

Application Created: 2:15 PM, 3/28/2011

Drug, Gang, and Violent Crime Control

General Information

ACJC Grant Program:

Period Title:

Cycle 25

Project Title:

Prosecution in Tandem with Gila County Narcotics Task Force

Purpose Area:

P - Prosecution

Is this a continuation request?

No

Applicant Agency:

Agency Name:

Gila County Attorney's Office

Department Name:

None

DUNS Number:

148942451

Participating Agencies:

Gila County Attorney's Office in tandem with the Gila County Narcotics Task Force.

Authorized Official:

Flores, Daisy (Gila County Attorney)

Mailing Address:

1400 E. Ash Street
Globe, Arizona 85501

Email:

dflores@co.gila.az.us

Phone:

928-425-3231, 8630

Fax:

928-425-3720

Agency:

Gila County Attorney's Office

Department:

None

Project Official:

Flores, Daisy (Gila County Attorney)

Mailing Address:

1400 E. Ash Street
Globe, Arizona 85501

Email: dflores@co.gila.az.us
Phone: 928-425-3231, 8630
Fax: 928-425-3720
Agency: Gila County Attorney's Office
Department: None

Project Narrative

Project Mission Statement

Response is limited to 1,500 characters, including spaces.

Enter narrative below:

The Gila County Attorney's Office is committed to aggressive prosecution of drug related offenses and violent crimes committed in Gila County, Arizona, together with the filing of asset forfeiture actions when appropriate. The Gila County Attorney's Office provides a full-time public agency liaison who assists in arranging education and training for the Gila County Narcotics Task Force and other law enforcement agencies resulting in more effective filings on drug and violent crime cases and prosecution of said cases. Participation and assistance with community based educational programs relating to drug and violent crimes is essential in curbing drug related crimes. The County Attorney's Office provides staff to give guidance to the Meth Coalition and any other community based program. In addition to coordination with the Gila County Narcotics Task Force, coordination with the Tonto Apache Tribe and San Carlos Apache Tribe is vital part of its efforts to curb drug use and other drug related crimes in Gila County.

Problem Statement

Identify the problem in your community that the grant funded program will address. Be very specific and include statistical data to define the severity of the identified problems. *Response is limited to 7,000 characters, including spaces.*

Enter narrative below:

Gila County is rural with a land area of 5,000 square miles and a population of more than 50,000 full-time residents. Northern Gila County has an increasing number of summer homes and the large number of summer vacationers which increases the population in northern Gila County by more than 20 percent during the summer months. Gila County has two large casinos which increases the daily transient population. Non-resident drug offenses have increased more than 5% annually which may be tied to the influx of visitors to Gila County. The number of non-Native American offenders on both the Tonto Apache Reservation and the San Carlos Apache Reservation increase yearly with more than 50% of these cases being drug related offenses occurring on casino property. Our highways are major thoroughfares bisecting the State with the many of Gila County's major

drug offenses being committed by persons moving from state to state with asset seizure and subsequent forfeitures in these actions. The majority of the land in Gila County is publically owned with large secluded areas in Gila County being consistently used for growing marijuana. All law enforcement agencies in Gila County are understaffed by 15 percent. The continuing depressed economy and budget shortfalls of the State and counties may result in furloughs or position cuts. Gila County is delaying some budget decisions until the Legislature has determined how funds will be distributed or not distributed. The Gila County Attorney's Office provides an investigator and/or an attorney to do interviews in drug and violent crime cases in 80 percent of cases filed in Gila County which reduces the burden of understaffed police agencies.

Project Summary

Provide a summary of the program the ACJC grant funds will support. Include how the program addresses the problem in the community, what services are provided, the population served, why it is important, and how it is unique. *Response is limited to 7,000 characters, including spaces.*

Enter narrative below:

Prosecution of drug and violent crimes is the main objective of this project. One full-time prosecutor will be supported by the project. Prosecution of criminal cases serves the entire population of Gila County by reducing drugs use and drug related crimes. Additional County Attorney staff provides services necessary for the implementation and completion of asset forfeiture actions and related activities, training, public education and awareness. Monies obtained from asset forfeitures benefit the whole of Gila County as it provides funds to law enforcement agencies which may not be otherwise available for the purchase of equipment necessary in the furtherance of crime reduction. Numerous employees not funded through grants are part of our drug prosecution team. Staff from both Globe and Payson assists in the prosecution of misdemeanor and juvenile drug crimes and our criminal investigations staff assists with follow-up and additional investigation not completed by the reporting agencies. Although we, too, are understaffed, the Gila County Attorneys investigative staff conducts approximately 80% of interviews in drug and violent crimes cases filed which reduces the burden on understaffed police agencies. In addition to coordination with the Gila County Narcotics Task Force, coordination with the Tonto Apache Tribe and San Carlos Apache Tribe is vital part of its efforts to curb drug use and other drug related crimes in Gila County.

