

**BOARD OF SUPERVISORS MINUTES
GILA COUNTY, ARIZONA**

Date: July 2, 2013

MICHAEL A. PASTOR
Chairman

MARIAN E. SHEPPARD
Clerk of the Board

TOMMIE C. MARTIN
Vice-Chairman

By: Laurie J. Kline
Deputy Clerk

JOHN D. MARCANTI
Member

Gila County Courthouse
Globe, Arizona

PRESENT: Michael A. Pastor, Chairman; Tommie C. Martin, Vice-Chairman (via ITV); John D. Marcanti, Supervisor; Don E. McDaniel Jr., County Manager; Bryan B. Chambers, Deputy Attorney Principal; Jacque Griffin, Assistant County Manager/Librarian; Marian Sheppard, Clerk of the Board; and Laurie J. Kline, Deputy Clerk of the Board

Item 1 – CALL TO ORDER – PLEDGE OF ALLEGIANCE - INVOCATION

The Gila County Board of Supervisors met in a regular session at 10:00 a.m. this date in the Board of Supervisors' hearing room. Bryan Chambers led the Pledge of Allegiance and Pastor Kelly Woolridge of the Payson First Assembly of God delivered the invocation.

Item 2 – PRESENTATIONS:

A. Public recognition of four employees for June's "Spotlight on Employees" Program, as follows: Art Epperson, Fred Lavin, Jerry Moore and Bruce Tanner.

Erica Raymond, Human Resources Department Assistant Senior, read aloud a letter submitted by Sharon Winters, Solid Waste Operations Manager, nominating Art Epperson, Fred Lavin, Jerry Moore and Bruce Tanner, all from the Public Works Division, for this award. Mr. Epperson, Mr. Lavin, Mr. Moore and Mr. Tanner each accepted their award.

Item 3 – REGULAR AGENDA ITEMS:

A. (Motion to adjourn as the Gila County Board of Supervisors, and convene as the Gila County Flood Control District Board of Directors.) Information/Discussion/Action to consider a variance to Sections 5.6(A)(1) of the Gila County Floodplain Management Ordinance, which is

the requirement for a manufactured home elevation; a floodplain variance request submitted by Roy Goodwin for Assessor's tax parcel number 201-14-018-C in Tonto Basin.

Upon motion by Supervisor Marcanti, seconded by Vice-Chairman Martin, the Board unanimously adjourned as the Board of Supervisors and convened as the Gila County Flood Control District Board of Directors. Steve Sanders, Public Works Division Deputy Director, provided background information on this item stating that the previous floodplain variance request was denied by the Gila County Flood Control District Board of Directors. Since that time, various County departments assisted Mr. Goodwin in elevating the manufactured home. Mr. Goodwin obtained all of the proper permits from the County at which time the County established an elevation for the home. For an undetermined reason, the second half of the permit was never completed to show that the home had been raised to the County elevation requirement. The County then did the elevation and it was discovered at that time that it was approximately 3.5" to 4" too low; however, the home does meet the Federal Emergency Management Agency's, (FEMA's) 100-year floodplain requirement, but not the County's 100-year floodplain requirement which adds a foot to FEMA's floodplain requirements per State of Arizona guidelines. The County Floodplain Department feels that Mr. Goodwin is in reasonable compliance and conformance; therefore, it is their recommendation to the Board to approve this floodplain variance request. Darde de Roulhac, Public Works Chief Engineer, confirmed that Mr. Goodwin's home is reasonably well protected from flooding. Chairman Pastor advised that there was a request to speak from the public submitted by Roy Goodwin.

Mr. Goodwin thanked the Board for assisting him with this issue. He advised that the amount of work that has been done on this project is overwhelming and he is very grateful to the County. Supervisor Marcanti inquired as to whether or not it would be difficult to get flood insurance. Mr. Goodwin stated he currently only has homeowners' insurance, but plans to obtain federal flood insurance. Upon motion by Vice-Chairman Martin, seconded by Supervisor Marcanti, the Board unanimously approved a variance to Sections 5.6(A)(1) of the Gila County Floodplain Management Ordinance, which is the requirement for a manufactured home elevation; a floodplain variance request submitted by Roy Goodwin for Assessor's tax parcel number 201-14-018-C in Tonto Basin. Upon motion by Supervisor Marcanti, seconded by Vice-Chairman Martin, the Board unanimously adjourned as the Gila County Flood Control District Board of Directors, and reconvened as the Gila County Board of Supervisors.

B. Information/Discussion/Action to accept a Citizens' Petition from Doreen R. Padilla to begin the process to dispose of an unnecessary public roadway being a portion of E. Main Street, Globe.

