

ACJC Grant Program: Drug, Gang, and Violent Crime Control

Period Title: FY13 Cycle 26

Project Title: Prosecution for Gila County Narcotics Task Force

Purpose Area: P - Prosecution

Is this a continuation request? No

Applicant Agency: Agency Name: Gila County Attorney's Office  
 Department Name: None  
 DUNS Number: 148942451

Participating Agencies: Gila County Attorney's Office in tandem with the Gila County Narcotics Task Force.

Authorized Official: Flores, Daisy (Gila County Attorney)

Mailing Address: 1400 E. Ash Street  
 Globe, Arizona 85501  
 Email: dflores@co.gila.az.us  
 Phone: 928-425-3231, 8630  
 Fax: 928-425-3720  
 Agency: Gila County Attorney's Office  
 Department: None

Project Official: Flores, Daisy (Gila County Attorney)

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 Globe, Arizona 85501  
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 Fax: 928-425-3720  
 Agency: Gila County Attorney's Office  
 Department: None

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### Project Mission Statement

*Response is limited to 1,500 characters, including spaces.*

Enter narrative below:

The Gila County Attorney's Office is committed to aggressive prosecution of drug related offenses and violent crimes committed in Gila County, Arizona. As part of the strategy of the County Attorney's Office asset forfeiture actions are filed when appropriate. Additionally, the Gila County Attorney's Office provides a full-time public agency liaison that assists in arranging education and training for the Gila County Narcotics Task Force and other agencies which has resulted in more effective filings on drug and violent crime cases and subsequent prosecution. Assistance is offered to community based educational programs relating to the curbing of drug and violent crime offenses. In addition to coordination with the Gila County Narcotics Task Force, coordination with all Gila County law enforcement agencies and the Tonto Apache Tribe and San Carlos Apache Tribe is a vital part of the commitment of the Gila County Attorney's Office.

### Problem Statement

Identify the problem in your community that the grant funded program will address. Be very specific and include statistical data to define the severity of the identified problems. *Response is limited to 7,000 characters, including spaces.*

Enter narrative below:

Gila County is rural with a land area of 5,000 square miles, with the majority of the land in Gila County being publically owned. Gila County has a population of approximately 50,000 full-time residents with the population of the northern part of the county increasing by approximately 20 percent during the summer months. Two large casinos located in Gila County have steadily increased the transient population. Non-resident drug offenses increase on an annual basis which may be tied to the influx of visitors to the County. The highways in Gila County are major thoroughfares bisecting the State with many of the major possession for sale and transportation drug offenses being committed by persons moving from state to state. Prosecution of drug and violent crime cases require the involvement of the Gila County Attorney's Office. Besides prosecution which is the main scope of this project, the Gila County Attorney's Office provides an investigator and/or an attorney to assist in the preparation of cases by conducting interview and other follow-up investigation needed before charges are filed and before trial.

### **Project Summary**

Provide a summary of the program the ACJC grant funds will support. Include how the program addresses the problem in the community, what services are provided, the population served, why it is important, and how it is unique. *Response is limited to 7,000 characters, including spaces.*

Enter narrative below:

Prosecution of drug and violent crimes is the main objective of this project. One full-time prosecutor is funded by this grant. Prosecution of criminal cases serves the entire population of Gila County by reducing drug use and other drug related crimes. Additional Gila County Attorney staff provides services necessary for the implementation and completion of asset forfeiture, training, public, education and drug awareness. Monies obtained from asset forfeitures provide funds to all Gila County law enforcement which may not otherwise be available for the purchase of equipment necessary in the furtherance of crime reduction. Additionally, several Gila County Attorney employees, not funded through this project, are part of our drug and/or violent crime prosecution team. For example, Globe and Payson staff members assist in prosecution of felonies, misdemeanor and juvenile drug and violent crimes with investigative staff assisting agencies in preparation of cases. In addition to coordination with the Gila County Narcotics Task Force, coordination with the Tonto Apache Tribe and San Carlos Apache Tribe is a vital part of efforts to curb drug use and other drug related and violent crimes in Gila County.

