

Gila County Rabies Control
Companion Animal Spay & Neuter Grant
Application

Arizona companion Animal Spay and Neuter Committee
Request for Donation Guidelines and Criteria

Please Read Carefully as the Guidelines Have Changed

For 2010, the Arizona companion Animal Spay and Neuter Committee will disburse a minimum of 90% of the monies deposited in the "Spaying and Neutering of Animal Fund" from July 1, 2009 to June 30, 2010. The amount equals \$161,321.93. Awards to multiple organizations may be made.

Applications Requirements

1. Applicants must meet one of the following criteria:
 - a. Be an animal welfare organization that files under section 501 c(3) of the United States revenue code for income tax purposes and that offers or subsidizes sterilization services for dogs and cats within the State of Arizona.
 - b. Be an animal control agency that offers or subsidizes sterilization services for dogs and cats within the State of Arizona.

2. The application must propose an activity compatible with the Arizona Companion Animal Spay and Neuter Committee mission and in accordance with ARS 28-2422: "The companion animal spay and neuter committee shall allocate monies to a qualifying entity that allocates the monies to programs that seek to reduce pet overpopulation by sterilizing, at minimal or no cost, dogs and cats in the state, including those that are impounded pursuant to section 11-1022".

3. To be eligible for funding, candidates must facilitate the sterilization of at least one of the following:
 - a. Public Spay/Neuter Program
 - b. Open Admission Non-Profit Animal Welfare/Government Animal Welfare Spay/Neuter Programs
 - c. Free-Roaming (Feral) Spay/Neuter Program
 - d. Limited Admission/Rescue Organization Spay/Neuter Program

4. To be considered for funding the application must be complete and received by the committee or postmarked by the deadline. Otherwise the application will not be considered.
Three total packets (one original and two copies) of the following:
 - a. the completed original application
 - b. the identified enclosures (see section IV)

5. Requests for funding may not exceed \$10,000 per project. However, based on the number of applicants, the scope of the proposed projects and the funds available, the evaluator's recommendations may include an adjustment (increase or decrease) of the funds requested by the applicants.

6. Accurate record keeping and accounting is imperative. Applicants must allow site visitation by representatives of the spay/neuter committee to be considered for funding.

Arizona Companion Animal Spay and Neuter Committee

Application Form

Section I. Contact Information

Name of Organization: **Gila County Rabies Control**

Address: **1400 East Ash**

City/State/ZIP: **Globe, Arizona, 85501** County: **Gila**

Phone: **928-402-8874** Fax: **928-425-8150** Email: **jccastaneda@co.gila.az.us**

Project Leader Information:

Name: **John Castaneda**

Title: **Animal Regulation Enforcement Officer Manager**

Address: **1400 East Ash**

City/State/ZIP: **Globe, Arizona, 85501**

Phone: **928-402-8873** Fax: **928-425-8150** Email: **jccastaneda@co.gila.az.us**

Section II. Community Information

1. Describe the community that you serve.
 - a. city(ies)/county/region that you serve: **Globe, Miami, San Carlos, Hayden, Winkelman, Payson**
 - b. estimated human population: **52,000**
 - c. estimated number of homeless animals in your community (companion animals that enter the government animal control agency and other animal welfare organizations per year):**1378**

Section III. General Organizational Information

1. Organizational Mission:

To serve and protect the citizens and animals within Gila County

2. Annual Operating Budget for Current Fiscal Year: **\$332,046.00 2010-2011**
3. Annual Statistics for your Organization. Please complete the following table referencing either the last 12 months of performance, or the performance of the most recent fiscal year.