Mr. Sanders stated that the County received a Citizens' Petition from Doreen R. Padilla to begin the process to dispose of a section of roadway on Main Street in the Central Heights area. The section of roadway meets the current Gila County policy requirements for the abandonment of roadways and, if the Board of Supervisors approves this request, staff will proceed with the process to dispose of this unnecessary roadway. Upon motion by Vice-Chairman Martin, seconded by Supervisor Marcanti, the Board unanimously accepted a Citizens' Petition from Doreen R. Padilla, which will allow the County to proceed with disposing a section of roadway on E. Main Street, Globe.

Item 4 – CONSENT AGENDA ACTION ITEMS: (Any matter on the Consent Agenda will be removed from the Consent Agenda and discussed and voted upon as a regular agenda item upon the request of any member of the Board of Supervisors.)

A. Approval of Amendment No. 2 to Intergovernmental Agreement No. KR11-0111 (Attorney General Contract No. KR13-0067) between the Arizona Supreme Court, Administrative Office of the Courts, and the Gila County Board of Supervisors through the County School Superintendent for Title I, Special Education, and other associated funds for FY 2013, in the amount of \$18,850 to support the Gila County Juvenile Detention Education Program effective upon the date of final signature through June 30, 2014.

B. Authorization of the Chairman's signature on a Grant Renewal Amendment Notification form that is between Gila County and the Early Childhood Development and Health Board (First Things First) to accept a Grant Renewal/2014 Grant Award for Grant No. GRA-STATE-13-0502-01-Y2 to provide child care health consultation services for the period of July 1, 2013, through June 30, 2014, in the amount of \$19,567.

C. Approval to set a date of Tuesday, August 6, 2013, whereby the Board of Supervisors will hold a public hearing to obtain comments with regard to a request submitted by the Town of Payson and Town of Star Valley to de-annex/annex land as described in the ordinances adopted by each Town.

D. Acknowledgment of the May 2013 monthly activity report submitted by the Payson Regional Constable's Office.

E. Acknowledgment of the May 2013 monthly activity report submitted by the Clerk of the Superior Court's Office.

F. Approval of the June 18, 2013, Board of Supervisors meeting minutes and the June 18, 2013, Board of Equalization meeting minutes.

G. Acknowledgment of the Human Resources reports for the weeks of June 4, 2013, June 11, 2013, June 18, 2013, and June 25, 2013.

JUNE 4, 2013

DEPARTURES FROM COUNTY SERVICE:

1. Steve Leneberg – Public Works – Road Maintenance Equipment Operator – 05/14/13 – Public Works Fund – DOH 11/06/95 – No Fault Separation from Employment
2. Joseph Kline – Health Services – Environmental Health Specialist Sr. – 06/18/13 – Health Service Fund – DOH 05/12/08 - Resignation

HIRES TO COUNTY SERVICE:

3. Jessica McCamy – Sheriff’s Office – Public Health Nurse – 06/10/13 – General Fund – Replacing Angela Garcia
4. Tol T. Johnson – Public Works – Solid Waste Services Worker – 06/10/13 – Recycling and Landfill Management Fund – Replacing Thomas Dando
5. Gary Brandenburg – Public Works – Lube Specialist – 06/11/13 – Public Works Fund – Replacing David Baker
6. Angel M. Ortega – Globe Regional Justice Court – Justice Court Clerk Associate – 06/10/13 – General Fund – Replacing Jillian Velarde

DEPARTMENTAL TRANSFERS:

7. Jessica Madrid – From Probation – To Sheriff’s Office – Public Health Nurse – 07/01/13 – General Fund

END PROBATIONARY PERIOD:

8. Douglas Rutherford – Probation – Juvenile Detention Officer – 06/28/13 – General Fund

OTHER CHANGES:

9. Kendall Rhyne – Probation/Superior Court – Chief Probation Officer/Court Administrator – 06/03/13 – Various Funds – Assuming additional job duties as Court Administrator

REQUEST PERMISSION TO POST:

10. Globe Regional Justice Court – Justice Court Clerk Associate – Position Vacated by Mary Allen
11. Health Services – Environmental Health Specialist Sr. – Position Vacated by Joseph Kline

JUNE 11, 2013

DEPARTURES FROM COUNTY SERVICE:

1. Mary Hawkins – Superior Court – Court Administrator – 06/28/13 – General Fund – DOH 10/18/76 – Resignation
2. Nancy Neumann – Sheriff’s Office – Executive Administrative Assistant – 07/12/13 – General Fund – DOH 01/04/10 – Resignation
3. Jo Anna McDaniel – Public Fiduciary – Public Fiduciary Services Specialist – 06/11/13 – General Fund – DOH 06/21/10 - Resignation

