

**Beaver Valley Fire**  
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Payson, Arizona 85541  
Office 928-472-4711 Fax 928-468-1260  
Email [beavervalleyfd@hotmail.com](mailto:beavervalleyfd@hotmail.com)

Linda Eastlick  
Gila County Division of Elections  
5515 S. Apache Avenue, Suite 900  
Globe, AZ 85501

Dear Ms. Eastlick,

Enclosed is the paperwork to remove Harold Plues from the Beaver Valley Fire District Board of Directors and to add Jack Ned Jolly through appointment to Mr. Plues' seat.

Certificate of Appointment  
Loyalty Oath of Office  
Copy of Minutes of 04/09/2011 re/ Mr. Plues' resignation and Mr. Jolly's appointment  
Copy of Mr. Plues' resignation

If there is anything else that is required, please let me know.

A handwritten signature in black ink, appearing to read "Becky Friend". The signature is fluid and cursive, with a long, sweeping underline.

Becky Friend  
Administrative Assistant

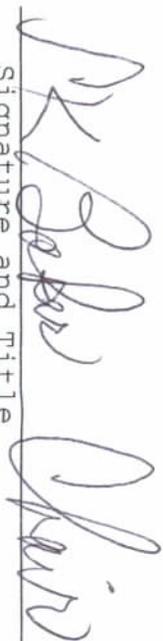
# Certificate of Appointment

I, Sam Baker, (title) Chairman of the Beaver Valley Fire District, County of Gila, State of Arizona, do hereby certify that at the Regular Meeting held on the 9<sup>th</sup> day of April, 2011,

**JACK NED JOLLY**

was duly appointed as a member of the Board of Directors of the Beaver Valley Fire District in and for said County and State, as appears in the official meeting minutes of the Beaver Valley Fire District Board of Directors and on file in my office.

IN WITNESS WHEREOF, I have hereunto set my hand (and affixed the official Seal of the said Board of Directors (if you have one)) on this 14<sup>th</sup> day of May, 2011.