Annual Statistics	Dogs	Cats	Total
Animal Intake	830	548	1378
Adoptions	98	19	117

Sterilizations	Dogs	Cats	Total
Public	0	0	0
Sheltered	0	0	0
Free-Roaming/(Feral)	0	0	0
Total	0	0	0

4. What is your average cost per surgery?

	Average Cost per Surgery
Male Cat	40.00 DEPOSIT
Female Cat	40.00 DEPOSIT
Male Dog	40.00 DEPOSIT
Female Dog	40.00 DEPOSIT

5. What is your live release rate? **0.39**

To calculate your live release rate, follow this formula: Total adoptions + total transfers (rescue or otherwise) + total returned to owner divided by your total Outcomes (excluding owner/guardian requested euthanasia and dogs and cats that died or were lost in the shelter/care. Live release rate is given in percentage form.

$$(Adoptions + Transfers + returned to owner)/(Total Outcomes)$$

6. Check all information that accurately describes your organization:

- government agency
- private, non-profit organization with 501(c)3 status, no government contract
- private, non-profit organization with 501(c)3 status, with government contract
- none of the above

7. Describe your organization – check all that apply:

- open admission shelter
- spay/neuter organization only
- other (specifically and fully describe) _____

8. Is your organization available for onsite visits and inspections from the public and this Committee?

- yes What are your hours of operation: Monday thru Friday 8-5
- no Please explain. _____

Section IV. Description of Project

1. The project for which you are seeking funding is:
 new program existing program
2. Target Animal Population and amount for funding request

Target Animal Population	Funding Request Amount
<input checked="" type="checkbox"/> Public Spay/Neuter Program for Dogs and Domesticated cats	\$9,940.00
<input type="checkbox"/> Open Admission Non-Profit Animal Welfare/Government Animal Welfare Spay/Neuter Program	\$ _____
<input type="checkbox"/> Free-Roaming (Feral) Cat Spay/Neuter Program	\$ _____
<input type="checkbox"/> Limited Admission/Rescue Organization Spay/Neuter Program	\$ _____

Please note: Funds are designated for sterilization costs only. Purchase of equipment, vaccinations, travel or other ancillary costs will not be funded.

3. Use a separate sheet of paper to describe the program. Do not exceed two 8 1/2 x 11 single spaced typewritten pages. Type: arial or times new roman, 12 point size, one inch margins. Please note the weight of each of the answers by the number of potential points assigned.
 - A. Describe the project(s) for which you are requesting funding. State your goals in specific and measurable terms. Include the number of animals to be served by this project. Include how this proposed project will increase/impact the number of spay/neuter surgeries in your community. **(50 points)**
 - B. Describe how you will promote the project/raise awareness in the community of:
 - spaying and neutering
 - pet friendly license plate**(25 points)**
 - C. Define the target populations served (animal and human) **(15 points)**
 - D. What, if any, additional grants or other sources of funding, including co-pays, do you anticipate seeking? **(10 points)**

Section V. Enclosures

The Gila County Rabies Control (GCRC) Department is part of the Gila County Division of Health and Community Services, Office of Health. The GCRC has two offices. The main office is located in Globe and covers southern Gila County. An additional office is located in Payson and covers northern Gila County. The Gila County Rabies Control Animal Shelter is located at 700 W. Hackney Avenue, Globe, AZ 85501. It consists of 18 dog kennels and 9 cat kennels. The Payson Humane Society provides shelter for GCRC in northern Gila County. After 72 hours, the Humane Society accepts responsibility for the animals.

Currently GCRC enforces all Arizona state laws under chapter 7 article 6 sections 11-1001 through 11-1027 and the local County ordinances. Additional services include investigating rabies control complaints brought forward by the citizens, investigating all reported animal bites and possible rabies exposures, issuing license's (dog tags), and providing low-cost rabies clinics. Housing of unwanted strays, dogs at large, animals brought into rabies control, and those dogs that are quarantined is provided at the Animal Shelter located in Globe and the Humane Society in Payson.

The project that we are requesting funding for would be a new Public Spay/Neuter Program targeting dogs and domesticated cats. We have never provided low-cost spay/neuter services and are excited about the opportunity to do so. The funds would be used to encourage residents to have their pets spayed or neutered by providing coupons to individuals for a 50% discount on spay or neuter services. This funding would be used to provide discount spay/neutering services to 140 animals – 35 dogs could be spayed and 35 dogs neutered. In addition, 35 cats could be spayed and 35 cats neutered for a total \$9,940.00.