Each year the Gila County Attorneys Office advises the County Manager that grant funds may not be available or grant requests may not be funded fully. All activity necessary to the daily operation of the Gila County Attorneys Office would continue in the absence of grant funding. Funding would be obtained through General Fund, Criminal Justice Enhancement Funds, Cost of Prosecution Assessments and any other alternative funding available even through reassignment of personnel or other general budget cuts could become necessary.

Project Collaboration

Programs must demonstrate a strong collaborative effort in *each* of these areas: law enforcement, prosecution, service providers, community organizations and other social service agencies. List the public and private organizations your agency collaborates with in connection with your grant (excluding participating agencies already identified in the 'General Information' section).

Enter narrative below:

The Gila County Narcotics Task Force and tandem prosecution project of the Gila County Attorney's Office have a strong collaborative relationship with all Gila County law enforcement agencies which include the Hayden Police Department, Miami Police Department, Globe Police Department, Arizona Department of Public Safety, San Carlos Tribal Police, Tonto Apache Tribal Police, Payson Police Department and the Gila County Sheriff's Office. The Task Force assists all agencies when requested on searches and arrests. The Gila County Attorney's Office prosecutes all crimes in Gila County with the exception of some misdemeanor violations prosecuted by city attorneys and crimes committed on the reservations by Native Americans which

are prosecuted federally. Asset forfeiture actions are handled by the Gila County Attorney's Office for all Gila County law enforcement agencies. The Gila County Attorney's Office is working extensively in concert with the Gila County Meth Coalition and with the Gila County Schools on educating students about drug abuse. The Gila County Attorney's Office works extensively with the Gila Advocacy Program, the Arizona Department of Economic Security Child Protective Services, the Gila/Pinal Elder Abuse Council and the Arizona Attorney Generals Office in the furtherance of prosecution of violent crimes.

Describe in detail a recent collaboration involving one or several of the agencies listed above. Discuss the purpose of the collaboration, your agency's contribution to process and the outcomes. *Response is limited to 4,000 characters, including spaces.*

Enter narrative below:

The Gila County Attorney's Office purchased field drug testing kits which are ready to be distributed to DPS, Globe Police Department, Miami Police Department, Gila County Sheriff's Department, Gila County Narcotics Task Force, San Carlos Apache Police, Tonto Apache Police, Hayden Police Department and Payson Police Department. Limited budgets of all these law enforcement agencies in Gila County have prevented agencies from being able to purchase field test kits which are instrumental in arrests on drug use charges. The Gila County Attorney's Office recently provided financial assistance to the Miami Police Department for the purchase of equipment and is currently devising a plan to assist the Arizona Department of Public Safety in the purchase of a K-9.

Evaluation Plan

How will you evaluate the effectiveness of the program activities? *Response is limited to 4,000 characters, including spaces.*

Enter narrative below:

Effectiveness of program activities will be evaluated by the number of drug and related violent crimes that are charged. The number of convictions will indicate the effectiveness of prosecution. The number of successful asset forfeiture cases will indicate the effectiveness of the asset forfeiture program.

Goals and Objectives

Goal: To enhance the pursuit of justice for drug and drug-related gang and violent crimes in an equitable, unprejudiced, and expeditious manner.

Objectives (please complete at least 1):

Description	%	#	Performance Measure
Prosecute drug related cases	8%	300	1. Number of drug-related case referrals received 2. Number of drug-related cases declined for

15%

5%

70%

2%

prosecution.

3. Number of drug-related cases deferred to a diversion program.

4. Number of drug-related cases dismissed.

5. Number of drug-related cases resulting in conviction.

6. Number of drug-related cases resulting in acquittal.

Goal: Strengthen collaborative partnership between federal, state and local law enforcement and prosecutorial agencies.