HIRES TO COUNTY SERVICE:

4. Chris Bessenecker – Finance – Finance Director – 06/17/13 – General Fund – Replacing Joseph Heatherly

5. Andrew Hanna – County Attorney – Paralegal – 06/10/13 – Diversion Program CA Fund – Replacing Dana Lindsey

6. Sophia Hill – Health and Emergency Services – Accounting Clerk - 06/17/13 – Various Funds – Replacing Janel Arvizo

END PROBATIONARY PERIOD:

7. Karl Schubert – Sheriff's Office – Deputy Sheriff – 06/25/13 – General Fund
REQUEST PERMISSION TO POST:

8. Sheriff's Office – Executive Administrative Assistant – Position Vacated by Nancy Neumann

9. Public Fiduciary – Public Fiduciary Services Specialist – Position Vacated by Jo Anna McDaniel

JUNE 18, 2013

DEPARTURES FROM COUNTY SERVICE:

1. Charlie G. Links – Sheriff's Office – Deputy Sheriff – 07/05/13 – General Fund – DOH 01/26/04 – Retirement

2. Amber Kimbrough – Health and Emergency Services – Animal Regulations Enforcement Officer – 06/14/13 – Rabies Control Fund – DOH 11/15/10 – Resignation

3. Nacelle Reynolds – Library District – Community Liaison – 06/11/13 – Library District Grants – DOH 08/06/12 – Grant funding ending for Young area

4. Dawn M. Caldera – Recorder's Office – Chief Deputy Recorder – 07/17/13 – General Fund – DOH 4/16/07 – Resignation

5. Stephanie Chaidez – Finance – Temporary Accounting Clerk – 06/14/13 – General Fund – DOH 01/03/13 – End of temporary employment

6. Bobby Baldwin – Community Services – Temporary Mobile Crew – 06/12/13 – GEST Fund – DOH 03/24/96 – Ineligible for GEST Mobile Crew Program

7. Amanda Roady – Finance – Accountant Senior – 06/28/13 – General Fund – DOH 07/27/10 – Resignation

HIRES TO COUNTY SERVICE:

8. Patricia Pfeiffer – County Attorney's Office – Deputy Attorney Senior – 06/24/13 – General Fund – Replacing Ramai Alvarez

9. Chandra Wattleworth – Health and Emergency Services – Healthy Steps for Young Children Coordinator – 06/24/13 – Healthy Steps Fund – Grant funded position

10. Andressa Kumparak – Probation – Juvenile Detention Officer – 6/24/13 – General Fund – Replacing Nancie Denogean

11. Rose Holiday – Assessor's Office – Executive Administrative Assistant – 06/24/13 – General Fund – Replacing Hazel Dillon

12. Scott A. Warren – Public Works – Engineering Technician Senior – 07/01/13 – Public Works Fund – Replacing Gary Tamietti

13. Vanessa L. Amairia – Sheriff's Office – Administrative Clerk – 06/24/13 – General Fund – Replacing Angelita Mendoza

VOLUNTEERS TO COUNTY SERVICE:

14. Matthew Greve – County Attorney’s Office – Law School Student Volunteer – 05/28/13
15. Ashley Dammen – County Attorney’s Office – Law School Student Volunteer – 06/06/13
16. Gwen Stoner – County Attorney’s Office – Law School Student Volunteer – 06/03/13
17. Gillum Gann – Public Works – Summer Volunteer – 06/10/13

DEPARTMENTAL TRANSFERS:

18. Kimberly Bittner – Probation – From Deputy Probation Officer II – To Juvenile Detention Officer – 06/24/13 – From Diversion Intake Fund – To General Fund – Replacing Roland Valencia
19. Kaycee Stratton – From Information Technology – To Recorder’s Office – From Telecommunication Budget Analyst – To Chief Deputy Recorder – 07/01/13 – General Fund – Replacing Dawn Caldera
20. Rita E. Lewis – Globe Regional Justice Court – Justice Court Clerk Associate – 07/01/13 – General Fund – Replacing Mary Allen, from 20 hours week to 30 hours week
21. Kelly Riggs – Information Technology – Information Technology Director – 06/17/13 – General Fund – Replacing Darryl Griffin

END PROBATIONARY PERIOD:

22. George L. Carillo – Sheriff’s Office – Deputy Sheriff – 06/11/13 – General Fund
23. Marilyn Brewer – Board of Supervisors – Executive Assistant – 07/02/13 – General Fund
24. Jeremy Friestad – Public Works – Vehicle and Equipment Mechanic Senior – 06/20/13 – Public Works Fund