The Gila County Animal Shelter always has dogs and cats of all breeds, sizes, shapes and colors that need a family available for adoption. All dogs four (4) months of age or older must be vaccinated for rabies and licensed at the time they are adopted. The cost to adopt a dog over four months of age is \$77.00 which includes a \$40 spay/neuter deposit, \$10 rabies shot, \$15.00 license, and a \$12.00 adoption fee. The cost for dogs under four (4) months of age is \$52.00 and includes a \$40.00 spay/neuter deposit and \$12.00 adoption fee. The cost to adopt a cat is \$37.00 and includes a \$25 spay/neuter deposit and \$12.00 adoption fee. The spay/neuter deposit on all adopted animals is refundable upon proof that the adopted animal has been spayed or neutered. Owners who have had their animal spay or neutered also receive a discount on the cost of a license (dog tag). A license for an unaltered animal is \$15.00, while the cost to the pet owner with a spayed or neutered animal is \$7.00.

In spite of our attempts to encourage spay/neuter among those animals adopted through the shelter, only 23% of the animals adopted in 2009 were spayed or neutered. Of the 117 animals adopted 98 were dogs and 19 were cats. Only 2 cat and 25 dog owners took advantage of the spay/neuter reimbursement fee out of 117 adoptions. When individuals come to adopt a pet from our shelter, we could encourage them to spay/neuter their new pet, not only with the \$40.00 refund but also by offering them a coupon for a 50% discount the spaying or neutering of their new pet. By offering additional discounts

through the funding received from this grant, our goal is to increase the number of individuals who adopt through the shelter that have their animal spay/neutered to 30%.

We currently provide discount rabies clinics in both northern and southern Gila County. During these reduced fee clinics, we would advise pet owners that coupons would be available through the Gila County Rabies Control to have their animal spayed/neutered at a 50% discount. This would address those pet owners that normally could not afford to have their animal spay or neutered. The second goal of this program would be that all coupons for discount spay/neuter would be used by those adopting animals or those who learn about the program through our low-cost rabies clinics and advertising.

Dr. Jeffrey Eubank of the Samaritan Veterinary Center at 1776 E. Maple Street, Globe, Arizona is the veterinarian that will provide services to implement the spay/neuter program. Dr. Eubank currently provides our low-cost rabies shot clinics and provides emergency services and other services as needed. Individuals would get 50% off their bill and Gila County Rabies Control would pay Dr. Eubank the difference.

Gila County is located in east central Arizona. It encompasses 4,752 square miles with terrain that includes both desert terrain and mountain ranges. There are five incorporated cities and several other smaller communities scattered within the County. The income and educational level of Gila County residents is below that of the state average. Many of our residents are uneducated about animal health and welfare. The homeless and unwanted pet population would be our primary target at the Animal Shelter. During our low cost rabies clinics, we would focus on those pet owners unable to pay the costs to have their animals spay/neutered.

Promotion of this project would be provided through several venues. Pamphlets would be designed that would provide information regarding the importance of having your pet spay/neutered along with information regarding the health and behavior benefits spaying/neutering can provide for the pet. We would also promote the Arizona Pet Friendly/Spay & Neuter Specialty License Plate in this pamphlet. Pamphlets would be provided to new pet owners at the time of adoption as well as being provided to those individuals participating in the low-cost rabies clinics. Information regarding the program and the importance of pet owners having their pet spay/neutering would also be provided through the Gila County Website and our internet site on Pet Harbor.com, newspaper articles and radio announcements.

This would be a new program for Gila County Rabies Control. Currently, this grant would be our only funding source for spaying and neutering animals. Should this program prove to be successful, we would then seek additional funding to help support this program.

Section V. Enclosures

The following enclosures must accompany your application to be considered:

1. The organization and the executive and management staff in charge of the project. A list of the Board or Directors and other volunteer organizational leadership, if you are a non-profit organization (list of names and contact information).
2. A letter signed by the executive in charge that all veterinarians working on the project have and maintain a current State of Arizona veterinary license throughout the project
3. If you are applying for funding for a free-roaming (feral) program include a statement verifying that the cats are ear-tipped and given a rabies vaccination.
4. A copy of the organization's 501(c)3 determination letter, if you are a non-profit organization
5. The end of year (2009) balance sheet
6. A letter from the appropriate official guaranteeing that the funds will be used specifically for the purpose requested only
7. Project Coordinator Name, phone number and email address to be published on the azpetplates.org web site.

