

**BOARD OF SUPERVISORS MINUTES
GILA COUNTY, ARIZONA**

Date: April 3, 2012

TOMMIE C. MARTIN
Chairman

JOHN F. NELSON
Clerk of the Board

SHIRLEY L. DAWSON
Vice-Chairman

By: Marilyn Brewer
Deputy Clerk

MICHAEL A. PASTOR
Member

Gila County Courthouse
Globe, Arizona

PRESENT: Tommie C. Martin, Chairman (via ITV conferencing); Shirley L. Dawson, Vice-Chairman; Michael A. Pastor, Supervisor; Don McDaniel, Jr., County Manager; John Nelson, Deputy County Manager/Clerk; Marian Sheppard, Chief Deputy Clerk; and Bryan Chambers, Chief Deputy County Attorney.

Item 1 – Call to Order – Pledge of Allegiance – Invocation

The Gila County Board of Supervisors met in a regular session at 10:00 a.m. this date in the Board of Supervisors hearing room. Janice Cook led the Pledge of Allegiance and Reverend Bill Norton of the First Presbyterian Church in Globe delivered the invocation.

Item 2 – PUBLIC HEARINGS:

2A. Public Hearing - Information/Discussion/Action to adopt Resolution No. 12-03-02 authorizing the Gila County Housing Authority to submit its Annual Plan for Fiscal Year 2012 to the U.S. Department of Housing and Urban Development. (Malissa Buzan)

Malissa Buzan, Housing Services Program Manager, requested approval of the annual plan of the Section 8 Housing Choice Voucher Program in which Gila County is the public housing authority. This annual plan is part of the County's 5-year plan and it is updated every year. It also updates the advisory board members and also the public. Chairman Martin opened the public hearing for comments by the public; none were received. She closed the public hearing and entertained a motion. Upon motion by Supervisor Pastor, seconded by Vice-Chairman Dawson, the Board unanimously adopted Resolution No. 12-03-02 authorizing the Gila County Housing Authority to submit its Annual Plan for Fiscal Year 2012 to the U.S. Department of Housing and Urban Development. **(A copy of the Resolution is permanently on file**

in the Board of Supervisors' Office.)

2B. Public Hearing - Information/Discussion/Action to approve Order No. LL-12-01, an application submitted by Alexander MacLean for a person transfer and location transfer of a Series 7 beer and wine bar license for The Flying Grizzly located in Strawberry.

Marian Sheppard, Chief Deputy Clerk, stated that this is a liquor license application for a person transfer and a location transfer for a beer and wine bar license for The Flying Grizzly located in Strawberry. The County's process consists of an internal review by the Health Department for health permitting issues and also an internal review by the Planning and Zoning Department for building permit issues. Both departments recommended approval as well as Ms. Sheppard. Chairman Martin opened the public hearing for comments from the public; none were received. She closed the public hearing and entertained a motion. Upon motion by Vice-Chairman Dawson, seconded by Supervisor Pastor, the Board unanimously approved Order No. LL-12-01, an application submitted by Alexander MacLean for a person transfer and location transfer of a Series 7 beer and wine bar license for The Flying Grizzly located in Strawberry.

2C. Public Hearing - Information/Discussion/Action to approve Order No. LL-12-02, an application submitted by Tamara Morken for a new Series 3 domestic microbrewery license for THAT Brewery located in Pine.

Ms. Sheppard stated that this is an application for a new license for a microbrewery to be located in Pine and the applicant is Tamara Morken. An internal review has been conducted and the Health Department and the Planning and Zoning Department had no issues and recommended approval, as did Ms. Sheppard. Chairman Martin advised that Ms. Morken was present in Payson in case there were any questions. Chairman Martin opened the public hearing and called for comments from the public; none were received. She closed the public hearing and entertained a motion. Upon motion by Supervisor Pastor, seconded by Vice-Chairman Dawson, the Board unanimously approved Order No. LL-12-02, an application submitted by Tamara Morken for a new Series 3 domestic microbrewery license for THAT Brewery located in Pine.

Item 3 – REGULAR AGENDA ITEMS:

3A. Information/Discussion/Action to adopt Proclamation No. 12-02 to proclaim April 2012 as National County Government Month in Gila County and to encourage all Gila County officials, employees, schools and residents to participate in related activities throughout the month.