Objectives (please complete at least 1):

Description	%	#	Performance Measure
Conduct coordination or collaboration activities with other agencies	%	60	1. Number of drug-related task force investigation assists.
	90%		2. Number of drug related investigation assists resulting in charges filed
	5%		3. Number of drug-related investigation assists resulting in charges dropped
	10%		4. Number of drug-related investigation assists resulting in charges reduced to lesser degree/charge

Goal: Deprive Arizona drug/money laundering criminals of their profits

Objectives (please complete at least 1):

Description	%	#	Performance Measure
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Achieve successful outcomes in high impact cases	95%		Number of successful outcomes
Disrupt criminal enterprises with consequences of limiting subsequent criminal conduct	%	25	Number of criminal enterprises disrupted
Provide forfeiture/money laundering training programs for attorney and investigators	%	10	Number of prosecutors and/or investigators that are provided training on forfeiture/money laundering

Budget

Personnel

Enter narrative below:

One full-time drug prosecutor to work in tandem with the Gila County Narcotics Task Force. Deputy County Attorney assigned to position. Gila County does not have a specific detailed job description specific to this position.

Full Time/Part Time

Position Title	# Pos (FTE)	Annual Salary	Subtotal Salary	ERE Rate	ERE Subtotal	Total
Deputy Gila County Attorney	1	\$51,293.00	\$51,293.00	32.04%	\$16,434.28	\$67,727.28
Salary Subtotal:		\$51,293.00				
ERE Subtotal:		\$16,434.00				
Total:		\$67,727.00				

Overtime

Position Title	Hours	Hourly Wage	Subtotal Wages	ERE Rate	ERE Subtotal	Total
Wages Subtotal:		\$0.00				
ERE Subtotal:		\$0.00				
Total:		\$0.00				

ERE Breakdown

Enter narrative below:

State Retirement Match	\$5,514.00-10.75%
Social Security	\$3,138.72- 6.12%
Medicare	\$ 492.96- .96%
Medical Insurance	\$7,150.10-13.94%
Worker's Comp.	\$ 137.80- .27%

Consultant/Contractual Services

Enter narrative below:

Expense Type	Hours	Rate	Total
Total: \$0.00			

Travel (In State)

Enter narrative below:

Expense Type	Units	Amount	Total
Total: \$0.00			

Travel (Out of State)

Enter narrative below:

Expense Type	Units	Amount	Total
Total: \$0.00			

Confidential Funds

Enter narrative below:

Expense Type	Amount	Total
Total: \$0.00		

Other Operating Expenses

Enter narrative below:

Expense Type	Type	Quantity	Each	Total
Supplies Subtotal:				\$0.00
Registration/Training Subtotal:				\$0.00
Other Subtotal:				\$0.00
Total:				\$0.00

Equipment Purchases

Enter narrative below:

Expense Type	Type	Quantity	Each	Total
Capital Subtotal:				\$0.00
Non-Capital Subtotal:				\$0.00
Total:				\$0.00

If matching funds are required for this grant program, provide a description of what funds will be used as the required match.

Gila County General Fund

Total Project Cost

State: \$0.00

Federal: \$67,727.00

Match: \$0.00

Grand Total: \$67,727.00

Administration

If received, will ACJC funds be used as matching funds for other grant program(s)? No
IMG id=ct100_middleContent_standard_Administration1_imgOtherProgramsDescription
src=" ../Images/required_blank.png">*If yes, please list the name(s) of the grant program and funding agency.*

Audit Requirements

Enter the date of your jurisdiction's most recent A-133/Financial Audit Report Single Audit Report. If the A-133 is not current submit to the Commission:

copy of the letter received from the cognizant or audit oversight agency approving your request for an extension, or
copy of the letter requesting an extension to file; and submit any follow-up correspondence received from the cognizant or oversight agency.

6/30/2009

Did the audit result in a Schedule of Findings and Questioned Costs?

Yes

Internal Controls

Does your organization have established policies related to salary scales, fringe benefits, travel reimbursement and personnel policies?

Yes

Which of the following describes your organization's accounting system?

Combination

How frequently do you post to the General Ledger?