Please send three complete packets of information (original and two copies of all enclosures identified) by: **October, 1, 2010**
To the following address:

Arizona Companion Animals Spay and Neuter Committee
c/o Chairman Rodrigo Silva, MVZ, MPH
Assistant County Manager
Maricopa County
2500 S 27th Ave
Phoenix, AZ 85009

Gila County Rabies Control Department

Contractor Name
1400 East Ash Street
Address
Globe, Az 85501
City, State Zip

Contractor Authorized Signature
Michael A. Pastor
Chairman, Board of Supervisors

Bryan Chambers, Chief Deputy
Gila County Attorneys Office

David Fletcher
Director

Judy Smith
Divisional Program Manager
for Community Services



Jendean Sartain
Deputy Director

Carolyn Haro
Divisional Program Manager
for Health

GILA COUNTY DIVISION of HEALTH and COMMUNITY SERVICES

5515 S. Apache St. Suite 100, Globe, AZ 85501
(928) 425-3189

"Improving the Quality of Life for all Residents"

Below is a list of the current members of the Gila County Board of Supervisors:

Michael A. Pastor, Chairman of the Board

District 2

Office: Gila County Courthouse

1400 E. Ash Street

Globe, AZ 85501

Phone: (928) 402-8753

Fax: (928) 402-0190

mpastor@co.gila.az.us

Tommie Cline Martin, Vice Chairman

District 1

Office: Gila County Complex,

610 E HWY 260

Payson, AZ 85547

Phone: (928) 474-2029

Fax: (928) 474-0802

tmartin@co.gila.az.us

Shirley Dawson, Member

District 3

Office: Gila County Courthouse

1400 E. Ash Street

Globe, AZ 85501

Phone: (928) 402-8511

Fax: (928) 402-8882

sdawson@co.gila.az.us

Bio- Terrorism Prevention

Community Action

Environmental Health

GEST

Housing Rehabilitation

Nursing Services

Nutrition Services

Public Fiduciary

Rabies Control

REPAC

Section 8 Housing

Weatherization Program

Workforce Investment Act

Reasonable accommodations for persons with disabilities may be requested.
Countywide T.D.D. (928) 425-0839

David Fletcher
Director

Judy Smith
Divisional Program Manager
for Community Services



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Deputy Director

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for Health

GILA COUNTY DIVISION of HEALTH and COMMUNITY SERVICES

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"Improving the Quality of Life for all Residents"

September 1, 2010

Arizona Companion Animals Spay and Neuter Committee
c/o Chairman Rodrigo Silva, MVZ, MPH
Assistant County Manager
Maricopa County
2500 S 27th Avenue
Phoenix, AZ 85009

Mr. Rodrigo Silva, MVZ, MPH:

This letter is to assure you that all veterinarians working on the project have and will maintain a current State of Arizona veterinary license throughout the project.

Sincerely,



David J.H. Fletcher
Director

Gila County Division of Health and Community Services

Bio- Terrorism Prevention

Community Action

Environmental Health

GEST

Housing Rehabilitation

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FOR USE BY ANIMAL CONTROL ONLY

Board of Veterinary Medical Examiners Renewal License

Valid

2009 - 2010

Fee Paid

\$400.00

Handwritten signature and date

Be it known that

JEFFREY L EUBANK DVM

has met all the requirements for license renewal as a

Veterinarian



In accordance with Arizona Revised Statutes and on authority of the Board of Veterinary Medical Examiners, State of Arizona.

This certificate shall remain evidence thereof unless or until the same is suspended, revoked or expires in accordance with the provisions of law.