  
Signature and Title  
Beaver Valley Fire District



**BEAVER VALLEY FIRE DISTRICT**  
**BOARD OF DIRECTORS REGULAR MEETING**  
**ON APRIL 9, 2011**  
**FINAL**

1. **CALL TO ORDER:** Meeting was called to order at 9:00 a.m.
2. **ROLL CALL OF FIRE BOARD MEMBERS:** Lee Wright, Dick Harpster, Keith Friend, Sam Baker, Chairman.  
NON-BOARD MEMBERS: Mike Williamson, Becky Friend, Tom Zelkovich, Ned Jolly, Thorry Smith.
3. **CHAIRMAN COMMENTS:** None.
4. **APPROVAL OF MINUTES:**
  - A. The board reviewed the 03/12/2011 minutes. Keith Friend motioned to accept the minutes as written, Dick Harpster seconded the motion and the vote was unanimous.
5. **SCHEDULED PUBLIC APPEARANCES:** None.
6. **UNSCHEDULED PUBLIC APPEARANCES:** Ned Jolly, Tom Zelkovich and Thorry Smith.
  - A. **CALL TO THE PUBLIC:** No comments.
7. **REPORTS AND CORRESPONDENCE:**
  - A. **FIRE CHIEF REPORT:** This month's Fire Chief Report is on file at the BVFD administrative office for review and copying as requested.
  - B. **MARCH FINANCIAL REPORTS APPROVAL:** Financial reports were reviewed. Dick Harpster motioned to accept the bank reconciliation reports and financial report for 03/31/2011, Lee Wright seconded the motion and the vote was unanimous.
8. **DISCUSSIONS AND POSSIBLE ACTION CALENDAR:**
  - A. **REPLACEMENT FIRE ENGINE:** As discussed in the Chief's report, no engine has been found to date. This process is ongoing.
  - B. **HAROLD PLUES RESIGNATION/REPLACEMENT:** Mr. Baker presented to the board the letter of resignation of Harold Plues, which was signed by the board. Dick Harpster made a motion to accept Mr. Plues' resignation. Lee Wright seconded the motion. The vote was unanimous. Mr. Baker introduced Ned Jolly to the board. Dick Harpster made a motion to accept Ned Jolly as a board member, to replace Harold Plues. Keith Friend seconded the motion. Discussion was held. The vote was unanimous and Ned Jolly was welcomed to the board. Becky to get Ned's email and add Ned to POC list and notify Gila County.
  - C. **WORKER'S COMPENSATION INSURANCE:** Chief Williamson reported to the board new issues that have arisen regarding SCF's computation of premiums. Several of the local Fire Districts are also dealing with SCF and getting different instructions as to how to compute the premium, namely based on the number of volunteers each month who have participated during that month. AFDA is also now getting involved but to date nothing has been resolved. The board requested Chief Williamson put in writing to SCF that we expect to be treated like the other districts. BVFD was previously instructed by SCF and paid SCF counting all 14 volunteers on the roster instead just for the current 12 and for all on the roster not just that were active. Chief Williamson will prepare the demand letter to SCF.
  - D. **AFDA FIRE CHIEF PERFORMANCE SURVEY:** Discussion was held by the board that the board would not complete a performance survey on our Fire Chief to AFDA. Mr. Baker will handle this correspondence.
  - E. **MORALE BOOSTER IDEAS:** Short discussion was held regarding morale ideas to encourage volunteers to be active. It was discussed and decided this would be assigned to Thorry Smith in his new position (see G below).
  - F. **MINUTES PROCEDURE UPDATE:** Sam distributed to the board members an updated BVFD Board Meeting Minutes Procedure. Lee Wright made a motion to accept the new Procedure as written, Keith Friend seconded the motion. Discussion was held. The vote was unanimous.
  - G. **ADDITIONAL PAYROLL:** Chief Williamson addressed the board regarding hiring Thorry Smith as Assistant to the Fire Chief at \$500 per month to assist him in operations. Included in this would be applying for grants, training and volunteer morale. Discussion was held. Sam Baker made a motion to accept Thorry in this position, at this compensation, with the condition the board see an acceptable job description at the next regular board meeting. Lee Wright seconded the motion. The vote was unanimous. Chief Williamson then addressed the board in adding to the Administrative Assistant's job description and salary to assist him with more of the administrative duties. NFIRS was discussed, as was management of the Pension Plan. Dick Harpster made a motion to accept the additional duties and increased pay to \$450 per month for the administrative assistant. After much discussion the motion was tabled by Mr. Baker until the next regular board meeting, where a specific job description for the Administrative Assistant would be given to the board, along with specific new pay schedule. It was suggested that the already authorized overtime process be used by the administrative assistant when applicable and until next months board meeting.
9. **BOARD MEMBER COMMENTS:** None.
  - A. **BUSINESS FOR NEXT MEETING:** Budget Draft, Chief & Admin. Assistants JD's, Admin. Assist. Pay.
10. **ADJOURNMENT:** Lee Wright motioned to adjourn the meeting, Keith Friend seconded the motion, and the vote was unanimous. Meeting adjourned at 10:25 a.m. Next scheduled meeting is May 14, 2011 at 9 a.m.

Prepared by: Becky Friend 04/12/2011 Revised by: Keith Friend, Clerk 04/12/2011, Revised by SKB, 4/13

Handwritten signatures of board members and staff, including Richard Harpster, Lee Wright, and others.

Subj: **Re: Draft 4/9/11 BVFD Agenda**  
Date: Sunday, April 3, 2011 9:43:40 AM  
From: hplues1@yahoo.com  
To: ILSCSAM@aol.com

**Resignation of Harold Plues on BV Fire Board**

Sirs:

Please accept my resignation on the BVFD due to time constraints as of 4-1-11.

Thank you

Harold Plues

--- On Sat, 4/2/11, ILSCSAM@aol.com <ILSCSAM@aol.com> wrote:

From: ILSCSAM@aol.com <ILSCSAM@aol.com>  
Subject: Draft 4/9/11 BVFD Agenda  
To: dickharpster@hotmail.com, beavervalleyfd@hotmail.com, metalegs@hotmail.com,  
hplues1@yahoo.com, kfriend44@gmail.com  
Date: Saturday, April 2, 2011, 5:40 AM

Attached is the agenda for the next meeting unless someone wants to make changes. Let me know if changes are needed. In the absence of any desired changes this will be posted next week.

Thx

Sam Baker

928-970-0523 (C)  
928-474-6392 (O/H)