

PLEASANT VALLEY FIRE DISTRICT
RECORDED MINUTES OF BOARD MEETING, March 13, 2013
These recorded minutes will be submitted for approval at the
April 10, 2013 Board Meeting

1. The meeting was called to order by Chairman Pat Hosman at 1736 hours
2. Pledge of Allegiance was recited by all in attendance
3. Roll call and confirmation of a quorum. Members present: Chair Pat Hosman, Vice Chair Dave Braswell, Treasurer Ted Tucci, Clerk Bonnie Benne and Barry Dille. Non-Board Members present: Administrator Becky Cottum, Con Slusher, Shawn Mc Ewen, Nathan Charlton, Audrey Morris, Lauren Cathcart, Ed Wisdom, Carole Jones, Bonnie Hosman, Judy Ellis, Becky Orahod, Jill Fortuny, Terry Putnam, Caryn Paige, Steve Paige, Kathy Hunt, and Carol Clark.
4. **Approval of the Recorded Minutes of February 13, 2013:** An amendment to the February minutes to include the vote on the change of the November, December and January Bingo dates was made by Bonnie Benne. A motion for the acceptance and approval of the amended minutes was given by D. Braswell & B. Dille, respectively. The vote carried unanimously.
5. **Reports and Correspondence:**
 - a. **Chief's Report:** In lieu of Interim Fire Chief Mitch Skolnekovich's absence Becky Orahod gave the Chief's report. The last training meeting was Chimney Cleaning. They are actively recruiting. We have two new members and a third "in the wings".
 - b. **Treasurer's Report:** T. Tucci reported that the General Funds balance is \$60,831.72. The Capital Reserve balance for this same period is \$42,073.36.
 - Bingo Report:** As of February 28, 2013, there is an account balance of \$3,931.05.
 - Fund Raiser Account update:** For the same period, the Fund Raiser balance, (checking and savings) is \$8,394.39. Chair Hosman explained the monies we get from the County from our taxes and how we are able to pay for our vehicles. A motion for approval of the Treasurer's Report was made by B. Benne & B. Dille, respectively. The vote carried unanimously.
 - c. **Other reports or correspondence:** Nothing to report
 - d. **Administrative Communication:** No report.
7. **PVFD Board Opening:** Barry Dille read his resignation letter citing "that other challenges and obligations have presented themselves" and "he can no longer fulfill the duties that are expected of a board member". A call went out at the meeting for anyone one interested to please apply at the Fire Station or let a Board Member know.
8. **Briefing from the PVFD Board Chair Pat Hosman:** Chair Hosman gave a briefing regarding the facility and how the building was from community backing and funds. He also explained that the Fire Board is governed by Arizona Revised Statutes, Title 48, the fire district powers and duties, the Fire Department's ISO Rating, Opening Meeting and Executive Sessions Laws. Chair Hosman read Rule 5- Conduct of Meetings from the Arizona Fire District Association Handbook. Three Handouts were given to the public, please see attached. Chair Hosman addressed some of the questions that were appearing in face book and in the community. He read the resignation letters from Kathy Hunt and Chuck Freegard. He explained the monies to compensate M. Skolnekovich and H. Robertson will be covered without raising taxes. That the Board approves the budget and it is posted in the Post Office. By purchasing two vehicles the ISO rating has gone down. This information is available thru your Insurance Agent. Chair Hosman discussed grants that we are actively seeking for Building # 3 to house our vehicles. Former Chief Kathy Hunt was recognized for her 8 years of service and hard work in getting the Fire Department to where it is today. She received a round of applause from all present.
9. **Call to Public:**

March 13, 2013

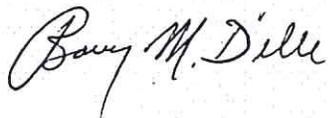
PLEASANT VALLEY FIRE DEPT
Young, AZ 85554

Pleasant Valley Fire Board,

Please accept this letter of resignation of my services, as other challenges and obligations have presented themselves to me at this time.

I can no longer fulfill the duties that are expected of a board member.

Thank you,

A handwritten signature in cursive script that reads "Barry M. Dille".

Barry M. Dille

PLEASANT VALLEY FIRE DISTRICT
RECORDED MINUTES OF BOARD MEETING, April 10, 2013
These recorded minutes will be submitted for approval at the
May 8, 2013 Board Meeting

Bingo Report: As of March 31, 2013, there is an account balance of \$3,978.09.

Fund Raiser Account update: For the same period, the Fund Raiser balance, (checking and savings) is \$9,129.01. A motion for approval of the Treasurer's Report was made by B. Benne & D. Braswell, respectively. The vote carried unanimously.

c. Other reports or correspondence: Nothing to report

d. Administrative Communication: No report.