Daily

Does the accounting system completely and accurately track the receipt and disbursements of funds by each grant or funding source?

Yes

Does the accounting system provide for the recording of actual costs compared to budgeted costs for each budget line item?

Yes

Are time and effort distribution reports maintained for employees working fully or partially on grant programs, which account for 100% of each employee's time?

Yes

Are duties of the bookkeeper/accountant segregated from the duties of cash receipt or cash disbursement?

Yes

Are checks signed by individuals whose duties exclude recording cash received, approving vouchers for payment, and the preparation of payroll?

Yes

Are all accounting entries and payments supported by source documentation?

Yes

Are employee time sheets supported by appropriately approved/signed documents?

Yes

Does the organization maintain policies which include procedures for assuring compliance with the terms of the grant award?

Yes

Does the organization maintain written codes of conduct for employees?

Yes

Does the organization maintain written procurement policies and procedures?

Yes

Does the organization have adequate staff to comply with the terms of the grant agreement?

Yes

Is there a separate bank account maintained for grant funds?

No

Are the officials of the agency bonded?

Yes

Does the agency use a double-entry system in accounting for program funds?

Yes

If you answered "No" to any of the questions in this section, please provide a brief explanation why.

Funds are maintained by the Gila County Treasurer. There are separate fund accounts through the Gila County Treasurer but there are not separate bank accounts.

Attachments

Please upload any additional documentation here. You may upload multiple files if necessary.

Max size per upload 10MB.

Audit Extension Request for Byrne FY12 App.pdf

AUDIT PACKAGE 2009 Final Single Audit received 02-10-11.pdf

Copy of period281_DGVCC FY12 Budget Worksheet.xls

Special Conditions

The applicant agrees that ACJC grant funds are not to be expended on any indirect costs that may be incurred in administering the funds.

The applicant agrees that payment obligation is conditioned upon the availability of funds appropriated or allocated for the payment of such obligation.

The applicant agrees to provide accounting, auditing and monitoring procedures to safeguard grant funds and keep such records to assure proper fiscal controls, management, and the efficient disbursement of grant funds. In addition, agrees to retain all books, account reports, files, and other records for a period of five years after the completion of the expiration of the project. All such documents shall be subject to inspection and audit at reasonable times.

The applicant agrees to submit financial and activity reports through mechanisms or forms provided and frequency needed to the Commission.

The applicant has read and agrees to comply with the requirements concerning program income as set forth in the Office of Justice Programs (OJP) Financial Guide, Chapter 4 Program Income if the program generates or expends program income; has read and agrees to abide by the conditions concerning confidential funds as set forth in the Office of Justice Programs (OJP) Financial Guide Chapter 8 Confidential Funds if grant funds or Anti-racketeering funds (RICO) will be used for this project; and has read and agrees to abide by the

requirements of 28 CFR Part 23 if grant funds or anti-racketeering funds (RICO) will be used to support a Criminal Intelligence System.

On behalf of the applicant agency I certify that: I have read and understand the conditions listed above; all the information presented in this application is correct; there has been appropriate coordination with affected agencies; and the applicant agency will comply with the provisions of all applicable laws and conditions if awarded funds.

ATTACHMENT A

Joseph T. Heatherly
Finance Director
jheatherly@co.gila.az.us
(928) 402-8743



Gloria Aguirre
Assistant Finance Director
gaguirre@co.gila.az.us
(928) 402-8742

GILA COUNTY
FINANCE DEPARTMENT
1400 E Ash Street, Globe, Arizona 85501
FAX (928) 425-7056

March 14, 2011

U.S. Department of Justice
Washington Regional Audit Office
PO Box 34190
Washington, DC 20043-4190

Dear Sir:

We would like to request an extension for filing of our 2010 A-133 Single Audit Report. We expect our external auditors, Lawsonallen to start the 2010 audit the first week of April and to be completed by June 30, 2010.

We appreciate your consideration of this matter. If you need additional information, please call me at (928) 402-8742.

Sincerely,

A handwritten signature in cursive script that reads "Gloria Aguirre".

Gloria Aguirre
Assistant Finance Director

Cc: Tiffany S. Ashworth, Grants Program Coordinator
Arizona Criminal Justice Commission
Daisy Flores, Gila County Attorney

ATTACHMENT C