Date Issued

Nov 25, 2008

License Number

1820

Handwritten: NOT VALID

Proforma Budget Report

Through Date: 8/10/2010

Account Number	Fiscal Year Amended Budget	Y-T-D Amount	%Used	Proforma Amount	% Used
Fund: 1009 Rabies Control					
Department: 404 Health					
Account Classification: 1 Personal Services					
4010-10 Salaries and wages Regular salaries and wages	\$160,067.00	\$13,492.17	8%	\$123,116.03	77%
4010-20 Salaries and wages Temporary wages	\$0.00	\$400.00	+++	\$3,650.00	+++
4010-30 Salaries and wages Part time salaries	\$3,120.00	\$0.00	0%	\$0.00	+++
4010-50 Salaries and wages Overtime	\$0.00	\$0.00	+++	\$0.00	+++
4020-10 Employee benefits Social security contributions	\$10,118.00	\$793.28	8%	\$7,238.68	72%
4020-11 Employee benefits Medicare contributions	\$2,367.00	\$185.53	8%	\$1,692.94	72%
4020-20 Employee benefits Arizona state retirement	\$15,767.00	\$1,328.95	8%	\$12,126.65	77%
4020-30 Employee benefits Health insurance	\$44,687.00	\$3,932.54	9%	\$35,864.43	80%
4020-41 Employee benefits Workers' compensation insurance	\$3,014.00	\$355.54	12%	\$3,244.30	108%
4020-89 Employee benefits Other	\$0.00	\$0.00	+++	\$0.00	+++
1 Personal Services Totals:	\$239,140.00	\$20,488.01	9%	\$186,953.04	78%
Account Classification: 45 Miscellaneous					
4990-00 Coding Corrections/Refunds	\$0.00	\$0.00	+++	\$0.00	+++
45 Miscellaneous Totals:	\$0.00	\$0.00	+++	\$0.00	+++
Account Classification: 2 Operating Expenses					
4100-10 Supplies Office supplies	\$2,500.00	\$0.00	0%	\$0.00	+++
4110-40 Operating supplies Laboratory	\$0.00	\$0.00	+++	\$0.00	+++
4110-50 Operating supplies Cleaning and sanitation	\$280.00	\$0.00	0%	\$0.00	+++
4110-60 Operating supplies Fuel, oil, and lubricants	\$9,080.00	\$0.00	0%	\$0.00	+++
4110-61 Operating supplies Oxygen and chemicals	\$0.00	\$0.00	+++	\$0.00	+++
4110-80 Operating supplies Clothing, uniforms	\$1,263.00	\$0.00	0%	\$0.00	+++
4110-81 Operating supplies Safety apparel	\$0.00	\$0.00	+++	\$0.00	+++
4110-85 Operating supplies Safety supplies	\$2,849.00	\$0.00	0%	\$0.00	+++
4110-99 Operating supplies Other	\$0.00	\$0.00	+++	\$0.00	+++
4120-10 Equipment and Furniture Equipment under \$1000	\$3,500.00	\$0.00	0%	\$0.00	+++
4120-20 Equipment and Furniture Office furniture under \$1000	\$0.00	\$0.00	+++	\$0.00	+++
4120-30 Equipment and Furniture Shop tools & equip under \$1000	\$868.00	\$0.00	0%	\$0.00	+++
4130-60 Repairs and maintenance supplies Motor vehicle repair	\$0.00	\$0.00	+++	\$0.00	+++
4130-61 Repairs and maintenance supplies Vehicle Supplies	\$1,000.00	\$0.00	0%	\$0.00	+++
4130-62 Repairs and maintenance supplies Auto parts/supplies	\$7,000.00	\$0.00	0%	\$0.00	+++

