



Welcome to the Gila County Fairgrounds Use Application and Policy Pages

For your convenience we have provided this document for your review in PDF format. If you wish to submit an application to schedule an event, please print this document, complete each form, read and sign the Policy/Procedures sheet and mail or deliver all

ORIGINALS WITH SIGNATURE to:

Linda Rodriguez  
Administrative Manager  
1400 E. Ash St.  
Globe, AZ 85501

If you have questions you may call 1-928-402-4344 or 1-928-200-1277 for assistance.

## APPLICATION TO RENT GILA COUNTY FAIRGROUNDS' FACILITIES

Name of Individual or Organization:		Gila Monster Go Kart Association			
Address of Individual or Organization:					
Function to be Held:		Gila County Fairgrounds			
Contact Person for Event:		Jason Woods			
Telephone No.:		928-812-3871			
Date(s) Requested:		4-1-12	thru	Fairweekend	
Time of Event:		3 Sundays in April	to	All other Friday nights and 1 Saturday	
Estimate How Many People Will Attend Event:		100			
Liquor License No. and Sold by (Name):		None		Served only?	
Will this event be public or private?		Yes <input checked="" type="checkbox"/>	Public	<input checked="" type="checkbox"/>	Private <input type="checkbox"/>
If public, would you like this event listed on the Gila County Fairgrounds webpage?		<input checked="" type="checkbox"/>		Yes <input type="checkbox"/>	No <input type="checkbox"/>
Information to be posted on webpage:		Is there an entrance fee?		Drivers <input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Adults:	\$ 0	Children:	\$ 0	Seniors:	\$ 0

Which facility will be rented? Please check appropriate box, fill in # of days or hours and enter Total Fee(s).

### BUILDINGS

<input type="checkbox"/>	<b>Exhibit Hall:</b> The building is 60' x 120' (7200 sq ft) including kitchen and restrooms. Capacity is 480 people.		Total Fee:
--------------------------	-----------------------------------------------------------------------------------------------------------------------	--	------------

First Day of Event - \$350.00  
 Each Additional Day of Event - \$250.00  
(\$50.00 of cleaning deposit is non-refundable) Cleaning Deposit \$150.00  
 Key Deposit - \$25.00

			Days						

<input type="checkbox"/>	<b>Commercial Building:</b> Capacity is 320 people.	
--------------------------	-----------------------------------------------------	--

First Day of Event - \$200.00  
 Each additional Day - \$100.00

			Days						

### OUTDOOR FACILITIES

E.M.T. required for Go-Kart and all High Risk events. Horse Racing Events required to have ambulance and E.M.T.

<input type="checkbox"/>	<b>ATV Grounds</b>	
--------------------------	--------------------	--

\$75.00 per day; \$300.00 per week (5 days)

			Days						

<input type="checkbox"/>	<b>Rodeo Arena</b>	
--------------------------	--------------------	--

First Day of Event - \$1,200.00 + set up charges  
 \$ 150.00 for each additional day  
 \$25.00 per hour for lights

			Days						
			Hours						

<input type="checkbox"/>	<b>Grandstand Area</b>	
--------------------------	------------------------	--

First Day of Event - \$500.00  
 \$150.00 each additional day

			Days						

<input type="checkbox"/>	Livestock Shed A (60 x 120)				
<input type="checkbox"/>	Livestock Shed B (80 x 120)				
<input type="checkbox"/>	Livestock Shed C (30 x 120)				
<input type="checkbox"/>	Horse Stall(s)				
<input checked="" type="checkbox"/>	Car Track/Motor Cross				
<input type="checkbox"/>	Other Areas at Fairgrounds				

\$150.00 per day  
 \$150.00 per day  
 \$150.00 per day  
 \$10.00 Each per day  
 \$150.00 per day  
 \$150.00 per day

			Days						
			Days						
			Days						
			Days						
			Days						
			Days						
			Days						
			Days						

**TOTAL FEE(S) DUE:**

**POLICIES/PROCEDURES: Please read carefully.**

1. Gila County requires the event sponsor/individual to provide security personnel for events where:
  - a. Alcohol/liquor is served or sold;
  - b. Events are offered for public attendance;
  - c. More than 150 persons are expected to attend a private event;
  - d. Under all other circumstances the event sponsor/individual will provide adequate security. It is understood that no security is provided by the County through the County;
  - e. It is further understood that the event sponsor/individual is to exercise reasonable judgment regarding the number of security personnel needed for their event. **At a minimum no less than two (2) law enforcement officers are required for every 150 persons in attendance. At least one (1) officer must be an Arizona Post Certified Officer and the other may be a Gila County Sheriff Posse Reserve.**
2. If alcohol/liquor is sold or served, it is the Board's policy not to allow alcohol/liquor outside the building. Law Enforcement Officers have been instructed to enforce this policy.
3. All functions are to end by 12 midnight. This includes removing all personal property. Gila County will not be responsible or liable for any personal property left after the function ends.
4. The refundable portion of the cleaning deposit will be forfeit if the building is not cleaned or if there are any damages to the building or related equipment.
5. Prior to picking up the key from the Fairgrounds, all fees must be paid, arrangements for security secured, and certificate of insurance verified. **Fairgrounds Office (928-425-5924)** Open between the hours of 6:00 a.m. and 2:30 p.m.
6. Insurance is required for all individual events. Some County sponsored events or functions may be required to provide additional insurance. A copy of the insurance certificate is required 10 days prior to the date of the event.
7. No tape of any kind, nails, thumb tacks, or pins will be allowed on the walls for decorating.
8. All requests to waive rent for the Fairgrounds' facilities are forwarded to and approved by the Board of Supervisors. The event contact will be notified by mail of waiver status.
9. **The event contact person should communicate with Scott Marcanti at least ten (10) working days before the event to review facility setup.**
10. If you received this application by mail or download from the internet ([www.gilacountyaz.gov](http://www.gilacountyaz.gov)), please mail the completed document with original signature to:

**Linda Rodriguez  
Administrative Manager  
1400 E. Ash St.  
Globe, AZ 85501**

Events may be scheduled up to two (2) years in advance. The Fairgrounds' Master Calendar is maintained and coordinated by **Linda Rodriguez**. Call 928-402-4344 to request the availability of specific dates and times.

11. Gila County reserves the right to unilaterally cancel a reservation for the Fairgrounds' facility due to unforeseen circumstances, such as damages from natural or man-made causes. A full refund will be issued to the reserving party if another suitable Fairgrounds' facility cannot be substituted.
12. The Fairgrounds Foreman will have the right to review concurrently scheduled events for appropriateness, compatibility and safety. Alternate event dates will be offered to all requesters if criteria cannot be satisfied.
13. Rental rates for Fairgrounds' facilities shall be based on the Fairgrounds' Rate Schedule in effect on the date the approval is given by the Board of Supervisors.

**I have read and understand this application:**

Applicant Signature:	<i>Jessica Courtney</i>	Date:	1-12-12
----------------------	-------------------------	-------	---------

(Do not write below this line)

<b>E.M.F.G. Checklist:</b>			
Conflict with dates:	Rental Fees:	Security:	Insurance:
	Approved:		Disapproved:
Signature:	<i>[Signature]</i>		2-28-12
	Fairgrounds Personnel Signature		Date
Signature:	Chairman		Date
	Gila County Board of Supervisors		