Vice-Chairman Dawson stated that over the past few years the County has celebrated National County Government Month, which started out as just a

week and last year became a month long activity nationally to help people understand the role of county government. This year's theme is "Healthy Counties, Healthy Families" and Gila County has a calendar full of activities planned. She reviewed the activities to be held during the month. Vice-Chairman Dawson then read aloud the Proclamation. Upon motion by Vice-Chairman Dawson, seconded by Supervisor Pastor, the Board unanimously adopted Proclamation No. 12-02 to proclaim April 2012 as National County Government Month in Gila County and to encourage all Gila County officials, employees, schools and residents to participate in related activities throughout the month. **(A copy of the Proclamation is permanently on file in the Board of Supervisors' Office.)**

3B. (Motion to adjourn as the Gila County Board of Supervisors and convene as the Gila County Board of Deposit.)

Information/Discussion/Action to authorize the advertisement of Request for Proposals No. 011312-1 for primary banking service for the Gila County Treasurer. **(Debra Savage) (Motion to adjourn as the Gila County Board of Deposit and reconvene as the Gila County Board of Supervisors)**

Upon motion by Supervisor Pastor, seconded by Vice-Chairman Dawson, the Board adjourned as the Gila County Board of Supervisors and convened as the Gila County Board of Deposit.

Martha Gonzales, Deputy Treasurer, requested that the Board authorize the advertisement for primary banking services, which is done every 3 years. Upon motion by Supervisor Pastor, seconded by Vice-Chairman Dawson, the Board unanimously authorized the advertisement of Request for Proposals No. 011312-1 for primary banking service for the Gila County Treasurer.

Upon motion by Vice-Chairman Dawson, seconded by Supervisor Pastor, the Board adjourned as the Gila County Board of Deposit and reconvened as the Gila County Board of Supervisors.

3C. Information/Discussion/Action to approve Agreement No. 152-12 between the Arizona Department of Housing and the Gila County Division of Community Services, Housing Department, allocating funds in the amount of \$120,218, which will be used to help residents who meet program qualifications with housing rehabilitation for the period effective upon execution by the Arizona Department of Housing through March 30, 2014.

Ms. Buzan requested approval of this Agreement with the Arizona Department of Housing, which will be in effect through March 30, 2014. Supervisor Pastor inquired if the state has given any indication of sweeping these funds in the future. Ms. Buzan stated that the Department of Housing issues alerts about the possibility of Community Development Block Grant funds being cut and she has requested that they not be cut back any further than the 2007-2008

funding, so that the County can maintain its program and show significant outcomes from the money that it does spend. Upon motion by Supervisor Pastor, seconded by Vice-Chairman Dawson, the Board unanimously approved Agreement No. 152-12 between the Arizona Department of Housing and the Gila County Division of Community Services, Housing Department, allocating funds in the amount of \$120,218, which will be used to help residents who meet program qualifications with housing rehabilitation for the period effective upon execution by the Arizona Department of Housing through March 30, 2014.

3D. Information/Discussion/Action to review all bids submitted for Request for Bids No. 111311-1 for the Pine Creek Canyon Road Reconstruction Project; award to the lowest, responsible and qualified bidder; and authorize the Chairman's signature on the award contract for the winning bidder.

Steve Stratton, Public Works Division Director, stated that this is a project that the County has been trying to get going for many years, but has run into a multitude of problems including right-of-way and utility issues. He advised that 3 bids were received and the low bid was from Carson Construction Company, Inc. in the amount of \$1,443,880.21. This price included the Pine-Strawberry Water Improvement District's (PSWID) pipe line, which was over budget. A value engineering study was done and Carson Construction Company was able to drop the water line cost by \$60,000 by using different materials and different techniques without changing the scope of the work. Therefore, the \$1,443,880.21 minus the water-line cost adjustment of \$60,000 brings the total contract amount to \$1,383,880.21. Mr. Stratton advised that the County will recover its money from the PSWID for the water line. The cost of the road portion of the project is \$1,160,289.68, which will be paid for out of the excise tax dedicated to transportation. Mr. Stratton further advised that the County has an Intergovernmental Agreement in place with the PSWID and upon approval of this project by the Board, the County will send them an invoice for the cost with payment to be received within 30 days. The project, if approved by the Board, is slated to begin on April 23rd and be completed in October. Supervisor Pastor inquired if this was the project where a constituent was concerned about a tree on her right-of-way. Mr. Stratton replied that there have been several citizen concerns on this project and they have tried to mitigate them by working with the residents with a reasonable solution and so far they have been successful. Upon motion by Vice-Chairman Dawson, seconded by Supervisor Pastor, the Board reviewed all bids submitted for Request for Bids No. 111311-1 for the Pine Creek Canyon Road Reconstruction Project; awarded a contract to Carson Construction Company, Inc. in the amount of \$1,383,880.21; and authorized the Chairman's signature on the award contract.