Each year the Gila County Attorney's Office advises the County Manager that grant funds may not be available or that grant requests may not be funded fully. The daily operations of the Gila County Attorney's Office must continue in the absence of grant funding. We would resolve any shortfalls by seeking funds from the County's General Fund, Criminal Justice Enhancement Funds, Cost of Prosecution Assessments and any other alternative funding available prior to reassignment of personnel or other general budget cuts could become necessary.

### **Project Collaboration**

Programs must demonstrate a strong collaborative effort in *each* of these areas: law enforcement, prosecution, service providers, community organizations and other social service agencies. List the public and private organizations your agency collaborates with in connection with your grant (excluding participating agencies already identified in the 'General Information' section).

Enter narrative below:

The Gila County Narcotics Task Force and the Tandem Prosecution Project of the Gila County Attorney's Office have a strong collaborative relationship with all Gila County law enforcement agencies which include: Hayden Police Department, Miami Police Department, Globe Police Department, Arizona Department of Public Safety, San Carlos Tribal Police, Tonto Apache Tribal Police, Payson Police Department and the Gila County Sheriff's Office. The Gila County Attorney's Office prosecutes all crimes in Gila County with the exception of some misdemeanor violations prosecuted by the Payson Town Attorney and crimes committed on the reservation by Native Americans which are prosecuted federally. Asset forfeiture actions are handled by the Gila County Attorney's Office for these same State agencies. The Gila County Attorney's Office is working extensively in concert with the Gila County Meth Coalition and with Gila County Schools on educating students about drug abuse. The Gila County Attorney's Office also works with the Gila Advocacy Program, the Arizona Department of Economic Security Child Protective Services, the Gila/Pinal Elder Abuse Council and the Arizona Attorney General's Office in the furtherance of prosecution of violent crimes.

Describe in detail a recent collaboration, other than a service referral, involving one or several of the agencies listed above. Discuss the purpose of the collaboration, your agency's contribution to process and the outcomes. *Response is limited to 4,000 characters, including spaces.*

Enter narrative below:

The Gila County Attorney's Office collaborates with the schools in drug education and awareness programs. Part of this project involves a contest sponsored by the Gila County Attorney's Office for a different school district each year in which the students draw and color scenes relating to the awareness, education and the dangers of drugs. The entries are judged and the winner's drawings and photos of the contest winners are featured in a "school calendar". This project has been well accepted by school personnel, students and parents is a step forward in drug abuse awareness, as most schools in Gila County no longer have DARE programs.

**Evaluation Plan**

How will you evaluate the effectiveness of the program activities? *Response is limited to 4,000 characters, including spaces.*

Enter narrative below:

Effectiveness of program activities will be evaluated by the number of drug and violent crime cases charged and the number of case assists. The number of cases filed and the number of convictions will indicate the effectiveness of prosecution. The number of successful asset forfeiture cases will indicate the effectiveness of the asset forfeiture program. Statistical data will be tracked using a combination of the Gila County Attorney's case management system and a hand-counted tally. Data will be evaluated on a quarterly basis and adjustments made to charging and/or prosecutorial strategy depending on how goals and objectives have been met during the previous quarter.

**Goal:** To enhance the pursuit of justice for drug and drug-related gang and violent crimes in an equitable, unprejudiced, and expeditious manner.

Objectives (please complete at least 1):

Description	%	#	Performance Measure
Prosecute drug-related cases	%	360	1. Number of drug-related case referrals received
	%	30	2. Number of drug-related cases declined for prosecution
	%	65	3. Number of drug-related cases deferred to a diversion program
	%	10	4. Number of drug-related cases dismissed
	%	250	5. Number of drug-related cases resulting in conviction
	%	5	6. Number of drug-related cases resulting in acquittal

**Goal:** Strengthen collaborative partnership between federal, state, and local law enforcement and prosecutorial agencies.

