

## APPLICATION TO RENT GILA COUNTY FAIRGROUNDS' FACILITIES

Name of Individual or Organization:		Gila County Rodeo Committie			
Address of Individual or Organization:		P.O. Box 1538 Globe, Arizona 85502			
Function to be Held:		Team Roping for Charity (Cancer).			
Contact Person for Event:		Charles Brewer			
Telephone No.:		928-200-1237			
Date(s) Requested:		October 13, 2012	thru	October 13,2012	
Time of Event:		8:00 A.M.	to	5:00 P.M.	
Estimate How Many People Will Attend Event:		150			
Liquor License No. and Sold by (Name):		None		Served only?	
Will this event be public or private?		<input checked="" type="checkbox"/> Public	<input type="checkbox"/> Private		
If public, would you like this event listed on the Gila County Fairgrounds webpage?		<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No		
Information to be posted on webpage:		Is there an entrance fee?		<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Adults:	\$0	Children:	\$00	Seniors:	\$0

Which facility will be rented? Please check appropriate box, fill in # of days or hours and enter Total Fee(s).

### BUILDINGS

<input type="checkbox"/>	<u>Exhibit Hall:</u> The building is 60' x 120' (7200 sq ft) including kitchen and restrooms. Capacity is 480 people.		Total Fee:
	First Day of Event - \$350.00		
	Each Additional Day of Event - \$250.00	Days	
	(\$50.00 of cleaning deposit is non-refundable) Cleaning Deposit \$150.00		\$150.00
	Key Deposit - \$25.00		\$25.00

<input type="checkbox"/>	<u>Commercial Building:</u> Capacity is 320 people.		
	First Day of Event - \$200.00		
	Each additional Day - \$100.00	Days	

### OUTDOOR FACILITIES

E.M.T. required for Go-Kart and all High Risk events. Horse Racing Events required to have ambulance and E.M.T.

<input type="checkbox"/>	<u>ATV Grounds</u>		
	\$75.00 per day; \$300.00 per week (5 days)	Days	

<input checked="" type="checkbox"/>	<u>Rodeo Arena</u>		
	First Day of Event - \$1,200.00 + set up charges		
	\$ 150.00 for each additional day	Days	
	\$25.00 per hour for lights	Hours	

<input type="checkbox"/>	<u>Grandstand Area</u>		
	First Day of Event - \$500.00		
	\$150.00 each additional day	Days	

<input type="checkbox"/>	Livestock Shed A (60 x 120)	\$150.00 per day			
<input type="checkbox"/>	Livestock Shed B (80 x 120)	\$150.00 per day			Days
<input type="checkbox"/>	Livestock Shed C (30 x 120)	\$150.00 per day			Days
<input type="checkbox"/>	Horse Stall(s)	\$10.00 Each per day			Days
<input type="checkbox"/>	Car Track/Motor Cross	\$150.00 per day			Days
<input type="checkbox"/>	Other Areas at Fairgrounds	\$150.00 per day			Days

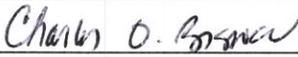
**TOTAL FEE(S) DUE:**

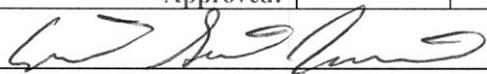
**POLICIES/PROCEDURES: Please read carefully.**

1. Gila County requires the event sponsor/individual to provide security/traffic control personnel for events where:
  - a. Alcohol/liquor is served or sold;
  - b. Events are offered for public attendance;
  - c. More than 480 persons are expected to attend a private event;
  - d. Under all other circumstances the event sponsor/individual will provide adequate security. It is understood that no security is provided by the County through the County;
  - e. It is further understood that the event sponsor/individual is to exercise reasonable judgment regarding the number of security/traffic control personnel needed for their event. **At a minimum no less than two (2) law enforcement officers are required for every 480 persons in attendance. At least one (1) officer must be an Arizona Post Certified Officer and the other may be a Gila County Sheriff Posse Reserve.**
2. If alcohol/liquor is sold or served, it is the Gila County Board of Supervisors' policy not to allow alcohol/liquor outside the building. Law Enforcement Officers have been instructed to enforce this policy.
3. All functions are to end by 12 midnight. This includes removing all personal property. Gila County will not be responsible or liable for any personal property left after the function ends.
4. The refundable portion of the cleaning deposit will be forfeit if the building is not cleaned or if there are any damages to the building or related equipment.
5. Prior to picking up the key from the Fairgrounds, all fees must be paid, arrangements for security secured, and certificate of insurance verified. **Fairgrounds Office (928-425-5924)** Open between the hours of 6:00 a.m. and 2:30 p.m.
6. Insurance is required for all individual events. Some County sponsored events or functions may be required to provide additional insurance. A copy of the insurance certificate is required 10 days prior to the date of the event.
7. No tape of any kind, nails, thumb tacks, or pins will be allowed on the walls for decorating.
8. All requests to waive rent for the Fairgrounds' facilities are forwarded to and approved by the Gila County Board of Supervisors. The event contact will be notified via phone, cell phone, or e-mail of waiver status.
9. **The event contact person should communicate with Scott Marcanti at least ten (10) working days before the event to review facility setup.**
10. The event application may be downloaded from the internet ([www.gilacountyaz.gov](http://www.gilacountyaz.gov)) and/or completed on line, and e-mailed to [lrodriguez@gilacountyaz.gov](mailto:lrodriguez@gilacountyaz.gov) or mail original to:  

**Linda Rodriguez, Administrative Manager**  
**1400 E. Ash Street, Globe, AZ 85501**
11. Events may be scheduled up to two (2) years in advance. The Fairgrounds' Master Calendar is maintained and coordinated by **Linda Rodriguez**. Call 928-402-4344 to request the availability of specific dates and times.
12. Gila County reserves the right to unilaterally cancel a reservation for the Fairgrounds' facility due to unforeseen circumstances, such as damages from natural or man-made causes. A full refund will be issued to the reserving party if another suitable Fairgrounds' facility cannot be substituted.
13. The Fairgrounds Foreman will have the right to review concurrently scheduled events for appropriateness, compatibility and safety. Alternate event dates will be offered to all requesters if criteria cannot be satisfied.
14. Rental rates for Fairgrounds' facilities shall be based on the Fairgrounds' Rate Schedule in effect on the date the approval is given by the Gila County Board of Supervisors.

I have read and understand this application:

Applicant Signature:		Date:	9-24-2012
(Do not write below this line)			

E.M./F.G. Checklist:							
Conflict with dates:		Rental Fees:		Security:		Insurance:	
Approved:				Disapproved:			
Signature:						9-25-12	
County Personnel Signature						Date	
Signature:							
Chairman Gila County Board of Supervisors						Date	