3E. Information/Discussion/Action to approve a Grant Agreement between the Arizona Department of Transportation (Grant 5316

Agreement No. JPA 12-056) and Gila County d/b/a Gila Employment and Special Training (GEST) in the total amount of \$68,000 with a GEST match requirement of \$25,600 for one dual cab long bed pickup truck, and operating reimbursement for staff salary and employment related expenses up to \$20,000 per year through the end of the Agreement, which expires in 2016, for the continued provision of employment transportation needs to GEST clients.

David Caddell, GEST Program Manager, stated that this contract was awarded to Gila County as a result of the submission of a grant application in April 2011, after being reviewed by the state and by the Federal Department of Transportation. These grant funds will be used for the purchase of a vehicle and the reimbursement for the staff's salary. He requested the Board's approval to accept the grant and advised that the matching requirement will be paid for from GEST funds, not the General Fund. Upon motion by Supervisor Pastor, seconded by Vice-Chairman Dawson, the Board unanimously approved a Grant Agreement between the Arizona Department of Transportation (Grant 5316 Agreement No. JPA 12-056) and Gila County d/b/a Gila Employment and Special Training (GEST) in the total amount of \$68,000 with a GEST match requirement of \$25,600 for one dual cab long bed pickup truck, and operating reimbursement for staff salary and employment related expenses up to \$20,000 per year through the end of the Agreement, which expires in 2016, for the continued provision of employment transportation needs to GEST clients.

3F. Information/Discussion/Action to authorize the Gila County Attorney's Office to sign on behalf of the County the Stipulated Judgment in Town of Star Valley v. Payson Water Co., CV 2011-00438. Pursuant to A.R.S. § 38-431.03(A)(3) the Board may vote to go into executive session to receive legal advice from its attorney. Pursuant to A.R.S. § 38-431.03(A)(4) the Board may vote to go into executive session in order to consider its position and instruct its attorneys regarding the Board's position in settlement discussion to resolve the lawsuit.

Bryan Chambers, Chief Deputy County Attorney, stated that the Town of Star Valley brought a condemnation action to use its power of eminent domain to acquire the Payson Water Company or at least the portions of the Payson Water Company that exist within the boundaries of Star Valley. The Town of Star Valley wants to begin the process to take over the water company and be responsible for water in the Town of Star Valley. The Town of Star Valley brought the action against the Payson Water Company and they now have an agreement with the Payson Water Company that settles on the amount that they will have to pay the Payson Water Company in exchange for the water system in Star Valley. He stated that the County happens to be a party to this because the County has an interest in the property taxes that are currently paid by the Payson Water Company, which are currently paid to date; however, when the property is in escrow, an estimate is made of the current year's taxes because the party that currently owns the property is responsible for the taxes

that would have accrued during that time period. Mr. Chambers stated that is especially significant because once the Town of Star Valley acquires the property it is a municipal corporation under state law, so it won't be paying anymore taxes. He advised that this Stipulated Judgment would take the property taxes set last year and pro-rate them with the assumption that this year's taxes will be the same as last year's, which may or may not be the case. The assumption is that they will be fairly close and then the taxes are pro-rated through May 1, 2012. The Stipulated Judgment would ensure that the County gets approximately \$3,000 in property taxes for the first third of this year through May 1, 2012, the date that the property is intended to be transferred. Vice-Chairman Dawson stated that she believes it is interesting to note how Star Valley has been able to come to a position of being able to resolve the problem that actually created the Town of Star Valley, which began with a squabble over water. Upon motion by Vice-Chairman Dawson, seconded by Supervisor Pastor, the Board unanimously authorized the Gila County Attorney's Office to sign on behalf of the County the Stipulated Judgment in *Town of Star Valley v. Payson Water Co.*, CV 2011-00438.