OTHER CHANGES:

25. Robin Holt – Library District – Community Liaison – 07/01/13 – Library District Grants – Extending temporary employment for First Things First Early Literacy Grant 2013-14
26. Maxine Piper – Library District – Community Liaison – 07/01/13 – Library District Grants – Extending temporary employment for First Things First Early Literacy Grant 2013-14
27. Amanda Aguirre – Library District – Community Liaison – 07/01/13 – Library District Grants – Extending temporary employment for First Things First Early Literacy Grant 2013-14
28. Stephanie Dean – Library District – Community Liaison – 07/01/13 – Library District Grants – Extending temporary employment for First Things First Early Literacy Grant 2013-14

REQUEST PERMISSION TO POST:

29. Library District – Temporary Early Literacy Program Coordinator – Position is grant funded and 12 hours per week
30. Library District – Temporary Community Liaison – Position vacated by Andressa Kumparak
31. Finance – Accountant Senior – Position vacated by Amanda Roady

32. Health and Emergency Services – Animal Regulations Enforcement Officer
– Position vacated by Amber Kimbrough

JUNE 25, 2013

DEPARTURES FROM COUNTY SERVICE:

1. Debra French – Recorder’s Office – Recorder’s Clerk – 07/05/13 – General Fund – DOH 11/07/11 – Resignation
2. Linda Soderman – County Attorney’s Office – Office Manager County Attorney – 07/01/13 – General Fund – DOH 02/24/97 – Position eliminated
3. Ernest S. Marcanti – Public Works – Building and Grounds Maintenance Supervisor – 06/19/13 – General Fund – DOH 02/26/01 – Resignation

HIRES TO COUNTY SERVICE:

4. Debora Briseno – Community Services – Career and Employment Specialist Senior – 07/01/13 – Workforce Investment Act Fund – Replacing Sally Fulmer
5. Cristina Carlson – Health and Emergency Services – Community Health Assistant Senior – 07/08/13 – Teen Pregnancy Prevention Services Fund – Grant Funded Position

PROMOTION:

6. Patty Comstock – Public Fiduciary – From Administrative Clerk – To Public Fiduciary Services Specialist – 06/24/13 – General Fund – Replacing Jo Anna McDaniel
7. Justin Solberg – Sheriff’s Office – From Jail Captain – To Detention Commander – 07/01/13 – General Fund – Replacing James Eskew

END PROBATIONARY PERIOD:

8. Travis Shields – County Attorney’s Office – Deputy Attorney – 07/14/13 – General Fund

REQUEST PERMISSION TO POST:

9. Public Fiduciary – Administrative Clerk – Position vacated by Patty Comstock
10. Public Works – Road Maintenance/Equipment Operator – Position vacated by Justin Marks
11. Public Works – Road Maintenance/Equipment Operator – Position vacated by Jerry Moore
12. Finance – Management Analyst – Position vacated by Teak-Sun Kim
13. Information Technology – Telecommunication and Budget Analyst – Position vacated by Kaycee Stratton
14. Information Technology – Systems and Network Analyst – Position vacated by Kelly Riggs

H. Acknowledgment of contracts under \$50,000 which have been approved by the County Manager for the week of June 10, 2013, to June 14, 2013.

I. Approval of finance reports/demands/transfers for the week of July 2, 2013.

July 2, 2013

\$749,104.66 was disbursed for County expenses by check numbers 254989 through 255088. **(An itemized list of disbursements is attached to the minutes.)**

Upon motion by Supervisor Marcanti, seconded by Vice-Chairman Martin, the Board unanimously approved Consent Agenda action items 4-A through 4-I.

Item 5 – CALL TO THE PUBLIC: Call to the Public is held for public benefit to allow individuals to address issue(s) within the Board’s jurisdiction. Board members may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to Arizona Revised Statute §38-431.01(H), action taken as a result of public comment will be limited to responding to criticism made by those who have addressed the Board of Supervisors, may ask staff to review the matter or may ask that a matter be put on a future agenda for further discussion and decision at a future date.

There were no requests to speak from the public.

Item 6 – At any time during this meeting pursuant to A.R.S. §38-431.02(K), members of the Board of Supervisors and the Chief Administrator may present a brief summary of current events. No action may be taken on issues presented.

Each Board member and the County Manager presented information on current events.

There being no further business to come before the Board of Supervisors, Chairman Pastor adjourned the meeting at 10:23 a.m.

APPROVED:

Michael A. Pastor, Chairman

ATTEST:

Marian Sheppard, Clerk of the Board