7. Interviews for PVFD Board Opening: P. Slusher was interviewed for the position. A motion to approve P. Slusher as the new Board Member was made by D. Braswell and T. Tucci, respectively. The vote carried unanimously.

8. Reorganization of PVFD Board: Immediately after the appointment of P. Slusher a reorganization of the Board, as required by law, was voted on. The appointment of D. Braswell as PVFD Board Chair was motioned by B. Benne and P. Hosman, respectively. The voted carried unanimously. The appointment of P. Slusher as Clerk was made by T. Tucci and B. Benne, respectively. The vote carried unanimously. A motion to have T. Tucci remain as Treasurer was made by B. Benne and D. Braswell, respectively. The vote carried unanimously.

9. Receipt of the email with Community Concerns: Acknowledgement of the receipt of the email regarding Community Concerns was made. No action was taken at this time.

10. Approval of Purchasing new tires for 610 and the Calibration of the SCBAs: A motion was made to approve the purchasing of the new tires and the calibration of the SCBAs by D. Braswell & T. Tucci, respectively. The vote carried unanimously.

11. Approval of Actions taken by the Board at the February 13, 2013 Executive Session: A motion to approve the appointment of M. Skolnekovich as PVFD Chief and resend the stipend for the EMT was made by T. Tucci and D. Braswell, respectively. The vote carried unanimously.

12. Vote to hold an Executive Session regarding Stipends for the PVFD and Adjournment: A vote to hold an Executive Session regarding Stipends and adjournment was made by D. Braswell and T. Tucci, respectively. The vote carried unanimously.

Posted: March 16, 2013

Prepared by: Bonnie Benne
PVFD Board Clerk

OATH OF OFFICE

Pleasant Valley Fire District

I, the undersigned, hereby execute this document in compliance with A.R.S. § 38-231 and § 11-542:

OFFICERS AND EMPLOYEES REQUIRED TO TAKE LOYALTY OATH; CLASSIFICATION; DEFINITION

- A. In order to ensure the statewide application of this section on a uniform basis, each board, commission, agency and independent office of this state, and of any of its political subdivisions, and of any county, city, town, municipal corporation, school district and public educational institution, shall completely reproduce this section so that the form of written oath or affirmation required in this section contains all of the provisions of this section for use by all officers and employees of all boards, commissions, agencies and independent offices.
- B. Any officer or employee who fails to take and subscribe to the oath or affirmation provided by this section within the time limits prescribed by this section is not entitled to any compensation until the officer or employee does so take and subscribe to the form of oath or affirmation prescribed by this section.
- C. Any officer or employee having taken the form of an oath or affirmation prescribed by this section and knowingly at the time of subscribing to the oath or affirmation, or at any time thereafter during the officer's or employee's term of office or employment, does commit or aid in the commission of any act to overthrow by force, violence or terrorism defined in section 13-2301 the government of this state or any of its political subdivisions, or advocates the overthrow by force, violence or terrorism as defined in section 13-2301 of the government of this state or of any of its political subdivisions, is guilty of a class 4 felony and, on conviction under this section, the officer or employee is deemed discharged from the office or employment and is not entitled to any additional compensation or any other emoluments or benefits which may have been incident or appurtenant to the office or employment.
- D. Any of the persons referred to in article XVIII, section 10, Constitution of Arizona, as amended, relating to the employment of aliens, are exempted from any compliance with this section.
- E. In addition to any other form of oath or affirmation specifically provided by law for an officer or employee, before any officer or employee enters upon the duties of the office or employment, the officer or employee shall take and subscribe the following oath or affirmation: (Below)
- F. For the purposes of this section, "officer or employee" means any person elected, appointed or employed, either on a part-time or full time basis, by this state or any of its political subdivisions or any county, city, town, municipal corporation, school district or public educational institution or any board, commission or agency of any county, city, town, municipal corporation, school district or public educational institution.

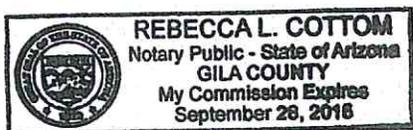
A.R.S. § 38-231 (E) Oath:

State of Arizona, County of Gila
MARGARET PEGGY SLUSHER
I, _____ do solemnly swear (or affirm) that I will support the Constitution of the United States and the Constitution and laws of the State of Arizona; that I will bear true faith and allegiance to the same, and defend them against all enemies, foreign and domestic, and that I will faithfully and impartially discharge the duties of office of BOARD MEMBER according to the best of my ability, so help me God (or so do I affirm).