3G. Information/Discussion/Action to approve this request from the Gila County Cattle Growers Association (GCCGA) for an economic development grant not to exceed \$4,000 and to allow the GCCGA to purchase 2,000 feet of obsolete, used highway guardrail for \$2.00 per lineal foot. Further, that the Board of Supervisors direct County staff to draft a Memorandum of Understanding between Gila County and the Gila County Cattle Growers Association to provide for the grant and allow the purchase of the guardrail and place the MOU on the next available Board Agenda for approval.

Don McDaniel, County Manager, advised that the staff's recommendation on this item has changed. It is recommended that the Board only approve the economic development grant at this time. He advised that the matter regarding the guardrail would come before the Board at a later date to consider the possibility of conducting an auction for the sale of the guardrail. He stated that this is consistent with the actions of the Board in the past with regard to economic development for the GCCCA where the Board has shown its support of the GCCCA, especially with regard to their impact on the economy of Gila County. Upon motion by Supervisor Pastor, seconded by Vice-Chairman Dawson, the Board unanimously approved the request from the Gila County Cattle Growers Association for an economic development grant not to exceed \$4,000 because the Board of Supervisors has determined that the cattle industry is an important segment of a healthy economy in the state of Arizona and the GCCGA is responsible for creating and maintaining the industry as viable and successful in Gila County.

Item 4 – CONSENT AGENDA ACTION ITEMS:

4A. Approval of Amendment No. 6 to an Intergovernmental Agreement (Contract No. DE111006001) between the Arizona Department of Economic Security and Gila County Board of Supervisors decreasing the contract amount from \$5,862,242 to \$5,847,242, a total decrease of \$15,000.

4B. Approval to accept the change of Gila/Pinal Workforce Investment Area Equal Opportunity Officer from Barbara Valencia to Christina Throop.

4C. Approval of a Data Sharing Agreement between the Arizona Department of Economic Security, Rehabilitation Services and Gila County, d/b/a Gila Employment and Special Training for Contract No. DE126000-001 (Disability Related Employment Services) which will expire June 30, 2014.

4D. Approval of a Data Sharing Agreement between the Arizona Department of Economic Security, Rehabilitation Services and Gila County, d/b/a Gila Employment and Special Training for Extended Supported Employment Contract No. DE126007-015, which expires June 30, 2016.

4E. Approval of Amendment No. 7 to Contract No. C037-09-02 between the Governor's Office of Energy Policy and the Gila County Division of Community Services, Weatherization Program, amending the Term of Contract through August 31, 2012, effective upon signature by both parties.

4F. Approval of the Chairman's signature on the Memorandum of Understanding (MOU) between the Gila County Division of Health and Emergency Services, the Gila County Board of Supervisors and Cenpatico Behavioral Health of Arizona, LLC for a period of one year (from the date of the last signature on the MOU) to provide a coordinated response to the behavioral health needs of persons impacted by disaster.

4G. Approval of the appointments of the following precinct committeemen as submitted by the Gila County Republican Committee: Star Valley Precinct - Kenneth Seeman; and Tonto Basin Precinct - Rosanne Marie Mitchell-Gilver.

4H. Approval of a Special Event Liquor License Application submitted by the Humane Society of Central Arizona to serve liquor at a fund-raiser event to be held on June 2, 2012.

4I. Approval of the February 2012 monthly departmental activity report submitted by the Payson Regional Justice.

4J. Approval of the February 2012 monthly departmental activity report submitted by the Clerk of the Superior Court.

4K. Approval of the March 20, 2012, BOS meeting minutes.

4L. Acknowledgment of the Human Resources weekly reports for all personnel action items approved by the County Manager for the month of March 2012, as follows: March 6, 2012, March 13, 2012, March 20, 2012, and March 27, 2012.