Proforma Budget Report

Through Date: 8/10/2010

Account Number	Fiscal Year Amended Budget	Y-T-D Amount	%Used	Proforma Amount	% Used
Fund: 1009 Rabies Control					
Department: 404 Health					
4130-63 Repairs and maintenance supplies Vehicle maintenance supplies	\$0.00	\$0.00	+++	\$0.00	+++
4200-10 Other services and charges General services	\$2,460.00	\$0.00	0%	\$0.00	+++
4200-50 Other services and charges Credit card service charge	\$0.00	\$0.00	+++	\$0.00	+++
4210-50 Professional services Medical	\$1,200.00	\$0.00	0%	\$0.00	+++
4210-59 Professional services Veterinarian expense	\$4,680.00	\$0.00	0%	\$0.00	+++
4210-60 Professional services Software	\$4,780.00	\$0.00	0%	\$0.00	+++
4210-70 Professional services Architectural and engineering	\$0.00	\$0.00	+++	\$0.00	+++
4210-99 Professional services Other	\$0.00	\$0.00	+++	\$0.00	+++
4220-30 Utilities Water	\$0.00	\$0.00	+++	\$0.00	+++
4230-10 Communications Telephone	\$6,850.00	\$49.10	1%	\$448.04	7%
4230-30 Communications Postage/Freight Expense	\$2,580.00	\$169.01	7%	\$1,542.20	60%
4240-10 Travel and Transportation Travel expenses - employees	\$2,300.00	\$0.00	0%	\$0.00	+++
4240-20 Travel and Transportation Same day meal	\$0.00	\$0.00	+++	\$0.00	+++
4270-10 Printing and microfilming Printing	\$0.00	\$0.00	+++	\$0.00	+++
4270-20 Printing and microfilming Binding	\$320.00	\$0.00	0%	\$0.00	+++
4280-60 Insurance Malpractice	\$0.00	\$0.00	+++	\$0.00	+++
4290-60 Operating Leases and Rentals Buildings and grounds	\$1,200.00	\$1,200.00	100%	\$10,950.00	913%
4290-80 Operating Leases and Rentals Autos and trucks	\$5,000.00	\$0.00	0%	\$0.00	+++
4290-99 Operating Leases and Rentals Other	\$31,196.00	\$2,600.00	8%	\$23,725.00	76%
4300-20 Repair and maintenance Office equipment	\$0.00	\$0.00	+++	\$0.00	+++
4310-99 Aid to other governments Other	\$0.00	\$0.00	+++	\$0.00	+++
4330-10 Interest Registered warrants	\$0.00	\$0.00	+++	\$0.00	+++
4340-30 Miscellaneous Dues, memberships, subscriptions	\$200.00	\$0.00	0%	\$0.00	+++
4340-61 Miscellaneous Employee training	\$1,500.00	\$0.00	0%	\$0.00	+++
4340-70 Miscellaneous Use tax and assessments	\$300.00	\$0.00	0%	\$0.00	+++
4340-99 Miscellaneous Other	\$0.00	\$0.00	+++	\$0.00	+++
9995-00 Account in Error needs audit No account match on conversion	\$0.00	\$0.00	+++	\$0.00	+++
2 Operating Expenses Totals:	\$92,906.00	\$4,018.11	4%	\$36,665.24	39%
Account Classification: 6 Capital					
4540-50 Machinery and Equipment Data processing	\$0.00	\$0.00	+++	\$0.00	+++
6 Capital Totals:	\$0.00	\$0.00	+++	\$0.00	+++

Proforma Budget Report

Through Date: 8/10/2010

Account Number	Fiscal Year Amended Budget	Y.T.D Amount	%Used	Proforma Amount	% Used
Fund: 1009 Rabies Control					
Department: 404 Health Totals:	\$332,046.00	\$24,506.12	7%	\$223,618.27	67%
Fund Totals: Rabies Control	\$332,046.00	\$24,506.12	7%	\$223,618.27	67%
Grand Totals:	\$332,046.00	\$24,506.12	7%	\$223,618.27	67%

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"Improving the Quality of Life for all Residents"

September 1, 2010

Arizona Companion Animals Spay and Neuter Committee
c/o Chairman Rodrigo Silva, MVZ, MPH
Assistant County Manager
Maricopa County
2500 S 27th Avenue
Phoenix, AZ 85009

Mr. Rodrigo Silva, MVZ, MPH:

This letter is to assure you that the \$9,940.00 requested in this application shall only be used for the specific purpose requested only.

The services provided by this fund will pay for 35 dog spays, 35 dog neuters, 35 cat spays, and 35 cat neuters.

Sincerely,


David J.H. Fletcher
Director
Gila County Division of Health and Community Services

Bio- Terrorism Prevention

Community Action

Environmental Health

GEST

Housing Rehabilitation

Nursing Services

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Reasonable accommodations for persons with disabilities may be requested.
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"Improving the Quality of Life for all Residents"

Project Coordinator:

(To be published on the azpetplates.org web site.)

John Castaneda
Animal Regulations Enforcement Manager
(928) 402-8873
jccastaneda@co.gila.az.us

Bio- Terrorism Prevention	Community Action	Environmental Health	GEST
Housing Rehabilitation	Nursing Services	Nutrition Services	Public Fiduciary
Rabies Control	REPAC	Section 8 Housing	Weatherization Program
Workforce Investment Act			

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