

**Attachment 02
Reserved**

This page is reserved and will be replaced by Offeror's Offer Attachment 02 Brief Summary.

Attachment 02

**GILA EMPLOYMENT & SPECIAL TRAINING (GEST)
OFFER BRIEF SUMMARY
EXPERIENCE AND EXPERTISE**

UNDER THE DIRECTION OF:

GILA COUNTY COMMUNITY SERVICES DIVISION

Gila Employment and Special Training (GEST) is a department within the Gila County Community Services Division. The organizational structure of the agency is delineated on the organizational chart included with this proposal. The Community Services Division provides services throughout Gila County.

GEST has been providing services to Gila disabled population for over thirty-two years, GEST previously operated under the name of Gila County Demonstration Project which was formed in 1975. The program was originally formed to serve six area individuals. The original contract was with ADES/Bureau of Mental Retardation. The program expanded to include a contract with ADES/Vocational Rehabilitation in 1984. The Payson area was included in 1988, as the program continued to expand to the north. GEST provides services in all of Gila County including the San Carlos Indian Reservation. GEST has provided Work Adjustment Training services since 1997.

The Community Services Division has established strong interagency linkages and provides a large variety of direct and community services. Services are directed primarily toward improving the quality of life for low income persons in Gila County and in improving services delivery through interagency coordination and cooperation.

Community Service Division staff members are very active in community and statewide organizations. Staff from each program in the division participates on a continuing basis in further education classes, in an effort to stay current with any changes that would impact the various programs. It is the goal of staff to continue to expand their knowledge and skills, in an effort to provide the best service to the clients in assisting and enabling them in achieving self-sufficiency. All departments within the division coordinate to provide services to local low income families. GEST staff provides services to clients who are seeking employment or training. GEST staff also provides services to Developmentally Disabled clients that will assist them in achieving self sufficiency in everyday life skills.

GEST has a wheelchair accessible Dodge Maxivan that accommodates two wheelchairs and up to ten persons, two FORD twelve passenger vans and a Dodge minivan. GEST provides transportation to all clients while providing authorized services. GEST staff consists of different races, (including Caucasian, Hispanic, and Native American) and cultural backgrounds.

DIRECT SERVICE STAFF:

- **Program Manager, David B. Caddell:**
 - David has a year and a half of experiences working with Copper Mountain Behavior Health Agency in the Globe area as a Residential Advisor. He has over 9 years of experiences as a Job Coach with the GEST Program working with a diverse group of disable clients providing a variety of services. He is currently the Program Manager and has 3 years experience in that capacity.
 - David has a high school diploma with some college courses, has been certified as a Fire Fighter/EMT-A, attended training at Ohio State Fire Academy, Completed Management 102 Course from Pima County Community College and has completed all trainings required by our contracts with DES/VR and DES/DDD.
 - David has been certified to teach Article 9 (Clients Rights) through DES/DDD.

- **Job Coach, Phillis Weaver:**
 - Phillis has over 14 years of combined experience working with a diverse population of people with a wide range of disabilities from mild to serve with Gila Employment and Special Training and another local provider. Phillis also provides services to people with disabilities as an independent provider through DES/DDD.
 - Phillis has a high school diploma and has attended all trainings required by our contracts with DES/VR and DES/DDD

- **Job Coach, Ed Reede:**
 - Ed has over 10 months of experience working with people with disabilities that range from mild to serve with Gila Employment and Special Training and another provider.
 - Ed has experience working with youth and adults at the high school, Boys and Girls Club, and Wellness Center in San Carlos, Arizona.
 - Ed has a high school diploma and has attended all trainings required by our contracts with DES/VR and DES/DDD.

- **Job Coach, Leona Bowman:**
 - Leona has over 12 years of experience working with people with a diverse range of disabilities with Gila Employment and Special Training.
 - Leona has a high school diploma and has attended all trainings that are required for our contracts with DES/VR and DES/DDD.

- **Mobile Crew Coordinator, Patricia Rocha:**
 - Patricia has over 3 year experience working with the Gila Employment and Special Training program as the Mobile Crew Coordinator where she schedule the day and time at each of the work sites, she over see 6 crew

members that have a wide range of disabilities that range from mild to serve.

- Patricia has a GED and is attending the local community college where she is working a business degree.
- Disability Specialist, Catherine Levario:
 - Catherine has 2 years experience working as the Disability Specialist in the GEST Program, she has provided one on one and group instructions on how to create resumes, interviewing technique, appropriate dress for interviews, job search, assisted clients in filling out applications, etc... She has over 18 years experience working in the community with a diverse population as a manager in a retail business.
 - Catherine has a high school diploma and has completed two American Sign Language and a Psychology course at the local community college.
 - Catherine is enrolled in an Americans with Disabilities Act online course.
- G.E.S.T. has two new Job Coaches starting November 28, 2007.
- Karen Hooper has over 10 years experience working with people with disabilities.
- Angelo Valadez has worked with as a manager at a local business, with the San Carols Wellness Center where he taught personal daily life skills to families from San Carlos and the local hospital.