Objectives (please complete at least 1):

Description	%	#	Performance Measure
Conduct coordination or collaboration activities with other agencies	%	60	1. Number of drug-related law enforcement investigation assists
	%	300	2. Number of meetings with law enforcement related to case preparation, case processing and/or hearings
	%	20	3. Number of trainings and briefings offered to law enforcement from prosecutors
	%	4	Number of trainings and briefings offered by law enforcement and attended by prosecutors

**Goal:** Deprive Gila County drug money laundering criminals of their profits.

Objectives (please complete at least 1):

Description	%	#	Performance Measure
Achieve successful outcomes in forfeiture cases	%	20	Number of successful outcomes
Disrupt criminal enterprises with consequences of limiting subsequent criminal conduct	%	5	1. Number of cases involving criminal enterprises and, 2. number of criminal enterprises disrupted

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**Personnel**

Enter narrative below:

One full-time drug prosecutor to work in tandem with the Gila County Narcotics Task Force. Deputy County Attorney assigned to the position. Gila County does not have a detailed job description specific to this position.

Full Time/Part Time

Position Title	# Pos (FTE)	Annual Salary	Subtotal Salary	ERE Rate	ERE Subtotal	Total
Deputy Gila County Attorney	1	\$51,293.00	\$51,293.00	32.04%	\$16,434.28	\$67,727.28
					<b>Salary Subtotal: \$51,293.00</b>	
					<b>ERE Subtotal: \$16,434.00</b>	
					<b>Total: \$67,727.00</b>	

Overtime

Position Title	Hours	Hourly Wage	Subtotal Wages	ERE Rate	ERE Subtotal	Total
					<b>Wages Subtotal: \$0.00</b>	
					<b>ERE Subtotal: \$0.00</b>	
					<b>Total: \$0.00</b>	

ERE Breakdown

Enter narrative below:

State Retirement Match	\$5,514.00	10.75%
Social Security Contribution	\$3,138.72	6.12%
Medicare Contribution	\$ 492.96	.96%
Medical Insurance and LTD	\$7,150.10	13.94%
Worker's Compensation	\$ 137.80	.27%

**Consultant/Contractual Services**

Enter narrative below:

Expense Type	Hours	Rate	Total
			<b>Total: \$0.00</b>

**Travel (In State)**

Enter narrative below:

Expense Type	Units	Amount	Total
			<b>Total: \$0.00</b>

**Travel (Out of State)**

Enter narrative below:

Expense Type	Units	Amount	Total
			<b>Total: \$0.00</b>

**Confidential Funds**

Enter narrative below:

Expense Type	Amount	Total
		<b>Total: \$0.00</b>

**Other Operating Expenses**

Enter narrative below:

Expense Type	Type	Quantity	Each	Total
				<b>Supplies Subtotal: \$0.00</b>
				<b>Registration/Training Subtotal: \$0.00</b>
				<b>Other Subtotal: \$0.00</b>
				<b>Total: \$0.00</b>

**Equipment Purchases**

Enter narrative below:

Expense Type	Type	Quantity	Each	Total
				<b>Capital Subtotal: \$0.00</b>
				<b>Non-Capital Subtotal: \$0.00</b>
				<b>Total: \$0.00</b>

If matching funds are required for this grant program, provide a description of what funds will be used as the required match.

**Total Project Cost**

State: \$0.00                      Federal: \$50,795.00                      Match: \$16,932.00                      Grand Total: \$67,727.00

If received, will ACJC funds be used as matching funds for other grant program(s)? No  
*If yes, please list the name(s) of the grant program and funding agency.*

**Audit Requirements**

Enter the date of your jurisdiction's most recent A-133/Financial Audit Report Single Audit Report. If the A-133 is not current submit to the Commission:

- A copy of the letter received from the cognizant or audit oversight agency approving your request for an extension, or
- A copy of the letter requesting an extension to file; and submit any follow-up correspondence received from the cognizant or oversight agency.