March 6, 2012:

Hires to County Service:

1. Stephanie Chaidez – From Public Fiduciary – To Health and Emergency Services – From Administrative Clerk Temporary – To Administrative Clerk – 03/01/12 – From General Fund – To WIC Fund

Position Review:

2. Debra Gildersleeve – Probation – Probation Aide – 02/13/12 – General Fund – Change in funding request.

Request Permission to Post:

3. Board of Supervisors – Temporary Laborer – Position vacated by Manuel Rodriguez

SHERIFF'S PERSONNEL ACTION ITEMS

Departures from County Service:

4. J. Adam Shepherd – Sheriff's Office – Undersheriff – 02/29/12 – General Fund – DOH 09/01/84 – Retired

Hires to County Service:

5. David Luhm – Sheriff's Office – IT Administration Support Tech. Part Time – 03/12/12 – General Fund – Replacing Val Zufelt

March 13, 2012:

Departures from County Service:

1. Erwin Diaz – Probation – Deputy Probation Officer 2 – 03/23/12 – Juvenile Intensive Probation Supervision Code – DOH 08/25/08 – Resigned
2. Denise Hansen – Health and Emergency Services – Administrative Clerk Senior – 03/09/12 – General Fund - DOH 06/17/09 - Resigned
3. Manuel Rodriguez – Board of Supervisors – Temporary Laborer – 02/17/12 – District II Constituents Fund – DOH 11/14/11 – Temporary status ended
4. Lana Dever – County Attorney – Legal Secretary Senior – 03/16/12 – General Fund – DOH 03/11/03 – Retired
5. Gary Tamietti – Public Works Survey – Engineering Technician Sr. – 06/30/12 – Public Works Fund – DOH 08/02/99 - Retired

Hires to County Service:

6. Nicholas Buzan – County Attorney – Deputy County Attorney (under filled) – 03/26/12 – Cost of Prosecution Reimbursement Fund – Replacing Carolyn

Borcherding

7. Samantha Dickison – Health and Emergency Services – Animal Control Worker – 03/19/12 – Rabies Control Fund – Replacing Amber Martinez
8. Travis Shields – County Attorney – Deputy County Attorney (under fill Law Clerk) – 03/15/12 – General Fund – Replacing Elizabeth Maupin
9. Brian Hudson – Health and Emergency Services – Animal Control Hearing Officer – 03/15/12 – Rabies Control Fund – Replacing Marquis Clark

Departmental Transfers:

10. Cyndi Castaneda – County Attorney – From Child Support Case Manager – To Child Support Lead – 04/02/12 - General Fund

End Probationary Period:

11. John Digman – Public Works Consolidated Roads – Road Maintenance/Equipment Operator – 03/12/12 – Public Works Fund
12. Howard Gallion – Public Works Fairgrounds – Building and Grounds Maintenance Worker – 03/26/12 – General Fund
13. John Geer – Public Works Consolidated Roads – Road Maintenance/Equipment Operator – 03/12/12 – Public Works Fund
14. R. Brent Henry – Public Works Fairgrounds – Building and Grounds Maintenance Worker – 03/19/12 – General Fund
15. Jerry Moore – Public Works Consolidated Roads – Road Maintenance/Equipment Operator – 03/26/12 – Public Works Fund
16. Steven Seaman – Public Works Consolidated Roads – Road Maintenance/Equipment Operator – 03/12/12 – Public Works Fund

Position Review:

17. Kyle Mann – County Attorney – From a Full-Time Position Control Number – To a Part-Time Position Control Number - Deputy County Attorney Senior Part-Time (under filled) - 03/12/12 - General Fund

Request Permission to Post:

18. Public Works Recycling and Landfill Management – Solid Waste Services Worker – Position Vacated by Vernon Davis
19. Recorder – Recorder Clerk Sr. – Position Vacated by Yvonne House
20. Constable – Clerk of the Constable – Position Vacated by Yvonne House

SHERIFF'S PERSONNEL ACTION ITEMS

Departures from County Service:

21. Doreen Spychala – Sheriff's Office – Deputy Sheriff Sgt. – 01/29/12 – General Fund – DOH 08/27/01 – Retired
22. James Tucker – Sheriff's Office – Detention Officer – 03/08/12 – General Fund – DOH 02/04/08 – Resigned

Hires to County Service:

23. Walter Wiley – Sheriff's Office – Detention Officer – 03/26/12 – General Fund – Replacing Casper Taki

March 20, 2012:

Departures from County Service:

1. Julie Anderson - Recorder-Voter Outreach Assistant - 03/05/12 - General Fund - DOH 10/24/11 Resigned
2. Lynn O'Leary - Probation-Juvenile Detention Officer - 02/21/12 - General

Fund - DOH 07/01/02 Resigned

Hires to County Service:

3. James Hinton - Health and Emergency Services - Animal Control Hearing Officer - 03/12/12 - Rabies Control Fund
4. Valerie Hereford - Health and Emergency Services - Administrative Clerk Senior - 03/22/12 - Health Services Fund - Replacing Sharon Caridi
5. Carol Tanner - Health and Emergency Services - Administrative Clerk Senior - 03/22/12 - Immunization Fund - Replacing Brenda Kell

End Probationary Period:

6. Gloria Aguirre - Public Works - Accountant Senior - 03/12/12 - Public Works Fund

Position Review:

7. Christine Lopez - Community Services - Administrative Clerk Specialist - 03/12/12 - Changes in fund codes

Request Permission to Post:

8. Globe Regional Justice Court - Justice Court Clerk Associate - Position vacated by Ruben Mancha

SHERIFF'S PERSONNEL ACTION ITEMS

Departures from County Service:

9. Ray Van Buskirk - Sheriff's Office - Task Force Agent - 03/19/12/ - Drug Gang Violent Crime Control Fund - DOH 12/11/06 - Resigned
10. Christina Voakes - Sheriff's Office - 911 Dispatcher - 03/12/12 - General Fund - Declined employment offer

March 27, 2012:

Departures from County Service:

1. Patricia Balderree - Probation - Juvenile Detention Officer - 03/25/12 - General Fund - DOH 01/31/11 - Resigned
2. Elacio Martinez - Probation - Juvenile Detention Officer - 03/21/12 - General Fund - DOH 10/24/11 - Resigned

Hires to County Service:

3. Velma Estrada - County Attorney - Administrative Clerk - 03/29/12 - General Fund - Replacing Kari Pratt
4. Kendall Horta - Juvenile Detention - Juvenile Detention Officer - 03/29/12 - General Fund - Replacing JoAnn Perea
5. Jessica Madrid - Probation - Public Health Nurse - 03/29/12 - General Fund
6. Barbra White - Health & Emergency Services - Community Health Assistant - 03/29/12 - 4% Commodity Supplement Food Program Fund - 96% WIC Fund - Replacing Sylvia Castillo

Temporary Hires to County Service:

7. Breelyn Cano - Public Works Facilities and Land Management - Temporary Custodian - 03/29/12 - Facilities Management Fund

Position Review:

8. Robert Hernandez - Board of Supervisors - Temporary Laborer - 04/20/12 - District II Constituents Fund - Extend temporary employment for one month

Request Permission to Post:

9. Community Services – Community Services Worker
10. Public Fiduciary – Fiduciary Services Specialist 1 – Vacated by Kimberly Aguilar
11. County Attorney – Victim Witness Advocate – Vacated by Lizabeth Fetterman

4M. Acknowledgment of contracts under \$50,000 which have been approved by the County Manager for the weeks of March 3, 2012, to March 9, 2012; and March 10, 2012, to March 16, 2012.

Copies of the contract reports are permanently on file in the Board of Supervisors' Office.

4N. Approval of finance reports/demands/transfers for the weeks of March 27, 2012, and April 3, 2012.

March 27, 2012

\$461,974.56 was disbursed for County expenses by check numbers 244442 through 244618.

April 3, 2012

\$1,814,180.61 was disbursed for County expenses by check numbers 244619 through 244767. **(An itemized list of disbursements is permanently on file in the Board of Supervisors' Office.)**

Upon motion by Vice-Chairman Dawson, seconded by Supervisor Pastor, the Board unanimously approved Consent Agenda action items 4A through 4N.

Item 5 - CALL TO THE PUBLIC: Call to the Public is held for public benefit to allow individuals to address issue(s) within the Board's jurisdiction. Board members may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to Arizona Revised Statute §38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to criticism, or scheduling the matter for further discussion and decision at a future date.

There were no requests to speak from the public.

Item 6 - At any time during this meeting pursuant to A.R.S. §38-431.02(K), members of the Board of Supervisors and the Chief Administrator may present a brief summary of current events. No action may be taken on issues presented.

Each Board member and the County Manager presented information on current events.

There being no further business to come before the Board of Supervisors,
Chairman Martin adjourned the meeting at 11:02 a.m.

APPROVED:

Tommie C. Martin, Chairman

ATTEST:

Marian Sheppard, Chief Deputy Clerk