Margaret Peggy Slusher
Signature

Subscribed and sworn (or affirmed) to before me on this 29th day of April, 2013
(SEAL)

Rebecca L. Cottom
Notary Public



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**PLEASANT VALLEY FIRE DISTRICT
RECORDED MINUTES OF 'SPECIAL' BOARD MEETING
April 12, 2013**

**These recorded minutes will be submitted for approval
at the May 8, 2013 Board Meeting**

1. The meeting was called to order by Chairman David Braswell at 9:06 a.m.
2. Pledge of Allegiance was recited by all in attendance
3. **Roll call and confirmation of a quorum:** Members present: Chair David Braswell, Treasurer Ted Tucci, Clerk Peggy Slusher and Member Bonnie Benne. Non-Board Members present: Mitch Skolnekevich, Kathy Hunt and Karol Clark.
4. **Acceptance of Board Resignation:** A written resignation effective April 10, 2013, was received from Patrick Hosman and read by Chair David Braswell. A motion to accept this resignation was made by Bonnie Benne and Ted Tucci, respectively. The vote carried unanimously.

Notice to Public – Fire Board Vacancy

For those interested in being considered for this open position, send a written notice to PVFD Fire Board, PO Box 303, Young, AZ 85554 or contact a Board member directly.

All candidates will be interviewed and one will be chosen by Board vote at the May 8, 2013 Fire Board meeting.

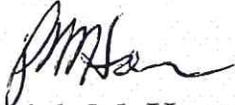
5. **Appointment of Fire Chief:** Mitch Skolnekevich was appointed Fire Chief of the Pleasant Valley Fire Department. A motion of approval was made by Bonnie Benne and Peggy Slusher, respectively. The motion carried unanimously.
6. **Adjournment:** A motion was made to adjourn the meeting by Bonnie Benne and Ted Tucci, respectively. The vote carried unanimously and the meeting was adjourned at 9:40 a.m.

Pleasant Valley Fire Board:

It is time for me to move over and take my departure from service as Chairman and member of the board. It has been a great experience to serve with a cohesive and loyal board. I will miss our close association.

My resignation is effective this the 10th day of April and 1830 hrs.

Thanks and best wishes for continued success.



Patrick M. Hosman

This copy is made available for all local residents. If you would like a copy, one can be obtained from the Administrator at the Fire Station. Thank you.

PLEASANT VALLEY FIRE DISTRICT
RECORDED MINUTES OF BOARD MEETING, May 8, 2013
These recorded minutes will be submitted for approval at the
June 12, 2013 Board Meeting

1. The meeting was called to order by Chair David Braswell at 1733.
2. Pledge of Allegiance was recited by all in attendance
3. **Roll call and confirmation of a quorum.** Members present: Chair David Braswell, Treasurer Ted Tucci, Bonnie Benne and Clerk Peggy Slusher. Non-Board Members scheduled to speak on Agenda Items: Rebecca Orahod, Assistant Fire Chief, Karol Clark and Pam Norman.
4. **Approval of the Recorded Minutes:** Motions for the acceptance and approval of four meetings are as follows: a. Regular Meeting Minutes of April 10, 2013: A motion was made by D. Braswell and T. Tucci, respectively. The vote carried unanimously. b. Special Meeting Minutes of April 12, 2013: A motion was made by B. Benne and P. Slusher, respectively. The vote carried unanimously. c. Executive Session Minutes of February 13, 2013: A motion was made by T. Tucci and B. Benne, respectively. The vote carried unanimously. d. Executive Session Minutes of April 10, 2012: It was noticed the date on the agenda was listed as April 12, 2013 and agreed a correction will be made to reflect this meeting was held on April 10, 2013. A motion was made by B. Benne and T. Tucci, respectively. The vote carried unanimously.
5. **Assistant Fire Chief – Approval/Vote:** Chair D. Braswell asked Board Members if there were any questions or objections to this approval. There were none. A motion to approve the appointment of Rebecca Orahod to the position of Assistant Fire Chief was made by B. Benne and T. Tucci, respectively. The vote carried unanimously.
6. **Interviews for PVFD Board Member:** a. Three individuals expressed an interest in being considered for the Board vacancy and two were in attendance: Karol Clark and Pam Norman. Clerk P. Slusher conducted separate interviews for both candidates. b. B. Benne made a motion to nominate Karol Clark and a second was made by T. Tucci. The vote carried as follows: B. Benne – Aye; D. Braswell, T. Tucci and P. Slusher – Nay. P. Slusher made a motion to nominate Pam Norman. The vote carried as follows: B. Benne – Nay; D. Braswell, T. Tucci and P. Slusher – Aye. **The appointment of Pam Norman to the Board was announced by Chair D. Braswell.** Notary Public Curtis Cortez administered the Oath of Office and notarized P. Norman's signature. c. Immediately after the appointment of P. Norman a reorganization of the Board, as required by law was completed. B. Benne made a motion that D. Braswell as Chair, T. Tucci as Treasurer and P. Slusher as Clerk remain in their respective positions. A second was made by P. Slusher and the vote carried unanimously. Dave Braswell made a motion to appoint B. Benne as Vice Chair and a second was made by T. Tucci. The vote carried unanimously.
7. **Reports and Correspondence:** a. Chief's Report was reported by Assistant Chief Rebecca Orahod in Chief Skolnekovich's absence. Before the report was given, D. Braswell introduced Tom Sexton and spoke of his 20+ years of fire experience and upon Chief Mitch's return encouraged them to talk. Tom offered to provide technical advice to the fire department. Since the last Board meeting, there have been nine (9) EMS calls and two (2) fires. R. Orahod expressed in Mitch's absence, she has been attending quite a few meetings; one being the No. Gila Chief's meeting in Payson. There has been a lot of talk about consolidating fire departments throughout the State although the PVFD would not be affected because of location. There is a State push for departments to engage in a three year planning study. The focus of the County meeting was Wildfire planning and projected New Mexico as having an active wildfire season. A meeting occurred with District Supervisor John Marcanti. He is interested in attending a meeting in Young to address concerns of Community Members and of the Fire District. Native Air was also represented at this meeting and their intent is to provide better service to our Community. Red Cross Trailer status: The PVFD was established as the designated facility not the Community Center. Arrangements will need to be made to place the Red Cross trailer on PVFD property. There is a 'deuce and a half' water tender available from Phoenix Surplus for \$1.00 and the department is looking into acquiring this vehicle as an additional water resource. The Auxiliary and Bingo volunteers put in a great deal of time in an attempt to make both of these events successful from a fund raiser perspective – Community support is needed in order for these events to continue.