6/30/2010

Did the audit result in a Schedule of Findings and Questioned Costs?  
 Yes

**Internal Controls**

Does your organization have established policies related to salary scales, fringe benefits, travel reimbursement and personnel policies?  
 Yes

Which of the following describes your organization's accounting system?  
 Combination

How frequently do you post to the General Ledger?  
 Daily

Does the accounting system completely and accurately track the receipt and disbursements of funds by each grant or funding source?  
 Yes

Does the accounting system provide for the recording of actual costs compared to budgeted costs for each budget line item?  
 Yes

Are time and effort distribution reports maintained for employees working fully or partially on grant programs, which account for 100% of each employee's time?  
 Yes

Are duties of the bookkeeper/accountant segregated from the duties of cash receipt or cash disbursement?

Yes

Are checks signed by individuals whose duties exclude recording cash received, approving vouchers for payment, and the preparation of payroll?

Yes

Are all accounting entries and payments supported by source documentation?

Yes

Are employee time sheets supported by appropriately approved/signed documents?

Yes

Does the organization maintain policies which include procedures for assuring compliance with the terms of the grant award?

Yes

Does the organization maintain written codes of conduct for employees?

Yes

Does the organization maintain written procurement policies and procedures?

Yes

Does the organization have adequate staff to comply with the terms of the grant agreement?

Yes

Is there a separate bank account maintained for grant funds?

No

Are the officials of the agency bonded?

Yes

Does the agency use a double-entry system in accounting for program funds?

Yes

*If you answered "No" to any of the questions in this section, please provide a brief explanation why.*

Funds are maintained by the Gila County Treasurer. There are separate fund accounts through the Gila County Treasurer but there are not separate bank accounts.

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Please upload any additional documentation here. You may upload multiple files if necessary.

**NOTE:**

Non-profit organizations can demonstrate its non-profit status in any one of four methods. Please attach one of the following to this application:

1. Submission of proof of 501(c)(3) status from the Internal Revenue Service.
2. Submission of a statement from the state taxing authority or state Secretary of State, or other similar official certifying that the

organization is a non-profit operating within the state, and that no part of its net earnings may lawfully benefit any private shareholder or individual.

3. Submission of a certified copy of the applicant's certificate of incorporation or similar document.
4. Submission of any item above, if that item applies to a state or national parent organization, together with a statement by the state or parent organization that the applicant is a local nonprofit affiliate.

*Max size per upload 10MB.*

[Single Audit Package 2010 Gila County.pdf](#)  
[DGVCC FY13 Budget Worksheet.xls](#)

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The applicant agrees that ACJC grant funds are not to be expended on any indirect costs that may be incurred in administering the funds.

The applicant agrees that payment obligation is conditioned upon the availability of funds appropriated or allocated for the payment of such obligation.

The applicant agrees to provide accounting, auditing and monitoring procedures to safeguard grant funds and keep such records to assure proper fiscal controls, management, and the efficient disbursement of grant funds. In addition, agrees to retain all books, account reports, files, and other records for a period of five years after the completion of the expiration of the project. All such documents shall be subject to inspection and audit at reasonable times.

The applicant agrees to submit financial and activity reports through mechanisms or forms provided and frequency needed to the Commission.

The applicant has read and agrees to comply with the requirements concerning program income as set forth in the Office of Justice Programs (OJP) Financial Guide, Chapter 9 Program Income if the program generates or expends program income; has read and agrees to abide by the conditions concerning confidential funds as set forth in the Office of Justice Programs (OJP) Financial Guide Chapter 17 Confidential Funds if grant funds or Anti-racketeering funds (RICO) will be used for this project; and has read and agrees to abide by the requirements of 28 CFR Part 23 if grant funds or anti-racketeering funds (RICO) will be used to support a Criminal Intelligence System.



On behalf of the applicant agency I certify that: I have read and understand the conditions listed above; all the information presented in this application is correct; there has been appropriate coordination with affected agencies; and the applicant agency will comply with the provisions of all applicable laws and conditions if awarded funds.