

10:00 AM 11-21-2011

PRESENT:
 Valrie Bejarano
 Marian Sheppard

CHECKLIST FOR ANNUAL NEWSPAPER CONTRACT

SEALED BIDS FOR 2012 CONTRACT YEAR

BID OPENING ON MONDAY, NOVEMBER 21, 2011, AT 10:00 A.M.

CLERK OF THE BOARD'S OFFICE - GLOBE COURTHOUSE

Present: Marian Sheppard, Marilyn Brewer and Valrie Bejarano

NAME OF NEWSPAPER	ITEM 1	ITEM 2	ITEM 3	ITEM 4	ITEM 5	ITEM 6	ITEM 7
	Agrees to publish <u>all</u> official or legal notices, publications, classified advertisements, & all other matters	Per ARS 11-255(C), <u>admitted for at least 1 year to the U.S. mail as second-class matter</u>	Per ARS 39-202(A), agrees to <u>provide an affidavit</u> of the publisher that the newspaper complies with provisions of ARS 39-201	Must be able to <u>electronically receive</u> County documents to be published via the Internet	Provide the <u>per column inch rate</u> to publish sample minutes and the <u>total cost</u>	Ensure that <u>invoices are mailed to dept.</u> that submitted the publication order	Agrees to <u>publish on the date specified</u> by the submitting dept.
ARIZONA SILVER BELT	✓	✓	✓	✓	PCI Rate: \$3.00 Total Cost: \$15.00 + 2% Tax 0.30 = \$15.30	✓	✓
PAYSON ROUNDUP	✓	✓	✓	✓	PCI Rate: \$2.75 Total Cost: * \$10.32	Disqualified	✓

* 12-13-11 - M. Sheppard noticed what appeared to be an error in the total cost to print the sample publication so she called and spoke with John Naughton, Publisher. Two issues were discussed: 1) total cost should have been quoted as \$20.63 instead of \$10.32 because the sample says "2 column x 3.75 inches" x \$2.75 = \$20.63; and 2) the bid specs state to submit the sample publication as a "legal notice" and Mr Naughton stated that it was a displayed after Ms. Sheppard pointed out that the legal notice columns measure 1 1/2" in width and the sample item re submitted measured 1 1/4" wide.