OATH OF OFFICE

Pleasant Valley Fire District

I, the undersigned, hereby execute this document in compliance with A.R.S. § 38-231 and § 11-542:

OFFICERS AND EMPLOYEES REQUIRED TO TAKE LOYALTY OATH; CLASSIFICATION; DEFINITION

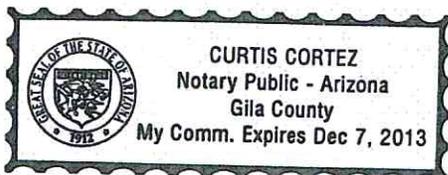
- A. In order to ensure the statewide application of this section on a uniform basis, each board, commission, agency and independent office of this state, and of any of its political subdivisions, and of any county, city, town, municipal corporation, school district and public educational institution, shall completely reproduce this section so that the form of written oath or affirmation required in this section contains all of the provisions of this section for use by all officers and employees of all boards, commissions, agencies and independent offices.
- B. Any officer or employee who fails to take and subscribe to the oath or affirmation provided by this section within the time limits prescribed by this section is not entitled to any compensation until the officer or employee does so take and subscribe to the form of oath or affirmation prescribed by this section.
- C. Any officer or employee having taken the form of an oath or affirmation prescribed by this section and knowingly at the time of subscribing to the oath or affirmation, or at any time thereafter during the officer's or employee's term of office or employment, does commit or aid in the commission of any act to overthrow by force, violence or terrorism defined in section 13-2301 the government of this state or any of its political subdivisions, or advocates the overthrow by force, violence or terrorism as defined in section 13-2301 of the government of this state or of any of its political subdivisions, is guilty of a class 4 felony and, on conviction under this section, the officer or employee is deemed discharged from the office or employment and is not entitled to any additional compensation or any other emoluments or benefits which may have been incident or appurtenant to the office or employment.
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- F. For the purposes of this section, "officer or employee" means any person elected, appointed or employed, either on a part-time or full time basis, by this state or any of its political subdivisions or any county, city, town, municipal corporation, school district or public educational institution or any board, commission or agency of any county, city, town, municipal corporation, school district or public educational institution.

A.R.S. § 38-231 (E) Oath:

State of Arizona, County of Gila
I, Pamela S. Norman do solemnly swear (or affirm) that I will support the Constitution of the United States and the Constitution and laws of the State of Arizona; that I will bear true faith and allegiance to the same, and defend them against all enemies, foreign and domestic, and that I will faithfully and impartially discharge the duties of office of BOARD MEMBER according to the best of my ability, so help me God (or so do I affirm).

Pamela Sue Norman
Signature

Subscribed and sworn (or affirmed) to before me on this 8TH day of MAY, 2013.
(SEAL)



Curtis Cortez
Notary Public