



Beaver Valley Fire

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Gila County Department of Elections
ATT: Liz Mata
5515 S. Apache Ave, Suite 900
Globe, AZ 85501

Liz,

Attached is the paperwork for our newest board member, Patricia Walker, who filled the seat vacated by Joyce Lynch upon her death. I have included a copy of the signed minutes of the meeting where she was appointed as well as a copy of the Certificate of Appointment as well as the signed and notarized Loyalty Oath of Office. If anything else is needed, please let me know.

Sincerely,

A handwritten signature in blue ink, which appears to read "Becky Friend".

Becky Friend
Beaver Valley Fire District
Administrative Assistant

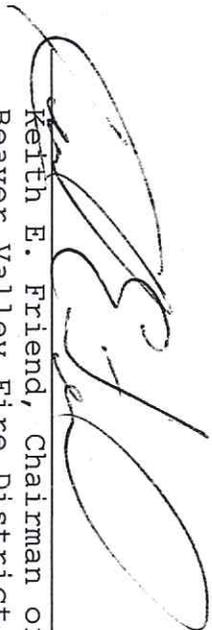
Certificate of Appointment

I, Keith E. Friend, (title) Chairman of the Beaver Valley Fire District, County of Gila, State of Arizona, do hereby certify that at the Regular Meeting held on the 14th day of April, 2012__

PATRICIA WALKER

was duly appointed as a member of the Board of Directors of the Beaver Valley Fire District in and for said County and State, as appears in the official meeting minutes of the Beaver Valley Fire District Board of Directors and on file in my office.

IN WITNESS WHEREOF, I have hereunto set my hand (and affixed the official Seal of the said Board of Directors (if you have one)) on this 14th day of April, 2012__.



Keith E. Friend, Chairman of the Board
Beaver Valley Fire District

Term ends. 2014

BEAVER VALLEY FIRE DISTRICT
BOARD OF DIRECTORS REGULAR MEETING
ON APRIL 14, 2012
FINAL

1. **CALL TO ORDER:** Meeting was called to order at 9:02 a.m.
2. **ROLL CALL OF FIRE BOARD MEMBERS:** Chairman Keith Friend, Treasurer Ned Jolly and Clerk Dick Harpster. Absent was Lee Wright.
NON-BOARD MEMBERS: Michael Williamson, Fire Chief; Becky Friend, Administrative Assistant; Pat Walker and Leroy Smith.
3. **CHAIRMAN COMMENTS:** Chairman Friend drew the boards attention to item 8 B and asked them to consider the proposal and formulate questions on the subject, as all had seen the agenda item when posted some days ago.
4. **APPROVAL OF MINUTES:**
 - A. The board reviewed the 03/10/2012 minutes. D. Harpster made a motion to accept the minutes as written, N. Jolly seconded the motion and the vote was unanimous, minutes were approved as written.
5. **SCHEDULED PUBLIC APPEARANCES:** None.
6. **UNSCHEDULED PUBLIC APPEARANCES:**
 - A. **CALL TO THE PUBLIC:** Leroy Smith requested to address the board to inquire what the rules were for using his fire pit. Chief Williamson advised him that so long as there were no Forestry restrictions in place he did not need a permit each time he wished to use his fire pit. Chief Williamson did stress any burning of brush required a permit each time.
7. **REPORTS AND CORRESPONDENCE:**
 - A. **FIRE CHIEF REPORT:** This month's Fire Chief Report was presented to the board by Chief Williamson and is on file at the BVFD administrative office for review and copying as requested.
 - B. **MARCH FINANCIAL REPORTS APPROVAL:** Financial reports were reviewed by the board and discussed. Questions were answered by Becky Friend to the board's satisfaction. D. Harpster motioned to accept the bank reconciliation reports and financial report for 03/31/2012, N. Jolly seconded the motion and the vote was unanimous.
8. **DISCUSSIONS AND POSSIBLE ACTION CALENDAR:**
 - A. **PROVIDENT LIABILITY INSURANCE RENEWAL:** K. Friend advised the board the Provident policy was due for renewal and needed to be voted on at this meeting. B. Friend advised the board of the new premium amount and that this rate would be locked in for 3 years if approved. D. Harpster made a motion to accept the 3-year insurance renewal through Mahoney Group and Provident at a 0.5% increase in cost, N. Jolly seconded the motion and after discussion the vote was unanimous.
 - B. **CAPITAL EXPENDITURE FOR PAYING OFF LEASE ON ENGINE AND BUILDING:** Chief Williamson addressed the board regarding paying off the BVFD debt on the building and engine. He advised the board that this would free up approximately \$16,000 per year in the budget, thus enabling the district to keep a tax increase to a minimum. This could be done with capital reserve and leave over \$50,000 for emergency purposes and to cover costs for the district before taxes are received in the next fiscal year. Discussion was held. N. Jolly made a motion to pay off the loan on the engine and the loan on the building with capital reserve by reason of saving money on interest, as long as the County and banking system have no objections to this. D. Harpster seconded the motion and the vote was unanimous. The board requested B. Friend to check with the County to make sure this would be proper.
 - C. **BUDGET 2012/2013 DRAFT AND POSSIBLE FIRE DISTRICT TAX RATE INCREASE:** Chief Williamson presented the board with the 2012/2013 budget draft for Beaver Valley Fire District. This draft was based on a 2.75% tax rate and took into account paying off the engine and the building. Much discussion was held regarding the substantial reduction in tax income over the past couple years and the tax income needed to provide the service that is expected of the fire district. After discussion D. Harpster made a motion to accept the 2012/2013 budget draft as presented, N. Jolly seconded the motion and the vote was unanimous. The draft will be published as required by law.
 - D. **BOARD REPLACEMENT, NAMES TO BE CONSIDERED AND POSSIBLY VOTED ON:** K. Friend welcomed Pat Walker to the meeting. She was invited to give the board some background on herself, which she did. The board members discussed with Ms. Walker what the board does, what the board is responsible for, etc. Ms. Walker advised the board she would like to fill the seat left vacant due to the passing of Joyce Lynch. After discussion, D. Harpster made a motion to appoint Pat Walker to the position of board member for Beaver Valley Fire District, N. Jolly seconded the motion and the vote was unanimous.
 - E. **2011 GOVERNMENT UNITS SURVEY CENSUS:** B. Friend advised the board the district was required to complete the stated census. The census was completed on line with the assistance of Chief Williamson and K. Friend and submitted. A copy of the census is on file in the office. No action was required on this. This was presented as information to the board only.
9. **BOARD MEMBER COMMENTS:** D. Harpster inquired as to the status of the old engine. Chief Williamson advised it is still in the possession of the fire district. Discussion was held regarding the need to find a new home for the engine. There was inquiry as to the status of the generator. Chief Williamson advised an electrician is needed to finish the installation, which will be costly. After discussion it was agreed of the need to move forward with completing the installation of the generator.

A. **BUSINESS FOR NEXT MEETING:** Grant Committee.

10. **ADJOURNMENT:** The meeting was adjourned by Keith Friend at 10:10 a.m. Next scheduled meeting is **MAY 12, 2012** at 9 a.m.

Prepared by: Becky Friend 04/16/2012

Handwritten signatures and dates:
5-12-12
Jack Ned Jolly 5/12/12
Pat Walker 5/12/12