

HUMAN RESOURCES ACTION ITEMS
SEPTEMBER 3, 2013

DEPARTURES FROM COUNTY SERVICE:

1. Cristina Carlson – Health and Emergency Services – Community Health Assistant Senior – 08/30/13 – Teen Pregnancy Prevention Services – DOH 07/08/13 – Resignation
2. Elizabeth Mata – Elections – Administrative Clerk – 09/03/13 – General Fund – DOH 01/04/10 – Resignation
3. Herman Tijerina – Court Information Systems – IT Administrator and Support Specialist – 08/23/13 – General Fund – DOH 05/07/12 – Resignation
4. Matthew Cruz – Constituent Services II – Temporary Laborer – 08/26/13 – General Fund – DOH 06/10/13 – End of temporary employment

NEW HIRES TO COUNTY SERVICE:

5. Leann Tucker – Finance – Accounting Clerk Senior – 09/09/13 – General Fund – Replacing Sylvia Martinez
6. Alice Kinney – Probation – Juvenile Detention Officer – 09/09/13 – General Fund – Replacing Clint Lyman

END PROBATIONARY PERIOD:

7. Celena Cates – Health and Emergency Services – Rural Addressing Analyst – 09/25/13 – General Fund
8. Debra Tapia-Blair – Probation – Administrative Clerk Senior – 09/13/13 – General Fund

DEPARTMENTAL TRANSFERS:

9. Clifton Mitchell – Public Works – From Automotive Mechanic – To Solid Waste Operations Worker Senior – 09/09/13 – From Public Works Fund – To Recycling and Landfill Management Fund – Replacing Kenneth Payne Jr.

REQUEST TO POST:

10. Health and Emergency Services – Accounting Clerk – Position vacated by Sophia Hill
11. Health and Emergency Services – Community Health Assistant Senior – Position vacated by Cristina Carlson
12. Elections – Administrative Clerk – Position vacated by Elizabeth Mata
13. Court Information Systems – IT Administrator and Support Specialist – Position vacated by Herman Tijerina