length of the report. Fully respond to each of the information categories covered by the report.

### REPORT CONTENTS – Please follow this format

- 1. Major activities and accomplishments toward the stated goals during this reporting period** Summarize grant related activities and accomplishments that occurred during the reporting period. Reference should be made to each of the services provided by or developed by the grantee.
- 2. Problems/barriers and how it was addressed**  
Describe any deviations or departures from the proposed activities. Describe the problem, alternatives considered to resolve the problem, and the impact of the problem on achieving program goals and objectives.
- 3. Is the project on schedule? Ahead of schedule? Behind schedule?** Describe what activities or strategies are being implemented provide details if the project is behind schedule and what actions/strategies are being implemented to ensure project timelines are met.
- 4. Best practices and/or program Innovations**  
Describe best practices or innovations that have been successful in the targeted service area.
- 5. Data**  
Provide summary data (e.g., # served/trained, development of core components, etc.). Please provide data for both the reporting quarter and the project-to-date.
- 6. Vignettes**  
Include anecdotal information or descriptions of situations where services provided through this grant positively affected the lives of the people served.