



ARIZONA STATE
LIBRARY, ARCHIVES AND PUBLIC RECORDS
A Division of the Secretary of State

PROVIDING ACCESS
Preserving Arizona

Janet Fisher, Acting State Librarian

Aug. 1, 2011

Jacque Griffin
County Librarian
Gila County Library District
1400 East Ash Street
Globe, AZ 85501

Dear Jacque:

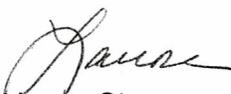
Gila County has been designated to receive \$23,000.00 to assist libraries in the 2012 fiscal year (7-1-11 through 6-30-12). The State Legislature appropriated this funding in general State Grants-in-Aid for this fiscal year. You'll find more information about the program at:
<http://www.lib.az.us/extension/grantsinaid.aspx>.

To receive these funds, submit an online application at <http://www.lib.az.us/alts/Login.aspx>. Follow these steps:

1. Login using your e-mail address and password. Unless you have previously established a password, your password has been set to the name of your county or city.
2. Select "Library Directory Admin," find your library and update your record. Press <SAVE> before exiting. This information appears in the State Library's Library Directory. A library's directory record may only be updated from the library director's login or by State Library staff.
3. Select "Grant" and begin a new SGIA grant. You will assign a password for the grant; this will allow other staff members from your library to access the grant, if you share the password. You will also need this password to complete your final report next year. Print the coversheet, narrative and certification, sign and mail to me.

The State Library monitors compliance of State Grants-in-Aid recipients, based on the regulations you will find at the program website. A final report is due by July 31, 2012, which will be completed online. The 2011 SGIA report, which is due July 31, 2011, should also be completed online. To do so, go back to your 2011 online application, and select "Final Report." Enter your report there, and then mail a copy of the final report and signed certification to: Laura Stone, Arizona State Library, 1700 W. Washington, Ste 200, Phoenix, AZ 85007. Please contact me at lstone@lib.az.us or 602-926-3469 if you have questions.

Cordially,


Laura Stone
Library Development

STATE CAPITOL

1700 W. Washington – Room 200 • Phoenix, Arizona 85007 • Home Page: <http://www.lib.az.us>
Phone: (602) 926-4035 • FAX: (602) 256-7983 • E-Mail: services@lib.az.us

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